

CONSERVATION, EDUCATION AND ECONOMIC
DEVELOPMENT COMMITTEE
AGENDA

DATE: Wednesday, April 3, 2019
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order.
2. Declaration of Quorum.
3. CEED Committee picture for LWCD Annual Report.
4. Public Comments (*brief comments/statement regarding committee business*)
5. Review Correspondence.
6. Consent Agenda.
 - a. Approve minutes of previous meeting
 - b. Approve bills
 - c. Receive staff activity reports
7. Risk and Injury Report
8. Land & Water Conservation Department
 - a. Discuss Port Edwards Groundwater Resolution and recommendations from Corporation Counsel.
 - b. Update on Multi Discharger Variance (MDV) funds.
 - c. Update on no-till drill.
 - d. Discuss Aquatic Invasive Species (AIS) Grants to County in 2020.
 - e. Update on March 22nd groundwater meeting held in Friendship.
 - f. Committee Reports
 - i. Update on Citizen's Groundwater Committee meeting.
 - ii. Health Committee report.
 - iii. Report on WI Land + Water Conservation Conference – Leightnam.
 - iv. Request for CEED member to attend WCA seminar "Environment & Land Use."
 - g. Discuss AB21 Resolution.
 - h. Discuss A2809 Resolution – N-Reduction.
 - i. Update on LWCD webpage.
9. Private Sewage
10. Land Records
11. County Surveyor
12. Planning
 - a. Update on FEMA National Flood Insurance Program Audit.
 - b. Update on Rural Economic Development Innovation Grant
13. UW Extension
 - a. 4-H Programming Update – Laura Huber
14. Schedule next regular committee meeting.
15. Agenda items for next meeting
16. Schedule any additional meetings if necessary
17. Adjourn

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 TUESDAY, FEBRUARY 19, 2019
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Kennth Curry, Robert Ashbeck, Mark Holbrook, Dave LaFontaine, Bill Leichtnam.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg & Victoria Wilson

Others Present: Rick Bakovka (REGI), Adam Fischer (District 5 Supervisor), Jake Hahn (District 8 Supervisor), Scott Larson (Marshfield Chamber of Commerce, Executive Director), Nancy Turyk (UW Extension, Community Development Educator), Kelly Ryan (Incourage, CEO), Mark Speirs (Small Business Development Center, UWSP), Angel Whitehead (HOW-President), Bill Clendenning (District 15 Supervisor), Doug Machon (County Board Chairperson), Donna Rozar (District 2 Supervisor), Sue Kunferman (Wood County Health Department, Director), Dennis Polach (District 14 Supervisor)

Members Excused: Harvey Peterson

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 1:00 p.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** -Kelly Ryan from Incourage presented a letter of request to ask the CEED Committee to explore and consider membership in the North Central Wisconsin Regional Planning Commission. See attached document. (Attachment #1)

Bob Ashbeck questioned the grant map in the above referenced document from Kelly Ryan. Why are rural areas not being developed? Wisconsin Rapids, Marshfield and Nekoosa are being developed but the rural areas need help too. Rick Bakovka spoke to this question indicating that the rural municipalities don't have the resources to apply for these grants. Wisconsin Rapids and Marshfield have taken steps to be investment ready; as they have the resources and tools to do so. Wood County's Economic Development plan needs to be able to have some venue to provide resources to those rural municipalities. Bill Clendenning added towns get their backing from the Wisconsin Towns Association. For towns to increase their economic development, they need education. Towns are not necessarily trained to come to the County and ask for that money. We need to get behind our Towns Association and provide education to them. Jason Grueneberg indicated that the towns are not completely cut off from our staff resources. Staff in the office assists the rural towns on their comprehensive plans whereas the larger cities wouldn't be eligible for such assistance based on the current model in our office.

4. **Discuss Wood County Economic Development Mission, 2019 Budget and current grant funding process.**
 - Jason Grueneberg read the current Wood County Economic Development mission to give people an idea of what is currently in place. He states in order to move forward, we need to know where we are at. Is the mission statement still relevant? Mark Holbrook would like to see certain modifications made. Ken Curry questioned if staff should work on the mission statement or if the committee should have more involvement. Jason feels he would rather go through a process with the committee again if there is a lack of confidence in the current mission. Discussion followed. Chairman Curry asked that the mission statement be added as an agenda item to be re-tooled.

- Jason Grueneberg discussed the 2019 budget and gave a run down on what the Economic Development Budget looks like. \$5000 for ED promotion; \$2325 for mileage and conference; \$151,250 for grant funding. Dave LaFontaine expressed concern that \$5000 for staffing seems inadequate. Jason Grueneberg clarified that the \$5000 is for county promotion of ED. His salary from the ED is \$2325 and the rest of his salary is funded by other budgets. Jason spends about 50% of his time and Nancy Turyk spends about 33% of her time on ED. That being said, ED in the county is getting less than one staff person focused on ED. Chairman Curry states that if the committee goes to the board and asks for more money, they need to have a purpose and reasonable plan, in order to be successful. Bob Ashbeck gives mention to the infrastructure we now have with Highway 10 and how that can be utilized to get people to the area. Bill Leichtnam asks why Wood County isn't growing like the Plover and Wausau areas. He feels the \$151,205 being spent is misappropriated. With our demographics, Wood County is not nearly where it should be. Mark Holbrook said outside of Human Services, everything else the county does should be involved in ED. Scott Larson spoke in detail of the differences between the northern end of the county versus the southern end along with the struggle each has with the workforce. Further discussion followed.
- There has been discussion about the grant funding process. Opinions differ on this process as to whether it should be left as is or if the process needs changes. Currently if someone wants to request funds from the county, they need to fill out the application. The application is not publicized. Jason gave an overview of what the application looks like and then described the funding process. The application was put together by the last CEED committee. Jason feels the application is sufficient at this time but asks for input from others. Mark Holbrook doesn't think the process is very effective or efficient. He would like to know a lot more about what role County Government can participate in that would encourage the kind of economic development that he thinks this county needs. Discussion ensued.

5. Presentation and discussion on Wood County's current role and involvement in economic development.

- Jason Grueneberg presented a power point on what the County is currently doing in terms of ED. See attached power point slides. (Attachment #2) Discussion was had on the Geospatial/Mapping resource the county provides. This is a widely used tool although not necessarily a marketed tool. Many people and businesses are aware of it and use it frequently. Bill Clendenning attested to the fact that he has heard a lot of positive talk on this resource.
- The floor was opened up for questions. Dave LaFontaine made mention that the Highway investment of 5 years & 4 million dollars, was stopped after 3 years and they are no longer doing bonding. Jason will remove that item from the list.
- Mark Holbrook tasked Jason to find 5 other counties in the nation that have taken a leadership role in ED in their communities and have been successful.

6. Consideration of opportunities, resources and process to develop an economic development plan for the County.

- Nancy Turyk presented information on ED tools that could be useful in creating an ED plan for the county. Nancy handed out materials on Future Regions Initiative (Attachment #3) and Rural Economic Development Innovation (Attachment #4). Wood County could use either of these programs to assist in creating an Economic Development plan. The first of the two would come with a cost. The second is funded by the USDA for use by communities. If Wood County wishes to complete an application for the Rural Economic Development Innovation, it would need to do so quickly as the deadline is April 5th. There would need to be a sub-committee or brainstorming session. Jason agrees that if the County is going to write an Economic Development plan they will definitely need other resources, such as this, to help. Nancy indicated she listened to a

webinar on this and can share the link for others that may want to listen to it. Discussion followed on having a special meeting to discuss these options.

- Sue Kunferman spoke on the importance of Economic Development and how it relates to the overall health of people.
- Sue Kunferman requested that Wood County becoming a member of NCWRPC be added as an agenda item for the next meeting.
- Next schedule meeting is March 19th 2019 at 1:00pm.

7. Adjourn. Motion by Bob Ashbeck. Second by Bill Leichtnam. Meeting adjourned at 1:52 p.m.

Respectfully submitted,



Mark L. Holbrook, Secretary

Minutes by Victoria Wilson, Planning & Zoning Office

Review for submittal to County Board by Mark L. Holbrook (approved on March 11th, 2019 @9:18a.m.)

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 PUBLIC HEARING REGARDING SHORELAND ZONING ORDINANCE #704
 WEDNESDAY, MARCH 6, 2019
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Dave LaFontaine, Bill Leichtnam, Harvey Petersen

Member Excused: Mark Holbrook

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Jeff Brewbaker, Stevana Skinner

Land & Water Conservation Staff: Shane Wucherpennig, Lori Ruess.

