

**AGENDA FOR JULY 16, 2019 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM**

CALL TO ORDER

ROLL CALL

INVOCATION: Vice Chair Rozar

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

Board of Adjustment – 3 year term – Lance Pliml, Mark Holbrook, James Tremelling

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS:

Jesse Austin – Wisconsin Rapids Community Media

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

SPECIAL ORDER OF BUSINESS

Jason Hausler – Extension Wood County – Farm Technology Days report/update
Chad Schooley – 2018 Parks & Forestry Annual Report Presentation

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – August 20, 2019

ADJOURN

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

June 18, 2019 - 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on June 18, 2019.

Chairman Machon called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hamilton, Hokamp, Holbrook, LaFontaine, Leichtnam, Machon, Pliml, Polach, Rozar, Winch, Zaleski, and Zurfluh.

Supervisor Hahn gave the invocation and led the Pledge of Allegiance.

Motion by Rozar/Zaleski to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/Breu to approve the following appointments: Motion carried by voice vote.

Michelle Boernke, Campus Administrator of UWSP at Marshfield invited board members to an Economic Impact Presentation being held at the campus on June 19th. She highlighted the topics to be covered. Vice Chair Rozar was recognized and informed the board of the passing of Bonnie Jaecks. Jaecks served as a citizen member of the Unified Services Board and subsequent Health & Human Services Committee from 1991-2015. The board stood for a moment of silence in respect of her passing.

There were no referrals.

Committee minutes presented: Executive, Wellness Board.

RESOLUTION 19-6-1

Introduced by: Executive Committee

INTENT & SYNOPSIS: Initial resolution authorizing the issuance of general obligation promissory notes in an amount not to exceed \$6,000,000 for Highway Projects and Capital Improvement Projects

FISCAL NOTE: Proceeds from general obligation promissory notes not to exceed \$6,000,000 designated as follows: Highway Projects - \$2,300,000; Capital Improvement - \$3,700,000.

Motion by Clendenning/Feirer to adopt Resolution 19-6-1. Discussion on borrowing amount and status of CIP approval. Motion carried unanimously.

RESOLUTION 19-6-2

Introduced by: Executive Committee

INTENT & SYNOPSIS: To amend the 2019 budget to include monies that were amended in Resolution 19-5-6 from the wrong function for the market review wage adjustments.

FISCAL NOTE: No additional cost to Wood County. The monies were amended from the wrong function in Resolution 19-5-6.

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
51435	Human Resources		\$18,739
51436	Human Resources Programs	\$18,739	

Motion by Hamilton/Clendenning to adopt Resolution 19-6-2. Motion carried unanimously.

Chairman Machon asked to take the next 2 resolutions together as one vote. No objections were heard.

RESOLUTION 19-6-3

Introduced by: Executive Committee

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:	Offered Amount	\$4,200.00
	R.E. Taxes	(2,420.56)
	Tax Deed Expense	(324.18)
	<u>Special Charges</u>	<u>(919.40)</u>
	GAIN	\$535.86

Motion by Breu/Fischer to adopt Resolution 19-6-3. Motion carried unanimously.

RESOLUTION 19-6-4

Introduced by: Executive Committee

INTENT & SYNOPSIS: To accept offer of sale of tax deeded property.

FISCAL NOTE:	Offered Amount	\$111,859.00
	R.E. Taxes	(30,743.48)
	Publication fees	(931.50)
	Tax Deed fees	(1,764.76)
	<u>Special Charges</u>	<u>(2,549.60)</u>
	GAIN	\$75,869.66

Motion by Breu/Fischer to adopt Resolution 19-6-4. Motion carried.

RESOLUTION 19-6-5

Introduced by: Executive Committee

INTENT & SYNOPSIS: To approve the policies contained in the revised Wood County Employee Policy Handbook, effective July 1, 2019, superseding all previous policies contained therein.

FISCAL NOTE: None. Printing of the Handbooks is budgeted for in the Human Resources 2019 budget.

Motion by Feirer/Hamilton to adopt Resolution 19-6-5. Motion carried unanimously.

Committee minutes presented: Health & Human Services, North Central Community Action Board of Directors, Public Safety.

Supervisor Fischer was recognized and questioned the Public Safety Committee minutes (page 121) discussing the Communications Director job description and reorganization of the Communications Dept. Motion by Fischer/Clendenning to refer this reorganization back to the Public Safety Committee for them to bring back a resolution to reorganize the Communications Dept. Motion carried. Voting no were Feirer, Zaleski, Polach, & Zurfluh.

Committee minutes presented: Civil Service Commission, Conservation, Education, & Economic Development, Golden Sands RC&D, Judicial & Legislative.

RESOLUTION 19-6-6

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To obtain consent of the Wood County Board of Supervisors to create a Criminal Justice Department and hire a Justice Coordinator to oversee the current Wood County Drug Court as well as research and define other Diversion Courts that would benefit Wood County residents by focusing on the importance of treatment and reduction of recidivism.

FISCAL NOTE: None in 2019. The department and position would be created and budgeted for commencing January 1, 2020.

Motion by Feirer/LaFontaine to adopt Resolution 19-6-6. Motion by Hamilton/Clendenning to postpone Resolution 19-6-6. Motion carried by voice vote.

RESOLUTION 19-6-7

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To encourage the Wisconsin Counties Association, the state legislature, and the Governor to support Medicaid Expansion in Wisconsin for the benefit of Wood County residents and residents throughout the state.

FISCAL NOTE: Unknown cost savings to the County by the State's acceptance of federal dollars to assist residents of the County and alleviating some of the myriad financial consequences to the County in having certain of its residents receiving this higher level of assistance.

Motion by Hamilton/Feirer to adopt Resolution 19-6-7. Lengthy discussion ensued. Motion carried. Voting no were Rozar, Zaleski, Fischer, Breu, Winch, Pliml, & Zurfluh.

RESOLUTION 19-6-8

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To go on record in supporting enactment of AB21, a state legislative bill, which assists private well owners who have groundwater contamination from nitrates and other sources.

FISCAL NOTE: Unknown. Enactment of the proposed legislation requires the local unit of government to match economic assistance provided by the State to property owners in Wood County with contaminated wells.

Motion by LaFontaine/Clendenning to adopt Resolution 19-6-8. Motion by Pliml/Feirer to amend the resolution as follows:

The current Intent & Synopsis would be stricken and replaced as follows, “To go on record in supporting those provisions in both SB137 and AB21 which are most beneficial to Wood County in combatting the contamination of groundwater by nitrates and other sources.”

The second Whereas of the resolution would be stricken and replaced as follows: “Whereas the Wood County Board of Supervisors has studied both SB137 and AB21 that generally supports legislation that protects groundwater from all sources of contamination.”

The numbered points in the Now, Therefore the Wood County Board of Supervisors Hereby resolves section would be stricken and replaced as follows:

1. State that it supports enactment of current provisions of both SB137 and AB21 and any effort to address groundwater contamination from nitrates and other sources that would be most beneficial to the residents of Wood County.

2. To request legislators of Wood County and central Wisconsin to work together to draft comprehensive legislation to address this issue.

Lengthy discussion on the amendment ensued. Motion to amend Resolution 19-6-8 carried. Voting no were Hahn, Winch, Holbrook, Hokamp, Zurfluh, & Leichtnam. Motion to adopt amended Resolution 19-6-8 carried. Voting no were Winch & Holbrook.

RESOLUTION 19-6-9

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To communicate with the state legislators directly and via the WCA the opposition of the residents of Wood County to legislation that would legalize the recreational use of marijuana.

FISCAL NOTE: Significant but unknown amount of cost savings to Wood County.

Motion by Hamilton/Feirer to adopt Resolution 19-6-9. Motion carried. Voting no were Hahn, Hokamp, and Clendenning.

Committee minutes presented: Highway Infrastructure & Recreation, Central Wisconsin State Fair Board of Directors, Fairgrounds Commission, South Central Library System Board of Trustees.

Motion by Hamilton/Breu to adjourn. Motion carried at 10:30 a.m. Next scheduled county board meeting is July 16, 2019.

Trent Miner
County Clerk

REFERRALS FOR JULY 16, 2019 – COUNTY BOARD

- Resolution from Price County requesting elimination of the current 0% tax levy cap or replacing it with a levy allowance that adequately reflects the increases in everyday costs incurred by Wisconsin Counties. Referred to Judicial & Legislative Committee.
- Resolution from Price County requesting additional state funding for Child Protective Services. Referred to Judicial & Legislative Committee, Health & Human Services Committee and Human Services Director Vruwink.
- Resolution from Portage County supporting local control for livestock siting. Referred to the Judicial & Legislative Committee, Conservation, Education, & Economic Development Committee, and County Conservationist Wucherpfennig.
- Resolution from Door County urging the Legislature to revise the statutes for court fees and costs in probate and juvenile cases. Referred to Judicial & Legislative Committee.

EXECUTIVE COMMITTEE MEETING MINUTES

①

DATE: Thursday, June 20, 2019
TIME: 8:00 a.m.
PLACE: Wood County Courthouse – Room 114
Wisconsin Rapids, WI
PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach,
Donna Rozar, Bill Winch, Adam Fischer (via tele-conference)
OTHERS PRESENT (for part or all of the meeting): See attached list.

The meeting was called to order by Chair Machon.

Public Comment – None

Machon shared some suggestions from the Realtor regarding the 12th Street property. Discussion ensued.

Motion (Fischer/Rozar) to drop the asking price to \$500,000.00 for the 12th Street property. Motion failed. Voting “no” were Curry, Winch, Clendenning (reason-would like to see it as an “offer only” listing)

Motion (Curry/Winch) to remove the asking price for the 12th Street property and make it an “offer only” listing. Motion and second were withdrawn.

Committee consensus to allow the Chair to meet with the Realtor and discuss options for listing the property.

Machon shared some information regarding Health Insurance renewal projections as well as various counties' cost of living adjustment (COLA) numbers in preparation for establishing the 2020 Wood County budget parameters letter. Discussion ensued.

Motion (Rozar/Clendenning) to list a COLA increase of 1.5% with step increases in the budget parameters letter. Motion carried. Voting “no” were Machon, Winch.

Discussion ensued regarding various items that should be listed in the budget parameters letter.

The next regularly scheduled Committee meeting is Tuesday, July 9th, at North Wood County Park. Machon reminded the Committee there is no internet at the Park Shelter; therefore, Committee members will need to either download the packet on their iPad or print it prior to the meeting.

The Chair declared the meeting adjourned at 8:53 a.m.

Respectfully submitted and signed electronically,

Donna M. Rozar

Donna M. Rozar
Secretary

Minutes taken and prepared by Nicole Gessert. All minutes reviewed by the Executive Committee (EC) secretary. Minutes in draft form until approved at the next EC meeting.

Executive Committee Meeting

June 20, 2019

[illegible]

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, July 9, 2019
TIME: 8:00 a.m.
PLACE: North Wood County Park – Shelter House
Arpin, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar,
Adam Fischer

OTHERS PRESENT (for part or all of the meeting): See attached list.

The meeting was called to order by Chair Machon.

Public Comment – Supervisor Clendenning mentioned no one from Wood County is attending the National Association of Counties (NACO) annual conference so it is silly to continue to pay to be a part of the organization.

Consent Agenda:

Pages 14, 20, 28, 33, 41, 43, 46, and 47 were pulled from the consent agenda for discussion.

**Motion (Rozar/Curry) to approve the Consent Agenda, excluding the items requested pulled for discussion.
Motion carried unanimously.**

Supervisor Winch asked for clarification regarding the Finance Director's Detailed Income Statement.

Supervisor Fischer asked if the HR Generalist position does more than recruiting. Director McGrath confirmed the position does more than just recruiting.

Fischer asked for clarification regarding the Marshfield City Hall meeting Facilities Manager Van Tassel noted in his Letter of Comments. Van Tassel indicated the remodel deadline is 10/14/19. Van Tassel also indicated Norwood and Edgewater are beginning implementation of a Facility Software to replace their current software and this is covered under Information Technology's budget.

Page 33 will be discussed as part of an agenda item.

Clendenning questioned charges as part of Finance's Report of Claims for UW Marshfield Signage. Cummings indicated we have received full reimbursement for these amounts.

Supervisor Polach questioned HR Directors Report of Claims regarding payout claims having redacted information. McGrath indicated she had questioned this as well and was instructed that the Vendor Name column must be completed.

Winch questioned PEHP discontinuation as related to a payment. Clarification was made that PEHP was discontinued for new employees.

Winch asked for a break-down of the cleaning expenses to which Van Tassel provided.

Clendenning asked for clarification regarding a charge labeled CH Security from Water Works and Lighting. Van Tassel indicated the charge is related to a meter fee and not related to CH Security.

Motion (Rozar/Fischer) to approve the pulled items from the Consent Agenda. Motion carried unanimously.

Machon reported that the realtor indicated due to MLS (Multiple Listing Service) affiliation there must be a price listed for the 12th street property.

Motion (Fischer/Rozar) to proceed with the recommendation from the Realtor to reduce the asking price to \$500,000 for the sale price of the 12th street property. Motion carried unanimously.

Van Tassel distributed an updated report from National Renewable Energy Laboratory (NREL) in correlation with the update on SolSmart. Van Tassel indicated the first Solar Committee meeting will be Friday 7/12/19.

Rozar reported they have received nine responses from County Board members from the recent County Strategic Plan survey. The responses were tremendously consistent so there is no need for another survey. The next step will be to get Department Head input.

Treasurer Gehrt stated she recently met with the fiscal staff at the Marshfield City Hall area and is disappointed with the area due to its lack of security.

Gehrt presented a resolution to accept offer of sale of tax deed property.

Motion (Rozar/Clendenning) to accept the resolution to accept offer of sale of tax deed property. Motion carried unanimously.

Cummings introduced Ed Newton as the new Deputy Finance Director

Rock Larson presented a resolution to amend the 2019 budget for Veterans Relief with a transfer of available appropriations from fund balance.

Motion (Fischer/Clendenning) to accept the resolution to amend the 2019 budget for Veterans Relief with a transfer of available appropriations from fund balance. Motion carried unanimously.

Cummings presented a resolution for out-of-state training and travel for the Finance Director and the Deputy Finance Director. Machon questioned the source of the money stating clarification that it is from the departmental budget.

Motion (Clendenning/Curry) to accept the resolution for out-of-state training and travel for the Finance Director and the Deputy Finance Director. Motion carried unanimously.

Cummings provided the Debt Calendar to the Committee

Machon distributed to the board a draft of his proposed budget parameter letter. Discussion ensued.

Motion (Fischer/Curry) to update the parameters letter as read. Motion carried unanimously.

Director Cummings indicated the 2020 Budget item will stay on the agenda till the budget is finalized. New budget software will be available to Department Heads on 7/19 so the deadline will be extended till 8/19.

Wellness Board Chair Kunferman presented the Committee with a Wellness Program Policy that encompassed all previously approved policy as well as a new appeal process. Kunferman stated that there has been one additional revision to the policy to add that employees who miss deadlines and are deemed ineligible for the premium incentive will still be allowed to earn the quarterly cash incentives. Kunferman clarified that the appeal included

in the policy is for missed deadlines. Supervisor Fischer stated that he has not been shown a clear return on investment with the Wellness Program. Discussion ensued at length.

Motion (Fischer/Clendenning) to disband the Wellness Board effective immediately and have the Wellness Coordinator report directly to the Executive Committee and to have Human Resources investigate other alternatives to conducting a Wellness Program with a fiscally prudent mindset. Motion carried. Voting no: Curry, Rozar, Machon.

Supervisors questioned if there should be a vote on the policy brought forward by the former Wellness Board. Supervisory Curry inquired if there would be any adverse action if the policy is not passed today and the consensus was that there would not be.

Motion (Clendenning/Rozar) to approve the Wellness Program Policy brought forward by the former Wellness Board. Motion (Fischer/Polach) to table the policy for two months to allow Human Resources to complete their investigation into options for the Wellness Program. Motion to table carried. Voting no: Curry (didn't feel like he had enough information)

Break at 9:13 a.m. Reconvene at 9:23 a.m.

Chair Machon thanked the former Wellness Board members for their work over the years. Supervisor Rozar informed the Committee that the minutes from this meeting will not be included in the July County Board packet due to the meeting being held a week later than usual.

Human Resources (HR) Director McGrath presented a summary of the responses gathered from a survey that was distributed to all County employees in regards to their preferences for the County Health Insurance Plan. McGrath introduced Tim Deaton of the Horton Group. Mr. Deaton presented the Committee with renewal projections for 2020 as well as some plan design options that would align with the results of the employee survey. Discussion ensued.

Motion (Rozar/Clendenning) to add the alternative embedded High Deductible Health Plan (HDHP) into the County Health Insurance Plan options. Motion carried. Voting no: Fischer

McGrath presented a summary of the proposals received to the Committee in regards to the RFP for the Classification and Compensation Study. McGrath explained that there were six proposals received out of sixteen RFP's sent out. McGrath stated that three of the proposals came in under \$100,000 and three of the proposals came in over \$100,000. Discussion ensued.

Motion (Clendenning/Fischer) to have the three firms that submitted proposals under \$100,000 meet with the Committee on a date to be determined by McGrath. Motion carried unanimously.

Supervisor Fischer asked Chair Machon to explain the meeting listed in item 1 on the Administrative Coordinator's Report. Machon explained that the meeting was a very general conversation with the Finance Director and Financial Advisor in which they discussed different options to get to a level debt service each year. Supervisor Fischer also requested more information on item 3 of the same report. Machon explained that Terry Whitmore, a board member of REGI, had contacted him and asked if they could meet to discuss what REGI does. Supervisor Rozar stated that Bob Moore, Investment Advisor, used to come to Executive Committee meetings and present about County investments. Rozar stated that she felt this was very beneficial. The Committee directed Treasurer Gehrt to invite Bob Moore to a future Committee meeting.

Agenda items for next meeting: Funding for Jail Study
Consider agenda items for next meeting

The next regularly scheduled committee meeting is Tuesday, August 6, 2019 at Edgewater Haven.
The Chair declared the meeting adjourned at 10:24 a.m.

Human Resources agenda item minutes taken and prepared by Kelli Quinnell. Other minutes taken and prepared by Nicole Gessert. Minutes in draft form until approved at the next EC meeting.

Executive Committee Meeting

July 9, 2019

NAME (PLEASE PRINT)	REPRESENTING
REUBEN VANTASSEL	MAINT.
ED NEWTON	FINANCE 4
AMY KAMP	IT
Bill Cleodunsky	WC B #15
Adam G. Fischer	WC B #5
DENNIS POLACH	WCB- # 14
Tim Deaton	Horton Group
Sue Kurbman	Health Dept.
Kim McGrath	HR
Adam Fandre	WELLNESS
Kelli Quinell	HR
BILL WINCH	WC B #9
JODI LUBECK	BILL'S ASSISTANT
Marla Cumming	Finance
Heather Gehrt	Treasurer
Jode Pingel	HR
Brandon Vrhvink	WCHSD
Shawn Becker	WOSO
Jordon Bruce	Norwood
RANDAL DORSHORST	WOSO
Rock Larson.	VETERANS office
Mary Schlaenhaf	ASD



Wood County Employee Wellness Board Meeting Minutes

Tuesday, June 18, 2019

Wood County Courthouse, IT Conference Room
400 Market Street, Suite 205, Wisconsin Rapids

Board members present: Amy Kaup, Donna Rozar, Dawn Schmutzer, Sue Kunferman, Jordon Bruce (by video-conference)

Excused: Kim McGrath

Also present: (for part or all of the meeting) Adam Fandre (Wellness Coordinator), Amanda Handrahan (Aspirus), Shawn Becker, Adam Fischer, Dennis Polach, Angela Zausch (Horton Group), Kelli Quinnell (Human Resources)

1. Chair Kunferman called the meeting to order at 1:00 p.m.
2. **Introductions:** around the room
3. **Public comments:** None
4. Motion (Schmutzer/Kaup) to receive and place on file the minutes from the May 7, 2019 meeting. All ayes. Motion carried.
5. **Update on biometrics, HRA, and health coaching**
Will discuss this item at the next meeting
6. **Review Draft Appeal Process**
Draft distributed with discussion ensuing. Questions answered from members of the public attending. Motion (Bruce/Kaup) to adopt the draft version of the appeal process with the attached form and send to the Executive Committee for approval. Date of implementation of this process will be left to the Executive Committee. All ayes. Motion passed.
7. **Discuss development of employee survey regarding health insurance plans/premiums**
Concern expressed about small plan design changes and "nickeling and diming" plan changes vs. simply accepting a premium increase. Discussion held on pros and cons of sending a survey to employees to seek feedback on preferences of above options. Decision to send out survey on June 24th made by consensus. Results will be compiled and presented to the Executive Committee at their July 9th meeting. Discussion of possible video to explain insurance premiums took place.

8. Update from the Horton Group

Angela reported the EOC has pushed back the deadline for ruling on the AARP lawsuit until December. She recommends that we make no changes in our Wellness Program until the ruling is made.

She further announced the upcoming Wellness Council of American conference September 12th in the Dells.

9. Update from Wellness Committee

Adam reported there have been 444 coaching sessions. Wellness Champs are helping with the logistics of meeting deadlines and the Committee continues to be updated on the appeal process.

10. General Employee Wellness updates

Aspirus is changing its marketing strategies and is requesting testimonials on how they are working with Wellness initiatives. The Board decided they could assist in providing one from Wood County. Adam will coordinate process.

11. Future Agenda Items—as previously discussed.

12. Set Next Meeting date—September 5, 2019, 10 a.m., IT Conference Room, Courthouse

13. The Chair declared the meeting adjourned at 2:32 p.m.

Submitted and electronically signed,

Donna M. Rozar

Donna Rozar, secretary

Minutes in draft form until approved at the next Wood County Wellness Board meeting

Administrative Coordinator Report

1. Met with Finance Director and Financial Advisor regarding bonding strategies.
2. Acted as MC for ATV/UTV Trail Ribbon Cutting ceremony.
3. Met with Terry Whitmore regarding REGI.
4. Attended UWSP Economic Impact presentation in Marshfield.
5. Met with former UW Marshfield Dean Keith Montgomery.
6. Monthly radio interview with WFHR.
7. Attended Civil Rights Training.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – July 2019

- Along with Sheriff Becker, Register of Deeds Ringer, and Treasurer Gehrt, I helped out the Mayor's Breakfast, held in Marshfield on May 31st.
- I attended the annual Wisconsin County Clerk's Association Summer Symposium on June 23rd-26th. This year, St. Croix County hosted the event in Hudson. The history of this event goes back 114 years, and it has been hosted in Wood County 6 times. It was in Wisconsin Rapids in 1912, 1958, 1980, and 2014. It was in Marshfield in 1917 and 1941. Much of the conference dealt with elections and election security. As we head into 2020 and beyond, security will be the forefront in all aspects of the election process. We were briefed by the WI Dept. of Justice, Division of Criminal Investigations as well as the U.S. Dept. of Homeland Security on incidents that already have played out within the state. They stated that their roles in security and cyber security has changed over the past 3-5 years as well, and election security is a very large portion of their jobs now.
- Elections were not the only topic on the multi-day agenda. Also discussed was the tax deed process, presentations from the WCA, and a sit down with our election program vendors. I cannot express enough how valuable these conferences are, not only for the breakout session, but also networking with other county clerks and talking about how they do various functions within their office and discussing issues together.
- Marriage licenses are down even from our record low year from last year. You will recall that when we went through the budget process last year, the numbers looked like they would hold at 380-400, however when we hit the fall, after the budget had been presented, the application numbers just tanked and we only ended up with 364 applications. This year, applications, as I have reported to you previously, have been down from the very beginning. I tell you this in preparation of the budget process when, if this trend continues, I will be lowering our estimations for 2019 and 2020 even further. Just a heads up. Many other counties in the state are seeing their numbers going way down as well. Where they seem to be up are in counties along the border, where out-of-state applicants apply in the county they will be married in. State residents apply in the county they reside.
- While our marriage licenses are down, our passport business is doing very well. Apparently folks would rather skip the country than get married. I'll let you draw your own conclusions.
- I am attaching the Committee & Commissions year-to-date financial report for your review. Keep in mind that there are really only 5 months of expenses in this report even though it was run at the end of June. You are always paid the next month from when the meetings are actually held. Currently you have 53% of your budget left. After 5 months there should be 58.34% of your budget left. Do I think you will be OK? I think so, but it will be close. We will keep an eye on it as the year progresses.

5 mo actual

County of Wood
County Board
DETAILED EXPENDITURES
For the Six Months Ending Sunday, June 30, 2019

	Actual	Budget	Variance	Variance %
Committees & Commissions :				
101-0605-51120-000-101 Committees & Commissions Wages	54763.84	131910.00	77146.16	0.58
101-0605-51120-000-120 Committees & Commissions FICA	4171.79	10091.00	5919.21	0.59
101-0605-51120-000-160 Committees & Commissions Workers Compensation	114.87	277.00	162.13	0.59
101-0605-51120-000-221 Committees & Commissions Cellphone / Telephone	336.85	900.00	563.15	0.63
101-0605-51120-000-230 Committees & Commissions PC Replacement	1500.00	3000.00	1500.00	0.50
101-0605-51120-000-312 Committees & Commissions Copy Expenses	122.55	550.00	427.45	0.78
101-0605-51120-000-313 Committees & Commissions Postage	34.83	250.00	215.17	0.86
101-0605-51120-000-325 Committees & Commissions Dues & Subscriptions	13267.00	17500.00	4233.00	0.24
101-0605-51120-000-331 Committees & Commissions Mileage	12716.96	30000.00	17283.04	0.58
101-0605-51120-000-332 Committees & Commissions Meals	28.44		(28.44)	0.00
101-0605-51120-000-333 Committees & Commissions Lodging / Hotels	537.00	4500.00	3963.00	0.88
101-0605-51120-000-341 Committees & Commissions Operating Supplies & Exp-	13783.52	17450.00	3666.48	0.21
101-0605-51120-000-214 Committees & Commissions Professiona Svc Printing		500.00	500.00	1.00
Total Committees & Commissions	101377.65	216928.00	115550.35	0.53



Wood County

WISCONSIN

Office of
Finance Director

Marla A. Cummings
Finance Director

July 9, 2019

Subject: Finance Department Letter of Comments

To: Executive Committee

From: Marla Cummings, Finance Director

Departmental Activities

Project completion for the following:

1. On June 25 we had a representative from Questica our Budget Software give an onsite training to around 20 Wood County Staff members.
2. The first draft of the Comprehensive Annual Financial Report (CAFR) was sent to the Auditors for review.
3. Hired a new Deputy Finance Director. Ed Newton started on June 24th.
4. Indirect Cost Audit was conducted on June 5th and 6th. We have received and are reviewing the preliminary draft.
5. Employee Self Service Portal was deployed on July 2, 2019 to all employees.

Ongoing 2019 projects:

1. Budget Software with a target release date of July 15, 2019
2. Comprehensive Annual Financial Report (CAFR) target release date July 15, 2019
3. Budget Prep for the 2020 budget
4. P-Cards Policy target date of September 1, 2019
5. Strategic Planning for the Finance Department target date of September 1, 2019
6. P-Cards implemented target date of October 1, 2019
7. Procurement/Accounts Payable Policy target date December 31, 2019
8. Fund Balance Policy target date December 31, 2019
9. Internal Audit Policy target date December 31, 2019
10. Internal Audit implementation January 1, 2020

Meetings, Webinars and Conferences

1. Weekly Status Call with the Budgeting Software Vendor
2. Attended Oversight Committee meeting
3. Budget Software Training
4. Civil Rights Training
5. Monthly meeting with Wood County's Fiscal Staff
6. Biweekly meeting with Finance Department Staff
7. Met with IT and HR on the Employee Self Service Portal

Budget to Actual Income Statement for the 6 months ending June 30, 2019.

Search

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Aug 13 2019 - 8:30am to 4:30pm CDT

Region: Central**Location:** Minneapolis, MN (Hyatt Regency Minneapolis)

1300 Nicollet Mall

Minneapolis, MN 55403

United States

See map: [Google Maps](#)**Level:** Intermediate**Field of Study:** Finance**CPE Credits:** 16**Member Price:** \$640.00**Non-Member Price:** \$870.00**Prerequisite:**

Basic understanding and past experience working with a local government capital improvement planning and budgeting process.

Speakers:

Kent R. Austin, CPFO, Capital Budget Manager, City of Dallas, TX

Laurie Brewer, CGFO, Assistant City Manager, City of Georgetown, TX

Mark Ruff, Chief Financial Officer, City of Minneapolis

Who Will Benefit:

All staff involved in preparing the capital improvement plan. The class will have useful information for individuals with both financial and non-financial backgrounds.

Program Description:

Capital assets are expensive: from planning, to construction, to operations and maintenance. Therefore, maintaining capital infrastructure in the condition necessary preserve and enhanced your community's vitality and quality of life takes forethought and planning. This course will walk you through best practices in long-range capital planning, budgeting, and asset maintenance planning.

In addition, the class will focus on highlight key skills necessary to meet the many challenges governments face in infrastructure and asset management.

Seminar Objectives:

- Learn the essentials practices your community needs for:
 - Long-range capital planning
 - Capital project budgeting
 - Regular asset maintenance and renewal
- Identify key responsibilities of the finance office for facilitating an effective capital improvement planning process
- Learn how to take a proactive approach to identifying capital needs
- Learn how to communicate with operations staff
- Analyze approaches to selecting, timing, rating, and prioritizing capital projects
- Estimate and analyze capital projects
- Design a capital financing strategy
- Prepare a capital budget document that is consistent with long-term capital improvement plans
- Evaluate and monitor capital project expenditures

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Online](#)**Course Status:** New Course**Date and Time:** Aug 14 2019 - 8:30am to 4:30pm CDT**Region:** Central**Location:** Minneapolis, MN (Hyatt Regency Minneapolis)

1300 Nicollet Mall

Minneapolis, MN 55403

United States

See map: [Google Maps](#)**Level:** Basic**Field of Study:** Finance**CPE Credits:** 8**Member Price:** \$405.00**Non-Member Price:** \$605.00**Prerequisite:**

None.

Who Will Benefit:

Finance staff responsible for issuing debt for their government. The class is focused on providing an overview of key requirements and best practices for finance staff not frequently involved in the process.

Program Description:

Governmental entities have been using debt for over 200 years to fund public infrastructure such as government buildings, water distribution systems, schools, police stations and many other projects that require significant capital investment. Debt issuance requires working with a number of partners, each of whom has a specific role. The debt issuance will result in a financing agreement that is legally binding, and it is critically important that government officials understand the basic terms of the agreement and what the agreement commits them to do. This course will provide an overview of the debt issuance process and explain the many requirements governments need to adhere to focusing on GFOA's best practices as guidance.

The class will follow GFOA's guide on Issuing debt.

Seminar Objectives:

- Learn how to use GFOA's Debt Issuance Checklist
- Understand the types of legal counsel available for governments
- How credit rating agencies as part of the process
- Understand how to evaluate and select the method of sale
- Identify post issuance responsibilities.

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Online](#)**Course Status:** Repeat Offering**Date and Time:** Aug 12 2019 - 8:30am to 4:30pm CDT**Region:** Central**Location:** Minneapolis, MN (Hyatt Regency Minneapolis)

1300 Nicollet Mall

Minneapolis, MN 55403

United States

See map: [Google Maps](#)**Level:** Basic**Field of Study:** Accounting – Governmental**CPE Credits:** 8**Member Price:** \$405.00**Non-Member Price:** \$605.00**Prerequisite:***Intermediate Governmental Accounting or a basic understanding of GAAP for state and local governments***Speakers:**

David Schoen, Computer Systems Manager, City of New York Department of Finance

Michael M. Nielsen, Director, Government Fixed Asset Services, Inc.

Who Will Benefit:

Mid- to senior-level government finance officers, property accountants, and others responsible for developing or maintaining capital asset records.

Program Description:

The seminar will furnish participants with the basic information needed to properly account for capital assets and report them in financial statements prepared in conformity with generally accepted accounting principles (GAAP).

*Participants may wish to bring a copy of their CAFR to the course.***Seminar Objectives:**

Those who successfully complete this seminar should be able to:

- Identify the basic information requirements for a capital asset management system;
- Make appropriate journal entries for capital assets under both the economic resources and the current financial resources measurement focus;
- Identify the major capital asset classes and the specific types of capital assets properly included in each;
- Distinguish costs that should be capitalized from those that should not;
- Determine the value at which capital assets should be reported;
- Identify and calculate capital asset impairments;
- Properly depreciate or amortize capital assets;
- Prepare financial statements that conform to the display and disclosure requirements of GAAP for capital assets;
- Identify the essential elements of system design for a capital asset management system, including specific policies related to capital assets; and
- Identify the essential elements of a successful physical inventory

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Sunday, June 30, 2019

	Actual	2019 Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$13,452,290.52	\$26,904,581.00	(\$13,452,290.48)	(50.00%)
41150 Forest Cropland/Managed Forest Land	56,133.91	25,000.00	31,133.91	124.54%
41220 General Sales and Retailers' Discount	96.51		96.51	0.00%
41221 County Sales Tax	2,377,538.60	5,800,000.00	(3,422,461.40)	(59.01%)
41230 Real Estate Transfer Fees	56,642.04	120,000.00	(63,357.96)	(52.80%)
41800 Interest and Penalties on Taxes	161,004.18	410,000.00	(248,995.82)	(60.73%)
41910 Payments in Lieu of Taxes	18,398.73	18,500.00	(101.27)	(0.55%)
Total Taxes	16,122,104.49	33,278,081.00	(17,155,976.51)	(51.55%)
Intergovernmental Revenues				
43211 Federal Grants-Emergency Government	1,058.00		1,058.00	0.00%
43410 State Aid-Shared Revenue		3,059,556.00	(3,059,556.00)	(100.00%)
43430 State Aid-Other State Shared Revenues		291,141.00	(291,141.00)	(100.00%)
43511 State Aid-Victim Witness		73,300.00	(73,300.00)	(100.00%)
43512 State Aid-Courts	177,344.58	377,350.00	(200,005.42)	(53.00%)
43514 State Aid-Court Support Services		58,400.00	(58,400.00)	(100.00%)
43516 State Aid-Modernization Grants	37,264.00	58,120.00	(20,856.00)	(35.88%)
43521 State Aid - Law Enforcement	88,640.35	212,326.00	(123,685.65)	(58.25%)
43523 State Aid-Other Law Enforcement	18,089.00	18,000.00	89.00	0.49%
43528 State Aid-Emergency Government	1,250.47	93,250.00	(91,999.53)	(98.66%)
43531 State Aid-Transportation	548,606.26	2,096,592.00	(1,547,985.74)	(73.83%)
43549 State Aid-Private Sewage		20,000.00	(20,000.00)	(100.00%)
43551 State Aid-Health Grants	30,161.16	77,978.00	(47,816.84)	(61.32%)
43554 State Aid-Health WIC Program	80,782.00	360,000.00	(279,218.00)	(77.56%)
43557 State Aid-Health Consolidated Contract	25,968.00	66,766.00	(40,798.00)	(61.11%)
43560 State Aid-Grants	7,384.00	66,391.00	(59,007.00)	(88.88%)
43561 State Aids	4,254,214.07	12,352,657.00	(8,098,442.93)	(65.56%)
43567 State Aid-Transportation	216,615.00	211,515.00	5,100.00	2.41%
43568 State Aid-Child Support	239,833.08	938,661.00	(698,827.92)	(74.45%)
43571 State Aid-UW Extension	1,344.00	11,500.00	(10,156.00)	(88.31%)
43572 State Aid-ATV Maintenance		6,715.00	(6,715.00)	(100.00%)
43574 State Aid-Snowmobile Trail Maint		75,006.81	(75,006.81)	(100.00%)
43576 State Aid-Parks		162,500.00	(162,500.00)	(100.00%)
43581 State Aid-Forestry	48,407.18	49,090.00	(682.82)	(1.39%)
43586 State Aid-Land Conservation	50,166.04	407,487.00	(357,320.96)	(87.69%)
43640 State Aid-Co Share Managed Forest Lands		20,000.00	(20,000.00)	(100.00%)
43690 State Aid-Forestry Roads	3,245.08	3,249.00	(3.92)	(0.12%)
Total Intergovernmental	5,830,372.27	21,167,550.81	(15,337,178.54)	(72.46%)
Licenses and Permits				
44100 Business and Occupational Licenses	260,099.95	350,000.00	(89,900.05)	(25.69%)
44101 Utility Permits	1,725.02	1,050.00	675.02	64.29%
44102 Driveway Permits	500.00	860.00	(360.00)	(41.86%)
44200 DNR & ML Fees	26,742.67	54,250.00	(27,507.33)	(50.70%)
44201 Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260 Moving Permits	300.00	1,025.00	(725.00)	(70.73%)
44300 Sanitary Permit Fees	22,575.00	60,253.00	(37,678.00)	(62.53%)
44411 County Planner Plat Review Fees	740.00	7,500.00	(6,760.00)	(90.13%)
44412 Wisconsin Fund Application Fees		750.00	(750.00)	(100.00%)
44413 Shoreland zoning Fees & Permits	4,203.78	15,675.00	(11,471.22)	(73.18%)
44415 HT Database Annual Fee	3,360.00	90,560.00	(87,200.00)	(96.29%)
44435 Water Meter Revenues	165.00		165.00	0.00%
Total Licenses and Permits	320,411.42	582,923.00	(262,511.58)	(45.03%)
Fines, Forfeits and Penalties				
45110 Ordinances Violations	881.12	1,700.00	(818.88)	(48.17%)
45115 County Share of Occupational Driver	160.00	200.00	(40.00)	(20.00%)
45120 County Share of State Fines and Forfeitures	58,874.66	152,000.00	(93,125.34)	(61.27%)
45123 County Parks Violation Fee	95.00	750.00	(655.00)	(87.33%)
45130 County Forfeitures Revenue	40,728.17	92,000.00	(51,271.83)	(55.73%)
45191 Private Sewage Fines	9,659.90	15,000.00	(5,340.10)	(35.60%)
Total Fines, Forfeits and Penalties	110,398.85	261,650.00	(151,251.15)	(57.81%)
Public Charges for Services				
46110 County Clerk-Passport Fees	17,565.00	20,000.00	(2,435.00)	(12.18%)

7/1/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Sunday, June 30, 2019

	Actual	2019 Budget	Variance	Variance %
46121 Treasurer Fees-Redemption Notices	7,254.53	4,000.00	3,254.53	81.36%
46122 Property Conversion Charges		1,000.00	(1,000.00)	(100.00%)
46130 Register of Deeds-Fees	120,972.61	309,000.00	(188,027.39)	(60.85%)
46131 Register of Deeds-Laredo Tapestry		3,800.00	(3,800.00)	(100.00%)
46135 Land Record-Fees	31,232.00	92,880.00	(61,648.00)	(66.37%)
46140 Court Fees	67,754.52	170,000.00	(102,245.48)	(60.14%)
46141 Court Fees and Costs-Marriage Counseling	2,545.00	12,700.00	(10,155.00)	(79.96%)
46142 Court/Juvenile	13,919.88	22,000.00	(8,080.12)	(36.73%)
46143 Other Professional Reimbursements	8,142.33	14,750.00	(6,607.67)	(44.80%)
46144 Circuit Court Branch I	15,265.49	28,600.00	(13,334.51)	(46.62%)
46146 Circuit Court Branch III	6,693.00	7,500.00	(807.00)	(10.76%)
46191 Public Charges-Clerk	2,880.00	7,600.00	(4,720.00)	(62.11%)
46192 Public Chgs-Temp Licenses	3,839.30	7,000.00	(3,160.70)	(45.15%)
46194 County Clerk Copy Fees	81.50	275.00	(193.50)	(70.36%)
46195 Public Chgs-Map & Data Sales		100.00	(100.00)	(100.00%)
46196 Public Chgs-Human Resources	798,757.60	1,500,767.00	(702,009.40)	(46.78%)
46210 Sheriff-Public Charges	150.49	350.00	(199.51)	(57.00%)
46211 Sheriff Revenue-Civil Process Fees	33,665.76	60,000.00	(26,334.24)	(43.89%)
46212 Sheriff Cost Reimbursement/Witness Fees	26,114.70	53,000.00	(26,885.30)	(50.73%)
46214 Reserve Deputy Revenue	520.00	12,000.00	(11,480.00)	(95.67%)
46215 Sheriff Escort Service	16,539.92	30,000.00	(13,460.08)	(44.87%)
46216 Restitution	1,886.17	200.00	1,686.17	843.09%
46217 OWI Restitution	657.11	1,800.00	(1,142.89)	(63.49%)
46221 Public Chgs-Coroner Cremation	30,800.00	60,000.00	(29,200.00)	(48.67%)
46230 Death Certificates	8,200.00	15,000.00	(6,800.00)	(45.33%)
46241 Jail Surcharge	12,835.80	35,000.00	(22,164.20)	(63.33%)
46242 Huber/Electronic Monitoring	112,679.17	347,678.00	(234,998.83)	(67.59%)
46243 Inmate Booking/Processing Fee	7,617.15	18,000.00	(10,382.85)	(57.68%)
46244 Other County Transports	6,410.18	22,000.00	(15,589.82)	(70.86%)
46245 Jail Stay Fee	18,207.66	41,975.00	(23,767.34)	(56.62%)
46291 Public Chgs-ID Cards		100.00	(100.00)	(100.00%)
46310 Public Chgs-Frac Sand	163,912.16		163,912.16	0.00%
46330 Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510 Public Chgs-Crisis Stabilization	204,407.52	509,837.00	(305,429.48)	(59.91%)
46520 Institutional Care-Private Pay	373,777.46	1,380,056.00	(1,006,278.54)	(72.92%)
46521 Institutional Care-Other Pay	372.00	5,500.00	(5,128.00)	(93.24%)
46525 Public Chgs- Medicare	1,158,296.71	2,156,613.00	(998,316.29)	(46.29%)
46526 Public Chgs- Medicaid	1,953,945.13	6,227,595.00	(4,273,649.87)	(68.62%)
46527 Public Chgs-Veterans EVV	2,462.46		2,462.46	0.00%
46530 Public Charges	2,201,576.79	5,893,278.00	(3,691,701.21)	(62.64%)
46531 Public Chgs- Private Insurance	613,857.74	923,369.00	(309,511.26)	(33.52%)
46532 Public Chgs-County Responsible	40,921.16	202,819.00	(161,897.84)	(79.82%)
46533 Public Chgs-NW Mental Health Inpatient	88,502.97	529,195.00	(440,692.03)	(83.28%)
46534 Public Chgs-NW Mental Health Inpatient	805,671.82	1,823,383.00	(1,017,711.18)	(55.81%)
46536 Third Party Awards & Settlements		404,946.00	(404,946.00)	(100.00%)
46537 Contractual Adjustment	(1,522,492.95)	(4,430,479.00)	2,907,986.05	(65.64%)
46590 Provision for Bad Debts-Edgewater	(38,333.30)	(92,000.00)	53,666.70	(58.33%)
46621 Child Support-Genetic Tests	2,340.95	4,300.00	(1,959.05)	(45.56%)
46623 Child Support-Filing Fees	80.00	200.00	(120.00)	(60.00%)
46624 Child Support-Service Fees	5,167.31	12,000.00	(6,832.69)	(56.94%)
46625 Child Support-Extradition Charges		500.00	(500.00)	(100.00%)
46721 Public Chgs-Parks	191,133.68	550,000.00	(358,866.32)	(65.25%)
46772 UW-Extension Project Revenue	739.52	3,050.00	(2,310.48)	(75.75%)
46813 County Forest Revenue	162,466.47	385,000.00	(222,533.53)	(57.80%)
46825 Land Conservation Fees & Sales	56,502.00	68,185.00	(11,683.00)	(17.13%)
46826 Private Sewage Charges	1,720.00	19,150.00	(17,430.00)	(91.02%)
Total Public Charges for Services	7,840,214.47	19,503,072.00	(11,662,857.53)	(59.80%)
Intergovernmental Charges for Services				
47210 Intergovernmental Charges	223,896.94	570,700.00	(346,803.06)	(60.77%)
47230 State Charges	800,856.42	1,433,100.00	(632,243.58)	(44.12%)
47231 State Charges-Highway	142,907.81	232,838.00	(89,930.19)	(38.62%)
47232 State Charges-Machinery		2,090,226.00	(2,090,226.00)	(100.00%)
47250 Intergovernmental Transfer Program Rev		618,800.00	(618,800.00)	(100.00%)
47300 Local Gov Chgs	129,737.04	561,660.00	(431,922.96)	(76.90%)

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Sunday, June 30, 2019

	Actual	2019 Budget	Variance	Variance %
47320 Local Gov Chgs-Public Safety	17,346.68	30,000.00	(12,653.32)	(42.18%)
47330 Local Gov Chgs-Transp	292,648.28	1,207,485.00	(914,836.72)	(75.76%)
47332 Local Gov Chgs-Roads		403,360.00	(403,360.00)	(100.00%)
47333 Local Gov Chgs-Bridges	(23,142.30)	27,440.00	(50,582.30)	(184.34%)
47350 Local Gov Chgs-Hlth & Human Svcs	18,355.50	66,858.00	(48,502.50)	(72.55%)
47351 Local Gov Chgs-Other Governments		5,000.00	(5,000.00)	(100.00%)
47391 Local Gov Chgs-BNI (Materials)	104.92	2,500.00	(2,395.08)	(95.80%)
47392 Local Gov Chgs-BNI (Staff)	27.00	850.00	(823.00)	(96.82%)
47393 Local Gov Chgs-Work Relief	1,226.00	14,200.00	(12,974.00)	(91.37%)
47395 Local Gov Chgs-EM Vehicles	1,625.44	5,000.00	(3,374.56)	(67.49%)
47396 Local Gov Chgs-EM Equipment	272.50	800.00	(527.50)	(65.94%)
Total Charges to Other Governments	1,605,862.23	7,270,817.00	(5,664,954.77)	(77.91%)
Interdepartmental Charges for Services				
47410 Dept Charges-Hlth Benefits & Other	5,461,821.99	10,813,388.00	(5,351,566.01)	(49.49%)
47411 Dept Charges-Purchasing	18,103.24	38,200.00	(20,096.76)	(52.61%)
47412 Dept Charges-Insurance	249,205.20	498,408.00	(249,202.80)	(50.00%)
47413 Dept Charges-Gen Govt	591,578.71	1,128,105.00	(536,526.29)	(47.56%)
47415 Dept Charges-Systems	145,979.95	318,245.00	(172,265.05)	(54.13%)
47421 Dept Charges-Public Safety	15,723.77	21,500.00	(5,776.23)	(26.87%)
47430 Dept Charges-Bldg Rent	446,195.52	926,936.00	(480,740.48)	(51.86%)
47435 Dept Charges-Sheriff Lockup Rent	7,999.98	16,000.00	(8,000.02)	(50.00%)
47438 Dept Charges-Riverblock Rent	297,807.00	597,276.00	(299,469.00)	(50.14%)
47440 Dept Charges	3,178.00	3,400.00	(222.00)	(6.53%)
47460 Dept Charges-Drug Court	34,000.00	73,000.00	(39,000.00)	(53.42%)
47470 Dept Charges-Highway	63,941.84	1,783,420.00	(1,719,478.16)	(96.41%)
Total Interdepartmental Charges	7,335,535.20	16,217,878.00	(8,882,342.80)	(54.77%)
Total Intergovernmental Charges for Services	8,941,397.43	23,488,695.00	(14,547,297.57)	(61.93%)
Miscellaneous				
48000 Miscellaneous	336.10		336.10	0.00%
48100 Interest	33.39	20.00	13.39	66.95%
48110 Interest-Capital Projects	1.22	10.00	(8.78)	(87.80%)
48113 Unrealized Gain/Loss on Investment	85,789.17	(24,500.00)	110,289.17	(450.16%)
48114 Interest-Investment	117,125.99	124,812.00	(7,686.01)	(6.16%)
48115 Interest-General Investment	116,352.78	30,000.00	86,352.78	287.84%
48116 Interest-Section 125 & Health	395.10	378.00	17.10	4.52%
48117 Interest-Clerk of Courts	103.42	400.00	(296.58)	(74.15%)
48200 Rental Income	69,750.04	138,196.00	(68,445.96)	(49.53%)
48300 Gain/Loss-Sale of Property	27,581.84	152,000.00	(124,418.16)	(81.85%)
48310 Gain/Loss-Sale of Fixed Assets	23,664.87		23,664.87	0.00%
48320 Gain/Loss-Sale of Surplus Property	851.00	500.00	351.00	70.20%
48340 Gain/Loss-Sale of Salvage and Waste	2,775.54	6,700.00	(3,924.46)	(58.57%)
48440 Insurance Recoveries-Other	434,327.11	1,404,240.00	(969,912.89)	(69.07%)
48500 Donations	258,322.35	127,550.00	130,772.35	102.53%
48502 Donations-Veterans Loan Repayment	4,290.92		4,290.92	0.00%
48503 Donations-Services ATV Club		6,000.00	(6,000.00)	(100.00%)
48540 Donations & Contributions	28,611.11	45,000.00	(16,388.89)	(36.42%)
48830 Recovery of PYBD & Contractual Adj	31,442.62	46,500.00	(15,057.38)	(32.38%)
48860 Revenue from Meals	7,294.45	21,000.00	(13,705.55)	(65.26%)
48880 Food Vending Machine Income	1,375.00	4,500.00	(3,125.00)	(69.44%)
48900 Other Miscellaneous Revenue	35,866.84	37,450.00	(1,583.16)	(4.23%)
48901 Other/Miscellaneous Revenue	5,169.47	1,500.00	3,669.47	244.63%
48910 Vending/Cafeteria Revenue	4,175.32	8,700.00	(4,524.68)	(52.01%)
48920 Vending Machine Revenue	1,690.48	4,200.00	(2,509.52)	(59.75%)
48940 Canteen Income		500.00	(500.00)	(100.00%)
48970 Rental Income- NHC, Health Annex	8,754.00	17,508.00	(8,754.00)	(50.00%)
48980 Misc/Other Workshop Revenue	66.87	100.00	(33.13)	(33.13%)
48990 Other Operating Income	1,290.52	1,984.00	(693.48)	(34.95%)
48991 Copier Revenue	848.00	1,800.00	(952.00)	(52.89%)
Total Miscellaneous	1,268,285.52	2,157,048.00	(888,762.48)	(41.20%)
Other Financing Sources				
49110 Proceeds from Long-Term Debt	2,126.00	59,486.00	(57,360.00)	(96.43%)
49210 Transfer from General Fund		310,000.00	(310,000.00)	(100.00%)
49220 Transfer from Special Revenue	1,910,464.24	5,800,000.00	(3,889,535.76)	(67.06%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Sunday, June 30, 2019

	Actual	2019 Budget	Variance	Variance %
49270 Transfer from Internal Service		377,267.00	(377,267.00)	(100.00%)
Total Other Financing Sources	1,912,590.24	6,546,753.00	(4,634,162.76)	(70.79%)
TOTAL REVENUES	42,345,774.69	106,985,772.81	(64,639,998.12)	(60.42%)
EXPENDITURES				
General Government				
51120 Committees & Commissions	101,377.65	216,928.00	115,550.35	53.27%
51212 Circuit Court Branch I	195,218.71	412,441.00	217,222.29	52.67%
51213 Circuit Court Branch II	54,546.34	122,773.00	68,226.66	55.57%
51214 Circuit Court Branch III	70,856.47	130,614.00	59,757.53	45.75%
51215 Drug Court	105,661.49	216,187.00	110,525.51	51.12%
51217 Clerk of Courts-Divorce Mediation	8,250.00	25,000.00	16,750.00	67.00%
51220 Family Court Commissioner	31,249.96	65,000.00	33,750.04	51.92%
51221 Clerk of Courts	611,211.65	1,344,176.00	732,964.35	54.53%
51231 Coroner	70,855.07	160,607.00	89,751.93	55.88%
51310 District Attorney	137,978.04	322,279.00	184,300.96	57.19%
51315 Victim Witness Program	70,496.39	152,796.00	82,299.61	53.86%
51320 Corporation Counsel	133,400.40	310,643.00	177,242.60	57.06%
51330 Child Support	470,386.29	1,049,541.00	579,154.71	55.18%
51420 County Clerk	129,781.27	302,827.00	173,045.73	57.14%
51424 County Clerk-Postage Meter	6,606.25	14,000.00	7,393.75	52.81%
51430 Health Benefit Payments	5,368,870.45	13,210,172.00	7,841,301.55	59.36%
51431 Health-Wellness	168,794.52	377,267.00	208,472.48	55.26%
51433 Human Resources-Labor Relations	3,878.00	30,000.00	26,122.00	87.07%
51435 Human Resources-Personnel	178,283.12	415,754.00	237,470.88	57.12%
51436 Human Resources-Programs	198.72	6,000.00	5,801.28	96.69%
51440 County Clerk-Elections	30,921.67	50,953.00	20,031.33	39.31%
51450 Data Processing	904,482.28	1,776,746.00	872,263.72	49.09%
51451 Voice over IP	72,752.96	147,300.00	74,547.04	50.61%
51452 PC Replacement	161,622.62	176,500.00	14,877.38	8.43%
51453 Co Clerk-Inform & Commun	5,786.55	18,500.00	12,713.45	68.72%
51510 Finance	220,525.05	467,934.00	247,408.95	52.87%
51520 Treasurer	194,520.56	453,189.00	258,668.44	57.08%
51550 Purchasing	26,001.67	53,006.00	27,004.33	50.95%
51590 Contingency		301,614.13	301,614.13	100.00%
51591 Efficiency		25,000.00	25,000.00	100.00%
51592 Initiatives		25,000.00	25,000.00	100.00%
51611 Bldg Maint-Courthouse and Jail	511,141.23	1,227,675.00	716,533.77	58.37%
51630 Bldg Maint-Unified Svcs Building	4,978.98	10,022.00	5,043.02	50.32%
51640 Bldg Maint-Joint Use Building	3,540.96	12,272.00	8,731.04	71.15%
51650 Bldg Maint-Sheriff Lockup	1,864.51	5,472.00	3,607.49	65.93%
51660 Bldg Maint-CBRF's		3,450.00	3,450.00	100.00%
51670 Bldg Maint-River Block	167,612.71	597,276.00	429,663.29	71.94%
51710 Register of Deeds	239,476.27	463,224.00	223,747.73	48.30%
51931 Property and Liability Insurance	544,592.17	613,429.00	68,836.83	11.22%
51933 Workers Comp Insurance	131,557.36	488,268.00	356,710.64	73.06%
51934 Sick Leave Conversion	75,807.86	500,000.00	424,192.14	84.84%
Total General Government	11,215,086.20	26,301,835.13	15,086,748.93	57.36%
Public Safety				
52110 Sheriff-Administration	1,171,818.34	2,753,446.00	1,581,627.66	57.44%
52130 Radio Engineer	77,291.39	231,544.00	154,252.61	66.62%
52131 Sheriff-Indian Law Enforce	10,940.43	34,541.00	23,600.57	68.33%
52140 Sheriff-Traffic Police	1,370,583.41	3,172,419.00	1,801,835.59	56.80%
52150 Sheriff-Civil Svc Comm	175.00	1,000.00	825.00	82.50%
52220 Emer Mgmt-Fire Supression	1,932.85	143,164.00	141,231.15	98.65%
52510 Emer Mgmt-SARA Title III	17,305.37	52,807.00	35,501.63	67.23%
52520 Emergency Management	135,618.46	290,606.00	154,987.54	53.33%
52601 Dispatch	819,212.15	1,801,711.00	982,498.85	54.53%
52530 Emer Mgmt-Bldg Numbering	234.00	3,000.00	2,766.00	92.20%
52540 Emer Mgmt-Work Relief	80,969.57	185,677.00	104,707.43	56.39%
52710 Sheriff-Jail	1,224,031.90	2,741,849.00	1,517,817.10	55.36%
52712 Sheriff-Electronic Monitoring	85,016.75	221,737.00	136,720.25	61.66%
52713 Sheriff-PT Transp/Safekeeper	595,845.29	1,388,247.00	792,401.71	57.08%

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Sunday, June 30, 2019

	Actual	2019 Budget	Variance	Variance %
52721 Sheriff-Jail Surcharge		100,000.00	100,000.00	100.00%
Total Public Safety	5,590,974.91	13,121,748.00	7,530,773.09	57.39%
Public Works-Highway				
53110 Hwy-Administration	155,235.82	334,628.00	179,392.18	53.61%
53120 Hwy-Engineer	92,397.55	232,838.00	140,440.45	60.32%
53191 Hwy-Other Administration	160,084.56	323,806.00	163,721.44	50.56%
53210 Hwy-Employee Taxes & Benefits	(604,167.61)		604,167.61	0.00%
53220 Hwy-Field Tools	(7,581.56)	13,400.00	20,981.56	156.58%
53230 Hwy-Shop Operations	164,592.06	331,129.00	166,536.94	50.29%
53232 Hwy-Fuel Handling	(14,398.51)	12,100.00	26,498.51	219.00%
53240 Hwy-Machinery Operations	(645,801.74)	2,173,434.00	2,819,235.74	129.71%
53260 Hwy-Bituminous Ops	54,318.23	230,902.00	176,583.77	76.48%
53262 Hwy-Bituminous Ops	30,576.99	119,372.00	88,795.01	74.39%
53266 Hwy-Bituminous Ops	140,448.84	1,762,924.00	1,622,475.16	92.03%
53270 Hwy-Buildings & Grounds	99,288.61	181,436.00	82,147.39	45.28%
53290 Hwy-Salt Brine Operations	9,103.32		(9,103.32)	0.00%
53291 Hwy-Salt Brine Operations	(1,068.85)		1,068.85	0.00%
53281 Hwy-Acquisition of Capital Assets	181,735.25		(181,735.25)	0.00%
53310 Hwy-Maintenance CTHS		3,300.00	3,300.00	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	997,614.89	1,701,201.00	703,586.11	41.36%
53312 Hwy-Snow Remov	1,044,359.00	947,088.00	(97,271.00)	(10.27%)
53313 Hwy-Maintenance Gang	41,573.65	107,015.00	65,441.35	61.15%
53314 Hwy-Maint Gang-Materials	1,610.00		(1,610.00)	0.00%
53320 Hwy-Maint STHS	889,130.38	1,386,445.00	497,314.62	35.87%
53323 Hwy-Maint STHS PBM	3,364.00		(3,364.00)	0.00%
53330 Hwy-Local Roads	356,665.81	1,190,217.00	833,551.19	70.03%
53340 Hwy-County-Aid Road Construction		440,617.00	440,617.00	100.00%
53341 Hwy-County-Aid Bridge Construction		200,422.00	200,422.00	100.00%
53490 Hwy-State & Local Other Services	148,603.12	555,842.00	407,238.88	73.27%
Total Public Works-Highway	3,297,683.81	12,248,116.00	8,950,432.19	73.08%
Health and Human Services				
54121 Health-Public Health	799,794.79	1,808,272.00	1,008,477.21	55.77%
54122 Health-WIC Program	171,060.05	359,800.00	188,739.95	52.46%
54128 Health-Public Health Grants	40,532.64	67,205.00	26,672.36	39.69%
54129 Humane Officer	19,766.01	35,485.00	15,718.99	44.30%
54130 Health-Dental Sealants	56,043.48	114,654.00	58,610.52	51.12%
54132 Adams-Juneau Sanitation	142,894.90	307,487.00	164,592.10	53.53%
54210 Edgewater-Nursing	1,815,209.33	4,320,403.00	2,505,193.67	57.99%
54211 Edgewater-Housekeeping	65,089.34	130,363.00	65,273.66	50.07%
54212 Edgewater-Dietary	322,380.63	742,634.00	420,253.37	56.59%
54213 Edgewater-Laundry	26,411.10	54,322.00	27,910.90	51.38%
54214 Edgewater-Maintenance	156,996.24	428,717.87	271,721.63	63.38%
54217 Edgewater-Activities	80,219.77	184,131.00	103,911.23	56.43%
54218 Edgewater-Social Services	72,497.24	152,037.00	79,539.76	52.32%
54219 Edgewater-Administration	336,095.27	726,015.00	389,919.73	53.71%
54220 Wood Haven TBI	2,557.16	897,983.00	895,425.84	99.72%
54315 Mental Health/AODA Ho Chunk		27,500.00	27,500.00	100.00%
54317 Human Services Crisis Stabilization	127,595.63	291,153.00	163,557.37	56.18%
54324 Norwood-SNF-CMI	504,013.86	1,146,558.00	642,544.14	56.04%
54325 Norwood SNF TBI	349,626.88	728,974.00	379,347.12	52.04%
54326 Norwood-Inpatient	1,526,161.72	3,524,103.00	1,997,941.28	56.69%
54350 Norwood-Dietary	539,328.73	1,129,370.00	590,041.27	52.25%
54351 Norwood-Plant Ops & Maint	290,893.74	675,913.00	385,019.26	56.96%
54363 Norwood-Medical Records	122,662.02	261,726.00	139,063.98	53.13%
54365 Norwood-Administration	590,630.78	1,199,527.00	608,896.22	50.76%
54401 Human Services-Child Welfare	1,719,700.52	3,822,418.00	2,102,717.48	55.01%
54405 Human Services-Youth Aids	1,335,598.56	3,343,095.00	2,007,496.44	60.05%
54410 Human Services-Child Care	59,274.01	159,188.00	99,913.99	62.76%
54413 Human Services-Transportation	163,875.20	449,566.00	285,690.80	63.55%
54420 Human Services-ESS	691,826.53	1,466,547.00	774,720.47	52.83%
54425 Human Services-FSET	1,344,136.76	3,176,589.00	1,832,452.24	57.69%

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Sunday, June 30, 2019

	Actual	2019 Budget	Variance	Variance %
54435 Human Services-LIEAP	49,211.78	120,256.00	71,044.22	59.08%
54440 Human Services-Birth to Three	235,803.86	545,393.00	309,589.14	56.76%
54445 Human Services-Childrens COP	36,488.54	181,750.00	145,261.46	79.92%
54450 Human Services-Childrens Waivers	163,209.61	350,302.00	187,092.39	53.41%
54455 Human Services-CSP	262,266.07	590,056.00	327,789.93	55.55%
54460 Human Services-OPC MH	518,708.16	1,516,881.00	998,172.84	65.80%
54465 Human Services-CCS	991,747.64	2,284,175.00	1,292,427.36	56.58%
54470 Human Services-Crisis Legal Svc	452,761.50	979,664.00	526,902.50	53.78%
54475 Human Services-MH Contr COP	212,908.60	1,393,677.00	1,180,768.40	84.72%
54480 Human Services-OPC AODA	197,707.00	428,196.00	230,489.00	53.83%
54485 Human Services-OPC Day Treatment	38,159.91	84,601.00	46,441.09	54.89%
54495 Human Services-AODA Contract	14,876.00	126,100.00	111,224.00	88.20%
54500 Human Services-Administration	1,594,359.44	3,508,916.00	1,914,556.56	54.56%
54611 Aging-Committee on Aging		198,278.00	198,278.00	100.00%
54710 Veterans-Veterans Relief	4,588.35	5,411.00	822.65	15.20%
54720 Veterans-Veterans Service Officer	156,456.38	344,334.00	187,877.62	54.56%
54730 Veterans Relief Donations	255.92	300.00	44.08	14.69%
54740 Veterans-Care of Veterans Graves	240.00	2,865.00	2,625.00	91.62%
54750 Veterans-WDVA Grant	4,690.60	11,058.00	6,367.40	57.58%
Total Health and Human Services	18,407,312.25	44,403,948.87	25,996,636.62	58.55%
Culture, Recreation and Education				
55112 County Aid to Libraries	498,976.07	977,893.00	478,916.93	48.97%
55210 County Parks	690,387.75	1,679,377.00	988,989.25	58.89%
55441 Maintenance Snowmobile Trails	18,041.20	88,591.81	70,550.61	79.64%
55442 ATV Maintenance	1,159.93	11,370.00	10,210.07	89.80%
55460 Marshfield Fairgrounds	25,000.00	25,000.00		0.00%
55620 UW-Extension	236,404.77	522,198.00	285,793.23	54.73%
55630 UW-Extension Center-Marshfield	23,936.00	47,872.00	23,936.00	50.00%
55650 UW-Extension Junior Fair	32,000.00	32,000.00		0.00%
55660 UW-Extension Projects	584.52	17,700.00	17,115.48	96.70%
Total Culture, Recreation and Education:	1,526,490.24	3,402,001.81	1,875,511.57	55.13%
Conservation and Development				
56111 State Forestry Roads	3,426.76	7,000.00	3,573.24	51.05%
56121 Land Conservation	127,732.51	285,452.00	157,719.49	55.25%
56122 DATCP Grant	98,000.28	314,582.00	216,581.72	68.85%
56123 Wildlife Damage Abatement	11,735.40	61,019.00	49,283.60	80.77%
56125 Non-Metallic Mining Reclamation	23,391.89	40,288.00	16,896.11	41.94%
56126 MDV	138.06	1,390.00	1,251.94	90.07%
56128 Mill Creek	3,132.56	22,000.00	18,867.44	85.76%
56310 County Planner	180,342.88	387,027.00	206,684.12	53.40%
56320 Land Record	44,215.45	246,750.00	202,534.55	82.08%
56340 Surveyor	8,470.77	44,304.00	35,833.23	80.88%
56730 Transp & ED-Airport Aid	7,500.00	13,384.00	5,884.00	43.96%
56740 Payment in Lieu of Tax		77,345.00	77,345.00	100.00%
56750 Transp & Economic Develop	102,750.00	145,191.00	42,441.00	29.23%
56780 CDBG-ED	33,666.45	35,000.00	1,333.55	3.81%
56911 State Wildlife Habitat		2,500.00	2,500.00	100.00%
56913 Park & Forestry Capital Proj	88,679.01	359,330.00	270,650.99	75.32%
56943 Private Sewage System	78,643.36	261,793.00	183,149.64	69.96%
Total Conservation and Development	811,825.38	2,304,355.00	1,492,529.62	64.77%
Capital Outlay				
57120 Cap Projects-Gen Government	245,501.58	375,000.00	129,498.42	34.53%
57121 Cap Projects-Parks	17,499.51	75,300.00	57,800.49	76.76%
57213 Cap Projects-Emergency Management		249,000.00	249,000.00	100.00%
57216 Cap Projects-Computer Software		15,337.00	15,337.00	100.00%
57310 Highway Capital Projects	479,127.42	2,313,082.00	1,833,954.58	79.29%
57410 Cap Projects-Human Services	20,402.79		(20,402.79)	0.00%
57412 Cap Projects-Edgewater	148,263.96	169,000.00	20,736.04	12.27%
57420 Cap Projects-Norwood	194,833.20	357,477.00	162,643.80	45.50%
57610 Cap Projects-Cons & Dev-Vehicles	34,000.00	34,000.00		0.00%
57640 UW Remodeling/Construction	322.50	70,500.00	70,177.50	99.54%

7/1/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Sunday, June 30, 2019

		Actual	2019 Budget	Variance	Variance %
57930	Depreciation & Amortization	5,857.18		(5,857.18)	0.00%
57940	Depreciation & Amortization	91,885.25		(91,885.25)	0.00%
	Total Capital Outlay	1,237,693.39	3,658,696.00	2,421,002.61	66.17%
	Debt Service				
58140	Debt Service Principal-Highway		3,400,000.00	3,400,000.00	100.00%
58240	Debt Service Interest-Highway	278,002.92	568,620.00	290,617.08	51.11%
	Total Debt Service	278,002.92	3,968,620.00	3,690,617.08	92.99%
	Other Financing Uses				
59210	Transfers to General Fund	1,910,464.24	6,487,267.00	4,576,802.76	70.55%
59270	Transfer to Internal Service		(187,012.00)	(187,012.00)	100.00%
	Total Other Financing Uses	1,910,464.24	6,300,255.00	4,389,790.76	69.68%
	TOTAL EXPENDITURES	44,275,533.34	115,709,575.81	71,434,042.47	61.74%
	NET INCOME (LOSS) *	(1,929,758.65)	(8,723,803.00)	6,794,044.35	(77.88%)

Wood County

Tentative Financing Timetable*

BAIRD

July 2019							August 2019							September 2019							October 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

Monday, July 15, 2019	Baird e-mails Official Statement Disclosure Questionnaire to the County for the preparation of the Preliminary Official Statement ("POS").
Monday, August 5, 2019.....	Requested information returned to Baird for the preparation of the POS.
Monday, August 12, 2019	Draft POS to Support Banker and Banker for review.
Thursday, August 15, 2019	Comments received from Support Banker and Banker. Draft POS e-mailed to County, Bond Counsel and Moody's Investors Service.
Thursday, August 22, 2019	Comments received from the County. Comments and legal documents received from Bond Counsel.
Week of August 26, 2019.....	Moody's conference call scheduled.
Tuesday, September 3, 2019	Executive Committee considers the Plan of Finance.
Friday, September 6, 2019	Moody's rating report received.
Monday, September 9, 2019	Baird due diligence call.
Tuesday, September 10, 2019.....	Preliminary Official Statement distributed.
Monday, September 16, 2019	Competitive sale at 10:00am CT.
Tuesday, September 17, 2019.....	County Board meeting to award the Notes at 9:30am CT.
To be determined	Settlement Date.

