

AGENDA FOR NOVEMBER 12, 2019 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Hamilton

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS: Marvin Kohlbeck - Civil Service Commission

APPOINTMENTS/Re-APPOINTMENTS:

Veterans Service Commission – 3 year term – Mitch Waite
Civil Service Commission – to fill unexpired term ending January 1, 2021 – David Laude
Civil Service Commission – 5 year term – Leland Kauth
County Board Supervisor, District 4 – Dawn Urban
(subsequent appointment to Public Safety Committee)

SWEARING IN OF DISTRICT 4 SUPERVISOR DAWN URBAN

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS:

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – December 17, 2019

ADJOURN

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

October 15, 2019 – 7:00 p.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on October 15, 2019.

Chairman Machon called the meeting to order at 7:00 p.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hamilton, Hokamp, LaFontaine, Leichtnam, Machon, Pliml, Polach, Rozar, Winch, and Zurfluh.

Excused was Holbrook. District #4 is vacant.

Supervisor Pliml gave the invocation and led the Pledge of Allegiance.

Motion by Hamilton/Feirer to approve the amended minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/Feirer to accept the resignation of Jason Zaleski, District #4 Supervisor. Motion carried by voice vote.

Motion by Feirer/Hamilton to approve the appointment of Dr. Kathleen Meyer to the ADRC-CW Advisory Committee. Motion carried by voice vote.

Extensive public comment was heard in regards to Item 2-2 (Personal Conviction Waivers). Numerous members of the public came forward to explain and emphasize their particular positions. Of the 19 speakers, 14 were against adoption of the resolution, and 5 spoke in favor. Chairman Machon closed public comments with a thank you to the participants for their comments and decorum. With no objection heard, Chairman Machon moved item 2-2 up.

RESOLUTION 19-10-1

Introduced by: Health & Human Services Committee

INTENT & SYNOPSIS: To request the Wisconsin Legislature end the use of personal conviction waivers for school and day care center immunizations.

FISCAL NOTE: No cost to Wood County

Motion by Rozar/Breu to adopt Resolution 19-10-1. Discussion ensued. Motion carried. Voting no were Fischer, Winch, Hokamp, Polach, Clendenning, and Zurfluh. Excused was Holbrook. District #4 is vacant.

Chairman Machon called for a recess at 8:10 p.m. and reconvened at 8:15 p.m.

Referrals were noted.

Committee minutes presented: Executive, Renewable & Sustainable.

Without objection, Chairman Machon combined the following 6 resolutions.

RESOLUTION 19-10-2

Introduced by: Executive Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount: \$5,855.65

Motion by Hamilton/Zurfluh to adopt Resolution 19-10-2. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

RESOLUTION 19-10-3

Introduced by: Executive Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount: \$2,796.83

Motion by Hamilton/Zurfluh to adopt Resolution 19-10-3. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

RESOLUTION 19-10-4

Introduced by: Executive Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount: \$9,866.84

Motion by Hamilton/Zurfluh to adopt Resolution 19-10-4. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

RESOLUTION 19-10-5

Introduced by: Executive Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount: \$6,972.94

Motion by Hamilton/Zurfluh to adopt Resolution 19-10-5. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

RESOLUTION 19-10-6

Introduced by: Executive Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount: \$5,019.73

Motion by Hamilton/Zurfluh to adopt Resolution 19-10-6. Motion carried unanimously. Excused was

Holbrook. District #4 is vacant.

RESOLUTION 19-10-7

Introduced by: Executive Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount: \$4,899.19

Motion by Hamilton/Zurfluh to adopt Resolution 19-10-7. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

RESOLUTION 19-10-8

Introduced by: Executive Committee

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:	Offered Amount	\$3,600.00
	R.E. Taxes	(3,361.46)
	Tax Deed Expense	(224.79)
	Special Charges	(13.75)
	<u>GAIN</u>	<u>\$0</u>

Motion by Hamilton/Feirer to adopt Resolution 19-10-8. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

RESOLUTION 19-10-9

Introduced by: Executive Committee

INTENT & SYNOPSIS: Tax deed eligible property – authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

FISCAL NOTE:	TAXES 2015 – 2018	\$140,869.55
	SPEC. CHARGES	20,566.77
	DEL UTILITIES	86.16
	PUBLICATION FEES	587.40
	<u>TAX DEEDING EXP.</u>	<u>1,194.00</u>
	<u>TOTAL</u>	<u>\$163,303.88</u>

Motion by Hamilton/Breu to adopt Resolution 19-10-9. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

RESOLUTION 19-10-10

Introduced by: Executive Committee

INTENT & SYNOPSIS: To cancel stale dated checks as recommended by the auditors. Said checks from County General Account as per office of the County Treasurer.

FISCAL NOTE: As per resolution-total to be canceled \$3,800.40.

Motion by Hamilton/LaFontaine to adopt Resolution 19-10-10. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

RESOLUTION 19-10-11

Introduced by: Executive Committee

INTENT & SYNOPSIS: To adopt the attached Wood County Energy Goals and Plan in order for Wood County to be designated SolSmart Gold by the U.S. Department of Energy.

FISCAL NOTE: No direct cost to Wood County, however, the County and residents may see future energy cost savings through renewable and sustainable energy generation practices.