Others Present: County Board Chair Doug Machon, Dist. #15 Supervisor Bill Clendenning, Scott Provost (WI DNR), Dan Matthews (Nekoosa), Robert Sorenson (Nekoosa)

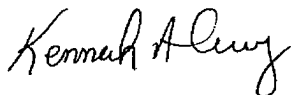
1. **Declaration of Quorum.** Chair Curry declared a quorum.
2. **Call to Order.** Chair Curry called the public hearing to order at 8:30 a.m.
3. **Read Public Notice.** Jeff Brewbaker, Wood County Planning & Zoning Code Administrator read the Class 2 Public Notice as it appeared in the Wisconsin Rapids Daily Tribune and Marshfield News Herald.
4. **Staff Comments.** Jeff Brewbaker explained the updates to the Wood County Shoreland Zoning Ordinance #704. The primary reason for the update is to add section 704.12.1 which is required by WI Act 68. Jeff explained that prior to this amendment; there was a provision in shoreland zoning called the "sunset clause". This was where structures constructed in violation that set unnoticed for 10 years or more could stay but were considered "Illegal structures" and legally, no improvements could be made to them. The new amendment makes these illegal structures now have the similar privilege as permitted legal structures, however no vertical or lateral expansion is allowed. Jeff also reviewed attachments 1, 2, and 3 that were included in the CEED packet and explained the other updates in this ordinance amendment include revisions to code section 704.06(1)A.1 correcting contradicting language regarding boathouse roofs and the addition of specific types of land uses that would be treated as "Special Exceptions or Conditional Uses" for shoreland zoning.
5. **Committee Questions.** Supervisor Ashbeck asked about a specific site in the Town of Sherry. Jeff Brewbaker explained the details and challenges of the site.

Supervisor Leichtnam expressed his concerns with the Special Exceptions. He asked if there was a need to set some limit on size limits on the structures that could be permitted under this section. Discussion followed. Following discussion, Jason Grueneberg stated that staff feels there is no need to add size limits, as before deciding whether to grant or deny an application for a special exception permit it has to go through the Board of Adjustment.

Supervisor LaFontaine stated that board of adjustment should be capitalized (Board of Adjustment) in Paragraph C NOTICE, PUBLIC HEARING AND DECISION so it stands out.

6. **Call for testimony.** Chair Curry called twice for testimony. There was no testimony. Chair Curry explained a vote on the resolution to rescind and recreate Wood County Ordinance #704 – Shoreland Zoning will take place at the CEED meeting immediately following this public hearing. .
7. **Close Hearing.** Chair Curry closed the hearing at 8:50 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kenneth Curry". The signature is written in a cursive, flowing style.

Kenneth Curry, Secretary
Minutes by Lori Ruess, Land & Water Conservation Department
Review for submittal to County Board by Kenneth Curry (approved on Tuesday, March 12, 2019
@ 10:25 a.m.)

CoA

#4

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, MARCH 6, 2019
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Dave LaFontaine, Bill Leichtnam, Harvey Petersen

Member Excused: Mark Holbrook

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Jeff Brewbaker, Adam DeKleyn, Justin Conner

Land & Water Conservation Staff: Shane Wucherpfennig, Lori Ruess

UW Extension Staff: Jason Hausler, Janell Wehr

Others Present: County Board Chair Doug Machon, Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Nancy Eggleston (Health Department), Scott Provost (WI DNR), Dan Matthews (Nekoosa), Robert Sorenson (Nekoosa), Randy Moody (Town of Port Edwards), Gordon Gottbeheut (Town of Port Edwards) .

1. **Call to Order.** Chair Curry called the CEED meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chair Curry declared a quorum.
3. **Public Comment.** Chair Curry asked if there was any public comment.

Gordon Gottbeheut, Town of Port Edwards, expressed his concerns with contaminated water in the Town of Port Edwards. He asked the CEED to pass the Port Edwards Groundwater Resolution.

Bob Sorenson, Nekoosa, commented; he supports the Port Edwards Groundwater Resolution and asked the CEED to pursue it. He added he does not feel that current protection from the State and Feds is adequate; long term protection is needed.

Randy Moody, Town of Port Edwards, stated the Port Edwards Groundwater Resolution was brought to the County five months ago and he is asking for fast tracking. He added townships need to "get on board" even if water in their township isn't contaminated. He expressed concerns on how the contaminated water will affect land value. He asked Wood County to approve the Port Edwards Groundwater Resolution and get other counties to approve a similar resolution and move it on to the State. He stated that he spends \$40/month for bottled water and explained how it is to live without the convenience of clean well water. He added that the Town's attorney did review and approve the resolution and asked the CEED to consider and approve it.

Dan Matthews (Nekoosa) commented; he is not against CAFOs, but feels people need to be good stewards of the land. He understands the importance of farmers and farming, but feels nutrient management plans are not being followed and there is no system in place to enforce farmers to follow them. He asked the CEED to vote for the resolution as they would vote if they were affected by a contaminated well.

Bill Leichtnam asked those who commented to stay until item 7C on the agenda; at which time the Port Edward resolution will be discussed.

4. **Review Correspondence.** Jason Hausler introduced Janell Wehr the newly hired Horticulture Coordinator. Janell stated she is looking forward to continuing the current horticulture program and plans to reach out to the underserved population. She added, community gardens will continue and she is aware of the need to expand those gardens. Also, she is reaching out to the Health Department for continuing and expanding the local farmer's market.

5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the February 6, 2019 CEED meeting, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Stevana Skinner, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Tracy Arnold, Adam Groshek, Emily Salvinski, Lori Ruess, Matt Lippert, Laura Huber, Jodi Friday, Nancy Turyk, Jackie Carattini, and Kelly Hammond.

- A. Minutes of February 6, 2019. Bill Leichtnam questioned the first paragraph on page 3 of the minutes. He thought Robert Ashbeck said he would like Peter Kastenholz of the Wood County Corporation Counsel to review the resolution and report back to the Committee. Chair Curry stated that Peter did review the resolution and responded in an email.
- B. Department Bills. No additions or corrections needed.
- C. Staff Activity Reports. No additions or corrections needed.

Motion by (Dave LaFontaine/Robert Ashbeck) to approve and accept the February 6, 2019 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Motion carried unanimously.

6. **Risk and Injury Report.** None.

7. **Land & Water Conservation Department.**

- A. Golden Sands RC&D future participation/funding level. At the February 6th CEED meeting, Josh Benes gave a brief presentation on Golden Sands RC&D history and reviewed Wood County's dues. RC&D is requesting \$1,900 in for 2019. The past several years Wood County has paid \$800 in dues. Bill Leichtnam stated that 2-3 years ago he didn't think Wood County was getting enough from RC&D for the dues paid and feels if we approve giving them \$800 again this year, it will send a message that they need to do more for Wood County. Shane Wucherpfennig added that only \$800 has been budgeted for RC&D dues in the 2019. He added he feels comfortable with the current level, but feels \$1,900 is unrealistic for the amount of work RC&D does for Wood County. Discussion followed.

Dave LaFontaine stated he would like to have this item on a future CEED agenda, before the 2020 budget process, to discuss the possibility of budgeting at least 50% or \$950 for annual RC&D dues.

Bob Ashbeck reminded the committee that Bill Richardson originally went to the County to request funding for RC&D.

Motion by (Bill Leichtnam/Harvey Petersen) to approve payment of \$800, as budgeted, for 2019 RC&D dues. Motion carried unanimously.

- i. Prairie Chicken Festival, Booming Bob, Advertising and Updated to Website. Bill Leichtnam and Bill Clendenning gave a brief update on the Prairie Chicken Festival, Booming Bob, and the website. These items were discussed at a recent RC&D Council meeting.
- ii. Invasive Species Direction for Wood County. Shane Wucherpfennig reported the DNR is restructuring the Invasive Species Grant and in 2020 RC&D will no longer be able to get regional AIS grants. Wood County will be in a position to apply for and receive AIS grant dollars in their basic allocation. This may also play in the decision of what Wood County wants to pay for future RC&D dues.

Bill Clendenning expressed his concerns with the need for someone from the CEED to get on the RC&D Finance and Personnel Committee.

Following discussion of all the agenda items regarding RC&D it was the consensus of the CEED that the delegates (Bill Leichtnam and Bill Clendenning) and Shane Wucherpfennig take the concerns discussed back to RC&D and report back to the CEED at a future meeting.

- B. Progress Report on 9-Key Element Plan for Mill Creek and 14-Mile Watersheds. Shane Wucherpfennig gave a presentation on the 9-Key Element Plan for Mill Creek and 14-Mile Creek Watersheds. Wood County took the lead in writing the Mill Creek 9-Key Element Plan and the final plan has been sent to Andrew Craig, DNR, for review. The 14-Mile plan is also being finalized. Shane stated Mill Creek is a HUC10 watershed and typically watershed plans are not written for watersheds this large. However, Mill Creek was chosen because it is the highest phosphorus delivering watershed in Wood County. Following approval of the Mill Creek 9-Key Element Plan, Wood County LWCD will apply for a TMDL – TRM Grant. The 9-Key Element Plan is a pre-requisite to receive funding.

