

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES**

DATE: Tuesday, December 17, 2019
TIME: 10:52 a.m., immediately following the Wood County Board meeting
PLACE: Wood County Courthouse-Room 115
Wisconsin Rapids, WI

PRESENT: Adam Fischer, Bill Clendenning, Brent Vruwink and Kim McGrath

OTHERS PRESENT: (for part or all of the meeting): Supervisor Ken Curry, Supervisor Lance Pliml, Shannon Lobner and Ben Nikolai (member of public)

1. The meeting was called to order at 10:52 a.m. by the committee chair, Supervisor Fischer.
2. A quorum was declared as all committee members were present at the meeting.
3. There were no public comments.
4. A motion was made by Clendenning and seconded by Vruwink to approve the minutes from the 12/09/2019 meeting. All voted aye, motion carried.
5. Discussion was held with Wood County Board Supervisor and Wisconsin Counties Association Chair, Lance Pliml. Pliml provided the committee with a history and overview of his involvement with Wood County Drug Court and information from the state level on how various counties are obtaining funding and proceeding with Justice Coordinator positions.

Pliml referred the committee to the Criminal Justice Coordinating Council (CJCC) website at <https://cjcc.doj.wi.gov/local-program-map> to obtain additional information on counties Justice Coordinators and courts. Fischer would like to have data from the website compiled and review the documentation at the next committee meeting.

6. Discussion was held on the next steps of the committee and scheduling out-of-county tours to view Diversion Court processes and to have the opportunity to meet with Justice Coordinators. The committee will focus on establishing a timetable for the position over the next few months and will draft questions that pertain to the Justice Coordinator position to be reviewed at the meeting on 01/08/2020. Vruwink will compile a list of questions for the meeting and provide that information to McGrath by 01/06/2020 so that the information can be sent to committee members by 01/07/2020.

The committee will do on-site visits in Dunn and Marathon counties. McGrath will schedule the visit with Dunn County in 01/2020 and will notify committee members of date. Vruwink will contact Marathon County and coordinate with McGrath on date and times that court is scheduled so that an on-site visit can be scheduled in Marathon County.

7. Future agenda items include:
 - Review list of questions about implementation of Justice Coordinator position
 - Discussion of timetable and lay groundwork for Justice Coordinator position
 - Discussion of Diversion Court Tours in Dunn and Marathon Counties
8. The next scheduled adhoc committee meeting will be held on **Wednesday, January 8, 2020**, at **1:00 p.m.** in Room 115 of the Wood County Courthouse.
9. The Chair declared the meeting adjourned at 11:57 a.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.