Motion by Feirer/LaFontaine to adopt Resolution 19-10-11. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

Committee minutes presented: Health & Human Services, North Central Community Action Program.

RESOLUTION 19-10-12

Introduced by: Health & Human Services Committee

INTENT & SYNOPSIS: To support AB-76/SB-103-The CNA Training Bill

FISCAL NOTE: None

Motion by Breu/Hamilton to adopt Resolution 19-10-12. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

Committee minutes presented: Public Safety

RESOLUTION 19-10-13

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: Approve and Adopt the Courthouse Screening and Controlled Access policy as presented by the Wood County Sheriff's Department in the attached document.

FISCAL NOTE: None.

Motion by Hamilton/Fischer to adopt Resolution 19-10-13. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

RESOLUTION 19-10-14

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To authorize Wood County to enter into an agreement and seek funding under

§165.90 for Law Enforcement Services on Restricted Tribal Lands.

FISCAL NOTE: \$36,584.00

Motion by LaFontaine/Breu to adopt Resolution 19-10-14. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

Committee minutes presented: Conservation, Education, & Economic Development, North Central ITBEC.

RESOLUTION 19-10-15

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Grand Rapids Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Grand Rapids is responsible for any costs associated with administering their town zoning ordinance.

Motion by LaFontaine/Hamilton to adopt Resolution 19-10-15. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

Committee minutes presented: Judicial & Legislative, Criminal Justice Task Force.

RESOLUTION 19-10-16

Introduced by: Judicial & Legislative

INTENT & SYNOPSIS: To encourage the Wisconsin legislature to revise the statutes for a consistent charge for court costs, fees, and surcharges in the offices of the Clerk of Courts and Register in Probate.

FISCAL NOTE: Minimal increase in fees collected.

Motion by LaFontaine/Hamilton to adopt Resolution 19-10-16. Motion carried unanimously. Excused was Holbrook. District #4 is vacant.

RESOLUTION 19-10-17

Introduced by: Judicial & Legislative

INTENT & SYNOPSIS: To adopt a Litigation Settlement Policy.

FISCAL NOTE: None.

Motion by Hamilton/Breu to adopt Resolution 19-10-17. Motion carried. Voting no was Fischer. Excused was Holbrook. District #4 is vacant.

Committee minutes presented: Highway Infrastructure & Recreation, Central Wisconsin State Fair Board of Directors, McMillan Memorial Library Board of Trustees, South Central Library System Board of Trustees.

Motion by Hamilton/Breu to adjourn. Motion carried at 8:49 p.m. Next scheduled county board meeting is November 12, 2019.

Trent Miner
County Clerk

REFERRALS FOR NOVEMBER 12, 2019 – COUNTY BOARD

- Letter from Associate Dean for Extension & Outreach from UW-Madison in response to Wood County Resolution 19-4-8 (Nitrogen Rate Guide). Referred to all County Board Supervisors and County Conservationist Wucherpennig.
- Resolution from Outagamie County supporting legislation addressing a non-partisan redistricting process. Referred to Judicial & Legislative Committee
- Resolution from Outagamie County supporting Dept. of Revenue publication of determination of utility aid payments. Referred to Judicial & Legislative Committee
- Resolution from Outagamie County urging the Governor and Legislators study the out-migration of millennial population from Wisconsin. Referred to Judicial & Legislative Committee



EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, October 15, 2019
TIME: 6:30 p.m.
PLACE: Courthouse
Room 317A
Wisconsin Rapids, WI

PRESENT: Doug Machon, Donna Rozar, Bill Winch, Ken Curry, Adam Fischer, Bill Clendenning, and Dennis Polach

OTHERS PRESENT (for part or all of the meeting): See attached list.

Chair Machon called the meeting to order at 6:30 p.m. and declared a quorum present.

The resolution for adopting the Wood County Energy Goals and Plan was presented.

Motion Rozar/Curry to approve the resolution and forward to the County Board for their consideration. Discussion was held regarding the plan incorporated into the SolSmart Gold designation and the point system used for that determination. Motion carried unanimously.

The proposed 2020 budget summary was presented to the committee. Motion Rozar/Machon to approve the 2020 budget for publication. Motion carried 6-1 with Winch voting no.

There being no other business, Chair Machon adjourned the meeting at 6:38 p.m.

Minutes taken by Trent Miner, County Clerk

Executive Committee Meeting
October 15, 2019 – 6:30 p.m.

Name	Representing
Kenneth Curry	WCB 11
DENNIS POLACH	WCB-14
Wm. W. N. e/H	IL-7
Bill Clendenning	WCB 15
Adam G. Fischer	WCB # 5
Kim Mcbrath	HR
Ed Newton	Finance
REUBEN VANTASSEL	MAINT.
Jake Hahn	WCB 8
Nancy Long	UWEX
Gue Kuehn	Health
David Truendling	P+Z
Bill Leichtnam	WCB #19
Cindy Gorkin	COC
Reuben Van Tassel	Mtn. ee
Lance Pym	WCB #16
Trent Miner	G. Clerk

**EXECUTIVE COMMITTEE
MEETING MINUTES**

DATE: Tuesday, November 5, 2019
TIME: 8:00 a.m.
PLACE: River Block Auditorium - Room 206
Wisconsin Rapids, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar,
Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

1. The meeting was called to order by Chair Machon.
2. During public comment, Human Resources Director, Kim McGrath, recognized Safety and Risk Manager Terry Stelzer for his time with Wood County and noted his retirement date of November 6, 2019.
3. Pages 9, 34, 40, 49, and 50 were pulled from the consent agenda for discussion.