Scott Provost, DNR, added 9-Key Element plans are comprehensive working plans; meaning you have to get things accomplished in order to receive grant dollars.

Ken Curry had a copy of the 9-Key Element Watershed Plan Development Proposal for the Mill Creek Watershed project, which will be scanned and emailed to CEED members.

- C. Discuss and Possible Recommendations on Port Edwards Resolution Presented to County Board. This resolution has been brought to CEED a couple of times to see if there was any validity to take to County Board. Shane Wucherpfennig stated the resolution can't go to County Board in its current form; a resolution must be introduced by a specific committee or committees to present to County Board. He added, he read through and analyzed the resolution and sent an email to the CEED, County Board Chair, Health Dept. Director, Environmental Health Supervisor, and Corporation Counsel. Peter Kastenholz, Corporation Counsel, did respond and Ken Curry read his response. Discussion followed.

Chair Curry stated he is not opposed to the resolution; there are some good things in the resolution but he is not sure we will get the benefit we want, or residents are looking for, with forwarding the resolution to County Board.

Bill Leichtnam expressed his concerns and suggested to have Peter Kastenholz review the resolution.

Shane Wucherpfennig stated he thoroughly reviewed the resolution and is willing to share with the CEED, the email he sent to Peter Kastenholz.

Bill Clendenning agreed the resolution should not go to County Board and added this needs to be discussed at the Towns Association.

Dave LaFontaine stated he is not interested in a motion to take the resolution to County Board at this time, as the current resolution puts responsibilities on County Board.

Motion by (Bill Leichtnam/Dave LaFontaine) that the CEED request Corporation Counsel to review the resolution introduced by the Town of Port Edwards Board dated 10-19-2018 and report back to the CEED on his findings and recommendations. Motion carried unanimously.

D. Committee Reports.

- i. Update on Citizen's Groundwater Committee meetings. Bill Leichtnam gave a brief update on the February 18, 2019 Citizens Groundwater Committee meeting. Representative Katrina Shankland attended the meeting and gave an update on 2019 Assembly Bill 21. If passed in Governor Evers's budget, this bill requires the DNR to administer a program to provide grants for the testing of privately owned wells. The bill also makes changes to the Well Compensation Program administered

by the DNR. John Eron, member of the Farmers of Mill Creek Watershed Council, attended and spoke on the Farmer led efforts of the Mill Creek Farmers. The next meeting is Monday, March 18th; Representative Scott Krug is on the agenda to speak.

- ii. Consider Per Diem/Expenses for Mill Creek Committee Member. Bob Ashbeck is the delegate from CEED that attends Friends of Mill Creek meetings. He attends meetings approximately three times per year.

Motion by (Dave LaFontaine/Bill Leichtnam) to approve paying per diem to the delegate from CEED for attending Mill Creek meetings. Following attendance at the meeting, a written or oral report shall be given to the CEED. Motion carried unanimously.

- iii. Health Committee Report – MOU. Nancy Eggleston gave an update on the MOU with the AGC. She updated the committee on problems and solutions that may require a modification of the MOU. She also reported the following:

- 338 responses from the first letter have been returned; 182 from Wood County and 156 from Juneau County. There will be a second mailing of letters. Households which have already responded will not receive a second letter.
- The Coalitions goal is to begin work on sampling as quickly as possible. Protocol for samplings and weather are the major issues affecting sampling efforts.
- The Farmer Led Initiative has not started yet. The Coalition wants to complete sampling prior to beginning the initiative.
- The next meeting (by conference call) is scheduled for March 7th at 9:00 a.m.

- E. Discuss and approval of 2020-2024 Capital Improvement Plan (CIP). Shane Wucherpennig presented the Land & Water Conservation Department's Capital Improvement requests. The requests include a roller-crimper for \$7,500 in 2021 and replacement of the Carlson Surveyor+ with GPS Receiver for \$23,000 in 2024. Discussion followed.

Motion by (Dave LaFontaine/Bill Leichtnam) to approve the Land & Water Conservation Department Capital Improvement Plan for 2020–2024. Motion carried unanimously.

- F. Recommend and Approve Resolution to Amend the 2019 Land and Water Conservation Department Budget. Shane Wucherpennig presented a resolution to amend the 2019 Land & Water Conservation (LWCD) Admin budget for additional expenditures not anticipated during the original budget process. Shane explained that the resolution is to transfer funds raised for the no-till drill from fund balance account to the 2019 Land & Water Conservation Admin budget.

Motion by (Kenneth Curry/Robert Ashbeck) to approve the resolution amending the 2019 Land & Water Conservation Admin budget for additional expenditures not anticipated during the original budget process. Motion carried unanimously.

The Committee recessed for a short break at 11:33 a.m.
The Committee reconvened at 11:42 a.m.

8. Private Sewage.

- A. Discussion on Wood County Agent Status for Pressurized Private Sewage Plan Review. Jeff Brewbaker stated he applied to the State and did gain approval to review pressurized private sewage plans. He will be taking over a program that the State has been doing. The State won't give approval to "any county"; must have qualified staff. Jeff added it should increase customer service and will benefit residents of the County.

9. Land Records.

- A. Consider CIP request for 2020 County Aerial Photography. Justin Conner presented the 2020 Capital Improvement Plan request for \$40,000 in tax levy for updated County Aerial Photography. \$40,000 is the amount that was granted in 2015. He explained that every five years a flight of the County is completed for aerial photography. Aerial photography is the most used data set; widely used by everyone in the county. The current photos are 6 inch imagery and they are looking to go to 3 inch imagery, which will be clearer than the current aerial photos. Discussion followed.

Motion by (Dave LaFontaine/Bill Leichtnam) to approve the Planning and Zoning Dept. 2020-2024 CIP plan requesting \$40,000 in 2020 for updated County Aerial Photograph. Motion carried unanimously.

10. County Surveyor.

- A. Review Proposals and Select Registered Land Surveyor to Complete Public Land Survey System Maintenance of 246 Corners. Justin Conner presented the 2019 Proposals for PLSS perpetuation and maintenance of 246 corners in the Town of Rudolph and areas east of the Wisconsin River. Eight bids were received, ranging from \$40,577.70 to \$73,800.00. Rutzen Survey Services submitted the low bid in the amount of \$ 40,577.70.

Motion by (Bill Leichtnam/Kenneth Curry) to accept the low bid from Rutzen Survey Services in the amount of \$ 40,577.70 for the PLSS Perpetuation and maintenance of 246 corners in Wood County. Motion carried unanimously.

11. Planning.

- A. Discuss/Action on Zoning Amendment Request – Town of Marshfield. Adam DeKleyn reported; on February 18, 2019 the Wood County Planning and Zoning Department received a request to approve a proposed town zoning amendment to rezone three parcels located in the Town of Marshfield. Existing zoning on Lot 1, 2, and 3, of CSM:10485 is Commercial. The request is to rezone Lot 1 from Commercial to Agricultural, Lot 2 will remain Commercial, and Lot 3 from Commercial to Agricultural. The purpose of the amendment is to correct the zoning map to provide consistency with current land uses onsite. There is no floodplain or shoreland zoning on these parcels. DeKleyn stated the Planning & Zoning staff reviewed the request and recommends forwarding the resolution to County Board.

Motion by (Dave LaFontaine/Bill Leichtnam) to approve and forward to County Board the resolution approving a zoning amendment to the Town of Marshfield Zoning map. Motion carried unanimously.

- B. Consider Resolution to Rescind and Recreate Wood County Ordinance # 704 – Shoreland Zoning. Jeff Brewbaker presented the resolution to Rescind and Recreate Wood County Ordinance #704. He stated he took note of the revisions discussed during the public hearing and will make the capitalization corrections to the Ordinance.

Motion by (Robert Ashbeck/Kenneth Curry) to approve and forward to County Board the resolution to Rescind and Recreate Wood County Ordinance #704 – Shoreland Zoning. Motion carried unanimously.

12. UW Extension.

- A. Office Update. Jason Hausler informed the committee Janell Wehr, Horticulture Coordinator, started two weeks ago. Chris Viau resigned as 4-H & Youth Development Educator as he accepted the Area 10 Extension Director position. Jodi Friday took a position with United Way.

Bill Leichtnam asked if 1/8 of Nancy Turyk's time could be designated to groundwater. Jason Hausler explained that Nancy is the Community Development Educator and her focus is on Community Development. He is working with Nancy to find her balance and see where she can help out. If she isn't able to help, she could bring in other people that are versed in groundwater to help out.

Jason Hausler will be presenting on UW Extension at the March Joint Legislative meeting.