*Baird will be closed on Monday, September 2, 2019 in observance of Labor Day.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

June 28, 2019

To: Wood County Executive Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – June 2019

Human Resources Activity

	June 2019	2019 Year-to-Date
Applications Received	117	904
Positions Filled	20	99
Promotions/Transfers	3	20
New Hire Orientations	9	44
Terminations, Voluntary	7	57
Terminations, Involuntary	2	6
Retirements	1	5
Exit Interviews	4	26

Human Resources Narrative

1. General Highlights - Kim McGrath

- a) Attended the Executive Committee meeting on June 4th where the HR-related topics discussed included a Health Insurance presentation and the Employee Policy Handbook resolution.
- b) Along with the Sheriff's Department Chief Deputy and Corporation Counsel, drafted Wood County's proposal for the 2020 Sheriff's Deputy contract. Met with WPPA representatives on June 10th to exchange proposals and schedule future meetings dates.
- c) Attended the Civil Rights Compliance Training on June 11th. These sessions occurred throughout the County in the months of May and June as required by the County's Civil Rights Compliance Plan. Thanks to all who attended! We have received positive feedback overall on these sessions.
- d) Reviewed and provided feedback to the Wellness Coordinator on the Wellness Appeal Process.
- e) Attended the Wisconsin Local Government Leadership Academy Unit on "Effective Decision Making" on June 13th and 14th.
- f) Attended WCA's seminar on Fraud Risk, Awareness, Prevention, and Response on June 17th.
- g) Attended Executive Committee on June 20th. Provided information to the committee related to other WI counties anticipated COLA increase amounts for 2020.
- h) At the direction of the Wellness Board, drafted and deployed a county-wide employee benefits survey on June 24th. The survey will close on July 7th and results will be shared with the Executive Committee at the July 9th meeting to aid in planning the 2020 health insurance plan.
- i) Attended the Human Services Manager's meeting on June 21st to present on the topics of mileage reimbursement policy and performance improvement plans.
- j) Attended the monthly call with The Horton Group on June 25th. Discussed the presentation and deliverables for the July 9th Executive Committee meeting.

- k) Upon approval from the Wood County Board, communicated to employees the changes set forth in the new Employee Policy Handbook. An electronic copy of the handbook was provided to all employees on June 27th. Printed copies have been ordered and are due to arrive on July 19th.
- l) On June 25th, met with the Wood County Treasurer and Bob Moore, our representative from ICM, who advises on the investment portfolio of the Wood County Health Fund. Bob presented us with an update on fund performance and market trends and updates.
- m) Reviewed and analyzed the results of the Classification and Compensation Study RFP responses. Created a matrix for Executive Committee review and discussion.
- n) Attended the Employee Self-Service demo with the IT and Finance Directors on June 28th. The ESS system is intended to allow employee's electronic access to their payroll and benefit information and is set to roll out to all employees in early July.
- o) Together with the Human Resources Coordinator, continued developing the training guide and presentation materials for the new Supervisory Performance Evaluation Form. Managers will be invited to attend on-site sessions in July.
- p) With regards to a former employees' appeal related to the Department of Workforce Development Equal Rights Division initial finding of "No Probable Cause", the Administrative Law Judge assigned to the case issued her decision on June 6th confirming the finding of "No Probable Cause" on all counts.
- q) With regards to a former employee's initial complaint to the Department of Workforce Development Equal Rights Division and Equal Employment Opportunity Commission in November 2018, we received a Notice of Dismissal.
- r) Conducted an employee conduct investigation.
- s) Received and responded to open records requests.
- t) Held weekly team meetings and bi-weekly individual staff meetings to discuss and provide updates on the department's progress towards our 2019 goals.
- u) Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

2. Benefits & HRIS Administrator - Jodi Pingel

- a) Processed Family Medical Leave requests.
- b) Processed Benefit Elections/Qualifying Events and enrolled in benefits via vendor websites and updated mailing addresses, if applicable.
- c) Processed terminations included cancelling insurance benefits with vendors, COBRA notification, report final earnings and hours to WRS, PEHP, etc. Prepared payout sheets for terminated employees and suspend accruals.
- d) Conducted Exit Interviews with two employees.
- e) Processed June 2019 COBRA Remittance.
- f) Processed July 2019 TASC Admin Fees and June 2019 WPS Billing Statements/Bill Summary.
- g) Facilitated benefit portion of New Hire Orientations on June 17th and June 24th.
- h) Reconciled May 2019 invoices for health, dental, vision, life, and disability.
- i) Prepared May 2019 Turnover Report details.
- j) Processed mailing address updates.
- k) Instructed CPR Renewal and Initial Courses throughout the month for multiple employees.
- l) Provided data to the WIPFLI for the Audit related to OPEB and Active Employee counts.
- m) Attended CWSHRM Half Day Conference on June 13th.
- n) Attended the Executive Committee Meeting on June 4th.
- o) Worked with Jessica Schroeder from Aegis/County Mutual to conduct mandatory Civil Rights Compliance Trainings at multiple locations. Created course evaluation and distributed to attendees. Entered attendance/completion of Civil Rights Training in HRMS.
- p) Met with WPPA Union representatives to exchange proposals for 2020 contract. Established future meeting dates and booked rooms.
- q) Created instructions for running WRS Rolling Look Back report in TimeStar.
- r) Completed salary surveys with Carlson Dettmann for Upper Midwest Chief Appointed Administrative Officer (CAAO) and Upper Midwest Wage Increase.

- s) Participated in Webinar for Discrimination & Harassment Training for Management in the “Me Too” Era.

3. **Human Resource Generalist - Angel Butler-Meddaugh**

- a) Posted the following job vacancies on Cyber Recruiter, Job Net, Indeed, Wood County Employment Opportunities and any other position specific websites: Truck Operator, Psychiatrist, Social Work Supervisor, Land Records Coordinator/GIS Specialist, Director of Nursing – Edgewater, Environmental Health Specialist/Assistant – LTE, AODA Counselor and Bridgeway CBRF Supervisor.
- b) Worked with Department Heads and Supervisors to develop interview questions and coordinate interviews as needed for the following positions: FSET Case Manager, Conservation Program Coordinator (and 2nd interviews) and Corrections Officer (full and part-time).
- c) Completed nine caregiver background checks with the Department of Justice and State of Wisconsin. Forwarded results to supervisors for review.
- d) Replied to five requests from other counties requesting information on various topics.
- e) Conducted six exit interviews with outgoing employees. Prepared and sent memos to Department Heads and HR Director for review.
- f) Set-up and reconfigured users in Cyber Recruiter.
- g) Completed references, background check (if applicable) and degree verification (if applicable) for the following positions: Environmental Health Assistant, five Social Work positions, Residential Aide, two Crisis Interventionists and Conservation Program Coordinator.
- h) Offers have been extended and accepted on the following positions: Receptionist/Secretary, LTE Truck Operator, Casual Crisis Interventionist, Environmental Health Assistant, Dispatcher, Social Worker – Ongoing, Casual Crisis Interventionist, Casual Bus Driver, CST Coordinator, PT 60% Crisis Interventions, FSET Coordinator. Closed recruitment files and notified all candidates’ positions have been filled.
- i) Worked on the following job descriptions with Department Head/Supervisor for finalization: Land Records Coordinator/GIS Specialist, Treasurer Coordinator, Bridgeway CBR Supervisor and Health Manager.
- j) Provided information to Child Support regarding their new employee for State Reimbursements.
- k) Ordered service plaque for long-term Human Services employee based on their request.
- l) Scheduled post-offer pre-employment (POPE) drug tests for multiple new hires.
- m) Met with the Child Support Deputy Director to establish an account with Homeland Security to perform E-Verifications with their department.
- n) Met with two County Department Heads, listened to their concerns and provided advice.
- o) Assisted multiple casual employees at the front counter in completing their employment paperwork.
- p) Attended weekly team meeting to discuss current HR activities.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Dispatch	Dispatcher	Filled
Replacement	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment
Replacement	Edgewater	Director of Nursing	Deadline 7/14/19
Replacement	Finance	Deputy Finance Director	Filled
Replacement	Health	Environmental Hlth Asst/Specialist	Filled
New – (LTE)	Health	Environmental Hlth Asst/Spec. (LTE)	Deadline 6/26/19
Replacement	Highway	Summer Help	Filled
Replacement	Highway	Truck Operators – LTE’s	Filled
Replacement	Highway	Truck Operator	Deadline 6/23/19
Replacement	Human Services	Psychiatrist	Deadline 9/3/19

Replacement	Human Services	Social Worker (Fam Services) -3	2 Filled/1 Refs/Bkgrd
Replacement	Human Services	Social Worker (Initial Response)	Refs/Bkgrd
Replacement	Human Services	FSET Case Manager	Filled
Replacement	Human Services	Receptionist/Secretary	Filled
Replacement	Human Services	Casual Bus Driver	Filled
Replacement	Human Services	CST Coordinator	Filled
Replacement	Human Services	Residential Aides (Casual)	Refs/Bkgrd
Replacement	Human Services	Crisis Interventionist – Full-time	Filled
Replacement	Human Services	Crisis Interventionist – Part-time	Filled
Replacement	Human Services	Crisis Interventionists – Casual (2)	Filled
Replacement	Human Services	Social Work Supervisor	Deadline 6/30/19
Replacement	Human Services	AODA Counselor	Deadline 7/7/19
Reinstated	Human Services	Bridgeway CBRF Supervisor	Deadline 7/7/19
Replacement	Land Cons.	Consvtn Program Coordinator	Filled
New Position	Norwood	COTA, Occupational Therapist, Dietary Aide, Cook, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood
Replacement	Planning & Zoning	Land Records Coordinator/GIS Specialist	Deadline 6/30/19
Replacement	Parks	Camp Ranger	Filled
New	Sheriff	Part-Time Corrections Officers	Interviewing
Replacement	Sheriff	Corrections Officer	Filled
Eligibility List	Sheriff	Corrections Officer	Interviewing
Replacement	Sheriff	Deputy Sheriff	Filled

4. **Human Resources Coordinator - Kelli Quinnell**

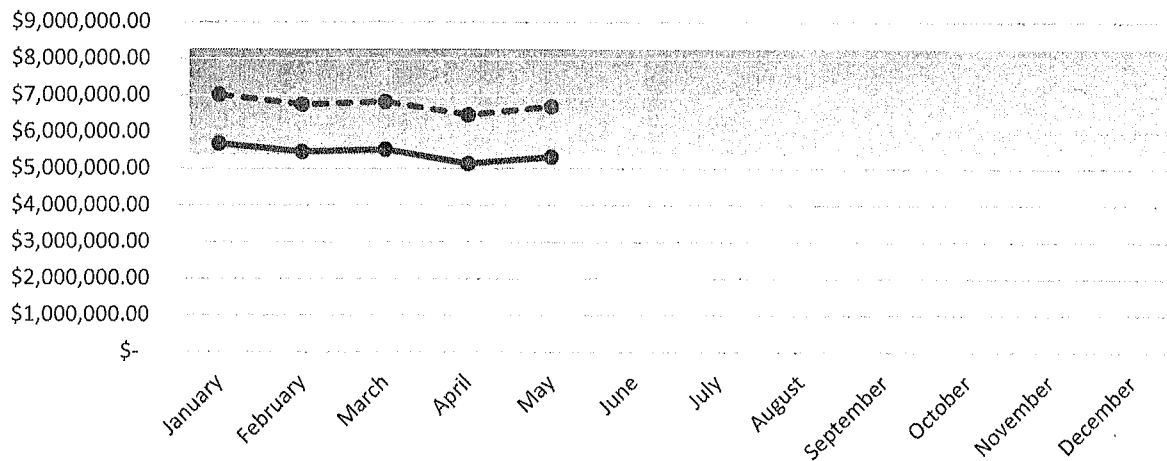
- a) Reviewed all JDQ's submitted by departments for the annual Salary Grade Review process with the HR Director. Submitted the Salary Grade Review documents to Carlson Dettmann for review.
- b) Distributed letters to all individuals affected by the market adjustments approved by the Executive Committee and County Board with a July 1st effective date.
- c) Created and submitted Personnel Action Forms for market adjustment changes.
- d) Finalized the new employee newsletter and distributed it to all employees on June 27th.
- e) Distributed notes from the May Employee Feedback Group meeting to all employees.
- f) Completed multiple questionnaires for Unemployment Insurance.
- g) Reconciled and paid the May 2019 Unemployment Insurance invoice.
- h) Facilitated portions of New Hire Orientation on June 17th and 24th.
- i) Attended the June 4th Executive Committee Meeting. Recorded and prepared the HR minutes.
- j) Attended the Civil Rights Compliance Training on June 11th.
- k) Attended the Wood County Wellness Board meeting on June 18th in place of the HR Director who was unable to attend.
- l) Assisted the HR Director with creating a survey regarding the Health Insurance Plan and distributed it to all employees. A summary of the results of this survey will be presented to the Executive Committee at their July meeting to aid them in making a decision regarding plan and premium changes.
- m) Attended Discrimination & Harassment Training for Management in the #MeToo Era webinar on June 12th.
- n) Entered multiple HR vouchers for payment.
- o) Continued work on scanning employee documents and files into Laserfiche.
- p) Responded to requests for information from other municipalities.
- q) Completed multiple verification of employment requests.
- r) Assisted multiple employees with benefit and policy related questions.

For specific information on HR activities, please contact the HR Department.

Health Fund Reserve Fund Balance

Months	2019		2018	
	Total	Available	Total	Available
January	\$ 7,021,371.56	\$ 5,685,137.45	\$ 5,325,107.44	\$ 4,466,063.78
February	\$ 6,755,901.70	\$ 5,469,001.54	\$ 5,115,644.74	\$ 4,342,724.58
March	\$ 6,834,145.97	\$ 5,529,400.66	\$ 5,551,583.01	\$ 4,304,425.43
April	\$ 6,472,162.23	\$ 5,141,045.93	\$ 5,462,109.67	\$ 4,228,079.72
May	\$ 6,701,880.37	\$ 5,329,290.53	\$ 5,430,613.86	\$ 4,027,710.81
June			\$ 5,389,571.46	\$ 4,578,811.63
July			\$ 5,247,789.82	\$ 4,822,978.42
August			\$ 5,817,203.30	\$ 4,820,156.19
September			\$ 6,067,797.47	\$ 4,901,947.05
October			\$ 6,105,707.22	\$ 4,820,156.19
November			\$ 6,198,294.08	\$ 4,901,947.05
December			\$ 6,321,744.80	\$ 5,006,814.05

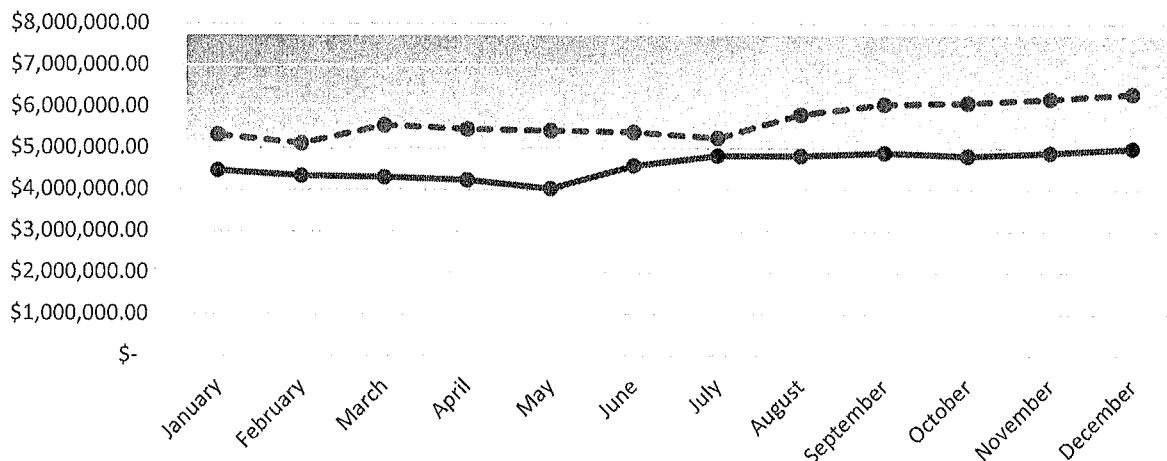
2019 Health Fund Balance_Available Funds



2019 Total Balance - Dashed Line

2019 Available Funds - Solid Line

2018 Health Fund Balance_Available Funds



2018 Total Balance - Dashed Line

2018 Available Funds - Solid Line

**WPPA UNION NEGOTIATION/PROPOSAL
(Human Resources/Sheriff Departments)
MEETING**

DATE: Monday, June 10, 2019
PLACE: Room 114, Wood County Courthouse
TIME: 3:00 p.m.

PRESENT: Randy Dorshorst, Peter Kastenholz, Kim McGrath, Jodi Pingel, Scott Goldberg, Rich Burghaus (WPPA)

EXCUSED: Shawn Becker

Wood County and Wisconsin Professional Police Association exchanged proposals: Discussion ensued regarding wage scale and placement of current deputies along with performance review related to annual step increase.

Dates established for negotiations as follows: July 15, 2019, July 29, 2019 and August 19, 2019. All meetings will be scheduled to begin at 1:00 pm.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

June 2019

1. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month. The Risks of Social Media Sharing training was assigned to all staff.
2. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Software preparation begins for the Norwood TBI unit move to Edgewater. System discovery is scheduled for June regarding a solution to Norwood and Edgewater needs for facility infection reporting. Investigation begins concerning a new software, PRN+ Home Health & Therapy, that will replace Greenfield therapy at Edgewater Haven effective July 1, 2019.
3. Discovery continues for the Treasurer's Office for a project that will scan and electronically archive the large collection of hard copy tax rolls that are stored in the Treasurer's vault. Hard copy tax rolls date back to 1942.
4. The RtVision, Highway department software for tracking time and materials, kiosks, PCs used by user to access RtVision software, will be scheduled for upgraded functionality that will include access to the County Wellness program, County intranet and a weather application.
5. Initial system discovery was discussed with Highway staff regarding a permit management solution for various departments, specifically a timeline for a system for the Highway department.
6. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as changes requests occur. These changes include supporting modifications of the Human Resource policy manual, specifically vacation accrual modifications with a July 1 activation date and preparation for possible other department accrual modifications. PBJ reports are submitted using TimeStar data for both the Edgewater and Norwood Facilities.
7. Work on the Planning and Zoning Sanitary Permit system continues. Development of the sanitary service module continues. This module will allow service providers to enter pumping, maintenance and inspection data directly into the County permit system.
8. Discovery phase is complete for Fidler Technologies AVID software implementation for the Register of Deeds Office. Implementation is set for early 2020.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
9. System discovery, research, and documentation regarding multiple departmental use of Quicken software is complete. Implementation and data conversion for one department with 4 database files is complete. Software upgrade and implementation for 1 remaining department will be scheduled as soon as the Human Services department is able to schedule.
 10. Deployed a major update to the Parks and Forestry Department on the Park Reservations system. The update includes mobile device support as well as behind-the-scenes changes to make the system code more maintainable and easier to extend with new features. This summer, IT will work with Parks and Forestry to evaluate continuing with the in-house system versus purchasing a commercial off-the-shelf software package.
 11. Continued implementation of Questica budget software, involving Finance, IT, and Questica staff. Work continues on integration between our Dynamics GP accounting software and the capital budget portion of Questica. Key users have been trained on the operating budget portion of the software. Final implementation and "go-live" should be completed in July.
 12. Continued work with the Health Department, Environmental Health Division, on software needs for their expanded well water testing program. The new program has been deployed and Environmental Health staff are now entering water sample information and testing results. Work continues on data exports and mail merges for results letters.
 13. Investigated possibility of retrieving and exporting specific jail records from IMS as part of records request. This is not possible to automate and extensive staff time will be required to fulfil request.
 14. Developed proof-of-concept of office mapping software.
 15. Created custom reports for the Jail Department to help with some open record requests.
 16. Updated Per Diem & Expense form for County Board Supervisors.
 17. Tested RollCall Software with County Clerk
 18. Met with HR and Finance to discuss roll out of the new in-house developed Employee Self Service, ESS, system from IT. This system allows employees to access their own data like pay stubs, online. Employees will be able to access this system beginning with the first payroll run in July.
 19. Started work on integrating our Security Access Control system with our Active Directory system to keep both of them in sync and up to date with accurate data.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
20. Initial Discovery for Human Services print management is still ongoing. Researching needs and placement.
 21. Worked with Highway staff to make changes to the way calls come into the Highway Department.
 22. Upgraded Network Switch Software at Norwood. Norwood Paging is operational.
 23. Active Directory (AD), a vital network service that provides authentication and user information, continues to be updated by IT staff. AD is integrated with several other software packages utilized throughout the County.
 24. Staff are working to complete a physical inventory of computer devices throughout County.
 25. Continue to employ two interns to assist IT staff in meeting the daily needs and requests from the Departments we support. The additional staff has allowed IT staff to begin new projects sooner than expected.
 26. For the month of May, 631 helpdesk requests were created, with staff completing 614 tickets and leaving 170 open requests. These numbers represent service requests from departments throughout the County.
 27. Work in preparation for the Exchange upgrade project continues. Performed a focused effort on infrastructure modification to support upgrade of the email system. Several changes occurred throughout the network. Exchange has been successfully upgraded from Exchange 2010 to Exchange 2016. Preparation is now underway to upgrade to Exchange 2019. This is a major infrastructure upgrade and IT staff need to touch several network servers and devices as a result of these upgrades. During June Four Domain Controllers, (really important servers), were demoted. This leaves us with just one remaining Domain controller to demote prior to beginning the next upgrade.
 28. We have received and started configuring new network equipment that will be placed at the North Annex. This is part of our business continuity project. However, it is also assisting in the Exchange upgrade project as we will be relocating a server from Marshfield City Hall to the North Annex. We have also temporarily increased the bandwidth to the North Annex in preparation for moving the new servers to Marshfield. This increase will be removed again once the new microwave circuit is completed.
 29. The network team has also been working on preparing our new Citrix environment for use. We plan to start migrating servers from the old environment onto the new environment within the coming days.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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30. IT staff sat through several software demonstrations that can potentially improve IT's infrastructure by better monitoring the County network, keeping third-party software current, and possibly providing improvements in imaging of new PCs.
 31. Reviewing software options for phone attendant consoles. Currently Human Services, Norwood, Health, IT, Child Support, and the Sheriff's department use VistaPoint for this purpose. The current solution has been problematic at times and options are being reviewed.
 32. Continue to configure new Video Conferencing Units. In an effort to reduce cost, a new model is being deployed. New Video Conferencing Units at Cornerstone and Norwood are operational.
 33. Attended Civil Rights training.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments June 2019

1. Ongoing Projects and Planning

- a. Emergency Management Office – Drywall is nearly complete, painting will begin soon. Other finishes (carpet, ceiling, etc.) will be getting started in the next few weeks as we have time.
- b. Focus on Energy programs – Continuing to explore opportunities for facility improvements that offer increased efficiency, reliability, and rebate funding where available. The recent extension of the County's Lean Process and Renewable & Sustainable grant deadline will give me time to gather information for another small project that will offer some cost reduction opportunities.
- c. National Renewable Energy Laboratory (NREL) – The recent solar screening that was completed by NREL offers an overview of potential solar installations at four County properties. I met with a local solar installer to discuss more details about two sites and should have more information for the Committee soon.
- d. Marshfield City Hall Plaza 2nd Floor – Remodeling for the Cornerstone offices will commence in July, and will be completed no later than October 14th.
- e. River Block – We are continuing to work with contractors to finish repairing all the damage caused by a large power surge in May, I am expecting all the repairs to be completed by the end of July.
- f. Jail Sewer Line Inspection – We have completed inspecting a majority of the Jail sewer lines and found the condition to be a little better than expected. That is good news, however, there will still be some updates and repairs needed to our plumbing system in the Jail.
- g. Edgewater Haven Renovations – Working with Human Services staff to begin planning requested 2020 CIP projects.
- h. Facility Management Software – Working with Human Services and Information Technology to implement software that will track work orders and preventive maintenance at Norwood Health Center and Edgewater Haven.

2. Miscellaneous

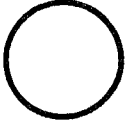
- a. Civil Rights Training, Budget Software Training.
- b. Attended: County Board, Executive, Judicial & Legislative, Public Safety, Security, HIRC, and Health & Human Services Committee meetings.
- c. Planning to participate in the WCA Annual Conference with the Wisconsin Facility Management Association.

TREASURER'S REPORT

07-09-2019

By: H. Gehrt

1. Attended Executive Committee meeting on June 4.
2. Attended the Wisconsin County Treasurers Association Summer Conference in Waupaca on June 5-7.
3. Attended mandatory Civil Rights Training on June 11.
4. Attended bi-monthly Wisconsin Local Government Leadership Academy workshop in Stevens Point on June 13-14.
5. Attended a Fraud Training session in Stevens Point on June 17.
6. Attended County Board on June 18.
7. Attended Executive Committee meeting on June 20.
8. Had a meeting with HR Director McGrath to discuss reclassifying the Administrative Services 4 position to Coordinator position within the office on June 20.
9. Attended Accounts Meeting on June 20.
10. Attended budget software training on June 25.
11. Met with our Financial Advisor, Bob Moore, on June 25.
12. Met with fiscal staff at the City of Marshfield on June 26 to go over where the County would be sitting for tax collections on July 24 due to the moving into the new building. We will be utilizing the front desk area, however, this area is not secured like the other collection area was in the former building. We may have to re-evaluate the collections procedures for future years.
13. The Department sent out 6,105 postponed notices reminding people of their second half tax payment due by July 31. It also gave them notice of the Marshfield tax collection date and times (July 24 9am-3pm).
14. The Department sent out 894 delinquent notices to people whom owe back taxes for all years.



RESOLUTION#

Introduced by
Page 1 of 2

Health & Human Services, Executive Committees

Motion: _____ Adopted: ☐
1st _____ Lost: ☐
2nd _____ Tabled: ☐
No: _____ Yes: _____ Absent: _____

Number of votes required:

☐ Majority ☒ Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: MAC, Finance Dir.

INTENT & SYNOPSIS: To amend the 2019 budget for Veterans Relief with a transfer of available appropriations from fund balance.

FISCAL NOTE: No additional cost to Wood County. The additional appropriations needed in the Veterans Relief account is available in a non-lapsing fund balance, and the adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
54710	Veterans Relief		\$3,825
34210	Fund Balance	\$3,825	

Source of Money: N/A

WHEREAS, Veterans Relief budget is expected to incur expenditures in excess of amounts appropriated during the adoption of the 2019 budget, and

WHEREAS, it is expected that the amount of the additional expenditures will be approximately \$3,825.00, and

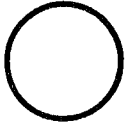
WHEREAS, the Veterans Relief has a \$ 4995.00 in total equity, and

WHEREAS, the \$3,825.00 will have no impact on the county tax levy, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED, to amend the Veterans Relief budget to reflect a transfer out of appropriations of \$3,825.00 from the Fund Balance (34210) and transfer in appropriations of the same amount to the Veterans Relief Budget (54710), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class I notice of this budget change within 10 days.



RESOLUTION#

Introduced by Executive
Page 1 of 1

ITEM#

1-2

DATE

July 16, 2019

Effective Date

Upon Passage

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: <u>0</u>
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MTC</u> , Finance Dir.		

INTENT & SYNOPSIS: To authorize out-of-state training and travel for the Finance Director and the Deputy Finance Director.

FISCAL NOTE: \$2,500 for travel expenses and registration fee

Source of Money: budget

WHEREAS, the Government Finance Officers Association is conducting training for Capital Improvement Plan, Bond Issuance and Capital Asset August 12 through August 14, and

WHEREAS, the training will give the Finance Director and Deputy Finance Director training of highly specialized rules, guidelines and practices applicable to Wood County finance, and

WHEREAS, the training and networking will provide opportunities to network with colleagues from across the country, and

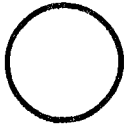
WHEREAS, Wood County will have many opportunities to share knowledge and learn from others, and

WHEREAS, approval to attend this conference has been approved by the Executive Committee at their July 9, 2019 meeting.

WHEREAS, the Wood County Executive Committee has authorized in-state travel when necessary,

THEREFORE BE IT RESOLVED, that the Wood County Finance Department send the Finance Director and Deputy Finance Director to the Government Finance Officers Association Training August 12 – 14 2019, Minneapolis, MN.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			



RESOLUTION#

Introduced by

EXECUTIVE COMMITTEE

Page 1 of 1

Committee

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MAC</u> , Finance Dir.		

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:

Offered Amount	\$21,100.00
Real Estate Taxes	(6,437.06)
Tax Deed Expense	(2,708.34)

GAIN **\$11,954.60**

WHEREAS, during the sealed bid process no offer was received on the below mentioned property, and,

WHEREAS, an open bid process was held and this was the best offer received on the below mentioned property, and,

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offer be accepted

City of Wisconsin Rapids

34-02208 Lot 20, Block 5, Lyon Land Company's 2nd Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

OFFERED AMOUNT

\$21,100.00

APPRAISED AMOUNT

\$30,000.00

Property is located at 541 15th Ave N, City of Wisconsin Rapids.

2

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: June 27, 2019

PLACE: Edgewater Haven, Administration Building, Conference Room 110 - Port Edwards

PRESENT: Donna Rozar, Al Breu, Adam Fischer, Jessica Vicente, Tom Buttke, Heather Wellach, RN, Mark Holbrook

EXCUSED: Steven Kulick, MD, Marion Hokamp

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Mary Solheim, Jordon Bruce, Marissa Laher, Jo Timmerman, Karriann Teresinski, Steve Budnik (Human Services); Sue Kunferman, Kathy Alft, Nancy Eggleston (Health Department); Bill Clendenning (County Board Supervisor); Doug Machon (County Board Chair); Reuben Van Tassel (Maintenance)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

Rozar declared a quorum.

3) Public Comments

- n/a

4) Introduction of Edgewater Haven Administrator

Marissa Laher was introduced to the Committee. Introductions were made around the room.

5) AIDS Resource Center of Wisconsin presentation regarding providing testing services at the Health Department

Jenna Thelen, Prevention Specialist, AIDS Resource Center of Wisconsin (ARCW) described the medical home model and case management services provided by ARCW. Jenna explained why ARCW is looking to expand HIV/HepC testing in Wood County. ARCW will come to the Health Department to provide testing, initially planned for one Friday per month.

6) Consent Agenda

Human Services pages 14, 15, and 16 pulled. Motion (Buttke/Breu) to approve the consent agenda. All ayes. Motion carried.

7) Discussion and consideration of items removed from consent agenda

- HUMAN SERVICES – Brandon Vruwink provided an update on tele-psychiatrist recruitment efforts. Jordon Bruce explained missing component of the TBI application and responded to concerns with how this affects the transition of the TBI unit to Edgewater Haven. Brandon described the foster care graduation ceremonies held at the Capitol. Mary Solheim shared why a restructuring of the Family Services Division was necessary.
- Motion (Fischer/Holbrook) to approve the Human Services narrative pages 14, 15, and 16. All ayes. Motion carried.

8) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Department staff answered specific questions regarding information in the financial statements.

9) Health Department Groundwater Update

Nancy Eggleston provided an update regarding the Armenia Growers Coalition Memorandum of Understanding (MOU). She detailed two components of the MOU: 1) clean drinking water plan, and 2) groundwater hydrogeology, agricultural practices, and monitoring plan. Furthermore, she described safe nitrate-nitrogen levels and the health risks associated with high levels. Test results of recent Wood and Juneau Counties' samples were shared.

10) Human Services Youth Mentor Program Presentation

Karriann Teresinski, Human Services Youth Mentor/Case Manager, described risks of youth in our community and how those risks led to the development of a mentorship program. She described the Youth Mentor Program and outlined steps in the program process. A welcome letter and orientation plan are tailored to the specific needs of each situation. Karriann shared a variety of forms and logs used to help track youth engagement and mentorship experience.

11) Human Services Overview of Edgewater Haven Census and Operations

Brandon Vruwink and Jordon Bruce shared updates with staffing changes, discussed referrals, admissions, and challenges with census numbers.

12) State Budget Updates

Rozar reported the State budget has been passed by the State legislative bodies and is ready to send to the Governor for action.

13) Resolution to Amend 2019 Veteran Service Commission Budget

Rock Larson explained reasons for variance of budgeted expenditures. Motion (Buttke/Vicente) to support the resolution as presented and forward to the Executive Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

14) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

15) Items for Future Agenda

The Chair noted items for future agendas.

16) Next Meeting(s)

- July 25, 2019, 5:00 pm, Wood County Annex & Health Center, Classroom – Marshfield

17) Adjourn

Rozar declared the meeting adjourned at 6:53 p.m.

Minutes taken by Kathy Alft and reviewed by Adam Fischer, Secretary.

Minutes subject to Committee approval

Adam Fischer, Secretary
Health and Human Services Committee

*Health Department Report**June 27, 2019**If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us***ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN**

- We are working on updating our preparedness plans in an attempt to make them more concise and user-friendly. We participated in an infectious disease drill with Aspirus Riverview Hospital and Clinics and will also be participating in a cyber-security exercise with Emergency Management. We will also be participating in the Enbridge drill that is coming up in September. In addition, I am working on preparing a tabletop exercise for our staff to undertake sometime this fall. We are also preparing in advance for potential measles issues given the multiple outbreaks happening around the country.
- We are preparing for an additional eight nursing students from the UWEC Marshfield Campus. They will be working with us this fall. In addition, I am working with the Medical College of Wisconsin Wausau Campus on public health presentations and projects for medical students.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH**AOD Prevention Partnership:**

Healthy People Wood County AOD Prevention Partnership plans to write for the federal Drug Free Communities support program grant (due July 8th) for alcohol, prescription drugs, and opioids in year 1. The grant is up to 10 years with a 5-year competitive renewal of \$125,000 per year plus 100% in-kind match (with higher match in years 7-10).

On May 6th, Healthy People Wood County was represented at a Northwoods Coalition (NWC) Central Regional meeting. The group reviewed the NWC Menu Options funding and State Targeted Response (STR) to the Opioid Crisis funding that coalitions applied for. Healthy People Wood County completed the following NWC Menu Options for a **total of \$2,500**:

- Coalition Capacity Building
- Policy
- Community Assessment

Healthy People Wood County completed the following STR projects for a **total of \$10,375**:

- Drug Take-back Events
- Prescription Drug Lock Boxes/Bags
- Prescription Drug Deactivation Units
- Coordination of Naloxone Trainings and Distribution
- Dose of Reality Education Campaign
- Community Event

Other items discussed at the NWC meeting were to come prepared to the late summer meeting with local youth data from the 2019 Youth Risk Behavior Survey to analyze and develop a regional plan that will address underage drinking.

The attendees of the NWC meeting were also encouraged to attend a presentation prior to the meeting on *The Teen Brain and Marijuana* as part of the Marijuana and Youth series. Dr. Sion Kim Harris of Harvard University and the Boston Children's Hospital presented on the harmful effects today's potent marijuana has on this sensitive period for the developing adolescent brain, such as a statistically significant reduction in IQ points, earlier onset of psychiatric disorders among those pre-disposed and onset with no genetic predisposition, cardiovascular risk to users of any age, and how the brain chemistry is affected in the "pruning" and "myelination" stages of these critical early years of development. Dr. Harris shared that there is an abundance of research on known risks to the developing brain and limited/no efficacy for pediatric medical use. A big takeaway was that marijuana can often suppress short-term symptoms of several disorders, such as ADHD and anxiety, but is actually counter-productive long-term, meaning it is actually making things worse for individuals with these disorders.

The Wood County Drug Task Force met May 8th and heard a presentation on E-Cigarette use by Aspirus Riverview providers, Dr. Amy Falk, Dr. Abby Lewis, and Dr. Lisa Olson. The providers shared information including ingredients of e-cigarette liquids, risk of addiction (especially on the young developing brain), and health effects. Youth who vape are seven times more likely to start using cigarettes than those who don't. Other updates from the drug task force meeting include:

- Prevention/Education: Will be planning three community events in late summer, fall 2019.

- Harm Reduction: Naloxone overdose prevention training May 16th; there has been a huge shift in opioid responses: seeing fewer Narcan deployments through EMS, but still averaging 1-2 per week; seeing a higher number of suicide calls related to poly-prescription drug use with teens.
- Treatment: Family Health Center received a 2-year planning grant beginning June 1st to build treatment services around Wood and Clark Counties. Wisconsin Rapids and Black River Falls have been identified as places in high need for a treatment center; HOPE Consortium conference August 26th-27th (treatment focused); CCAR Recovery Coach training July 19th-22nd at Aspirus Riverview Hospital; Three Bridges Recovery is looking for board members and hiring a Community Programs Manager; Three Bridges Recovery received the ED2Recovery grant and will continue working closely with Aspirus Riverview Emergency Department.
- Law Enforcement: Meth and cocaine are making a comeback in Wood County.
- Workplace: Job fair at MSTC was a success with 80 employers and 275 job seekers- happening again next year.

AOD Prevention Partnership and Mental Health Matters staff met with Wood County jail staff to discuss short- and long-term needs and priorities for the jail to brainstorm areas of partnership. Information was shared about groups coming into the jail, as well as how the mental health needs of the inmates have shifted so drastically in recent years. Follow up meetings have been planned to continue building upon community partnerships and share local data.

A Naloxone Opioid Overdose Prevention training took place May 16th with 8 attendees from schools, Emergency Management, Health Department, and the recovery community. This training was a part of the State Targeted Response (STR) to the Opioid Crisis funding through WI Department of Health Services and Alliance for Wisconsin Youth.

Healthy People Wood County was in attendance at the Marshfield Area Coalition for Youth (MACY) Sustainability Workshop May 20th as their 10 years of Drug Free Communities funding comes to an end this fall. Healthy People will continue to be involved in MACY initiatives as there is a fit within the scope of work.

On May 23rd, the Lincoln High School FACT group met with Mayor Zach Vruwink, the Wisconsin Rapids school resource officers (SRO), and members of the Central Wisconsin Tobacco Free Coalition about youth e-cigarette use and tobacco trends at the high school. The youth shared information about their campus cleanup day and how many cigarette butts were found, especially around the hockey rink that is contracted out to the Wisconsin Rapids Riverkings Junior A Hockey team. They also discussed the severity of youth e-cigarette use at school. Some of the FACT students shared that they were tardy from class due to a new school rule that only allows two students to use the restroom at a time to deter groups from using e-cigarettes together. The group also discussed penalties for using e-cigarettes at school with the SRO issuing a fine of \$68.60 for each offense and the school issuing various penalties, such as writing a 3-page paper, in-school suspension/out of school suspension, and loss of privileges. Students caught using are also provided with a packet of information about the harmful effects of e-cigarette use. In an effort to be more equitable, a suggestion of a juvenile diversion program was brought up and it was suggested that resources be offered to students who may be addicted to nicotine rather than giving fines for each offense. The SRO shared that there are roughly 18-19 repeat offenders who he feels are self-medicating.

Brighter Futures

During the past month, there has been a shift in focus on projects. These projects include the creation, distribution, and analysis of the Community Health Assessment (CHA) survey; working with University of Wisconsin Eau Claire (UWEC) nursing students on a housing assessment; and meeting with a new member for the Brighter Futures Team.

The CHA survey had three parts, 1) creation, 2) distribution, and 3) analysis. The first step in the creation of the survey was to research CHA survey's from other health departments. This led to creating a survey with a mix of open-ended, multiple choice, and Likert scale questions. The survey consisted of 10 required questions and 9 optional questions. The required questions asked about the health of Wood County, what community members believe are the issues, and ideas on how to improve the community. The optional questions were demographics. The distribution of the survey had two tracks: 1) social media and 2) paper copy. The social media method included posting to the Healthy People Wood County Facebook page and asking community partners to post original content with the survey link or share our post. These community partners included law enforcement, library, health systems, foundations, resident pages, and many others. Paper copies were distributed at libraries and with specific populations, such as Hmong and Neighborhood Table. The online survey was the most successful. Lastly, the analysis of the survey included creating an excel file that gave number values to answers for easy analysis. The analysis will be used as the primary data for the CHA document.

Mental Health Matters

May marked the continued growth of Mental Health Matters linkages to other community organizations for collaboration working on mental health in Wood County. The first linkage is the deepening relationship between the

River Cities Clubhouse, A Better Way Clubhouse, and the coalition. Meetings are held monthly with the clubhouse boards to discuss more ways the coalition can support the clubhouses and how members can support the coalition. Mental Health Matters is looking to share more about the clubhouses to increase their utilization while making sure that those with lived experience have a platform to speak on mental illness. One way to create this platform is through story telling. The hope is to set up a storyteller training in either July or August to help residents living with a mental illness or family members of someone with a mental illness write their story and potentially share it. In May, funding was provided to help with the clubhouse event, *We Are*, which is a stigma-busting event.

Another linkage Mental Health Matters made was with Lincoln High School, following the hosting of a booth for their Mental Health Week. Informational materials were provided, the *We Are* event was advertised, and information was shared about the storyteller training while at the booth. The goal is to start involving more youth in the coalition work that pertains to youth mental health.

A meeting was held with representatives from the Wood County Jail along with the AOD Prevention Partnership to discuss potential mental health and substance abuse work within the jail. This preliminary meeting was held to discuss potential capacity of staff as well as initiatives the jail might be interested in. A few initiatives that boiled to the top were trauma informed care within the jail, group work in the jail, medicated assisted treatment, the transition from jail to public, and ways to reduce recidivism.

Along with exploring the other potential collaborations, meetings have continued with a University of Wisconsin Stevens Point Sociology professor to talk about deepening a partnership between the college and the coalition. Just recently, the Health People Wood County team has seen an influx of applications from Sociology and Psychology students from UWSP. The discussions have included ways to better the student's experience and potential projects that the coalition and college could collaborate on.

Lastly, for the collaboration piece, McMillan Library has reached out asking about helping show a documentary at the library on trauma. McMillan asked about the possibility of getting a panel of experts together to talk about the documentary. A meeting between the library, Mental Health Matters, Wood County Human Services, and Riverview Behavioral Health is being set up to put together a panel for the event.

Aside from the exciting collaboration possibilities, the Mental Health Matters Executive Board met during May as well. The purpose of the meeting was to discuss the current work and trajectory of the coalition. From the discussion, the storyteller work and stigma reduction initiatives are what the coalition will put energy into for the next few months.

Recreate Health

Wisconsin Rapids Downtown Farmers Market

The Wisconsin Rapids Downtown Farmers Market opened on June 6th. It runs Thursdays and Saturdays 8:00 AM – 2:00 PM at 220 1st Avenue South in Wisconsin Rapids. New this year, the market is able to accept FoodShare EBT, credit, and debit transactions. On the first day we processed \$300.00 of credit, debit, and FoodShare dollars! Last year we were not able to do this. These dollars go right back to the farmers, food vendors, and crafters who are our local entrepreneurs – a source of economic development. The market also accepts WIC and Senior Farmers Market Nutrition Program Vouchers as well as the Aspirus Fruit and Veggie Rx program.

The team is actively meeting with the City of Wisconsin Rapids to continue to discuss options for the market to find a permanent home. With the potential realignment of 3rd Avenue, the market may very well find this space it has long looked for. There is more to come from these conversations as we hope plans fall into place.

In the spirit of public health education development opportunities, UWSP students are helping to manage the market booth on Thursdays throughout the seasons. Another work study pre-med student shadowing at the Family Center is also helping to manage the market booth on Thursdays. UW Eau Claire Nursing students were also instrumental in the implementation of the credit, debit, and FoodShare transaction capabilities. The market shows the importance of supporting local entrepreneurs, increasing access to those who face barriers to healthy foods and are more likely to experience chronic disease, shows the importance of collaboration and creating a space where residents can come together to connect with one another. We are excited to have them with us this summer.

Follow the market on Facebook: <https://www.facebook.com/WRDowntownFM/>

Sign up to volunteer at the market: <https://www.signupgenius.com/go/8050F44AEAC29A2F85-wisconsin>

Aspirus Fruit and Veggie Rx

Aspirus Community Benefits Department in Wausau is rolling out the Fruit and Vegetable Rx program. Last year the market piloted the program and had great success. Vouchers were given out through Aspirus Home Medicine clients. These vouchers enabled these clients to redeem \$20 at the farmers market through the use of special token chips. This year the team is helping to broaden the scope of those who receive vouchers to include

Wisconsin Rapids behavioral health, oncology, and pediatric clinics. Two providers from each department will pilot the program.

Senior Farmers Market Vouchers

The Aging and Disability Resource Center held their farmers market voucher distribution day on June 7th and our market managers, Mai and Sarah, were there to present and answer questions about the market. These vouchers are given to seniors 60 years and older who meet certain income levels. The team is working with human services to create a shuttle service that would help those with mobility difficulties access the market each Thursday during the season.

Community Food Center

We received a two year grant from Security Health Plan for \$30,000 in 2018 to complete a feasibility assessment. This was to help further develop what a Community Food Center would look like in South Wood County. The center is meant to increase access to local, fresh, and healthy foods – reducing barriers for farmers to sell to communities by having equipment for small scale processing, aggregation services, and distribution. Many organizations and community residents are interested in purchasing local foods, but the infrastructure is not available. The community food center would couple food processing with hunger relief organizations. These foods could be processed for those who utilize hunger services and for purchase by community organizations to be integrated into their food service programs. The revenue from these sales would help support the financial stability and sustainability of our hunger relief organizations. Other than being a unique fiscal sustainability plan, creating an opportunity for those who face food barriers to help in the production of food and process their own food will help garner life skills and work skill training. The Health Department is collaborating with SWEPS, The Neighborhood Table, Feeding America Wisconsin, and the Wisconsin Rapids Backpack program to bring this plan to fruition. New Venture Advisors has been contracted to do an in-depth feasibility analysis – to see “will something like this work here in our community”. The study will be completed by the fall of this year and the report will be released as soon as completed. SWEPS, The Neighborhood Table, and Wisconsin Rapids School District Backpack program have also received a grant from Legacy Foundation to complete a feasibility study to combine their entities and find a potential new location or build onto their existing location. There is great movement in the community around streamlining hunger relief resource and increasing local food access – while decreasing duplication and better utilizing resources! <https://www.newventureadvisors.net/>

Green Machines

The Wood County Health Department was a recipient of a \$20,000 grant from Farm Technology Days to purchase up to 6 green machines to be implemented at Marshfield and Wisconsin Rapids Food Pantries and four school districts. Wisconsin Rapids School District was the pilot location with a green machine implemented in the high school agriculture classroom of Jeremy Radtke. They have successfully grown multiple crops of lettuce and are now experimenting with basil and strawberries. The machine can produce up to 400 lbs. of lettuce! It is a way of increasing educational opportunities and fresh produce all season long – especially throughout the winter. The produce grown in the Ag classrooms is purchased by the school food service and integrated into the school lunch program. Funds from the purchase go back into funding supplies for the machine or to grow a scholarship for Ag. Food pantries will be able to offer lettuce all year round at very little cost! Food pantries and school districts will be approached with the opportunity to host a machine at the end of June and will be implemented in July 2019 or the beginning of the school year 2019. To see the green machine in action follow the Lincoln High School Ag page on Facebook: https://www.facebook.com/pg/LHS-AG-PAGE-1689883871252865/photos/?tab=album&album_id=2008899579351291&ref=page_internal

River Riders Bike Share

Bikes are located at McMillan Memorial Library, Quality Foods West Grand, Veterans Memorial Park, Wisconsin Rapids Municipal Zoo and, new this year, Lake Wazeecha White Sands Beach and Mid-State Technical College. All locations were chosen through community surveying and past bike share program success.

Bikes are available through phone app ‘Zagster’ for annual, student memberships, or pay-as-you-go. Memberships range \$15-\$20 for the year – the first two hours of your trip are always free and the 3rd hour and any hour after you are charged \$1.00/hour. New this year, we have also created an “ACCESS” membership. This membership does not have any upfront costs and makes bikes available for 12 hours each trip before being charged \$1.00/hour. These unique access membership codes will be given out to clients at targeted organizations that serve those who experience income barriers including: Human Services FSET, Wood County WIC, McMillan Memorial Library, ODC (Opportunity Development Center), ADRC (Aging and Disability Resource Center), SWEPS (South Wood Emerging Pantry Shelf), TNT (The Neighborhood Table), and can be requested at any other site or through email to healthypeoplewoodcounty@gmail.com.

In July the bike share team will start conversations with local organizations to confirm sponsorship of the program for the year 2020 and 2021. There have been many interested parties and the team is confident we will be able to reach the sponsorship amounts needed. The City of La Crosse and Wausau are also interested in implementing

Zagster and have held many email and group phone calls to discuss and learn from our program. Follow the program on Facebook: <https://www.facebook.com/RiverRidersBikeShare/>

South Wood County Recreational Trail System Signage

A group including representatives from Wood County Board, Health Department, Parks and Forestry, Ho Chunk Casino Nekoosa, Center of Visitors Bureau, and City of Wisconsin Rapids community development met in early June to discuss a broader south Wood County recreation trail signage and wayfinding system to increase ridership and marketing to outside communities. The City of Wisconsin Rapids is currently going through a Request for Proposals process for design and planning and has been progressive in starting conversations with other communities on how to create a broader trail system including systemic trail mapping, trailhead designation, and marketing. This group will continue to meet and discuss further planning, funding, and community needs. A great example of how this could look is in Vilas County: <https://biketheheart.org/>

Bicycle Benefits Program

We are working with the City of Wisconsin Rapids Mayors Youth Council to implement the national Bicycle Benefits program. The program helps to further develop a culture of bicycling and increasing bike traffic to local business. If the program goes well we plan to expand to all Wood County communities. The council meets again on June 12th and they will be visiting local businesses to onboard them. The funding for this program is supported by the UW Madison Partnership Program Catalyst Grant. This \$50,000 grant helped purchase an accessible bike for bike share, community engagement sessions, bike parking, and bike share promotion. The students will first be reaching out to locations based on criteria of diverse geographic regions, affordability, and populations they serve. <https://www.bicyclebenefits.org/#/home>

New Limited Term Employee position

Hannah Wendels has filled our LTE position and will be with us about 20 hours a week through the end of October. Hannah will be working primarily on the bike share and farmers market work. She will help with volunteer recruitment, kids' activities, and new vendors to the market. She will also help manage the booth on Saturdays. In addition, she will help develop and create promotional events and partnerships for the bike share system to continue to increase ridership and visibility. Hannah is a UWSP Health Promotion and Wellness graduate, a Wisconsin Rapids native, and very knowledgeable about the community – this makes her a great asset to our team as she can jump right in. In her off time she works at Wolosek landscaping.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Port Edwards/Armenia Groundwater Issues-MOU progress

To date, 45 homes have called in on the hotline with questions and 47 households received water. Residents may now use the website, agcwater.com, to receive bottled water. A total of 42 households have signed access agreements with 34 of these ready for the plumber to begin installation. The plumber has cancelled many installations due to workload so Eron and Gee has been contacted to install RO systems as well. Two installs have been done, with 4 more scheduled. There was discussion on whether or not to allow homeowners to install their own unit. This will be researched further. Confirmatory sampling was done for 22 homes that had high self-sample results with an additional nine homes to go. One household refused sampling. All high results of self-tests have been entered into the shared database. The remaining safe samples will be entered by mid-June. Three of the confirmatory tests were less than 10 mg/L nitrate. They will be sent safe letters and retesting will be recommended. The nitrate test strips will be considered for those between 8 and 10 mg/L nitrate. When all data is entered, we will know who is left to be tested and tactics for getting these completed will be discussed on the next call. The groundwater research project field work will begin in July. AGC group will accompany researchers during fieldwork.

DATCP Site Visit

Every 3 years the Department of Agriculture, Trade, and Consumer Protection conducts a site visit for agent counties. Our site visit was at the beginning of May. During the site visit, Kate Carlson did her first Standardization exercise as the Program Standard for Wood County. Environmental Health staff also conducted standardization exercises with State staff to ensure that they were properly standardized by the previous program standard. Records, policies, inspections, and plans were reviewed. We had a very positive experience with this site audit. The final report and closing meeting will be held in late June.

Staff Changes

Ben Jeffrey was hired to replace a vacancy in the Environmental Health section. He will begin training in late June.

New Business and Consultations

Sissy's Sweet Treats was licensed as a retail store in Wisconsin Rapids and Sweet Paradise was licensed in Marshfield. The Muffin Top was licensed as a retail food establishment in Marshfield. Aaron's Wines and Steins was licensed as a restaurant in Wisconsin Rapids. Jocko's Tacos and J2 Catering were licensed as mobile restaurants in Wisconsin Rapids. Hillcrest Motel was licensed under a new owner to provide pre-packaged food for guests. The Everythang Tacos service base was licensed in Wisconsin Rapids.

Complaints

Eighteen complaints were received in the month of May.

- A housing complaint was made about a neighboring tenant in an apartment building. This was not a health concern.
- A garbage complaint was made about a neighbor in an apartment building. Tim talked to the tenant and will work with her to get things cleaned up.
- A mold complaint was made and is being handled by the landlord.
- Sewage was coming up in the basements of a rental unit. Tim spoke with the landlord and he is sending in ServePro to clean up.
- A caller complained of asbestos. Attempts to contact her have been unsuccessful. Case is ongoing.
- Temperature control and mold concerns were reported in a rental unit. The landlord was contacted and mold cleanup information was provided.
- A hair was found in food at a restaurant. The owner was contacted and effective hair control was discussed.
- A caller complained of unclean conditions at a bar during a party. There were 2 parties that day. The owner was contacted regarding cleaning requirements.
- Bed bugs were reported in an apartment complex. This is an ongoing situation and pest control is involved.
- A manufactured home tenant was concerned about a potential sewage leak under the unit. A site visit was done and no leaking or pooling was observed. The owner was contacted about getting a plumber to check on the reported leak.
- A former employee reported an insect problem at a restaurant. Case is ongoing.
- Housing safety issues were reported by an evicted tenant. Attempts to contact the tenant were unsuccessful.
- A caller reported flies in her apartment. She was moving out. The landlord is having pest control come in to check it out. He believes they are fruit flies.
- A caller complained about a neighbor that lets their cats run out, and they use under their deck as a litter box. Case is ongoing.
- A complaint was made about garbage in a rental unit. The tenant may be in jail. Attempts to contact the caller were unsuccessful. Case was closed.
- A restaurant was reportedly leaving the back door open. This was a repeat complaint. A site visit was made and the owner was spoken to about the situation.
- A restaurant patron noticed a mold smell when going into the establishment. An inspection will be done. Case is ongoing.
- Smoking was reported in a restaurant and the owner denied that this was happening. Follow-up will be done with the annual inspection.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program – Erin Fandre, RDH

During the 2018/2019 school year, Healthy Smiles Sealant program provided an oral screening and oral health education for 1441 children. 2,611 fluoride treatments were applied on 1,432 children and 2,180 sealants were placed on 599 children. Healthy Smiles Head Start program provided 756 fluoride treatments and oral screenings for 305 children. The number of children found with unmet dental needs totaled 340 and all of these children were referred to their dentist or case managed for dental treatment. We applied for Wisconsin Seal-A-Smile funding for the 2019/2020 school year. I attended Wisconsin Seal-A-Smile end-of-year meeting.

COMMUNICABLE DISEASE TEAM REPORTS

Tuberculosis Update – Jean Rosekrans & Alecia Pluess

- Two patients continue with medication for latent tuberculosis infection; a public health nurse assists with medication administration and monitoring.
- One active case of tuberculosis was reported on Friday, June 14. Work on this case is ongoing.

Communicable Disease Update – Jean Rosekrans & Alecia Pluess

- During the month of May, Wood County had 23 cases of chlamydia, 2 cases of gonorrhea, and 1 case of Hepatitis C reported. A presentation was done for participants in the Human Services Day Treatment Program on the topics of Hepatitis C and sexually transmitted infections.
- During May, 1 case of E. coli, 2 cases of cryptosporidiosis, 1 case of giardia, and 1 case of campylobacter were reported.
- Influenza activity has decreased. The Centers for Disease Control stated that the current flu season is the longest in a decade. There were 2 cases of influenza-associated hospitalizations reported during May.
- An increase in testing for tick-borne and arboviral testing was noted during May. There were 13 suspect, 2 probable, and 1 confirmed case of Lyme disease along with 1 confirmed case of anaplasmosis. Education on preventing tick bites was shared on social media. The health department applied for a "micro-grant" through Department of Health Services to obtain tick removal kits and educational tools for use in Wood County. Free

educational signage on tick prevention was also requested through the Centers for Disease Control to use in county parks. It was recently reported that Wisconsin had the fourth-highest number of confirmed cases of Lyme disease in the nation in 2017. The Department of Health Services (DHS) said the average number of reported cases has more than doubled over the past 10 years.

- We continue to receive calls from providers and residents concerned with measles outbreaks in the United States and questions on vaccinations. Current recommendations and updates received from DHS regarding measles were shared with providers and callers, and outreach via social media continues. Information on measles and the MMR vaccine was also sent to schools and Head Start as well as local law enforcement.
- Jean attended a training on May 13th and 14th on the topic of pediatric disaster response.
- Jean now sits on the Health Advisory Board for Head Start. She attended a meeting on May 22nd.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CLC

- WIC will provide \$35 in Farmers Market vouchers per family this summer and started issuing these on June 1st. They are available until the end of September and may be used at the market until the end of October.
- Sarah Sugden started planning WIC vendor training for September 2019. All WIC vendors will need to reapply to be an authorized vendor and will be required to complete this training.
- The WIC Budget was submitted and is pending approval.

Caseload for 2019 (Contracted caseload 1485)

	Dec 2018	Jan 2019	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Active (Initial)	1382	1373	1324	1362	1343	1367						
Active (Final)	1414	1376	1338	1378	1361							
Participating	1412	1376	1328	1374	1357	1372						

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WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT June 18, 2019

Director's Report by Brandon Vruwink

I am pleased to announce Marissa Laher accepted the Edgewater Haven Administrator position. Marissa began her career in health care working as a CNA. For the past year, she has worked as an Administrator in Training at St. Paul Elder Services in Kaukauna. Marissa has a passion for providing care to the elderly and welcomes the opportunity to work with our team at Edgewater Haven. Please join me in welcoming Marissa to Edgewater Haven! Her first day with Wood County will be Monday, June 24.

Deputy Director Solheim and I hosted listening sessions with Foster Parents on May 28 (Marshfield) and May 30 (Wisconsin Rapids). We would both like to thank the Foster Parents who attended the sessions. We look forward to using this information gathered to enhance our Foster Care Program. It is our goal to make listening sessions an annual event.

The Joint Committee on Finance has wrapped up its work on the State Budget. The legislature is expected to vote on the final draft the week of June 24. If approved, the budget will be forwarded to Governor Evers for consideration. We will be closely monitoring the budget process as it contains many items that will provide additional funding to the Human Services Department. I will continue to monitor the budget process until final passage.

Juvenile Corrections has become a talking point once again as the legislature has been debating the appropriate time to close Lincoln Hills and Copper Lake schools. Legislation currently requires the schools to close by January 2021. Recently bi-partisan legislation was introduced to delay the closures until July 2021. The overall concern is whether new facilities will be ready by January 2021. I will continue to monitor this process and provide updates as they become available.

Administrative Services Update by Jo Timmerman

Norwood: Census on the Admissions Unit for May averaged 8.16. The 01-01-19 through 05-31-19 average census was 9.85. The budgeted average census on this unit for 2019 is 9.00. Census on the Crossroads (locked) unit for May was 14.52. The 01-01-19 through 05-31-19 average census was 14.97, with an average 2019-budgeted census of 15.80. The new Crossroads 2 (Pathways unlocked) unit had an average census for May was 8.84. The 01-01-19 through 05-31-19 average census was 7.30. The average annual census budgeted for this unit for 2019 is 8.52; this average is the result of a phasing in of residents on the unit beginning with an average of six for the months of January through June. The period July through December is assuming increases that reach 12.5 by November and December, thus bringing the annual average census to 8.52.

Norwood has now been reimbursed all but \$14,821 of the \$509,582 incorrectly recouped by Forward Health Medicaid for the 2016 TBI Unit settlement payment.

On May 14, 2019, Norwood was notified that the Provider Number for the Crossroads and Pathways units had been de-activated as of 02-02-19. I had a conversation with Provider Services to determine what needed to be done to re-activate the status of that Provider Number. Steps were immediately taken to correct this error. For the interim however, reimbursements for all Crossroads and Pathways services to residents have been suspended.

Additional projects worked on by staff are:

- Processed Medicare, Medicaid, Commercial Insurance, other county and patient responsible billings and payments
- Worked with Wipfli audit team on annual county-wide 2018 financial audit
- Compiled data for 2018 Medicare and Medicaid cost reports
- Prepared and submitted Wisconsin Hospital Association annual survey reports
- Conducted in-house billing documentation audit
- Translated document to Spanish for use by Community Programs
- Attended wrap-up sessions for recent All-staff meetings
- Attended bi-weekly budget meetings

Edgewater: The average daily census for May for the nursing home unit was 53.97. The 01-01-19 through 05-31-19 was 54.19. The budgeted average census on this unit for 2019 is 60.