Motion (Fischer/Rozar) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.

4. Supervisors Clendenning and Winch asked for clarification on several items within the packet. Discussion ensued. Various Department Heads answered general questions pertaining to their departments.

Motion (Rozar/Fischer) to approve the pulled items from the Consent Agenda. Motion carried unanimously.

5. Supervisor Hahn spoke on behalf of the Renewable & Sustainable (R&S) Committee and their recommendations. The R&S Committee is requesting an additional County Board supervisor be added to the Committee, R&S Committee would like budgetary authority of the R&S and Lean Process grants, and the Committee would like to have authority for any public relation events. Discussion ensued.

Motion (Rozar/Curry) to allow the Renewable and Sustainable Committee, along with the Parks Department, to move forward with plans for a ribbon cutting ceremony for the Nepco Lake solar project. Motion carried unanimously.

6. Supervisor Rozar indicated she would be meeting with Nancy Turyk from Extension later in the day regarding the County strategic plan. They are scheduled to meet with Department Heads on December 10, 2019 to discuss the topic further.
7. Nancy Turyk stated the plaque for SolSmart Gold designation is in route and should be available for the solar ribbon cutting event.

Turyk indicated she received information regarding grant funds for an electric vehicle and she was looking to the Committee for direction as to where to share the information. There were no objections from Committee members with Turyk sharing the information with Department Heads.

8. Treasurer Gehrt stated she has met with a tax payer regarding a property that is behind on tax payments. Gehrt is looking for direction as to how to proceed. Discussion ensued. Committee consent is to not address this matter at the Committee level and to let the Treasurer move forward with her recommendation.

(a) Treasurer Gehrt presented four resolutions to sell tax deed properties.

Motion (Rozar/Fischer) to accept the four resolutions to sell tax deed property. Motion carried unanimously.

Break at 8:45 a.m. Reconvened at 8:52 a.m.

9. (a) Finance Director Cummings indicated she would like to table the resolution for the Sheriff civil processing fees until next month.
- (b) Cummings presented a resolution to amend the 2019 budget for UW Extension with a transfer of available appropriations from fund balance.

Motion (Rozar/Fischer) to approve a resolution to amend the 2019 budget for UW Extension with a transfer of available appropriations from fund balance. Motion carried unanimously.

- (c) Cummings presented the draft of the General Fund–Fund Balance Reserves. Discussion ensued.

Motion (Clendenning/Machon) to approve the fund balance policy brought by the Finance Director. Motion carried unanimously.

10. (a) Wellness Coordinator Fandre provided a brief update to the Committee on Wellness Program related topics.
- (b) Fandre requested that the Committee approve the 2020 Wellness Program Structure as presented.

Motion (Rozar/Machon) to approve the Wellness Program Structure for 2020. Motion carried unanimously.

11. (a) Human Resources Director McGrath introduced Nick Flugaur as the new Safety & Risk Specialist.
 - (b) McGrath gave a brief explanation to the Committee about Department Head Performance Evaluations.
12. Chair Machon presented the Administrative Coordinator's report. There were no questions.

13. Agenda items for next meeting: Executive Committee Department Head evaluations
14. The next regularly scheduled Committee meeting is Tuesday, December 3, 2019 at 8:00 a.m. at the Wood County Annex in Marshfield.
15. The Chair declared the meeting adjourned at 9:05 a.m.

Human Resources minutes recorded and prepared by Kelli Quinnell. All other minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next EC meeting.

Executive Committee Meeting

November 5, 2019

[illegible]

RENEWABLE & SUSTAINABLE COMMITTEE MEETING

DATE: Thursday, October 24, 2019
TIME: 10:00 AM
LOCATION: Wood County Courthouse – Room 115, Wisconsin Rapids, WI

Present: Reuben Van Tassel, Bill Leichtnam, Sue Kunferman, Jake Hahn, Nancy Turyk (via phone)

Others

Present: Nicole Gessert, Bill Clendenning, Chad Schooley

1. Call Meeting to Order: Chair, Reuben Van Tassel called the meeting to order at 10:01 a.m.
2. Public Comments:
None
3. Review/approve previous meeting minutes:
Minutes from the October 7, 2019 R&S Committee meeting.

Motion: (Leichtnam/Hahn) to approve the prior meeting minutes. Motion carried unanimously.