Performance reviews for all state funded staff will be completed within the next two months.
County funded staff will receive their reviews by year end.

Jason Hausler may not be able to attend the April CEED meeting as he is taking a leadership role in the Fair and will be attending District Fair meetings. The goal of these meeting is to clarify the role of UW Extension at County Fairs. If Jason is not able to attend the April CEED meeting he will submit a written report.

A joint Oversight Committee meeting will be held May 7th at UWSP – Marshfield campus. If the CEED didn't receive the email regarding this meeting, contact Jason.

- B. Youth Development/Health and Wellbeing Position Prioritization.** Jason Hausler commented that this item was put on the agenda as a result of last month's conversation and direction by CEED on the 4-H & Youth Development Education job description. At the February CEED meeting a committee member expressed the need in Wood County for health and well-being especially in youth. Jason reviewed the program focus areas for Wisconsin 4-H and issues for Community Youth Development. He added he hoped by the end of the day to get a direction from the CEED so he can work on a position description. Following discussion, the consensus was to approve the Youth Development/Health and Wellbeing Position.

13. Schedule Next Meeting.

The next regular CEED meeting is scheduled for Wednesday, April 3, 2019 at 9:00 a.m. at the Wood County Courthouse in Room 114.

14. Agenda items for next meeting.

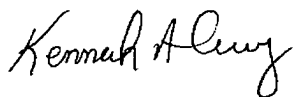
- A. Discuss RC&D dues - to include in 2020 LWCD budget.
- B. Discuss and possible recommendations on Port Edwards resolution presented to County Board.
- C. Status of Floodplain audit – Jeff Brewbaker
- D. Community Development Programming Update.
- E. 4-H Programming Update.

15. Schedule any additional meetings if necessary.

A special CEED meeting is scheduled for Tuesday, March 19, 2019 @ 1:00 p.m. on Economic Development.

16. Adjourn. Chair Curry declared the meeting adjourned at 12:56 p.m.

Respectfully submitted,



Kenneth Curry, Secretary
Minutes by Lori Ruess, Land & Water Conservation Department
Review for submittal to County Board by Kenneth Curry (approved on Tuesday, March 12, 2019 @ 10:25 a.m.)

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, MARCH 6, 2019
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Dave LaFontaine and Bill Leichtnam.

Members Excused: Mark Holbrook

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Kim Keech.

UW Extension Staff: Nancy Turyk.

Others Present: Dist. #12 Supervisor Douglas Machon, Dist. #14 Dennis Polach, Dist. #15 Supervisor Bill Clendening, Rick Bakovka (Regional Economic Growth Initiative), Krista Coon (Heart of Wisconsin Chamber of Commerce), Karen Olson (Marshfield Area Chamber of Commerce Industry), Josh Miller (City of Marshfield) and Mark Spears (Small Business Development Center) .

1. **Call to Order.** Chairperson Curry called the CEED Committee Meeting to order at 1:04 p.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** Rick Bakovka (Regional Economic Growth Initiative) asked the CEED Committee how and when the 2019 Economic Development funds will be released. Chairman Curry shared that it is a budgetary issue and the recipients will be given ample notice as to when the funds will be released.
4. **Discussion of USDA REDI grant proposal.** Nancy Turyk shared the purpose and benefits of the USDA REDI Grant application with a deadline date of April 5th. The purpose of the grant is to provide rural communities and regions for technical assistance to implement economic development planning projects. The Rural Economic Development Innovation (REDI) Initiative, USDA and the cooperators will score, review and select applications on a competitive basis. An optional one-page letter of interest to the Rural Development Innovation Center has been drafted by Wood County Board Chair Doug Machon.

Nancy Turyk reviewed the survey responses from the economic development stakeholders for consideration of the USDA REDI Grant proposal. The survey revealed the themes with the highest priority for Wood County is economic development, improving quality of life and supporting a rural workforce. Theme 1 results also revealed funding strategies to expand broadband, developing high speed connectivity and data on broadband presence/gaps. Other items highlighted in the survey were Wood County key strengths and challenges.

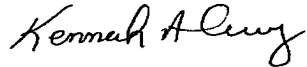
Nancy Turyk shared a list of tasks and leads for the USDA REDI Grant that needs to be completed. Items with assistance are to define make up of rural area (county, community, region), list of cooperatives (rural electric, credit unions, agriculture, etc.), letters of commitment and support (industry representation, business owners, local government, residents, education, community leaders, community champion), priority list, given REDI goals-what are strengths and challenges, and additional supportive information. Ranking community and regional issues was discussed and completed. A google documents will be created, shared and emailed for input to all economic development stakeholders. The deadline to submit information to Nancy Turyk is March 20th. The grant application will then be completed.

The consensus of the CEED Committee is to review the completed grant proposal application at the next committee meeting on April 3rd.

5. Adjourn.

Motion by Robert Ashbeck to adjourn at 1:47 p.m. Second by Dave LaFontaine. Motion carried unanimously.

Respectfully submitted,



Kenneth Curry, CEED Committee Chair
Minutes by Kim Keech, Planning & Zoning Office
Review for submittal to County Board by Kenneth Curry (approved on March 8, 2019 @ 8:39 a.m.)

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 TUESDAY, MARCH 19, 2019
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kennth Curry, Robert Ashbeck, Mark Holbrook, Dave LaFontaine, Bill Leichtnam.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg & Victoria Wilson

Others Present: Adam Fischer (District 5 Supervisor), Jake Hahn (District 8 Supervisor), Angel Whitehead (HOW-President), Bill Clendenning (District 15 Supervisor), Doug Machon (County Board Chairperson), Dennis Polach (District 14 Supervisor), Timothy Stoflet, Public

Members Excused: Harvey Peterson

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 1:00 p.m.

2. **Declaration of Quorum.** Chairperson Curry declared a quorum.

Item #5 on the agenda was moved up prior to item #3.

3. **Discussion and consideration of becoming a member of the North Central Wisconsin Regional Planning Commission.**

- Dave LaFontaine asked what the cost of membership in NCWRPC is. Jason Grueneberg asked if anyone who had signed the letter of request for membership would like to speak on the request. Of the eight people who signed the letter of request, none were present. Jason spoke on behalf of the request. He met with Dennis Lawrence (Executive Director, NCWRPC) and asked a lot of questions about what the benefit of being an RPC member would be. Membership would allow federal and state grant money to flow into the area. Jason gave further details on the overall benefit of being members of the RPC. The cost of membership to Wood County would be \$43,000. The NCWRPC 2017 annual report is included in the packet for this meeting. If Wood County were to become members, all municipalities in the county would have access to regional planning commission benefits. However, there may be costs above and beyond the membership cost related to their projects. Jason recommends that if Wood County were to become members, he does recommend doing so for more than 1 year, possibly for 3 to 5 years. Jason further elaborated on services that are offered to Wood County as non-paying members and services offered to those counties that are paying members. Wood County is one of two counties that are not members of the NCWRPC at this time, the other county being Portage County. Questions from committee members followed. Bill Leichtnam indicated he would like Dennis Lawrence to sit in on one of our meetings to provide more information on Wood County becoming a member. He also suggested having another county that is a member sitting in to tell us what benefits they are getting by being members. Further discussion followed on where the money would come from for membership in 2020. The committee would like Dennis Lawrence and Jerry Nelson be put on the April agenda for questions on this item.

4. **Discussion on the role of counties in economic development.**

- Jason Grueneberg spoke on some references that have been made to what other counties are investing in ED. Some of the references to numbers that have been thrown out there are numbers that include what is being invested to the whole county including a CVB, a chamber, county funding and an EDC. Wood County gives \$151,250 to partner organizations. He is trying to gain a sense of what other county governments are actually investing rather than the

cumulative county. There may be a misconception that Wood County is under-investing, when in reality, we invest on average, more than other counties in the region. The only county that currently doesn't have an EDC (Economic Development Corporation) is Wood County. An EDC would generally have two or three staff people as well as some level of county contribution. Counties "so to speak" cut the check to the EDC and let them function as their ED entity. The range of investment in the region is \$35,000 to \$100,000 with some municipalities kicking in funds. It's something Wood County should look into at some point. Many counties are struggling, as Wood County is, to figure out their role in ED. One unique challenge for Wood County is having two large population centers (Wisc Rapids & Marshfield). This provides opportunities but also presents challenges for Wood County. Bill Leightnam indicated he wouldn't want to pay staff salaries where we are not seeing any ED come our way. If we are going to invest \$151,000, how can we benefit most and get the biggest ROI? Mark Holbrook indicated we need to develop a vision for our county. We have a huge amount of forest land not being used for recreation and we have many other opportunities for development. He is uncertain that being a member of the NCWRPC is going to get us where we want. We need more information about membership. Bob Ashbeck stated we need to make Wood County desirable to businesses and work with them to get them here. Further discussion ensued.

