

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, June 2, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Adam Fischer, Mike Feirer

OTHERS PRESENT (for part or all of the meeting): Bill Clendenning, Dennis Polach, Lisa Keller, Kim McGrath, Kelli Quinnell, Ed Newton, Heather Gehrt, Jo Timmerman, Patrick Glynn

The meeting was called to order by Chair Wagner at 9:00 a.m.

During public comments, Pliml informed the Committee that former County Board Chairman Lavern “Ted” Reigel’s wife passed away.

There was no discussion on any items in the Consent Agenda.

Motion (Fischer/Feirer) to approve the Consent Agenda. Motion carried unanimously.

Deputy Finance Director Newton stated that all CIP requests have been approved by oversight committees. Newton stated that the Finance Department is currently compiling everything for CIP requests and is hoping to present the information to the Committee prior to the County Board meeting in June. Newton shared that there will be a possible shortfall on the budget for 2020 and it is something that needs to be considered.

Newton stated that Baird provided him with a copy of tentative financing timetables and that the Finance Department should be able to meet them.

Newton asked the Committee for guidance on where the rebates received from the P-Card program that most County departments now utilize should be deposited. Discussion ensued.

Motion (Rozar/Fischer) to put all US Bank rebates into the General Fund. Motion carried unanimously.

Newton answered questions from the Committee related to the May 31, 2020 Income Statement. Discussion ensued about sales tax shortfalls. The Committee discussed that Committee Chairs should be talking to their Department Heads about controlling expenses. A brief discussion about the response to the County deciding not to participate in Act 185 occurred.

Wellness Coordinator Fandre gave the Committee a brief update of Wellness activities.

Fandre asked the Committee how they would like to go forward with deadlines for the Wellness Program as they related to insurance premium incentives due to the impacts of the pandemic. Discussion ensued.

Motion (Pliml/Feirer) to extend the Wellness Program deadlines for insurance premium incentives one month. Motion carried unanimously.

Human Resources Director McGrath introduced Patrick Glynn, Senior Consultant from Carlson Dettmann, to provide a mid-project update on the Classification and Compensation Study to the Committee. The Committee asked questions throughout the presentation. Mr. Glynn stated that he will

be attending the July Committee meeting to present further information and he will ask the Committee to make final decisions at that time.

Motion (Rozar/Feirer) to go into closed session at 10:40 a.m. pursuant to Wis. Stat. 19.85(1)(c) to consider an offer for the position of Finance Director.

Roll call vote: Feirer: yes, Pliml: yes, Wagner: yes, Fischer: yes, Rozar, yes. Motion carried.

Motion (Pliml/Rozar) to return to open session at 10:55 a.m. Motion carried unanimously.

Items for next regular agenda: Carlson Dettmann Classification & Compensation Study Presentation

The next regular meeting of the Operations Committee is Tuesday, July 7, 2020 at 9:00 a.m.

The Chair declared the meeting adjourned at 10:56 a.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.