4. Update on recommendations made to Executive Committee:
 - a. Energy Goals:
Van Tassel indicated the Executive Committee accepted the Energy Goals and Plan and moved it along to County Board where it was approved unanimously.
 - b. Energy Study:
Van Tassel indicated Turyk is coordinating the details regarding the intern for the energy study. Turyk indicated the intern will begin work in November and the hope is to have a summary by the end of January. Turyk indicated due to the structure of the intern job role, a resolution will need to go before County board in November. Discussion ensued.
 - c. Ribbon cutting for Nepco solar project:
Chad Schooley provided an update on the solar project. The contractor has installed the uprights. Trenching is scheduled for next week and the panels could be any time after the trenching although it is a project the contractor is needing to fit in along with other projects they already had scheduled. Discussion ensued regarding possible times for a ribbon cutting ceremony and who would be in charge of organizing such event. Turyk will coordinate with Chair Machon and Chad Schooley a meeting to discuss further.
5. Discuss Committee structure/authority:
Van Tassel stated the agenda item of Committee structure was presented at the last Executive Committee (EC) meeting and it was indicated the Renewable and Sustainable Committee (R&S) should bring back to EC recommendations. Van Tassel indicated his level of discomfort with being a Committee chair and a Department Head if the role of the R&S Committee ever became more than advisory to the Executive Committee, as currently established. Van Tassel feels it would be best, if the R&S Committee role is expanded, for the chair to then be a County board supervisor. Discussion ensued.

Motion: (Leichtnam/Kunferman) to nominate Supervisor Hahn to chair the Renewable and Sustainable Committee. Motion passed. (Van Tassel abstained)

Committee members stated Van Tassel has done a wonderful job as Committee chair.

Motion: (Leichtnam/Hahn) to recommend EC change the structure of the R&S Committee to include one additional County Board Supervisor, give increased authority for public relations, and grant authority over budgeted R&S grant funding to R&S Committee for direct approval. Motion passed unanimously.

6. Future agenda items:
- Oakdale Co-Op. (Nancy will bring more information)
 - Energy Goals and Plan
 - Meeting Frequency

7. Next Meeting:
Friday, December 20th. 9:00 a.m. @ Wood County Courthouse, Room 115

8. **Adjourn Renewable & Sustainable Committee Meeting:** Jake Hahn adjourned @ 11:15 a.m.

Notes by Nicole Gessert, Maintenance Department

Administrative Coordinator Report

1. Attended Town meeting in Saratoga.
2. Interview with Channel 9 regarding Solar Array in Saratoga.
3. Presentation to Ho-Chunk Leadership on Economic Development in Wood County.
4. Attended WCUTA meeting with Corp. Counsel in Madison.
5. Attended meeting with ADRC-CW and Aging officials concerning Centralia Center.
6. Spoke at Legislative Breakfast about Solar in Wood County.
7. Did live interview with WDLB in Marshfield filmed by their Community Cable station.
8. Spoke at Climate Change Forum II.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments - November 2019

- The state has implemented a new electronic version of their DMV software. Because we go through a third party (like all non-state entities that do vehicle title transactions/registrations have to), there is a fee assigned for upkeep of that new system. When this was introduced to us, we knew about the fees to be charged, however what was not told to us is that those fees would come out of OUR share of the transaction. For title transactions, we used to make \$10.70 per transaction. With the \$3.35 eMV fee assessed, that number drops to \$7.35 per transaction. This will cause some budgetary heartburn. I'll keep you apprised as needed. It still makes sense for us to offer this service and it is still profitable for us.....just not as profitable as it was.
- I was invited to do a train-the-trainer for Chief Election Inspectors at the Wisconsin Elections Commission in Madison on October 23rd. After the training, I am now certified to train and certify Chief Election Inspectors. In order to be invited, you have to administer a 4-year cycle of elections. While I have only been a county clerk for a little over a year, I was fortunate to be able to use my deputy county clerk and town experience to reach that threshold. It is a huge advantage to be able to conduct this training for our municipalities as well as for those in the surrounding counties close by. I will be setting up a couple of these trainings for the beginning of the year.
- The special election I discussed last month has new dates attached to it. The dates set forth in Gov. Evers' original Executive Order complied with state law, but because this is a federal election, there are different timelines that need to be adhered to in order to comply with the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA). In short, there is conflict between state statutes and federal law. The special primary, if needed, will be held in conjunction with the spring primary date of February 18, 2020. The special election will be held on May 12, 2020.
- The Elections Commission also asked for volunteer counties to help with pre-certification testing of the new version of the election software that will be a part of our upgrade in 2020. I offered up Wood County. It sounds like they will drop anchor in our office and in about 3 of our municipalities to conduct the testing. They bring their own equipment and personnel to conduct this testing. It will be a great "sneak-peek" at how some of it works before we get this updated version.
- I have not done anything "historical" in my letter of comments for a while, so I thought I would give you a little something this month. In my office, there is an old metal stand that holds a number of old ink stamps. A number of them are signature stamps from old county board chairs. Maybe you know some of these gentlemen. Most of the information I have listed is from the supervisor cards that we have for a few of them. Some of it is just personal knowledge and from other sources. There are other ink stamps, used for a variety of reasons, in my office that I will share with you in the future.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Andrew Hellner

County Board Supervisor	1962-1989
County Board Chair	1970-1973
County Board Chair	1985-1987

Elmer Meyer

County Board Supervisor	1960-1985
County Board Chair	1973-1975
Town of Marshfield Chair	24 years
Towns Association Chair	10 years

James Leigh

County Board Supervisor	1969-1981
County Board Chair	1977-1979
Town of Wood Supervisor	1963-1965
Town of Wood Chair	1965-1993

**Sgt. Cory Leigh of the Sheriff's Dept is Jim's grandson.

Harland Clark

County Board Chair	1979-1981
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Norman Fehrenbach

County Board Chair	1981-1983
County Board Chair	1989-1991



Wood County

WISCONSIN

Office of
Finance Director

Marla A. Cummings
Finance Director

November 5, 2019

Subject: Finance Department Letter of Comments

To: Executive Committee

From: Marla Cummings, Finance Director

Departmental Activities

Project completion for the following:

1. The 2020 Wood County Budget.
2. P-Cards implementation
3. Budget Software was deployed to Wood County Servers on October 22, 2019.