Additional projects worked on by staff are:

- Processed Medicare, Medicaid, Commercial Insurance, and patient responsible billings and payments
- Worked with Wipfli audit team on annual county-wide 2018 financial audit
- Compiled data for 2018 Medicare and Medicaid cost reports
- Attended bi-weekly budget meetings

Community: Projects worked on by staff are:

The beginning of May was spent working to get everything operational after the power surge; coordinating with all pertinent departments (maintenance, IT, Safety Risk, and outside vendors).

- All multifunction copiers were evaluated, all desktop printers were evaluated by Bauernfeind technicians
- It was one day for all multifunction equipment to be operational
- 10 days for all Bauernfeind desktop printers to be working, invoiced, photographed for insurance and sent to IT/Safety Risk
- Worked with all staff to find replacement equipment
- Attended HPWC Advisory Committee for Mental Health Matters Coalition
- Work with Clinic management to set up new prescriber, coordinate support staff transitioning from Dr. Cannon to Dr. Mofikoya
- Worked to develop transition plan for counselor that is leaving – plan included dictation, scheduling problems, TCM
- Attend BLT Committee
- Attend Civil Rights Training
- Attend All Managers meeting
- Coordinated between Behavioral Health Administrator and HPWC/McMillan Library/Aspirus Behavioral Health to plan upcoming sponsored event (this is continuing into June)
- Met with Community Resources Manager to develop cross-division support of Christmas Donation program
- Coordinated and support new training system of Family Services Secretary to backup CLTS/B-3 Secretary for a two week vacation as trial –went very well
- Developed new backup for phones between three locations during emergency shut downs/ evacuations/ power outages/etc.

- Worked through multiple lengthy vacations, coordinating daily coverage of all reception and support areas, worked as a backup covering shifts at City Hall reception, River Block Drop-in, River Block Lobby, and Outpatient Clinic desk
- Met with all 15 Support staff one to two times, every meeting was comprised of two new components
 1. Feedback on your position, "if you could design your own position what do you need/change/improve"
 2. Feedback on supervision, "if you could supervise yourself what do you need/change/improve"
- Completion/Hired/Trained our new Accounting Clerk
- Attended internal CRS Meeting
- Created Manager Reports for the month of March for Community Programs
- Attended a WIMCR WebEx
- Worked with County Audit Team from 5/6-5/16
- Compiled and submitted ACH for Northern Income Maintenance Consortium
- Attended an Optum/UHC informational meeting
- Attended Edgewater bi-weekly budget meetings
- Reviewed Community and Edgewater financial statements, balance sheets and voucher reports for May Committee Meeting
- Attended an IHSS teleconference
- Researched what is needed for expense reporting in TimeStar
- Reviewed and signed off on 2018 CLTS, CCOP and B23 reconciliations
- Submitted YTD Northern Income Maintenance Consortium financial information to PPACA Manager for May NIMC Meeting
- Attended County Accountants Meeting
- Attended CLTS Monthly Teleconference
- Attended Mental Health Block Grant supplemental funding teleconference
- Attended NIMC Monthly meeting via teleconference
- Prepared Budget reports for Behavioral Health, Child Welfare and Youth Aids Divisions
- Did NIMC & Childcare expense reports for Month
- Reviewed and approved five monthly cost reports for State Aids
- Prepared budget reports for Community Resources Division, attended meeting with department head
- Attended bi-weekly Edgewater Fiscal Team meeting
- Met with Youth Mentor to discuss budget details

Behavioral Health Division Update by Stephanie Gudmunson

Personnel Updates: Tracy Renderman, AODA Counselor in the Outpatient Clinic has submitted her resignation effective June 21, 2019.

The following staff have joined the Crisis Intervention/Bridgeway team:
Taylor Cooper as a Casual Residential Aide, Nicole Heiser and Emily Schwabe as Casual Crisis Interventionists.

Dawn Jaminski moved from her position as part time Crisis Interventionist to a Full Time Crisis Interventionist.

This month we welcomed a new contracted tele-psychiatrist to the Outpatient Clinic. Dr. Adebawale Mofikoya began providing tele-psychiatry services on June 3, 2019. Dr. Mofikoya is double board certified in adult and child psychiatry. He resides in Sun Prairie Wisconsin. He will be working with us two days a week and will be seeing adults that reside in the Wisconsin Rapids area that were previously seen by Dr. Rao and Dr. Cannon, as well as taking over as our child psychiatrist.

The previous contracted tele-psychiatrist, Dr. Cannon, is no longer working with us. Dr. Rao will continue as interim Medical Director and will continue her practice at the branch office in Marshfield.

Physician Recruitment Update: There are no candidates for the Medical Director position under consideration at this time.

Outpatient Clinic: Due to high caseload sizes for therapists and wait time for existing clients to get in for follow up appointments, the waiting list for mental health intake appointments was put back into effect.

The Crisis Intervention program received the Crisis QI Rapid Cycle Outcome Grant in 2018. All of the stated objectives identified in the original grant were met therefor making us eligible for an additional \$5,000 in 2019 for successful completion. In addition to the \$5,000 payment, programs had the opportunity to apply for an additional \$15,000 in grant funds to continue to improve Crisis Intervention response. Wood County received the full additional \$20,000 payment for 2019. One of the grant objectives for 2018 was to identify a vendor or software that would create efficiencies in the Crisis Intervention program and allow us to be able to bill Medical Assistance for more Crisis Services. A software program was purchased for this purpose in 2018, however is not yet operational. The additional 2019 grant funds will be used for:

- Additional training for all Crisis Interventionists
- Two staff will attend "train the trainer" to become certified to provide the required CBRF trainings for Bridgeway to eliminate the need to pay outside organizations to provide this training to our new staff
- Purchase additional transportation for individuals in crisis to get to needed services
- Purchase therapeutic tools for Bridgeway such as workbooks, weighted blankets
- Purchase medication set up boxes to promote medication accuracy in the community

Edgewater Haven Update by Jordon Bruce

In the month of May we had 7 admissions and 0 readmissions. Current Memory Care census is 11 residents. Census comparison to last year:

May 2018 – 57.26 average census with 10.06 rehab

May 2019 – 53.94 average census with 4.96 rehab

Admissions/Discharges Comparison:

May 2018 – Admissions 18/Discharges 18/Readmissions 0

May 2019 – Admissions 7/Discharges 2/Readmissions 0

We have experienced increased referrals to our facility over the past month, accepting referrals as we are able. Staffing continues to be a concern as we continue to struggle finding PM CNA applicants for our open positions. The TBI application will be sent into the state for consideration by the end of June. We have hired an Administrator for Edgewater Haven and her first day is June 24, 2019. We have made a change in our Director of Nursing leadership. We are currently searching for a Director of Nursing to help move Edgewater forward along with our new Administrator.

Employment & Training Update by Lacey Piekarski

FSET: The North Central FSET Program will conclude our Federal Fiscal Year (FFY) – 3rd quarter June 30, 2019. Our Career Services Specialists have focused their quarterly outcomes on new employer outreach. Newly enrolled customers attend FOCUS sessions the week immediately following their enrollment in the FSET Program. FOCUS connects them to a Career Services Specialist who immediately connects them with employers who are seeking candidates with their skill set.

CSS team Quarter 3 goals (April – June) included the following outcomes:

Outcome: New Employer Contacts	Goal: 20	Achieved (as of 06/17/19): 22
Outcome: Employer Direct Referrals (Customer connection with specific employer via application/resume/open position)	Goal: 45	Achieved (as of 06/17/19): 98 Direct Referrals 12 Job Retention (Referral sent after position is offered)

For more information on the FSET Program – Career Services Specialist Team, “Let’s Talk Labor Market” articles and Employer Spotlights, please visit: www.myfset.net/Labor-Market.

Personnel Updates: Our NorthCentral FSET Program is excited to welcome Shania Brown as our newest Program Support Specialist! Shania works at the Wisconsin Rapids office location.

Pamela Ashbeck transitioned to her new role as Economic Support Supervisor May 27. We are currently recruiting to replace her FSET Case Manager position.

Independent Living Program: In May, state and local Youth Advisory Council Youth hosted the 3rd Annual Hands Around the Capitol event in Madison. The purpose of this event is to bring awareness to Foster Care in Wisconsin. Our regional team attended with both our Independent Living Program Coordinators, as well as three local youth. This is a unique experience, especially for those attending, providing time to share stories. The event concludes with everyone joining hands around the State Capitol rotunda.

On June 28th, the Department of Children & Families (DCF) will host the 7th Annual Foster Youth Graduation Celebration at the Governor’s Executive Residence in Madison. This event recognizes former foster youth who have recently graduated from high school or other educational achievements. Our nine-county region is excited for our 13 students who have graduated high school this spring semester!

Personnel Updates: As we continue to partner with the UW-Stevens Point Social Work Program, we welcome Madeline Johnson as our summer/fall IL Program Intern. Madeline will complete her hours primarily in our Northern Hub (Marathon, Lincoln, Langlade, Forest, Vilas, and Oneida Counties).

Anttanyjha Taylor-Thomas, our current IL Intern, has officially graduated from UW-Stevens Point with a degree in Social Work and will continue to support our IL Program through the summer months as she completes her required hours.

Brighter Futures Initiative –LEO (Life Ecology Organization) Program: Our Brighter Futures Initiative – LEO Program completed the first cohorts at Lincoln High School this spring. After many months of developing curriculum with a youth-focus, the LEO Program held two cohort groups of eight total sessions each. A total of 19 students attended a minimum of 5 of 8 total sessions. The next cohort summer sessions begin June 18th and July 8th, offering 2-hour sessions for a total of four weeks following summer school hours.

We are also excited to welcome our 2nd LEO Coordinator, Kathryn Draper, in June. Kathryn recently graduated from UW-LaCrosse and relocated to Wood County for her new role. She will serve our North Wood County youth population after completing her training this summer.

Family Services Division Update by Beth Ferdon

In our efforts to continue to strive to meet the needs of our external customers and internal staff, the Family Services Division Leadership Team met at various times over the course of the past couple of months to discuss our current structure. We prioritized our focus on the roles and responsibilities of each position within the Family Services Division and whether or not the position in review was under the most appropriate supervision and equipped through that supervision to be successful. We further focused on each supervisor's roles and responsibilities and whether or not the individual holding each respective supervisor position was able to meet the needs of the current assigned team. What we ultimately found was a need to restructure the Family Services Division. We came up with a definitive plan for both the restructure as well as the announcement to the Family Services Division. The announcement has been made and the effective date of transition will be July 1, 2019.

We are also excited to announce the addition of two new team members to the Family Services Division. Both Nichole Meidl and Amanda Koch will start with our Family Services Division as Ongoing Social Workers on June 24, 2019. We continue the recruitment for one additional Ongoing Social Worker position, one Initial Assessment Social Worker position, and the Initial Assessment Supervisor position.

Norwood Health Center Update by Jordon Bruce

We have seen an increase in applicants for our RN and CNA positions thanks to the postcards that were sent out last month. We have also interviewed and secured four additional Psychiatrists to assist with weekend coverage and time off for our treatment director. We are finishing the last two bathrooms remodels on our Crossroads unit and will begin on the common area flooring replacement once the work on the bathrooms is finished.

Norwood Nursing Department by Liz Masanz

The Admissions unit average patient days for May was 8.16. We have two new nurses starting next month. We still are looking for psych techs. We had one activity assistant leave and a new one start. We have a few additional interviews coming this next month for the activity assistant weekend job.

Pathway unit census has been 8.84. Several of those patient have been transfers from the hospital unit that otherwise would have gone to Clark County or Trempealeau County Health Care.

The Crossroads unit has 14.52. The construction remodel is going well. They are working on the final set of bathrooms and painting is complete. We have had a few newer patients on the unit. We have one Emergency Protective Placement (EPP) presently that was admitted with dementia.

Dave Moen, the Activity Director, has decided to retire July 12. We are recruiting for the position now.

We are in our survey window and are doing preparations for this.

Long-term care statistics:

	Admissions	Discharges
2017	9	11
2018	28	27
2019 to date-	18	15

Norwood Maintenance Department by Lee Ackerman

The second set of bathrooms has been completed in the Crossroads Renovation project. The final set of two bathrooms started in early June. Once those have been completed, the final phase of the remodel, installing flooring, will begin.

Progress on the HVAC Digital Control upgrade project has slowed to a stop for now while we wait for WI DHS engineering staff to approve our request to make the next changes. The next controls to be upgraded will be for the kitchen exhaust hood vents and the laundry exhaust. Both of these systems are integral in fire safety response and, therefore, must be closely considered anytime changes are being made. Both of these fan system upgrades are expected to offer significant return on investment through energy savings.

I continue to work on gathering quotes to have the walkway on the North side of the building repaired. As planned, we will remove the damaged section and replace it with a wider surface that will also accommodate a tanker truck. This 90' section will allow fuel to be delivered to our emergency power generator, even in winter months. Currently, the truck must drive over the lawn to reach, which would put us in a dangerous situation should the generator be required during heavy snow or when the ground is too soft.

I attended the first two classes in the Building Operators Certification training. This section concentrated on HVAC systems and proved to be very informative. The overall focus of this course is to educate Facility Managers in energy saving methods and procedures that result in cost savings.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of May totaled 11,204. Revenues for May totaled \$51,123. YTD meals are 49,046 and YTD revenue is \$223,897.

Norwood Health Information Department by Jerin Turner

We are focusing on previous survey citation specific issues for our QAPI projects. We are monitoring strengths and weaknesses as well as diagnoses in conjunction with nursing and social work to help strengthen our treatment plans. Last year, strengths and weaknesses were an area the surveyors identified could be improved. We are working as a team with new information and guidance for this.

2

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: June 27, 2019

Caseload activity for May - 12 new veterans served. During the month of May, we completed/submitted 337 federal forms to include:

- 30 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 6 Appeal – Higher level review, Notice of Disagreement (appeal)
- 16 new claims for disability compensation
- 1 new claim for pension
- 10 new claim for surviving spouse benefits (DIC or surviving spouse pension)
- 13 new applications for VA Healthcare
- 38 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 16 burial and marker applications

Activities:

1. Completed as of June 19th:
 - a. May 20 – Interview on WDLB radio station to promote Marshfield Veterans Expo.
 - b. May 20 – Tomah VA Medical Center CVSO & Congressional Liaisons meeting to present Mission Act role out.
 - c. May 22 – Veterans Benefit Expo in Marshfield.
 - d. May 23 – CVSO Association testimony on AB 88 relating to disabled veterans and surviving spouses property tax credit. Assembly Ways and Means committee.
 - e. May 24 – Wood County Veterans Memorial ceremony (11 a.m.).
 - f. June 5 – Tomah VA Medical Center Town Hall in Wisconsin Rapids to present the VA Mission Act to area Veterans.
 - g. June 11 – Wood County Veteran Service Commission meeting.
 - h. June 12 – Vet Center Green Bay quarterly advisory council meeting.
 - i. June 14 – CVSO Executive committee meeting Middleton WI.
2. Near Future:
 - a. July 11 – Joint CCS Committee meeting with Portage County.
 - b. August 14 – Veterans Expo in Wisconsin Rapids.
 - c. August 20-25 – Central Wisconsin State Fair outreach booth.

Office updates:

1. Wood County veteran hiring initiative: Veterans preference and Disabled Veterans preference given to applicant for Assistant CVSO. No progress in this reporting period for countywide positions.
2. Marshfield Veterans Expo conducted May 22. With thirty local, state and, federal service providers present talking to over 75 area veterans this first time Benefits Expo was quite a success. Providers came as far away as Racine to talk to veterans about services they may be eligible for.
3. Homeless Veteran served. One of the veteran's attending the Expo was a homeless veteran we are working with. As a result of the connection made with the Department of Workforce Development's Disabled Veterans Outreach Program this veteran was able to secure employment as an Apartment complex manager which provided him with sustainable shelter. In addition while working with our staff he was awarded an increase to his service connected disability rating. Using the streamlined priority

processing for homeless veterans his VA claim was processed in less than a month changing his rating from 40% to 60%. That rating was reviewed and challenged by our office and twenty days later, it was correct to give a final rating of 70%. This raised the Veteran's monthly resources from \$617 to \$1,403 per month. This veteran continues to struggle with his disabilities but is now financially sustainable with stable housing.

4. VA Error corrected on appeal. A local Vietnam Veteran who suffers from ischemic heart disease (Agent Orange presumptive Illness) since 2016 was rated by the VA at 10% for this condition. Because the VA Examiner stated he had other comorbid conditions that effected his METs (metabolic equivalent) result of his stress test and he could not state what level was due to what conditions and therefore the left ventricle ejection fraction and left ventricular hypertrophy should only be used to rate the disability. Our review of the decision prompted an appeal stating that if the VA cannot separate the symptomology between the service connected disability and non-service connected ones the veteran must be rated with all the symptoms being the result of the service connected disability. This week the Veteran was granted 100% disability for Ischemic Heart (CAD) disease effective 2016 and received retroactive compensation. That deposit was \$95,664. Veteran's monthly compensation check will increase by \$2,069 to \$3,700. In the process the VA Review Officer found an additional earlier error accounting for about \$20,000 of the retroactive payment. Bottom line without our review the Veteran would have assumed the VA was correct and never received the correct compensation. In addition the veteran will now receive the Wisconsin Disabled Veteran's Property Tax Credit and his spouse will receive CHAMPVA health insurance.
5. VA Mission Act of 2018 designed to make improvements to the VA Community Care (replaces veteran's choice program). Provides for how the VA health Care will provide services when VA medical facilities are not available/practical (examples: local cancer treatment, OBGYN, physical therapy, chiropractic). VA healthcare launches congress's newest attempt to find one solution to fix access issues with VA healthcare effective June 6th 2019.

Program highlights:

- a. Single community care program
- b. Better customer service with a streamlined internal process.
- c. New Urgent care benefit. But must use a separate approved contracted Urgent care Facility (currently only two in Wisconsin (both in Madison))
- d. New Community Care Network. Providers must sign on (contract) with VA Third party Administrator. Locally both Aspirus and Marshfield Clinic are approved providers. For Wisconsin, this Administrator will be changing and current administrator may or may not share the network they set up.
- e. Modern IT systems to support this program.

The VA has had to go ahead with this program and it is yet to be seen if the Third party administrator will perform. For Wisconsin the administrator is interim as the previous third party administrator for VA Choice failed so epically veteran's are still fighting billing issues from years ago. This new program better defines and has expanded criteria for VA to authorize local non VA care for veterans. The Wood County Veteran Service Office will act as a go between with Veterans, VA health administration, and the local Community Care Providers to make sure our veterans receive the care they are entitled to and the providers are paid by the administrator.

6. VA 2018 GDX released. Annually the Federal VA publishes a Geographic Distribution of Expenditures (GDX) for the previous fiscal year. For 2018 the Federal VA provided \$41,128,000 to Wood County Veterans in payments and services. The VA estimates that Wood County has 5,748 veterans of those 2,399 are enrolled and using VA medical care amounting to \$18,000,000 in medical services. VA disability compensation and pension payments to veterans and their survivors amounted to

\$20,617,000. Education and life insurance benefits amounted to over \$1,600,000. Wood County was in the top 20 of all Wisconsin Counties for overall expenditures.

Minutes of the Wood County Public Safety Committee

DATE: June 17, 2019

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Jason Zaleski, Bill Winch

EXCUSED:

NOT

PRESENT:

OTHERS Sarah Christensen, Steve Kreuser, Scott Brehm, Ted Ashbeck, Randy Dorshorst,

PRESENT: Erik Engel, Reuben Van Tassel, Nanci Olson, Quentin Ellis, Shawn Becker, Bill Clendenning, Lori Heideman, Jodi Lubeck, Private Citizen (name illegible)

LOCATION: Wood County Courthouse

1. Call to Order:

Dennis Polach called the meeting to order at 9:00 a.m.

2. Review minutes of May 13, 2019:

Motion by Feirer, second by Zaleski to approve the minutes of the May 13, 2019 meeting as presented. Motion carried unanimously.

3. Public Comments:

No Public Comments.

4. Set date, time and location of next meeting:

July 15, 2019

9:00 a.m.

Wood County Annex and Health Center

5. Communications Department:

a. Communications May 2019 Claims:

The Committee reviewed the Communications May 2019 claims.

b. Communications Report:

The Committee reviewed the Communications report.

Motion by Zaleski, 2nd by Feirer to accept the Communications report as presented.
Motion carried unanimously.

6. Emergency Management Department

a. Emergency Management May 2019 Claims:

The Committee reviewed the Emergency Management May 2019 claims.

b. Emergency Management Activity Report:

The committee reviewed the Emergency Management report. Steve talked about the water issues that residents in the Town of Saratoga are currently dealing with and what steps have been taken. Steve talked about the grant with Juneau County and the hydraulic study that is being conducted. Bill Clendenning spoke about water issues in Grand Rapids. Steve answered questions on the report.

Motion by Zurfluh, second by Feirer to accept the Emergency Management Report as presented. Motion carried unanimously.

7. Dispatch Department:

a. May 2019 Claims:

The Committee reviewed the Dispatch May 2019 Claims.

b. Dispatch Report:

The Committee reviewed the Dispatch report. Lori talked about Rapid SOS and that they are going to be trying that program. Lori answered questions on her report.

c. Phones:

Lori stated that they have not heard back from Solarus yet as to if they will pay the outage bill that was submitted to them.

d. Phones/Norwood:

Lori talked about the 911 lines if they had a backup dispatch center at Norwood. ATT and Frontier are not sure if they could get 911 lines up there. Her next move is to consult with Solarus regarding the lines in Norwood.

Motion by Zaleski, 2nd by Feirer to accept the Dispatch report as presented. Motion carried unanimously.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. May 2019 Claims:

The Committee reviewed the Coroner May 2019 claims.

Motion by Zurfluh, 2nd by Winch to accept the Coroner report as presented. Motion carried unanimously.

9. Humane Officer

a. Humane Officer Report:

Nanci talked about the dog bite in Town of Lincoln and discussed the 5/20 and 5/26 bites not being from the same animal.

Motion by Zaleski, 2nd by Zurfluh to accept the Humane Officer report as presented. Motion carried unanimously.

10. Sheriff's Department:

Sheriff Becker began his presentation by discussing the incident that occurred in Arpin and the condition of the officers involved. He also discussed the support his department has received from citizens as well as other agencies, both within the County and in Law Enforcement in general.

a. Correspondences:

Reviewed Correspondence.

b. Wood County Rescue:

The Committee reviewed the Wood County Rescue report. Bill Clendenning said Rescue is the guest speaker at the County Association meeting on Friday.

c. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

d. K-9 Project:

Sheriff Becker stated that by next month they should have a quote on a new K-9 from the new company they plan to use. Sheriff Becker also discussed the upcoming fundraisers for this project.

e. May 2019 Claims:

The Committee reviewed the Sheriff's Department May 2019 claims. Randy answered questions regarding a prisoner extradition and also explained it is more cost effective to hire a

company for transports versus sending deputies. He answered questions about a vehicle trade-in and some snowmobile repairs.

f. Stale Dated Checks Resolution:

Motion by Feirer, second by Zaleski to approve the resolution. Motion carried unanimously.

g. Resolution for Unanticipated Revenue from the Bureau of Traffic Safety:

Randy explained the Resolution is grant money for all jurisdictions within the county to pay for speed, seatbelt and reckless driving/distracted driving enforcement. The Sheriff's Department will be managing the funds.

Motion by Feirer, second by Zaleski to approve the resolution and to send it on to the County Board. Motion carried unanimously.

h. Hiring Process:

Sheriff Becker stated that they have made a conditional offer to an individual and that they are anticipated to begin July 1. He is then hoping to hire 1 more in August, and 1 in September in order to stagger the training periods.

i. Promotions:

Sheriff Becker stated that 5 people are currently interested in the Courthouse Security Lieutenant position. He stated that quite a few are also interested in the Patrol Sgt. Positions. He believes that they should hit their October 1 target for implementing courthouse security.

j. Boat Patrol:

Ongoing. They have been patrolling Nepco and Wazeecha lakes and the Wisconsin River.

k. Overtime:

Talked about the overtime numbers and what they are reporting now that wasn't being reported in the past.

l. Jail Items

- i. Inmate Daily Population – Reviewed
- ii. EMP – Reviewed
- iii. Safekeeper Housing Numbers – Reviewed
- iv. Kitchen Report – Reviewed
- v. Maintenance – Reuben and Ted discussed jail concerns. Ted talked about the need for a new camera system in the jail. He explained the current system has reached its end-of-life span. Reuben stated they are at the point where it would make sense to join the systems. Ted and Reuben also talked about plumbing issues. They are

working on getting an accurate layout of the lines and pipe sizes. They discussed the loose tiles due to flooding and the need/cost to remove them. They explained the broken tiles could be used as weapons.

- vi. Safekeeper – No questions
- vii. Jail Inspection – No questions
- viii. New Jail Study – Sheriff Becker talked about the proposal for a new jail study. He said Chairman Machon told Chief Deputy Dorshorst that he did not want the item on the Executive Committee agenda. Sheriff Becker said he would like to take money out of the scheduled maintenance office remodel project and use it to pay for the study. Sheriff Becker said he felt approval to reallocate the money was needed. The Public Safety Committee believes that this needs to go before the Executive Committee.

Motion by Feirer, 2nd by Zurfluh for the Executive Committee to put this on their meeting agenda for discussion and approval before moving it on to County Board. Voting Yes were Zurfluh, Feirer, Winch and Polach. Voting No was Zaleski. Motion carried.

11. May 2019 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Zurfluh, second by Feirer to approve the May 2019 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

County Association on Safety (Supervisor Clendenning would like a representative or two to attend the meeting in Portage WI)

13. Adjourn

Meeting adjourned by Vice Chair Polach at 10:48 a.m.

Minutes taken by Wood County Emergency Management Department.

Jason Zaleski, Secretary
Public Safety Committee



Wood County

WISCONSIN

OFFICE OF CORONER

SCOTT D. BREHM

DATE:
TO: Wood County Public Safety Committee
FROM: Scott D. Brehm, Wood County Coroner
SUBJECT: Monthly Activity Report

The following is a list of services rendered by the Wood County Coroner's Office for June 2019:

Calls for Service/Death Investigations.....	69
Sudden/Suspicious Deaths and Falls.....	13
Traffic Fatalities.....	0
Suicides.....	0
Drownings.....	0
Fire Fatalities.....	0
Homicides.....	1
Suspected Overdoses.....	0
Death Certificates Signed.....	12
Cremation Permits Signed.....	49
Autopsies Performed.....	1
Disinterments.....	0

Remarks:

Respectfully Submitted,

Scott D. Brehm
Wood County Coroner

Dept. Head Humane Officer Nanci Olson
May 5, 2019 – May 18, 2019

5-5; Reports

5-5; WR9261 Dog bite @ 400 block of 14th Street North-follow-up. 14

5-6; WR9212 Dog attacked another dog causing injury. 16

5-6, 8 WC6107 Open case involving mistreatment and possible dognapping. 8, 8

5-7, 10; WC3918 Welfare check on horses 8700 block of County Road T, Arpin. 60, 60

5-7, 15; WC5931 Mistreatment-open case. 0, 8

5-8; GR1818 A dog bit an employee of the South Wood County Humane Society. 12

5-9, 14; WC6413 Animal carcasses, mistreatment, improper shelter-open case. 70, 70

5-13; Public Safety Committee Meeting 8

5-12, 13 WC7712 Neglect, sanitation concerns @ 1020 block of Necedah Road, Town of Remington.
44, 36

5-17, 18; WR10443 Victim was bit by a stray cat @ 500 block of 9th Avenue South WR 16, 0

5-17,18; NPD1283 Victim was bit by a stray cat @ 400 block of Point Basse Avenue, The cat was
caught and taken to the Humane Society for quarantine. 12, 22

5-18; WC8124 Dog bite @ 10770 Mill Creek Drive Town of Lincoln. Victim was bit when riding his
bike past the loose dog. 86

TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

Olson

5/5/2019 THROUGH 5/18/2019

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
05/05/19		\$50.00	0	4p	7p	3.00	Reports
05/05/19	WR9261	\$50.00	14	8a	10a	2.00	Dog Bite
05/06/19	WR9212	\$50.00	16	9a	11a	2.00	Attack
05/06/19	WC6107	\$50.00	8	1p	3p	2.00	Mistreatment
05/08/19	WC6107	\$50.00	8	8a	10a	2.00	Mistreatment
05/07/19	WC3918	\$50.00	60	9a	12p	3.00	Welfare
05/10/19	WC3918	\$50.00	60	1p	4p	3.00	Welfare
05/07/19	WC5931	\$50.00	0	9a	11a	3.00	Mistreatment
05/15/19	WC5931	\$50.00	8	4p	5p	1.00	Mistreatment
05/08/19	GR1818	\$50.00	12	5p	7p	2.00	Dog Bite
05/09/19	WC6413	\$50.00	70	8a	11a	3.00	Mistreatment
05/14/19	WC6413	\$50.00	70	3p	6p	3.00	Mistreatment
05/13/19		\$50.00	8	9a	11a	3.00	Meeting
05/12/19	WC7712	\$50.00	44	5p	8p	3.00	Mistreatment
05/13/19	WC7712	\$50.00	36	11a	1p	2.00	Mistreatment
05/17/19	WR10443	\$50.00	16	8a	10a	2.00	Cat Bite
05/18/19	WR10443	\$50.00	0	12p	2p	2.00	Cat Bite
05/17/19	NPD1283	\$50.00	12	12p	2p	2.00	Cat Bite
05/18/19	NPD1283	\$50.00	22	9a	11a	2.00	Cat Bite
05/18/19	WC8124	\$50.00	86	4p	7p	3.00	Dog Bite
TOTAL		\$1,000.00	550			48.00	\$319.00 (Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

Dept. Head Humane Officer Olson
Report May 19 – June 1, 2019

5-19: Report Writing

5-19, 20; WC8124 Dog bite-victim was bit when riding his bike past the loose dog. 86, 86

5-19, 21 WC5931 Mistreatment, open case 8, 8

5-20; WC227 Dog bite-victim was bit by a tethered dog when he was responding to a fire @ 7700 block of Lanae Avenue Hewitt. 0

5-22; WC7712 Sanitation concerns @ 1020 block of Necedah Road Town of Remington. 44

5-23; WR18-22168 Report for an attorney regarding a dog bite from 2018. 0

5-23; WR8455 Dog bite-victim would not state who the owner was; he was advised to speak to his doctor regarding Rabies prevention shots. 0

5-23,28; GR2043 A stray came into SWCHS that was very thin, spoke with owner @ 6000 block of Kellner Road and had her take this dog into a vet and follow vet recommendations. 20, 20

5-23, 25, 27; WR10937 Dog bite-child bit by neighbor's loose dog when she was getting off the bus @ 2600 block of 17th Avenue North WR. 18, 18, 0

5-23; WR10951 Dog bite @ 2000 Engel Road. 0

5-26; WR11196 Dog bite-victim states she was walking down 12th Avenue South WR when she was knocked down by a stray pit bull that also bit her in the head, the dog ran off. I advised the SWCHS of the description of the dog in case it came in as a stray. Victim refused Rabies prevention shots. 16

5-26; WR11220 Dog bite-child was bit by neighbor's tethered dog at an apartment complex when he was riding close to the dog's patio. 18

5-28; NK1413 Dog bite-victim was walking down Vilas Avenue Nekoosa when a dog got away from his owner and ran out in the road and bit him. 10

5-30, 31; WC3918 Welfare check on three horses, owners advised to obtain a vet. One of the horses is thin. Have vet check all the horses teeth to see if they need floating, have the farrier out to trim feet. Obtain and use quality fly spray as needed, put the horses on drier ground, feed more hay as directed, obtain proper size water tank, provide shelter, bury dead cow that is in the pasture with the horses. 60, 60

5-31, 6-1; WC8929 Welfare check on horses and dogs @ Town of Dexter 30, 30

6-1; WC8124 Report for victim of a dog bite. 0

TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

Olson

5/19/2019 THROUGH 6/1/2019

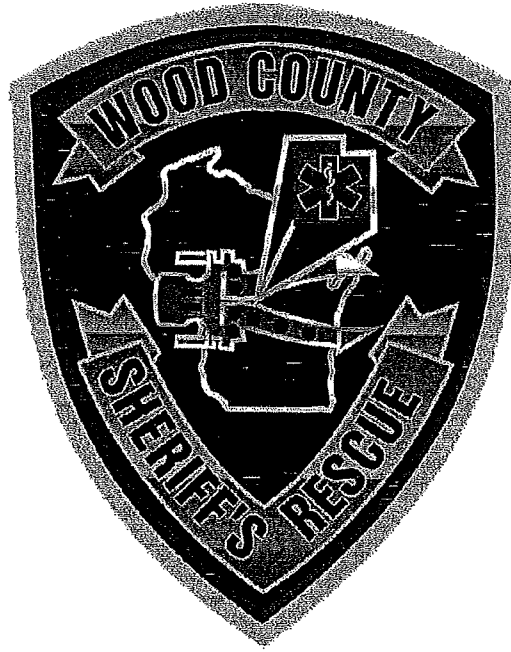
APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
05/19/19		\$50.00	0	2p	5p	3.00	report writing
05/19/19	WC8124	\$50.00	86	6p	9p	3.00	Dog Bite
05/20/19	WC8124	\$50.00	86	8a	11a	3.00	Dog Bite
05/19/19	WC5931	\$50.00	8	8a	10a	2.00	Mistreatment
05/21/19	WC5931	\$50.00	8	12p	2p	2.00	Mistreatment
05/20/19	WC227	\$50.00	0	11a	1p	2.00	Dog Bite
05/22/19	WC7712	\$50.00	44	9a	11a	2.00	Welfare
05/23/19	WR18-22168	\$50.00	0	9a	11a	2.00	Dog Bite
05/23/19	WR8455	\$50.00	0	1p	2p	2.00	Dog Bite
05/23/19	GR2043	\$50.00	20	3p	5p	2.00	Welfare
05/28/19	GR2043	\$50.00	20	1p	3p	2.00	Welfare
05/23/19	WR10937	\$50.00	18	5p	7p	2.00	Dog Bite
05/25/19	WR10937	\$50.00	18	8a	11a	2.00	Dog Bite
05/27/19	WR10937	\$50.00	0	3p	5p	2.00	Dog Bite
05/23/19	WR10951	\$50.00	0	7p	8p	1.00	Dog Bite
05/26/19	WR11196	\$50.00	16	10a	1p	3.00	Dog Bite
05/26/19	WR11220	\$50.00	18	2p	4p	2.00	Dog Bite
05/28/19	NK1413	\$50.00	10	7p	9p	2.00	Dog Bite
05/30/19	WC3918	\$50.00	60	8a	10a	2.00	Welfare
05/31/19	WC3918	\$50.00	60	4p	8p	4.00	Welfare
05/31/19	WC8929	\$50.00	30	8a	11a	3.00	Welfare
06/01/19	WC8929	\$50.00	30	3p	6p	3.00	Welfare
06/01/19	WC8124	\$50.00	0	8a	10a	2.00	report writing
TOTAL		\$1,150.00	532			53.00	\$308.56 (Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

2019



May Monthly Report

Wood County Sheriff's Rescue

Within this report:

1. Business Meeting

The first Tuesday of every month, we hold a business meeting. We take attendance, discuss the minutes from the previous meeting as well as a quick treasurer's report. Each of our officers has a chance to speak and address any issues or requests of the squad. We review our TICS (Technicians in Charge) and see if anything needs to be addressed (equipment fixed, training to be held, new members or interviews, etc). We review each of our vehicles (after all checks have been done) to talk about anything that needs to be fixed or addressed. Old business is brought forwards from the last business meeting (anything that was put off from the previous month's meeting). Lastly, we ask the group if there is any new business that needs to be brought up to the squad as a whole. Upcoming events are also discussed at this time.

2. May Call and Truck Hours

Summary of members hours with and without the truck.

3. May Attendance, Training Summary and Training Logs

Attendance is taken each Tuesday by an officer. There is also a summary of the training performed each Tuesday for this month as well as the training log filled out by the training officer.

4. Calls Attended (with and without the truck)

Total tally of calls members attended for the month including which truck they had (if any).

5. Call Summary & Run Reports

Summary of calls for the month. Includes run reports for each call, completed by the member who responded with Rescue 3.

6. Special Events Summary & Special Events Forms

Summary of special events for the month. Includes a special events form for each call, completed by one of the members present at the event.

Wood County Sheriff's Rescue Business Meeting

Date: Tuesday, May 7, 2019

Meeting Brought to Order by Dave Westfall at 7:55 PM

Motion to Adjourn Meeting made by Chris Stoflet, second by Jaron Vilbaum at 9:04 PM.

Attendance

X Mike Wiberg	X Dakota Blakeslee
X Dave Westfall	X Josh Habeck
E Cat Pidgeon	X Jaron Bernette
E Casey Mike	X Joshua Alexander
X Ann Burger	X Gordy Timm
X Chris Stoflet	X Rylie Potter
X Brandon Franz	X Eric Doerrler
X Mandy Adamski	
X Jordan Herman	X Excused
X Cole O'Neil	U Unexcused
X Jamie Vilbaum	L On Leave

The weekly and monthly equipment checks were done on Rescue 3, 4, 5, Marine 1, ATV, ATV trailer, wave runners, all generators, and the jaws power unit. The call schedule was filled out for the next seven-day period. If you are unable to attend rescue meetings/trainings please call the rescue garage by 1800 with your call time and reason why you are missing the meeting.

Secretary's Report: Month of April meeting was printed out and available. Motion made to accept minutes as printed by Chris Stoflet, second by Jaron Bernette.

Treasurer's Report: No changes.

Director, Mike Wiberg: Nothing.

President, Dave Westfall: Introduced new member, Eric Doerrler.

Vice President, Brandon Franz: Nothing.

Secretary, Ann Burger: Make sure to be completing run reports. April Monthly Report is completed and available for viewing.

Training Officer, Chris Stoflet: YMCA for water training next week, 6:30 PM to 8:00 PM.

Medical Officer, Jordan Herman: Nothing.

Technicians in Charge

ATV Trailer, Casey Mike: Left turn signal not working.

Marine 1, and Wave Runners, Josh Habeck: Marine 1 – red and white interior lights cannot be used at the same time because it will short out the fuse. Fuse will be fixed tomorrow.

Water Rescue- Diving and Swift Water, Cody Blakeslee: Nothing.

Squad Room, Rescue Garage, and Supply Room, Ann Burger: Carpet was shampooed twice. Make sure to not track in dirty, muddy shoes, etc.

Public Relation, Promos, Fundraisers, and Demo's, Dave Westfall: We will be checking in weekly to see how ticket sales are going. 298 tickets sold so far.

Recruitment, Membership, Uniform and Equipment, Jordan Herman: New members: Eric Doerrler.

Project Lifesaver and Search & Rescue, Josh Habeck: Updating binders with new members.

Activities, Cat Pidgeon: Mock Boat Crash on May 11th at Lake Wazeecha. See Events for more activities.

Vehicles

Rescue 3: Oil change last week. Chains taken off.

Rescue 4: New running boards on Friday.

Rescue 5: Nothing.

****Make sure (with any vehicle) that if you start the vehicle you let it run until it's hot and drive it around for a bit. Also, make sure to unplug battery-tenders prior to starting vehicle****

Old Business:

We are on other department's MABIS cards but we don't need our own.

No smoking (including e-cigarettes) in vehicles, buildings, or county property.

New Business:

Fundraising options: quarter raffle, Rafters game.

Events:

Marshfield Dairy Fest – June 1st

TIME Training – June 3rd

New Car Technology Class – June 4th

Rapids Parade – June ??

Rafters Game for Protective Services – July 1st

Pittsville Parade – July 4th

State Water Ski Show – July 17-21st

Corvette's of the North Car Cruise – August 3rd

Wazeecha Water Races – August 4th

Run With The Cops – October 3rd

2019

May Call and Truck Hours

	CALL	TRUCK
Mike Wiberg	45	35
David Westfall	83	38.5
Catherine Pidgeon	24	16
Casey Mike	0	0
Ann Burger	115	9.5
Chris Stoflet	127.5	11.5
Brandon Franz	127	74.5
Mandy Adamski	12	96.5
Jordan Herman	0	83.75
Cole O'Neil	82	52.5
Jamie Vilbaum	60	22.00
Dakota Blakeslee	0	112.5
Josh Habeck	0	181.5
Jaron Bernette	108	70
Joshua Alexander	153	0
Gordy Timm	24	0
Rylie Potter	396	0
Eric Doerrler	24	0

These numbers represent the number of hours each member has dedicated to either having Rescue 3 (or Rescue 4 if Rescue 3 is being serviced) or to being on call for the month.

2019

May Attendance

DATE	5/7/2019	5/14/2019	5/21/2019	5/28/2019
TRAINING	Business Meeting	Extrication	Review Boat & Wave Runners	Boat & Wave Runners at river
Mike Wiberg	X	E	X	X
David Westfall	X	E	X	X
Cat Pidgeon	E	E	X	X
Casey Mike	E	E	E	E
Ann Burger	X	E	X	X
Chris Stoflet	X	E	E	E
Brandon Franz	X	E	X	X
Mandy Adamski	X	X	X	X
Jordan Herman	X	X	X	X
Cole O'Neill	X	E	E	X
Jamie Vilbaum	X	E	E	E
Dakota Blakeslee	X	E	X	X
Josh Habeck	X	X	E	X
Jaron Bernette	X	E	X	E
Joshua Alexander	X	X	E	X
Gordy Timm	X	X	X	E
Rylie Potter	X	X	X	X
Eric Doerrler	X	X	X	X

X = Member present for training

E = Member excused from training (requires member to let an officer know ahead of time why they will miss training)

A = Member is no longer on squad

B = Before member was on squad

2019

May Training Descriptions

Date	Type	Description
7-May	Business Meeting	Business Meeting
14-May	Extrication	Newer members reviewed basic extrication: door removal, dash rool, roof removal
21-May	Water Rescue	Reviewed wave runners and boat usage at the garage.
28-May	Water Rescue	Took both wave runners and boat out on the river in Biron. Practice with proper usage and driving.

Wood County Sheriff's Rescue

Attendance

Member	Present	Excused	Unexcused	Reason
Mike Wiberg	X			
Dave Westfall	X			
Cat Pidgeon		X		
Casey Mike		X		
Ann Reetz	X			
Chris Stoflet	X			
Brandon Franz	X			
Mandy Adamski	X			
Jordan Herman	X			
Cole O'Neil	X			
Jamie Vilbaum	X			
Dakota Blakeslee	X			
Josh Habeck	X			
Jaron Bernette	X			
Joshua Alexander	X			
Gordy Timm	X			
Rylie Potter	X			

Date: 5-7-19

Training for the Night: Business Meeting

Only Officers Fill Out

WOOD COUNTY SHERIFF'S RESCUE TRAINING RECORD

Type of training: Extraction

Length of training: 2 hrs Date 5-14-19

Brief Description

Myself (Habeck) and Jordan took New members over
Basic Extraction, Dick door removal, back roll, roof removal

PEOPLE TRAINING	YES	NO	PEOPLE TRAINING	YES	NO
Mike Wiberg		X	JOHN HABECK	X	
Dave Westfall		X	Jaron Bernette		X
Cat Pidgeon		X	Joshua Alexander	X	
Casey Mike		X	Rylie Potts	X	
Ann Burger		X	E Doerfler	X	
Chris Stoflet		X	Gordy Timm	X	
Robert Mateer					
Brandon Franz		X			
Mandy Adamski	X				
Jordan Herman	X				
Cole O'Neil		X			
Jamie Vilbaum		X			
Nick Brockman		X			
Dakota Blakeslee		X			

Comments:

WOOD COUNTY SHERIFF'S RESCUE TRAINING RECORD

Type of training: Boat Review & Water Responder Review

Length of training: _____ Date 5-21-19

Brief Description

PEOPLE TRAINING	YES	NO	PEOPLE TRAINING	YES	NO
Mike Wiberg	X		Josh Habbeck		X
Dave Westfall	X		Jaron Bernette	X	
Cat Pidgeon	X		Joshua Alexander		X
Casey Mike		X	Rylie Potter	X	
Ann Burger	X		Eric Doerfler	X	
Chris Stoflet		X	Gordy Timm	X	
Robert Mateer					
Brandon Franz	X				
Mandy Adamski	X				
Jordan Herman	X				
Cole O'Neil		X			
Jamie Vilbaum		X			
Nick Brockman					
Dakota Blakeslee	X				

Comments:

WOOD COUNTY SHERIFF'S RESCUE TRAINING RECORD

Type of training: Boat & Waverunners

Length of training: _____ Date 5-28-19

Brief Description

TOOK them out on the river for
practice & to get new members
experience with them in the
water.

PEOPLE TRAINING	YES	NO	PEOPLE TRAINING	YES	NO
Mike Wiberg	X		Jaron Bernette		X
Dave Westfall	X		Joshua Alexander	X	
Cat Pidgeon	X		Gordy Timm		X
Casey Mike		X	Rylie Potter	X	
Ann Burger	X		<u>Eric Daelmeyer</u>	X	
Chris Stoflet		X			
Brandon Franz	X				
Mandy Adamski	X				
Jordan Herman	X				
Cole O'Neil	X				
Jamie Vilbaum		X			
Nick Brockman					
Dakota Blakeslee	X				
Josh Habeck	X				

Comments:

2019

May Calls Attended & Calls with Truck

#	Name	R3	R4	R5	Calls On	Total
L-01	Mike Wiberg	1			1	2
L-02	David Westfall				1	1
L-03	Cat Pidgeon	1				1
L-04	Casey Mike					0
L-05	Ann Burger					0
L-06	Chris Stoflet					0
L-07	Brandon Franz				1	1
L-08	Mandy Adamski	2			1	3
L-09	Jordan Herman	1				1
L-10	Cole O'Neil				1	1
L-11	Jamie Vilbaum					0
L-12	Dakota Blakeslee	1				1
L-13	Josh Habeck	1			2	3
L-14	Jaron Bernette					0
L-15	Joshua Alexander				5	5
L-16	Gordy Timm				2	2
L-17	Rylie Potter				4	4
L-18	Eric Doerrler				1	1
	Out of Service					0

R3/R4/R4 = Member had that vehicle for the call/event

Calls on = Member was on the call (responded in personal vehicle)

Call #	28	29	30	31	32
Date	5/11/2019	5/12/2019	5/16/2019	5/25/2019	Skipped Complaint Number
Time	8:33	19:47	16:19	17:02	
Day of Week	Saturday	Sunday	Thursday	Saturday	
Township	Grand Rapids	Nekoosa	Vesper	Rudolph	
Location	Red Sands Beach, Lake Wazeecha	Prospect Ave & Wilhorn Rd	5790 CTH F	STH 66 & STH 34	
Call Type	Training	Water Rescue	10-50 w/ Injuries	10-50 w/ Injuries	
Medical/ Extrication	Medical	n/a	Extrication	n/a	
Ambulance	UEMR	n/a	UEMR	UEMR	
EMR	Grand Rapids	n/a	Vesper	Rudolph	
Fire	Grand Rapids	n/a	Vesper	Rudolph	
Tools/ Equipment Used	Cold water suits, rope, long board, stokes basket	n/a	Spreaders & cutters	n/a	
Notes	Mock boat accident	10-22ed prior to arrival on scene			Skipped Complaint Number

Call #	33	34	35		
Date	5/30/2019	5/31/2019	5/31/2019		
Time	11:44	Friday	Friday		
Day of Week	Thursday	Friday	Friday		
Township	Nekoosa	Grand Rapids	Saratoga		
Location	Cedar Street & Wood Ave	64th Street North & STH 54	8220 STH 13 S		
Call Type	10-50 w/ Injuries	10-50 w/ unknown Injuries	10-50 w/ Injuries		
Medical/Extrication	n/a	Medical	n/a		
Ambulance	Nekoosa	UEMR	WRFD		
EMR		Grand Rapids			
Fire	Nekoosa	Grand Rapids	Nekoosa		
Tools/Equipment Used					
Notes					

Wood County Rescue Run Sheet

Date: 5/11/2019 **Complaint #** WCSR 2019-28 **Day of Week:** Saturday

Location: Red Sands Beach, Lake Wazeecha **Who had R3:** M. Adamski

Paged: 8:33 **Enroute:** _____ **On Scene:** 8:33

Available: 12:40 **10:22'd** _____ **by:** _____

Reason Paged: ☐ 10-50 W/Injuries ☐ 10-50 w/unknown Injuries ☒ Water Rescue ☐ Project Lifesaver
 ☐ Snowmobile/ATV ☐ Traffic/Scene Containment ☐ Missing Person ☐ Mutal Aid Request
 ☐ Demo: _____ Total Hrs. _____
 ☒ Other: Training Total Hrs. 4

Rescue Vehicles at Scene (Please put a narrative on back as to what each vehicle response is)

☐ Rescue 2 ☒ Rescue 3 ☒ Rescue 4 ☒ Rescue 5 ☐ ATV
☐ ATV Trailer ☐ Generator ☒ Marine 1 ☐ Inflatable ☒ Waverunners

Scene Description:

Training scenario - One boat at shore, one boat mid lake. One pt on shore, one pt in shore boat, one pt floating in water.

Extrication Required ☒ No ☐ Yes (procedure described on narrative form)

Tools used: ☐ Spreader ☐ Cutters ☐ Ram ☐ Sawsall ☐ Portable Pump ☐ Chain Saw ☒ Cold Water Suit
☒ Rope ☐ Air Bags ☐ Oil Dry ☐ Winch ☐ Traffic Cones ☐ A.E.D ☐ Scene Lights/Tower Lights
☒ Long Board ☐ C-Collar ☐ KED ☐ Oxygen ☐ Spider Straps ☐ Stops Signs ☒ Stokes Basket
☐ Mini Cutters ☐ Ram Extension ☐ Broom ☐ Glass Master ☐ Cribbing ☐ Stabilization Bars
☐ Other: _____

Medical Attention Required (If provide by member of WCSR):

☒ Yes ☐ No (procedure described on narrative form)

Ambulance Service

United ☒ 350 ☒ 351 ☐ 352 ☒ 353
Nekoosa ☐ 337 ☐ 338 ☐ 339
WI Rapids ☐ Med 1 ☐ Med 2 ☐ Med 3 ☐ Med 4 ☐ Squad 1
Spirit ☐ Air ☐ Ground
MedEvac ☐ Air ☐ Ground
LifeLink III ☐ Air
☒ Other: DNR

First Responder ☒ Grand Rapids ☐ Port Edwards ☐ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Blron ☐ Saratoga ☐ Grant

Fire Department ☒ Grand Rapids ☐ Port Edwards ☐ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Blron ☐ Nekoosa

Rescue Members Present (M= Medical, E= Extrication T= Traffic O=Other)

M. Wiberg	O			
D. Westfall	O			
M. Adamski	O			
J. Habeck	O			
J. Alexander	O			
G. Timm	O			

Rescue Command: M. Wiberg

Report completed by: M. Adamski

Signature: _____ **Date:** 5/11/2019

Wood County Sheriff's Rescue Narrative Form

Complaint # _____

Training scenario - 2 boat 10-50 w/multiple pts. 1 boat beached with pt on shore against tree, second pt on board. Second boat still midlake, pt floating in water, unconscious. GRFD, GRFR, UEMR tended to shore pt and pt in beached boat.

Myself and Habeck, in water suits, got unconscious pt to shore, long boarded, loaded into Marine 1 for transport. Wiberg and Timm transported pt to loading dock. Myself, Habeck, Westfall assisted with longboarding second pt on beached boat, then assisted with loading pt into DNR boat for transport.

Wood County Rescue Run Sheet

Date: 5/12/2019 Complaint # WCSR 2019-29 Day of Week: Sunday

Location: PROSPECT AVE & WILHORN RD, NEKOOSA Who had R3: D. Blakeslee

Paged: 19:47 Enroute: 19:47 On Scene: _____

Available: 19:52 **10:22'd** 19:52 by: _____

Reason Paged: ☐ 10-50 W/injuries ☐ 10-50 w/unknown injuries ☒ Water Rescue ☐ Project Lifesaver
☐ Snowmobile/ATV ☐ Traffic/Scene Containment ☐ Missing Person ☐ Mutual Aid Request
☐ Demo: _____ Total Hrs. _____
☐ Other: _____ Total Hrs. _____

Rescue Vehicles at Scene (Please put a narrative on back as to what each vehicle response is)

☐ Rescue 2 ☒ Rescue 3 ☐ Rescue 4 ☐ Rescue 5 ☐ Command Center
☐ ATV Trailer ☐ Generator ☐ Marine 1 ☐ Inflatable ☐ Waverunners

Scene Description:

Possible overturned boat, orange in color, stuck on side of river on east side.

Extrication Required ☒ No ☐ Yes (procedure described on narrative form)

Tools used: ☐ Spreader ☐ Cutters ☐ Ram ☐ Sawsall ☐ Portable Pump ☐ Chain Saw ☐ Cold Water Suit
☐ Rope ☐ Air Bags ☐ Oil Dry ☐ Winch ☐ Traffic Cones ☐ A.E.D ☐ Scene Lights/Tower Lights
☐ Long Board ☐ C-Collar ☐ KED ☐ Oxygen ☐ Spider Straps ☐ Stabilization ☐ Stokes Basket
☐ Mini Cutters ☐ Ram Extension
☐ Other: _____

Medical Attention Required (If provide by member of WCSR):

☐ Yes ☒ No (procedure described on narrative form)

Ambulance Service

United ☐ 350 ☐ 351 ☐ 352 ☐ 353
Nekoosa ☐ 337 ☐ 338 ☐ 339
WI Rapids ☐ Med 1 ☐ Med 2 ☐ Med 3 ☐ Med 4 ☐ Squad 1
Spirit ☐ Air ☐ Ground
MedEvac ☐ Air ☐ Ground
☒ Other: Nekoosa 236

First Responder ☐ Grand Rapids ☐ Port Edwards ☐ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Biron ☐ Saratoga ☐ Grant

Fire Department ☐ Grand Rapids ☐ Port Edwards ☐ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Biron ☒ Nekoosa

Rescue Members Present (M= Medical, E= Extrication T= Traffic O=Other)

Rescue Command: _____

Report completed by: D. Blakeslee

Signature: _____ **Date:** _____

Wood County Rescue Run Sheet

Date: 5/12/2019 Complaint # WCSR 2019-29 Day of Week: Sunday

Location: PROSPECT AVE & WILHORN RD, NEKOOSA Who had R3: D. Blakeslee

Paged: 19:47 Enroute: 19:47 On Scene: _____

Available: 19:52 10:22'd 19:52 by: _____

Reason Paged: ☐ 10-50 W/injuries ☐ 10-50 w/unknown injuries ☒ Water Rescue ☐ Project Lifesaver
☐ Snowmobile/ATV ☐ Traffic/Scene Containment ☐ Missing Person ☐ Mutual Aid Request
☐ Demo: _____ Total Hrs. _____
☐ Other: _____ Total Hrs. _____

Rescue Vehicles at Scene (Please put a narrative on back as to what each vehicle response is)

☐ Rescue 2 ☒ Rescue 3 ☐ Rescue 4 ☐ Rescue 5 ☐ Command Center
☐ ATV Trailer ☐ Generator ☐ Marine 1 ☐ Inflatable ☐ Waverunners

Scene Description:

Possible overturned boat, orange in color, stuck on side of river on east side.

Extrication Required ☒ No ☐ Yes (procedure described on narrative form)

Tools used: ☐ Spreader ☐ Cutters ☐ Ram ☐ Sawsall ☐ Portable Pump ☐ Chain Saw ☐ Cold Water Suit
☐ Rope ☐ Air Bags ☐ Oil Dry ☐ Winch ☐ Traffic Cones ☐ A.E.D. ☐ Scene Lights/Tower Lights
☐ Long Board ☐ C-Collar ☐ KED ☐ Oxygen ☐ Spider Straps ☐ Stabilization ☐ Stokes Basket
☐ Mini Cutters ☐ Ram Extension
☐ Other: _____

Medical Attention Required (If provide by member of WCSR):

☐ Yes ☒ No (procedure described on narrative form)

Ambulance Service

United ☐ 350 ☐ 351 ☐ 352 ☐ 353
Nekoosa ☐ 337 ☐ 338 ☐ 339
WI Rapids ☐ Med 1 ☐ Med 2 ☐ Med 3 ☐ Med 4 ☐ Squad 1
Spirit ☐ Air ☐ Ground
MedEvac ☐ Air ☐ Ground
☒ Other: Nekoosa 236

First Responder ☐ Grand Rapids ☐ Port Edwards ☐ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Biron ☐ Saratoga ☐ Grant

Fire Department ☐ Grand Rapids ☐ Port Edwards ☐ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Biron ☒ Nekoosa

Rescue Members Present (M= Medical, E= Extrication T= Traffic O=Other)

Rescue Command: _____

Report completed by: D. Blakeslee

Signature: _____ **Date:** _____

Wood County Rescue Run Sheet

Date: 5/16/2019

Complaint # WCSR 2019-30

Day of Week: Thursday

Location: 5790 CTH F

Who had R3: J. Herman

Paged: 16:19

Enroute: 16:22

On Scene: 16:32

Available: 18:18

10:22'd

by: _____

Reason Paged: ☒ 10-50 W/Injuries ☐ 10-50 w/unknown Injuries ☐ Water Rescue ☐ Project Lifesaver
☐ Snowmobile/ATV ☐ Traffic/Scene Containment ☐ Missing Person ☐ Mutual Aid Request
☐ Demo: _____ Total Hrs. _____
☐ Other: _____ Total Hrs. _____

Rescue Vehicles at Scene (Please put a narrative on back as to what each vehicle response is)

☐ Rescue 2 ☒ Rescue 3 ☐ Rescue 4 ☐ Rescue 5 ☐ ATV
☐ ATV Trailer ☐ Generator ☐ Marine 1 ☐ Inflatable ☐ Waverunners

Scene Description:

Two vehicle accident. One vehicle on the north side of the road with the drivers side caved in.

Extrication Required ☐ No ☒ Yes (procedure described on narrative form)

Tools used: ☒ Spreader ☒ Cutters ☐ Ram ☐ Sawsall ☐ Portable Pump ☐ Chain Saw ☐ Cold Water Sult
☐ Rope ☐ Air Bags ☐ Oil Dry ☐ Winch ☐ Traffic Cones ☐ A.E.D ☐ Scene Lights/Tower Lights
☐ Long Board ☐ C-Collar ☐ KED ☐ Oxygen ☐ Spider Straps ☐ Stops Signs ☐ Stokes Basket
☐ Mini Cutters ☐ Ram Extension ☐ Broom ☐ Glass Master ☐ Cribbing ☐ Stabilization Bars
☐ Other: _____

Medical Attention Required (If provide by member of WCSR):

☐ Yes ☒ No (procedure described on narrative form)

Ambulance Service

United ☒ 350 ☒ 351 ☐ 352 ☐ 353
 Nekoosa ☐ 337 ☐ 338 ☐ 339
 WI Rapids ☐ Med 1 ☐ Med 2 ☐ Med 3 ☐ Med 4 ☐ Squad 1
 Spirit ☐ Air ☐ Ground
 MedEvac ☐ Air ☐ Ground
 LifeLink III ☒ Air

☐ Other: _____

First Responder ☐ Grand Rapids ☐ Port Edwards ☒ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Blron ☐ Saratoga ☐ Grant

Fire Department ☐ Grand Rapids ☐ Port Edwards ☒ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Blron ☐ Nekoosa

Rescue Members Present

(M= Medical, E= Extrication T= Traffic O=Other)

J. Herman	E			
B. Franz	O			
J. Alexander	T			
R. Potter	T			

Rescue Command: B. Franz

Report completed by: J. Herman

Signature: _____

Date: _____

Wood County Sheriff's Rescue Narrative Form

Complaint # WCSR 2019-30

Spreaded the door by the hinges. Then cut the hinges on the door. After they were cut, I held the patient's feet while someone pulled the door back.

--J. Herman

Wood County Rescue Run Sheet

Date: 5/25/2019 **Complaint #** WCSR 2019-31 **Day of Week:** Saturday

Location: STH 66 & STH 34, RUDOLPH **Who had R3:** C. Pidgeon

Paged: 17:02 **Enroute:** 17:04 **On Scene:** 17:10

Available: 18:26 **10:22'd** _____ **by:** _____

Reason Paged: ☒ 10-50 W/Injuries ☐ 10-50 w/unknown Injuries ☐ Water Rescue ☐ Project Lifesaver
☐ Snowmobile/ATV ☐ Traffic/Scene Containment ☐ Missing Person ☐ Mutual Aid Request
☐ Demo: _____ Total Hrs. _____
☐ Other: _____ Total Hrs. _____

Rescue Vehicles at Scene (Please put a narrative on back as to what each vehicle response is)

☐ Rescue 2 ☒ Rescue 3 ☐ Rescue 4 ☐ Rescue 5 ☐ ATV
☐ ATV Trailer ☐ Generator ☐ Marine 1 ☐ Inflatable ☐ Waverunners

Scene Description:

1 motorcycle vs 1 car at intersection. Directed traffic.