5. Public Comments.

- None

6. Discussion of USDA REDI grant proposal and what "success" looks like for Wood County.

- Nancy Turyk has taken the lead on applying for this grant. Angel Whitehead from HOW has also been instrumental in helping with the grant. Currently those people working on different parts of the grant are finishing those pieces up. Once they are complete, Nancy will go through them to edit and merge all the pieces. Two questions needing an answer are "What does success look like?" and "What are 4 strengths and 4 challenges?" Committee members were each given a sheet of paper to answer these questions and those will be turned over the Nancy Turyk to compile and submit with the final grant application.

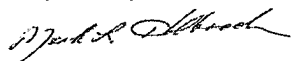
7. Discussion of 2020 economic development grant requests.

- Jason Grueneberg talked about the grant requests for the upcoming year. If we do decide to go with any kind of grant program this year, we need to consider the timeline of the requests. Last year more money was requested. Do we want to keep the same model as in the past or do things differently going forward? This is something being brought up for committee members to give some thought to over the next couple of months. We will need to make a decision by April or May at the latest on what action we will take. The committee directed Jason to send a letter to current stakeholders to let them know there may changes. Discussion followed. Chairman Curry asked if this topic can be added as a future agenda item.
- Next scheduled meeting is April 16th, 2019 at 1:00 p.m.

8. Adjourn

- Motion by Dave La Fontaine. Second by Bob Ashbeck. Meeting adjourned at 3:07 p.m.

Respectfully submitted,



Mark L. Holbrook, Secretary
Minutes by Victoria Wilson, Planning & Zoning Office

Conservation, Education and Economic Development Committee
Tuesday, March 19, 2019

Review for submittal to County Board by Mark L. Holbrook (approved on March 28th, 2019 @ 9:38 a.m.)

Committee Report

County of Wood

Report of claims for: Land and Water Conservation Dept

For the period of: March 2019

For the range of vouchers: 18190025 - 18190034

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18190025	TURNING POINT SYSTEMS GROUP	LWC - LI-ION BATTERY PACK	01/21/2019	\$203.83	P
18190026	WI DEPT OF NATURAL RESOURCES	NMM FEE PORTION DUE TO STATE	03/01/2019	\$4,435.00	P
18190027	WI LAND + WATER CONSERVATION	LWC - ENVIROTHON TEAM REGISTRA	03/05/2019	\$140.00	P
18190028	V & H INC	LWC - 2019 FORD F150 PU 4 WD	03/06/2019	\$32,360.50	P
18190029	WRIGHTS CAP LLC	LWC - TRUCK TOPPER	02/15/2019	\$1,994.00	P
18190030	PHEASANTS FOREVER	LWC - SEED MIXES FOR 2019 SALE	02/04/2019	\$2,900.25	P
18190031	WI LAND + WATER CONSERVATION	LWC - CONFERENCE REGISTRATION	03/06/2019	\$538.00	P
18190032	GROSHEK ADAM	LWC - DATA PLAN/MEALS/FUEL	03/15/2019	\$108.54	P
18190033	WOODTRUST BANK	LWC/NMM TRAINING, LODGING, TRUC	02/22/2019	\$293.41	
18190034	ARNOLD TRACY	LWC - MEALS AT WI LAND+WATER C	03/12/2019	\$72.00	
Grand Total:				\$43,045.53	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: March 2019

For the range of vouchers: 22190028 - 22190035 38190005 - 38190006

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22190028	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permit (Feb)	02/28/2019	\$400.00	P
22190029	CARMODY SOFTWARE INC	PS-Upgrades/Services (Mar)	03/01/2019	\$299.00	P
22190030	BOYER KEVIN	SU-Services Per Contract (Mar)	03/06/2019	\$833.00	P
22190031	WISCONSIN TOWNS ASSOCIATION	PL-WI Town Officers Handbook	03/06/2019	\$47.00	P
22190032	WOOD TRUST BANK	Credit Card Charges	02/20/2019	\$23.77	P
22190033	WOOD COUNTY CLERK OF COURTS	PS-Small Claims Filing Fee (7)	02/28/2019	\$696.50	P
22190034	GRUENEBERG JASON	PL-Expenses (Feb/March)	03/19/2019	\$148.72	P
22190035	DEKLEYN ADAM	PL-Expenses (March)	03/27/2019	\$88.74	P
38190005	WOOD TRUST BANK	ED-Credit Card Charges	02/20/2019	\$350.00	P
38190006	GRUENEBERG JASON	ED-Expenses (Feb/March)	03/19/2019	\$117.76	P
Grand Total:				\$3,004.49	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: UWEX

For the period of: March 2019

For the range of vouchers: 30190032 - 30190049

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30190032	EO JOHNSON COMPANY INC	Contract Base Rate	03/06/2019	\$593.00	P
30190033	WOODTRUST BANK	Conf.Registrations/Amazon	03/06/2019	\$604.72	P
30190034	AMAZON CAPITAL SERVICES	Office Supplies	03/11/2019	\$38.16	P
30190035	ENTERPRISE RENT-A-CAR	Car Rental - Carattini	03/11/2019	\$39.61	P
30190036	OPPORTUNITY DEVELOPMENT CENTER	4-H YC Newsletter Mailing	03/11/2019	\$138.45	P
30190037	QUALITY PLUS PRINTING INC	4H YC Newsletter Printing	03/11/2019	\$267.50	P
30190038	YOUNG WENDY	Reimbursement - 4H Rec. Pins	03/11/2019	\$36.90	P
30190039	4-H LEADERS ASSOCIATION	Reimbursement - Deposit Error	03/11/2019	\$135.00	P
30190040	ENTERPRISE RENT-A-CAR	Carattini - Car Rental	03/20/2019	\$33.81	P
30190041	EO JOHNSON CO INC	Copier Lease	03/20/2019	\$229.49	P
30190042	CARATTINI JACKIE	Carattini - March Expenses	03/20/2019	\$274.92	P
30190043	HUBER LAURA	Huber - March Expenses	03/20/2019	\$99.76	P
30190044	LIPPERT MATTHEW	Lippert - March Expenses	03/20/2019	\$240.70	P
30190045	TURYK NANCY	Turyk - March Expenses	03/20/2019	\$96.28	P
30190046	WEHR JANELL	Wehr - March Expenses	03/20/2019	\$93.26	P
30190047	AMAZON CAPITAL SERVICES	Projector	03/27/2019	\$311.97	
30190048	LIPPERT MATTHEW	Reimburse ag mailing postage	03/27/2019	\$97.26	
30190049	POSTMASTER - WISCONSIN RAPIDS	April CWAS mailing postage	03/27/2019	\$94.28	
Grand Total:				\$3,425.07	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Activities Report for Shane Wucherpennig March, 2019

- **March 1** – Worked on Mill Creek Watershed 9 Key Element Plan.
- **March 4** – NM Tracking.
- **March 5** – Hosted Nutrient Management Farmer Education training in Wood County.
- **March 6** – Attended CEED Meeting.
- **March 7** – Attended AGC Phone Conference.
- **March 8** – Worked on a 2019 Projects.
- **March 11** – Attended Juneau/Wood Flood Plan Mgt. at the Necedah Wildlife Refuge.
- **March 12** – Hosted Nutrient Management Farmer Education training in Wood County.
- **March 13** – Worked on a 2019 Projects.
- **March 14** – Worked on a 2019 Projects.
- **March 15** – Worked on a 2019 Projects.
- **March 18** – Otter Creek Farms Design.
- **March 19** – Attended County Board.
- **March 20** – Attended and presented at MSTC farm education tour at eagles club in Marshfield.
- **March 21** – Wild Parsnip and Invasive meeting with Portage county, Katrina Shankland, John Eron the Portage county Administrator to discuss 2019 protocols.
- **March 21** – Attended RC&D groundwater committee meeting and full council meeting.
- **March 22** – Attended PACRS meeting at Bay Rest on Castle Rock.
- **March 22** – Attended Central Sands Counties Ground Discussion in Adams County.
- **March 25** – Attended Staff Meeting.
- **March 25** – Attended CWIP (Central Wisconsin Invasive Partnership) CISMA (Cooperative Invasive Species Management Area) meeting
- **March 26** – Attended NRCS 313 Round Table Discussion in Waupaca
- **March 27** – Met with CEED Chairman Curry to finalize April 3rd CEED meeting agenda.
- **March 28** – Nitrogen Use Efficiency (NUE) Workshop in Stevens Point.
- **March 28** – Summer Intern Interviews at UWSP Campus.
- **March 29** – Mill Creek Long Term TRM Grant Application.