Ongoing 2019 projects:

1. General Fund Fund Balance Policy target date November 12, 2019.
2. Other Funds Fund Balance Policy target date December 17, 2019.
3. Carryover Funds Policy target date December 17, 2019
4. Strategic Planning for the Finance Department target date of December 17, 2019.
5. Expense Report Policy target date December 31, 2019.
6. Procurement/Accounts Payable Policy target date December 31, 2019.
7. Internal Audit Policy target date December 31, 2019.
8. Internal Audit implementation January 1, 2020.
9. Budget Software finalized with the Salary Sync April 2020.
10. Dynamics Workflow April 2020.

Meetings, Webinars and Conferences

1. Weekly Status Call with the Budgeting Software Vendor.
2. Attended Questica Webinar on Modifiers.
3. Attended Governmental Financial Officers Association (GFOA) Leadership Academy.
4. Attended Oversight Committee meetings.
5. Met with HR and IT Directors on Highway access to ESS.
6. Met with IT Director on integrations between software.
7. Biweekly meeting with Finance Department Staff.

Budget to Actual Income Statement for the 10 months ending October 31, 2019.

WOOD COUNTY



Responsible Official:	Finance Director
Responsible Office:	Finance
Policy #	
Origination Date:	December 17, 2019
Last Amended Date:	

GENERAL FUND – FUND BALANCE RESERVES

Purpose Statement

The purpose of this policy is to establish a key element of financial stability of the County by setting guidelines for the General Fund – Fund Balance(s). A health fund balance is an important measure of economic stability. It is essential that the County maintain adequate levels of fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures and similar circumstances. The fund balance also provides cash flow liquidity of the County's general operations.

Objective

The County desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. In addition, this policy is intended to document the appropriate fund balance level to protect the County's credit worthiness. The General Fund – Fund Balance(s) are accumulated and maintained to provide stability and flexibility to respond to unexpected adversity and/or opportunities.

Scope

This policy establishes the amounts the County will strive to maintain in its General Fund – Fund Balance(s), how the Fund Balance(s) will be funded and the conditions under which the Fund Balance(s) may be used.

General Policy

Wood County has implemented Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Fund Balance Type Definitions. GASB No. 54 applies to governmental funds and therefore does not apply to Enterprise and Internal Service Funds. The definitions of the fund balance classifications used in this policy shall be consistent with GASB No. 54.

1. Nonspendable – this classification represents funds that are inherently nonspendable. Resources that must be maintained intact pursuant to legal or contractual requirements are nonspendable. This can include assets that will never convert to cash such as prepaids and inventories, or will not convert to cash within the current fiscal year such as tax deeds and long term accounts receivables.
2. Restricted – these funds are limited by externally enforceable limitations on use. This includes limitations from the entity providing the money, such as grantors. Also, this classification includes funds with limitations placed by law or enabling legislation such as debt service and capital outlay funds.
3. Committed – funds in this classification are those with limitations the government places on itself. The purpose of these funds is decided by the County Board action and also requires County Board action to change the purpose. Funds in this category are non-lapsing or carryover funds.

WOOD COUNTY

4. Assigned – assigned fund balance has limitations based on the intended use of the funds. The assigned use can be established by the County Board as described in the financial statements, such as Highway Governmental and Special Revenue Funds.
5. Unassigned – residual net resources, or the balance after nonspendable, restricted, committed and assigned are classified as unassigned fund balance. This is the amount of fund balance that is available to address emergencies and provide fiscal stability. This is the classification governed by this Fund Balance Policy.

Considerations – Credit rating agencies determine the adequacy of the unassigned fund balance using a complex series of financial evaluations. The size of the fund balance is an important, but not the only consideration in the County's rating. Other important factors are the reliability of a government's revenue performance and fiscal decisions made by the County Board.

The Government Finance Officers Association (GFOA) recommends maintaining a total fund balance of as high as 25% of annual General Fund revenue or expenditures. This percentage varies depending on individual situations, based on the above mentioned considerations and risk. Also, GFOA recommends that Counties of any size maintain an unrestricted General Fund balance of no less than two months of regular general fund operating revenues or expenditures, whichever is more predictable.

1. Unassigned Fund Balance Levels – The County will maintain a minimum level of Unassigned Fund Balance in the General Fund equivalent to 4 months of regular, on-going operating expenditures (including transfers out) whichever is higher. The County will measure its compliance with this policy as of December 31st each year, as soon as practical after final year-end account information becomes available. During the course of the year the Finance Department shall closely monitor the County's revenues and expenditures to ensure Unassigned Levels are not used beyond any planned. For the purpose of this policy, current year's actual expenditures will exclude significant Non-Recurring Items.