Extrication Required ☒ No ☐ Yes (procedure described on narrative form)

Tools used: ☐ Spreader ☐ Cutters ☐ Ram ☐ Sawsall ☐ Portable Pump ☐ Chain Saw ☐ Cold Water Suit
☐ Rope ☐ Air Bags ☐ Oil Dry ☐ Winch ☐ Traffic Cones ☐ A.E.D ☐ Scene Lights/Tower Lights
☐ Long Board ☐ C-Collar ☐ KED ☐ Oxygen ☐ Spider Straps ☐ Stops Signs ☐ Stokes Basket
☐ Mini Cutters ☐ Ram Extension ☐ Broom ☐ Glass Master ☐ Cribbing ☐ Stabilization Bars
☐ Other: _____

Medical Attention Required (If provide by member of WCSR):

☐ Yes ☒ No (procedure described on narrative form)

Ambulance Service

United ☒ 350 ☐ 351 ☐ 352 ☐ 353
Nekoosa ☐ 337 ☐ 338 ☐ 339
WI Rapids ☐ Med 1 ☐ Med 2 ☐ Med 3 ☐ Med 4 ☐ Squad 1
Spirit ☐ Air ☐ Ground
MedEvac ☐ Air ☐ Ground
LifeLink III ☐ Air
☐ Other: _____

First Responder ☐ Grand Rapids ☐ Port Edwards ☐ Vesper ☒ Rudolph ☐ Rome ☐ Armenia ☐ Biron ☐ Saratoga ☐ Grant

Fire Department ☐ Grand Rapids ☐ Port Edwards ☐ Vesper ☒ Rudolph ☐ Rome ☐ Armenia ☐ Biron ☐ Nekoosa

Rescue Members Present (M= Medical, E= Extrication T= Traffic O=Other)

C. Pidgeon	T				
C. O'Neil	T				
J. Alexander	T				

Rescue Command: C. Pidgeon

Report completed by: C. Pidgeon

Signature: _____ **Date:** _____

Wood County Rescue Run Sheet

Date: _____ Complaint # WCSR 2019-32 Day of Week: _____

Location: SKIPPED COMPLAINT NUMBER Who had R3: _____

Paged: _____ Enroute: _____ On Scene: _____

Available: _____ 10:22'd _____ by: _____

Reason Paged: ☐ 10-50 W/Injuries ☐ 10-50 w/unknown Injuries ☐ Water Rescue ☐ Project Lifesaver
☐ Snowmobile/ATV ☐ Traffic/Scene Containment ☐ Missing Person ☐ Mutual Aid Request
☐ Demo: _____ Total Hrs. _____
☐ Other: _____ Total Hrs. _____

Rescue Vehicles at Scene (Please put a narrative on back as to what each vehicle response is)

☐ Rescue 2 ☐ Rescue 3 ☐ Rescue 4 ☐ Rescue 5 ☐ ATV
☐ ATV Trailer ☐ Generator ☐ Marine 1 ☐ Inflatable ☐ Waverunners

Scene Description:

SKIPPED COMPLAINT NUMBER

Extrication Required ☐ No ☐ Yes (procedure described on narrative form)

Tools used: ☐ Spreader ☐ Cutters ☐ Ram ☐ Sawsall ☐ Portable Pump ☐ Chain Saw ☐ Cold Water Suit
☐ Rope ☐ Air Bags ☐ Oil Dry ☐ Winch ☐ Traffic Cones ☐ A.E.D ☐ Scene Lights/Tower Lights
☐ Long Board ☐ C-Collar ☐ KED ☐ Oxygen ☐ Spider Straps ☐ Stops Signs ☐ Stokes Basket
☐ Mini Cutters ☐ Ram Extension ☐ Broom ☐ Glass Master ☐ Cribbing ☐ Stabilization Bars
☐ Other: _____

Medical Attention Required (If provide by member of WCSR):

☐ Yes ☐ No (procedure described on narrative form)

Ambulance Service

United ☐ 350 ☐ 351 ☐ 352 ☐ 353
Nekoosa ☐ 337 ☐ 338 ☐ 339
WI Rapids ☐ Med 1 ☐ Med 2 ☐ Med 3 ☐ Med 4 ☐ Squad 1
Spirit ☐ Air ☐ Ground
MedEvac ☐ Air ☐ Ground
LifeLink III ☐ Air
☐ Other: _____

First Responder ☐ Grand Rapids ☐ Port Edwards ☐ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Biron ☐ Saratoga ☐ Grant

Fire Department ☐ Grand Rapids ☐ Port Edwards ☐ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Biron ☐ Nekoosa

Rescue Members Present (M= Medical, E= Extrication T= Traffic O=Other)

Rescue Command: _____

Report completed by: A. Burger

Signature: _____ **Date:** _____

Wood County Rescue Run Sheet

Date: 5/30/2019 **Complaint #** WCSR 2019-33 **Day of Week:** Thursday

Location: Cedar Street & Wood Avenue **Who had R3:** M. Wiberg

Paged: 11:44 **Enroute:** 11:44 **On Scene:** 11:52

Available: 11:56 **10:22'd** 11:52 **by:** NPD

Reason Paged:

<input checked="" type="checkbox"/> 10-50 W/Injuries	<input type="checkbox"/> 10-50 W/unknown Injuries	<input type="checkbox"/> Water Rescue	<input type="checkbox"/> Project Lifesaver
<input type="checkbox"/> Snowmobile/ATV	<input type="checkbox"/> Traffic/Scene Containment	<input type="checkbox"/> Missing Person	<input type="checkbox"/> Mutual Aid Request
<input type="checkbox"/> Demo: _____		Total Hrs. _____	
<input type="checkbox"/> Other: _____		Total Hrs. _____	

Rescue Vehicles at Scene (Please put a narrative on back as to what each vehicle response is)

☐ Rescue 2 ☒ Rescue 3 ☐ Rescue 4 ☐ Rescue 5 ☐ Command Center
☐ ATV Trailer ☐ Generator ☐ Marine 1 ☐ Inflatable ☐ Waverunners

Scene Description:

Extrication Required ☒ No ☐ Yes (procedure described on narrative form)

Tools used:

<input type="checkbox"/> Spreader	<input type="checkbox"/> Cutters	<input type="checkbox"/> Ram	<input type="checkbox"/> Sawsall	<input type="checkbox"/> Portable Pump	<input type="checkbox"/> Chain Saw	<input type="checkbox"/> Cold Water Suit
<input type="checkbox"/> Rope	<input type="checkbox"/> Air Bags	<input type="checkbox"/> Oil Dry	<input type="checkbox"/> Winch	<input type="checkbox"/> Traffic Cones	<input type="checkbox"/> A.E.D	<input type="checkbox"/> Scene Lights/Tower Lights
<input type="checkbox"/> Long Board	<input type="checkbox"/> C-Collar	<input type="checkbox"/> KED	<input type="checkbox"/> Oxygen	<input type="checkbox"/> Spider Straps	<input type="checkbox"/> Stabilization	<input type="checkbox"/> Stokes Basket
<input type="checkbox"/> Mini Cutters	<input type="checkbox"/> Ram Extension					
<input type="checkbox"/> Other: _____						

Medical Attention Required (If provide by member of WCSR):

☐ Yes ☒ No (procedure described on narrative form)

Ambulance Service

United ☐ 350 ☐ 351 ☐ 352 ☐ 353
 Nekoosa ☒ 337 ☐ 338 ☐ 339
 WI Rapids ☐ Med 1 ☐ Med 2 ☐ Med 3 ☐ Med 4 ☐ Squad 1
 Spirit ☐ Air ☐ Ground
 MedEvac ☐ Air ☐ Ground
☐ Other: _____

First Responder ☐ Grand Rapids ☐ Port Edwards ☐ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Biron ☐ Saratoga ☐ Grant

Fire Department ☐ Grand Rapids ☐ Port Edwards ☐ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Biron ☒ Nekoosa

Rescue Members Present (M= Medical, E= Extrication T= Traffic O=Other)

M. Wiberg	O				
R. Potter	O				

Rescue Command: M. Wiberg

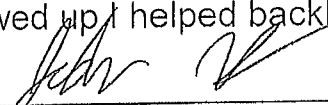
Report completed by: M. Wiberg

Signature: _____ **Date:** 5/30/2019

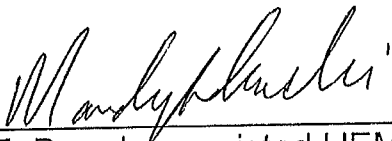
Wood County Sheriff's Rescue Narrative Form

Complaint # WOSR 19-34

I, Joshua Habeck helped apply AED pads to the female PT. I was advised by GRPD and WCSO that both PT's got 2 dose's of Narcan. Grand Rapids PD and Wood County Sheriff's Department monited the female as she started breathing. I went and helped with the male PT as he was unresponsive as well little to no pulse. Grand Rapids Fire Chief Bob Paitt and myself got oxygen ready using bag valve mask. Male PT then came to and was able to answering questios. Once United Ambulance showed up i helped backboard the male PT then i transfered care over to them.



I, M. Adamski, assisted WCSO Simon apply the AED to an unresponsive male pt. with weak pulse and barely breathing on his own. GRFD Chief said 1 dose of narcan had already been administered, a second was given. Male pt came to, UEMR administered care. Myself, Habeck, Potter, Doerrler assisted with backboarding. UEMR continued care from there.



I, E. Doerrler, assisted UEMR with lifting the backboard into the ambulance. UEMR continued care from there.



I, R. Potter, assisted Habeck and Adamski with getting male victim on backboard and lift into United Ambulance.



Wood County Rescue Run Sheet

Date: 5/31/2019 Complaint # WCSR 19-35 Day of Week: Saturday

Location: 8220 STH 13 S Who had R3: J. Habeck

Paged: 13:08 Enroute: 13:10 On Scene: 13:17

Available: 13:49 **10:22'd** by: _____

Reason Paged: ☒ 10-50 W/injuries ☐ 10-50 W/unknown injuries ☐ Water Rescue ☐ Project Lifesaver
☐ Snowmobile/ATV ☐ Traffic/Scene Containment ☐ Missing Person ☐ Mutual Aid Request
☐ Demo: _____ Total Hrs. _____
☐ Other: _____ Total Hrs. _____

Rescue Vehicles at Scene (Please put a narrative on back as to what each vehicle response is)

☐ Rescue 2 ☒ Rescue 3 ☐ Rescue 4 ☐ Rescue 5 ☐ Command Center
☐ ATV Trailer ☐ Generator ☐ Marine 1 ☐ Inflatable ☐ Waverunners

Scene Description:

2 car 10-50 in the southbound lane.

Extrication Required ☒ No ☐ Yes (procedure described on narrative form)

Tools used: ☐ Spreader ☐ Cutters ☐ Ram ☐ Sawsall ☐ Portable Pump ☐ Chain Saw ☐ Cold Water Suit
☐ Rope ☐ Air Bags ☐ Oil Dry ☐ Winch ☒ Traffic Cones ☐ A.E.D ☐ Scene Lights/Tower Lights
☐ Long Board ☐ C-Collar ☐ KED ☐ Oxygen ☐ Spider Straps ☐ Stabilization ☐ Stokes Basket
☐ Mini Cutters ☐ Ram Extension
☐ Other: _____

Medical Attention Required (If provide by member of WCSR):

☐ Yes ☐ No (procedure described on narrative form)

Ambulance Service

United ☐ 350 ☐ 351 ☐ 352 ☐ 353
 Nekoosa ☐ 337 ☐ 338 ☐ 339
 WI Rapids ☐ Med 1 ☐ Med 2 ☐ Med 3 ☐ Med 4 ☐ Squad 1
 Spirit ☐ Air ☐ Ground
 MedEvac ☐ Air ☐ Ground
☐ Other: _____

First Responder ☐ Grand Rapids ☐ Port Edwards ☐ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Biron ☐ Saratoga ☐ Grant

Fire Department ☐ Grand Rapids ☐ Port Edwards ☐ Vesper ☐ Rudolph ☐ Rome ☐ Armenia ☐ Biron ☐ Nekoosa

Rescue Members Present (M= Medical, E= Extrication T= Traffic O=Other)

J. Habeck	T				
M. Adamski	T				
J. Alexander	T				
R. Potter	T				
G. Timm	T				

Rescue Command: J. Habeck

Report completed by: J. Habeck

Signature: Jedman Hall **Date:** 6-4-19

Wood County Sheriff's Rescue Narrative Form

Complaint # WCSR 19-35

Used cones to take south bound lanes into a north bound lane to keep them away from the scene.

Special Event Summary

Date	5/7/2019	5/11/2019			
Day of Week	Tuesday	Saturday			
Event	Open House for WCSR	Mock Boat Accident			
Host	WCSR	Grand Rapids PD & VFD			
Location	WCSR Garage	Red Sands Beach, Lake Wazeecha			
Vehicle Used	all vehicles	Rescue 3, 4 & 5			
Tools/ Equipment Used		Marine 1 & Wave runners			
Event Description	Show and tell of all vehicles and equipment during oepn house for other departments.	Also used cold water suits, rope, long board, stokes basket. Mock boat accident with 3 patients.			

Wood County Sheriff's Rescue Special Event Form

Event: WCSR Open House

Host: WCSR

Date: 5/7/2019

Event Description:

Show and tell of vehicles and equipment for County Board members and other fire departments.

Vehicles at Event: ☒ Rescue 3 ☒ Rescue 4 ☒ Rescue 5 ☒ ATV
☒ Marine 1 ☒ Waverunners ☒ Generator ☒ ATV Trailer

Tools and Equipment ☐ Spreader ☐ Cutters ☐ Ram ☐ Portable Pump
Used at Event: ☐ Scene Lights ☐ Traffic Cones ☐ Stop Signs ☐ Cold Water Suits
☐ Marc Repeater ☐ Other:

Rescue Members Present

Name:	Role:
M. Wiberg	
D. Westfall	
A. Burger	
B. Franz	
M. Adamski	
J. Herman	
C. O'Neil	
J. Vilbaum	
D. Blakeslee	
J. Habeck	
J. Bernette	
J. Alexander	
G. Timm	
R. Potter	
E. Doerrler	

Wood County Sheriff's Rescue Special Event Form

Event: Mock Boat Accident

Host: Grand Rapids PD & VFD

Date: 5/11/2019

Event Description:

Training scenario - 2 boat 10-50 w/mult. Pts. 1 boat beached with pt on shore against tree, second pt on board. Second boat still midlake, pt floating in water, unconscious. GRFD, GRFR, UEMR tended to shore pt and pt in beached boat. Myself and Habeck, in water suits, got unconscious pt to shore, long boarded, loaded into Marine 1 for transport. Wiberg and Timm transported pt to loading dock. Myself, Habeck, Westfall assisted with longboarding second pt on beached boat, then assisted with loading pt into DNR boat for transport.

Vehicles at Event: ☒ Rescue 3 ☒ Rescue 4 ☒ Rescue 5 ☐ ATV
☒ Marine 1 ☒ Waverunners ☐ Generator ☐ ATV Trailer

Tools and Equipment ☐ Spreader ☐ Cutters ☐ Ram ☐ Portable Pump
Used at Event: ☐ Scene Lights ☐ Traffic Cones ☐ Stop Signs ☒ Cold Water Suits
☐ Marc Repeater ☒ Other: rope, long board, stokes basket

Rescue Members Present

Name:	Role:
M. Wiberg	Boat transportation
D. Westfall	Boat transportation
M. Adamski	Cold water suit
J. Habeck	Cold water suit
J. Alexander	
G. Timm	Boat transportation



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

June 10th, 2019

Sheriff Becker:

During the month of May the Crime Stoppers program received 24 tips that were forwarded to the appropriate agencies for follow-up.

Our monthly meeting was held on 5/21/19. Our next meeting is scheduled for 6/25/19.

Sgt. Scott Drew



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Investigative Division OT/Comp Report

January 2019

Overtime hours: 5.5

Comp time hours: 30.37

February 2019

Overtime hours: 0

Comp time hours: 30.375

March 2019

Overtime hours: 7

Comp time hours: 13.5

April 2019

Overtime hours: 54

Comp time hours: 57

May 2019

Overtime hours: 7.5

Comp time hours: 101.5



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Patrol Division OT/Comp Report

February 2019

Overtime hours: 57.25

Comp time hours: 317.62

March 2019

Overtime hours: 90.25

Comp time hours: 237.5

April 2019

Overtime hours: 91.25

Comp time hours: 243.875

May 2019

Overtime hours: 103.5

Comp time hours: 283.25

WOOD COUNTY JAIL

January - June 2019

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	223	73	43	210	96	42	231	86	49	248	103	42	255	98	49	228	94	45
2	223	73	43	211	100	42	235	98	51	241	100	42	244	90	47	232	94	45
3	218	70	44	218	100	41	237	98	50	245	101	43	238	93	47	231	93	45
4	222	83	46	223	100	40	239	98	49	246	101	45	242	94	50	230	93	46
5	225	92	47	221	99	41	238	97	51	248	101	45	244	97	50	232	97	47
6	227	92	47	228	96	42	242	97	51	247	99	49	249	97	49	232	92	48
7	232	92	47	228	96	44	246	102	52	253	103	49	245	94	51	231	91	51
8	223	96	44	231	102	46	251	101	52	253	99	48	242	92	52	230	98	50
9	214	93	43	231	101	47	250	101	53	252	97	49	237	91	52	232	98	49
10	226	91	42	232	101	46	249	101	53	260	97	47	236	97	53	239	97	49
11	221	93	40	232	101	46	253	101	53	262	98	46	231	97	54			
12	229	95	40	234	98	46	244	103	49	258	96	47	234	97	54			
13	231	95	40	233	100	46	246	104	50	258	100	47	234	97	53			
14	232	95	39	236	100	46	247	100	50	259	99	46	230	94	52			
15	222	93	41	235	98	46	245	103	49	264	98	46	230	90	51			
16	223	89	39	240	97	46	249	102	46	252	95	47	229	94	51			
17	221	93	40	237	97	44	254	102	46	250	93	48	230	95	50			
18	215	95	40	241	97	43	256	102	46	250	95	47	221	98	49			
19	213	98	40	236	96	44	251	102	48	249	97	47	224	98	49			
20	209	98	39	237	96	44	249	99	48	246	97	45	229	98	49			
21	207	98	38	239	95	46	248	98	47	250	97	45	226	97	48			
22	208	98	37	235	91	45	247	98	45	254	97	45	230	96	48			
23	198	96	38	233	97	44	248	101	46	255	94	48	225	94	49			
24	203	103	39	236	97	44	251	101	45	255	94	51	228	94	49			
25	209	103	40	235	97	43	251	101	44	257	94	50	223	98	48			
26	216	102	41	233	94	46	248	98	45	255	100	51	227	98	48			
27	225	102	41	234	91	45	239	99	46	253	101	50	229	98	46			
28	224	102	41	230	91	46	243	98	44	256	99	50	234	98	46			
29	217	101	41				239	102	43	256	99	48	231	98	45			
30	214	94	43				241	103	43	254	99	49	236	96	44			
31	213	96	43				245	103	42				229	94	44			
WCJail	218.81			231.04			245.55			252.87			233.61			231.70		
Shipped	93.35			97.29			99.97			98.10			95.55			94.70		
EMP	41.48			44.32			47.94			47.07			49.26			47.50		
Avg Length of Stay (Days)	30.30			27.00			23.60			26.60			34.60			0.00		

WOOD COUNTY JAIL

July - December 2019

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
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23																		
24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
WCJail	0.00			0.00			0.00			0.00			0.00			0.00		
Shipped	0.00			0.00			0.00			0.00			0.00			0.00		
EMP	0.00			0.00			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	0.00			0.00			0.00			0.00			0.00			0.00		

2019 Yearly Averages

Total	235.6
Safekeeper	96.49
EMP	46.3
LENGTH of STAY	28.4

SK Total
WP 75
AD 25
SK 100

Color indicates low population	198	01/23/19
--------------------------------	-----	----------

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2019

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	106	73	0	72	71	25	96	63	23	103	78	25	107	74	24	88	71	23
2	106	73	0	69	75	25	86	73	25	99	74	26	106	66	24	92	71	23
3	103	70	15	77	75	25	89	73	25	101	74	26	97	69	24	92	70	23
4	92	68	15	83	75	25	92	73	25	99	77	24	94	72	25	90	68	25
5	85	67	25	81	74	25	90	72	25	101	77	24	96	72	25	87	72	25
6	88	67	25	90	71	25	94	72	25	98	74	25	102	72	25	91	68	24
7	93	67	25	88	73	23	92	77	25	104	74	25	99	69	25	89	67	24
8	83	71	25	83	77	25	98	76	25	105	74	25	97	69	23	82	73	25
9	78	68	25	83	76	25	96	76	25	105	72	25	93	69	22	85	73	25
10	93	66	25	85	76	25	95	76	25	115	73	24	85	73	24	93	72	25
11	88	71	22	85	76	25	98	76	25	117	73	25	79	74	23			
12	94	71	24	90	73	25	92	78	25	114	71	25	82	74	23			
13	96	71	24	87	75	25	92	79	25	110	75	25	83	74	23			
14	98	71	24	90	74	26	97	75	25	113	74	25	83	70	24			
15	88	69	24	91	74	24	93	78	25	118	73	25	88	66	24			
16	85	71	25	97	73	24	101	77	25	109	71	24	83	70	24			
17	80	71	24	97	73	24	106	77	25	108	68	25	84	71	24			
18	75	74	24	97	73	24	108	77	25	107	71	24	73	73	25			
19	72	74	24	96	72	24	101	77	25	104	72	25	76	73	25			
20	71	74	24	96	72	25	102	74	25	103	72	25	81	73	25			
21	73	74	24	95	70	25	103	73	25	107	72	25	80	72	25			
22	64	72	24	98	66	25	104	73	25	111	72	25	86	72	24			
23	63	72	24	92	72	25	101	76	25	112	70	24	82	70	24			
24	61	78	25	95	72	25	105	76	25	109	70	24	85	70	25			
25	66	78	25	95	72	25	106	76	25	112	69	25	76	73	25			
26	73	77	25	93	70	24	105	74	24	103	74	26	80	73	25			
27	82	77	25	98	67	24	94	75	24	101	75	26	84	73	25			
28	81	77	25	93	66	25	101	73	25	106	75	24	89	73	25			
29	75	76	25				94	77	25	108	75	24	87	73	25			
30	77	69	25				95	78	25	104	75	24	95	73	23			
31	74	71	25				100	78	25				90	71	23			
WOOD	82.68			89.14			97.61			106.87			87.81			88.90		
WPSO	71.87			72.61			75.10			73.13			71.48			70.50		
ADSO	22.29			24.71			24.87			24.80			24.19			24.20		
TOTAL	218.81			231.04			245.55			252.87			233.61			231.70		

MONTH	High	Low
January	106	61
February	98	72
March	108	86
April	117	98
May	107	73
June	0	0

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2019
DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
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28																		
29																		
30																		
31																		
WOOD	0.00			0.00			0.00			0.00			0.00			0.00		
WPSO	0.00			0.00			0.00			0.00			0.00			0.00		
ADSO	0.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	0.00			0.00			0.00			0.00			0.00			0.00		

2019 Safe Keeper Averages		
WOOD Co Jail	92.17	108
WAUPACA Co	72.45	75
ADAMS Co	24.18	25
Total Population	235.60	232

MONTH High Low

SAFE KEEPER DIFFERENCE

2019

MONTH	BED DAYS	WOOD CTY COSTS \$28.84/DAY	OUT OF COUNTY COSTS Including Wages/mileage \$41.30/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2018 TOTAL AMOUNT
January	2894	\$83,462.96	\$119,522.20	\$36,059.24	\$36,059.24	\$16,957.25
February	2724	\$78,560.16	\$112,501.20	\$33,941.04	\$70,000.28	\$15,210.50
March	3099	\$89,375.16	\$127,988.70	\$38,613.54	\$108,613.82	\$16,733.00
April	2943	\$84,876.12	\$121,545.90	\$36,669.78	\$145,283.60	\$16,334.25
May	2962	\$85,424.08	\$122,330.60	\$36,906.52	\$182,190.12	\$17,102.75
June	947	\$27,311.48	\$39,111.10	\$11,799.62	\$193,989.74	\$16,203.75
July	0	\$0.00	\$0.00	\$0.00	\$193,989.74	\$16,936.00
August	0	\$0.00	\$0.00	\$0.00	\$193,989.74	\$17,291.25
September	0	\$0.00	\$0.00	\$0.00	\$193,989.74	\$15,957.25
October	0	\$0.00	\$0.00	\$0.00	\$193,989.74	\$15,754.25
November	0	\$0.00	\$0.00	\$0.00	\$193,989.74	\$16,406.75
December	0	\$0.00	\$0.00	\$0.00	\$193,989.74	\$16,305.25
TOTAL	15569	\$449,009.96	\$642,999.70	\$193,989.74		\$197,192.25

\$28.84
\$41.30

OVERTIME BREAKDOWN 2019 (HRS.)						
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL
January	0.00	0.00	36.00	119.00	2.00	157.00
February	0.00	3.00	0.00	121.75	16.00	140.75
March	0.00	2.25	0.00	106.50	15.25	124.00
April	24.00	35.50	0.00	35.00	31.50	126.00
May	0.00	9.00	0.00	28.00	20.00	57.00
June	0.00	0.00	0.00	0.00	0.00	0.00
July	0.00	0.00	0.00	0.00	0.00	0.00
August	0.00	0.00	0.00	0.00	0.00	0.00
September	0.00	0.00	0.00	0.00	0.00	0.00
October	0.00	0.00	0.00	0.00	0.00	0.00
November	0.00	0.00	0.00	0.00	0.00	0.00
December	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	24.00	49.75	36.00	410.25	84.75	604.75

OVERTIME BREAKDOWN 2018 (HRS.)						
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL
January	0.00	0.00	0.00	0.00	0.00	0.00
February	0.00	0.00	0.00	0.00	0.00	0.00
March	0.00	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00	0.00
July	0.00	0.00	0.00	0.00	0.00	0.00
August	0.00	0.00	0.00	0.00	0.00	0.00
September	0.00	0.00	0.00	0.00	0.00	0.00
October	0.00	0.00	0.00	0.00	0.00	0.00
November	0.00	0.00	0.00	0.00	0.00	0.00
December	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	0.00	0.00	0.00	0.00	0.00	0.00

SAFEKEEPER HOUSING

2019

MONTH	Other Facilitiy	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2019 YTD TOTAL	2018 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$109,250.00	\$82,125.00
FEBRUARY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$218,500.00	\$82,125.00
MARCH	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$327,750.00	\$82,125.00
APRIL	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$437,000.00	\$82,125.00
MAY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$546,250.00	\$82,125.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$546,250.00	\$82,125.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$546,250.00	\$82,125.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$546,250.00	\$82,125.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$546,250.00	\$82,125.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$546,250.00	\$82,125.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$546,250.00	\$82,125.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$546,250.00	\$82,125.00
TOTALS	\$0.00	\$0.00	\$135,625.00	\$410,625.00	\$546,250.00		\$985,500.00

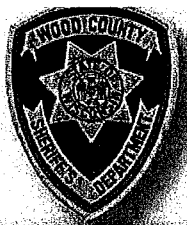
2019 ia a 100 averge
Waupaca \$36.00 per bed day (75)
Adams \$35.00 per bed day (25)

Wood County Sheriff's Department Kitchen Report 2019						
MONTH	Breakfast	Dinner	Lunch	Sack	Total meals	Food Cost plus Labor
January	2883	2756	2685	467	8791	\$20,546.90
February	2637	2619	2473	483	8212	\$20,605.13
March	2934	2865	2750	342	8891	\$20,343.31
April	3977	3781	3016	572	11346	\$26,625.07
May	2772	2588	2409	446	8215	\$19,977.71
June	696	668	626	177	2167	\$5,079.04
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	15899	15277	13959	2487	47622	\$113,177.16

Cost per meal **\$2.38**

Cost per day **\$7.13**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$258,580.43	\$113,177.16	\$0.00	\$0.00	\$0.00
Number of Meals	120,952	47,622	0	0	0
Cost per Meal	\$2.14	\$2.38	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	\$6.41	\$7.13	#DIV/0!	#DIV/0!	#DIV/0!



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

FROM: Captain Theodore C. Ashbeck Jr.
TO: Sheriff Shawn Becker
DATE: 06-11-2019
RE: Replace 4TB DVR hard drives in Dahua CCTV units / integrate Courthouse CCTV

Sheriff Becker,

I have been maintaining the Wood County Jail CCTV DVR recording equipment since activated. Over the past few weeks I have noticed the units are experiencing time loss (**see photo below**) and automatic reboot has occurred. The auto reboot displays an error code message of, "video loss: 32> Reboot with flag [0x01]." I have checked the Un-interrupted Power Supply (UPS) and there were no power loss detected. After eliminating the external power supply to the unit, I checked the internal power supply source and other sources. I was not able to locate the source of the error code and we cannot update the firmware. However, during this I did notice the time loss occurring in the display. I re-synchronized the units (A & B) to my computer and confirmed the times were accurate. Today (3 days later) I noticed the units are off by 11 seconds. Normally unit B would have 2 to 3 seconds of time loss as compared to unit A over one month. The last time I noticed an accelerated time loss it was due to the HDD surveillance drives and replacing them returned the units back to the 2 to 3 second loss range.

Based on these finding I would like to replace the 16 4TB (see pricing below) HDD drives in both units. I hope this also addresses the error code, as I have found no other sources of the loss. I know we have talked about eventually replacing the CCTV units in the Jail, but appears the units have surpassed their useful life.

I'm not sure what the plans are to upgrade the Courthouse CCTV system, but it may be cost effective for Wood County to look at integrating the Jail and Courthouse systems. I suggest this integration as upgrading the Jail system to comply with (121 day retention) Wood County Ordinance 901 would require a much larger system than we currently operate. If we are going to explore upgrading the Jail system then we should look to upgrade the Courthouse / Jail as one.

I would ask that we replace the HDD drives to keep our current system operating while we look at options.

Sincerely,

Theodore C. Ashbeck Jr.

Dahua DVR by GenIV

System A: 198.150.188.94 (IP address)
S/N: TZA4KM498WM2VZP
Device Type: None
Video in/out: 32/1
Audio in/out: 16/1
Alarm in/out: 16/5
Ethernet Port: 1
RS232: 1
BIOS Version: 2.610.0000.1, Build: 2012-5-30

System B: 198.150.188.95 (IP address)
S/N: TZA4KM427WH253V
Device Type: None
Video in/out: 32/1
Audio in/out: 16/1
Alarm in/out: 16/5
Ethernet Port: 1
RS232: 1
BIOS Version: 2.610.0000.1, Build: 2012-5-30

<http://www.cctvforum.com/viewtopic.php?t=39877>

<https://support.amcrest.com/hc/en-us/articles/213167947-Reboot-Error-Codes-Explained-1080P-HD-CVI->

https://dahuawiki.com/Troubleshoot/NVR/Errors_Found_In_Log

www.amcrest.com/firmware

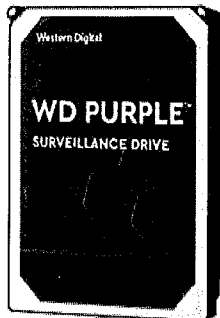
NVR = Network Video Recorder

DVR = Digital Video Recorder

SEARCHED: 06-11-2019 for price and availability (\$111.49 x 16 HDD drives = \$1783.84)

AMAZON

Amazon's Choice



WD Purple 4TB Surveillance Hard Drive - 5400 RPM Class, SATA 6 Gb/s, 64 MB Cache, 3.5" - WD40PURZ

☆☆☆☆☆ ~ 604

\$111.49

✓prime Get it as soon as Tomorrow, Jun 12

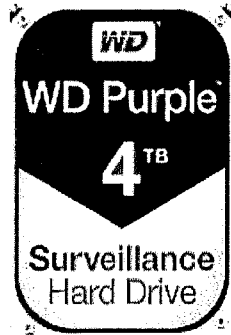
FREE Shipping by Amazon

More Buying Choices

\$96.43 (95 used & new offers)

SERVER SUPPLY

Image may not exactly match product



WESTERN DIGITAL WD40PURZ WD PURPLE 4TB 5400RPM SATA-6GBPS 64MB BUFFER 3.5INCH INTERNAL SURVEILLANCE HARD DISK DRIVE. NEW WITH MFG WARRANTY. IN STOCK.

Part No. WD40PURZ

\$125.00

Quantity: 1

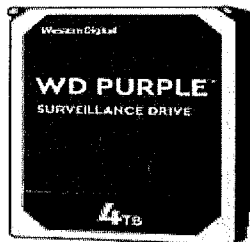
Add to cart

Brand: WESTERN DIGITAL

Request a Quote

✓Norton
ID Protection • Purchase • Lowest Price

NEWEGG



Western Digital

WD Purple 4TB Surveillance Hard Disk Drive - 5400 RPM Class SATA 6Gb/s 64MB Cache 3.5 Inch WD40PURZ

\$159.99

Free Shipping

ADD TO CART

Compare

Time loss between units: 11 seconds

Unit A



Unit B



RESOLUTION#

Introduced by

Public Safety Committee and Executive Committee

Page 1 of 1

Committee

RSD

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>MAC</u>	, Finance Dir.	

INTENT & SYNOPSIS: To provide for unanticipated revenue from the Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation's Division of State Patrol, to finance additional patrol for speed, seat belt and reckless driving enforcement through September 2019.

FISCAL NOTE: The costs to be funded in the 2019 budget are in lines 101-2504-52140-000-115 (Traffic Police Overtime). The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52140	Sheriff Traffic		\$20,000
43521	State Traffic Aids	\$20,000	

SOURCE OF MONEY: Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation's Division of State Patrol.

WHEREAS, it is a benefit to the citizens of Wood County to provide additional traffic patrol within the boundaries of Wood County over the 2019 operational year, and

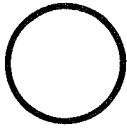
WHEREAS, the Wood County Sheriff's Department overtime budget is restricted in nature and would be compensated \$20,000 for additional patrol for speed, seat belt and reckless driving enforcement through September 2019, and

WHEREAS, Wood County will be the fiduciary of the Bureau of Traffic Safety (BOTS) Grant and the Sheriff's Department will be responsible for all programmatic reporting requirements outlined in the grant award and seeing that grant funds are administered according to the approved application materials and certifications, and

WHEREAS, Wood County Sheriff's Department will allocate a portion of the \$20,000 awarded grant funds to Wisconsin Rapids Police Department, Marshfield Police Department, Grand Rapids Police Department, Nekoosa Police Department, Port Edwards Police Department and Pittsville Police Department to assist with the additional traffic patrol within the boundaries of Wood County, and

NOW THEREFORE BE IT RESOLVED to amend the Wood County Sheriff Traffic (52140) Budget for 2019 to add \$20,000 of unanticipated revenue from the Bureau of Traffic Safety into the traffic revenue account (43521) known as State Traffic Aids.

BE IT FURTHER RESOLVED that pursuant to Wis Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.



RESOLUTION#

Introduced by Public Safety

Page 1 of 1

ITEM#

3 - 2

DATE

June 17, 2019

Effective Date

Upon passage & publication

Committee

kat

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>MAE</u>	, Finance Dir.	

INTENT & SYNOPSIS: To cancel stale dated checks as recommended by the auditors. Said checks from Wood County Jail inmate account as per office of the Wood County Sheriff.

FISCAL NOTE: As per resolution – Total to be cancelled \$156.58

WHEREAS, we have received a recommendation from the County's outside audit firm that all stale dated checks be canceled, and

WHEREAS, the below listed checks are stale dated and appropriate for canceling now.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Check #	Date	Name	Amount
20715	12-18-16	Schuld, Austin	\$84.40
21483	07-09-17	Brandl, Richard	\$33.75
21487	07-14-17	Vasquez, James	\$2.54
21495	10-02-17	Hasserodt, Riley	\$.52
21709	12-27-17	Horst, Amber	\$35.00
21744	10-30-17	Berkholtz, Jeremy	\$.37

NOW THEREFORE BE IT RESOLVED by the Wood County Board of Supervisors that the above listed stale dated checks in the amount of \$156.58 be cancelled.

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, JUNE 18, 2019
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Mark Holbrook, Robert Ashbeck, Dave LaFontaine and Bill Leichtnam.

Members Excused: None

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Kim Keech.

UW Extension Staff: Nancy Turyk.

Others Present: Dist.#8 Supervisor Jake Hahn, Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendening, Rick Bakovka (Regional Economic Growth Initiative), Angel Whitehead (Heart of Wisconsin Chamber of Commerce), Scott Larson (Marshfield Area Chamber of Commerce) and Josh Miller (City of Marshfield).

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 1:00 p.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the Tuesday, May 21, 2019 and 2) monthly letter of comment from Jason Grueneberg.
 - a. Review/approve minutes: Minutes of May 21, 2019. No additions or corrections needed.
 - b. Review monthly letter of comment: No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the May 21, 2019 CEED minutes and monthly letter of comment as presented. Second by Mark Holbrook. Motion carried unanimously.

4. **Public Comment.** Jason Grueneberg shared that Justin Conner, Land Records Coordinator for Wood County has resigned and his last day of employment is Friday, June 21st.
5. **Budget discussion including membership in North Central Wisconsin Regional Planning Commission.** Joining the North Central Wisconsin Regional Planning Commission was discussed. Jason Grueneberg expressed that the North Central Regional Planning Commission should be a long-term commitment.

Jason Grueneberg shared that the 2019 Economic Development Budget is in the packet. Economic Development does not have any revenue. Economic Development total expenses for the 2019 budget is \$158,575.

Economic Development Expenses:

Professional Services (county promotion)	\$ 5,000
Contractual Services (WEDA dues & mileage/WEDA conference)	\$ 2,325
Grants	\$151,250

Jason Grueneberg asked the committee if Wood County should play some role in project grants such as bicycle trails. Jason Grueneberg asked to consider how the release of grant funds be disbursed. Should grant funds be competitive among partners or maintain same level, increase or decrease in grant funding? Grant Applications have not been sent to Economic Development partners for the 2020 budget year. 2020 is a transition year.

Consensus among committee members feel that Wood County should play some role in Economic Development but the question is how much. 2020-budget directive has not been released. Jason Grueneberg shared that the budget directive is not held the same across the board with other committees and departments.

Discussion followed.

Motion by Robert Ashbeck to have Kenneth Curry share with the Wood County Executive Committee that the CEED Committee would like to ask for \$300,000 in funding in the 2020 Economic Development Budget and would like their feedback. Second by Dave LaFontaine. Motion carried unanimously.

6. **REDI Grant update and discussion.** Jason Grueneberg shared that Wood County was notified on June 6th that the REDI Grant has been approved. The REDI Grant approved 47 projects. Wood County was the only municipality approved. Purdue University and University of Kentucky will contact Wood County to discuss economic development strategy. There should be a clearer picture over the next several months. The purpose of the grant is to provide rural communities and regions technical assistance to implement economic development planning projects.

7. **Report and consideration of 2019 fund release for HOW.**

Angel Whitehead gave a presentation on Heart of Wisconsin.

Motion by Dave LaFontaine to approve the 2019 grant funding release to Heart of Wisconsin in the amount of \$19,500. Second by Mark Holbrook. Motion carried unanimously.

8. **Report and consideration of 2019 fund release for Alexander Field.**

Agenda item moved to the July CEED meeting on Tuesday, July 16th.

9. **Report and consideration of 2019 fund release for Roy Shwery Field.**

Jeff Gaier gave a presentation on Roy Shwery Field airport.

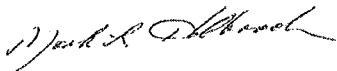
Motion by Dave LaFontaine to approve the 2019 grant funding release to Roy Shwery Field in the amount of \$7,500. Second by Robert Ashbeck. Motion carried unanimously.

The next regular CEED meeting is scheduled for Wednesday, July 3, 2019 at 9:00 a.m. at the Wood County Courthouse in Conference Room #114.

A special CEED meeting is scheduled for Tuesday, July 16, 2019 @ 1:00 p.m. on Economic Development at the Wood County Courthouse in Conference Room #114.

10. **Adjourn.** Kenneth Curry declared the meeting adjourned at 3:02 p.m.

Respectfully submitted,



Mark Holbrook, CEED Committee Secretary

Minutes by Kim Keech, Planning & Zoning Office

Review for submittal to County Board by Mark Holbrook (approved on Wednesday, July 3, 2019 @ 9:48 a.m.)

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, JULY 3, 2019
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Mark Holbrook, Dave LaFontaine, Bill Leichtnam and Harvey Petersen.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn, Stevana Skinner and Kim Keech.
 Land & Water Conservation Staff: Shane Wucherpennig and Adam Groshek.
 UW Extension Staff: Jason Hausler, Matt Lippert and Nancy Turyk.

Others Present: Dist. #12 Supervisor Douglas Machon, Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendening and Nancy Eggleston (Wood County Health Department).

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** None
4. **Review Correspondence.**
 - A. Shane Wucherpennig shared that Portage County recently passed a resolution in support of controlling CAFO livestock siting. Bill Leichtnam commented that Trempealeau County is on the verge adopting a resolution similar to Portage County.
 - B. Shane Wucherpennig shared that the 14-Mile Watershed Joint Committee meeting is on July 8th in Town of Rome and Adams County Lake Alliance meeting is on July 13th at Wallendal Farms in Grand Marsh.
 - C. Jason Grueneberg commented that the Regional Economic Growth Initiative might be closing. The status will be known July 11th.
 - D. Kenneth Curry encourages everyone to get their well tested yearly.
 - E. Kenneth Curry briefed the committee on the State Budget.
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the June 5, 2019 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Adam DeKleyn, Jeff Brewbaker, Stevana Skinner, Kim Keech, Victoria Wilson, Shane Wucherpennig, Adam Groshek, Emily Salvinski, Lori Ruess, Matt Lippert, Nancy Turyk, Jackie Carattini, Janell Wehr, Laura Huber and Kelly Hammond.
 - A. Minutes of June 5, 2019. Bill Leichtnam pulled agenda item 7e from the minutes regarding Ken's comment that it might not be best for supervisors to participate in a Nitrate Workgroup as validity could be questioned. Kenneth Curry explained that any action on policy be based on scientific evidence.
 - B. Department Bills. No additions or corrections needed.
 - C. Staff Activity Reports. No additions or corrections needed

Motion by Dave LaFontaine to approve and accept the June 5, 2019 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Robert Ashbeck. Motion carried unanimously.

6. **Risk and Injury Report.** None.

7. Land & Water Conservation Department.

- A. Open and approve low bid for Todd Bores's grassed waterway and rock crossing project. Adam Groshek designed a grassed waterway and rock crossing for Todd Bores. 5 bids were mailed to contractors with 1 bid returned. This is a voluntary program utilizing DATCP funds. Esser Trucking & Excavating sealed bid was \$7,250. Bulk of the project is to protect the soil until the seed grows. Adam Groshek estimated the cost of the grassed waterway project at \$5,260.

Motion by Dave LaFontaine to defer action at this time until Land & Water Conservation Department staff confers with contractor if project can be done at a lower price. Second by Mark Holbrook. Motion carried 4-2. Robert Ashbeck feels that if there is extreme damage that it should be fixed now. Harvey Petersen feels if the money is in the budget that the project should be completed.

Kenneth Curry would like staff to contact the contractor to discuss concerns and put on the agenda for the Tuesday, July 16th Special CEED Economic Development meeting.

- B. Approval for Bob Ashbeck to attend County Conservationist meeting in Stevens Point on July 18th and 19th Reimbursement for Bob Ashbeck for per diem and mileage to attend County Conservationist meeting in Stevens Point.

Motion by Bill Leichtnam to approve request per diem for Robert Ashbeck to attend County Conservationist meeting in Stevens Point on July 18th and 19th. Second by Mark Holbrook. Motion carried unanimously.

- C. Staff update; future staff needs Shane Wucherpfennig shared that there was 23 applicants interviewing 4 finalists. The Conservation Program Coordinator is Rodney Mayer with a start date of July 8th. A summer intern lined up 1-1/2 months ago but declined the summer intern position after accepting a full-time job. Shane Wucherpfennig interviewed 2 summer interns. Maria Lewandoski who is a junior at UWSP has accepted the summer intern position. Mill Creek 9-Key element Plan & TRM Grant position is dependent on grant funding. Shane Wucherpfennig is unsure if the position will be a limited term employee position without benefits or a full-time position with benefits. Grant position will require CEED Committee approval and is dependent on grant funding.
- D. Mill Creek 9-Key element Plan & TRM Grant Shane Wucherpfennig wrote the Mill Creek 9-Key element Plan submitted in December 2018 & TRM Grant submitted in April 2019. TRM Grant is a long-term 3-year grant to kick off the watershed grant with an option to be extended every 3 years up to 10-15 years. Watershed plans consistent with EPA's nine key elements provide a framework for improving water quality within a geographic watershed. The nine elements help assess the contributing causes and sources of nonpoint source pollution, involve key stakeholder prioritizing restoration and protection strategies addressing water quality problems.
- E. Central Sands Groundwater Study, future funding Shane Wucherpfennig shared that Adams County, Juneau County and Wood County are the primary counties involved in the Central Sands Groundwater study. There are 7 counties interested in a Groundwater Study. Regional approach would be more beneficial especially going to legislature for state support. There has not been a proposal submitted from Mark Borchardt as to a total cost for the study. Nancy Eggelston shared that when the technical group drafts research questions Mark Borchardt can give a proposal.
- F. Request per diem from Bill Leichtnam for 7-County Supervisors Water Committee Reimbursement for Bill Leichtnam for per diem and mileage to attend 7-County Supervisors Water Committee meeting. Bill Leichtnam is the Chairman/Facilitator of the committee.

Motion by Mark Holbrook to approve requested per diem for Bill Leichtnam to attend the 7-County Supervisors Water Committee. Second by Dave LaFontaine.

Kenneth Curry asked what would be gained by having the county supervisors attend the 7-County Water Committee. Bill Leichtnam commented there is a lot to gain and explain to county supervisors. Shane Wucherpennig shared that supervisor involvement is crucial. Discussion followed.

Motion by Kenneth Curry to amend the requested per diem to be paid from June 24, 2019 through April 2020 for Bill Leichtnam to attend the 7-County Supervisors Water Committee. Second by Mark Holbrook. Motion carried unanimously.

Discussion on the original motion with the amendment.

Motion by Mark Holbrook to approve requested per diem for Bill Leichtnam to attend the 7-County Supervisors Water Committee. Second by Dave LaFontaine. Motion carried unanimously.

G. Committee Reports

- i. Citizens Groundwater Group meeting Bill Leichtnam commented that the Citizen's Groundwater Committee meeting was held on Monday, June 17th with over 20 people in attendance.

Key items that came from the meeting:

- Governor's Budget and Joint Finance Committee removal from the budget.
- Speaker Robin Vos Water Quality Task Force meeting will be July 24th at the UWSP Science Building with a tour of the science lab and public comment approximately at 2:00 p.m.
- Jason Fuller "Manure Composting" – Salesman selling a product. Need to look at other approaches to control agriculture waste.
- "Steps needed to Protect Wisconsin Waters" (36 ideas) prioritized to share with state legislators.
- Bill Leichtnam was elected Chair and Bruce Dimick elected Vice-Chair
- By-Law discussion at July meeting
- Green Fire by Nancy Turyk
- Future Farmer Speaker
- Rep Katrina Shankland shared state budget concerns.

All committee meetings are the third Monday of the month at 2:00 p.m. at the Wood County Riverblock Building, Room #206.

- ii. Health Committee report Nancy Eggelston shared that she spoke at Speaker Robin Vos Water Quality Task Force meeting in Mauston. A YouTube link of the testimony at the Mauston hearing is <https://www.youtube.com/watch?v=0DGKOvoznhw&list=PLAjb6KX05NEZ5u6hwN0hc7LBAM7VMM1ze&index=4>.

Nancy Eggelston commented that the next MOU monthly conference call is Thursday, July 11th. Of the self-samplers, there was confirmatory sampling of 33 that were high in nitrates of which 3 declined the confirmatory sampling. There are an additional 480 residents in Port Edwards and Armenia area that have not tested yet. Limited term employee from the Health Department has been following up on the well reports.

Harvey Petersen asked for an update on wild parsnip. Shane Wucherpennig shared that Wild Parsnip is about 3-1/2 weeks behind due to the wet spring weather. Wood County Highway Department has been spraying. Townships are mowing but only getting that first pass and still seeing some plants where they stopped mowing but are getting the majority of wild parsnip.

Harvey Petersen excused at 10:35 a.m.

8. **Private Sewage.** Staff report in the packet.

9. **Land Records.**

- A. Update on filling Land Records Coordinator/GIS Specialist position Jason Grueneberg shared that the Land Records Coordinator/GIS Specialist job posting has been extended until July 14th.

10. **County Surveyor.** None

11. **Planning.**

- A. Discussion/Action on resolution approving amendments to the Town of Grand Rapids Zoning Ordinance Adam DeKleyn explained the request for the Zoning Ordinance Amendment approval for the Town of Grand Rapids. The Planning & Zoning Department received a request to approve an amendment to the Town of Grand Rapids Zoning Ordinance replacing the term "Land Use Permit" with "Zoning Permit". The Town of Grand Rapids adopted and administers their own town zoning ordinance. Wood County adopted the Wood County Zoning Ordinance #700 many years ago. In counties having a county zoning ordinance, no town zoning ordinance or amendment or a zoning ordinance may be adopted unless approved by the County Board of Supervisors, which also includes town zoning ordinance amendments. Planning & Zoning staff has reviewed the request and recommends forwarding the resolution to the County Board of Supervisors approving the zoning ordinance amendment to the Town of Grand Rapids.

Motion by Dave LaFontaine to approve the resolution approving a zoning ordinance amendment to the Town of Grand Rapids. Second by Bill Leichtnam. Motion carried unanimously.

- B. Discussion/action on Planning & Zoning Department Fee Schedule Jason Grueneberg commented that at last month's CEED Committee meeting that the committee wanted clarification of a few situations before taking action approving the Planning & Zoning Department Fee Schedule.

Changes made to the fee schedule:

- #703 Floodplain Ordinance: 3c Board of Adjustment - \$700 originally proposed, changed to \$500 proposed (state average \$500)
- #704 Shoreland Zoning Ordinance: 4c Board of Adjustment - \$700 originally proposed, proposed to \$500 proposed (state average \$500)
- #701 Land Subdivision Ordinance: 1e Variance Fee - \$125 added to fee schedule (was not in PowerPoint presentation presented at the June CEED Meeting)

The next step is to draft a resolution to accompany the fee schedule and in that resolution to identify the rationale considered by the committee putting the fee schedule together. Fees structured to be in place 8-10 years versus changed every year. Fees have not been adjusted in many cases for at least 10 years.

Fee schedule increase will not be popular with the county board. Jason Grueneberg asked if you want a shift on the tax levy or the people who use the services. Fee schedule was kept simple. Fees proposing do not cover full staff costs. Triennial POWTS Program Fee is billed to the people who use the services to cover the cost versus all taxpayers. Need committee action and support on proposed fee changes. Discussion followed.

Motion by Dave LaFontaine to defer CEED Committee action and resolution to the August CEED Committee meeting. Second by Robert Ashbeck. Motion carried unanimously.

- C. Proposal for well delegation program to be administered by Planning & Zoning Stevana Skinner explained that the Wisconsin DNR currently administers the NR812 Private Well Code. The

Wisconsin DNR currently requires a well construction notification number and fee prior to construction. Wisconsin DNR offers to all counties can apply and administer the program. Stevana Skinner is proposing that the county apply with the DNR for delegation to administer well location permits (level 1) and well and drillhole abandonment (level 5) of Private Well Code (NR812).

Well Delegation levels are:

- Level 1 – Issue well permits authorizing the location for new and replacement private wells, including driller, driven point, dug, bored or jetted wells or the reconstruction of existing private wells.
- Level 2 – Issue permits for the installation of a pump on new, replaced or reconstructed private water systems.
- Level 3 – Follow-up on all initial unsafe well sample results in the county.
- Level 4 – Inspect new wells during the actual construction phase to ensure compliance with NR812.
- Level 5 – Abandonment of wells and drillholes.

Permit fees proposed include the Location Site Permit fee for \$125.00 and Location Transfer Fee for \$35.00. Jason Grueneberg added that he is hoping to rollout the Well Delegation Program January 1, 2020.

Motion by Dave LaFontaine to accept the Well Location and Abandonment Program and draft an ordinance. Second by Mark Holbrook. Motion carried unanimously.

A break was taken at 11:45 a.m. Meeting reconvened at 11:55 a.m.

12. UW Extension.

A. General Office Update

Jason Hausler shared the following office updates:

- July 1st - UW-Extension transferred to Madison as an administrative function. New staff name tags, apparel, signage and business cards will be ordered.
- Staff may not be in the office during the summer months because they are involved in field demonstrations, horticulture activities, summer camps, fairs and conferences. Heavy programming season.
- Office/Contractual Budget - Office will be discussing the county budget. State budget will draft contract for services that needs signing before the end of the year. There will be a flat fee for service approach versus a tiered fee for educator positions. Goal is to be budget neutral for 2020. Adjustment for cost of living projected to be included in the contract for services of approximately 2-3% in 2021.
- Jason Hausler and Matt Lippert will present the annual report at a Wood County Board meeting.
- Civil Rights Review process completed.
- Office Space - Contacted to host a 4-H Regional Educator Specialist in Wood County for office space. 4-H Educator Specialist would serve around 16-20 counties. May convert ETN conference room to an office.
- Stevens Point/Marshfield Economic Impact Meeting - Jason Hausler attended the Stevens Point meeting. Economic impact to Stevens Point/Marshfield campus was \$35.9 million that accounts for 327 jobs and brings in \$1.7 million from state and local tax revenue. \$1 state dollar generates \$21 in the community.

B. Natural Resource Educator Update Jason Hausler explained the draft position description of the Natural Resources Educator position. Partnership will be a half time county funded position with a half time external partner. The external partner is the Wisconsin DNR Central Wisconsin Basin program.

The position programming focus will include:

- supporting ongoing water quality improvement efforts by engaging stakeholders to create and implement an information and outreach strategy
- supporting farmer-led initiatives focused on soil health, water quality and related subjects, including organizational and content support
- working as the Regional Natural Resource Educator colleagues to fulfill funding partners' requirements around non-point source agricultural pollution

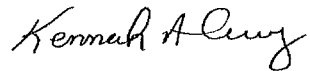
- C. UW-Madison research Update-Nitrates above 30 ppm Jason Hausler shared that he had a conversation with Kevin Masarik, UW-Extension Groundwater Education Specialist regarding nitrates above 30 ppm. The question asked of Kevin Masarik was what scale (small or large) are you trying to change or remedy? There are no case studies on how to fix this because no one wants to tackle the problem and stick it. How do we engage in agricultural practices not make the problem worse? Retiring land from production and putting land back into wetlands. There are many variables. Benchmark to see what works. Jason Hausler will follow-up with Kevin Masarik to find out best agricultural practices and mechanical methods in controlling nitrates above 30 ppm.
- D. Junior Fair Funding Discussion Robert Ashbeck expressed that Wood County helps fund the Central Wisconsin State Junior Fair \$32,000 each year for the last 18 years. Robert Ashbeck asked the committee if Wood County would be willing to increase Junior Fair funding by \$3,000-\$4,000. Costs increase each year to run the fair with an increase in premiums and less state aid. Kenneth Curry shared that the \$32,000 is tax-levied money from Wood County. Dave LaFontaine shared that the Central Wisconsin State Fair is an economic development area and brings in people from outside the county. Exhibitor participation and attendance has declined over the years. The county has to give youth in your county access to exhibit at a state sponsored fair. Consensus of the committee is to have Dale Christiansen give a presentation on the Central Wisconsin State Fair with documentation on revenue and expenses of the fair.

Robert Ashbeck excused at 12:57 p.m.

- E. Educational Agriculture Presentation-Matt Lippert Matt Lippert gave a presentation on Wood County Farm Technology Days that was in July 2018. Key benefactors and sponsors will receive a plaque. A presentation of a plaque to Wood County presented at the July county board meeting. Committee leaders have awarded over \$300,000 to non-profit, public and community organizations in Wood and surrounding counties to increase agricultural-related educational opportunities or enhance rural communities and agriculture awareness. There was 50 organizations applying for over \$400,000 in grant requests. Donations over \$113,000 to 32 local charities and organizations that volunteered during the show. Funds awarded based on grant applications and designated by the Wood County Farm Technology Executive Committee.
- 13. Schedule Next Regular Committee Meeting.** The next regular CEED meeting is scheduled for Wednesday, August 7, 2019 at 9:00 a.m. at Wood County Courthouse in Conference Room #115.
- 14. Agenda items for next meeting.**
- A. Junior Fair Funding – Dale Christiansen, Central Wisconsin State Fair Executive Director/Manager
 - B. Planning & Zoning Department Fee Program Resolution
 - C. Well Location Program
- 15. Schedule any additional meetings if necessary.** A special CEED meeting is scheduled for Tuesday, July 16, 2019 @ 1:00 p.m. on Economic Development at Wood County Courthouse in Conference Room #114.

16. Adjourn. Chairman Curry declared the meeting adjourned at 1:13 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Kenneth A. Curry".

Kenneth A. Curry, Chair

Minutes by Kim Keech, Planning & Zoning Office

Review for submittal to County Board by Kenneth A Curry (approved on July 10, 2019 @ 8:07 a.m.)

Golden Sands Resource, Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
May 16, 2019
Golden Sands Office, Stevens Point, WI

Call to Order: Al Barden called the meeting to order at 9:08 a.m.

Attendees: Al Barden (Member-at-Large); Gary Beastron (Marathon); Joshua Benes (Golden Sands RC&D Staff); Jodi Buchanan (Golden Sands RC&D Staff); Reesa Evans (Member-at-Large); Denise Hilgart (Golden Sands RC&D Staff); Ed Miller (Outagamie); Amy Thorstenson (Golden Sands RC&D Staff). Bill Clendenning (Wood) was also present.

Introduction: Benes introduced Jodi Buchanan as the new Administrative Assistant.

Minutes: Motion made by Miller, seconded Beastron, to approve minutes of the last meeting. Motion carried unanimously.

Into Closed Session: Motion made by Evans, seconded by Miller, to go into closed session at 9:09 a.m. Motion carried unanimously. Clendenning, Buchanan, and Hilgart leave the room.

Out of Close Session: Motion made by Evans, seconded by Beastron, to go out of closed session at 9:11 a.m. Motion carried unanimously. Clendenning, Buchanan and Hilgart return to the room.

Treasurer's Report: Hilgart passed out the most recent treasurer's report. Payroll costs have increased because of summer hires and all four NRCS positions. The additional \$5000 approved at the last meeting was put into the endowment fund. Hilgart is still compiling credit card reports since use is up by the new hires. \$10,169 was added to the SPIF account. No use of the contingency fund. Motion by Evans, seconded by Beastron, to forward to the full council. Motion carried unanimously.

Financial Procedures:

Bank Merger: The current bank used by Golden Sands RC&D, Huntington, is merging with Associated Bank in Wisconsin. Hilgart will research any changed conditions from the merger and also other banks to help decide the best bank for GS to use.

Endowment Funds: A sheet passed out showed that the endowment fund grew by \$1195.22 in the first quarter of 2019. In the future, endowment fund information will be included on the treasurer's report.

Per Diem: Recently, an employee attending a training was faced with hotel costs over the current limit of \$90 per night. Two issues arose from this situation: should the difference between the set rate and the rate paid be deducted from the employee's paycheck and should the per diem amount and policy be changed? The current policy allows for over the \$90 per night if there is pre-approval by the Executive Director or the Personnel/Finance Committee. Consensus opinion was that the difference would not be deducted from the employee's paycheck this time. However, employees will be made aware in writing that they have a responsibility to find out the

total amount for an upcoming hotel cost and seek pre-approval if the cost will be over \$90/night. This will be part of the information they received annually about benefits. It was decided to leave the policy for pre-approval as it is until the time the manual will be revised.

Fundraising Plan & LCC Meetings: Benes reported that he has been working with Bob Walker on a “sell” sheet to be placed in the highlights packet that would outline services available from Golden Sands RC&D and some success stories. There is a rough draft completed, but final tweaks are still necessary.

Contact has been made with all the Golden Sands RC&D counties updating LCCs and County Conservationists on the work being done in their counties. Only Marathon and Portage are left for these updates, and they should occur in June.

Staff and Membership:

Dues: Considerable discussion was had about the current dues rate of \$1900 per year. Only 5 counties of the 12 Golden Sands RC&D counties have paid the full amount this year. Three counties have paid nothing as of now, but Benes will send reminders.

Motion made by Evans, seconded by Miller, to keep the dues at the current \$1900 per year, but to have an annual review each March to determine if an alternate amount is appropriate. Motion carried unanimously.

Personnel Reviews: Benes and Thorstenson will determine if further personnel reviews are to be scheduled, especially for the employees working at NRCS offices.

Council Purchases:

New Video: The career-ready intern completed a rough draft of a new video for GS. Benes intends to provide final edits and additions within the next few weeks so that it is available for full council review at the July meeting. Since the only video of an actual council meeting is about 6 years old, he is hoping that the council today will allow Buchanan to do some short filming of the meeting so it can be added to the video.

Digital Phone System: Benes passed out information about how the Grasshopper Digital System is likely to save money for phone services. This service allows employees to make Golden Sands RC&D calls on their own phones with the business phone number, rather than having to return to the office to make such calls. He proposes that an additional cell phone or two be made available for employees to use if their own cell phones aren’t available and that employees using their own cell phones get a \$100 annual stipend to help offset their personal cell phone wear and tear. After the additional cell phones are purchased, this should save Golden Sands RC&D several hundred dollars annually for phone services.

Motion made by Evans, seconded by Beastron, to approve plan as presented. Motion carried unanimously.

Rent: Office rent will go up to \$900 per month as of 7/1/2019 when Golden Sands RC&D has to start paying for the back office space.

Insurance & Benefits:

Liability: It is not clear whether Golden Sands RC&D needs to continue carrying its own liability insurance or whether that available through the state RC&D is sufficient. Hilgart and Thorstenson will seek more information so that a decision can be made at the July Golden Sands RC&D meeting.

Personnel Policy & Procedure Handbook:

Newsletter: A spring newsletter went out on 4/25. Thorstenson and Benes would like to make it monthly if possible.

Website: Nothing new to report.

Other Business: One employee would like to refuse the benefits package. By consensus, it was decided that this can be done by the employee signing a waiver of benefits form. Approval for paying the state RC&D dues was given. These were contained in the 2019 budget. After discussion it was decided to hold off on paying the National RC&D dues until further research can be done to determine whether there are any significant pluses to Golden Sands RC&D .

Adjournment: The meeting was adjourned at 10:15 a.m. upon motion made by Beastron, seconded by Evans.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC & D

4

Golden Sands Resource, Conservation & Development Council, Inc.
Water Committee Meeting
May 16th, 2019
Golden Sands Office, Stevens Point, WI

Attendance: Bill Leichtnam (Wood); Ed Hernandez (Waushara); Kason Morley (Adams); Anna Cisar (Golden Sands RC&D Staff); Chris Hamerla (Golden Sands RC&D Staff); Al Rosenthal (Marquette); Joe Tomandl (Taylor); Paul Pisellini (Adams); Ed Miller (Outagamie) Reesa Evans (Member-at-Large)

Call to Order: Rosenthal called the meeting to order at 10:00 a.m.

Introductions: Roundtable introductions where given.

Minutes: Minutes from the March 21, 2019 meeting were reviewed.

Motion made to approve the minutes (Leichtnam/Tomandl). Minutes were Approved.

New Projects: Gold Sheet for West Branch Mill Pond in Waushara County was presented.

Motion to approve and send to full council (Pisellini/Leichtnam). Motion Approved.

Update on Groundwater Protection: Bill Leichtnam reported on groundwater protections, and a number of meetings that were held and a meeting coming up on June 24th in Adams. 8 counties are participating in discussion of groundwater protection. Paul Pisellini said that Adams County Board is hoping to develop a resolution committing the County to protect groundwater and budget some money. The hope is that other Counties will then follow and develop similar resolutions.

Project updates by County/Committee/Agency:

Adams County: September 21st is the "Water Walk" Tree Sale was held and will be revised for 2020. Reported on new solid waste area, new security for Courthouse. Lake Alliance meeting—Blue green algae, and fish habitat were discussed.

Taylor County: Reported on a successful Buckthorn Bash for 5th graders, and there were some changes in personal in the Conservation Department in the County.

Wood County: Have done some water quality testing and 184 samples were tested and 30% were found contaminated.

Waushara County: Doing water quality testing. Field Days will be in two weeks

Marquette County: Tree Sale-sold 48,300 trees. August 3rd Hazardous Waste Day at the County Shops. Number of lakes have higher water levels and have put No-Wake restrictions on them.

Outagamie County: Have a grant to assist with watershed issues.

Staff Updates:

Cisar: Hiring 2 technicians this summer, and are waiting for final reimbursement from the State for the Regional AIS grant 2017-2018.

Hamerla: Have a source of Purple Loosestrife beetles, and have been asked to review some pet stores for possible invasive aquatic plants.

Motion to adjourn:

Motion to adjourn at 10:52 by Joe Tomandl and seconded by Paul Pisellini. Approved.

Al Rosenthal, Recording Secretary

Golden Sands Resource, Conservation & Development Council, Inc.
Forestry / Agriculture / Wildlife Committee Meeting Minutes
May 16, 2019
Golden Sands RC & D Office, Stevens Point, WI

Attendees: Al Barden (Member-at-Large); Bill Clendenning (Wood); Amy Thorstenson (Golden Sands RC&D Staff); Brent Tessmer (Taylor); Gary Beastrom (Marathon); Joshua Beneš (Golden Sands RC&D Staff); Jodi Buchanan (Golden Sands RC&D Staff)

Call to order: Barden (vice chair) called the meeting to order at 10:04 am.

Introductions: Jodi Buchanan was introduced as the new Administrative Assistant for Golden Sands RC&D.

Last Meetings Minutes: Motion to approve minutes (Clendenning/Beastrom) from March meeting, passed unanimously.

Demo forests:

Beneš reported that most of the forests sites have been selected. In Marathon County, Beneš approached Andrew and Susan Schmidt. They are considering becoming a Demo Forest site, with one hesitation because of the steep grade of the site upon entry. Beneš will coordinate with them to determine if their site is appropriate. Beneš reported that there will be 8 signs total focusing on the 7 Ecological Landscapes. Signs need to be removed and transported to new sites. Beneš is developing a plan on how to accomplish this. Currently the plan is for Beneš to complete site visits for each of the demo forests.

NRCS Cooperative Agreement:

Beneš reports that there are now four full time Soil Conservationists on staff. All are doing good work. Golden Sands has been working on the set-up and admin support for this project.

Thorstenson reported that there is an opportunity to put in a new proposal for another NRCS agreement. It starts with discovering how many staff positions they have to fill and then tailoring the request to meet those needs. The current NRCS Agreement is for 3 years, this new agreement would be for 5 years. The current proposal also adds in time for our Grazing Planner to write some plans and do some outreach.

Thorstenson discussed the issues farmers have shared with her which led her to believe there is a PR communications problem we could address as part of the new agreement. Thorstenson is applying for Agronomist hours within this proposal to develop a Demonstration Farm network. The proposal currently stands at a million dollars over five years and is presented as an ala carte so they can pick and choose which parts they'd like to fund. The gold sheet for this project was presented later on during the meeting.

The co-employment positions that would be targeted would be located in the 12 counties Golden Sands currently covers. However Al suggested we look at the counties south and west that may not be represented anymore. Beneš and Thorstenson agreed and will change wording in the application that will provide flexibility in terms of where NRCS will fill these positions. .

Bluebird and Bat Houses

Beneš reported that Jay Kortz didn't have the right size and type wood to donate for bat houses. Beneš will request donations from Lowes or other home improvement stores for the volunteer builders for next year. We currently have plenty of wood and completed three bat houses in stock.

AI asked if there was an instructor lined up at the high school who will provide instruction for building these bat houses, , and Beneš confirmed that there is an instructor lined up.

Tree Shelter Sales:

Beneš reported that sales are up this year. Beneš will bring a summary of the number of sales next meeting next meeting Beneš has more tree shelter sale brochures for promotion and requested the council take some with them and spread the word.

Stevens Point Area Neighborhood Gardens (SPANG):

Beneš reported that 11 of the 16 plots at Cornell Whitney and 8 of the 9 plots at Franklin Street have been reserved. Thorstenson reported this is a huge improvement from last year and attributes the success to improvements made to the plots and new signage. Some of the gardeners expressed concern that the soil in the plots was depleted. Thorstenson and Beneš decided to provide compost to all the gardeners currently renting plots. Any plots that are rented after the point the compost was delivered will pay \$2 less per plot with the intent that the extra \$2 be used to purchase their own bag of compost.

Our rates did go up this year to \$18. Thorstenson suggested that we could consider raising the plot fee to \$20 because our raised beds are much larger than other garden plots that are available in the region in other cities. If we invested in improving the raised beds with more compost and slightly more upkeep and maintenance, Thorstenson believes improvements would attract enough people to have all the beds rented.