Activities Report for Tracy Arnold 03-2019

Wildlife Damage Abatement and Claims Program

- Maintaining DNR database with current Wood County information
- 2 permanent fences submitted to DNR for approval
- 1 permanent fence design started
- 3 permanent fence design in line to start design work
- Enrolling landowners for 2019
- Completing paperwork for shooting permits if landowner quality due to 2018 damage
- Coordinating paperwork between landowners and WI DNR with required signatures
- Released two WDACP permanent fences that their 15 year contracts have expired.

Non-metallic mining reclamation program

- Updating NMM databases
- Processing and reviewing financial assurance documentation as received
- Processing and reviewing permit fee documentation as received
- Requesting updates on Competition Industrial Minerals bankruptcy as two different parties are interested in taking over these sites.
- Completing additional MSHA training online
- Presented at one of the Nonmetallic Regulatory Authority Technical Training Session per WI DNR request
- Submitted the WI DNR Nonmetallic mining RA Annual Report
- Reviewed two reclamation plans that were submitted
- Dealing with solid waste issue at a mine site with WI DNR

Land and Water Conservation

- Chair of the Youth Education Committee for the WI Land+Water
- Secretary of the North Central Land and Water Conservation Area Association
- Attended North Central Land and Water Conservation Area Association at WI Land+Water Annual Conference
- Coordinating volunteers for the 2019 WI Envirothon
- Preparing for the 2019 WI Envirothon
- Prep work for the 2019 Tree Sale Distribution
- Coordinated/Facilitated State Poster and Speaking Competitions
- Attended a Monarch Joint Venture, Monarch conservation webinar
- Attended staff meeting
- Attended the Annual WI Land+Water Conference
- Presented/Assisted with the Youth Education breakout session at conference
- Emceed the Awards banquet at the WI Land+Water Conference, for 380 people, for the second year
- Represented Wood County at the WI Land+Water Annual Business Meeting
- Reviewed Mill Creek Nonpoint Source Watershed Implementation Plan, multiple edits needed
- Completed required safety training PowerPoints
- Working with Dan Brandl/Lori Ruess to develop a tree sale program that works more efficiently. Coming along great!
- Presenting to numerous schools in Wood and Portage Co with Dan O'Connell on prairies and pollinators
- Preparing for the 2019 Acoustic Bat Monitoring season
- Coordinating the 2019 Pittsville Rusty Crayfish Trapping Program with Todd Steward

Activities Report for Adam Groshek –March 2019

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

- ~Pankratz Farms underbarn manure tank abandonment final asbuilts and cost-share payment.
- ~Multi-discharger variance payments received and discussion with DNR.
- ~Wilbar Dairy manure pushoff planning and calf barn wastewater tank planning.
- ~Duckett manure storage/transfer project clarifications with Private engineer and timeline/permitting discussion. Permit review to occur this summer to verify 2 storage systems and transfer system meet state guidelines.
- ~Wood County Mill Creek 9-key element plan review, editing, and proofreading.
- ~Jagodzinski transfer systems design, calculations, pump selection, sizing, discussions with precast concrete company, and landowner planning assistance for 2019 barn manure channel transfer system and manure storage pit.
- ~Diggers Hotline underground utilities safety meeting attendance.
- ~Pickup of new work truck from Marshfield dealer and warranty/recall work on the other work truck.
- ~Attendance of the annual WI Land + Water conservation professionals' conference for 2 days in Lake Geneva. Many breakout sessions discussing climate change, flooding, high runoff events and nutrient pollution, groundwater, and how counties can prepare and mitigate.
- ~Set up for a future DATCP GPS training meeting.
- ~Attendance of the March Wood County Citizens Groundwater meeting.
- ~Field runoff calls/discussion with Brad Kremer and neighbor Jason Scheel.
- ~Working on the Wilson streambank reinforcement design.
- ~Discussions with Pankratz Farms on their future manure storage lagoon with their 2018 transfer system and 2019 barn construction.
- ~Annual Wood County safety trainings taken online.
- ~March IT security training.
- ~Assisting in the inventory of the number of active waste storage facilities in the Town of Lincoln.

Activities Report for Emily Salvinski March 2019

- **Friday, March 1.** Processed multiple checklists, reviewed 1 NMP.
- **Monday, March 4.** Prepped for Tuesdays NMFE class. Started a NMP plan review.
- **Tuesday, March 5.** Worked with multiple people to put on day one of the Nutrient Management Farmer Education class in the courthouse.
- **Wednesday, March 6.** Finished NMP review. Sent out request for more NMP info, helped farmer finish their NMP, processed checklists.
- **Thursday, March 7.** Processed/mapped multiple checklists/NMPs. Reviewed 1 NMP.
- **Friday, March 8.** Edited NMP database.
- **Monday, March 11.** Well mapping. Processed checklist/mapping.
- **Tuesday, March 12.** Day 2 of Nutrient Management Farmer Education class-hands on with SnapPlus.
- **Wednesday, March 13.** Well mapping.
- **Thursday, March 14.** Out sick.
- **Friday, March 15.** Out sick.
- **Monday, March 18.** Well mapping. Viewed required safety training powerpoints.
- **Tuesday, March 19.** Met with farmer to finish NMP started in the NMFE class.
- **Wednesday, March 20.** Well mapping.
- **Thursday, March 21.** Edited well attribute tables for easier merging/combining into one shapefile.
- **Friday, March 22.** Typed up addresses for NMFE reimbursement mailing. Merged/combined well mapping attribute tables.

Activities Report for Lori Ruess – March 2019

- Answered telephone and front desk questions.
- Mail pickup/delivery - Courthouse.
- Deposit of incoming checks on Fridays.
- Calculated and emailed payroll percentages for specific budgets to Finance for February payrolls
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Attended March 4th staff meeting.
- Attended the March 6th Shoreland Zoning Ordinance Public Hearing and completed minutes.
- Attended the March 6th CEED meeting and completed minutes.
- Listened to DNR TRM Grant Update Webinar.
- Working on compiling audit information to send to the Finance Department.
- Completed the 2018 Land & Water Conservation Annual Report.
- Completed the 2020 Joint DATCP/DNR grant application for staffing and SEG and Bond cost-sharing.
- Assisted Shane in completing the 2020-2024 CIP forms.
- Attended the March 25th staff meeting.
- Organized CEED packet and County Board packet and took to County Clerk's office.
- Meeting with Dan Brandl, Wendy Markworth and Tracy Arnold on the new tree and shrub sale program.
- Completed January & February Wellness Lunch & Learn.
- Attended P-Card meeting with Finance and Card Rep.
- Completed Annual Safety training.
 - Defensive Driving
 - Fire Extinguisher
 - Slips, Trips and Falls,
 - Violence in the Workplace Prevention
 - Active Shooter Event
 - Disaster Preparedness
 - Injury & Illness Reporting
 - Lifting Safety
- Working on clean-up of the tree and shrub database in Access.
- Completed KnowBe4 It Security training - 2019 Common Threats.
- New Printer training.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Justin Conner, GIS Specialist
Jeff Brewbaker, Code Administrator
Stevana Skinner, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for April 3, 2019

1. Planning (Adam DeKleyn)

- a. Plat Review Officer – (1) CSM was submitted for review/approval. (1) CSM was approved/recorded. (1) CSM is pending approval.
- b. Water Quality Management (WQM) Review – 208 Review Compliance Letter issued for:
 1. North Biron Drive Sanitary Sewer Extensions
Village of Biron
 2. Bridgewater – Local Streets Sanitary Sewer Extensions
Village of Biron
- c. Town of Lincoln Comprehensive Plan Update – Agricultural, Natural and Cultural Resources Element was presented and reviewed at the last monthly Plan Commission meeting. Next element of the plan is being prepared. A draft of the Economic Development Element will be presented and reviewed at next Plan Commission meeting.
- d. Wisconsin Rapids Downtown Steering Committee – Committee met to discuss the East Grand Ave. Reconstruction Project and finalize the downtown input survey.
- e. Training – Attended teleconference “Farm Economic Trends and their Effects on Farmers and Local Communities presented by LGC and UW Extension. Attended the WCCA spring conference. Attended the Wood County POWTS Seminar. Completed yearly required Wood County safety trainings.
- f. Town of Cameron – Met with Cameron Town Board to discuss CSM review and town zoning administration.
- g. Town of Grand Rapids – Met with the Grand Rapids Public Buildings Committee to present and discuss the Wood County Parks, Recreation and Open Spaces Plan – 2018. The town may be looking to adopt the plan for local recreation guidance/direction and allows grant eligibility.
- h. Wood County CDAC – Representing the P&Z Department as the tourism/economic development appointee on the Council. Preliminary

quotas and recommendations were developed. Final recommendations will be developed in April after a public input period.