If, based on staff's analysis and forecasting, the target level of Unassigned Fund Balance is not being met or are likely to not be met at some point within a five-year time horizon, then during the annual budget process, Unassigned levels will be provided to the Chairman and County Board Supervisors. Should the projected year-end Unassigned be below the minimum amount established by this policy, a plan to replenish the Unassigned would be established based on the requirements outline in this policy.

2. Cash Balance – In order to provide liquidity adequate to meet the needs and demands of providing government services including unanticipated reductions in revenues or unplanned increases in expenditures, Cash Balances will be maintained and managed through the Pooled Cash method in such a way as to minimize short-term borrowing. This reduces overall cost to taxpayers by minimizing interest expense. The 4 month Reserve is intended to support this effort and counterbalance the tax collection cycle.
3. Fund the Unassigned – Funding of Unassigned targets will generally come from excess revenues over expenditures or one-time revenues.
4. Conditions for Use of Unassigned – Available fund balances shall not be used for ongoing operating expenditures, unless a determination has been made that available balances are in excess of required guidelines and that plans have been established to address any future operating budget shortfalls. Emphasis shall be placed on one-time uses that achieve future operating cost reductions. Use of

WOOD COUNTY

Unassigned in balancing the subsequent fiscal year will maintain a **15%** or higher of current working capital.

5. Authority over Unassigned – The County Board Supervisors may authorize the use of Unassigned. The Finance Department will regularly report both current and projected Reserve levels to the County Board of Supervisors.
6. Maintenance of Unassigned – In the event that the Unassigned is so calculated to be less than the policy anticipates, the County shall plan to adjust budget resources in the subsequent fiscal years to restore the balance. Except in extraordinary circumstances, Unassigned should not be used to fund any portion of the ongoing and routine year-to-year operating expenditures of the County. It should be used primarily to insure adequate assigned balances, to respond to unforeseen emergencies, to provide cash flow and to provide overall financial stability.
7. Excess of Unassigned – In the event Unassigned exceed the minimum balance requirements, at the end of each fiscal year, any excess Unassigned may be used in the following ways:
 - a. One-time expenditures that do not increase recurring operating costs that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs; or
 - b. Pay as you go capital outlay expenditures
8. Reporting of Unassigned – The Finance Director shall annually submit a report to the Executive Committee outlining the status of the County's various components of the fund balance. This report shall be submitted within thirty days of the receipt of the annual financial audit. The Finance Director shall also provide status reports at other times to the Executive Committee as may be requested.

Appendix

Appendix A

Glossary

Approval — the action of officially agreeing to something or accepting something as satisfactory.

Authorization — limits the initiation of a transaction or performance of a process to selected individuals.

Carryover funds — refer to funds budgeted but unexpended during a budget year which are brought forward as additions to the subsequent year's budget.

Cash Flow Liquidity — is a term that refers to the enterprise's ability to repay its debts from generated cash funds.

Expenditures — an amount of money that is spent on something. : an amount of time, energy, effort, etc., that is used to do something. : the act of spending money.

WOOD COUNTY

Fund Balance — is the difference between assets and liabilities in a governmental fund. The general fund, where a government accounts for everything not reported in another fund. Special revenue funds, for reporting specific revenue sources that are limited to being used for a particular purpose.

Generally Accepted Accounting Procedures (GAAP) — is a framework of accounting standards, rules and procedures defined by the professional accounting industry, which has been adopted by nearly all publicly traded U.S. companies.

Governmental Accounting Standards Board (GASB) — is the source of generally accepted accounting principles (GAAP) used by State and Local governments in the United States.

Policy — a course or principle of action adopted or proposed by a government, party, business, or individual.

Pooled Cash Method — takes all reserve items in an association and puts them into one general use account and pays for variable expenses when they occur.

Requirements — need for a particular purpose.

Revenues — the income of a **government** from taxation, excise duties, customs, or other sources, appropriated to the payment of the public expenses. 2. the **government** department charged with the collection of such income. 3. **revenues**, the collective items or amounts of income of a person, a state, etc.

Appendix B

See attached Best Practices from the GFOA



Government Finance Officers Association

BEST PRACTICE

Fund Balance Guidelines for the General Fund

BACKGROUND:

In the context of financial reporting, the term *fund balance* is used to describe the net position of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). Budget professionals commonly use this same term to describe the net position of governmental funds calculated on a government's budgetary basis.¹ While in both cases *fund balance* is intended to serve as a measure of the financial resources available in a governmental fund; it is essential that differences between GAAP *fund balance* and budgetary *fund balance* be fully appreciated.