Thorstenson reported that fundraising efforts through Facebook for the new sign at Cornell-Whitney have netted \$200 of the total \$600 dollars needed. More fundraising efforts will need to be planned.

Thorstenson reported that we've gotten several comments from people who have donated to the sign that say they think the community gardens improve the neighborhoods. Some of the comments are from the gardeners, and some from people who live in the neighborhoods.

Woods & Wildlife for Today & Tomorrow (WWFTT):

Beneš has been corresponding with landowners about forest management plans. Discussions have centered around strategies for collaboration on timber sales and promoting funding opportunities for habitat restoration projects. Beneš has been focusing on how woodland landowners within cooperatives can conduct timber sales together.

Golden Sands RC&D was awarded a \$15,000 grant from UW Center of Cooperatives to host spring workshops focused on promoting the concept of woodland cooperatives. Beneš is hoping this will be a strong way to conclude the WWFTT Program in 2020. The funding will be used to promote the concept of woodland cooperatives in all 8 counties.

Beneš will be reapplying for the Landscape Scale Restoration Grant this year. With a longer lead time, strengthening the partnership with UWSP, and developing a more expansive scope, Beneš feels more confident in a funded proposal next time.

There was a meeting with partners on March 25. The next meeting will be on June 27th at 10am in the Learning Landing. The brochure has been completed and the website is up and running.

Central Wisconsin Invasives Partnership (CWIP)

Golden Sands RC&D will be hosting a landowner and volunteer workshop at Dick Hansen's property in Mt Morris on September 28. CWIP is collaborating with the Invasive Plant Association of Wisconsin (IPAW) to host this event. Beneš met with Dick Hansen to strategize the event and check over the property on Tuesday. Promotional materials will be distributed at the 40th Anniversary Celebration of the Wisconsin Woodland Owners Association (WWOA) to generate greater participation. Brochures were sent to Waupaca, Outagamie, and Marathon counties to connect with volunteers who may be interested in forming a Cooperative Invasive Species Management area (CISMA) in those counties.

Golden Sands RC&D was granted a \$40,000 grant from the US Forests Service focusing on Cooperative Weed Management Areas within the Great Lakes Basin. The project includes a mapping blitz event to enhance mapping of invasives in the basin, and funds to develop a Early Detection Rapid Response (EDRR) protocol to manage for prohibited invasives before they spread in the region.

Beneš reported that this grant may allow us to bring on another part-time employee or maybe even a full-time employee to assist with this project. There are also more grants that keep popping up for invasive species management.

NACD Technical Assistance Project:

Beneš is promoting CAP-106 forest management plans as an option for woodland owners to have new forest management plans. He's also been discussing EQIP funding opportunities with multiple landowners. Beneš will also be at a DMAP workshop this weekend providing educational opportunities to landowners about funding opportunities for forest and habitat management.

The "Money Matters on the Farm" workshop in Green Lake County took place on March 1.

Pasture Walks are scheduled. There will be one in Waushara County on June 7th at Ken Williams Farm, one in Green Lake County on June 13th at the Honey Creek Farm, and one in Juneau County on June 19th at the Paradise Found Farm.

Thorstenson asked if the delegates would be interested in getting information about the various events directly? The delegates answered in the affirmative - they would like the information so they can answer any questions that might arise about it.

Managed Grazing Program:

Rachel Bouressa has started writing plans. The Grassworks funding obtained will focus on offering workshops to agency staff to enhance knowledge of grazing and so they are better equipped to support farmers. In some of the counties where they County Land Conservation Departments are already well-versed in managed grazing participation has exploded. These workshops will provide county staff the information they need to help expand grazing opportunities in their counties. Attendees to the Spring Grazing Meeting workshop in Green Lake had 13 attendees from multiple counties and some DNR staff. Thorstenson reports that Bouressa is doing a great job.

Smart and Connected Communities

Beneš met with Layne from Farmshed and Greg Wright from Create Portage County last week. They will meet again next week to finalize a letter of intent to start the grant application process. A letter of intent is due in August. Beneš reported that the goal is to apply for a smaller grant as seed money to gather together partners so that they can collaborate and apply for the larger grant. Greg Wright with Create Portage County will take the lead on this grant project due to his network of contacts.

RCPA Agreement in Lafayette County:

Dana Lawrence is doing good work down in Lafayette County helping farmers in his area understand what resources are available to them. Beneš reported that we will have to make some adjustments to budget since Dana will no longer be allowed to drive county vehicles. This will mean that his full-time funding will run out in October or November. Beneš is planning on adding time for him in the NRCS co-employment application so that he can continue to serve Lafayette County.

Waupaca County Conservation Field Day:

Thorstenson reports the field day will be on September 27th, with a rain date of October 4th. The facility is booked, and planning is underway. Sponsorships have been secured so we have a full budget for the year but one last sponsor would be greatly appreciated. The next step is to get the presenters lined up.

Barden asked if the field day was aimed at grade school students. Thorstenson confirmed it is indeed for grade school students.

New Projects:

NRCS Co-employment Grant- five year plan for a 1.1 million dollar grant, multiple county.

Motion to present this project to the larger council (Clendenning/Beastrom). Passed unanimously.

Other business: None this time.

Adjourn: Motion to adjourn (Clendenning/Beastrom) at 11:07 am approved unanimously.

Respectfully submitted,

Jodi Buchanan

Temporary recording secretary

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Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
May 16, 2019
Golden Sands RC & D Office, Stevens Points, WI

Attendees: Al Barden (Member-at-Large); Gary Beastro (Marathon); Joshua Benes (Golden Sands RC&D Staff); Steve Bradley (Portage); Jodi Buchanan (Golden Sands RC&D Staff); Bill Clendenning (Wood); Reesa Evans (Member-at-Large); Denise Hilgart (Golden Sands RC&D Staff); Ed Hernandez (Waushara); Tyrone Larson (NRCS); Bill Leichtnam (Wood); Ed Miller (Outagamie); Kason Morley (Adams); Paul Pisellini (Adams); Al Rosenthal (Marquette); Brent Tessmer (Taylor); Amy Thorstenson (Golden Sands RC&D Staff); Joe Tomandl (Taylor). Marcia Noble was also present.

CALL TO ORDER: The meeting was called to order by Vice-President Barden at 11:10 a.m.

INTRODUCTIONS: At the request of Barden, everyone attending verbally identified himself or herself and named the organization and/or county being represented.

APPROVAL OF MINUTES: Motion made by Clendenning, seconded by Miller, to accept the minutes of the March 2019 meeting as written. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report for March and April 2019 was passed around. Hilgart indicated that credit card expenses are increasing due to the start of the season. Payroll is up because summer interns have been hired. Otherwise, dispersals and receipts were fairly standard. No use of the contingency fund. An additional \$5000 was put in the endowment fund, as voted on at the last meeting. Motion made by Miller, seconded by Evans, to accept and file the treasurer's report.

OLD BUSINESS:

Wisconsin RC&D Update: Barden reported that the last scheduled meeting was postponed and is now set for May 30. Miller announced that Representative Shankland will attend that meeting to talk about her proposed bill on groundwater, AB21. Leichtnam explained that the Wood County Board recently endorsed Shankland's bill and also requested that UW Extension & UW College of Agriculture establish a nitrate application rate for Wisconsin. Leichtnam discussed SB137, introduced by Testin and Coles, that some people are claiming is the senate version of Shankland's bill. Leichtnam explained that it differs substantially from the amount of money available for each private well owner and the overall amount available to the counties for testing activities and well replacement.

Endowment Fund: Benes explained that in addition to the \$5000 more deposited by Golden Sands RC&D in the endowment fund, there was a gain of \$1195.22 in the first quarter of 2019.

Groundwater Legislation: Leichtnam will report further on the bills discussed above at the July 2019 meeting.

NEW BUSINESS

Draft of 2019 Budget: This document was passed around as information for the full council, since it was already approved by the Personnel/Finance Committee.

Change of July 2019 Meeting Date: Benes noted that the regular July meeting date conflicts with the state county conservationists meeting, so suggested an alternate date of July 25. Suggestion accepted by consensus.

New Video: Benes announced that the career-ready intern completed a draft of a new video about Golden Sands RC&D before he left. Benes plans to finish some “tweaks” of the video and have it available for the July meeting. He also asked that members present today allowed some filming of today’s meeting. The other meeting video was 6 years old, so Benes wanted some video of today to be added for the new video. Members agreed by consensus, and Buchanan filmed some of today’s meeting.

GS Delegate for CWWP: Hugh O’Donnell asked to be substituted as a Golden Sands RC&D representative at the meetings for the Central Wisconsin Windshed Partnership (CWWP). Paul Pisellini agreed to take on this responsibility. Motion made by Barden, seconded by Leichtnam, to have Pisellini take O’Donnell’s place and have Clendenning continue as the other CWWP delegate. Motion carried unanimously.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Evans reported on the meeting this morning. Jodi Buchanan, the new Administrative Assistant, was introduced. A short closed session was held. The minutes of the prior meeting were accepted. The treasurer’s report was forwarded to the full council. The current bank for Golden Sands RC&D is Huntington Bank, which is in the process of merging with Associated Bank in Wisconsin. Hilgart will research whether it is in the best interest of Golden Sands RC&D to stay with the new bank or transfer to another bank. In the future, she will add current information on the endowment fund to the treasurer’s report. A discussion was had about the per diem for hotel costs, since there was a recent occurrence of a hotel bill going over the current limit of \$90 per night. It was decided to stay with the current handbook section of allowing the Executive Director and/or the PF Committee to pre-approve hotel bills that total over the set per diem amount. This employee obligations will be transmitted annually to the employees with the annual benefit information.

Benes is working with Bob Walker on a sheet to go into the Highlights about services available. Golden Sands RC&D updates have been transmitted to all the counties except Marathon and Portage. A discussion of the current dues was had. It was decided that the dues amount will stay as is, but will be reviewed annually in March. There may still be some personnel reviews that need to be done, especially with the employees working with the NRCS, but that is to be determined. Benes announced that the career-ready intern completed a draft of a new video about Golden Sands RC&D before he left. Benes plans to finish some “tweaks” of the video and have it available for the July meeting. Benes presented a proposal to add personal phones to a Grasshopper account that will allow employees to use their own phones with Golden Sands RC&D numbers. Office rent will go up on July 1 when Golden Sands RC&D has to pay for the additional back room as well, with monthly rent going to \$900 per month for both rooms. Hilgart is still

exploring whether Golden Sands RC&D needs to continue its own liability insurance, or if coverage is sufficient with the state policy. Thorstenson sent out a newsletter near the end of April.

Forestry/Agriculture/Wildlife Committee Report: Benes reported on today's Forestry/Agriculture/Wildlife meeting. A demo forest in Marathon County is being finalized. Hiring for all four of the current NRCS positions is completed. Benes and Thorstenson are looking into applying for further positions. Benes and Thorstenson are also applying for funds for the formation of a Demonstration Farm network to cover the Wisconsin River watershed. Tree shelters sales are up for the year so far. Most of the community garden spaces have been filled. Fundraising for a new sign at one garden site is still being pursued. An application for expanding the creation of woodland cooperatives was not approved, so another attempt will be made the next grant cycle. A \$15,000 grant for woodland cooperative workshops in Spring 2020 was approved. The next meeting of the Central Wisconsin Invasives Partnership (CWIP) Cooperative Invasive Species Management Area (CISMA) being organized will be on 6/27 to finalize bylaws and MOUS. A field day will be held on 9/28. Brochures are available. A forest service grant for Great Lakes Basin side of CWIP's service area was approved and will focus on mapping invasives and developing an Early Detection Rapid Response (EDRR) protocol for CWIP. A Deer Management Assistance Program (DMAP) workshop for woodland land owners will be this weekend focusing on sources for habitat restoration funding. Pasture walks have been scheduled for June in Waushara, Green Lake, and Juneau counties. Some grazing plans are also being written. Dana Lawrence, a new employee to Golden Sands RC&D this spring, has been working with farmers in Lafayette County. Waupaca County Conservation Field Day is scheduled for 9/27. There is one new forestry/wildlife/agriculture project.

Water Committee Report: Rosenthal reported on today's water meeting. There is one new Waters Project. AIS interns have been hired. Leichtnam discussed the multi-county move about groundwater protection. It is hoped that Adams County will take the lead on this issue. A buckthorn bash was held in Taylor County. Their tree sale is completed with thousands of trees sold. Rearing of Purpose Loosestrife beetles has started. Recent changes have been made in the LWCD staff. Adams County voted to build a new solid waste facility and to improve courthouse security. Adams County also received a grant to deal with a recently-discovered invasive *Phragmites* stand. Outagamie received a grant for watershed work. Waushara County recently completed a field day and is continuing testing of private wells. 40 wells tested in Wood County resulted in a finding that 30% of them were contaminated. Marquette County also sold thousands of trees. Adams County tree sale was less successful than it had been in the past, so the department is rethinking its approach. Several of the natural lakes in Adams County are far above the ordinary high water walk, resulting in several of them having temporary no-wake restrictions imposed. Evans passed around information on the 4th Annual Water Walk that will be held on 9/21/19 in the Town of Rome, Adams County.

NEW PROJECTS: The new project from the Forestry/Ag/Wildlife Committee involves a 5-year plan to work with the NRCS for additional staff positions to help with the current NRCS staff shortage. The paperwork is due tomorrow, with starting date of 7/1/2019. The total is \$1.1 million at \$220,000 annually.

A new project from the Waters Committee has a total of \$18,000 cost for Eurasian Watermilfoil Management, training and surveys for the White River District in Waushara County.

Activities were due to start on 4/15/2019 and go through 12/31/2021. Motion by Clendenning, seconded by Rosenthal, to approve the new projects. Motion carried unanimously.

STAFF/PROJECT UPDATES: Written staff reports were sent out electronically before the meeting.

AGENCY/PARTNER REPORTS: Ty Larson of the NRCS reported that the Golden Sands RC&D employees working in NRCS offices are doing well. Although there seems to be a slight loosening of the hiring freeze, the NRCS workforce is down about 20%, with no sign of needed work abating. The deadline to apply for NRCS co-employment funding is tomorrow.

OTHER REPORTS: Evans announced the Central Wisconsin Nature Foundation will hold its 4th Water Walk on September 21, 2019, in Adams County. Participation, entertainment and dinner are all free, although donations are accepted.

Benes indicated he is seeking possible funding for collaborative groundwater projects.

NEXT MEETING: The next meeting will be July 25, 2019.

ADJOURNMENT: The meeting was adjourned at 12:04 p.m. on motion by Rosenthal, seconded by Clendenning.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC&D



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Activities Report for Shane Wucherpennig - June, 2019

- **June 2** – Interview of candidate for Conservation Program Coordinator.
- **June 4** – Interview of additional candidates for Conservation Program Coordinator.
- **June 5** – Attended CEED Meeting. Attended Data Sharing/GIS mgt. with Regional Groundwater Study.
- **June 6** – Attended HIRC Meeting to discuss overhead door modification.
- **June 7** – Met with Leslie Brandt on Non-metallic mining permit for former Completion Minerals site.
- **June 10 & 11** – Worked on a 2019 Projects.
- **June 12** – Attended Water Quality Task Force hearing in Mauston.
- **June 13 & 14** – Wildlife damage requests and appraisals.
- **June 17** – Mill Creek Water Quality monitoring sites for 9 Key plan.
- **June 18 & 19** – Worked on a 2019 Projects.
- **June 20** – Met with Brian Peplinski on Nutrient Management plan and cost-sharing.
- **June 24** – Attended Multi County Groundwater Meeting in Adams County.
- **June 25** – Attended RC & D meeting.
- **June 28- 28th** – Non-Metallic mining program & Wildlife damage program.

Activities Report for Adam Groshek – June 2019

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

~June Dairy breakfast booth staffed by me to promote LWCD to the public, discuss Wild Parsnip, cover crops, no-till, and other conservation practices, and shook Governor Evers' hand as he passed by the booth.

~Jagodzinski construction site checks and asbuilt documentation for her 2019 barn manure channel transfer system.

~No-till drill scheduling and promotion to Wood/Portage County landowners.

~Permitting discussions, cultural resources, bid document preparation, cost estimate, and landowner discussions for the grassed waterway/rock crossing for Todd Bores.

~CREP payment/penalty clarifications and assistance with the cancelling of 2 CREP 15-year contracts due to the sale of the land.

~Assisting with the beginning of 4 new CREP 15-year contracts for Schiller, Grubofski, Zagar, and Weiler and discussion with FSA/DATCP over the paperwork.

~Water sample bottle distribution & collecting for the on-going County-wide groundwater Nitrate study.

~Attendance of the WI Land + Water Technical Committee June meeting to both gain more experience and represent Wood County in the continuous improvement of Wisconsin's DNR, DATCP, and NRCS technical conservation standards.

~Discussion with LWCD staff over the annual BOND \$ and how the farm recession of the past 4 years has altered conservation practice implementation and spending and the need for future changes in order to adapt.

~Soil test hole investigations for future feed leachate storage/treatment infrastructure for Destiny Farms.

~Assistance with other LWCD staff in the interview process for the vacant Conservation Program Coordinator position.

~Required IT security training completed for June 2019.

~Soil testhole documentation, site survey, and working with DATCP area engineer on a manure storage project for Pankratz Farms along-side their barn additions.

~Discussion with DNR over complaint with Grass Ridge Dairy manure spreading on rented ground. It was determined that spreading was done according to their nutrient management plan and no further action is required at this time.

Activities Report for Emily Salvinski
June 2019

- **Monday, June 3.** FMLA
- **Tuesday, June 4.** Sent out reminder to turn in checklists to farmers that can write their own. Started contacting agronomists for more checklists.
- **Wednesday, June 5.** Went to landowners place to collect full NMP from his computer.
- **Thursday, June 6.** Entered in well water testing results into arcmap.
- **Friday, June 7.** FMLA
- **Monday, June 10.** Deer damage assessment of 4 alfalfa/hay fields with Shane.
- **Tuesday, June 11.** FMLA
- **Wednesday June 12.** FMLA
- **Thursday, June 13.** Estimated wildlife damage acreage, finished wildlife damage forms (calculations), scanned in forms. Updated well map to display better. Requested more checklists from NMFE participants, put them in spreadsheet. Staff meeting.
- **Friday, June 14.** Sat in on second round of interviews for open position.
- **Monday, June 17.** Water sampling for phosphorus and total suspended solids at 5 Mill Creek watershed locations. Sent spreadsheet of NMP checklists to state DATCP (Dept. Ag Trade Consumer Protection).
- **Tuesday, June 18.** FMLA
- **Wednesday, June 19.** FMLA
- **Thursday, June 20.** FMLA
- **Friday, June 21.** Went through forwarded well test results to see if they were mapped yet. Mapped new route to look for un-recorded wild parsnip.
- **Monday, June 24.** Worked on alternative way to complete annual transect.

Activities Report for Lori Ruess – June 2019

- Answered telephone and front desk questions.
- Mail pickup/delivery - Courthouse.
- Deposit of incoming checks on Fridays.
- Calculated and emailed payroll percentages for specific budgets to Finance.
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Attended June 11th Civil Rights training.
- Attended June 13th and June 24th staff meetings.
- Assistance with other LWCD staff in the second round of interviews for the Conservation Program Specialist position.
- Verified NMFE class registration and processed vouchers for 12 incentive payments.
- Working with two landowners (Ben Gruber and Mike Greiner) to terminate their 15-year CREP contracts.
- Assisted one landowner with wildlife damage shooting permit request.
- Completed bid letters for Todd Bores's grassed waterway and rock crossing project.
- Assisting with the beginning of four new CREP 15-year contracts for Schiller, Grubofski, Zager, and Weiler.
- Completed Nutrient Management Cost-Share contracts for 588.3 acres.
- Assisted one landowner with a NMM site exemption request.
- Vacation – June 17th-21st.
- Organized CEED packet and County Board packet and took to County Clerk's office.
- Completed required IT security training for the month of June.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Jeff Brewbaker, Code Administrator
Stevana Skinner, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for July 3, 2019

1. Planning (Adam DeKleyn)

- a. Land Subdivision - Plat Review – (4) CSMs were submitted for review/approval. (5) CSMs were approved/recorded. (5) CSMs are pending approval.
- b. Water Quality Management (WQM)/Sewer Service Area (SSA) Review –
 1. Sanitary Sewer Extension Project
6th Street, Village of Port Edwards (208 Letter not required)
- c. Town of Lincoln Comprehensive Plan – Land Use Element was presented and reviewed at the monthly Plan Commission meeting. Existing land use inventory was conducted. Future land use map was developed. Next element of the plan is being prepared. A draft of the Implementation Element will be presented and reviewed at next Plan Commission meeting.
- d. Wisconsin Rapids Downtown Steering Committee – Committee is surveying downtown businesses/organizations to collect updated information and statistics for the Connect Communities program.
- e. Request for Zoning Amendment Approval – Town of Grand Rapids – P&Z received a request to approve an amendment to the Town of Grand Rapids Zoning Ordinance. Request was reviewed, and a staff memorandum and resolution are included in this packet for CEED and CB discussion/action.
- f. Training – Attended a training course on bike and pedestrian planning hosted by the WDOT and FHWA. Attended required civil rights training.
- g. Town Planning and Zoning Assistance – Provided planning and zoning assistance for several town officials.
- h. ATV/UTV Planning – Attended Wood County ATV/UTV trails and routes ribbon cutting at the Ho-Chunk Casino, Nekoosa.
- i. P&Z Website Updates – Completed new zoning webpage for county site. Webpage includes county and town zoning resources to assist the

general public and town officials. Completed new land subdivision – plat review webpage. Webpage includes land division information to assist surveyors and the general public.

2. Code Administrator's (Jeff Brewbaker and Stevana Skinner)

5/28/19 - Reconnection inspection TN 24, Conventional inspection TN 18, Approved re-connect permit TN 22

5/29/19 - Abandonment letters drafting with VW, Approved holding tank plan, soil test, & sanitary permit TN 17

5/30/19 - Mound Plow and re-inspection TN 07, mound tank installation TN 01, HT plan review & approval

5/31/19 - Prepared for CEED meeting, Created mitigation preservation affidavit TN 08

6/3/19 - Prepared for CEED meeting, CEED meeting, Issued floodplain permit for new construction flood fringe district TN13, Issued flood plain permit for Enbridge pipeline repair TN 08

6/4/19 - Mound tanks inspection TN 01, Conventional plan reviewed and approved, soil evaluation approved, hydrograph reviewed and approved, Mound inspection report completed TN 07

6/5/19 - Conventional inspection TN 13

6/6/19 - Conventional inspection TN 07, 3 conventional plans reviewed and approved, 3 soil evaluations approved, 3 hydrographs reviewed and approved, Order letter for structure without a re-connect permit TN 10

6/7/19 - 2 HT plans reviewed and approved, 1 soil evaluation reviewed, Mound plow and final inspection TN14, Navigability determinations for TN 20 & TN 10, sanitary complaint TN 15, Tank emergency install TN 10, Cabin-privy violation TN 06, Shoreland inspection TN 08

6/10/19 - OR-abandonment phone calls, Complaint investigation TN 08, Issued renewal for sanitary permit #15096, Completed inspection report for mound TN 07

6/11/19 - Civil Rights training, 1 mound system permit application reviewed and approved

6/13/19 - Enforcement letter-new structure in the shoreland district without permits TN 10, Shoreland permit requiring mitigation <300 ft to stream TN 08

6/12/19 - OR-abandonment phone calls, Inspection report for conventional TN 07, Mound review, permit, soils TN 14

6/14/19 - Conventional inspection 07, HT installation TN 02, 1 reconnection permit reviewed and approved, 1 soil evaluation reviewed

6/17/19 - Cranberry farm certification in a floodplain TN 13

6/18/19 - Conventional inspection TN 07, HT re inspection TN 02 (SL relocated >8' from well), 1 HT plan review and approval, 1 soil test review

6/19/19 - OR abandonment calls

6/20/19 - HT inspection TN 15, 4 conventional review and approvals, 4 soil evaluations reviewed, 4 hydrographs reviewed and approved, Waste water complaint TN 10, Navigability determination TN 10

6/21/19 - Soils onsite TN 17, Issued Mound permit and reviewed soils report TN 18, Issued shoreland permit for new home TN 20

6/24/19 - Conventional inspection TN 18, 1 transfer of plumber approved, Floodplain permit for ford crossing TN 15, Pressurized sewer review-mound TN 13

6/25/19 - Conventional inspection TN 18, 1 mound permit application review and approval, Complaint Investigation TN 15, Holding tank inspection new construction TN 15, Wetland investigation TN

3. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 22 sanitary permits issued in May 2019 (11 New, 10 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$7,375. There were 19 sanitary permits issued in May 2018 (14 New, 4 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$5,700.

There were 45 sanitary permits issued through May 2019. For comparison purposes, the following are through the same period for the previous five years: 2018 – 46, 2017 – 65, 2016 – 53, 2015 – 41 and 2014 – 50.

- b. 2019 Tax Refund Intercept Program (TRIP) – As of June 26th, Wood County received an additional \$0.00 for a total of \$5,611.40 on eight outstanding cases for 2019.
- c. 2019 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Monday, April 22nd with a due date of Friday, August 9th. There were 2,858 scheduled to be mailed between the four notices.
- d. Enforcement Activities Update (Small Claims) – None Scheduled

- e. Wisconsin Fund Grant Program – The Joint Finance Committee on Thursday, May 11, 2017 on a 12-4 vote adopted ongoing funding for the Wisconsin Fund Grant Program through June 30, 2021. However, if approved in Governor Tony Evers budget the sunset date of the Wisconsin Fund Grant Program will be eliminated.
 - i. (5) Wisconsin Fund Applications FY2020 – Wisconsin Fund Grant Applications was emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. Disbursement of Wisconsin Fund Grant is expected late fall 2019.
 - ii. (0) Wisconsin Fund Applications FY2021 – The deadline to apply is January 31, 2020.
- f. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. This phase will consist of service providers reporting pumping, inspections and maintenance service events on the Wood County Sanitary Permit system. Information Technology Department continues work on the design phase of the project.
- g. Kim attended the following meetings/trainings:
 - i. Citizens Groundwater Group Meeting on June 17th
 - ii. Civil Rights Training on June 18th
 - iii. CEED Committee Meeting (Econ Dev) on June 18th
 - iv. Wellness Committee Meeting on June 19th
- h. Victoria attended the following meetings/trainings:
 - i. Civil Rights Training on June 11th

WOOD COUNTY PLANNING & ZONING
FEE SCHEDULE

1. #701 LAND SUBDIVISION ORDINANCE

A. Preliminary Plat Review Fee.

(1)	\$75.00	<u>Proposed</u> \$500.00
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B. Final Plat Review Fee.

(1)	\$35.00	<u>Proposed</u> \$250.00
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C. Certified Survey Map Review Fee. (creation of new lots 10 acres or less)

(1)	\$30 1 ST Lot + \$20 2 nd lot (\$50 maximum)	<u>Proposed</u> \$150.00
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D. Condo Plat Review Fee

(1)	\$75.00	<u>Proposed</u> \$350.00
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E. Variance Fee

(1)	\$0.00	<u>Proposed</u> \$125.00
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2. #702 PRIVATE SEWAGE SYSTEM ORDINANCE

A. Fees.

		<u>Proposed</u>
Conventional	\$300.00	\$450.00
Holding Tank	\$400.00	\$650.00
Alternative Systems (pressure systems)	\$400.00	\$650.00
Systems-In-Fill	\$400.00	\$650.00
Tank Replacement (all systems)	\$225.00	\$375.00
Drainfield Repair	\$225.00	\$375.00
Modification to State Plans	\$225.00	\$ 85.00
Reconnections (all systems)	\$150.00	\$250.00
Non-Plumbing (Privies/Self-contained)	\$150.00	\$250.00
Public Buildings		Eliminate
Normal fee plus \$1.60 for every 100 gallons over 1500 gallon septic tank capacity.		
Transfers/revisions/renewals	\$ 25.00	\$100.00
Return inspections/field inspections	\$ 35.00	\$100.00
Groundwater monitoring	\$ 50.00	\$ 50.00
Water Meter (5/8")	\$115.00	\$120.00
Water Meter (3/4")	\$165.00	\$150.00
Holding Tank Plan Review Fee	\$ 60.00	\$ 60.00
Low Flow Holding Tank Waiver Application Fee	\$ 50.00	\$ 50.00
Low Flow Holding Tank Annual Fee	\$200.00	\$200.00
Pressurized Status Plan Review Fee	\$0	\$250.00 State Charges \$250.00
Triennial POWTS Program Fee	\$ 20.00	\$ 25.00 \$8.00 annually
Wis. Fund Grant Application Fee	\$150.00	\$150.00
or 10% of the grant award, whichever is less.		

- B. Double Fee. A double sanitary permit fee shall be assessed to all permit applicants where site activity requiring a permit commences before a sanitary permit is applied for and issued, except for emergency repairs authorized in Section 702.05(18). No Changes **State Average is Triple Permit Fee**

3. #703 FLOODPLAIN ORDINANCE

- A. Floodplain Zoning Permit Fee. - \$50.00 Proposed
\$300.00
** Combine Floodplain Zoning and/or Structural Permit.
- B. Structural Building Permit Fee. Proposed
Eliminate
\$1.00 per \$1,000 of construction cost. (Minimum - \$25.00; Maximum - \$75.00).
- C. Board of Adjustment.
Hearing for Appeals including Variances-\$350.00 Proposed
~~\$700.00~~ Proposed
\$500.00
- D. Permit Renewal
(1) Permit Renewal \$0.00 Proposed
\$50.00 New Fee
- E. Flooded Agriculture District Cranberry Farm Certification Fee Proposed
\$400.00 New Fee

4. #704 SHORELAND ZONING ORDINANCE

- A. Zoning Permit. Proposed
0' to 300' OHWM \$300.00
301' to 1000' OHWM \$100.00
Eliminate Current Fee- \$25.00 plus \$1.00 for each \$1,000 of construction over \$20,000 but not to exceed \$75.00.
- B. Special Exception Permit. - Proposed
\$300.00
Eliminate Current Fee- \$25.00 plus \$1.00 for each \$1,000 of construction over \$25,000 not to exceed \$100.00. Regional Average: \$325.00 State Average: \$537.00
- C. Board of Adjustment Public Hearing.
(1) Special Exception Request - \$350.00 Proposed
~~\$700.00~~ Proposed
\$500.00
(2) Variance Request - \$350.00 ~~\$700.00~~ Proposed
\$500.00
(3) Administrative Appeal - \$350.00 ~~\$700.00~~ Proposed
\$500.00
- D. Permit Renewal. Proposed
(1) Permit Renewal \$15.00 \$50.00

5. FEE STRUCTURE FOR MAPS/MAPPING SERVICES/PHOTOCOPIES

- A. Photocopies. No charge for first four pages; 25¢ per page after that (plus tax). No changes
- B. Mapping.
(1) Custom mapping - \$31.50/hr. Proposed
\$42.50/hr
(2) Plots (B-, C-, D- or E-size) - \$7.50 each. Proposed
\$10.00 each
(3) Print/Copy (Black or Color) - \$0.00 each Proposed
\$0 1st Copy, >2 \$1/Copy
(4) Black & White Laser Print/copy –
No charge for first 2 copies; \$1.00 for each copy after that. Eliminate

- (5) Color print/copy –
No charge for first copy, \$2.50 for each copy after that. Eliminate
- (6) CD - \$6.00 each Eliminate
- (7) Digital image (e-mailed) – Same rate as custom mapping. Eliminate

6. #708 PRIVATE WATER SYSTEM ORDINANCE

NEW PROPOSED PROGRAM

- A. County Well Delegation Site Fee (Level 1 & 5) \$125.00
- B. County Well Delegation Transfer Fee \$35.00

7. SEWER SERVICE AREA (SSA)/WATER QUALITY MANAGEMENT (WQM) REVIEW NEW FEE

- A. WQM Review – 208 Compliance Letter/Review \$100.00
- B. Type 1 Amendment \$500.00

Wood County Planning & Zoning Fee Schedule

2019

1. #701 LAND SUBDIVISION ORDINANCE

Preliminary Plat

Current: \$75 ----- Proposed: \$500 (SA: \$450, High: \$3,000, Low: \$75)

Final Plat

Current: \$35 ----- Proposed: \$250 (SA: \$350, High: \$3,000, Low: \$35)

Certified Survey Map

Current: \$30-\$50- Proposed: \$150 (SA: \$170, High: \$650, Low: \$30)

Condo Plat

Current: \$75 ----- Proposed: \$350 (SA: \$450, High: \$3,000, Low: \$50)

Variance

Current: \$0.00 ----- Proposed: \$125.00 New Fee

2. #702 PRIVATE SEWAGE SYSTEM ORDINANCE

A. Fees.

	<u>Current</u>	<u>Proposed</u>	<u>Regional Avg.</u>	<u>State Avg.</u>
Conventional	\$300.00	\$450.00	\$393.00	\$400.00
Holding Tank	\$400.00	\$650.00	\$496.00	\$520.00
Alternative Systems (pressure systems)	\$400.00	\$650.00	\$471.00	\$530.00
Systems-In-Fill	\$400.00	\$650.00	\$471.00	\$530.00
Tank Replacement (all systems)	\$225.00	\$375.00	\$225.00	
Drainfield Repair	\$225.00	\$375.00	Note: Many counties charge full amount	
Modification to State Plans	\$225.00	\$ 85.00	Note: State charges \$85.00	
Reconnections (all systems)	\$150.00	\$250.00	\$188.00	\$150.00
Non-Plumbing (Privies/Self-contained)	\$150.00	\$250.00	\$201.00	\$170.00
Public Buildings		Eliminate		

Normal fee plus \$1.60 for every 100 gallons
over 1500 gallon septic tank capacity.

2. #702 PRIVATE SEWAGE SYSTEM ORDINANCE (continued)

Transfers/revisions/renewals	\$ 25.00	\$100.00	\$63.00 Regional Avg
Return inspections/field inspections	\$ 35.00	\$100.00	
Groundwater monitoring	\$ 50.00	\$ 50.00	
Water Meter (5/8")	\$115.00	\$120.00	
Water Meter (3/4")	\$165.00	\$150.00	
Holding Tank Plan Review Fee	\$ 60.00	\$ 60.00	
Low Flow Holding Tank Waiver Application Fee	\$ 50.00	\$ 50.00	
Low Flow Holding Tank Annual Fee	\$200.00	\$200.00	
Pressurized Status Plan Review Fee	\$0	\$250.00	State Charges \$250.00
Triennial POWTS Program Fee	\$ 20.00	\$ 25.00	\$8.00 annually
Wis. Fund Grant Application Fee	\$150.00	\$150.00	
or 10% of the grant award, whichever is less.			

B. Double Fee. A double sanitary permit fee shall be assessed to all permit applicants where site activity requiring a permit commences before a sanitary permit is applied for and issued, except for emergency repairs authorized in Section 702.05(18).

No Changes
State Average is Triple Permit Fee

3. #703 FLOODPLAIN ORDINANCE

A.	<u>Floodplain Zoning Permit Fee.</u> - \$50.00	<u>Proposed</u> \$300.00		
	** Combine Floodplain Zoning and/or Structural Permit.			
B.	<u>Structural Building Permit Fee.</u>	<u>Proposed</u> Eliminate		
	\$1.00 per \$1,000 of construction cost. (Minimum - \$25.00; Maximum - \$75.00).			
C.	<u>Board of Adjustment.</u>			
	(1) Hearing for Appeals including Variances-\$350.00	<u>Proposed</u> \$700.00	<u>Proposed</u> \$500.00	<u>State Ave</u> \$500.00
D.	<u>Permit Renewal</u>			
	(1) Permit Renewal \$0.00		<u>Proposed</u> \$50.00	New Fee
E.	<u>Flooded Agriculture District Cranberry Farm Certification Fee</u>		<u>Proposed</u> \$400.00	New Fee

4. #704 SHORELAND ZONING ORDINANCE

A. Zoning Permit.

	<u>Proposed</u>
0' to 300' OHWM	\$300.00
301' to 1000' OHWM	\$100.00

Eliminate Current Fee- \$25.00 plus \$1.00 for each \$1,000 of construction over \$20,000 but not to exceed \$75.00.

B. Special Exception Permit.

<u>Proposed</u>
\$300.00

Eliminate Current Fee- \$25.00 plus \$1.00 for each \$1,000 of construction over \$25,000 not to exceed \$100.00.

Regional Average: \$325.00 State Average: \$537.00

C. Board of Adjustment Public Hearing.

	<u>Proposed</u>	<u>Proposed</u>	<u>State Ave</u>
(1) Special Exception Request - \$350.00	\$700.00	\$500.00	\$500.00
(2) Variance Request - \$350.00	\$700.00	\$500.00	\$500.00
(3) Administrative Appeal - \$350.00	\$700.00	\$500.00	\$500.00

D. Permit Renewal.

	<u>Proposed</u>
(1) Permit Renewal \$15.00	\$50.00

5. FEE STRUCTURE FOR MAPS/MAPPING SERVICES/PHOTOCOPIES

A. Photocopies. No charge for first four pages; 25¢ per page after that (plus tax). No changes

B. Mapping.

(1) Custom mapping - \$31.50/hr.

Proposed
\$42.50/hr

(2) Plots (B-, C-, D- or E-size) - \$7.50 each.

Proposed
\$10.00 each

(3) Print/Copy (Black or Color) - \$0.00 each

Proposed
\$0 1st Copy, >2 \$1/Copy

(4) Black & White Laser Print/copy –
No charge for first 2 copies; \$1.00 for each copy after that.

Eliminate

(5) Color print/copy –
No charge for first copy, \$2.50 for each copy after that.

Eliminate

(6) CD - \$6.00 each

Eliminate

(7) Digital image (e-mailed) – Same rate as custom mapping.

Eliminate

6. #708 PRIVATE WATER SYSTEM ORDINANCE NEW PROPOSED PROGRAM

A. County Well Delegation Site Fee (Level 1 & 5) \$125.00

B. County Well Delegation Transfer Fee \$35.00

7. SEWER SERVICE AREA (SSA)/WATER QUALITY MANAGEMENT (WQM) REVIEW NEW FEE

A. WQM Review – 208 Compliance Letter/Review \$100.00

B. Type 1 Amendment \$500.00

Well Delegation Program Summary

- 1) County delegation (Level 1 & 5)
 - a) Issue permits for new and replacement wells
 - b) Conduct inspections of new and replacement wells
 - c) Determine height of casing and cap and seal on new/replacement wells
 - d) Require upgrading of all inspected wells not in compliance
 - e) May require the abandonment of a well (Land Conservation Dept has cost sharing program available for abandonment)
- 2) County Administration
 - a) Adopt an ordinance
 - i) Ordinance shall include cities, towns, villages and sanitary districts in the County of Wood
 - b) The ordinance can be repealed at any time with a 30 day notice to the DNR
 - c) Ordinance Administration may be appointed by the County Board. To be eligible for appointment as administrator, a person shall;
 - i) Be knowledgeable about the principles and practices of private well construction, abandonment, and pump installation;
 - ii) Must not have a personal interest in the construction or modification of any private well.
- 3) Duties
 - a) Record all permits, fees and other official actions
 - b) Submit copies of permits, forms or correspondence:
 - i) Well location permits-7 days
 - ii) Field inspection forms-30 days
 - iii) Corrective, Enforcement Letter and Orders- 7 days
 - c) Submit Annual report to DNR, upon request by the 60th day following the end of the calendar year. The report shall include:
 - i) Number of permits issued
 - ii) Number of permits denied
 - iii) Number of inspections completed
 - iv) Number of compliance orders issued
 - v) Number of compliance orders complied with
 - vi) Number of complaints investigated
 - vii) Any other information requested by the Department
 - d) Require abandonment of wells in accordance with NR 812
 - e) Investigate complaints related to county delegation level
 - f) Refer complaints outside the delegation level to the Department
- 4) Personnel
 - a) Must be available minimum of 4 regularly scheduled hours each working day
 - b) Are required to attend initial training sessions and pass examination
 - c) Attend annual Continuing Education courses

To Apply for County Delegation the following needs to be submitted:

- 1) A copy of the private water systems ordinance that will be adopted by the board of supervisors
 - a) The county may submit a draft copy of the ordinance for review prior to BOS approval
- 2) A description of enforcement procedures to be used by the county for follow-up on noncompliance with ch. 280, Stats., ch. NR 812, or the county ordinance
- 3) A signed statement from the Corporation Counsel indicating a willingness to prosecute noncompliance
- 4) The expected number of staff hours available per year for each level of delegation for the private water systems program and number of staff to be trained at each delegation level.

WOOD COUNTY ORDINANCE #708
PRIVATE WATER SYSTEM ORDINANCE

708.1	Title
708.2	Authority and Adoption
708.3	Jurisdiction
708.4	Purpose
708.5	Intent
708.6	Effective Date
708.7	Severability and Nonliability
708.8	Repeal
708.9	Definitions
708.10	County Responsibilities
708.11	Cooperation
708.12	Administration
708.13	Permits
708.14	Appeals
708.15	Violations
708.16	Administrator Directives and Orders
708.17	Enforcement Actions
708.18	Fee Schedule for Permits and Inspections

708.1 Title

This chapter shall be referred to as the Wood County Private Water Systems Ordinance.

708.2 Authority and Adoption

- (1) This ordinance is adopted under the authority granted to the County by ss. 59.70(6) and 280.21, Wis. Stats., and ch. NR 845, Wis. Adm. Code.
- (2) This ordinance is subject to the provisions of ss. 59.70(6) and 280.21, Wis. Stats., and all rules promulgated thereunder regulating private water systems.
- (3) This ordinance may not be more lenient nor more stringent than the rules promulgated pursuant to ch. 280, Wis. Stats.
- (4) Failure to comply with any of the provisions of such regulations shall constitute a violation of this ordinance, actionable according to the penalties provided herein.
- (5) This ordinance applies to the entire county and includes cities, towns, villages and sanitary districts in the county.

708.3 Jurisdiction

The provisions of this ordinance shall apply to all private water systems within Wood County pertinent to well location and well and drillhole abandonment.

708.4 Purpose

The purpose of this ordinance is to protect the drinking water and groundwater resources of the county through regulating new private well location and well and drillhole abandonment.

708.5 Intent

The intent of this ordinance is to regulate the location of newly constructed private wells, the abandonment of all wells and drillholes, and the administration and enforcement of this ordinance.

708.6 Effective Date

This ordinance shall be effective upon its adoption by the Wood County Board of Supervisors.

708.7 Severability and Nonliability

If any section, provision or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected. The county asserts that there is no liability on the part of the County Board of Supervisors, its agencies, or employees for any health hazards or damages that may occur as a result of reliance upon, and compliance with, this ordinance.

708.8 Repeal

All other county ordinances or parts of ordinances inconsistent or conflicting with this ordinance, to the extent of the inconsistency only, are repealed.

708.9 Definitions

In this ordinance:

- (1) **Administrator** The person who is authorized by the Wood County Board of Supervisors to administer this ordinance, or that person's duly authorized representative(s).
- (2) **Central Office** means the Bureau of Drinking Water and Groundwater of the Department of Natural Resources, located in Madison, Wisconsin, which functions as the coordinating authority for the statewide water supply program.
- (3) **Community water system** has the meaning designated in s. NR 811.02(7), Wis. Adm. Code.
- (4) **County office staff** means county office personnel trained to answer general private well location and well and drillhole abandonment questions.
- (5) **Delegation level** means the program level, as set forth in s. NR 845.05, Wis. Adm. Code, at which a county is authorized to administer and enforce ch. NR 812, Wis. Adm. Code.
- (6) **Department** means the Wisconsin Department of Natural Resources.
- (7) **Existing Installations** has the meaning designated in ch. NR 812, Wis. Adm. Code.
- (8) **Health hazard** means a condition, which constitutes:
 - (a) A violation of ch. NR 812, Wis. Adm. Code, regarding the installation, construction, operation or maintenance of a private well.
 - (b) Confirmed bacteriologically unsafe well water quality.
 - (c) A threat to safety or groundwater quality.
- (9) **Noncommunity water system** means a public water supply system that is not a community water system. It serves at least 25 persons per day at least 60 days each year. A noncommunity water system commonly serves a transient population rather than permanent year round residents. (Note: Examples of a noncommunity water system include those serving schools, motels, restaurants, churches, camp-grounds and parks.)

- (10) **Noncomplying well** means a private water system not in compliance with all provisions of ch. NR 812, Wis. Adm. Code.
- (11) **Person** means an individual, corporation, company, association, cooperative, trust, institution, partnership, state, public utility, sanitary district, municipality or federal agency.
- (12) **Personal interest** means having a financial interest in a property or being related by marriage or birth to a person having a financial interest in a property.
- (13) **Primary drinking water standards** means those maximum contaminant levels, which represent minimum public health standards, set forth in ch. NR 809, Wis. Adm. Code.
- (14) **Private water system** means the water collection, storage and treatment facilities and all structures, piping and appurtenances by which water is provided for human consumption by other than community water systems. For the purpose of this ordinance, it includes noncommunity water systems.
- (15) **Private water system ordinance** means a county ordinance, approved by the Department, regulating private water systems at the county's authorized delegation level.
- (16) **Private well** means any drilled, driven point, dug, bored or jetted well constructed for the purpose of obtaining groundwater for potable use, including wells constructed in special well casing depth areas and noncommunity wells. It does not include springs, or private or public wells that require written plan approval from the Department.
- (17) **Public Water System** has the meaning designated in ch. NR 811, Wis. Adm. Code.
- (18) **Reconstruction** means modifying the original construction of a private well. It includes but is not limited to deepening, lining, installing or replacing a screen, undermining, hydrofracturing and blasting.
- (19) **Region Office** means the Department office located in Wisconsin Rapids, Wisconsin.
- (708) **Variance** means an approval issued by the Department under ch. NR 812, Wis. Adm. Code, allowing a private water system to vary from ch. NR 812, Wis. Adm. Code, requirements if Department approved conditions are met, and strict compliance with ch. NR 812, Wis. Adm. Code, is not feasible.
- (21) **Water system** means the water collection, storage, treatment facilities and all structure, piping and appurtenances by which water is provided.
- (22) **Well** has the meaning designated in s. 280.01(6), Wis. Stats.
- (23) **Well Construction** means the procedures, methods, materials and equipment used during the construction or reconstruction of a private well.

- (24) **Well Location Permit** means the county/state well location permit issued by the county which allows for the construction or reconstruction of a private well.

708.10 County Responsibilities

- (1) Level 1 – Private Well Location Permit. It is the county's responsibility to:
- (a) Issue permits authorizing the location of new and replacement private wells, including drilled, driven point, dug, bored or jetted wells, or the reconstruction or rehabilitation of existing private wells.
 - (b) Conduct inspections of wells for which well location permits are required as soon as possible after the well is constructed.
 - (c) Determine whether the casing height of a permitted well complies with ch. NR 812, Wis. Adm. Code, and that there is a properly sealed vermin-proof cap or seal on the upper terminus of the well.
 - (d) Require the abandonment of wells not in service, or wells that will be taken out of service, if the wells are unused, noncomplying or bacteriologically unsafe. A county may require abandonment of a well with water exceeding a primary drinking water standard listed in ch. NR 809, Wis. Adm. Code, or other chemical compounds for which state health advisory limits have been issued including inorganic and organic compounds, after consultation with and approval by the Department.
 - (e) Require upgrading or replacement of all inspected private wells that are not in compliance with the minimum private well separation distances in ch. NR 812, Wis. Adm. Code, and wells where the casing height or well cap does not comply.
- (2) Level 5 – Well and Drillhole Abandonment. The county shall require the proper abandonment (filling and sealing) of wells and drillholes in accordance with standards established in s. NR 812.26, Wis. Adm. Code. The County may also require the abandonment of a well with water exceeding a primary drinking water standard listed in ch. NR 809, Wis. Adm. Code, or other chemical compounds for which state health advisory limits have been issued including inorganic and organic compounds, after consultation with and approval by the Department.

708.11 Cooperation

The Administrator shall cooperate with all other governmental units and agencies in the enforcement of all state and local laws and regulations pertaining to matters in this ordinance.

708.12 Private Water Systems Administrator

Pursuant to NR 845.06, the Wood County Board of Supervisors created the position of Private Water Systems Administrator for Wood County. The Administrator shall have the power and duty to enforce the provisions of this ordinance and all other ordinances, laws and orders of the county and of the State of Wisconsin which relate to the location of all private water wells and the abandonment of all wells and drillholes within the county at the county's authorized delegation level.

- (1) Qualifications of Administrator. The Administrator shall be informed on the principles and practices of private well location and well and drillhole abandonment.
- (2) Powers. The Administrator shall have all the powers necessary to enforce the provisions of this ordinance commensurate with the level or levels of the County's delegated authority including the following:
 - (a) In the performance of his or her duties, the Administrator or an authorized assistant may enter any building or property upon presentation of the proper credentials, during reasonable hours for the purpose of inspecting the private water system and may request the owner or operator to produce the private well location permit required under this ordinance. No person may interfere with the Administrator or authorized assistants in the performance of their duties. Any person interfering shall be in violation of this ordinance and is subject to penalty as provided by this ordinance. If consent to enter a property for inspection purposes is denied, the Administrator may obtain a special inspection warrant under s. 66.0119(2), Wis. Stats.
 - (b) Order any person owning, operating or installing a private water system to abandon, modify, repair or replace it in a complying, safe and sanitary condition if the system is found to be unused, bacteriologically unsafe or not in compliance with ch. NR 812, Wis. Adm. Code, or the county ordinance.
 - (c) Appoint assistants to aid in processing activities associated with private well location and well and drillhole abandonments.
 - (d) Enforce any or all ordinances applicable to private water systems in accordance with Department rules.
 - (e) If the Administrator of the private water systems ordinance or an authorized assistant determines that the location or construction of a private well does not comply with this ordinance, the Administrator or assistant shall post, in a conspicuous place upon the site, a suspension of work order demanding cessation of work. The Administrator shall notify the well constructor and property owner in writing of the noncompliance and the nature of the work to be discontinued and corrected, identifying the location and the name of the person issuing the order. It shall be a violation of this ordinance to engage in work at conflict with the terms of an order or to make an unauthorized removal of a posted order. Work may resume on the site only under the direction of the Administrator.

- (3) Duties of Administrator. It shall be the duty of the Administrator to enforce the provisions of this ordinance and perform the following duties commensurate with the level or levels of the county's delegated authority.
 - (a) Record all permits, fees, inspections and other official actions, and make an annual report to the County Board of Supervisors.
 - (b) Provide the Department with copies of all permits, abandonment inspection forms and correspondence as required by ch. NR 845, Wis. Adm. Code.
 - (c) Inspect the location of new private water systems upon completion.
 - (d) Investigate cases of noncompliance with this ordinance, ch. NR 812, Wis. Adm. Code, and ch. 280, Wis. Stats., issue orders to abate the noncompliance and submit violations to the District Attorney or County Corporation Counsel for enforcement.
 - (e) Refer complaints and cases of noncompliance that are believed to be or known to be beyond the scope of the county's delegation level to the Department.
 - (f) Cooperate with all other government units and agencies in the enforcement of all state and local laws and regulations of matters related to this ordinance.
 - (g) Assist the Department as specified in ch. NR 845, Wis. Adm. Code.
 - (h) Refer variance requests and actions, which require Department approval to the Department.
 - (i) The Administrator, a trained county inspector or county office staff shall be available at the Administrator's office for answering questions regarding permit applications and for accepting applications for well location permits and well and drillhole abandonments for a minimum of four regularly scheduled hours each working day.

708.13 Permits

- (1) No person may install a private well or reconstruct or rehabilitate an existing private well unless the owner of the property on which the private water supply system is to be installed holds a valid permit issued by the county or has received authorization from the county to proceed with the construction of the well.
- (2) No private well may be constructed within the jurisdictional limits of the county without the appropriate permit and without being in full compliance with the provisions of this ordinance and all other applicable state and local laws and regulations. Permit applications for the location of a well shall be made by the property owner or the property owner's designated agent. Permits shall be issued from the office of the Administrator.
- (3) The well location permit application shall be on forms provided by the Administrator.

- (4) Well location permit applications shall be signed by the property owner or the property owner's designated agent. Well location permit applications shall be submitted to the Administrator at least 2 working days prior to construction or installation if the owner or well constructor is interested in receiving information about potential contamination sources such as landfills; underground storage tanks; primary and replacement on-site sewage disposal system areas on the development site and on adjacent properties; and special casing areas. Where a well location permit application is submitted less than 2 working days prior to construction, the well constructor shall be responsible for maintaining full compliance with all provisions of ch. NR 812, Wis. Adm. Code.
- (5) The Administrator shall assist applicants in preparing applications and approve, disapprove or notify an applicant of the need to seek a variance or special approval from the Department or return the permit application due to incompleteness for all private water systems to be constructed or modified in the county within 2 working days following submission of the permit application. A county may reserve final approval or disapproval action of a permit, which requires Department action, until the variance or special approval request has been acted on by the Department.
- (6) The Administrator shall issue written notice to each applicant whose permit application is disapproved. An application shall be disapproved if the well's construction would result in noncompliance with ch. NR 812, Wis. Adm. Code, or if a construction variance or special approval request was denied by the Department. Each notice shall:
 - (a) State the specific reason(s) for denial.
 - (b) Inform the applicant of the right to request a special approval or a variance from the Department and the procedures for making such a request.
- (7) In emergency situations well construction may proceed immediately without the required county permit provided the property owner or the property owner's designated agent gives notice to the Administrator prior to construction. Notification shall include the owner's name, address, property legal description, proposed starting date and identification of the person who will be obtaining the permit. Unless other arrangements are made with the Administrator, the permit shall be applied for on the first workday following initial construction. The well constructor shall be responsible for maintaining full compliance with all provisions of ch. NR 812, Wis. Adm. Code.
- (8) A permit transfer application shall be submitted to the county when there is a change of well constructor, or property owner after the application is submitted, but before well construction is completed. Failure to submit a transfer application to the county shall invalidate a previously-issued permit. The application shall be on a form made available by the Administrator.
- (9) As soon as the well location permit is received it shall be displayed conspicuously at the well site during construction for a minimum of 7 days

following completion of construction or until the well has been inspected by county staff, whichever occurs first.

- (10) A well location permit shall be valid for a period of one year or until construction is completed, whichever occurs first. If the permit expires, a new application shall be submitted to the Administrator. Reapplications shall be evaluated so that construction will comply with the provisions of ch. NR 812, Wis. Adm. Code, in effect at the time of the reapplication. The Administrator may require additional inspection and fees for reapplications.
- (11) A well location permit is not required nor shall be issued by the county for private water systems requiring written plan approval from the Department.
- (12) Any permit issued under this section shall be void if any false or inaccurate statement is made or if any inaccuracy is shown on any application for a permit.
- (13) No permit may be issued to any property owner or well constructor who is in violation of this ordinance, until the violation has been corrected, unless the permit is to allow correction of the violation.

708.14 Appeals

Persons seeking to appeal decisions of the Administrator under this ordinance shall file written letters of appeal with the Administrator. The Administrator shall place the appeal on the agenda of the County Board/Committee) and the appeal shall be given a due process proceeding. The (Board/Committee) shall decide whether to uphold, uphold with modifications or reverse the Administrator's decision based upon the terms and intent of this ordinance and of relevant state laws and administrative rules. No appellate decision of the (Board/Committee) shall have the effect of approving an existing or proposed condition that would violate this ordinance or state law or administrative rule. Appeals that may only be approved by the granting of a variance to ch. NR 812, Wis. Adm. Code, shall be referred to the Department pursuant to s. NR 845.09(11)(b), Wis. Adm. Code. The (Board/Committee) appellate decisions shall be made in writing and shall be filed in the Administrator's office. Appeals of decisions made by authorized agents on the behalf of the Administrator, shall be made first to the Administrator and then be appealable as provided herein.

708.15 Violations.

The Administrator shall investigate violations of the Private Water System Ordinance and ch. NR 812, Wis. Adm. Code, relating to the county's authorized delegation level(s), issue orders to abate the violations and submit orders to the County Corporation Counsel for enforcement.

708.16 Administrator Directives and Orders

- (1) Field Directive. The Administrator, after investigation and a determination that a violation exists, may issue a written field directive. This field directive may consist of a hand written note on an inspection report, or similar paper, identifying the violation that has occurred and assigning a date by which the violation must be corrected, and shall include the inspector's telephone number and office address.
- (2) Formal Directive. A formal letter may be issued, which states the violation, the ordinance (administrative rule or statutory) section violated, the date the violation was noted, the inspector who noted the violation and assigns a date by which the correction must be made.
- (3) Correction Order. Upon discovery, and after documentation of a violation, the Administrator may issue a corrective order. The Administrator may use a stepped enforcement procedure by issuing a directive before an order or may proceed directly to issuing a correction order. An order shall include the following:
 - (a) The location of the violation (site).
 - (b) The names of the parties involved such as the, owner, permittee, well constructor, or pump installer.
 - (c) The section(s) of the ordinance and Wisconsin Administrative Code section(s) violated.
 - (d) The date of inspection of the site where the violation occurred.
 - (e) The name of the person who conducted the inspection which revealed the violation.
 - (f) The date by which the correction(s) must be completed.
 - (g) The name of the person who must be contacted regarding subsequent inspection of the site.
 - (h) A statement that, if the order is not complied with, the Administrator will refer the violation to the District Attorney or County Corporation Counsel with a recommendation to seek injunctive relief and/or forfeitures from the Circuit Court of Wood County. (Orders must be signed by the Administrator of the private water system ordinance.)
 - (i) Orders shall be served on the property owner by certified mail. Where appropriate the Administrator may request the Wood County Sheriff to serve any particular order.
 - (j) The Administrator shall report all orders that have not been complied with to the County Corporation Counsel for enforcement.

708.17 Enforcement Actions

- (1) An enforcement action may be brought by the County Corporation Counsel against a person or persons for any of the following violations:
 - (a) Failure to comply with any provision of this ordinance.
 - (b) Failure to comply with any permit specification or requirement.
 - (c) Failure to comply with any directive or order issued by the county Administrator.
 - (d) Resisting, obstructing or interfering with the county Administrator's, or an authorized assistant's, actions undertaken pursuant to this ordinance.
- (2) The County Corporation Counsel may, for any violation, seek:
 - (a) Injunctive relief.
 - (b) Forfeitures of not less than \$25.00 nor more than \$250.00, or both for each violation. (Each day a violation exists is a separate offense.)
- (3) Any person who has the ability to pay any forfeiture entered against him or her under this ordinance but refuses to do so may be confined in the County Jail until such forfeiture is paid, but in no event to exceed thirty (30) days. In determining whether an individual has the ability to pay a forfeiture imposed under this section, all items of income and all assets may be considered regardless of whether or not the income or assets are subject to garnishment, lien or attachment by judgment creditors under the laws of this state.

708.18 Fee Schedule for Permits and Inspections

- (1) The fee for well siting permit shall be \$125.00.
- (2) The fee for a transfer of well siting permit shall be \$35.00.
- (3) The fee for a re-inspection of a well shall be \$_____.

OR

708.18 Fee Schedule for Permits and Inspections.

The private water systems inspection and permit fees will be established by the Wood County Conservation and Economic Development Committee and may be modified by motion of that committee.

CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
ECONOMIC DEVELOPMENT ACTIVITIES REPORT-JASON GRUENEBERG

Wood County ATV/UTV Ribbon Cutting – On June 5TH I participated in the ATV/UTV Ribbon Cutting event that was held at Ho-Chunk Gaming in Nekoosa. The event was a success with over 75 people in attendance. The attached Heart of Wisconsin email identifies some of the sponsors that made this event possible. Another ribbon cutting will be held late summer in the Pittsville area.

SolSmart – Work continues on achieving a SolSmart Gold designation. I am working on drafting an inspection checklist that can be referenced in the permitting process for residential solar. In addition, I attended the Executive Committee meeting on June 4TH and presented a sustainable and renewable committee structure as well as roles and responsibilities. This was approved by the Executive Committee.

Rural Economic Development Innovation (REDI) Grant – Wood County has been notified that our REDI Grant application was accepted by the United States Department of Agriculture. This successful grant application will allow Wood County to proceed with the development of a countywide economic development strategy with assistance provided by Purdue University and the University of Kentucky. More details will be available once we have the chance to talk with the USDA and the aforementioned universities. The attached list identifies all of the REDI Grant recipients and the projects that will be completed.

Ho-Chunk Nation - Wood County staff has been meeting with Ho-Chunk representatives to provide updates on projects such as the ATV/UTV trails and routes, bicycle and pedestrian trails and signage, and Powers Bluff future projects. There is the potential of cooperation on these and other projects, and county staff will continue discussions with the Ho-Chunk Nation.

From: Heart of Wisconsin Chamber of Commerce
<steph@wisconsinrapidschamber.ccsend.com> on behalf of Heart of Wisconsin
Chamber of Commerce <communications@wisconsinrapidschamber.com>
Sent: Wednesday, June 12, 2019 1:31 PM
To: Jason Grueneberg
Subject: Wood County ATV Trail & Route System

Heart of Wisconsin Chamber of Commerce

Wood County ATV Trail & Route System

Congratulations to Wood County ATV Trail & Route System on their new addition! An Additional seven miles of off-road trails and 42 miles of on-road routes are opening in Wood County. The New routes will connect existing town road routes and trail systems in adjacent counties, bring visitors and boost the local economy! For more information please contact the Wood County Parks and Forestry Department.



On June 5, 2019 Ho-Chunk Gaming Nekoosa hosted a ribbon cutting ceremony for the new trail and route system. Guests had the opportunity to test out the trail themselves.



We would like to give a special thanks to everyone who made this day a successful one!

Cruisin' Café
Parti Animal Cycle
Country Pines Bar & Grill
The Dime Store – Beavers Variety Store
Swiftwater Ice Cream
Headin' West
Jacoby Custom Cues
Dixon Gun Shop
NAPA Auto
Patty Tarras – American Family Insurance
Foley's Nita Brew

Nekoosa Car Care
McDonalds
Piggly Wiggly
Terry's BP
Ho-Chunk Gaming Nekoosa
Wood County Forestry
Goodfella's Pizza
Party Connection
Donahue Super Sports
Power Pac
Wood County Parks & Forestry

*If you stop into one of these businesses within the next few weeks tell them
thank you for supporting the Wood County trail & route system.*

Heart of Wisconsin Chamber of Commerce

Heart of Wisconsin Chamber of Commerce | 1120 Lincoln Street, Wisconsin Rapids, WI 54494

[Unsubscribe jgrueneberg@co.wood.wi.us](mailto:jgrueneberg@co.wood.wi.us)

[Update Profile](#) | [About our service provider](#)

Sent by communications@wisconsinrapidschamber.com in collaboration with

Constant Contact 

Try email marketing for free today!

Rural Economic Development Innovation

June 6, 2019

State	Sen.	Rep.	Recipient	Partner	Project Description
AR	John Boozman Tom Cotton	Rick Crawford (01), French Hill (02), Steve Womack (03) Bruce Westerman (04)	West Dumas Community Family Life Center	Rural Community Assistance Partnership	The recipient will use planning assistance to expand e-connectivity access and improve economic development. Technical assistance will benefit residents of Ashley, Columbia, Lafayette, Hempstead, Howard, Little River, Crawford, White, Poinsett, Sever, Nevada, Dallas, Drew, Desha, Lonoke, Jackson, Independence, Jefferson, Ouachita, and Crittenden counties.
AZ	Kyrsten Sinema Martha McSally	Tom O'Halleran (01), Paul Gosar (04)	Gila County	McClure Engineering	The recipient will use planning assistance to develop entrepreneurial and co-working facilities. Technical assistance will benefit residents of the city of Globe, the town of Miami and the San Carlos Indian Reservation.
AZ	Kyrsten Sinema Martha McSally	Tom O'Halleran (01), Paul Gosar (04)	Southeastern Arizona Governments Organization	McClure Engineering	The recipient will use planning assistance to develop infrastructure projects. Technical assistance will benefit residents of Graham County and Greenlee County.
AZ	Kyrsten Sinema Martha McSally	Tom O'Halleran (01), Raul Grijalva (03), Paul Gosar (04), Andy Biggs (05), David Schweikert (06)	Southern Apache County	Rural Community Assistance Partnership	The recipient will use planning assistance to expand internet services to improve access to mental health, business development and education services. Technical assistance will benefit residents of Alpine, Concho, Eagar, Greer, Sanders, Springerville, St. Johns, Vernon, the White Mountain Apache Reservation and the Navajo Reservation.
CO	Michael Bennet Cory Gardner	Joe Neguse (02)	Summit County Chamber of Commerce - Summit Prosperity Initiative CO	McClure Engineering	The recipient will use planning assistance to create jobs and identify alternative solutions to traditional child and health care services. Technical assistance will benefit residents of Frisco, Silverthorne, Breckenridge and Dillon.
CO	Michael Bennet Cory Gardner	Scott Tipton (03)	City of Craig and Moffat County	National Association of Counties Research Foundation	The recipient will use planning assistance to help complete a broadband build-out plan titled "Developing High-Speed Connectivity." Planning will also help develop workforce housing and senior independent-living housing. Technical assistance will benefit residents of the city of Craig and Moffat County.