- i. ATV/UTV Planning – Implementation team met to discuss updates on identified action items including: potential new road routes opening, signage; and grant funding.
- j. P&Z Website Updates – Comprehensive Planning webpage has been redeveloped to include updated comp. plan information, statutory requirements, resources, and assistance to be utilized by the general public and local governmental units.

2. Land Records (Justin Conner)

- a. Parcel Mapping – Updating parcel data with new splits and surveys. Found errors along Hwy 66 in Rudolph and remapped the DOT transportation plan and surrounding parcels
- b. WLIP Grant Requirements – Completed grant spending report and submitted parcels to meet grant requirements.

3. Code Administrator's (Jeff Brewbaker and Stevana Skinner)

a. Monthly Activity

February 27 – Issued floodplain permit for County Hwy. Bridge/ County Hwy. N- Sherry

March 6 – Prepared and presented for public hearing to adopt new Shoreland Ordinance also attended CEED Meeting and presented agent status review approval to Committee

March 8 – Meeting with Attorney regarding illegally placed structure within the flood shadow of Lake Wazeecha Grand Rapids

March 12 – Worked on setback notes for the Town of Grand Rapids, completed tank inspection for mound permit #18119 Town of Arpin

March 13 – Holding tank violation discussion with owner in Town of Cary

March 15 – Site visit overfull holding tank Town of Cary, researched non-conforming structure in Town of Grand Rapids

March 18 – Reconnect permit, shoreland and sanitary permit renewal-2 mound permit approvals - inspected permit #18167, 3 phone calls regarding septic files

March 19 – Created GIS user steps as handout for spring seminar-organized folders for spring seminar-discussion regarding HT violation letter-discussion with customer interested in buying property in the

shoreland zoned district in Saratoga, Discussion with Parks and Forestry regarding sanitary permits needed for Lake Dexter project

March 20 – Created checklist for spring seminar-worked on GIS/Sanitary permit search presentation. Provided instructions regarding reconnection permit. Issued floodplain permit for Enbridge in Town of Saratoga

March 21-22 – WCCA Spring Seminar Wausau SS, AD, & JB

March 25 – Spring presentation preparation. Drafted order letter for POWTS permit violation Town of Seneca

March 26 – Spring Seminar for POWTS credits at Elks Lodge and clean up-looked at attendee feedback (see attachment summary @ end of report)

March 27 – HT permit review and soil test. Mailed HT agreement. On-sited shoreland permit application for new shelter building at White Sands – Lake Wazeecha

b. Wood County POWTS Spring Seminar 2019 summary:

22 total attendees

Total County Revenue: \$221.25

Category	Rating
Presenters	4.38/5
Facility	4.71/5
Price	4.41/5
Time of Year	4.59/5
Break Times	4.53/5
Offered Credits	4.59/5
Overall Agenda	4.50/5
Overall Seminar	4.44/5
Future Attendance?	1.00/1
Yearly Basis?	0.88/1

Attendees were provided a space for suggestions on topics or presentations that they would like to see at the seminar, or for general comments:

1. Better in January or February
2. New products, new ideas, State and County problems
3. Troubleshooting
4. Get it done in one day
5. Nice job
6. 6 credits

Budget:

Expense	Projected Cost	Actual Cost
Daniel Keymer (Speaker)	0.00	0.00
Food (J2 Catering)	\$168.75	\$168.75
Elk's Club Rental	\$50.00	\$50.00
Gary Starzinski Refund	0.00	\$20.00
Total Projected Costs	\$218.75	\$238.75

Totals: Total Expenses Projected	\$218.75
Total Actual Expenses	\$238.75
Total Actual Revenue (Reg. Fees)	\$460.00
Total County Revenue	\$221.25

4. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 4 sanitary permits issued in February 2019 (4 New, 0 Replacements, 0 Reconnects and 0 Non-Plumbing) with revenues totaling \$1,600. There were 2 sanitary permits issued in February 2018 (2 New, 0 Replacements, 0 Reconnects and 0 Non-Plumbing) with revenues totaling \$1,600.

There were 9 sanitary permits issued through February 2019. For comparison purposes, the following are through the same period for the previous five years: 2018 – 6, 2017 – 7, 2016 – 10, 2015 – 9 and 2014 – 9.

- b. 2019 Tax Refund Intercept Program (TRIP) – As of April 2nd, Wood County received an additional \$1,224.00 on three cases for a total of \$4,163.08 on six outstanding cases.
- c. 2018 Program Fee Notices – Small claims action have all been scheduled.
- d. 2019 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Monday, April 22nd with a due date of Friday, August 9th. There are approximately 2,871 scheduled to be mailed between the four notices.
- e. Enforcement Activities Update (Small Claims).

i. Small Claims Court Cases Scheduled

<u>Court Date</u>	<u># Cases & Court Case Type</u>
3/12/2019	(7) Failure to provide servicing & pay \$20 program fee (2018)

Court Case Summary:

(5) cases signed Stipulation for Dismissal with servicing to be completed by 5/31/2019.

(2) cases rescheduled for 4/09/19 (unable to serve).

3/26/2019	(10) Failure to pay \$20 program fee (2018)
-----------	---

Court Case Summary:

(5) cases have settled paying a forfeiture.

(3) cases have settled with a monthly payment plan.

(2) cases have default judgement.

4/9/2019	(7) Failure to pay \$20 program fee (2018)
----------	--

(2) Failure to provide servicing & pay \$20 program fee (2018)

f. Document Imaging Projects

- i. Sanitary Permit Document Imaging Project Status. Sanitary permits for the years 1982 – 2018 are available for viewing on Wood County's website: www.co.wood.wi.us/Departments/PZ

- g. Wisconsin Fund Grant Program – The Joint Finance Committee on Thursday, May 11, 2017 on a 12-4 vote adopted ongoing funding for the Wisconsin Fund Grant Program through June 30, 2021. However, if approved in Governor Tony Evers budget the sunset date of the Wisconsin Fund Grant Program will be eliminated.

- i. (5) Wisconsin Fund Applications FY2020 – Wisconsin Fund Grant Applications was emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. Disbursement of Wisconsin Fund Grant is expected late fall 2019.
- ii. (0) Wisconsin Fund Applications FY2021 – The deadline to apply is January 31, 2020.

- h. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. This phase will consist of service providers reporting pumping, inspections and maintenance service events on the Wood County Sanitary Permit system. Information Technology Department is creating this program.
- i. Kim attended the following meetings:
 - i. CEED Committee Meeting (Econ Dev) on March 6th
 - ii. Citizens Groundwater Group Meeting on March 18th
 - iii. Wellness Committee Meeting on March 19th
 - iv. Small Claims on March 26th
- j. Victoria attended the following meetings:
 - i. CEED Committee Meeting (Econ Dev) on March 19th
 - ii. POWTS Seminar on March 26th



CEED Committee Report March 2019

MATT LIPPERT

Wood County UW-Extension, Agriculture Agent

- I attended the Mid States Technical College Dairy Facilities Tour, which is a great opportunity to network with producers and discuss all things about the dairy industry.
- I assisted with the Central Wisconsin Forage Council Spring program where we discussed fungicides specifically for Brown Mid Rib Corn and the assessment about what forage stands will look like after this difficult winter. Hay prices have doubled from last year following last summer's drought and then it being too wet to make hay later in the season. There is currently a hay shortage in Wisconsin.
- I interviewed with Carl Hilke on WFHR.
- We have been receiving many grant applications for the Farm Technology Days grant program. There is a deadline of April 1 for the first round of grant applications. The applications are due at the Extension office.
- I assisted with the Wood County Holstein Breeders Purple Ribbon Calf Sale. Prices are down this year due to the difficult dairy economy.
- A number of barn roofs collapsed across Wisconsin over a period of about a week. Many farms were proactively removing snow from roofs. The heavy snowfall made it difficult to get milk to market and to feed and care for livestock, and then in addition farmers needed to be inspecting and taking care of snow load stressed roofs. Wood County was no exception as quite a few roofs collapsed, some after the first heavy snow fall and others collapsed after the snow was made heavier with rain.
- I attended the Central Wisconsin Grazing Conference in Mosinee.
- I met with the Wood County Farm Bureau Board.
- I trained and certified as a responder to people that are having depression and suicidal thoughts. The program was put on by the National Farm Medicine Center and was focused on the special needs of farm people that often have fewer people to interact with to help them with their depression, currently more suicides are occurring due to difficult financial situations on farms.
- I met with the Marshfield Chamber of Commerce and Industry Agri-Business Committee.
- I assisted with a dairy Extension program held in Elroy.
- We have been promoting a series of programs including a soil health day, Heart of the Farm for farm women, the dairy program and the central Wisconsin Forage Council meeting.