1. GAAP financial statements report up to five separate categories of fund balance based on the type and source of constraints placed on how resources can be spent (presented in descending order from most constraining to least constraining): *nonspendable fund balance*, *restricted fund balance*, *committed fund balance*, *assigned fund balance*, and *unassigned fund balance*.² The total of the amounts in these last three categories (where the only constraint on spending, if any, is imposed by the government itself) is termed *unrestricted fund balance*. In contrast, budgetary fund balance, while it is subject to the same constraints on spending as GAAP fund balance, typically represents simply the total amount accumulated from prior years at a point in time.
2. The calculation of GAAP fund balance and budgetary fund balance sometimes is complicated by the use of sub-funds within the general fund. In such cases, GAAP fund balance includes amounts from all of the subfunds, whereas budgetary fund balance typically does not.
3. Often the timing of the recognition of revenues and expenditures is different for purposes of GAAP financial reporting and budgeting. For example, encumbrances arising from purchase orders often are recognized as expenditures for budgetary purposes, but never for the preparation of GAAP financial statements.

The effect of these and other differences on the amounts reported as *GAAP fund balance* and *budgetary fund balance* in the general fund should be clarified, understood, and documented.

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates.

In most cases, discussions of fund balance will properly focus on a government's general fund. Nonetheless, financial resources available in other funds should also be considered in assessing the adequacy of unrestricted fund balance in the general fund.

RECOMMENDATION:

GFOA recommends that governments establish a formal policy on the level of unrestricted fund balance that should be maintained in the general fund for GAAP and budgetary purposes.³ Such a guideline should be set by the appropriate policy body and articulate a framework and process for how the government would increase or decrease the level of unrestricted fund balance over a specific time period.⁴ In particular, governments should provide broad guidance in the policy for how resources will be directed to replenish fund balance should the balance fall below the level prescribed.

Appropriate Level. The adequacy of unrestricted fund balance in the general fund should take into account each government's own unique circumstances. For example, governments that may be vulnerable to natural disasters, more dependent on a volatile revenue source, or potentially subject to cuts in state aid and/or federal grants may need to maintain a higher level in the unrestricted fund balance. Articulating these risks in a fund balance policy makes it easier to explain to stakeholders the rationale for a seemingly higher than normal level of fund balance that protects taxpayers and employees from unexpected changes in financial condition. Nevertheless, GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.⁵ The choice of revenues or expenditures as a basis of comparison may be dictated by what is more predictable in a government's particular circumstances.⁶ Furthermore, a government's particular situation often may require a level of unrestricted fund balance in the general fund significantly in excess of this recommended minimum level. In any case, such measures should be applied within the context of long-term forecasting, thereby avoiding the risk of placing too much emphasis upon the level of unrestricted fund balance in the general fund at any one time. In establishing a policy governing the level of unrestricted fund balance in the general fund, a government should consider a variety of factors, including:

1. The predictability of its revenues and the volatility of its expenditures (i.e., higher levels of unrestricted fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile);
2. Its perceived exposure to significant one-time outlays (e.g., disasters, immediate capital needs, state budget cuts);
3. The potential drain upon general fund resources from other funds, as well as, the availability of resources in other funds;
4. The potential impact on the entity's bond ratings and the corresponding increased cost of borrowed funds;
5. Commitments and assignments (i.e., governments may wish to maintain higher levels of unrestricted fund balance to compensate for any portion of unrestricted fund balance already committed or assigned by the government for a specific purpose). Governments may deem it appropriate to exclude from consideration resources that have been committed or assigned to some other purpose and focus on unassigned fund balance, rather than on unrestricted fund balance.

Use and Replenishment.

The fund balance policy should define conditions warranting its use, and if a fund balance falls below the government's policy level, a solid plan to replenish it. In that context, the fund balance policy should:

1. Define the time period within which and contingencies for which fund balances will be used;
2. Describe how the government's expenditure and/or revenue levels will be adjusted to match any new economic realities that are behind the use of fund balance as a financing bridge;
3. Describe the time period over which the components of fund balance will be replenished and the means by which they will be replenished.

Generally, governments should seek to replenish their fund balances within one to three years of use. Specifically, factors influencing the replenishment time horizon include:

1. The budgetary reasons behind the fund balance targets;
2. Recovering from an extreme event;
3. Political continuity;
4. Financial planning time horizons;
5. Long-term forecasts and economic conditions;
6. External financing expectations.

Revenue sources that would typically be looked to for replenishment of a fund balance include nonrecurring revenues, budget surpluses, and excess resources in other funds (if legally permissible and there is a defensible rationale). Year-end surpluses are an appropriate source for replenishing fund balance.

Unrestricted Fund Balance Above Formal Policy Requirement. In some cases, governments can find themselves in a position with an amount of unrestricted fund balance in the general fund over their formal policy reserve requirement even after taking into account potential financial risks in the foreseeable future. Amounts over the formal policy may reflect a structural trend, in which case governments should consider a policy as to how this would be addressed. Additionally, an education or communication strategy, or at a minimum, explanation of large changes in fund balance is encouraged. In all cases, use of those funds should be prohibited as a funding source for ongoing recurring expenditures.