Rural Economic Development Innovation

June 6, 2019

State	Sen.	Rep.	Recipient	Partner	Project Description
CO and NM	Tom Udall Martin Heinrich (NM); Michael Bennett Cory Gardner (CO)	Xochitl Torres-Small (NM-2); Scott Tipton (CO-3)	Southwest Colorado Council of Governments	Rural Community Assistance Partnership	The recipient will use planning assistance to help identify and develop local industries and economic sectors. The region is heavily dependent on tourism, coal, oil/gas extraction, and agriculture. Communities in the region are seeking to diversify job markets. The region includes Archuleta, Dolores, La Plata, Montezuma and San Juan counties in Colorado, and San Juan County in New Mexico.
FL	Marco Rubio Rick Scott	Francis Rooney (19)	Southwest Florida Regional Planning Council	National Association of Counties Research Foundation	The recipient will use planning assistance to revise current economic development plans with actionable strategies to incorporate needs caused by recent hurricanes. The council provides support for the Florida Promise Zone in Glades County, Hendry County and the Immokalee community in Collier County.
FL	Marcio Rubio Rick Scott	Neal Dunn (02)	Jackson County	Purdue University and University of Kentucky	The recipient will use planning assistance to support the development of high-speed connectivity and access to broadband.
GA	Johnny Isakson David Perdue	Barry Loudermilk (11), Tom Graves (14)	Mission Bartow	Purdue University and University of Kentucky	The recipient will use planning assistance to develop businesses and community infrastructure. Bartow County is located in Northwest Georgia comprised of seven small towns with a regional population of about 103,000. This county experienced tornado damage in 2013.
IA	Charles Grassley Joni Ernst	Abby Finkenauer (01)	Prosperity Eastern Iowa	National Association of Counties Research Foundation (NacoRF)	The recipient will use planning assistance to develop housing and improve the quality of life. Technical assistance will benefit the residents of Delaware, Clinton and Jackson counties, and parts of Dubuque County.
ID	Michael Crapo Jim Risch	Russ Fulcher (01)	Western Alliance for Economic Development	Rural Community Assistance Partnership	The recipient will use planning assistance to improve economic growth and strengthen the federally-designated Idaho Economic Development District #3 in Southwestern Idaho. Technical assistance will benefit residents of Canyon, Gem and Owyhee counties in Southwest Idaho.
IN	Todd Young Mike Braun	Larry Bucshon (08)	Spencer County Collaboration Steering Committee Rockport	Purdue University and University of Kentucky	The recipient will use planning assistance to support housing and infrastructure development. Spencer County includes the city of Rockport, town of Dale, town of Santa Claus, town of Chrisney, town of Grandview, town of Richland, and the town of Gentryville.

Rural Economic Development Innovation

June 6, 2019

State	Sen.	Rep.	Recipient	Partner	Project Description
KY, IL and TN	Mitchell McConnell Rand Paul (KY); Dick Durbin Tammy Duckworth (IL); Lamar Alexander Marsha Blackburn (TN)	James Comer (KY-01); Mike Bost (IL-12); David Kustoff (TN-08)	Influencers of the Confluence	Purdue University and University of Kentucky	The recipient will use planning assistance to support youth retention, asset promotion, infrastructure improvements and regional economic growth. Technical assistance will benefit residents of Alexander County in Illinois; Ballard, Carlisle, Fulton, Hickman and McCracken counties in Kentucky; and Obion County in Tennessee.
KY	Mitch McConnell Rand Paul	Brett Guthrie (02), Harold Rodgers (05), Andy Barr (06)	Community Farm Alliance	Rural Community Assistance Partnership	The recipient will use economic development planning assistance to support youth retention, asset promotion, infrastructure improvement. The applicant seeks to foster both individual and regional growth, wage increases and population increases. The recipient also seeks increased youth involvement, high-tech industry investment, economic growth and workforce development. Technical benefit will support residents of Clark, Estill, Jackson, Laurel, Madison, Powell and Rockcastle.
MO	Roy Blunt Josh Hawley	Vicky Hartzler (04)	Vernon County	Rural Community Assistance Partnership	The recipient will use planning assistance to develop affordable housing.
MS	Roger Wicker Cindy Hyde-Smith	Bennie Thompson (02)	City of Vicksburg	Rural Community Assistance Partnership	The recipient will use planning assistance to support workforce development and entrepreneurship training. Technical assistance will support residents of Warren and Claiborne counties.
MT	Jon Tester Steve Daines	Greg Gianforte (At Large)	City of Poplar	National Association of Counties Research Foundation	The recipient will use planning assistance to provide support to entrepreneurs providing essential services such as retail, entertainment, and agriculture supply. The recipient also seeks to build relationships with the surrounding communities from which its workforce commutes. Technical assistance will support residents of Roosevelt County, Valley County, city of Poplar and the Fort Peck Reservation.

Rural Economic Development Innovation

June 6, 2019

State	Sen.	Rep.	Recipient	Partner	Project Description
MT	John Tester, Steve Daines	Greg Gianforte (At Large)	Native American Development Corporation	Rural Community Assistance Partnership	The recipient will use planning assistance to identify solutions to poverty, substance abuse, low high school graduation rates, and high unemployment rates. The Native American Development Corporation will prioritize economic development that expands and improves quality of life, increase job opportunities, and develop youth and wellness community facilities on the Northern Cheyenne Reservation. Technical assistance will support residents of the seven Native American reservations in Montana.
MT	John Tester, Steve Daines	Greg Gianforte (At Large)	Crow Indian Reservation	Rural Community Assistance Partnership	The recipient will use planning assistance to develop its rural workforce. Technical assistance will support residents of Big Horn County and a portion of Yellowstone County.
ND	John Hoeven Kevin Cramer	Kelly Armstrong (At Large)	Turtle Mountain Indian Reservation	Purdue University and University of Kentucky	The recipient will use planning assistance to improve quality of life and create a Rehabilitation Center and Juvenile Detention Center for long-term treatment. This community is affected by the opioid crisis. Technical assistance will benefit residents of Rolette county and the town of Belcourt.
NH	Jeanne Shaheen Maggie Hassan	Ann McLane Kuster (02) Chris Pappas (01)	Town of Bristol	Rural Community Assistance Partnership	The recipient will use planning assistance to build capacity for the Voluntary Economic Development Committee. Technical assistance will benefit residents of Grafton County.
NH	Jeanne Shaheen Maggie Hassan	Ann McLane Kuster (02)	The Conservation Fund	Rural Community Assistance Partnership	The recipient will use planning assistance to coordinate a value chain economic initiative in northern New Hampshire. The Conservation Fund will partner with the Appalachian Mountain Club to apply this assistance to specific clusters of rural development involving human-powered recreation in the region. Technical assistance will benefit residents of Coos County.
NM	Tom Udall Martin Heinrich	Ben Ray Lujan (03)	Shiprock Chapter Government of the Navajo Nation	Rural Community Assistance Partnership	The recipient will use economic development planning assistance to support tourism. Shiprock of the Navajo Nation is located in San Juan County in northwestern New Mexico.

Rural Economic Development Innovation

June 6, 2019

State	Sen.	Rep.	Recipient	Partner	Project Description
NM	Tom Udall Martin Heinrich	Xochitl Torres Small (02)	Southwest New Mexico Council of Governments	McClure Engineering	The recipient will use planning assistance to provide support to local entrepreneurs. Planning will help increase the amount of export-oriented small businesses in Grant County and the number of businesses that provide recreational activities to Gila National Forest tourists. Planning will also help expand opportunities to secure capital from investors and diversify the local economy.
NV and CA	Catherine Cortez Masto Jacky Rosen (NV); Dianne Feinstein Kamala Harris (CA)	Mark Amodei (NV-02); Tom McClintock (CA-04)	Washoe Tribe of Nevada and California	Rural Community Assistance Partnership	The recipient will use planning assistance to improve the reservation's quality of life and become self governing and sustainable. Technical assistance will support residents of the colonies of Carson, Dresslerville, Reno-Sparks, and Stewart in Nevada. It also includes Woodfords colony in California.
NY	Charles Schumer Kirsten Gillibrand	Chris Collins (27)	Letchworth Gateway Villages	Rural Community Assistance Partnership	The recipient will use planning assistance to identify solutions to depopulation, outmigration of young people, unemployment, a growing opioid epidemic, increased suicide rates and persistent poverty. Letchworth Gateway Villages is a municipal collaboration designed to launch economic growth and new tourism-related market opportunities for the communities that serve as "gateways" to Letchworth State Park. The recipient's service area is the Genesee Valley Region which includes the counties of Allegany, Genesee, Livingston, Wyoming and Monroe.
NY	Charles Schumer Kirsten Gillibrand	Anthony Brindisi (22) Tom Reed (23)	Tioga County Rural Economic Area Partnership	Rural Community Assistance Partnership	The recipient will use planning assistance to develop housing and community infrastructure. Tioga County recently completed Phase I of a county-wide housing study and is currently conducting Phase II. Phase II focuses on creating innovative strategic investment models. Technical assistance will benefit residents of Tioga county.
NY	Charles Schumer Kirsten Gillibrand	Chris Collins (27)	Rural Outreach Center	Rural Community Assistance Partnership	The recipient will use planning assistance to support workforce development and public-private transportation for the community's workforce. Technical assistance will support residents of Southern Erie County, Western Wyoming County, Northern Chautauqua County and Cattaraugus County.
OH	Sherrod Brown Rob Portman	Bill Johnson (06)	Buckeye Hills Regional Council	Purdue University and University of Kentucky	The recipient will use planning assistance to support regional place-based and asset-based economic development. Technical assistance will support residents of Athens, Hocking, Meigs, Monroe, Morgan, Noble Perry and Washington in Southeastern Ohio. Planning will benefit more than 260,000 residents.

Rural Economic Development Innovation

June 6, 2019

State	Sen.	Rep.	Recipient	Partner	Project Description
OK	James Inhofe James Lankford	Markwayne Mullin (02)	Town of Quapaw	Rural Community Assistance Partnership	The recipient will use planning assistance to support safe housing, improve economic growth and maximize access to community planning after portions of the town were devastated by a tornado in 2014. Technical assistance will benefit 902 residents.
OK	James Inhofe James Lankford	Frank Lucas (03)	City of Alva	Rural Community Assistance Partnership	The recipient will use planning assistance to create a plan that will improve workforce development and infrastructure. Technical assistance will benefit Woods county and the city of Alva.
OR	Ron Wyden Jeff Merkley	Greg Walden (02)	High Desert Biomass Cooperative	Rural Community Assistance Partnership	The recipient will use planning assistance to support fuel sourcing and expansion of the heating system. Technical assistance will benefit residents in the town of Burns and the town of Hines in Eastern Oregon.
OR	Ron Wyden Jeff Merkley	Peter DeFazio (04)	Town of Cottage Grove	Rural Community Assistance Partnership	The recipient will use planning assistance to market the community's unique "food hub" to increase tourism or improve business development. The county unemployment rate is higher than national average and population. Technical assistance will benefit 10,000 residents in the town of Cottage Grove.
PA	Bob Casey Patrick Toomey	Vacant (13)	Develop Tioga	National Association of Counties Research Foundation	The recipient will use planning assistance to support county-wide economic development.
SD	John Thune Mike Rounds	Dusty Johnson (At Large)	Cheyenne River Sioux Tribe	Rural Community Assistance Partnership	The recipient will use planning assistance to support small business succession planning and entrepreneurship. Assistance will also help identify strong industry and economic sectors and improve quality of life. This technical assistance will benefit the federally recognized Cheyenne River Sioux Tribe located in Dewey County and Ziebach County.
TX	John Cornyn Ted Cruz	Will Hurd (23)	Presidio County, City of Presidio and City of Marfa	Rural Community Assistance Partnership	The recipient will use planning assistance to build water and transportation infrastructure, expand technological innovation and support business development. The recipient will use assistance to support health care providers, mental health services, childcare services and affordable housing for the local workforce. Assistance will also help support workforce development, apprenticeship programs.
VA	Mark Warner Tim Kaine	Ben Cline (06)	County of Rockbridge	Rural Community Assistance Partnership	The recipient will use planning assistance to expand water, waste, electric and housing infrastructure. Assistance will help support the rural workforce through apprenticeship programs, small business succession planning small business assistance entrepreneurship support and telework strategies.



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Rural Economic Development Innovation

June 6, 2019

State	Sen.	Rep.	Recipient	Partner	Project Description
VA	Mark Warner Tim Kaine	H. Morgan Griffith (09)	Page County Economic Development and Tourism	Rural Community Assistance Partnership	The recipient will use planning assistance to support regional tourism and encourage entrepreneurship. Planning assistance will help identify ways to increase consumer spending and create jobs in outdoor recreation to help diversify the economy, improve quality of life, and strengthen community wellbeing. Technical assistance will benefit residents of Page County, Town of Elkton, and Town of Front Royal located in Northern and Central Shenandoah Va.
VA and WV	Mark Warner Tim Kaine (VA); Joe Manchin Shelley Moore Capito (WV)	H. Morgan Griffith (VA-09); Carol Miller (WV-03)	Economic Development Greater East	Rural Community Assistance Partnership	The recipient will use planning assistance to improve quality of life, combat opioid misuse, and identify solutions to solve the community's food desert. This assistance will benefit residents in McDowell County and Mercer County in West Virginia. Assistance will also benefit Tazewell County, Va.
VI	N/A	Stacey Plaskett	Virgin Islands Developmental Disabilities Council	Purdue University and University of Kentucky	The recipient will use economic development planning assistance to support non-profits that provide social services to underserved populations on islands undergoing post disaster recovery. Technical assistance will benefit residents of the islands of St. Croix, St. Thomas, St. John and Water.
VT	Patrick Leahy Bernie Sanders	Peter Welch (At Large)	Fair Haven Vermont Economic Development Committee	Rural Community Assistance Partnership	The recipient will use planning assistance to create a comprehensive plan with action items for downtown development. Technical assistance will support residents of Rutland County.
WA	Patty Murray Maria Cantwell	Derek Kilmer (06)	Pend Oreille County	National Association of Counties Research Foundation	The recipient will use planning assistance to help identify which industries would be best for economic investments.
WA	Patty Murray Maria Cantwell	Cathy McMorris Rodgers (05)	North Olympic Peninsula	Rural Community Assistance Partnership	The recipient will use planning assistance to support e-Connectivity. Technical assistance will support residents of Jefferson and Clallam counties.
WI	Ron Johnson Tammy Baldwin	Sean Duffy (07)	Wood County	Purdue University and University of Kentucky	The recipient will use planning assistance to implement a county-wide economic development plan.
WV	Joe Manchin Shelley Moore Capito	Carol Miller (03)	Mingo County Redevelopment Authority	Rural Community Assistance Partnership	The recipient will use planning assistance to update Mingo County's Comprehensive Master Plan to define a new strategic design across several different sectors, including manufacturing, housing, education, tourism, infrastructure, economic development, emergency services and more.



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Rural Economic Development Innovation

June 6, 2019

State	Sen.	Rep.	Recipient	Partner	Project Description
WV	Joe Manchin Shelley Moore Capito	Carol Miller (03)	City of West Huntington	Rural Community Assistance Partnership	The recipient will use planning assistance to support entrepreneurship support and develop a strong industry/economic sector. Technical assistance will support residents of Huntington and the Tri-State area.

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- fostering a business friendly environment with a skilled workforce,
- maintaining and enhancing our quality of life,
- creating awareness of recreation opportunities,
- and promoting the County as a tourism destination.

County of Wood

Transportation and Economic Development

Account Number	Account Name	2019 Requested	2018 Budget	Difference		Explanation Any Line Items that has a variance of 10% or all highlighted items
				Amount	%	
267-3802-56730-000-710	Airport Aid Grants	17,500	17,500	-	0.00%	
267-3803-43581-000-000	Transp & Econ Development-State Aid-Hou	-	-	-	0.00%	
267-3803-43700-000-000	Transp & Econ Development-Grants from L	-	-	-	0.00%	
267-3803-56750-000-219	Transp & Econ Dev Prof Services	5,000	5,000	-	0.00%	
267-3803-56750-000-328	Transp & Econ Dev Dues	325	325	-	0.00%	
267-3803-56750-000-331	Transp & Econ Dev Meetings & Travel	2,000	2,000	-	0.00%	
267-3803-56750-000-710	Transp & Econ Dev Grants	133,750	133,750	-	0.00%	Additional requests for funding from WR and Wildwood Zoo
267-3803-59210-000-911	Transfer to General Fund	-	-	-	0.00%	
267-3804-43584-000-000	State Aid CDBG-ED	-	-	-	0.00%	
267-3804-48110-000-000	CDBG Loan Interest-bank	(10)	(10)	-	0.00%	
267-3804-48900-000-000	CDBG Loan Repayment	(30,000)	(30,000)	-	0.00%	
267-3804-56780-000-219	CDBG-Other Professional Services	35,000	30,000	5,000	16.67%	Housing repair program unpredictable loan payback
0		0				

WOOD COUNTY BUDGET SUMMARY 2018			
Category	Transportation & Economic Development 3801 56750	CDBG 3804 56780	2018 Total
Personal Services	-	-	-
Contractual Services	5,000	30,000	35,000
Supplies and Expense	2,325	-	2,325
Grants, Contributions & Other	151,250	-	151,250
Total Operating Expenditures	158,575	30,000	188,575
Capital Outlay	-	-	-
Other Financing Uses	-	-	-
Total Expenditures	158,575	30,000	188,575
Miscellaneous	-	30,010	30,010
Total Revenues	-	30,010	30,010
Beginning Carryover	13,378	5,689	19,067
Ending Carryover	(1,052)	5,699	4,647
Tax Levy	\$ 144,145	\$ -	\$ 144,145
Total Number of Positions (FTE's)	-	-	-

WOOD COUNTY BUDGET SUMMARY 2019					
Category	Transportation & Economic Development 3801 56750	CDBG 3804 56780	2019 Total	Incr(Decr) 2019 Budget	2018 Total
Personal Services	-	-	-	N/A	-
Contractual Services	5,000	35,000	40,000	14.29%	35,000
Supplies and Expense	2,325	-	2,325	0.00%	2,325
Grants, Contributions & Other	151,250	-	151,250	0.00%	151,250
Total Operating Expenditures	158,575	35,000	193,575	2.65%	188,575
Capital Outlay	-	-	-	N/A	-
Other Financing Uses	-	-	-	N/A	-
Total Expenditures	158,575	35,000	193,575	2.65%	188,575
Miscellaneous	-	30,010	30,010	0.00%	30,010
Total Revenues	-	30,010	30,010	-	30,010
Beginning Carryover	0	5,689	5,689	-70.16%	19,067
Ending Carryover	0	699	699	-84.96%	4,647
Tax Levy	\$ 158,575	\$ -	\$ 158,575	10.01%	\$ 144,145
					-
Total Number of Positions (FTE's)	-	-	-	-	-

WOOD COUNTY BUDGET SUMMARY SHEET 2019								
4 0								
DEPT NUMBER 0								
DEPT TRANSPORTATION & ECONOMIC DEVELOPMENT								
A/C NAME SUMMARY								
FUNCTION TOTAL								
Category	2019 Requested Budget	% Incr(Decr) 2018 Budget	2018 Revised Budget	Actual Through 6/30/2018	2018 Estimated	2017 Actual	2016 Actual	2015 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 40,000	14.29%	\$ 35,000	\$ 521	\$ 40,000	\$ 63,551	\$ 30,889	\$ 208,745
Supplies and Expense	\$ 2,325	0.00%	\$ 2,325	\$ 829	\$ 2,325	\$ 1,833	\$ -	\$ 365
Fixed Charges	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants, Contributions & Other	\$ 151,250	0.00%	\$ 151,250	\$ 148,750	\$ 151,250	\$ 122,477	\$ 122,500	\$ 117,000
Total Operating Expenditures	193,575	2.65%	188,575	150,100	193,575	187,661	153,389	326,110
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	45,000	-
Total Expenditures	\$ 193,575	2.65%	\$ 188,575	\$ 150,100	\$ 193,575	\$ 187,661	\$ 198,389	\$ 326,110
Taxes	-	N/A	-	-	-	-	-	-
Intergovernmental	-	N/A	-	-	-	-	186,989	-
Licenses and Permits	-	N/A	-	-	-	-	-	-
Fines, Forfeits, and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	30,010	0.00%	30,010	8,544	30,000	5,415	57,899	58,103
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
	30,010							
Total Revenues	\$ 60,020	100.00%	\$ 30,010	\$ 8,544	\$ 30,000	\$ 5,415	\$ 244,888	\$ 58,103
Beginning Carryover	5,689	N/A	19,067	25,119	25,119	83,256	(132,353)	12,515
Ending Carryover	699	N/A	4,647	27,709	5,689	25,119	83,256	(132,353)
Tax Levy	\$ 128,565	-10.81%	\$ 144,145	\$ 144,145	\$ 144,145	\$ 124,110	\$ 169,110	\$ 123,139

WOOD COUNTY BUDGET SUMMARY SHEET 2019								
DEPT NUMBER 3801 DEPT TRANSPORTATION & ECONOMIC DEVELOPMENT A/C NAME Transportation & Economic Development FUNCTION 56750								
Category	2019 Requested Budget	% Incr(Decr) 2018 Budget	2018 Revised Budget	Actual Through 6/30/2018	2018 Estimated	2017 Actual	2016 Actual	2015 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	5,000	0.00%	5,000	-	5,000	-	-	188,091
Supplies and Expense	2,325	0.00%	2,325	829	2,325	1,633	-	365
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	151,250	0.00%	151,250	148,750	151,250	122,477	122,500	117,000
Total Operating Expenditures	158,575	0.00%	158,575	149,579	158,575	124,110	122,500	305,456
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	45,000	-
Total Expenditures	\$ 158,575	0.00%	\$ 158,575	\$ 149,579	\$ 158,575	\$ 124,110	\$ 167,500	\$ 305,456
Taxes	-	N/A	-	-	-	-	-	-
Intergovernmental	-	N/A	-	-	-	-	186,989	-
Licenses and Permits	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ 186,989	\$ -
Beginning Carryover	0	-100.00%	13,378	14,430	14,430	14,430	(174,169)	8,148
Ending Carryover	0	-100.01%	(1,052)	8,996	0	14,430	14,430	(174,169)
Tax Levy	\$ 158,575	10.01%	\$ 144,145	\$ 144,145	\$ 144,145	\$ 124,110	\$ 169,110	\$ 123,139

WOOD COUNTY BUDGET											
FUND	TRANSPORTATION & ECONOMIC DEVEL	267	LINE ITEM JUSTIFICATION								
DEPT NUMBER		3801	EXPENSES/EXPENDITURES								
DEPT	TRANSPORTATION & ECONOMIC DEVEL	3802	2019								
A/C NAME	Transportation & Economic Development	3803									
FUNCTION		56750									
		56730									
		56720									
2											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 2015	2018 Budget	6/30/2018 Actual	2018 Estimate	2017 Actual	2016 Actual	2015 Actual
219	Transp & Econ Dev Prof Services	5,000	County Promotion	5,000	0.00%	5,000	-	5,000	-	-	188,091
Contractual Services		\$ 5,000		\$ 5,000	0.00%	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 188,091
328	Transp & Econ Dev Dues	325	WEDA Dues	325	0.00%	325	-	325	325	-	325
331	Transp & Econ Dev Meetings & Travel	2,000	Mileage and Annual WEDA Conference	2,000	0.00%	2,000	829	2,000	1,308	-	40
Supplies and Expense		\$ 2,325		\$ 2,325	0.00%	\$ 2,325	\$ 829	\$ 2,325	\$ 1,633	\$ -	\$ 365
710	Transp & Econ Dev Grants	133,750	MACCI	19,500	0.00%	133,750	131,250	133,750	107,477	107,500	102,000
			Marshfield Economic Dev. Board	30,500							
			Marshfield Residential Incentive Pro.	31,250							
			Marshfield Wildwood Zoo	-							
			Heart of Wisconsin Chamber	19,500							
			Regional Economic Growth Initiative	30,500							
			WR Residential Incentive Program	-							
			State Fair Booth	2,500							
710	Airport Aid Grants	17,500	Alexander Field	10,000	0.00%	17,500	17,500	17,500	15,000	15,000	15,000
			Roy Shwery Field	7,500							
Grants, Contributions & Other		\$ 151,250		\$ 151,250	0.00%	\$ 151,250	\$ 148,750	\$ 151,250	\$ 122,477	\$ 122,500	\$ 117,000
911	Transfer to General Fund	-		-	N/A	-	-	-	-	45,000	-
Other Financing Uses		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -
Totals		\$ 158,575		\$ 158,575	0.00%	\$ 158,575	\$ 149,579	\$ 158,575	\$ 124,110	\$ 167,500	\$ 305,466

Wood County Proposed 2019 Economic Development Grant Requests

	<i>Requested</i>	<i>Approved by CEED 9/19/18</i>
Marshfield Area Chamber of Commerce & Industry	\$19,500.00	\$19,500.00
Marshfield Economic Development Board	\$30,500.00	\$30,500.00
Marshfield Residential Incentive (MRI) Program	\$31,250.00	\$31,250.00
Wildwood Park & Zoo Welcome Center Project	\$50,000.00	\$0.00
Heart of Wisconsin Chamber	\$19,500.00	\$19,500.00
Regional Economic Growth Initiative	\$30,500.00	\$30,500.00
Wisconsin Rapids Residential Incentive Program	\$40,000.00	\$0.00
State Fair Booth	\$2,500.00	\$2,500.00
Alexander Field	\$10,000.00	\$10,000.00
Roy Shwery Field	\$7,500.00	\$7,500.00
Total Requested	\$241,250.00	\$151,250.00

jrg 9/19/2018



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2019 Wood County Economic Development Funding Request

*Questions regarding eligible funding or this application should be directed to:
Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us*

Applicant Organization: Heart of Wisconsin Chamber of Commerce
Mailing Address: 1120 Lincoln Street, Wisconsin Rapids, WI 54494
Click here to enter text.
Street Address (if different): Click here to enter text.
Web Site: www.wisconsinrapidschamber.com
Organization Telephone: 715.423.1830
Contact Person/Title: Krsta Coon /Interim President
Contact Person Telephone: 715.459.4050 Email: president@wisconsinrapidschamber.com

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

See Attachment #1

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

See Attachment #2

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits	\$0.00	\$96,00.00*	\$96,000.00*
Office Supplies & Expenses	\$3,000.00	\$13,000.00	\$10,000.00
Professional Services	\$7,500.00	\$48,000.00	\$40,500.00
Conferences & Dues	\$5,200.00	\$15,600.00	\$10,400.00
Misc. or Other	\$3,800.00	\$6,500.00	\$2,700.00
Total	\$19,500.00	\$179,100.00	

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2019. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting **Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us**

2018 Wood County Funding Request

Heart of Wisconsin Chamber of Commerce

Attachment #1 Request Overview

The Heart of Wisconsin Chamber of Commerce (HOW) respectfully requests, \$19,500 to promote and enhance development in South Wood County. Our mission at the Heart of Wisconsin is to Empower, Network and Promote ~ People, Businesses and Resources and is in the direct alignment with the goals of the Wood County CEED committee. The programs we offer support entrepreneurial development by providing technical assistance to potential business owners and to serve as a connecting source for funding resources. Working with the area school districts and students we can offer student bus tours to promote the great careers available in Wood County. Our community and business events provide great venues for the community to engage with our local elected officials to have conversations about the priorities of community members and county. The Heart of Wisconsin offers many quality of life enhancements for the community such as, Nekoosa Spring Easter Event, Lunch by the River, Downtown Grand Affair, Rendezvous in the Park in Riverside Park, Nekoosa, Rekindle the Spirit, Hometown Halloween, Nekoosa Area Christmas Event, Nekoosa Holiday Lights Drive-thru park. We partner with many local organizations for Cranberry Blossom Fest during the four-day festival we host the Crafts, Arts & More Show, Dairy and Berry Breakfast and the Cranberry Blossom Fest parade. We promote these events and the Wood County Parks & Campgrounds to residents and tourists through our office. Our primary focus is South Wood County (Nekoosa, Port Edwards, Grand Rapids, Wisconsin Rapids, Biron, Rudolph and Vesper) we do collaborate with the Marshfield Area Chamber of Commerce to work on maximizing the benefits to all of Wood County.

2018 Wood County Funding Request
Heart of Wisconsin Chamber of Commerce

Attachment #2 – Return on Investment

➤ **Regional & County Development:**

- The Heart of Wisconsin Chamber will work with local, county and regional stakeholders to align and coordinate economic development strategies.
 - Central Wisconsin Days is a key example of partners in the region including Marshfield Area Chamber of Commerce and Industry, Centergy, municipalities and business leaders coming together to advance Wood County as a whole.
- Host Legislative Breakfast to facilitate communication between elected officials and citizens.
 - Legislative breakfasts give business owners and residents a voice with elected officials.
- Put to use state-wide and regional tools to enhance the economic development efforts and opportunities.

Key Metrics for 2019

80 residents, businesses and municipal representatives from Wood County take part in Central Wisconsin Days and Legislative breakfasts.

➤ **Business & Entrepreneurial Support:**

- Facilitate, promote and develop growth in businesses through access to capital with our Revolving Loan Funds.
- Work with area school districts to promote youth entrepreneurship.
- Provide counseling, educations, and programs to entrepreneurs to assist with business formation.

Key Metrics for 2019

Provide assistance to 40 entrepreneurs' resulting in 6 new business start-ups

➤ **Facilitate Growth of Local Businesses:**

- Host Local Leads Group
- Lead Business Retention & Expansion Visits
- Promote businesses in the community

- Host programs and events that allow local business to business connections to grow and promote their business.

Key Metrics for 2019

Schedule 36 BRE visits to businesses to better understand key issues driving business decisions and provide them resources for growth.

Provide 40 quality networking events and programs with total attendance of 1000 Wood County residents resulting in over \$200,000 of business to business activity.

Provide 4 training events resulting in 100 Wood County residents reporting increased knowledge on training topics

➤ **Workforce Development:**

- Coordinate spring career awareness programs or student bus tours through the local area high schools with local businesses in attendance. Promotion of job shadowing opportunities and apprenticeships. Students see what is available in our community and make decisions to allow them to gain the skills necessary to contribute to our local economy as adults. Parents are encouraged to attend.
- Inspire -- this software tool being deployed regionally works with educators, businesses and students to help students explore careers with the goal of developing relationships with local employers, so the employer becomes their first choice when ready to enter the workforce.
- Work together and collaborate with Workforce Development, the Business & Education Alliance, Higher Education & Business Leaders in the area to promote new career opportunities or what we are hearing, and learning is needed in the area businesses from Business Retention and Expansion visits.

Key Metrics for 2019

500 area students report increased awareness of careers available in region and community.

➤ **Advertising/Marketing/Promotion**

- Implementing strategic economic development marketing and supporting branding efforts within the service area by developing new and leveraging existing local, regional and state marketing assets. These marketing activities will include the utilization of assets such as, brochures, websites, proposals and videos to name a few.
 - Create and distribute economic profile.
 - Partner with Marshfield Area Chamber Commerce & Industry, REGI and other organizations to arrange for the exposure of Wood County properties to national retailers.

- Bring a SHOP LOCAL BUY LOCAL group back to help promote the small business by hosting small business Saturday and some other small business shopping promotions.
- Partner with Marshfield Area Chamber of Commerce and Industry to create a made in Wood County marketing piece.

Key Metrics

Visits to regional website by 10% resulting in attraction of 50 qualified workers to Wood County Employers.

➤ **Tourism Promotion and Events:**

- Promote and run key local community events by bringing the quality of life back into the community and promoting key industries in some of those events. (Example Cranberry Blossom Fest)
- Promote the water ways, local trails and community hidden treasures to show residents and potential residents why Wood County is the place to be.
- Partner with the Wisconsin Rapids Area CVB and local other area organizations to promote the beautiful county we live in and all that we have to offer!
- Host over 10 signature events that enhance tourism and the quality of place
- Provide at chamber office area maps, snowmobile maps, information on trails and much more. Available for community members and visitors.

Key Metrics

5,000 visitors and residents participate in signature events.

This report is for the Wood County CEED committee for the economic development update. These key updates are from the Heart of Wisconsin Chamber of Commerce.

Regional & County Development

Goal – 80 individuals participated in Central Wisconsin Days

The Chamber participated in Central Wisconsin Days hosted by Centergy. Governor Evers was in attendance for the introduction to the two-day session. We spoke to legislators about key issues impacting our area. These issues included technical college funding, talent shortage and others.

The Chamber hosted the first of two Legislative Breakfasts at Bull's Eye Country Club. Local legislators Senator Patrick Testin, Representative Scott Krug, and Representative Nancy VanderMeer spoke on the upcoming budget and items they are currently working on. Along with local legislators we had an array of local candidates running for open positions in Wood County. There were over 45 guests who attended.

The next Legislative Breakfast is to be hosted on Thursday, October 11th at 7:30 AM. The Chamber has been collaborating with Congressman Ron Kind's office to get him scheduled for the event. In addition to the Congressman, newly appointed Department Secretaries will be invited.

Additionally, the Chamber had hosted Transportation Workshops that target issues for businesses. Topics for the workshop include infrastructure, connectivity, municipality collaboration, and feature speaker Secretary Pfaff from Wisconsin Department of Agriculture, Trade and Consumer Protection.

Business & Entrepreneurial Support

Goal – Provide assistance to 40 entrepreneurs resulting in 6 new business start ups

The Chamber President has currently communicated with eight different new entrepreneurs. Some ideas for businesses include landscaping, restaurant, rental services and consultants. Specific business questions included funding, grant resources, business plans, and general business exposure. The Chamber has helped two new entrepreneurs start their businesses. The president speaks with other entrepreneurs regularly and answers any questions they have. To date the president has had contact with 12 different people on questions for growing businesses.

Facilitate Growth of Local Business

Goals – Schedule 36 BRE visit, provide 40 events and programs that produce business to business revenue, and provide 4 trainings for Wood County residents.

The chamber has hosted 10 Leads Group Sessions with 24 plus members. Referral dollars for this group are roughly at \$874,985.03. These are dollars that are spent locally with local business.

The chamber has partnered with the Small Business Development Center out of the University of Stevens Point to host an array of business trainings. The trainings currently facilitated were *Business Planning for Existing Businesses* and *Talent Attraction and Retention Tools for Businesses*. This Fall we will have two additional sessions that include *Financial Analysis with Quickbooks* and *Increasing the Likelihood of Getting Your Business Funded*.

The President and Vice President has facilitated five BRE (Business Retention and Expansion) visits with three to be scheduled in the next couple weeks. Organizations invited to attend are REGI, Wood County, Mid-State Technical College, City of Wisconsin Rapids, and others. Locations included Altmann Construction, Fey Printing, and Biery Cheese, Hay Creek Palette, Mariani Packing Company. The action plan is to have four BRE's starting July until December. Most businesses are not available until later on in the year.

The Chamber continues to promote and empower business in the community with social media, press releases, events and referrals.

Workforce Development

Goal – Increase awareness of available careers in the region and community.

The Chamber is partnering with the Central Wisconsin Workforce Development Board to participate in the statewide Heavy Metal Bus Tour. The Chamber will have educational bus tours this fall that will cover topics such as technology, hospitality and agriculture. Last bus tour had 42 students who attended.

Inspire Central Wisconsin is a statewide platform used to connect businesses with students. This gives the opportunity to ask questions about internships, jobs, and general information about the company.

Advertising and Marketing

Goals - Increase website traffic by 10% resulting in attracting 50 qualified workers to Wood County employers. Have 5,000 visitors and residents participate in signature events.

The Director of Marketing is in the process of designing the 2019 Economic Profile.

The Chamber currently promotes the county with maps, general information, website, and recently hosted a ribbon cutting to celebrate the opening of additional ATV trails in the area.

The Vice President has been giving tours to local prospect workers. The individuals are given a tour around the county and shown highlights of the area.

The Chamber has signed up for its partnership with SHOP LOCAL for 2019 with the American Express Company.

Locate In Wisconsin is a tool we use to promote open real estate. This resource is listed on the Chamber website.

Events for promotion include:

- Annual Meeting – 175 plus attendees with 9 businesses/individuals recognized
- Mardi Gras Business Expo – 32 Vendors, 200 plus attendees
- Coffee with the Chamber – 5 events with 10 plus individuals at each event
- Business After Hours – 6 events with 25 plus attendees per event
- Lunch By The River – 1 Event with 6 Food Vendors

Thank you for taking the time to review the Heart of Wisconsin update. We hope that this information shows the economic development services that we help provide and the continued engagement we provide the communities within Wood County.



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2019 Wood County Economic Development Funding Request

*Questions regarding eligible funding or this application should be directed to:
Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us*

Applicant Organization: South Wood County Airport Commission
Mailing Address: 3620 1st. St. South Wisconsin Rapids

Street Address (if different):
Web Site: <https://www.wirapids.org/department/?fDD=27-0>
Organization Telephone: 715-423-0330
Contact Person/Title: Jeremy Sickler
Contact Person Telephone: 715-423-0330 Email: jsickler@wirapids.org

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

Alexander Field has experienced activity levels which are unparalleled in its history. The region has become a tourist destination for transient golfers. Those who choose private air travel expect and rely equipment and services for their aircraft. South Wood County Airport Commission has recognized these needs and is actively acquiring the most critical equipment. This equipment is in most cases expensive. Recently a fuel truck and lavatory service cart were purchased. Purchase of a ground power unit was just approved – cost of \$35,000. The Wood County contribution allows the Commission to consider purchase of equipment which it may not be able to afford without it. The Commission has also established successful partnerships with local tourism and economic development entities to further accommodate these needs.



SOUTH WOOD COUNTY AIRPORT
Jeremy Sickler, Airport Manager

Annual Summary

Airport Development:

State Aid hangar development project: Funding for a large Commission hangar has been secured. Demand from large transient aircraft for hangar space is increasing. The hangar will be approximately 15,000 square feet and have a door clear height of 28 feet and will accommodate the largest aircraft we have hosted. Approximate cost \$2.1M with construction commencing fall 2019.

Federal Aid taxiway project: A full length parallel taxiway to the long runway was designed in 2018. The project commenced on May 6 and construction is underway. This project was eligible for federal funding because of the increased volume and size of aircraft utilizing Alexander Field. LED lighting and signage will be installed as part of this project. Approximate cost \$2.8M

State Aid apron/taxiway project: As aircraft activity increases, parking space has been precious. Demand justified State investment in expansion of the apron area. the project commenced in May of 2018 and was completed May of 2019. Apron space was quadrupled. This project included significant stormwater mitigation and new apron lighting. A second apron access point was constructed as part of this project as well. This access point will tie into the aforementioned taxiway. Approximate cost \$2.6M

State Aid runway 02/20 pavement overlay and lighting project: The long runway - 02/20 - was milled and overlaid with new asphalt. This delayed the inevitable reconstruction by 7-10 years. Reconstruction will close the runway for operations for the entire summer when it happens. New LED lighting and signage was installed as part of this project. Approximate cost \$1.2M.

Federal Aid electrical vault building construction project: Several hundred new runway and taxiway edge lights were installed as part of the projects. The two old regulators which were in the basement were not deemed adequate. Four brand new regulators are necessary and the basement electrical room is not big enough. A new electrical vault building and is being constructed to accommodate the new electrical system. Approximate cost \$130,000.

Aircraft Activity Levels:

Aircraft activity has increased tremendously, especially transient jet traffic. Accurate counts are hard to attain when the airport is not staffed around the clock. Based on aircraft counted during staffed times, 700 - 800 aircraft seems a reasonable estimate of transient aircraft during 2018.

Fuel Sales:

Fuel sales have been the only metric which is accurately quantifiable. Below are year over year fuel sale percentage increases.

	2016-2017	2017-2018	2018-2019 YTD
Avgas	93%	115%	92%
Jet	278%	211%	122%
Total	187%	188%	113%

Other Airport Projects:



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2019 Wood County Economic Development Funding Request

*Questions regarding eligible funding or this application should be directed to:
Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us*

Applicant Organization: Marshfield Municipal Airport, Roy Shwery Field
Mailing Address: 400 West 29th Street, Marshfield, WI 54449
Click here to enter text.
Street Address (if different): Click here to enter text.
Web Site: Click here to enter text.
Organization Telephone: 715-387-2211
Contact Person/Title: Jeff Gaier – Airport Management
Contact Person Telephone: 715-387-2211 Email: Jeff@duffysaircraft.com

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

The Marshfield Airport is an economic tool providing access to Wood County for business and personal development within Wood County. Most major businesses look for airport access within 15 miles of where they are planning to build. Aviation is a tool for economic development and growth, providing access to the flying transportation infrastructure all over the US and Canada. Foxconn executives used local aviation and national aviation infrastructure to come to Wisconsin and look for a site to build a plant. Opportunities increase for potential businesses moving into the community when you have aviation access.

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

The straight numbers of what an airport can provide the community are difficult to show, however the economic development that the airport indirectly contributes to is something else entirely. In a survey conducted by the Wisconsin Bureau of Aeronautics in 2000 the local economic impact the Marshfield Municipal Airport made was \$3 million in economic output, it supported 62 jobs and contributed \$1.24 million in wage income to the local economy.

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
Office Supplies & Expenses			
Professional Services			
Conferences & Dues			
Misc. or Other	7500		
Total	7500		

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2019. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting **Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us**



CEED Committee Report *June 2019*

LAURA HUBER

Wood County UW-Extension, 4-H Program Coordinator

- Conducted Extension Volunteer Training for two new 4-H volunteers (4 June)
- Led model rockets program for 4-H community and SPIN club members at the Richfield Town Hall (5 June)
- Visited Wisconsin Rapids businesses with a 4-H volunteer to prepare a raffle basket for fundraising (6 June)
- Camped with Intermediate (grades 4-8) 4-H campers at Upham Woods Outdoor Learning Center in Wisconsin Dells (9-11 June)
- Met with the 4-H Leaders Association Executive Committee to plan the 2019-2020 budget (12 June)
- Participated in and presented on WI 4-H Colleague monthly Zoom program meeting (13 June)
- Camped with Junior (gr 2-4) 4-H campers at the Central WI Environmental Station near Amherst Junction (14-15 June) and led STEM activities
- Appeared on WDLB radio and discussed summer programming, with special guest Elliot Huber who spoke about shooting sports (18 June)
- Met with WI 4-H Fall Forum Planning Committee via Zoom to work on finalizing educational sessions for Fall Forum (18 June)
- Led Clovebud Camp program at the Lester Public Library of Arpin - focused on engineering (19 June)
- Met with Central Wisconsin Junior Fair Board, discussed progress on Junior Fair 2019 (registration update, roles of Extension and Fair Boards, etc.) (19 June)
- Appeared on WFHR to discuss 4-H summer opportunities including Cloverbud Camp Storybook Series programs at county public libraries (20 June)
- Met with Extension staff to discuss the results of our recent Civil Rights Review (20 June)
- Assisted with the Extension booth at the Dairy Berry Breakfast (21 June)
- Took vacation 24-28 June to travel with my family to the 4-H Shooting Sports National Tournament
- Worked with Teen Leadership Group on raffle calendar, plan July volleyball tournament (ongoing)

Ongoing responsibilities:

- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 821 followers.
 - Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 316 followers
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
- Ongoing assistance for new leaders and the volunteer background checks



MATT LIPPERT

Wood County UW-Extension, Agriculture Agent

- Farmers are experiencing significant stress as prolonged wet weather has prevented them from planting crops. The hay crop, much of which was damaged by winter kill has also been delayed and the quality of the feed is too mature for what is normally fed to milking cows. Significant shortages of forages to feed the livestock herd are expected. Many fields will stand idle this summer as the planting window has passed. If insured the producer can collect prevented planting (PP) insurance. The details of PP are changing as we go as the government rolls out new options for cover crops, acceptable harvest dates and practices for the 2019 crop.
- I am working with other Extension and Technical College educators, with farmers and crop insurance agents as we work to implement new programs not only for prevented planting but also new Farm Bill programs for dairy and crops. The old MPP program has been updated with Dairy Margin Coverage (DMC) a new program sold through crop insurance agents, not administered by the USDA Farm Service Agency is Dairy Revenue Protection (DRP).
- There are also rebates on the old MPP program to inform producers about and the options available for that, also details of a not yet fully implemented tariff market adjustment program.
- Many producers, after years of receiving prices below their cost of production have maxed out their credit and are facing the season with few answers on how to purchase inputs. Delays in payments from these programs is too late and too little for some producers.
- Markets are improving for dairy, soybeans and corn in response to farmers and cows exiting the industry and this year's planting obstacles.
- I attended 5 dairy breakfasts in the county. At the Mayor's breakfast in Marshfield I presented scholarships to graduating seniors for the success in agriculture studies from 12 area school districts. I was also involved with MACCI in recognizing area century farms and the firm of the year from the Agri-Business committee. Extension had a booth at the Wisconsin Rapids breakfast, and I assisted with the committee organizing that event. I assisted at the Pittsville FFA Alumni breakfast and attended the Auburndale breakfast and the Marshfield FFA Alumni breakfast.
- It is spring so there are forage establishment questions, land rent questions, standing hay pricing questions, land price questions and many others this time of year.
- I met with the Wood County Farm Bureau Board. They received less than requested but enough money to purchase a fiberglass cow to draw attention to their educational displays at area events.
- We have now produced three issues of the Cranberry Crop Management Journal. The Journal is funded by a grant we obtained from the Wisconsin Cranberry Board and is made available to cranberry growers either by mail or email 6 - 10 times during the growing season.
- The Central Wisconsin Agriculture Specialization (CWAS) a collaboration of Extension offices in 7 counties distributed our summer newsletter this month. I met with the CWAS group to plan future programming and we visited the water quality unit at UW-SP to learn more about that program and our Extension colleagues at this location.
- As part of the CWAS group I provided information to dairy producers, insurance agents and agency representatives at Montello, for an update of the dairy farm bill programs.
- I attended the national Genetics conference held in conjunction with the National Holstein Convention in Appleton and judged and coordinated dairy farm tours, dairy jeopardy youth competition and dairy quiz bowl competitions at this event.
- I emceed the district Holstein Show.



- I attended the Four States Dairy Nutrition Conference an important in-service for me in Dubuque, Iowa
- I participated in a resolutions program for the local Dairy Cooperative, Foremost Farms.

NANCY TURK

Wood County UW-Extension, Community Development Extension Educator

Economic Development

- Participated in county's economic development round table discussion.
- Facilitated two meetings of collaborative partners in Wisconsin Rapids area who are discussing economic development strategies and how to maximize their efforts. (City of Wisconsin Rapids, Heart of Wisconsin Chamber of Commerce, Wisconsin Rapids Area Convention and Visitors Bureau, Ho-Chunk casino).
- Surveyed and compiled results associated with branding.
- Contributed to minutes.
- Attended Marshfield Economic Development Board meeting to listen to discussions about the results of their community survey which was conducted in preparation for their strategic planning process.
- Listened to webinar about Opportunity Zones.
- Located official USDA announcement indicating the Rural Economic Development Initiative (REDI) grant has been awarded to Wood County.

Strategic Planning

- Provided results of Core Values survey #2 to Executive Committee.
- Developed, released, and summarized survey #3. Shared results with Vice Chair Rozar.
- Met with Vice Chair Rozar to discuss next steps.

Renewable Energy / SolSmart

- Presentation to a joint meeting of the Grand Rapids Town Board and Plan Commissioners about SolSmart.
- Corresponded with National Renewable Energy Labs (NREL) regarding their modeling economic and feasibility analysis results for four County properties.
- Responded to questions from UW Extension colleagues regarding SolSmart effort in Wood County.
- Worked with Clean Green community group and invited speakers to the October 3rd event to discuss individual and community adaptation to extreme events.
- Co-organizing County's Sustainable and Renewable Committee's first meeting with Reuben Van Tassel.

UW-Madison Division of Extension

- Attended the Dean's Extension Exchange in Portage County.
- Participated in In Service for new community development staff. Met 26 UW-Madison Extension specialists related to community development.
- Participated in an interview by Extension staff about climate change response.
- Assisted with the organization and set up of the Extension display at Berry Dairy Days breakfast.



Other

- Attended County's civil rights training.
- Completed recent KnowBe4 training on social media.
- Radio shows on WFHR and WDLB. Focused on the hows/whys/whats related to testing private well water.
- Attended local groundwater meetings.
- Preparing to facilitate upcoming 7 county groundwater meeting in coordination with Sue Kunferman and Nancy Eggleston. Surveying attendee list about their county's interests, inviting Dr. Paul McGinley, Director of the Center for Watershed Science and Education to speak at the June meeting, and Dr. Ken Bradbury (Wisc. Geologic and Natural History Survey) to speak at the July meeting.

JACKIE CARATTINI

Wood County UW-Extension, Family Living Educator

- Presented "Home Alone" materials on Wfhr
- Attended the Area 7 All Colleague Meeting in Marshfield
- Conducted a individual financial coaching session at the courthouse
- Attended the May and June Financial Stability Coalition meetings
- Attended a national PILD planning meeting on zoom
- Attended HCE County Day and presented
- Taught "Rent Smart" at SWEPS food pantry
- Taught "Taking Care of You" at McMillian Library in WI. Rapids
- Taught a budgeting class at the Job Center in WI Rapids
- Attended a Human Development and Family Relationships institute monthly zoom
- Attended a professional development webinar on pressure canning
- Taught "Taking Care of You" in WI. Rapids for the Wood Co. Employees Lunch N Learn
- Taught "Taking Care of You" in Marshfield for Childcare providers
- Taught "Taking Care of You" in Marshfield for the Wood Co. Employees Lunch N Learn
- Attended the Human Development and Family Relationships institute retreat in Madison
- Attended Faculty Senate in Madison
- Met with United Way and Junior Achievement to plan summer programming for Boys and Girls Club
- Conducted a individual financial coaching session at the library
- Attended a professional development zoom on Food Safety and Food Preservation
- Taught a "Real Colors" program in Stevens Point
- Taught a Budgeting program at SWEPS
- Attended a professional development zoom on "Small Acts of Leadership"
- Volunteered at United We Can
- Attended the Dairy Berry Breakfast

JANELL WEHR

Wood County UW-Extension, Horticulture Coordinator

- Appear on WFHR Radio Program with Famia Marx, WCMGV President
- Appear a second time on WFHR at end of month alone



- Attend Master Gardener membership meeting
- Participate in the Master Gardener Coordinator online discussion
- Prepared signage for MG Plant Sale
- Respond to horticultural inquiries from the community
- Planning for SWEPS Garden Planting Day (partnership w/FoodWise program)
- Attend WCMGV CORE Meeting
- Attend WCMGV Board Meeting
- Update WCMGV social media regularly
- Attend Extension Area 7 Face to Face Meeting
- Upload WCMGV Projects to state database for new reporting of hours process for Master Gardeners
- Attend WCMGV Board Meeting
- Participate in WI Horticulture Update (weekly meeting updating horticulture issues throughout the state)
- Attended professional development training "Responding to Horticulture Inquiries" in Madison
- Phone meeting with Diane Mayerfield of UW Madison regarding SARE resources and grant funding
- Staff Office Retreat day- interpersonal communication development for office staff
- Attend MGV new staff training for "Ask a Master Gardener" – MGV answering horticulture inquiries in the extension office
- Meeting with Jay Dampier (UW Madison Extension Horticulture Outreach Specialist) regarding available resources (professional development, social media for MGV program)
- Meeting with Jackie Carattini (Family Living Educator) regarding partnering for final programming for SWEPS garden project
- Meeting in Marshfield with Barb Herreid (WCMG Treasurer) and UWSP Marshfield official regarding Fall Seminar

KELLY HAMMOND

Wood & Portage Counties UW-Extension, FoodWise Nutrition Coordinator

- Programming at SWEPS Food Pantry, lesson on Fruit and Vegetables on a budget, 8 participants with 4 new participants.
- New collaboration with Wood County Health Department to offer Farmers Market Tours and Tastings, Third Thursday of the month at the Wisconsin Rapids Farmers Market. First tour was completed and had excellent feedback.
- Collaboration with Janell Wehr to provide gardening opportunities at SWEPS Food Pantry; garden Planting Day on June 4 with around a dozen participants who contributed to planting and learning about the garden.



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

DATE: June 27, 2019

TO: Conservation, Education & Economic Development Committee
County Board of Supervisors

FROM: Adam DeKleyn, County Planner *AD*

RE: Request to Approve an Amendment to the Town of Grand Rapids Zoning Ordinance

STAFF MEMORANDUM

Introduction:

On June 4, 2019 the Wood County Department of Planning and Zoning (P&Z) received a request to approve an amendment to the Town of Grand Rapids Zoning Ordinance. The Town of Grand Rapids adopted and administers their own town zoning ordinance.

Background:

Wood County adopted the *Wood County Zoning Ordinance #700* many years ago. This ordinance is still in effect in all (22) towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors *Wis. Stat. §60.62(3)(a)*.

Analysis:

The town zoning ordinance changes include amendments of sections 52.2(A)(61), 52.3(B)(1), 52.3(J)(3)(a), 52.3(N)(4), 52.3(N)(5), 52.3(N)(7)(a), 52.4(O)(10); replacing the term "Land Use Permit" with "Zoning Permit". A complete copy of the proposed ordinance can be viewed at the following link on the Town of Grand Rapids Website: <https://townofgrandrapids.org/ordinances/>. The amendment was requested by the Town Zoning Administrator, with direction from the Town Plan Commission on March 11, 2019. The Town Clerk published a class 2 public notice of the proposed amendments to solicit public input on March 27 and April 1, 2019. The Town Plan Commission recommended approval on March 11, 2019. Subsequently, the Town Board held a public hearing and approved the proposed zoning ordinance amendments on April 9, 2019. The final step in the process is approval or disapproval by County Board.

Conclusions & Recommendations:

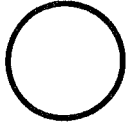
County review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to P&Z, the Town of Grand Rapids adhered to the process for zoning ordinance amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any county planning and zoning programs or ordinances.

P&Z staff has reviewed the request and recommends forwarding the attached resolution (Attachment 1) to the County Board of Supervisors approving the amendments to the Town of Grand Rapids Zoning Ordinance with a favorable recommendation.

Attachments:

1. Resolution

(ZA-2019-004)



RESOLUTION#

Introduced by CEED Committee
Page 1 of 1

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: <input type="checkbox"/>
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To approve an amendment to the Town of Grand Rapids Zoning Ordinance.

FISCAL NOTE: No cost to Wood County. The Town of Grand Rapids is responsible for any costs associated with administering their town zoning ordinance.

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, comfort, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on June 4, 2019 the Town of Grand Rapids submitted a zoning ordinance amendment to the Planning and Zoning Department for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Planning and Zoning Department reviewed the information submitted by the Town of Grand Rapids and finds the town adhered to the process for zoning ordinance amendments as outlined in the Wis. Stats.; and

WHEREAS, the Planning and Zoning Department finds no conflict with any Wood County Planning and Zoning programs and ordinances; and

WHEREAS, on July 3, 2019 the Conservation, Education and Economic Development Committee reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the amendment of sections 52.2(A)(61), 52.3(B)(1), 52.3(J)(3)(a), 52.3(N)(4), 52.3(N)(5), 52.3(N)(7)(a), and 52.4(O)(10) of the Town of Grand Rapids Zoning Ordinance; replacing the term "Land Use Permit" with "Zoning Permit".

BE IT FURTHER RESOLVED, that the Wood County Planning and Zoning Department forward a certified copy of this resolution to the Clerk of the Town of Grand Rapids for inclusion in their records.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: June 18, 2019
TIME: 9:00 a.m.
PLACE: Room 317A, Wood County Courthouse
TIME ADJOURNED: 9:07 a.m.
MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,
Kenneth Curry, Brad Hamilton, Jake Hahn
OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None.
3. The Committee reviewed the resolution opposing legislation that would legalize the recreational use of marijuana. **Moved by Leichtnam, seconded by Hamilton, to approve the resolution to communicate with state legislators the opposition of the residents of Wood County to the legislation that would legalize the recreational use of marijuana. 3 ayes, 2 nays.** Supervisor Hahn doesn't support the resolution in its current form as it doesn't address the use of medical marijuana, which he supports. Chairman Clendenning felt the resolution did not reflect the true sense of the referendum so he voted no.
4. Meeting adjourned without objection by the Chairperson at 9:07 a.m.

Minutes taken by Peter Kastenholz and approved by Kenneth Curry.

Kenneth Curry

Kenneth Curry, Secretary (signed electronically)

Judicial & Legislative Committee Meeting

Date: June 8, 2019

[illegible]

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: July 5, 2019
 TIME: 9:00 a.m.
 PLACE: Room 115 Wood County Courthouse
 TIME ADJOURNED: 12:12 p.m.
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,
 Kenneth Curry, Brad Hamilton, Jake Hahn
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None at this time
3. The minutes for the June 7 and 18, 2019, meetings were reviewed. The Chair declared the meeting minutes for the June 7 and 18, 2019, meetings approved without objection. There were no objections.
4. The Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Hamilton, seconded by Leichtnam, to approve the reports and payment of department vouchers. All ayes.
 - a. The Corporation Counsel's memorandum entitled "Sexual Harassment - Hostile Work Environment" was reviewed by the Committee and will be forwarded to the county board.
5. There were no claims and notices of injuries.
6. There were no new animal claims against the County.
7. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group. Supervisor Leichtnam gave an update on the Group's last meeting. Discussion was had on composting animal manure verses land spreading it. There are other processes with respect to dealing with animal waste that the Group will be looking into with regard to the impact on ground water. A copy of the minutes will be included in the packet. Moved by Hamilton, seconded by Hahn, to have Clendenning and Leichtnam attend Speaker Vos' Water Quality Task Force meeting in Stevens Point. All ayes.
8. Discussion on having local control of CAFO livestock siting. Portage County referred their resolution to Wood and other counties to consider supporting. The Committee decided to hold

- off discussion until input comes from Trempealeau County.
9. Courthouse security update. Van Tassel advised that the Sheriff's Department is on track to have the Courthouse security program implemented on October 1, 2019.
 10. Mentoring for new county board supervisors. Committee discussed who would select the mentor and if the process needs some structure or not. Will be discussed further at the next meeting.
 11. County Board rules.
 - a. County Board Committee restructuring commencing 2020. The Committee addressed the following proposals:
 - "The Wood County Board will elect every two years at its organizational meeting both a County Board Chair and Vice Chair. The County Board Chair will also serve as the County Administrative Coordinator. The County Board Vice Chair will also serve as the Chairperson of the Operations Committee." Moved by Hahn, seconded by Leichtnam, to approve the provision but strike the third sentence which provides the Vice Chair will automatically chair the Operations Committee and put in its place: "The Operations Committee will elect its own chairperson." All ayes.
 - "The Executive Committee will no longer exist. The Executive Committee over time has come to serve as the Oversight Committee of the other standing committees thus giving members of the Executive Committee more formal and informal power. Good government cannot exist without a true balance of power. The Board will be comprised of six standing committees." Moved by Hamilton, seconded by Hahn, to strike all but the last sentence. 4 ayes, 1 nay. Curry voted no as he liked the explanatory language.
 - "Operations Committee. The Committee will oversee the County Treasurer, Finance Department, County Clerk, Information Technology Department, and the Human Resources Department."

The provision changes the name of the Executive Committee to the Operations Committee and removes its jurisdiction over Maintenance and Risk Management. There were no objections to the proposed changes to the Executive Committee.

- "Health and Human Services Committee. The Committee will oversee the Health Department, Human Services Department, and Veterans Department."

This provision proposes no changes to the current Health and Human Services Committee. There were no objections to this proposal.

- "Highway, Infrastructure and Recreation Committee. The Committee will oversee the Highway Department, Risk Management Department, Maintenance Department, Public Property, and Parks and Forestry Department."

This provision adds Risk Management, Maintenance, and Public Property to the Highway, Infrastructure, and Recreation Committee. Discussion had on what 'Public Property' means. The consensus was to accept the changes except to delete reference to Public Property.

- "Conservation, Planning and Zoning, and Education Committee. The Committee will oversee the Land and Water Conservation Department, UW Extension, Surveyor, the Planning and Zoning Department, and Economic Development."

There were no objections to the proposal to keep the Committee the same.

- "Judicial and Legislative Committee. The Committee will oversee Corporation Counsel, Child Support, Clerk of Courts, Register of Deeds, Victim Witness, District Attorney, Circuit Court Branches one, two, and three, the Family Court Commissioner, and Register in Probate."

There were no objections to the proposal which essentially maintains the current functions of the Judicial and Legislative Committee.

- "Public Safety Committee. The Committee will oversee the Sheriff's Department, Dispatch, Coroner, Humane Officer, Emergency Management, and Communications."

There were no objections to the proposal which essentially maintains the current Public Safety Committee.

- "All members of each committee will be appointed by the County Board Chair with confirmation by the County Board. The committees will elect their own committee chair. The County Board will be the governing authority over all oversight committees. All decisions made by the standing committees will go directly to the County Board for approval, no approval of another committee is necessary." Moved by Hamilton, seconded by Hahn, to add to the end of the first sentence: "... with the exception of the Operations Committee, which shall be elected directly by the County Board." All ayes.
 - "There will be no limit as to how many standing committees a supervisor can be appointed to, but all supervisors must have at least one appointment to a standing committee. A supervisor will only be allowed to chair one standing committee." Moved by Hamilton, seconded by Leichtnam, to change the first sentence to: "Provide that no supervisor shall be appointed to more than two standing committees unless an exception is approved by a 2/3 vote of the entire County Board." All ayes.
 - The Corporation Counsel was directed to bring back to the Committee at its regular August meeting a resolution implementing the above proposed changes.
- b. Resolution on Rule on the role of a Committee Chair. Will hold off until next month to discuss.
 - c. Per diems and salary of county board supervisors. Discussion had. No motions for changes at this time.
[Salary \$150/month
Meetings are \$50
County Board Vice Chair also gets \$80/month
Administrative Coordinator gets added \$20,000/year]
 - d. Meal allowances. Discussion had. No changes.
 - e. Consideration of staggered terms. Brief discussion had. No changes.
 - f. Committee Secretary elimination. Current County Board Rule 29 requires that a committee member maintain minutes and approve them prior to being submitted to the County Board. Periodically this has proven problematic in getting minutes to the Board timely. The Committee supported the proposal and a resolution will be

presented at next month's meeting to have committee minutes sent to the County Board without requiring a secretary's approval.

12. Agenda items for the August 2019, meeting:
 - Mentoring of new County Board Supervisors.
 - County Board Restructuring Resolution.
 - Resolution on Role of Committee Chairs.
 - Committee Secretary Elimination
13. The next regular committee meeting will be August 2, 2019, at 9:00 a.m. The budget meeting will be August 13, 2019, at 2:15 p.m.
14. Meeting adjourned without objection by the Chairperson at 12:12 p.m.

Minutes taken by Peter Kastenholz and approved by Kenneth Curry.

Kenneth Curry

Kenneth Curry, Secretary (signed electronically)

Judicial & Legislative Committee Meeting

Date: July 5, 2019

[illegible]

CITIZENS (WOOD COUNTY) GROUPWATER GROUP MEETING

DATE: Monday, June 17, 2019
 TIME: 2:00 PM
 LOCATION: Wood County Riverblock Building, Conf Room #206

Present: David Carrell, Rhonda Carrell, Bill Clendenning, Bruce Dimick, Kim Keech, Bill Leichtnam, Logan Manthe, Dean Oilschlager, Doug Passineau, Rick Potter, Rep Katrina Shankland, Cecile Stelzer Johnson and Nancy Turyk.

1. **Call Meeting to Order:** Bill Leichtnam called the meeting to order at 2:00 p.m.
2. **Public Comment:** Bruce Dimick shared that the Joint Finance Committee eliminated all water funding out of the Wisconsin state budget. Senator Robert Cowles had to fight to retain four of the five proposed new DNR positions that oversee the CAFO's.

Rick Potter commented that the Joint Finance Committee cut lead pipe replacement, carbon create electricity by 2050, proposed office of Clean Energy & Sustainability, clean water programs, requiring CAFO's to pay their fair share for permitting costs and proposed Bureau of Natural Resource Science have been eliminated from the proposed budget.

Rep Katrina Shankland explained that \$95 of the \$345 CAFO permit fee funds the DNR WPDES Division enforcement of CAFO oversight. CAFO's are the only WPDES permittee who are subsidized by taxpayers when it comes to their pollution. Governor Evers proposed to increase the CAFO permit fee to approximately \$600 per CAFO to help fund the CAFO oversight so taxpayers were not subsidizing the oversight and compliance of CAFO's. In the budget, the Joint Finance Committee decided to fund 4 new oversight and compliance DNR positions using the current CAFO permit fee directing 100% of the \$345 CAFO permit fee for oversight and compliance. Taxpayers would still subsidize the CAFO's but 100% of the CAFO permit fee will be set aside for oversight versus a small portion. Rep Katrina Shankland confirmed that lead pipe removal and clean water initiatives was eliminated in the proposed budget. She shared that you have to spend money to clean up pollution but you also have to create a preventative strategy to prevent pollution.