LAURA HUBER

Wood County UW-Extension, 4-H Program Coordinator

- Assisted at the 4-H Shooting Sports "Winter Invitational" tournament (2 March)
- Assisted at Central Wisconsin 4-H Shooting Sports practices (3 & 17 March)
- Appeared on WDLB radio with members of Marawood County Line Riders 4-H Club (5 March)
- Worked with new Extension "Learning Resources Specialist" to discuss program needs (5 March)
- Attended staff meeting (6 March)



- Appeared on WFHR radio with Janell Wehr, new Extension Hort coordinator (7 March)
- Prepared for and participated in "Project GEN Connect: Learning to Give" (8-9 March)
- Prepared for and attended the SEED (Seeking Educational Equality and Diversity) meeting (11 March)
- Gave VIP (Volunteer in Preparation) training to a new 4-H volunteer (12 March)
- Planned upcoming Camp Counselor Training with 4-H colleagues in Wausau (13 March)
- Participated in and presented at statewide 4-H Zoom meeting (14 March)
- Attended the Incourage/UWSP Tribune Building press conference (15 March)
- Hosted a 4-H PALS (now Teen Leadership Group) meeting at my home (16 March)
- Participated in the Ho-Chunk History presentation at McMillan Memorial Library (18 March)
- Planned and prepared for the upcoming office civil rights review (20 March)
- Attended the Junior Fair Board meeting (20 March)
- Attended the Wood County 4-H Leaders Association meeting (25 March)
- Appeared on WFHR radio (28 March)
- Co-taught Succulents Pop Up! class with Janell Wehr for 4-H members (28 March)
- Coordinated Creative Arts Day all month (with Wendy Young)
- Coordinated Kwik Trip Car Wash fundraiser with Teen Leadership Group (ongoing)

Ongoing responsibilities:

- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 811 followers.
 - Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 316 followers
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
- Ongoing assistance for new leaders and the volunteer background checks

NANCY TURYSK

Wood County UW-Extension, Community Development Extension Educator

Economic Development

- Coordinated efforts with Jason Grueneberg to prepare USDA REDI program grant application with partners
- Discussion with CEED committee and partners at special CEED ED meeting
- Summarized the survey to obtain CEED committee/partner perspectives for USDA REDI grant proposal
- Met with Jason Grueneberg, Ken Curry, Chair Machon
- Met with Marshfield Economic Development Board regarding assistance with the development of a strategic plan

Renewable Energy / SolSmart

- Met with Executive Committee, Town of Grand Rapids Board Chair and attorney, Jason Grueneberg
- Presented at the Wood County Towns Assn.
- Worked with IT on energy efficiency/renewable energy webpage



UW-Extension

- Participated in final Cohort 2 Zoom meeting
- Listened to Dean Coop update
- Zoom meeting with Extension colleagues about a proposed energy/climate change team

Other

- Assisted Nekoosa with updates to their Strategic Plan
- Met with Nekoosa Ways and Means Committee about Small Community Forum
- Attended monthly SEED training in Port Edwards.
- Met with Incourage about Tribune Building initiative and USDA REDI program
- Attended Wisc. County Assn. regional meeting in Wausau

JANELL WEHR

Wood County UW-Extension, Horticulture Coordinator

- Appear on WFHR and WDLB Radio Programs
- Attend Master Gardener membership meeting
- Attend South Wood County Hunger Coalition meeting
- Introduction to the CEED Committee
- Participate in the Master Gardener Coordinator online discussion
- Work on Civil Rights reporting requirements
- Respond to horticultural inquiries from the community
- Planning for upcoming events, workshops, and meetings
- Informal meeting with WCMV Board
- Met with Central Rivers Farmshed and distributed Farm Atlas to Wisconsin Rapids locations
- Updated publications available outside Extension office
- Present to 4H Group hort programming- Succulents

KELLY HAMMOND

Wood & Portage Counties UW-Extension, FoodWise Nutrition Coordinator

- Onboarding as the New FoodWise Coordinator for Portage and Wood Counties continuing with admin time, training and partner meetings.
- Meet with local partners including Central Wisconsin ADRC, Ho-Chunk Head Start, Wood County FSET and Wood County Health Department
- Continue to provide support to SWEPS Food Pantry with Monthly Nutrition lessons; facilitated first sessions on 3/19
- Annual FoodWise Coordinators Conference in Madison, (2/26-2/28)

JACKIE CARATTINI

Wood County UW-Extension, Family Living Educator

- Presented "Hidden In Plain Sight, Teen Bedroom" at Lincoln High School.
- Attended a Faculty Senate meeting in Madison.



- Attended 3 Civil Rights Meetings via zoom to work on a statewide evaluation project.
- Attended the National PILD conference planning meeting.
- Attended the Department of Family Development Meeting.
- Attended a ZOOM training.
- Attended the Project Gen Connect Program with HCE and 4-H.
- Attended the McMillian Library planning session.
- Attended the Financial Stability Coalition.
- Present on both WDLB and WFHR on the program "What to Keep What to Toss".
- Taught "What to Keep, What to Toss, Organizing Important Papers" as a HCE Leader Lesson in Babcock.
- Attended the Wood County HCE board meeting.
- Met with FoodWise and Americorp about Local Food programming in Wood County.
- Attended the Incourage UWSP announcement at the Tribune building.
- Met with CAP services about needs and programming.
- Taught "Family Stress: Tips to Find Family Peace" at Wood County Headstart.
- Held Pilot test session for next 8 week Raising a Thinking Child program.



Extension

UNIVERSITY OF WISCONSIN-MADISON

Wood County CEED Meeting

Area Director Report – April 3rd, 2019

Happy April! Spring is finally here and has arrived with a bang. Thoughts are with all those dealing with the effects of flooding - and will be for some time.

I wanted to take a moment to provide a quick update on what has been happening in Extension since last month's meeting. I apologize that I am not able to be there in person this month as I am presenting to the Wisconsin Association of Fairs in Tomah.

First, as mentioned briefly last month, with our transition to UW-Madison we will all be getting new email addresses and access to new technology systems. I have been working with Amy in IT through these changes. All staff have transitioned their email address (with very little interruptions or glitches). Also, our access to appropriate state systems appears to be going as planned with no barriers found with Wood County IT firewalls.

Bryce Luchterhand – Clark County Supervisor and Extension Oversight Committee members has contacted me about hosting a joint Extension Oversight Committee meeting with all the committees within Area 7 – Clark, Marathon, Portage and Wood Counties. Details were sent out via email, with it being scheduled for Tuesday, May 7th, starting at 9am at UWSP @ Marshfield. Please refer to the email for RSVP information. Also, please feel free to call/email with any questions.

The Positive Youth Development Educator position is on hold at this time. I am working with Extension Institute Directors and other partners to determine the best course of action for this position given state-wide priorities and where this position may (or may not) fall into those. I am optimistic that we may be able to move forward with some type of position in the very near future. Lastly, we may need to consider a special CEED meeting to talk more about this position – like we have done with other positions previously – to determine more programmatic focuses.

Other quick office highlights include:

- Our office Civil Rights Review is scheduled for Wednesday, April 17th
- 2018 Performance Reviews of Educators is taking place this next month.

Thank you for all of your continued support of Extension and if you have any questions, comments or concerns, please reach out to me. Have a great day and we will touch base again soon.

Jason Hausler

Area Director

jason.hausler@wisc.edu

715-533-8006



Wood County WISCONSIN

OFFICE OF PLANNING
AND ZONING

OR-16-013

April 7, 2016

COPY



RE: FLOODPLAIN/ShORELAND ZONING ORDERS
SITE ADDRESS: 9285 3rd St.
TAX ID#: 20-00660
Map of Sherry,
Lot #1, WCCSM #7029, Part of Block #7
Town of Sherry, Wood County, Wisconsin

Dear ,

The improvements on the above identified property have been found to lie within the mapped special flood hazard area (subject to inundation by the 1% annual flood chance) per review of the Flood Insurance Rate Maps (FIRM) for that location. The improvements were made without the appropriate Wood County Floodplain Zoning Ordinance permit authorizing said construction; consequently the improvements exist in violation of this ordinance. *As the owner of these nonconforming improvements you have until February 28, 2017 to either remove the improvements or to obtain a permit or variance for them.*

In addition to the Floodplain Zoning Ordinance violation these improvements are in violation of the Wood County Shoreland Zoning Ordinance, which provides that any development within 300 feet of a navigable stream requires a Shoreland Zoning Permit prior to construction. *In light of this violation you are hereby ordered to bring the subject property into compliance with the Shoreland Zoning Ordinance by June 1, 2017.*

Your failure to comply with these orders or to take corrective action by the stated deadlines will likely result in this office seeking penalties and other legal remedies through Circuit Court. If you anticipate trouble meeting the deadline dates or have any questions please contact this office at (715) 421-8466. Your prompt attention to this matter is appreciated.

Sincerely,



Jeff Brewbaker
Code Administrator

Affidavit of Mailing