Rep Katrina Shankland announced that the Senator Vos's Water Quality Task Force hearing would be mid-July at UWSP. Please watch the Water Quality Task Force website for upcoming dates and news: <https://legis.wisconsin.gov/2019/committees/assembly/STF-WQ>.

3. **Correspondence/Updates:** None
4. **Thoughts on Jason Fuller's "Composting" presentation on May 29th**
 Comments from presentation:
 - a. No carbon collection.
 - b. Is the purpose of composting to enable operations to expand in size and not to have a Nutrient Management Plan?
 - c. Compost manure versus liquid manure. Compost manure gives a farmer another option to dispose of waste.
 - d. Problem is disbursing the manure.
 - e. Imposed regulations on farmers. Nutrient Management Plans rarely followed. Maximizing the crops not keeping the water pure.
 - f. Containment tanks and manure lagoons can leak over time.
 - g. Create a manure cooperative in every county to compost, dehydrate and treat cow manure to resell.
 - h. Salesperson selling a piece of equipment.
 - i. The liquid from composting manure has to go somewhere having the same issues.
 - j. What is the impact of the gases from composting?
 - k. Assumptions not physically or chemically accurate.

- l. Engage technical people for clarification and input.
- m. Invite Jason Fuller back at a future meeting for clarification and feedback.

5. **Action Item-Prioritize “36 Ideas for Clean Water”/Disseminate**

Discussion of handout “Steps needed to Protect Wisconsin Waters”. Top priorities ranked in each category for Legislature, WDNR and Town & Counties. The top ranked are as follows:

Legislature

- a. Across-the-board nitrogen/phosphorous application reductions (specific to soil type)
- b. Re-write “Livestock Siting Act” based on soil type and water quality issues
- c. Strengthen WDNRs enforcement of water pollution standards
- d. Take application fields over 20 ppm nitrates out of production until significant reduction? Change crops/crop rotation

WDNR

- a. Creation of “Office of Groundwater Safety and Enforcement”
- b. Monitoring wells down gradient of known pollution sources
- c. Request added scientific staffing
- d. Sponsor radio/TV/multi-media commercials for safe lawn fertilization

Towns & Counties

- a. New “Livestock siting (93,90) which empowers local government involvement
- b. 100% NMP participation by ?? with a “Groundwater Protection Plan” component

6. **Nominations for Chair, Vice Chair, Facilitator**

Rhonda Carrell nominated Bill Leichtnam as Chair of the Citizens Groundwater Group. No other nominations received. Bill Leichtnam closed nominations.

Motion by Bill Clendenning to approve Bill Leichtnam as Chair for the Citizens Groundwater Group. Second by Rhonda Carrell. Motion carried unanimously.

Bill Clendenning nominated Bruce Dimick as Vice Chair of the Citizens Groundwater Group. No other nominations received. Bill Leichtnam closed nominations.

Motion by Bill Clendenning to approve Bruce Dimick as Vice Chair for the Citizens Groundwater Group. Second by Doug Passineau. Motion carried unanimously.

7. **BY-LAWS discussion (appoint committee)** There was discussion as to whether or not by-laws was needed for the Citizens Groundwater Group. Consensus of those in attendance was to have Wood County Corporation Counsel Peter Kastenholtz attend the July meeting to explain if by-laws should be required by Wood County.

8. **Speaker Vos’s Task Force on Groundwater Quality on July 12th in Mauston**

Bill Leichtnam reported on Speaker Vos’s Water Quality Task Force, which was held on June 12th in Mauston, WI.

Citizen input comments:

- Juneau County Conservationist, Dustin Ladd shared that he purchased a home 8 months ago. Nitrates tested 2.5 ppm at home purchase 8 months later tested 17 ppm.
- Patti Stoltz a Wood County resident shared that most of her dogs that she shows nationally are no longer fertile due to drinking contaminated nitrate water.

Rep Katrina Shankland commended Wood County Health Department Nancy Eggleston for doing a great job representing Wood County as a speaker for Speaker Vos Water Quality Task Force meeting in Mauston. Bill Leichtnam expressed that personal emotional stories should be shared at any of the upcoming Speaker Vos Water Quality Task Force meetings. Personal stories offer an impact.

9. **Update on MOU w/ AGC & status of bottled water distribution and RO System Installation (monthly conference call)**

Bill Leichtnam reported that there are over 1,000 rural wells between Wood County and Juneau County with approximately only half of those wells tested. Wood County Health Department will be making home visits the week of 4th of July along Petenwell Lake vacation homes.

Bottled water received by 47 homes. There are 5-7 new water requests each week. 42 agreements signed to install RO Systems in homes. Armenia Growers Coalition have hired two plumbing firms. Hydrologic and Geologic Study agreed to by the Armenia Growers Coalition with funding matched by the Wisconsin DNR.

10. **"Membership Growth" & "Outreach Activities" (Making our influence felt)**

Bill Leichtnam encourages outreach activities outside the meetings. Bill Leichtnam encourages farmers to go to the lake and the lake peoples will come to the farm.

11. **Nancy Turyk on "Green Fire"**

Green Fire formed 1-1/2 years ago with membership made up of mostly technical professionals across the state of Wisconsin. The group is a source for those seeking expertise to bring scientific clarity to complicated environmental statewide issues. Wisconsin's Green Fire has formed work groups to analyze issues and provide information based on science and experience with natural resources. Work groups are comprised of volunteer members with extensive experience in their topic area communicated through emails. Green Fire are scientists producing science information. Advocacy groups can take their information but Green Fire are not advocates. Annual Meeting held in September. Website address: www.wigreenfire.org

12. **Future Speakers to invite**

Rick Potter suggested the farmer from the Town of Summit in Juneau County who is a conservationist that spoke at Senator Vos's Water Quality Task Force Meeting in Mauston, WI. Bill Leichtnam will find out who the farmer was inviting him to be speaker at a future meeting.

13. **Roundtable**

- a. Bill Clendenning - The cost for a CAFO permit is \$345. The cost for a septic system sanitary permit is \$400 with a cost to install at \$13,000. He would rather pay \$345 for a permit fee.
- b. Rick Potter - The Renewable Energy Fair in Custer, WI will be June 21-23, 2019. Free water testing for nitrates is available.
- c. Nancy Turk - The recent radio show topic in Wisconsin Rapids and Marshfield was on drinking water and water testing. Shows are taped which can be viewed on their website.
- d. Rep Katrina Shankland - The CAFO permit fee is \$345 with \$95 of that fee for oversight. 1 in 3 CAFO permits have expired.

14. **Announcements of members / visitors (upcoming parallel events / meetings)**

Various upcoming events and meetings announced throughout the meeting.

15. **Next Meeting**

Monday, July 15th. 2:00-4:00 p.m. @ Wood Co Riverblock Building, Room 206

16. **Adjourn Groundwater Group Meeting** Bill Leichtnam adjourned @ 3:53 p.m.

Notes by Kim Keech, Planning & Zoning Office



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

5

MEMORANDUM

TO: Wood County Board of Supervisors

FROM: Peter A. Kastenholz, Corporation Counsel

DATE: July 16, 2019

RE: Sexual Harassment – Hostile Work Environment

This memo is a revised version of a communication to the Health and Human Services Committee several years ago and is intended to provide the reader a very basic legal understanding of what constitutes illegal sexual harassment in the form of a “hostile work environment” and what obligations an employer has when it learns that such an environment exists.

The first portion of this memo is culled from a State Bar publication entitled “Wisconsin Employment Law.” We can start with the principle that sexual discrimination in employment is illegal under both state law (the Wisconsin Fair Employment Act – WFEA) and under federal law (Title VII). In most ways, the federal and state laws are the same and differences between them go beyond the scope of this memo. The laws recognize different forms of sexual discrimination, one of which is sexual harassment. Sexual harassment is then broken down into two types: “quid pro quo” harassment and “hostile work environment” harassment. In quid pro quo harassment, the employer is implicitly or explicitly making acquiescence in or submission to sexual harassment a term or condition of employment or an employment decision. The phrase *hostile work environment* refers to situations where an employee is subject to unwelcome sexual conduct typically on the job or impacting the employee’s job.

There are four elements to both quid pro quo and hostile work environment harassment. They are:

1. The employee belongs to a protected group. The fact that the employee is a man or woman can be sufficient to prove this element.
2. The alleged acts of harassment are unwelcome. The employee must show that they did not invite the harassing conduct and said conduct was unwelcome.
3. The alleged harassment was based upon the employee’s sex. To show this element, the employee must show that but for the employee’s sex, the employee would not have been the subject of harassment.
4. The harassment affected a term, condition, or privilege of employment.

The first three elements apply equally to quid pro quo and hostile-environment harassment claims. Proof of the fourth element differs depending upon the type of sexual harassment alleged.

To establish the fourth element in a quid pro quo case, the complaining employee needs to show that their submission to sexual advances was an express or implied condition for their receipt of a specific job benefit (such as continued employment or a promotion) or that the employee's rejection of one or more sexual advance was the cause of the loss of a job benefit.

To establish the fourth element in a hostile environment case, the employee must prove that the harassment was pervasive enough to alter the employee's conditions of employment and create a hostile work environment. This is established when the employee shows "that a reasonable person under the same circumstances as the employee would consider the conduct sufficiently severe or pervasive to interfere substantially with the person's work performance or to create an intimidating, hostile or offensive work environment." Wis. Stat. s. 111.36(1)(b). Whether the harassment is severe enough to create a hostile environment is based upon a case-by-case analysis. In making that analysis, the courts have set forth the following criteria for consideration: a) the nature of the unwelcome sexual acts and words; b) the frequency of the offensive behavior; c) the time period over which the offensive behavior took place; and d) the context within which the sexually harassing conduct took place.

Generally, under both state and federal law, the employer is vicariously liable to the harassed employee for the existence of the hostile work environment.

According to the federal government's EEOC: Policy Guidance on Sexual Harassment, the Equal Employment Opportunity Commission gives this advice to employers when they identify sexual harassment in employment.

2) Remedial Action – Since Title VII

"affords employees the right to work in an environment free from discriminatory intimidation, ridicule, and insult" (Vinson), 106 S. Ct. at 2405), an employer is liable for failing to remedy known hostile or offensive work environments. See, e.g., Garziano v. E.I. DuPont de Nemours & Co., 818 F.2d 380, 388, 43 EPD ¶ 37,171 (5th Cir. 1987) (Vinson holds employers have an "affirmative duty to eradicate 'hostile or offensive' work environments"); Bundy v. Jackson, 641 F.2d 934, 947, 24 EPD ¶ 31,439 (D.C. Cir. 1981) (employer violated Title VII by failing to investigate and correct sexual harassment despite notice); Tompkins v. Public Service Electric & Gas Co., 568 F.2d 1044, 1049, 15 EPD 7954 (3d Cir. 1977) (same); Henson v. City of Dundee, 682 F.2d 897, 905, 15 EPD ¶ 32,993 (11th Cir. 1982) (same); Munford v. James T. Barnes & Co., 441 F. Supp. 459, 466 16 EPD ¶ 8233 (E.D. Mich. 1977) (employer has an affirmative duty to investigate complaints of sexual harassment and to deal appropriately with the offending personnel; "failure to investigate gives tacit support to the discrimination because the absence of sanctions encourages abusive behavior")

When an employer receives a complaint or otherwise learns of alleged sexual harassment in the workplace, the employer should investigate promptly and thoroughly. The employer should take immediate and appropriate corrective action by doing whatever is necessary to end the harassment, make the victim whole by restoring lost employment benefits or opportunities, and prevent the misconduct from recurring. Disciplinary action against the offending supervisor or employee, ranging from reprimand to discharge, may be necessary. Generally, the corrective action should reflect the severity of the conduct. See Waltman v. International Paper Co., 875 F.2d at 479 (appropriateness of remedial action will depend on the severity and persistence of the harassment and the effectiveness of any initial remedial steps.) Dornhecker v. Malibu Grand Prix Corp., 828 F.2d 307, 309-10, 44 EPD ¶ 37,557 (5th Cir. 1987) (the employer's remedy may be "assessed proportionately to the seriousness of the offense"). The employer should make follow-up inquiries to ensure the harassment has not resumed and the victim has not suffered retaliation.

If you have any questions in regards to the above or the law relating to sexual discrimination in general, please feel free to contact the Human Resources Department or the Corporation Counsel.

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Wood County Criminal Justice Task Force Minutes
June 19, 2019

Present: Melvin Pedersen, Grand Rapids PD; Greg Potter, Branch 1; Lori Heideman, Wood County Dispatch; Kate Frigo Drury, State Public Defender; Cindy Joosten, Clerk of Courts; Bill Clendenning, Wood County Board; Dennis Polach, Wood County Board; James Wunrow, Wood County Jail; Theodore Ashbeck, Wood County Sheriff's Dept.; Craig Lambert, District Attorney; Michelle Newman, Victim Witness; Jackie Arnold, Clerk of Courts; Caitlin Saylor, Dept. of Corrections; Adam Stublaski, Dept of Corrections.

Minute Approvals: Judge Potter called meeting to order at 12:00. No additions or corrections to 3/20/19 Task Force minutes. Minutes are approved.

Public Comment: None.

Additions to Agenda: No additions.

Restorative Justice: Bill Clendenning states that Criminal Justice Coordinator position was postponed to next County Board meeting. Some supervisors are against it.

Drug Court: Judge Wolf is not present today. He has submitted report, which was attached to agenda.

Victim Impact Panel: Nothing new on Victim Impact Panel. It is suggested that it be removed from agenda.

Round Table: Judge Potter addresses issues Judge Wolf wanted addressed regarding assigning Public Defenders. Kate addresses a specific case issue. She states what the process they have for assigning attorneys to cases. Currently, there are 26 Wood County cases that they cannot find attorneys for. There are more cases in Wood County that they can't find attorneys for than in the surrounding counties. Judge Potter questions concerns of Public Defender not appointing an attorney to cases because trial date is less than a month out. He states that the Court will have no problem adjourning trials so an attorney can have more preparation time. Kate says it does not help assigning attorneys by having a quick trial date as most attorneys are reluctant to take those cases. Judge Potter states that he has appointed counsel for defendants who are eligible for Public Defender, but he will not be doing that again because of the cost. Judge Potter addresses Kate regarding a staff attorney was not appointed on a new case, but she represented same defendant on an old case and both cases were set for preliminary hearing at same time. The staff attorney would not represent defendant on new case at preliminary hearing. Later, after she was appointed, she requested that preliminary hearing be reheard. Kate states that if the attorney is not prepared for the hearing, then she does not want them proceeding. Waiver of time limits to hold preliminary hearing is suggested.

Grand Rapids PD Melvin Pedersen questions why Wood County has more cases waiting for appointment of counsel than surrounding counties. Kate states she does not know the reason for this.

Melvin Pedersen states that he knows that a Veteran's Court is contingent upon hiring a Criminal Justice Coordinator, but he feels it keeps getting put on the back burner. He feels that there is a need for Veteran's Court. He feels that maybe advising County Board that a Veteran's Court would be included in a Criminal Justice Coordinator's duties that that might make a difference for board members who are undecided.

Bill Clendenning states he appears at the Criminal Justice Task Force meetings for the County Board Chairman. He feels it is important that County Board be represented.

Adam Stublaski states that they have a new agent starting on Monday, June 24th. He notes that Portage County's Veteran's Court has also been put on hold. Perhaps Wood and Portage Counties can be consolidated. Craig Lambert states that he has contacted other District Attorneys in the past regarding a regional Veteran's Court. He welcomes any calls from other counties.

Cindy Joosten states that during the Clerk of Courts conference last week, they were advised of openings in Milwaukee County for Digital Court Reporters. Within the next 5 years, 180 court reporters will be eligible to retire. Training is available for Digital Court Reporters. Judge Potter states that the State is trying to get a DAR in each courtroom. He states there is a real shortage of court reporters as not many are going into the field and they have many other options now other than reporting in court.

Kate Frigo Drury states that the proposed \$70/hour rate for Public Defender attorneys has passed some legislature and may become a reality soon, which will help with getting attorneys appointed on cases. Public Defender has a new staff attorney starting in Wood County on July 10th. Kate will initially be her mentor for the first month and then Gavin Grubofski will be when he comes back from vacation.

Ted Ashbeck states that the jail population is coming down a bit. They are averaging 235 inmates per day. Inmates are still being housed in Waupaca and Adams Counties. They have had an increase in extradition holds and one was a juvenile which was expensive. James Wunrow states Wood County has 100 inmates housed out of Wood County. He states that the jail is willing to work with attorneys on those out-of-county inmates by bringing them here to meet with their attorney. He hopes that this may help with appointing a Public Defender. He thanks the judges for allowing inmates to appear by video for their arraignments. Waupaca will be adding video equipment so inmates housed in Waupaca can appear by video.

Michelle Neumann appeared late and Victim Impact Panel is now addressed. She states that Portage County offers Victim Impact Panel and will accept offenders from Wood County. Kate thinks the Panel is beneficial to offenders. If Wood County does

reinstate panel, speakers will need to be found. MADD does have a list of speakers. Michelle states there is also an online program that may be used.

Meeting adjourned at 12:50. Next meeting set for 9/18/19 at 12:00 Noon.

Submitted 6/24/19

Jackie Arnold
Deputy Clerk of Courts




Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

DATE: July 5, 2019
TO: Judicial & Legislative Committee
FROM: Trent Miner, County Clerk 
RE: Committee Secretary & Minutes

Gentlemen,

There are times when frustration has been expressed on the County Board floor about the lateness, or lack, of minutes from committees being put in the county board packet. Sometimes this is attributable to the timing of the committee meeting and the deadline for items to be submitted to our office for inclusion in the packet. Sometimes it is because the staff person doing the minutes has been unable to get in contact with committee secretary to approve them.

In order to streamline and speed up the process between the preparation of the minutes and inclusion in the packet, I recommend the Judicial & Legislative Committee propose a rule change to the County Board.

The County Board rule that discusses the role of the committee secretary is Rule 29, which says in part:

- *Every effort shall be given by the secretary to review and approve, with evidence on the minutes reflecting the method of approval, the committee minutes prior to their submission to the County Board. If the secretary does not sign the minutes in advance, an explanation shall be given to the County Board as to the reason why.*

I recommend striking this portion of Rule 29.

There are 2 places in Rule 40, Committee Officers, that talk about a Secretary and those are spelled out below.

- *A vice-chairperson and a secretary shall be elected at the first committee meeting. When not a unanimous vote, the vote must be recorded.*
- *Committees may, by a two-thirds vote, remove and replace the vice-chairperson and secretary, for non-punitive reasons, with the reasons for removal being clearly set forth in the minutes.*

I recommend striking "secretary" from Rule 40.

There are 6 other mentions of the committee secretary position within the Main Committee Description section of the rules that lay out the membership requirement of each committee. I recommend striking the secretary from each of the 6 main committees.

So, why am I asking you to consider this rule change?

There are a few reasons.

First, when we look at the minutes as a document, I contend that they belong to the committee. The committee is the final arbiter of those minutes. Their approval is committee dependent and not secretary, or even county board, dependent. If there are changes in content that need to be made, those can be made at the following committee meeting, and appropriately so.

Second, the job of taking the minutes is probably not the main focus of the staff person taking the minutes. In fact, it is probably pretty low on the totem pole, priority wise. The faster they can clear those off their desk, the more productive use of time this becomes, and the faster the minutes can get to their destination.

Will there still be minutes missing from the county board packet? Yes. The timing of meetings vs. the county board meeting will still be an issue. This recommendation just removes a "layer" of unneeded approval to speed up the process. Once the minutes are completed by the minute taker, they can be loaded onto the county website, and distributed as required.

This proposal just deals with the main committees of the county board, and not the subsidiary committees. The County Board Rules only deal with the main committees and not the subsidiary committees.

When it comes time to discuss county board salary and per diem, I would not recommend eliminating the additional per diem allowed for a secretary who actually takes the minutes. There are times when it makes sense for a committee member to take those minutes. For example, closed session minutes, subsidiary committee minutes, and those short little meetings prior to county board. The committee, or committee chair, could appoint a committee member to take the minutes and they would subsequently be allowed the extra per diem. It should be noted that per diem amounts are not addressed in the rules.

I appreciate your consideration of this proposal and look forward to answering any questions you may have.

Thank you.



Wood County WISCONSIN

CHILD SUPPORT
AGENCY

5

JULY 2019

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- The Bureau of Regional Operations was in the agency on June 11th to complete Children First monitoring.
- I attended the Northern Regional Directors' meeting in Rhinelander on June 18th.
- On June 20th we were notified that Wood County was one of three counties selected to be part of the Five County Demonstration Project to provide enhanced services to families in Wood County. We were pleased and honored that the State selected Wood County to be one of five counties that will take part in this program. We will learn more about the process at the "Kick Off" meeting on July 17th in Madison.
- I attended the Joint Legislative Meeting in Mosinee on June 24th.
- Shannon Lobner attended budget training on June 25th that was facilitated by the new budget software company.
- I will be attending the WCSEA board meeting in Racine on July 11th.
- All agency staff members have completed Civil Rights Training.
- I currently serve on the WCA Judicial and Public Safety and Health and Human Services Steering Committees, both committees will be meeting on July 19th.
- The May performance numbers are down a bit from last year but we are still on track to meet all the federal performance measures.
- The current IV-D case count is 3,943.



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

June 2019

1. Rodeghier Appeal. Attorney Sharon Mollman, the county's counsel in the Rodeghier administrative discrimination action, has advised that the Administrative Law Judge has rendered a decision affirming that there is no probable cause to believe that Rodeghier's termination of employment by Wood County was based upon any type of discriminatory reasoning. (As you may recall, Rodeghier is the former Norwood employee who was terminated for refusing to leave the lobby and go to work. He appealed his termination through the County's complaint resolution process and ultimately his appeal was denied by the county board.) Norwood had a legitimate reason for requiring males on each shift, he was assigned to Crossroads because Jordan thought it would be less stressful after Rodeghier complained of stress, and Jordan fired him for failing to report as directed.

Mollman further writes that Rodeghier previously stated his intent to appeal and he has 21 days to file a petition for review. If he does so, the county will have another 21 days to file an answer opposing his petition for review. The full Labor and Industry Review Commission will then review the written record to determine if the ALJ was correct that there is no reason to hold a hearing on the merits. If Rodeghier doesn't like the Commission's decision either, he can seek judicial review of the Commission's decision. At that level, however, he will be suing the Commission, not the County, so the County will have no obligation to respond.

2. Labor Negotiations. The County is again in the process of negotiating a new labor agreement with our lone group of represented employees, the Sheriff's Deputies union. HR Director Kim McGrath is heading the negotiations with assistance from Sheriff Becker, Chief Deputy Dorshorst, and HR Specialist Jodi Pingel. Previous HR directors would retain outside counsel to lead the negotiations but McGrath and the Sheriff's Administration felt that collectively they could handle this responsibility. I wanted to take the opportunity to point out that from my observer status it is clear not only is this group doing a great job but at a great savings to the county. Kudos to all of them!
3. Open Meetings Law. County Clerk Trent Miner has asked me to point out that when a committee goes into closed session it is at times appropriate and sometimes necessary to make motions in closed session and when that is done, the minutes of the closed session are to be retained separately from the open session minutes. The open session minutes would note that closed session minutes were prepared and are kept in the county clerk's office. A sealed copy of the closed session minutes should then be provided to the county clerk with a notation on the exterior of the envelope stating when the minutes are from and the general subject matter. The Clerk will retain the minutes for the standard seven-year period and should anyone need to see the closed session minutes the normal open/public records process will be gone through with the relevant department head and corporation counsel assisting in the process.
4. Court Appointed Attorney Costs. The current Public Defender (PD) rate for private counsel is \$40/hr. and the current rate for court appointed counsel is \$70/hr. The state legislature controls the PD rate for private counsel and is considering legislation that would increase this for the first time in over 30 years. The state Supreme Court controls the court appointed rate for private counsel and has increased the rate to \$100/hr. effective 1-1-20. Due to recent problems in locating private counsel to represent indigent criminal defendants who are waiting in jail, the local circuit courts have appointed counsel to

represent some defendants when the PD has failed to timely do so or to assign in-house staff to handle the case. The PD has refused to reimburse the county for even partial payment on these cases and so I have sent the email below to the listserve for corporation counsel:

Good Morning Counsel,

Our circuit court judges have started appointing counsel at county expense for indigent defendants who qualify for PD (Public Defender) counsel but the PD is unable to timely locate counsel willing to accept the case. The courts have notified me of these appointments and the Clerk of Courts' Office has been sending bills to the PD seeking partial reimbursement of the county's costs. In other words \$40 per hour despite the county paying out at the rate of \$70 per hour. I have also written to the regional public defender asking for reimbursement and have received a letter back from Devon Lee, Legal Counsel for the PD. Mr. Lee advises that the PD is not statutorily authorized under Ch. 977 to reimburse counties for county-appointed counsel. I guess that I don't see it the same way as Mr. Lee and am planning to commence action for reimbursement for several such cases. As a one attorney office, I am concerned that I lack the time and resources to bring such a case to full fruition as I fear it will get appealed and ultimately heard by the state supreme court. So, I am wondering, have any of you brought such a case and if so, what were the results and what is the status of the case? If there are no cases in the appellate pipeline, is there interest in having a declaratory judgment action brought by the association or one of its members such that we collectively don't risk having a small office such as mine create bad case law that impacts many of us? Should we be getting the WCA involved in this?

Thank you for your help.

Peter Kastenholz
Wood County Corporation Counsel

There have been a few responses to the email but no one advises that they have brought an action against the PD's office. Currently, the \$40/hr. reimbursement from the PD's office only comes to about \$1,100 that is owed to us on the cases. I do think the law supports the county's right to recover. If the case gets appealed, though, we are talking up to a few hundred hours in time invested in the recovery action. As a result, at this point in time I am recommending not bringing suit and instead having me continue to update the committee on any additional cases and their value. In that this is a funding issue that crosses department lines and may have political overtones to it, I thought it best to bring the issue to your attention.

5. Sexual Harassment in the Workplace. As County Board Supervisors, you were all recently asked to attend a civil rights program put on by the WCA. The county employees were to attend the same program. That presentation reminded me of a memo I was asked to prepare for the Health and Human Services Committee back in 2010 when some questions came up about sexual harassment in the workplace. Even though I am not doing periodic memos as a part of my goals this year, I thought it would be appropriate to brush off and update the old memo so that you folks had a specific explanation available to you now and in the future as to what constitutes sexual harassment in employment under state and federal laws. That updated memo is attached.



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

JULY 2019

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. Attended WRDA Summer Conference from June 5-7. It was a packed agenda with excellent education pieces. I am currently serving on the legislative committee and the logo committee. Our logo and PR committees are coming together with a software vendor to create a video for the WRDA. We are very excited for what's to come and I'll be happy to share the video with you when it's complete.
2. The WRDA legislative committee met and we contacted several legislators to sign on to the HT110 Eliminate death certificate, AB664. This will allow the Termination of Decedent's Interest document to be eRecorded as it will no longer require the death certificate.
3. Angela Breunig and Deb Kaminski attended the required civil rights training on June 11th
4. Met with Planning and Zoning Director, Jason Grueneberg, regarding the GIS position opening and interviews.
5. I attended the Wood County board meeting on June 18th
6. Completed IT training: Risks of Social Media Sharing
7. On June 20th, I attended the first PRIA Local Chapter meeting in Weston. This consisted of Registrars, and title companies. The topic of discussion was recording and rejecting documents.
8. Along with Supervisor Clendenning and Supervisor Leichtnam, I attended the Joint Legislative Committee meeting in Mosinee
9. June 26th, I attended the required civil rights training

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**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

DAY & DATE: Monday, June 17, 2019
PLACE: Wood County Courthouse, 400 Market St, WI Rapids, WI
54495, Room 115
MEETING TIME: 1:00 P.M.
ADJOURNMENT TIME: 1:56 P.M.
MEMBERS PRESENT: Chairman Adam Fischer, Supervisor William Winch,
Supervisor Marion Hokamp, Supervisor Lance Pliml,
Supervisor Dennis Polach
EXCUSED: Not applicable.
OTHERS PRESENT: County Board Chairman Doug Machon; County Board
Supervisor Bill Clendenning; Jodi Lubeck, Assistant to
Supervisor Winch; Roland Hawk, Highway Commissioner;
John Peckham, Highway Accounting Supervisor; Caity
Carmody, Highway Accounting Technician; Marla
Cummings, Finance Director

1. Call meeting to order. Meeting called to order by Supervisor Fischer at 1:00 pm.
2. Fischer declared a quorum.
3. Public comments.

Roland Hawk spoke on the CTH U (from STH 54 to South Biron Drive) issue with the Village of Biron. He had presented them with the storm water agreement that included parts of the road that are both in the Village limits and outside of the Village limits. The DNR stated they would need to clean the system at least two times a year, but they anticipate that it might be more than that because of the additional pulp truck traffic. They indicated the additional cost of cleaning might put more of a burden on the Village than they were prepared to handle. Hawk, therefore, included language in the agreement that stated they would clean it at least two times a year, not to exceed four times a year. If they have to clean it more than four times a year, the agreement will have to be altered. The agreement also states that if it is approved by both parties, their \$6,800 debt with Wood County would be cleared. Hawk stated they approved the agreement and he will be bringing it back to the committee in July for approval.

4. Presentation from Roland Hawk on Highway CIP and proposed long range plan.

Hawk shared a packet of information with the committee members. The first page showed that the PASER ratings for Wood County highways have increased from 6.17 on average to 7.51 on average since 2008. The most significant increase has happened since the County Board started debt service funding for county highway construction projects in 2015. The goal is now to keep the ratings in the 7-8 range indefinitely.

The second page of the packet showed how the budget would impact the number of miles that could be improved every year and thus how long of a rotation each road would have between improvements. At a budget of \$3.6 million, the number of miles improved each year would be 18 and the rotation would be 18 years between improvements, which is the DOT's recommendation. At a budget of \$2.6 million, the number of miles improved would be 13 and the rotation would be 25 years. To get a 20 year rotation, which is Hawk's preference, the budget would need to be \$3.25 million each year. Prior to debt service funding, the

Highway department received \$1.8 million in levied monies for construction funding. With inflation factored in, that equates to \$2.6 million today.

In addition to pavement improvements, the County also has 65 County bridges that are included in the Federal Aid program. On average, they have been replacing one bridge approximately every four years. At an average cost of \$450,000 per bridge, the County covers 100% of the engineering cost and 20% of the construction cost, leaving the County's budgeted cost per year for bridge replacement at \$87,500.

Hawk explained that the Highway department also commonly receives funding from the Bureau of Indian Affairs. This funding is not guaranteed but equates to about \$300,000-500,000 every other year. They can also receive funding through other programs at the state level, such as STP Urban and STP Rural. In those programs, the County is responsible for 20% of the cost of the project.

Hawk stated there is a need in his department for a guarantee from the Board as to how much funding he can expect year to year. When applying for road construction funding from the State and other partners, most of the funding sources require a 20-50% match and having some level of guarantee would allow Hawk to ensure we can meet that match. Hawk stated he would like the committee to establish a ceiling amount. In return, if the Highway Department was able to secure other funding that exceeded that amount, he would reduce the CIP request. His example was that they would budget for \$2.5 million a year in bonding and if they secured outside funding that made their budget exceed \$3 million, they would reduce the request to keep the total budget under \$3 million. If they received less than \$2.5 million in bonding, they would use any outside funding to make up the difference.

5. Discussion on 2020 Highway CIP and the long range plan for Highway CIP.

Chairman Fischer stated he could see the wisdom in setting a long range plan, but that they couldn't hold the County Board to any decision the committee might make. There is a need to factor in the overall CIP requests. L. Pliml stated it was his understanding that the capital dollars go to emergent situations. He believes the County as a whole should not bond more than \$5 million a year. He understands that the State is planning on increasing the Transportation Funds, but given the climate at the capital, they might not have a budget approved until October and there is no guarantee as to how much the County would receive from that increase. Both Fischer and Pliml asserted the understanding that any recommendation they made to the County Board could not be considered a guarantee to the Highway Department.

Hawk stated that the Department also holds a Local Road and Bridge fund that supplies 50/50 aid to townships and municipalities. There is a balance in that fund from year to year that usually exceeds the need. He would be interested in reviewing this at the end of the year and transfer any excess funds out over what the committee believes should be held in reserve. These are levied monies. Pliml stated he believes that is decision made by the department.

Fischer stated he believes that the Executive Committee settled on a \$4.5 million cap for bonding at a previous meeting. His questions were:

1. Do we want to request or recommend \$2.3 million in Highway CIP funding for this year and
2. What is the long range recommendation from the committee for future CIP funding for the Highway Department?

Chairman Machon stated he would like to see the debt levy level out. He recommended the Highway Department complete a strategic plan for long range planning and stated he believed that would help to justify their requests in the future. Hawk stated he does complete a five year plan for the Department of Transportation every year.

Pliml inquired how emergency funds for disasters factor into the budget. His example was Sauk County's flooding devastation. Hawk stated all expenses are covered up front by the department and a portion of the expenses are often reimbursed. There is no guarantee, however.

Fischer, Pliml, and Machon were all in agreement that \$2 million is the least that the Highway Department should receive in CIP funding each year and that \$2.5 is their ideal.

Pliml asked what \$2 million does to the rotation for pavement rehabilitation. Hawk stated that you would look at a 32 year rotation then which is how you end up with failing road ratings and roads.

M. Hokamp stated that she can remember years ago when the roads were all in poor condition. She believes that the Highway department has gotten them now to where they are in decent condition and she would like to see it stay that way.

Motion by L. Pliml and second by M. Hokamp to recommend a continued minimum of \$2.5 million in Capital Improvement Project funding for county highway improvements. All in favor. Motion carried.

6. Set next regular meeting date: Tuesday, July 2, 2019 at 8:00 AM at South Park Enclosed Shelter, 7111 South Park Rd, WI Rapids, WI 54494
7. Fischer declared the meeting adjourned at 1:56 PM.

Signed by, Secretary Marion Hokamp

Marion Hokamp

Minutes taken by Caity Carmody, Highway Accounting Technician

***MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

DAY & DATE: Tuesday, July 2, 2019
PLACE: South Park Enclosed Shelter, 7111 South Park Rd, WI Rapids, WI 54494
MEETING TIME: 8:00 A.M.
ADJOURNMENT TIME: 9:53 A.M.
MEMBERS PRESENT: Chairman Adam Fischer, Supervisor William Winch, Supervisor Lance Pliml, Supervisor Dennis Polach, Supervisor Marion Hokamp
EXCUSED:
OTHERS PRESENT: Chairman Doug Machon, Wood County Board; Supervisor Al Breu, Wood County Board; Supervisor Bill Clendenning, Wood County Board; Commissioner Roland Hawk, Wood County Highway; Accounting Tech Caitlin Carmody, Wood County Highway; Administrator Fritz Schubert, Wood County Forestry; Jason Grueneberg, Wood County Planning and Zoning; Pete Winistorfer, Town of Rock; Arne Nystrom, Town of Grand Rapids; Patty Lumby, Town of Grand Rapids; James Yetter, Town of Grant; Vicky Zimmerman, Town of Grant; Diana Luecht, Town of Grant; Judi Winch, assisting Supervisor Winch; Sharon Schwab, citizen; Wayne Brody, citizen; Jeff Brown, citizen

1. Call meeting to order. Meeting called to order by Supervisor Fischer at 8:00 am.
2. Fischer declared a quorum.
3. Public comments.

Supervisor Clendenning stated that since there was a quorum of Town of Grand Rapids supervisors, he would not be speaking in that capacity today.

Pete Winistorfer from the Town of Rock stated that if the County is interested in selling low-use properties, he request that those are placed on the municipal website for sale instead of just accepting sealed bids.

4. Correspondence. None.
5. **CONSENT AGENDA**
 - a. Approve minutes from previous committee meetings
 - b. Department Staff Reports
 - c. Department Vouchers
 - d. Department Revenue Reports

Motion to approve the consent agenda removing page 19 for review by L. Pliml and seconded by D. Polach. All in favor. Motion carried.

6. Review items, if any, pulled from consent agenda.

Polach inquired about Highway Department's check 16191286 on page 19. R. Hawk stated that the department rents the City of Wisconsin Rapids excavator often over the winter. They charge an hourly rate or a daily rate for its use and the agreement is that the

Highway Department will pay for any repairs and fuel required to run it. The excavator was rented for a month.

Motion to approve the items removed from the consent agenda for review by L. Pliml and seconded by D. Polach. All in favor. Motion carried.

7. ATV Update

Hawk stated he had received the permit from the state to sign the STH 73 bridge in Nekoosa. Special signs had to be ordered to sign the bridge, however, and those won't be in for another week or two. The County will also be doing a project on the bridge for the Wisconsin Department of Transportation during this time, and then the signs will be posted and the bridge will be opened. He had also requested access for the STH 80 bridge in Babcock and the STH 54 bridge in Dexterville. However, those townships will also have to approve the access in their ordinances in order for the state to approve it.

Hawk stated he had been talking to the Portage County Commissioner, Nathan Check, about an issue between the Town of Grant (Portage County) and the Town of Grand Rapids (Wood County). The Town of Grant is opening their roads to ATV/UTV use, but the bordering Town of Grand Rapids is not going to open their roads. They share jurisdiction on CTH W and it has a speed limit under 35, so according to state statute, the Town of Grant could open that road to ATV/UTV traffic regardless of the County's preference. But because of the respective townships desires, Town of Grant will only be able to open the east side of the road to northbound traffic. No ATV/UTV traffic will be allowed on the west side of the road or for southbound traffic unless the Town of Grand Rapids or Wood County opens it. Hawk stated he has no wish to go against the will of the township, so he would not be opening that road. Township supervisors were present to discuss the matter. A topic of concern was if ATV's could access the gas station located in the SW quadrant of CTH U and Whitrock Ave in the Town of Grand Rapids. After discussion was held, the committee determined it was an issue between two townships to resolve, and so the matter was referred back to the townships.

8. **HIGHWAY**

a. Unused/Low-Low Use County Highway Property

Hawk stated that there is one of the three parcels the Committee is considering selling that has an identified dump on it. He found no record of it being closed. It was indicated that there was rubbish out there, but that doesn't identify what type of rubbish was dumped. He visited it and couldn't locate any. Hawk believes that if the County moves forward with the sale, this information will likely need to be listed on the sale documents.

F. Schubert stated he has done harvests on that property and he believes there is a creek running through there.

P. Winistorfer from the Town of Rock stated that the township has periodically gone in and cleaned up the property. His preference is to see it sold to private hands.

Hawk stated the property is listed on the DNR website as an unused landfill but not closed. The other parcels for sale are clean. Hawk stated he does not have any plans for any of the three parcels in that area and so he would not have a hard time parting with them.

Pliml asked if the County was able to get any cleanup funds for the site. Hawk stated he believed those are only available for superfund sites which require more thorough boring and research.

Fischer asked if the County could sell just a portion of the site. Hawk stated he did not know where on the property the dump was. There is a driveway on the property but the dumping could go beyond that.

Pliml stated the landfill would lower the value of the site, but that he does not believe we would be waiting long to sell anyway. He would like to see the value maximized especially if we do not have to spend much money to improve it.

Fischer asked if we knew when Wood County took ownership of the dump. J. Grueneberg from Planning and Zoning stated he wasn't sure when the County took ownership of it but that he would recommend talking to the DNR about liability.

Hawk stated if the properties were sold, he would like to see that revenue come back to the Highway department.

Hawk stated that he had a request from Winistorfer (in his landowner capacity) to purchase a portion of the Smith Pit land adjacent to his parcel so he could do some site improvements to protect his buildings from flooding when the pit is pumped. Hawk stated there are about 120 acres there and they are currently mining on 40 of them. The parcel that Winistorfer is looking at would be the next one they would move to, but not for another 10 years. If the County decided to sell a portion of that, there would be 3 landowners along there who might be interested. The portion right along the lot line would not be mined anyway because of the site conditions.

Pliml and Fischer both stated they would like it to go out for bids since the value would only really be to the neighboring landowners. Grueneberg recommended making the parcel slightly over ten (10) acres so that a Certified Survey Map is not required. County ordinance requires a CSM when a land division creates two parcels any of which are ten (10) acres or less in size.

Motion to pursue the sale of the Highway Department properties with parcel identification numbers of 1600671, 1600659, 0400054 and the north plus or minus 10 acres of the parcel 0400005 and direct the Highway Commissioner to bring forth a resolution to such end made by L. Pliml and seconded by W. Winch. All in favor. Motion carried.

b. Coulee Frac Sand Agreement

Hawk presented a revised agreement. He stated that it was requested by Carbo Ceramics who owns the property that Coulee Frac Sand will be operating on that the agreement state their name, not Coulee Frac Sands. So the agreement was revised to be a Memorandum of Understanding with Carbo Ceramics. He also corrected a typo on page two that indicated that payment was due August 31, 2020. He corrected it to read August 31, 2019.

Fischer asked how the Town of Rock felt about this. Winistorfer stated Coulee Frac Sand would not be using any town roads for hauling. Their permit had divided support, but it did pass.

Hawk stated the agreement would last for 10 years and if in 10 years they are still operating there, the agreement would be renegotiated.

Pliml asked what the haul fee is besides the amount listed in the agreement. Hawk stated that Coulee Frac Sand provided him with a yearly tonnage estimate and he provided them with a lump sum figure off of that. The agreement includes a one time \$85,000 up front fee which is the estimated cost to make 1.25 miles of CTH V south of US 10 a 12-month haul road instead of having seasonal weight restrictions on it.

Breu asked if the Highway Department received all the money from Completion Materials that was due based on their agreement. Hawk indicated they went into bankruptcy and a firm purchased their debt. The Highway Department worked with the firm to get about 80% of that debt back.

Winistorfer stated that their agreement with the Town of Rock laid out a haul route of CTH V to US 10 to STH 80 to CTH AAA. If they needed to take a different route, it would have to be worked out with the County Highway Department.

Motion to approve the revised memorandum of understanding with Carbo Ceramics as presented made by L. Pliml and seconded by D. Polach. All in favor. Motion carried.

Winistorfer shared that when mining is completed, they have in their agreement that the property will come back to the Town of Rock as a park with a sustainable lake and park facilities. If the Town of Rock does not want ownership of the property, the County Parks and Forestry Department has first right of refusal.

c. CTH U (Eagle Road) Storm Water Agreement

Hawk shared a letter with the committee from the Village of Biron regarding the \$6,800 that they owe the County. Pliml stated that the end result of the letter and storm water agreement is where we need to be, but the comments in the letter “are ludicrous.”

Motion to approve the CTH U (Eagle Road) Storm Water Agreement made with the Village of Biron made by L. Pliml and seconded by W. Winch. All in favor. Motion carried.

Hawk stated that on the other CTH U project with Bridgewater Development, it was discovered that the paving contractor for the developer did not pave the pavement wide enough. The plan called for 24 feet and the majority of the road was paved at 22 feet. They will pave an additional two (2) feet of standalone shoulder. Hawk is not pleased with that because we will have maintenance issues in the future.

Pliml asked how this could happen. Hawk stated the contractor rushed through their paving on a Friday and Saturday and the foreman didn’t read the plan. County roads were historically 22’, so it wasn’t that far of a stretch.

Polach asked if American Asphalt was picking up the cost. Hawk said yes. Pliml stated they would have that additional cost anyway if they had done the two (2) feet to begin with. Hawk stated the alternative to this would be to repave the portions that weren’t curb and gutter (the curb and gutter sections were correct), and that would have created many joints in the road and that would have been worse.

d. Sign Shop Personnel & Work Load

Hawk stated he had Carmody do a review of the 2017 signing costs. That coupled with the 400 hours that Patrol Superintendent Brandon Dammann estimated he spends on road closures that he would like to transfer back to the sign shop would indicate a need for a second sign shop person. Hawk stated he could not guarantee that 100% of the position would be funded through State and local projects, but that it is a clear need and not having a second person is prohibiting the Department from completing necessary work.

Hawk stated that Dammann's position is funded 50% County, 50% State regardless of how much time he spends on either. He would like to move the lane closures which are required by the state to the sign shop personnel as they would be willing to actually charge out their time to the State for lane closures.

Pliml asked why there is suddenly so much sign work and also stated now isn't a good time to request this as we are in the middle of the budget process. Hawk stated the State has turned over a lot of sign management to the County, Wood County is also a distribution county for the entire region, and there is an additional project this year to replace all the signs on STH 80 from Necedah to Marshfield.

The committee stated they would need to see projected revenue for the position before they could approve the position.

9. **PARKS:**

a. 2018 Parks and Forestry Annual Report

Schubert provided a revised page 55 because the pie chart did not display correctly in the first version. Pliml stated many people approached him to talk about the conditions of the park and many people said they look sensational. Fischer stated he would like to know what could account for the drop in shelter reservations over the last 3 years.

Motion to approve the 2018 Parks and Forestry Annual Report made by D. Polach and seconded by L. Pliml. All in favor. Motion carried.

b. Parks Revenue Report - **Motion to approve the Parks Revenue Report made by L. Pliml and seconded by A. Fischer. All in favor. Motion carried.**

c. Forestry Revenue Report - **Motion to approve the Forestry Revenue Report made by L. Pliml and seconded by D. Polach. All in favor. Motion carried.**

10. Future Agenda Items. – MSA Professionals Powers Bluff Proposal

11. Set next regular meeting date: **August 1, 2019** at the Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495

12. Fischer declared the meeting adjourned at 9:53 AM.

Signed by, Secretary Marion Hokamp

Marion Hokamp

Minutes taken by Caitlin Carmody, Wood County Highway Accounting Technician



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

July 2, 2019

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for July 2, 2019 HIRC meeting

Department Activities

Personnel

A truck operator resigned to work for City of Wisconsin Rapids. Reason for leaving mainly was higher pay. Posted an opening and will begin interview process around July 8.

Highway Projects

CTH U (STH 54 – S Biron Dr.) Construction YR 2020. Acquisition of R/W ongoing, condemnation process is underway on three remaining parcels. Approve Stormwater Maintenance Agreement *Agenda Item*.

CTH U (Bridgewater/Classic Development) Developer is paving the new roadway with anticipation to open in July.

CTH N Bridge, near intersection of CTH T, Town of Richfield started June 15. Work on CTH E Bridge in City of Pittsville will begin July 8, CTH E to be detoured.

CTH V from Cary-Rock Road to US 10 began in early June and should be complete by mid-July.

Highway Maintenance

Completed spraying roadsides for invasive weeds week of June 17.

Crews completed Chip Seal on county and municipal roads June 14. All chip seal roads have been swept, however due to weather conditions, not all have been repainted. Pavement marking will continue as weather conditions permit.

Crews are mowing state and county road sides. The State did not approve mowing on state highways until June 17. First cut will be completed by July 15.

High Capacity Brine Facility

Wood County will host Winter Tech Talks October 29 for Statewide Brine and Salt operations.

ATV Plan

Submitted signing permit to WDOT for authorization to access STH 73 Bridge for ATV/UTV access.

Submitted signing permit for authorization to access STH 80 Bridge in Babcock for ATV/UTV access.
(Ongoing)

Frac Sand Development

Final agreement with Coulee Frac Sand is ready for committee approval. (*Agenda Item*)

Equipment

New tractor and disc bine mower were put into service on June 25. Four aging tractors and mowers were taken out of service and will be sold on Wisconsin Surplus.

New sign truck will be delivered to county in early July. Training for boom and crane is required prior to use.

Unused/Low-Use County Highway Property

As discussed in June HIRC Highway Department has three parcels of unused land. Two parcels in the Town of Rock, and one parcel in the Town of Cary, all with frontage to Cary-Rock Road, the two in Rock have frontage on Falcon Road.

One of the parcels in the Town of Rock is the site of an inactive solid waste landfill. Very little details are available on line and at the County. *Agenda Item.*

Sign Shop & Work Load

Follow up to June HIRC meeting. Wood County Highway Sign Shop has a need to assign a second full time position to coordinate, design, implement, and maintain traffic control and detours on both county and state work zones where Wood County Highway is performing the work.

In addition to the above tasks, WC Sign Shop personnel respond to several hundred sign knock downs each year. (Between January and April 2019 over 300 signs were knocked down and needed replaced on both State & County Highways.)

Recently the State selected Wood County to be a sign distribution county for counties in Central-Wisconsin. This duty involves receiving signs from WDOT, inventorying the shipment, packaging the proper signs to be distributed and delivering the signs to respective counties. *Agenda Item.*

Wisconsin County Highway Association

Commissioner forwarded documents and information related to Seasonal Weight Restrictions and Violation Forfeitures to Legislative Committee for review.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated. We will be getting the second of three General Transportation Aids payments in early July. We are starting up the asphalt plant next week so asphalt revenues will start to come in. Also, the increased trucking due to construction projects will result in higher machinery fund revenues.

Expenses

Expenses are as anticipated.

Other

I will be attending an all-day training session on Questica, the new budget software. Then, in mid-July, I will begin work on the budget.

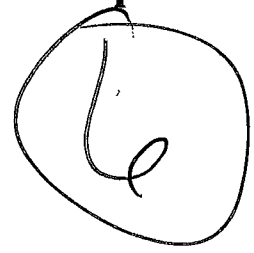
I will attend the Accountant's Meeting on July 18th.

Caity Carmody has been hard at work helping to organize a "Winter Tech Talk" meeting for WisDOT. She has arranged with Mid-State Tech to co-sponsor the session. She has also been in contact with Nancy Turyk of UW-Extension regarding a keynote speaker.



Parks & Forestry Committee Reports

July, 2, 2019



Director Report, by Chad Schooley

- Staff has been working on the 2018 Parks and Forestry Annual Report. A copy of the report is in your packet. I would like to give a Power Point presentation of this report at the July County Board Meeting.
- Met with Chris M., IT, regarding updates that he has completed on the campsite reservation system.
- Participated in a meeting, organized by the City of Wisconsin Rapids, focusing on future signage and marketing of hiking/biking trails in the South Wood County area.
- Participated in the ribbon cutting ceremony for the Wood County ATV route/trail system. Event was held at Ho-Chunk Casino, Nekoosa.
- Met with Joel O., Hwy Engineer, to discuss future projects at North Wood County Park. Future projects to include: widening south entrance road to campground, addressing erosion problems near lower dam, and looking at options for improving access to campground.
- Met with representatives of the Ho-Chunk nation, and discussed how the Parks and Forestry Department could be involved with their Wellness Program that they offer to employees and tribal members.
- Met with Pam Ironside and Sarah Salewski, Health Department, to discuss moving forward with planning for accessible play equipment at White Beach. Discussion included community involvement and funding. More information to come.
- HIRC Chairman Fischer, and I, met with representatives from MSA for the kickoff meeting of the Powers Bluff Development Project. The meeting focused on phase one site and building plans, as well as identifying stakeholders and potential donors of the project. Shelter building design was discussed at this meeting. MSA representatives stated that the initial shelter building estimates appeared to be low. They have been seeing many of their project bids coming in quite high, due to the workload and availability of contractors. Although this can vary quite significantly depending on final design and building materials of the building. We will be discussing the design throughout the planning process. MSA believes that since this will be a project dependent on donations, we should begin with a high end/ high quality building, and adjust according to available funds as the process unfolds.

June: 61 shelter reservations

Special Use Permits

- Wood County Sheriff's Recue request to set up operations for State Waterski Show from July 17, 2019 to July 21, 2019. Set up is on north side of lake, opposite of Red Beach show site. I would recommend approval, as this has been done for many years.

Construction Supervisor Report, by Dennis Quinnell

Current Projects

- White Beach Remodel; Eagle is completed. We are continuing with the food prep area, restrooms, and the landscaping.
- The new septic installation at the Dexter Campground overflow is still waiting on lower ground water levels.
- I am working with the Dexter Park crew and with Oakdale electric on installation of an upgraded transformer and 50 amp pedestals to the 10 new sites in the ATV camping area. This area is finally drying out enough to work in. All sites are leveled with Recycled blacktop at this time.

Maintenance Operations

- All parks are functioning and staffed at this time. The staff are cleaning, weeding, brushing, mowing and etc.
- The ATV intensive use area is re-opened. We had closed it due to high water.

Employee Matters

- I am sending three of my park workers to Trail School, given by the DNR. The emphasis is on single track trails.

Other

- This month I will be placing the old shop at South Park up for auction again. If we are unable to sell the building, we plan on hiring a contractor to demolish and remove from site.

Office Supervisor Report, by Sandra Green

Snowmobile

- Continuing: Working on 2nd billing for the year. Most clubs have their information submitted in SNARS, I will then go in and review and approve to move them to the State of WI DNR.
- Working with DNR to determine the exact miles of funded and non-funded trails in Wood County.
- We did reach "Supplemental" this year so I will be submitting a request to be reimbursed for a percentage of the \$47,000 that was spent above and beyond the grant dollar amount from the DNR.

ATV

- The "Wood County ATV/UTV Trail & Route Ribbon Cutting Ceremony" on June 5th at the Ho-Chunk went excellent. Had a great turnout and the news of the event was advertised all over after the fact with video, pictures and praise. Thank you to all involved who made this happen!
- Worked with Justin in Planning & Zoning to update the ATV Route/Trail map.
- Townships of Remington & Saratoga have opened their town roads to ATV's recently.

- The Nekoosa Bridge has been approved by the state. It cannot open until the permits are received by the state and the bridge is signed. We are hoping in the next couple of weeks.

Office

- Continue to work with IT/Chris in working out quirks with the new upgraded reservation system.
- The office has been extremely busy. Sue and I have been on the phone continuously with customers regarding the new 7-day reservation policy. We will continue to work through the glitches for a few more weeks and then re-evaluate changing or keeping it the same. There is a lot of confusion but if we just give it time, send out more information, we believe our customers will catch on.
- Attended the monthly Accountant's meeting at River Block on June 20th.
- Attended the Wellness Committee meeting and took minutes on June 19th at the Courthouse.
- Attended the monthly HIRC on June 6th and took minutes.
- Attended Budget Software Training on June 25th.
- Many inquiries regarding the new ATV trails. Trying to keep up with requests of maps, information and changes as there are many townships now approving use of all town roads. I have even had request to attend ATV safety classes to talk about the new trail/route system. I would anticipate that in the near future this part of my position would be taking up much more of my time.
- Sent out a news release regarding our 7-day reservation policy. Placed said news release on website, Facebook and Instagram. Hopefully, this will help clear up any confusion.

Powers Bluff Fundraising

- Still looking for donations! We are accepting donations of new items & new/unused homemade items to fill donation baskets for the Powers Bluff Development Project/Vendor Bluff Boutique coming up in November! Please consider donating, even monetarily ☺ I am looking at putting together raffle baskets soon.

**FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES
JUNE OF 2019**

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE CURRENT YR	AMOUNT RCVD TO DATE CURRENT YR	ENDING MONTH BALANCE
719	9-13	SCHREINER	47,060.00	10/03/13	03/31/20		\$0.00	\$0.00	\$0.00
724	14-13	FUTUREWOOD	28,856.00	06/05/14	03/31/20		\$0.00	\$0.00	\$0.00
741	8-15	THURS LOGGING	23,936.00	04/07/16	03/31/20		\$3,417.68	\$3,417.68	\$0.00
744	2-16	DELANEY FP	26,079.50	04/07/16	03/31/20		\$0.00	\$0.00	\$0.00
745	3-16	FUTUREWOOD	15,157.50	04/07/16	03/31/20		\$0.00	\$0.00	\$0.00
748	5-16	FUTUREWOOD	18,522.10	10/06/16	10/15/19		\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	10/15/19		\$0.00	\$0.00	\$0.00
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/20	CREDIT	\$14,768.80	\$15,407.25	\$638.45
759	15-16	VERSO	35,935.00	04/04/18	03/15/21		\$0.00	\$0.00	\$0.00
761	4-18	VERSO	36,625.00	07/07/18	06/01/20		\$0.00	\$0.00	\$0.00
762	4-17	FUTUREWOOD	14,431.60	11/14/17	12/31/19		\$0.00	\$0.00	\$0.00
763	5-17	LAMBERT FP	27,582.50	11/14/17	12/31/19		\$0.00	\$0.00	\$0.00
764	6-17	FUTUREWOOD	14,091.00	11/17/17	12/31/19		\$0.00	\$0.00	\$0.00
765	2-17	FUTUREWOOD	16,850.05	07/02/18	06/01/21		\$23,420.66	\$23,420.66	\$0.00
766	7-17	YODER LOGGING	6,120.00	07/02/18	06/01/20		\$0.00	\$0.00	\$0.00
767	2-18	WIITALA & VOZKA	37,800.04	07/07/18	06/01/20		\$0.00	\$0.00	\$0.00
769	1-18	LAMBERT FP	33,543.20	07/07/18	06/01/20	\$13,290.66	\$42,581.75	\$13,290.66	-\$29,291.09
770	6-18	LAMBERT FP	64,706.00	07/07/18	06/01/20		\$0.00	\$0.00	\$0.00
771	3-18	YODER LOGGING	64,671.00	07/07/18	07/01/21		\$0.00	\$0.00	\$0.00
773	7-18	KOERNER	22,990.00	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
774	8-18	LANDWEHR	33,736.00	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
776	10-18	FUTUREWOOD	15,998.00	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
777	1-19	KOERNER	38,680.50	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
							\$0.00	\$0.00	\$0.00
755		FIREWOOD				30.00			

Payments received this month SUB TOTAL: \$ 13,320.66

10% Town Revenue: \$1,332.07

90% County Revenue: \$ 11,988.59

Total County Forestry Revenue for this month: \$ 11,988.59

Jobs Finished

Jobs Pending

Jobs Continuing

Jobs Gone Inactive

2019 Budgeted Revenues \$385,000

2019 Forestry Revenue to date: \$ 156,821.63

(should match TimberBase 90% Forestry Revenue total for the current year)

WOOD COUNTY PARKS & FORESTRY DEPARTMENT REVENUE SUMMARY 2019

JUNE REVENUE - JULY HIRC

BUDGETED	46721		YTD REVENUE	YTD REVENUE	JUNE REV	JUNE REV	ACTUAL REV
REVENUES	SOURCE	FEES	2019	2018	2019	2018	2018
\$ 300,000.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	\$10 Resv. Fee+/\$18/\$21/\$23/\$26/\$33	\$ 150,317.78	\$ 131,370.24	\$ 40,545.02	\$ 38,248.93	\$ 286,847.73
\$ 96,000.00	Camping Self-Registration	\$18/\$21/\$23/\$26/\$33	\$ 22,608.14	\$ 19,802.83	\$ 13,647.00	\$ 10,094.78	\$ 73,946.89
\$ 30,000.00	Campground Firewood Sales	\$6 per rack	\$ 8,267.42	\$ 6,783.89	\$ 5,075.00	\$ 5,310.90	\$ 28,443.17
\$ 7,000.00	Ice	\$3 (7 lbs.) /\$6 (20 lbs.)	\$ 1,041.28	\$ 1,413.24	\$ 782.51	\$ 1,259.72	\$ 6,732.68
\$ 1,200.00	Non-Camper Dump Fee	\$7	\$ 365.72	\$ 245.50	\$ 306.00	\$ 205.69	\$ 1,257.63
\$ 900.00	Camper Storage Fee	\$15/wk - \$60/mo	\$ 157.96	\$ 142.18	\$ 30.00	\$ 14.22	\$ 893.84
\$ 550.00	Washer/Dryer	\$2 wash / \$2 dry/\$1 Laundry Pods	\$ 100.85	\$ 18.01	\$ 80.00	\$ 3.79	\$ 549.77
\$ 54,600.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	\$100/\$150/\$175/\$200/\$225	\$ 21,678.28	\$ 22,843.52	\$ 2,184.83	\$ 5,398.09	\$ 49,147.90
\$ 2,750.00	Shelters - Open (DX, SP, RSBP)	\$75/\$125	\$ 3,164.45	\$ 1,943.09	\$ 189.57	\$ 94.78	\$ 2,322.53
\$ 1,000.00	General Park User Fees (outside of normal shelter fee areas)	\$50 / \$10 per picnic table	\$ 663.50	\$ -	\$ -	\$ -	\$ -
\$ 15,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$10/\$15/\$250/\$450/\$500	\$ 24,897.20	\$ 12,254.79	\$ -	\$ -	\$ 12,681.33
\$ 1,500.00	X-Country Skiing	\$5/daily; \$15/annual; \$40/family	\$ 1,855.63	\$ 1,035.02	\$ -	\$ -	\$ 1,314.64
\$ 7,500.00	Disc Golf	\$2 / \$4 / \$20 / \$40 (2019 Inc.)	\$ 1,881.20	\$ -	\$ 799.05	\$ -	\$ -
\$ 2,000.00	Parks Pulpwood	Market Price	\$ -	\$ 3,574.00	\$ -	\$ 3,574.00	\$ 20,618.38
\$ 20,000.00	Boat Launch	\$20/annual; \$5/daily	\$ 8,715.40	\$ 11,952.26	\$ 4,686.97	\$ 6,132.68	\$ 18,953.15
\$ 1,500.00	45123 - Violations (non-tax)	\$50.00	\$ 75.00	\$ 402.94	\$ 75.00	\$ 352.94	\$ 777.94
\$ 10,000.00	Miscellaneous*		\$ 4,738.56	\$ 4,745.00	\$ -	\$ 4,745.00	\$ 7,370.00
\$ 540,000.00			\$ 250,528.37	\$ 218,526.51	\$ 68,400.95	\$ 75,435.52	\$ 511,857.58

Misc. *PB Land Rental, General Donations, Gift Certificates, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.

BUDGETED			YTD REVENUE	YTD REVENUE	JUNE REV	JUNE REV	ACTUAL REV
REVENUES	SOURCE	FEES	2019	2018	2019	2018	2018
\$ 5,000.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	\$ 759.75	\$ 1,682.80	\$ -	\$ -	\$ 5,479.80
\$ 385,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships)	CONTRACTED	\$ 156,812.60	\$ 189,185.69	\$ 11,979.59	\$ 8,121.35	\$ 435,697.88

2018



ANNUAL REPORT

2018

HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE (HIRC) MEMBERS



**ADAM
FISCHER**



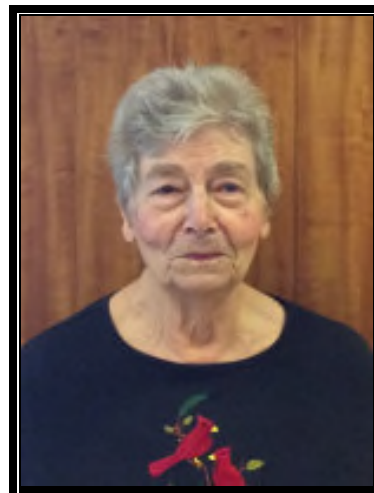
**WILLIAM WINCH
VICE CHAIRMAN**



**DENNIS POLACH
MEMBER**



**LANCE PLIML
MEMBER**



**MARION HOKAMP
SECRETARY**

2018 PERSONNEL

PARKS AND FORESTRY DIRECTOR.....	CHAD SCHOOLEY
FOREST ADMINISTRATOR.....	FRITZ SCHUBERT
FOREST TECHNICIAN.....	CLYDE DAMMANN
PARKS CONSTRUCTION SUPERVISOR	DENNIS QUINNELL
OFFICE SUPERVISOR 7/ATV/ SNOWMOBILE TRAIL COORDINATOR	SANDRA GREEN
ADMINISTRATIVE SERVICES 4	SUE POTOCKI
PARKS LEAD WORKERS	SCOTT FOX MATT HUBER BRAD O' DONNELL
PARKS WORKERS	RON GILSON JESSE KOSTOLNY SETH DUPEE DAN VOLLERT

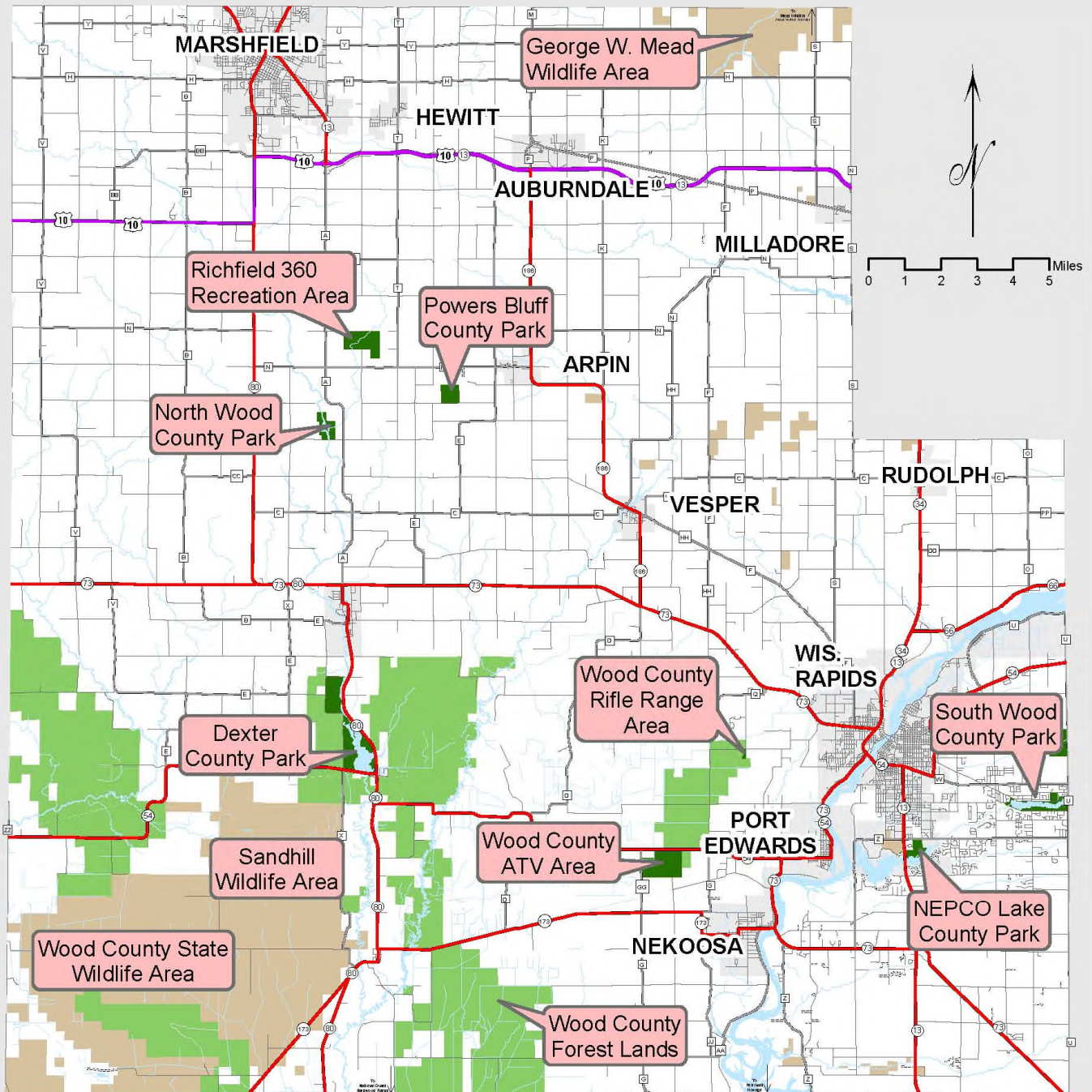
2018 SEASONAL EMPLOYEES

LTE II	9
RANGERS	3
EMT'S	3

Parks and Recreation Areas



WOOD COUNTY, WISCONSIN



DIRECTORS REPORT

By: Chad J. Schooley, Parks and Forestry Director

Two Thousand Eighteen (2018) marked the eighty third (1935-2018) anniversary of the Wood County Parks system. Our parks have developed over the past 83 years into one of the premier county park systems in the state. Our mission statement is: “To develop, maintain, and operate facilities, resources, and programs that meet the outdoor recreation, environmental, and economic needs of the public; and provide clean, safe, quality family enjoyment at a reasonable cost”.

In addition to our parks system, Wood County owns and manages approximately 38,000 acres of county forest property. Wood County was one of the initial counties in the state to enroll land under the County Forest Crop Law, beginning in 1932. Through the years, this program has gone through numerous changes. The forestry program’s mission is: to manage, conserve and protect these resources on a sustainable basis for present and future generations. In 1991, the Wood County Parks Department combined with the Forestry Department to form the Wood County Parks and Forestry Department.

The Parks and Forestry Department remains a top contributor to the local tourism industry. We are proud to team up with, and support, local private businesses in attracting visitors to our area. According to the Wisconsin Department of Tourism, visitors to Wood County spent \$96.6 million in 2018. This was a 3.94% increase from the \$92.9 million spent in 2017. The Parks and Forestry Department plays a key role in bringing these tourism dollars to Wood County.

In this annual report, we have summarized some of the different projects and timber sales that were completed in 2018. We continue to maintain existing facilities and amenities, and add new facilities and opportunities to keep up with high demand and changing trends.

Larger projects completed in 2018 include: construction of additional storage bay onto South Park maintenance shop, construction of tow operator booth for Powers Bluff tube hill, replacement of retaining wall at White Sands Beach, and completion of the 2018 Parks, Recreation, and Open Spaces Plan update.

Some of the larger events that the Parks and Forestry Department hosted in 2018 included: various fundraising events, weddings, car shows, the state water ski show tournament, various runs/walks, disc golf tournaments, anniversaries, adventure race, family reunions, fisheries, and several outdoor youth events. In addition to these events, some of the everyday activities included: hiking, biking, swimming, fishing, hunting, camping, water skiing, disc golfing, snowmobile and ATV riding, cross-country skiing, downhill skiing, and snow tubing.

The Parks and Forestry Department maintains a variety of properties with the help of local volunteers and clubs. Some of the clubs that we worked with in 2018 include: The Central Wisconsin ATV Riders club, 7 snowmobile clubs, River Cities Nordic Ski club, Consolidated Musky Club, Aqua Skiers, 2 disc golf clubs, MSTC Urban Forestry program, 3 campground hosts, as well as many other volunteers. Without their assistance, we could not provide the opportunities that we do. The Parks and Forestry Department is also a host site for Emergency Management work crews throughout the year. In 2018, Emergency Management work crews put in 5,451 work- hours of time assisting in maintaining the parks.

The WCP&F Department has continued to pursue Federal and State DNR matching grants in the development and improvement of our parks. In 2018, Wood County applied for state outdoor recreation grants for the White Sands Beach House Renovation Project, and was awarded 50% funding for the \$155,000.00 project. The project will be completed in 2019, and will include: full remodel of bathrooms, addition of ADA bathroom, conversion of (2) changing rooms into (2) open shelters, conversion of old lifeguard room into a serving area

with counter top, sink, and refrigerator; tuckpointing entrance gate, and new side walk from the walk path to the beach house.

County Forest operations continue to be an important resource to Wood County. There are 37,826 acres of managed “County Forest Land” for timber production and public hunting, fishing, wildlife watching, and other non-consumptive recreational uses. We also administer the Timber Sales program to actively manage the forest on the County Forest Lands. 2018 timber revenue was up from a relatively poor 2017 (due to poor ground conditions). Poor winter logging conditions in 2016, 2017, & 2018 have resulted in an overabundance of “winter-cut” wood on the market, and have been reflected in tracts of timber receiving lower bid prices, and in some cases no bids. Gross Timber sale revenue did, however, exceed 2018 budgeted timber revenue resulting in \$454,160.65 gross (\$408,744.59 net).

PARKS PROJECTS

SOUTH PARK

1. Removed all items from old maintenance shop in preparation for removal
2. Added on new storage bay to existing maintenance shop
3. Removed and replaced White Beach retaining wall
4. Updated 3rd loop campsite electric to 50 amp and improved sites with recycled blacktop surfacing
5. Installed 2 dog waste receptacles along walk path
6. Pine plantation logging completed in property north of Willow Run

NEPCO PARK

1. Exotic species control (honeysuckle)
2. Expanded parking area for trail users along entrance road

POWERS BLUFF

1. Created 4-phase development plan for Powers Bluff Development Project
2. Completed 2.5 mile cross country ski trail on new property
3. Rerouted snowmobile trail along the property lines of the new property
4. Constructed new tube hill operator’s booth
5. Constructed platform for tube hill loading station

DEXTER PARK

1. Completed planning for fish habitat construction (fish sticks) project
2. Removed trees in ATV camping area (old overflow camping area) in preparation of 10 new sites
3. Installed signage for allowing ATV traffic in designated areas near campground

NORTH PARK

1. Replaced wooden shelter building doors with fiberglass doors
2. Replaced failing culverts

OTHER

1. Assisted Planning and Zoning Department with the completion of the 2018 Parks, Recreation, and Open Spaces Plan update
2. Applied for, and awarded, White Sands Beach Renovation Project
3. Began planning for county-wide ATV route/trail system. Planning group consisted of employees from Parks and Forestry, Planning and Zoning, Highway, and Sheriff’s Department.
4. Staff participated in staffing booth at Farm Technology Days in Marshfield

COUNTY FOREST

Wood County Forest Lands—37,826.21 acres

TIMBER SALES AND RECON:

- Established and sold 9 County Forest timber sales totaling 589 acres.
- Established and sold 1 County Parks timber sale on 25 acres in South Wood County Park.
- Total bid value was \$476,499.40 Summer (5-18-18 & 6-19-18) and fall (11-17-18) bid openings. *Note: two timber sales in May timber bid received no bids. Rebid sales in June and were sold. October timber bid - special parks timber sale sold.*
- Routine administration of all active timber sales. 15 timber sales (including special Parks timber sale) were active during 2018.
- 2018 Timber Sale Revenue = \$454,160.65 (Gross) - or - \$408,744.59 (Net).
- Updated compartment reconnaissance data on 4,730 Acres.

PERSONNEL:

- Continued training new forestry technician on forestry related aspects of the position including: Recon, Scaling, Timber Cruising, “Kruzer” timber data computer program.

ACCESS/ FOREST ROADS & TRAILS:

- Mowed brush and grass on 15.5 miles of county forest access roads.
- Re-graded and improved drainage on 9.55 miles of county forest access roads.
- Road improvement projects:
 - 1) Hazelnut Trail – Placed .25 miles of 1.25” road base.
 - 2) Spur off of HWY X – Regrade, culvert, surface with used RR ballast.
 - 3) East Hazelnut – placed and graded used RR ballast, appx. .4 miles.
 - 3) Peterson Road patch/fill holes with gravel and regrade.
- Mowed all hunter parking areas.

TREE PLANTING, SITE PREPERATION, INVASIVE SPECIES, & TSI:

- No tree planting occurred in 2018 due to unavailability of site prep contractor, as well as lack of significant planting acreage.
- No site prep occurred as there were no plans to plant any large areas in 2019.
- Mowed approximately 27 acres in compartments 34 & 35 with forestry mulcher as part of a timber stand improvement (TSI) to lessen ironwood and other shrubby competition in understory of good quality oak stands.
- Mowed approximately 12 acres with forestry mulcher continuing effort to control buckthorn.
Locations: Compartment 79, Stand 8

LAND TRANSACTIONS:

- No land transactions occurred in 2018.

ACCESS & PERMIT ISSUES:

- Issued one temporary access permit to logger requiring access across county forest, for the purpose of harvesting timber on neighboring property in the Town of Seneca.

WILDLIFE RELATED:

- Attended Wood County Wildlife Area Committee meetings, provided input/information, and performed designated duties.
- Wildlife projects “funded with Nickel-an-Acre” State Grant: Raptor Surveys: 1) Goshawk survey in contract #767 harvest area in Compartment 73. 2) Red Shouldered Hawk surveys of historic nesting areas in compartments 39, 62, 67, and 68.
- Conducted Karner Blue Butterfly surveys as needed for timber sale purposes.
- Investigated beaver dam activity/complaint in compartments 7, 14 & 53. Removed two beaver dams and solicited volunteer help from professional trapper. Worked with Wood County Highway department to remove one dam creating impacts to HWY X. Beaver activity is increasing and becoming a management problem as fur prices have plummeted and trapper numbers have decreased.
- Mowed wildlife openings associated with Disabled Hunter Blinds.

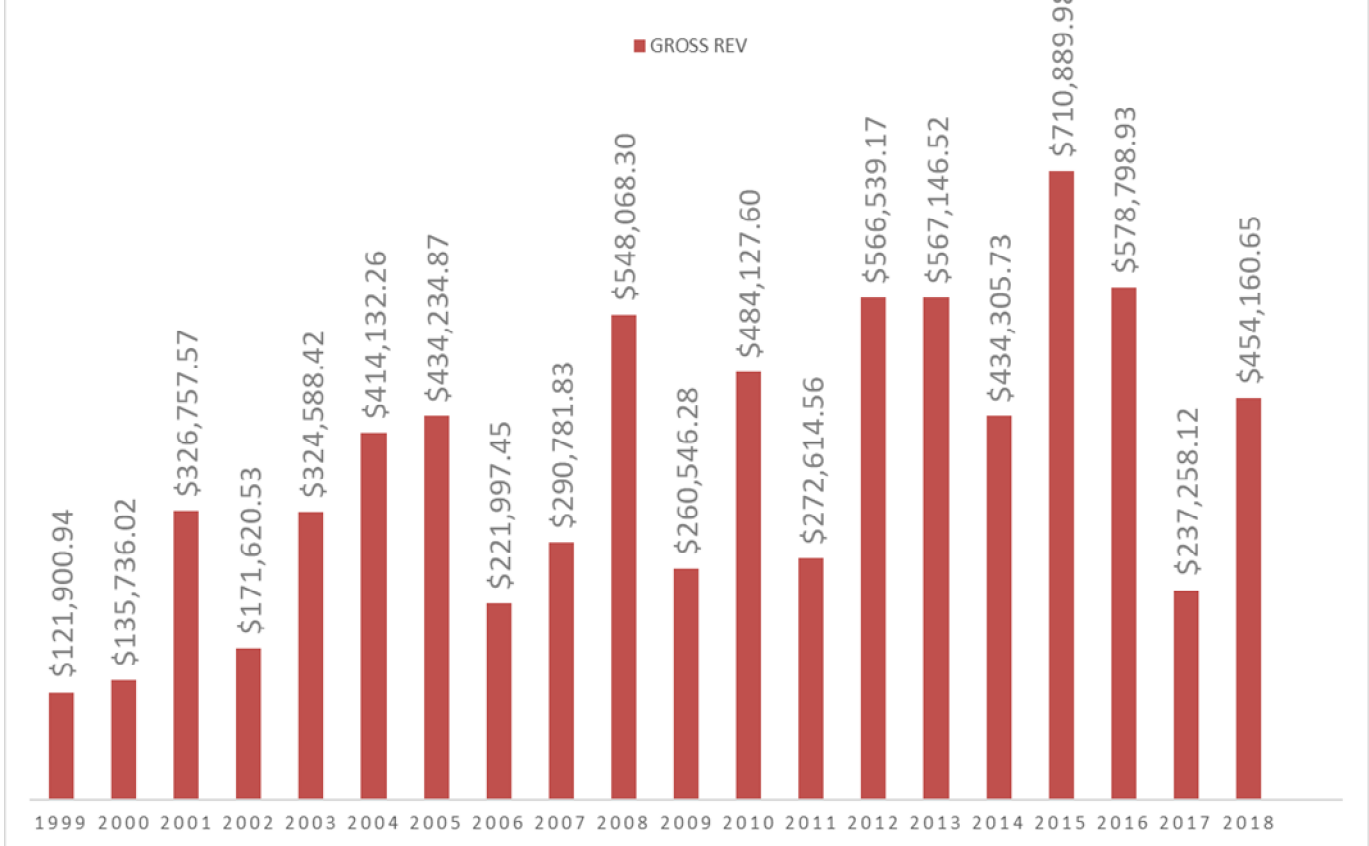
OTHER:

- Located section corners and ran property lines between county and adjacent private land as needed. Total line distance run was approximately 1.25 miles.
- Powers Bluff: Relocated snowmobile trail (1.2 miles) tree removal, brush grinding, grading, seeding.
Began Construction of Multi-use path (.8 miles) tree removal, brushing, grading, seeding.
Began Construction of short trail connection between “old” and “new” parcels (.1 miles).
- Skunk Creek Dam: Mowed grass and brush on dike, installed sign and developed EAP per DNR.
- ATV Area: Trail improvements in certain segments of trail by DNR dozers.
- Participated in Wood County ATV Route and Trail Planning Group. Purpose was to establish a system of interconnected routes and trails throughout Wood County as directed by Wood County Board. Participating departments included: Parks and Forestry, Highway, Planning and Zoning.
- Contributed to parks firewood efforts by locating suitable supply of firewood from Wood County Forest, arranging harvest, and transport of wood.
- Set up several public firewood cutting areas.
- Began planning and initial development of mountain bike trail on South Bluff through collaboration with volunteers.
- Participated in Farm Tech. Days, staffed P&F booth.
- Removed four illegal deer stands.
- Investigated several instances of dumping, illegal tree cutting, and illegal motorized use on the county forest.
- Shooting range - Increased maintenance efforts including: more frequent mowing (5x minimum), cleaning (6x minimum) The Wilderness Sportsman’s Club and Emergency Government personnel assisted with these efforts at various times.
- Redecked equipment trailer with white oak lumber obtained from county forest timber harvested in 2017.
- Conducted/participated in park and forest tour for the HIRC committee.
- Participated in the Enviro-thon event/competition as a station captain. Set up and ran the forestry portion of the competition.

MEETINGS AND TRAINING

- Served on WCFA personnel committee.
- WCFA: attended spring forest administrator meetings and quarterly conference calls. Also attended Legislative/certification, Board of Directors fall meetings.
- Training: DNR Forest Metrix, Forestry Best Management Practices for Water Quality, DNR Silviculturalist visit for on-site Jack Pine management options, Wood County Active Shooter Training.

WOOD COUNTY FOREST TIMBER REVENUE 1999 - 2018



Year GROSS REV

1999	\$121,900.94	2011	\$272,614.56
2000	\$135,736.02	2012	\$566,539.17
2001	\$326,757.57	2013	\$567,146.52
2002	\$171,620.53	2014	\$434,305.73
2003	\$324,588.42	2015	\$710,889.98
2004	\$414,132.26	2016	\$578,798.93
2005	\$434,234.87	2017	\$237,258.12
2006	\$221,997.45	2018	\$454,160.65
2007	\$290,781.83		
2008	\$548,068.30		
2009	\$260,546.28		
2010	\$484,127.60		

TIMBER SALES TRACT SUMMARY - WOOD COUNTY FOREST					
CALENDAR YEAR: 2018					
SALE #	TRACT #	TOWNSHIP	ACRES	APPRAISED	BID VALUE
				VALUE	
WCP118	1-18	GRAND RAPIDS	25	\$ 9,725.00	\$ 12,628.15
759	15-16	HILES	84	\$ 35,662.00	\$ 35,935.00
765	2-17	HILES	42	\$ 16,850.00	\$ 16,850.05
766	7-17	SENECA	43	\$ 5,857.10	\$ 6,120.00
769	1-18	CRANMOOR	35	\$ 15,793.00	\$ 33,543.20
767	2-18	SENECA	62	\$123,340.00	\$189,002.00
771	3-18	CRANMOOR & REMINGTON	93	\$ 69,636.00	\$ 64,670.00
761	4-18	HILES	90	\$ 32,713.00	\$ 36,625.00
772	5-18	PORT EDWARDS	35	\$ 15,874.00	\$ 16,420.00
770	6-18	DEXTER	105	\$ 57,767.00	\$ 64,706.00
		TOTALS:	614	\$383,217.10	\$476,499.40

2018 COUNTY FOREST TIMBER REVENUE PAYMENT TO TOWNS			
TOTAL TOWNSHIP REVENUE:		\$45,416.07	
	ACRES IN	% OF	10%
TOWN	COUNTY FOREST	TOTAL ACRES	PAYMENT
CARY	701.37	1.85	\$840.20
CRANMOOR	3,601.08	9.52	\$4,323.61
DEXTER	7,883.88	20.84	\$9,464.71
HILES	9,360.28	24.75	\$11,240.48
PORT EDWARDS	5,602.18	14.81	\$6,726.12
REMINGTON	6,582.71	17.4	\$7,902.40
RICHFIELD	358	0.95	\$431.45
SENECA	3,736.71	9.88	\$4,487.11
TOTAL	37826.21	100.00	45,416.07

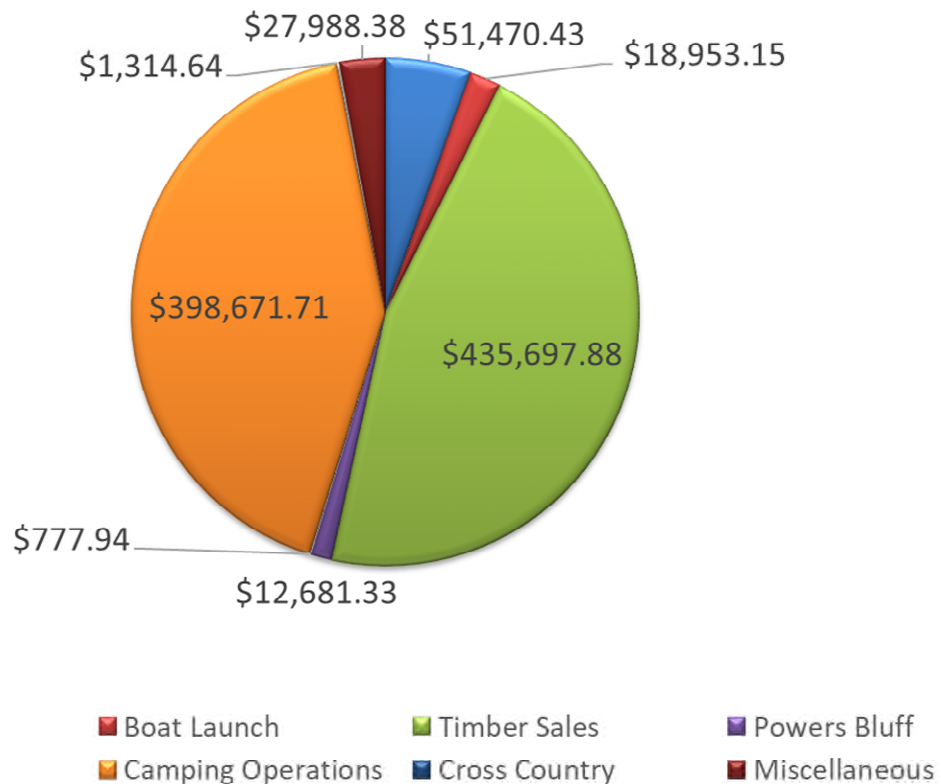
2018 PARKS AND FORESTRY EXPENSES AND REVENUES						
BUDGETED TAX LEVY EXPENSES:						\$649,155.00
EXPENSES:						
SNOWMOBILE/ATV TRAILS					\$84,512.42	
PARKS/FORESTRY					\$1,597,223.60	
STATE ROADS/STATE WILDLIFE (56111-56911)					\$5,025.78	
PARKS & FORESTRY CAPITAL PROJECTS					\$34,330.75	
TRANSFER TO P&F FUND					\$0.00	
TOTAL EXPENSES:						\$1,721,092.55
REVENUES:						
STATE/FEDERAL AID					\$135,711.54	
FINES					\$852.94	
P&F USER FEES/COUNTY FOREST STUMPAGE					\$946,251.50	
MISCELLANEOUS					\$48,989.14	
TRANSFER FROM NON-LAPSING P&F FUND					\$0.00	
TOTAL REVENUES:						\$1,131,805.12
NET EXPENSES						(\$589,287.43)
NET DECREASE P&F NON-LAPSING CAPITAL PROJECTS ACCOUNT						(\$651.54)
NET TAX LEVY (Net Income Loss)						(\$588,635.89)

WOOD COUNTY PARKS & FORESTRY THREE YEAR SUMMARY			
	2016	2017	2018
PARKS OPERATION			
EXPENSES	1,938,266.89	1,618,623.07	1,721,092.55
CAPITAL OUTLAY			
EXPENSES	487,255.83	2,220.00	34,330.75
REVENUES	1,467,949.77	938,714.33	1,131,805.12
P&F NON-LAPSING CAPITAL PROJECTS			
DOLLARS USED	201,248.78	15,887.84	651.54
(DECREASE/(INCREASE))			
NET TAX LEVY (Net Income Loss)	(756,324.17)	(666,240.90)	(588,635.89)

Revenues 2017 vs. 2018



Revenue Services Provided - 2018



}THREE YEAR CAMPGROUND OCCUPANCY TOTALS BY NIGHTS

	2016	2017	2018
DEXTER COUNTY PARK	5954	6174	5941
NORTH WOOD COUNTY PARK	4533	4267	4320
SOUTH WOOD COUNTY PARK	5638	5727	5526
TOTALS:	16,125	16,168	15,787

THREE YEAR (SEASON) POWERS BLUFF TICKET TOTALS

	2015-2016	2016-2017	2017-2018
1 ST SESSION 10AM-NOON	1,051	1,284	481
2 ND SESSION NOON-2PM	895	1,429	350
3 RD SESSION 2PM-4PM	914	1,249	379
PARTIES	145	297	128
	3,005	4,259	1,338

THREE YEAR BOAT LAUNCH PASS TOTALS

	2016	2017	2018
DAILY PASS	1,364	1,292	1,255
ANNUAL PASS	852	795	730
TOTALS:	2,216	2,087	1,985

THREE YEAR (SEASON) CROSS COUNTRY SKI PASS TOTALS

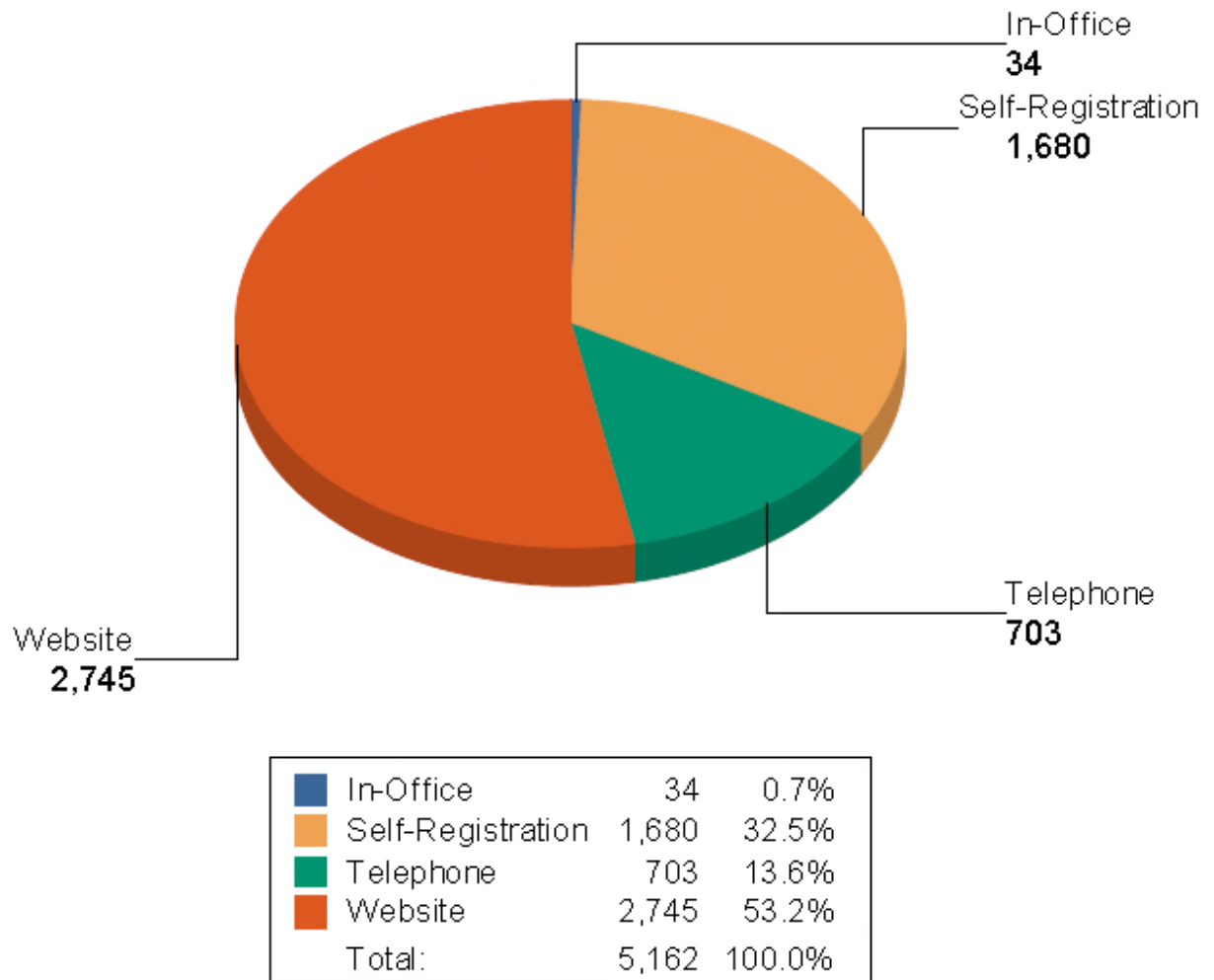
	2015-2016	2016-2017	2017-2018
DAILY PASS	102	92	47
ANNUAL SINGLE & FAMILY PASSES	88	86	62
TOTALS:	190	178	109

THREE YR CAMP FIREWOOD NUMBER OF RACKS SOLD

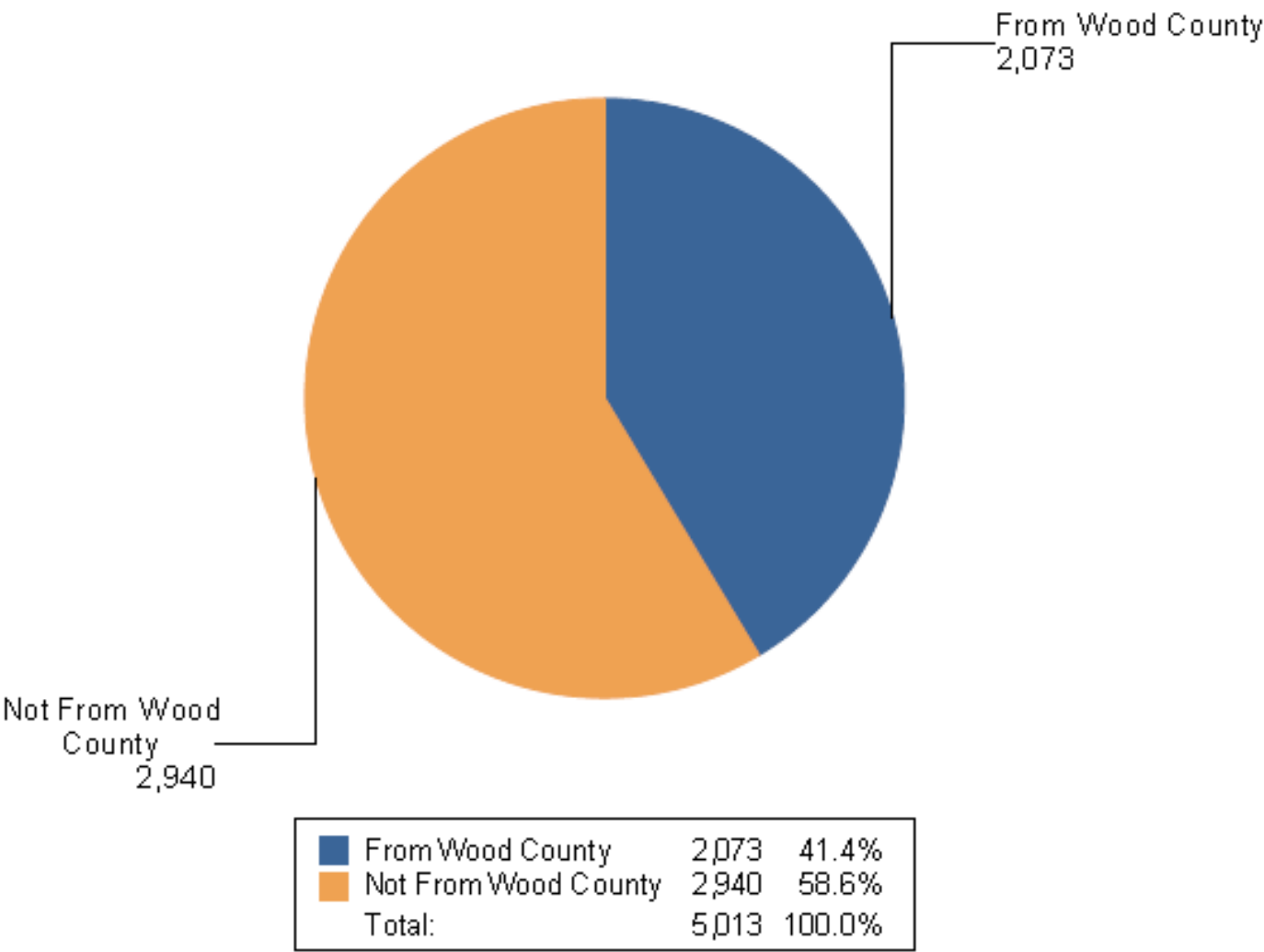
	2016	2017	2018
DEXTER PARK	1943	2045	1831
NORTH PARK	1757	1718	1593
SOUTH PARK	1730	1005	1604

Campsite Reservations by Booking Method

Booking Dates: 1/1/2018 through 12/31/2018



Campground Customers from Wood County



SHELTER RESERVATIONS – 2017 vs. 2018

2018 SHELTER RESERVATIONS BY MONTH/PARK	RSBP	SP-E	SP-O	NP	NEPCO	DEXTER	PB	2017	2018	CHANGE
JANUARY					8	0	1	9	9	0
FEBRUARY					8	1	2	16	11	(5)
MARCH					6	0	0	8	6	(2)
APRIL	0	0	0	0	7	0	0	13	7	(6)
MAY	4	6	2	10	10	1	4	33	37	4
JUNE	9	10	5	8	14	8	5	53	59	6
JULY	18	12	13	11	14	7	1	65	76	11
AUGUST	11	12	3	11	10	8	4	45	59	14
SEPTEMBER	3	14	1	6	13	2	2	37	41	4
OCTOBER	0	5	0	0	13	1	5	35	24	(11)
NOVEMBER					6		0	7	6	(1)
DECEMBER					11		0	10	11	1
TOTALS	45	59	24	46	120	28	24	331	346	15
2018 SHELTER RESERVATIONS BY EVENT/PARK	RSBP	SP-E	SP-O	NP	NEPCO	DEXTER	PB	2017	2018	CHANGE
ANNIVERSARY PARTY		2					1	4	3	(1)
APPRECIATION EVENT								0	0	0
BABY SHOWER		1			10	2		13	13	0
BIRTHDAY PARTY	2	5	1		6	4	1	16	19	3
CHURCH FUNCTIONS / Neighborhood Table	1	2		3			1	12	7	(5)
CHRISTMAS PARTY (non-family related)		1						0	1	1
CLASS REUNION	1	2		1	1		1	4	6	2
CLUB EVENTS (Rotary, Lions, Fisheree's, Kiwanis)						1		2	1	(1)
COMPANY GATHERINGS	2	2		5	5	5		24	19	(5)
CONFIRMATION PARTY					1		1	0	2	2
CURLING EVENT								0	0	0
FAMILY HOLIDAY GATHERINGS					9			7	9	2
FAMILY REUNIONS/GATHERINGS	6	6	5	5	4	1	4	41	31	(10)
FUNDRAISING EVENTS	5	9	2		3	1	2	9	22	13
FUNERAL/DINNER/EVENT								2	0	(2)
*GENDER REVEAL EVENT			1					1		(1)
GOING AWAY PARTY	1							39	1	(38)
GRADUATION	10	5	8	11	26	10	5	8	75	67
MEETING/GENERAL/Training/Wood Carvers Event/Nepco Ski Club	1				6			6	7	1
MEMORIAL SERVICE/CELEBRATION OF LIFE EVENT					1			4	1	(3)
RETIREMENT PARTY		4			2	1		21	7	(14)
SKI TOURNAMENT RELATED EVENTS	13	6	7					11	26	15
SCHOOL/COLLEGE EVENTS		1		2				6	3	(3)
SCOUTS/4H EVENTS / KARATE		1		1	4			0	6	6
TUBE/SKI PARTY					1		3	2	4	2
UNKNOWN/OTHER									0	0
WEDDING-BRIDAL/REHEARSEL/ENGAGEMENT/SHOWERS/GIFTOPENING	3	12		14	41	3	5	99	78	(21)
*WOOD COUNTY DEPARTMENTAL MEETINGS				4	12		1			0
TOTALS	45	59	24	46	120	28	24	331	346	15
* NEW THIS YEAR.										

3 YEAR SHELTER RESERVATION TOTALS

	Red Beach Pavilion	South Park Enclosed	South Park Open	North Park	Nepco Park	Dexter Park	Powers Bluff	TOTAL
2016	58	64	27	62	123	20	27	381
2017	33	60	24	44	116	20	34	331
2018	45	59	24	46	120	28	24	346



Facebook Statistics of Likes per Year			
	2016	2017	2018
<i>Parks Main Page</i>	<i>1612</i>	<i>1960</i>	<i>2872</i>
Dexter		305	412
South Park		429	523
North Park		524	591
Nepco		151	191
Powers Bluff		610	728
ATV Intensive Use Area		143	233
Rifle Range		76	102
New Facebook page coming in 2019! “Wood County ATV/UTV Route & Trail System”			

&

Instagram Statistics of Followers			
(Launched in 2018)			
Woodcowisc.parks	June-2018		
FOLLOWERS	233		
POSTS	35		
FOLLOWING	13		



AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW

7

Finance Committee Minutes
Location: 2600 Stewart Avenue; Wausau, WI
May 9th, 2019

Finance Committee Members Present: Dora Gorski, Tim Buttke, Larry Lebal

Excused: Jim Hampton

Others Present: Steve Prell

1. Call to Order:

Meeting was called to order at 8:46 AM by Larry Lebal

2. Public Comments:

None

3. Approval of Minutes:

Motion to approve minutes by Dora Gorski, second by Tim Buttke. Motion carried.

4. Discussion/Possible Action - Review monthly Financial Report:

The committee reviewed the reports. There were no questions on the reports. Steve explained that the reports will look different in the future as we will have to spend all grant-related program income in the year collected and will not be allowed to carry it over from year to year.

5. Discussion/Possible Action – Review Monthly Disbursements:

Steve explained that we had two of our nutrition vans break down just a couple days apart that had the same issue so while the report looks like we paid for a repair twice, we did in fact have two vans with the same repair. Steve also explained that we had to have a nutrition van towed out of someone's driveway when they got stuck in mud.

6. Future Agenda Items:

None

7. Adjournment:

Motion to adjourn made by Tim Buttke, second by Dora Gorski. Meeting adjourned at 9:26 am.

7

Board Meeting Minutes

Aging & Disability Resource Center of Central Wisconsin

Location: Wausau ADRC-CW boardroom, 2600 Stewart Avenue, Wausau, Wisconsin

May 9, 2019

Board members present: Chairman – Doug Machon, Dona Schwichtenberg, Dora Gorski, Norbert Ashbeck, Larry Lebal, Will Hascall, Danielle Yuska, Vern Cahak, Dick Hurlbert, Tim Buttke, and Mike Feirer.

Board members excused: Vice-chairman – Jim Hampton, Jean Doty, Sharon Rybacki, and Sandi Cihlar.

Others present: Jennifer Clark, Peggy Kurth, Pa Thao, Ronda James, Mike Rhea, Steve Prell, Jennifer Cummings, and Angela Hansen.

1. Call to order:
 - a. Meeting was called to order by Chairman Doug Machon, at 9:30 am.
2. Public comments:
 - a. Doug Machon explains Jonette Arms' absence.
 - b. Angela Hansen introduces the Board to Freddy and Frieda the ADRC-CW mascots.
 - c. Jennifer Cummings introduces Jennifer Clark and Peggy Kurth, community health educators.
3. Discussion/possible action – Approval of Minutes:
 - a. March 14, 2019
 - i. No corrections.
 - ii. Motion to approve March 14, 2019 minutes by Mike Feirer, seconded by Dona Schwichtenberg. Motion carried, minutes approved.
4. Discussion/possible action – Finance Committee Report:
 - a. Larry Lebal and Steve Prell presents the report.
 - b. Steve Prell highlights enforcement of grant restrictions and the impact on future program needs.
 - i. The following five agenda items are addressed and part of the overall report.
 - c. Full report is in the board packet.
5. Discussion/possible action – 2018 Year End Fiscal Update
 - a. End of year funds from county tax levy left: \$10,000. Grant funds were spent first.
 - b. Program income carryover is more than in previous years but is no longer allowed due to State regulations.
 - i. Grant funds were spent first and program income after, sometimes allowing for carryover funds (program income funds can be carried over from one year to the next). State regulates that the program income must be spent first and then grants which allow for no

- carryover (nutrition grant funds cannot be carried over from year to year).
 - ii. All unspent grant funds must be returned to the State.
 - iii. This regulation does not affect the budget but does make for challenges when there are budget variants.
- 6. Discussion/possible action – 2019 Budget Adjustments
 - a. MIPPA grant was not included in the original budget as the renewal came after the budget was presented.
 - b. WIHA grant also not in the initial budget, it was received after and is an eighteen month grant.
 - i. Motion to approve budget adjustments by Dora Gorski, seconded by Tim Buttke. Motion carried, budget adjustments approved.
- 7. Discussion/possible action – 2019 Revision of C1-Transfer
 - a. The ADRC-CW is requesting a transfer of C1 grant funds to be used in C2 programs. GWAAR allows for additional funds to be spent with Board approval.
 - i. Motion to approve the transfer of C1 funds by Danielle Yuska, seconded by Tim Buttke. Motion carried, request approved.
- 8. Discussion/possible action – 2019 ADRC One Time Carryover Request
 - a. Mike Rhea presents the projects the carryover dollars will fund.
 - i. Installing a power assist door in the Wausau office for better customer accessibility.
 - ii. Adding office space to the Wausau office for personnel growth.
 - iii. Improving the Merrill reception and conference areas to create a warmer, welcoming, and functional space.
 - b. Motion to approve the ADRC one-time carryover request for improvement projects by Will Hascall, seconded by Larry Lebal. Motion carried, projects approved.
- 9. Discussion/possible action – Budget Process Future Scenarios
 - a. Steve Prell presents the upcoming changes to the formulas the State is using for Aging and ADRC distribution of funds for 2020 or 2021. The formulas are not yet known but the ADRC-CW would like to be prepared and have a plan in place to make any change work.
 - b. Motion to address the finance directors of each member county to begin a discussion regarding upcoming funding changes made by Will Hascall, seconded by Mike Feirer. Motion carried, the ADRC-CW will approach each member county finance director to discuss upcoming funding changes.
- 10. Discussion/possible action – Request to apply for up to \$250,000 per year for three years – New Federal Funding Opportunity: Innovations in Nutrition Programs and Services – Due May 28, 2019
 - a. Jennifer Cummings presents the proposed uses for the grant funds.
 - i. Creation of a Hmong dining site in the Wausau area.
 - ii. Partnerships with Northcentral Technical College and Midstate Technical College to create a multi-generational, innovative dining option.

- iii. Research and purchase of a GPS aided delivery programs for the MOW routes.
 - b. Motion to approve the application for the new federal funding opportunity by Danielle Yuska, seconded by Dora Gorski. Motion carried, the ADRC-CW will apply for the Innovation in Nutrition Programs and Services grant.
- 11. Discussion/possible action – Approval of amended Grant and Gift Application Policy per 3/14/2019 Board discussion
 - a. Motion to approve the amended Grant and Gift Application Policy by Tim Buttke, seconded by Mike Feirer. Motion carried, policy approved.
- 12. Discussion/possible action – Assess the need to update all ADRC-CW Board Policies
 - a. Motion to table the discussion of reviewing all ADRC-CW Board policies by Tim Buttke, seconded by Vern Cahak. Motion carried, decision to update all ADRC-CW Board policies is tabled until the June meeting.
- 13. Discussion/possible action – Executive Director Reports April/May 2019
 - a. Full report in board packet.
 - b. Time given to Pa Thao to review the results of the ADRC-CW Quality Culture Survey.
 - i. Result report in board packet.
 - c. No action taken.
- 14. Discussion/possible action – Set new date for Board Retreat – 11:30 am until 3:30 pm, July 11 or August 8
 - a. Motion to set the date for Board Retreat on August 8 by Norbert Ashbeck, seconded by Dona Schwichtenberg. Motion carried, Board Retreat set for August 8, 2019.
- 15. Future meeting Schedule and Agenda Items
 - a. Next meeting: June 13, 2019: Wausau ADRC-CW office, 2600 Stewart Avenue, Wausau Wisconsin.
 - b. Agenda items:
 - i. ADRC-CW Board officer elections.
 - ii. Assess need to review all ADRC-CW Board policies.
 - iii. Discussion to invite State representatives to ADRC-CW Board meetings.
- 16. Adjournment
 - a. Meeting adjourned by Doug Machon at 11:12 am.

7

Central Wisconsin State Fair
Board of Directors Minutes
Monday, May 20th, 2019 at 7:00 PM

ROLL CALL: Dale Christiansen, Peggy Sue Meyer-Miller, Vicki Selz, Jeff Viergutz, Nick Wayerski, Scott Karl, Chris Jockheck, Bob Ashbeck, Sandy Leonhard, and Brian Varshow. Members from the public: Ashlee Sayre and Charlotte Johnson.

The meeting of the Central Wisconsin State Fair Board was called to order at 7:04pm in the Fair office building at the Central Wisconsin State Fair Grounds.

Public Comment: Charlotte introduced herself. No further comments.

Approval of Minutes: Minutes from the April meeting were presented. Bob Ashbeck made a motion to accept the minutes from the 04/15/19 board meeting and Vicki Selz seconded, all approved.

Financial Report: Finance and profit and loss reports for the Fair and Fair Park Management accounts were given to the Board. Sandy Leonhard made a motion to postpone the financial report until the June Board meeting and Nick Wayerski seconded, all approved.

Executive Director's Report:

No new news was reported at this time.

Jr. Fair Report: Sandy Leonhard reported that the Junior Fair was having some issues with finding some judges due to the fees they were paying for them to come in. She requested that the CWSF board take a look at what other Fairs pay and possibly raising these fees. Sandy also asked if the CWSF Flowerbed Folly Contest was going to happen again this year. Ashlee Sayre stated that the forms were being updated and would be sent out soon. There is a Superintendent meeting set for August 7th, 2019 at 6:00 PM at the Ag Station.

Commission Report: No report at this time.

Committee Reports:

1. **Draft Horse Committee:** No report at this time.
 - Horse Pull: No report at this time.
2. **Fairest Committee:** Fairest and Jr. Fairest will be at the Mayor's Breakfast and Marshfield Dairyfest parade in June, and they will be at other June Dairy Breakfasts and parades coming up. A list is currently being put together.
3. **Building and Grounds:** The final Winter Storage Removal renters have taken out their items and all water has been turned on for the season. There was a meeting with Lincoln Windows to get a quote for replacing the Round Barn windows. They suggested PVC windows and doors which will stop future issues.
4. **Sponsorship:** Dale met with Partners Bank and has meeting set for Pepsi, Ho-Chunk Gaming Casino, and the Bone & Joint Clinic for possible sponsorship.
5. **Marketing:** Saffire has offered to help up with marketing on our facebook page to help us sell tickets. A meeting has been set with Ashlee.

Old Business:

1. Horse Powered Weekend: Dale and Peggy Sue had a meeting with Dan McGivern on May 15th to discuss details of the Horse Powered Weekend (CWSF Draft Horse Show, Parish Pull, and Semi Show/parade).
2. Talent Show: Donna Thompson will be unable to pull together a Talent Show for the 2019 Fair, however, she will move forward for 2020.
3. The Awakening: Working with the City Inspector to go through the barn, blue prints, ext. Funding is needed. Future meeting with the City and Fire inspectors will be required.

New Business:

1. CWSF Steak Feed: Dale proposed having a steak feed as a fundraiser for the Fair. The CWSF Board all approved and wants to move forward with this. Peggy Sue proposed having the Steak Feed during the Horse Powered Weekend. Vicki suggested having it on a week day for businesses. The Board approved having the Steak Feed on Thursday, July 11th for additional details and time TBD.
2. Strategic Plan follow-up meeting: Scott Karl made a motion to postpone this meeting until after the Fair was over to accommodate all Board members, Chris Jockhek seconded, all approved.

Agenda items for next meeting:

1. Judges costs
2. Financial Report
3. Steak Feed
4. Animal Welfare Policies
5. Voting on new Board Secretary and Treasurer

Adjournment: Sandy Leonhard made a motion to adjourn the meeting and Bob Ashbeck seconded the motion, all approved. The meeting was adjourned at 8:41 PM.

Respectfully submitted by,
Ashlee Sayre, CWSF Office Administrator
Nick Wayerski, CWSF Secretary

DRAFT

Subject to
Approval

7

MINUTES

McMillan Memorial Library
Board of Trustees
May 15, 2019

President Galvan called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: Andrea Galvan, Anne Zacher, Susan Bovee, Craig Broeren, Kevin Finbraaten, Scott Kellogg, William Clendenning, David Farmbrough, Heather Gygi, William Hascall.
Administration: Andrew Barnett, Vicki Steiner, and Brian Kopetsky.
Others in attendance: Jon Clark from WoodTrust Bank and Rick Potter.

CORRESPONDENCE: There were no items of correspondence.

President Galvan introduced Jon Clark from WoodTrust Bank. Mr. Clark presented the annual Endowment Fund investments review.

MINUTES: **A motion to approve the Minutes of the April 17, 2019 Library Board meeting was made by Ms. Bovee, second by Mr. Finbraaten. Motion carried. A motion to approve the Minutes of the May 1, 2019 special Board meeting was made by Mr. Clendenning, second Ms. Gygi. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for May 2019. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Mr. Broeren. Motion carried.**

DIRECTOR'S REPORT:

Finalist – National Medal for Museum and Library Service. The April 25th celebration was well attended. Medalists were announced last week. We congratulate the Medalists and will consider re-applying for next year.

Library Use and Events –The IMLS Finalist event (150) w/ Copper Box (220), Chasing Coral w/ the Climate Change Forum featuring a VR coral experience (total 194), Prairie Chicken Festival movie (16), author Tea Krulos (5/9). Coming up - Yu-Gi-Oh! Tournament (5/11), Business After Hours (5/13), Board Game Bonanza (5/25). The extended school year affects the start of our summer program. There will be handouts from our program series. Radiochurch, a R&B / hip-hop group from the Twin Cities will be our summer concert (8/1).

Budget – WoodTrust will report on the Endowment Fund at the May Board meeting.

Building & Grounds – Work on the Upper Level restrooms is nearly completed. The sewer line for the Lower Level restrooms seems to not drain well due to the angle it was installed at. The low flow valves made this an issue. We think that replacing the valve will remedy this. The leaky pipe in the Commons had no asbestos and has been repaired. The emergency generator will be installed soon, with a concrete slab being the first step, probably under the overhang on Birch Street. We are looking to upgrade the 400 ft² plantings on the corner of Grand and Lincoln. This was recommended by a Master Gardener and with the area under construction, this would be a good time to address this.

Adult Room Planning Update – The planning process is complete, unless the Board opts to get further cost estimates for the Fine Arts Center.

Miscellaneous – Staff Development Day is scheduled for May 21, with the recognition lunch at noon at the Mead. We hosted Business After Hours on Monday, May 13 (4:30 – 6:30 pm), highlighting the Makerspace, Gale Courses, Reference USA and the Adult Room project. Jennifer Bahnman has given her notice and has been selected as Assistant Director / Head of Adult Services at the Pauline Haass Public Library in Sussex. Her last day will be May 23rd. The Director and Colin McGinnis attended the WAPL conference in Rothschild. The latest addition to the Makerspace is a Glowforge laser cutter / printer / etcher, which can be viewed after the meeting.

COMMITTEE REPORTS: There were no committee meetings held during the month.

OLD BUSINESS:

Mr. Barnett distributed a report on the Road Map for the Adult Room. (Copy attached to original Minutes) Discussion followed. **A motion to go with option 4 for the full Adult Room renovation project plus Fine Arts Center renovations was made by Mr. Clendenning, second by Mr. Finbraaten. Motion carried.**

Mr. Barnett will contact Engberg Anderson and have them review the Fine Arts Center project.

NEW BUSINESS: There were no items of New Business to bring before the Board.

A motion to adjourn was made by Ms. Zacher, second by Mr. Broeren. Motion carried and the meeting adjourned at 6:05 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on June 19, 2019 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

MINUTES
McMillan Memorial Library
Board of Trustees
June 19, 2019

DRAFT
Subject to
Approval

Treasurer Susan Bovee called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:05 p.m.

ROLL CALL ATTENDANCE:

Present: Susan Bovee, David Farmbrough, Kevin Finbraaten, William Clendenning, Scott Kellogg, William Hascall, and Heather Gygi.

Absent: Andrea Galvan, Anne Zacher, and Craig Broeren.

Administration: Andrew Barnett, Vicki Steiner, and Brian Kopetsky.

Others in attendance: Katie Killian, intern from UW-Madison working with us during the Summer.

CORRESPONDENCE: A thank you note was received from the grade 6-12 art teachers thanking the Library for hosting this year's art show.

MINUTES: **A motion to approve the Minutes of the May 15, 2019 Library Board meeting was made by Mr. Clendenning, second by Ms. Gygi. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for June 2019. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Mr. Finbraaten. Motion carried.**

DIRECTOR'S REPORT:

Library Use and Events – Lisl Detlefsen had her book release party here for her latest book (60). Our ongoing photography contest recognized the Spring 2019 honorees which are on display. Independent publishing with local author Faith Blum. We hosted the Choristers (175). Coming: Summer Library Program Kick Off Party (6/18); Painting party (6/19); International Tabletop (Game) Day (6/29) and a lot of summer program events.

Building & Grounds – We are getting proposals to remedy the issue with the sewer lines. The emergency generator is in town and will be installed in the next month. The pad and some of the wiring is already in place. The rose thicket in the corner of Grand / Lincoln has been removed. The local Master Gardeners are developing a plan for the area.

Capital Campaign / Adult Room – A flythrough of the area has been requested. Engberg Anderson is preparing a proposal for developing plans and cost estimates for the FAC. We have a proposal from Marcie Heim on consulting on the capital campaign. There will be a committee report on this topic.

Miscellaneous – Staff development day recognized Shannon Guenther, (5 years), Helen Sparks and Cheryl Ver Hulst (10 years) and Karen Crouce and Pam Stern-Malouf (15 years). Our summer Makerspace intern, Katie Killian has started and our shared Digital Collections intern Dale Meinholz started on June 17. Katie will also be working for us during the summer.

COMMITTEE REPORTS: The Capital Campaign committee met on June 5th. Mr. Barnett reported on discussions that took place during the meeting. A fly through video, justification for the Maker Space, and presentation video were discussed. A potential donor sheet is being developed along with possible campaign chairs and committee members. Different grant opportunities will also be looked at.

OLD BUSINESS: There were no items of old business to bring before the Board.

NEW BUSINESS: Mr. Barnett presented a proposal from consultant Marcy Heim to provide a fundraising workshop for the Board, campaign volunteers and staff. **A motion to accept the proposal was made by Mr. Clendenning, second by Mr. Hascall. Motion carried.**

Ms. Bovee appointed Mr. Farmbrough and Ms. Gygi to develop a slate of officers for next month's meeting.

A motion to adjourn was made by Mr. Clendenning, second by Mr. Hascall. Motion carried and the meeting adjourned at 5:55 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on July 17, 2019 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

7

Draft
South Central Library System Board of Trustees Minutes
05/23/2019, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Badger and Chester Rooms

Action Items:

Approved the 2018 audit.

Present: A. Bhasin, F. Cherney, M. Furgal, J. Healy-Plotkin, J. Honl, N. Long, M. Nelson, P. Nelson, G. Poulson, T. Walske, A. Weier, C. Whitsell, K. Williams

Absent: N. Brien, M. Hokamp, A. Pawlak, P. Cox,

Excused: K. Michaelis, N. Hughes, M. Meloy

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Call to Order Time: 12: 15 p.m. J. Healy-Plotkin, President

- a. Introduction of guests/visitors:
 - i. Danielle Moyer, Wegner CPA's, participated via phone.
- b. Changes/additions to the agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 04-25-2019

- a. Changes or corrections: None
- b. Approved by motion: C. Whitsell moved approval of the 04-25-2019 minutes. G. Poulson seconded. Motion carried.

Bills for Payments:

- i. Motion: J. Healy-Plotkin reviewed the bills for payment in the amount of \$240,344.71. G. Poulson moved approval. C. Whitsell seconded.
- ii. Discussion: None
- ii. Vote: Motion carried.

Financial Statements:

We have received all of our state aid for the year.

Presentation: Audit Report -Wegner CPAs - Dave Odahl discussed the audit report.

Committee Reports:

- a. Advocacy: M. Nelson shared a note from the League of Women's Voters regarding 5 tips for addressing legislators.

Action Items:

- a. Approve the 2018 audit.
 - i. Motion: G. Poulson moved approval of the 2018 audit. A. Weier seconded.
 - ii. Discussion: None.
 - iii. Vote: Motion carried.

SCLS Foundation Report:

M. Van Pelt noted the Cornerstone Recipient will be Bruce Deming. He is a known supporter of libraries and donated furniture from his company to the Rock Springs and LaValle Libraries following the flooding. The Cornerstone event will be Thursday, October 17th from 5-7 p.m.

System Director's Report: Debbie Bird will be the new director at the Portage Public Library. M. Van Pelt will be out of the office for knee surgery starting November 12th for about 8 weeks.

Discussion:

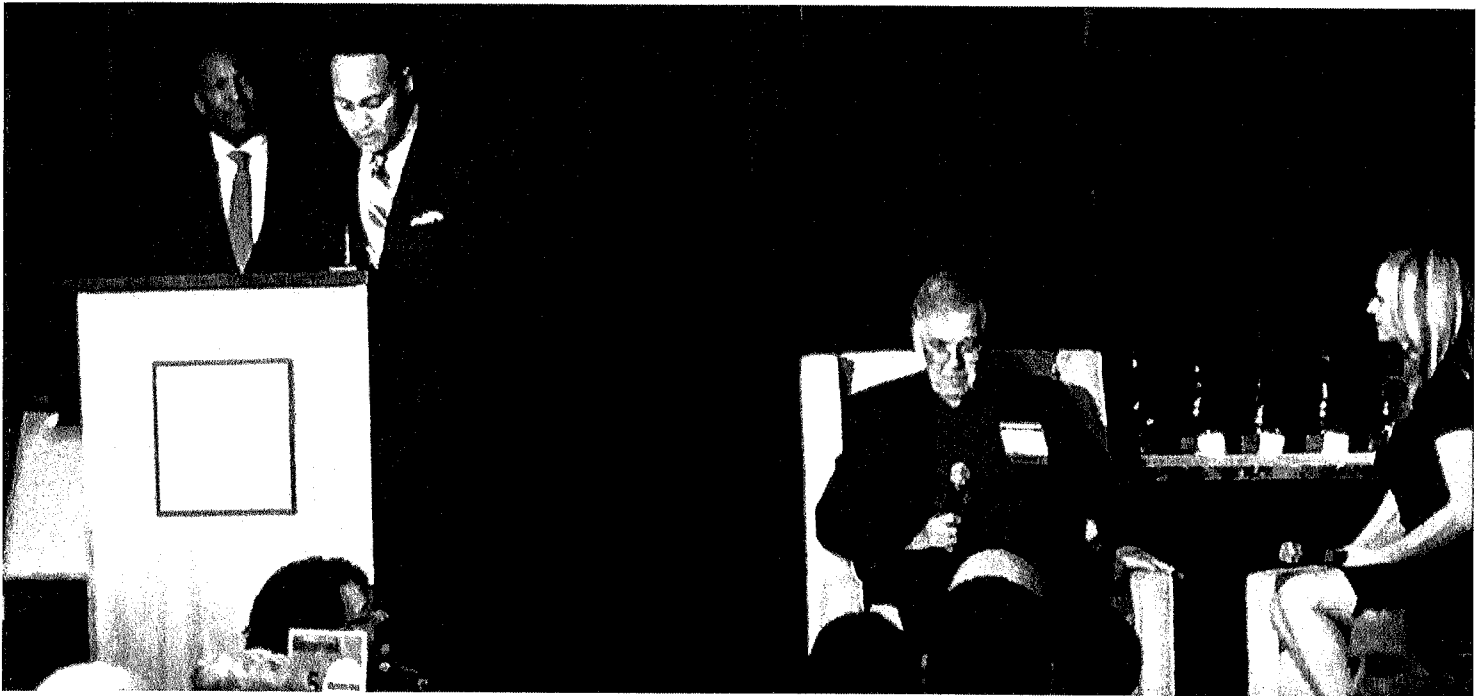
- a. *Leadership Roles for Library Trustees* – J. Healy-Plotkin – Five roles for library trustees include Advocate, Visionary, Connector, Financial Steward, and Team Player. The board discussed the checks and balances of SCLS financials. T. Walske inquired how patrons could submit suggestions to libraries. If it's a specific idea for a certain library, they can contact the library director, or email the system on our website "suggestion" link or email the system director directly.

Administrative Council (AC) Report:

The All Directors met May 16, 2019. You may view the minutes online.

Other Business: None

Information Sharing: K. Williams noted P. Cox was honored by United Way for volunteering his time to the community gardens in Oregon. K. Williams congratulated M. Van Pelt for being elected chair of COLAND.



Adjournment: 1:15 pm.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/5-23-2019

7

County of Wood Library Board minutes

April 18, 2019

Board members :

Francis Cherney
Hugh O'Donnell
Jane Maciejewski
Joe Zurfluh
Brad Hamilton
Linda Schmidt
Dave Barth
Jean Anderson
Bill Clendenning

Library Directors:

Lori Belongia, Everett Roehl Marshfield Public Library
Tammy Hardinger, Pittsville Public Library
Andrea Halbersma, Lester Public Library of Vesper
Darla Allen, Charles and Joann Lester Library of Nekoosa
Andy Bartlett, McMillan Public Library
Stacy Kunding, Lester Library of Arpin

Chairman Fran called the April 18th meeting to order at 7 pm at the Lester Public Library of Vesper. Motion was made by Dave and then approved to accept the corrected minutes from the January 2019 meeting. Minutes from the January meeting should be changed to October, 2018. Andrea corrected children...who attended Summer Reading instead of Story Time.

Election of officers: Fran-Chairman
Dave-Vice Chairman
Linda-secretary

Dave made a motion that all officers be elected by acclamation.

Andy suggested that we raise the budget one per cent. Lori strongly suggested that we leave it at 85 %. We will discuss it and vote in July. Andy said that he gave a report to the Wood County Board and presented all the benefits that the counties provide for all the communities in his allotted time of only ten minutes.

Library Reports

Lori reported that she has started a "Paint and Sip" club which is very popular. There is a waiting list. There is a new youth librarian, Murray Johnson. The after school program is still operating despite ups and downs. She said that directors should encourage children to attend other Summer Reading Programs as well as the one in their town to get extra credits.

Andrea has been working with Tammy and Stacy who appreciate her very much. Andrea has started a "painting board signs" class. The after school program is improving.

Andy said that the restroom renovation, which brings them up to code, is nearly finished. There is also a family restroom now. There is also a new emergency generator which replaces the 1970 one. The final report on the Adult Room renovation is due May 1, with all workshop documents available online. McMillan is one of the finalists for national Medal for Museum & Library Service. There will be a social media campaign thanking our community partners through April 25th. Also a celebration with Copper

Box concert on April. The Medalists will be announced April 29th. McMillan will be hosting a Business after Hours on May 13. McMillan is willing to host a county-wide library calendar. Contact calendar@mcmillanlibrary.org.

Tammy reported that is becoming acclimated to the position library director. She started some evening programs to reach more people. She did an armchair travel day with 25 people, and also started a knitting and crocheting group. She is continuing Story Hour and had 60 attendees already. She is doing a crafting group and Paint and Sip Night. She is gearing up for Summer Reading Program and networking with local business owners.

In just six weeks, Stacy has started changing some signs as well as the children's area and the teens area. She has been weeding out some of the books in the children's and teen's area and putting them on a book sale. She has been working on the Summer Reading Program and has booked all her people for the event.

The next meeting will be July 11 at the Everett Roehl Marshfield Public Library. The meeting was adjourned by mutual consent.

Linda Schmidt, secretary.

RESOLUTION # _____

Introduced by: WOOD COUNTY BOARD OF SUPERVISORS

RELATING TO THE LIFE AND PUBLIC SERVICE OF GARY ALLWORDEN

WHEREAS, it has pleased the Almighty to call from this life former County Board Supervisor Gary Allworden, and

WHEREAS, Supervisor Allworden was born October 4, 1939 and passed from this world on July 7, 2019, and,

WHEREAS, Supervisor Allworden was employed by Nepco Papers after his service in the Air Force, and

WHEREAS, Supervisor Allworden was appointed to the Wood County Board of Supervisors in May of 1998, and served until September of 2014, and,

WHEREAS, Supervisor Allworden served with distinction on the Board of Health, Sheriff & Traffic Committee, Unified Services Board, Shared Dispatch Committee, Traffic Safety Commission, Board of Social Services, Library Board, Planning & Zoning Committee, Judicial & Legislative Committee, Central Records Advisory, and Public Safety Committee.

WHEREAS, Supervisor Allworden's public service also included the positions of Trustee and President of the Village of Port Edwards, and

WHEREAS, Supervisor Allworden enjoyed the respect of his colleagues and many service organizations to which he belonged, including the Port Edwards Lions Club, the Model T club, and Ownership Tractor Club.

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Board of Supervisors commend Supervisor Gary Allworden's public service and express their sorrow at his passing and extend condolences to his family and friends.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to his wife, Julie, and his family.

BE IT FURTHER RESOLVED, that we stand in silence for one minute in respect to his passing.

WOOD COUNTY BOARD OF SUPERVISORS

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