Notes:

1. For the sake of clarity, this recommended practice uses the terms GAAP fund balance and budgetary fund balance to distinguish these two different uses of the same term.
2. These categories are set forth in Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.
3. Sometimes restricted fund balance includes resources available to finance items that typically would require the use of unrestricted fund balance (e.g., a contingency reserve). In that case, such amounts should be included as part of unrestricted fund balance for purposes of analysis.
4. See Recommended Practice 4.1 of the National Advisory Council on State and Local Budgeting governments on the need to "maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures" (Recommended Practice 4.1).
5. In practice, a level of unrestricted fund balance significantly lower than the recommended minimum may be appropriate for states and America's largest governments (e.g., cities, counties, and school districts) because they often are in a better position to predict contingencies (for the same reason that an insurance company can more readily predict the number of accidents for a pool of 500,000 drivers than for a pool of fifty), and because their revenues and expenditures often are more diversified and thus potentially less subject to volatility.
6. In either case, unusual items that would distort trends (e.g., one-time revenues and expenditures) should be excluded, whereas recurring transfers should be included. Once the decision has been made to compare unrestricted fund balance to either revenues and/or expenditures, that decision should be followed consistently from period to period.

*This best practice was previously titled *Appropriate Level of Unrestricted Fund Balance in the General Fund*.*

203 N. LaSalle Street - Suite 2700 | Chicago, IL 60601-1210 | Phone: (312) 977-9700 - Fax: (312) 977-4806

10/31/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Thursday, October 31, 2019

	Actual	2019 Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$22,420,484.20	\$26,904,581.00	(\$4,484,096.80)	(16.67%)
41150 Forest Cropland/Managed Forest Land	54,750.04	25,000.00	29,750.04	119.00%
41220 General Sales and Retailers' Discount	196.20		196.20	0.00%
41221 County Sales Tax	4,090,332.64	5,800,000.00	(1,709,667.36)	(29.48%)
41230 Real Estate Transfer Fees	115,311.74	120,000.00	(4,688.26)	(3.91%)
41800 Interest and Penalties on Taxes	345,690.03	410,000.00	(64,309.97)	(15.69%)
41910 Payments in Lieu of Taxes	18,661.73	18,500.00	161.73	0.87%
Total Taxes	27,045,426.58	33,278,081.00	(6,232,654.42)	(18.73%)
Intergovernmental Revenues				
43211 Federal Grants-Emergency Government	4,341.00		4,341.00	0.00%
43410 State Aid-Shared Revenue	458,961.21	3,059,556.00	(2,600,594.79)	(85.00%)
43430 State Aid-Other State Shared Revenues	220,567.48	291,141.00	(70,573.52)	(24.24%)
43511 State Aid-Victim Witness	36,237.71	73,300.00	(37,062.29)	(50.56%)
43512 State Aid-Courts	340,808.03	377,350.00	(36,541.97)	(9.68%)
43514 State Aid-Court Support Services	84,342.00	58,400.00	25,942.00	44.42%
43516 State Aid-Modernization Grants	37,264.00	58,120.00	(20,856.00)	(35.88%)
43521 State Aid - Law Enforcement	160,461.93	232,326.00	(71,864.07)	(30.93%)
43523 State Aid-Other Law Enforcement	18,089.00	18,000.00	89.00	0.49%
43528 State Aid-Emergency Government	1,250.47	93,250.00	(91,999.53)	(98.66%)
43531 State Aid-Transportation	2,194,425.05	2,096,593.00	97,832.05	4.67%
43549 State Aid-Private Sewage	24,210.00	20,000.00	4,210.00	21.05%
43551 State Aid-Health Grants	57,128.66	77,978.00	(20,849.34)	(26.74%)
43554 State Aid-Health WIC Program	188,891.00	360,000.00	(171,109.00)	(47.53%)
43557 State Aid-Health Consolidated Contract	45,896.00	66,766.00	(20,870.00)	(31.26%)
43560 State Aid-Grants	51,623.00	66,391.00	(14,768.00)	(22.24%)
43561 State Aids	9,405,079.91	12,352,657.00	(2,947,577.09)	(23.86%)
43567 State Aid-Transportation	216,615.00	211,515.00	5,100.00	2.41%
43568 State Aid-Child Support	657,791.00	938,661.00	(280,870.00)	(29.92%)
43571 State Aid-UJV Extension	1,344.00	11,500.00	(10,156.00)	(88.31%)
43572 State Aid-ATV Maintenance	6,715.00	6,715.00		0.00%
43574 State Aid-Snowmobile Trail Maint	37,145.81	75,006.81	(37,861.00)	(50.48%)
43576 State Aid-Parks		162,500.00	(162,500.00)	(100.00%)
43581 State Aid-Forestry	48,407.18	49,090.00	(682.82)	(1.39%)
43586 State Aid-Land Conservation	105,613.70	407,487.00	(301,873.30)	(74.08%)
43640 State Aid-Co Share Managed Forest Lands	21,300.21	20,000.00	1,300.21	6.50%
43690 State Aid-Forestry Roads	3,245.08	3,249.00	(3.92)	(0.12%)
Total Intergovernmental	14,427,751.43	21,187,550.81	(6,759,799.38)	(31.90%)
Licenses and Permits				
44100 Business and Occupational Licenses	379,056.32	350,000.00	29,056.32	8.30%
44101 Utility Permits	3,650.02	1,050.00	2,600.02	247.62%
44102 Driveway Permits	1,500.00	860.00	640.00	74.42%
44200 DNR & ML Fees	61,504.81	54,250.00	7,254.81	13.37%
44201 Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260 Moving Permits	1,400.00	1,025.00	375.00	36.59%
44300 Sanitary Permit Fees	51,475.00	60,253.00	(8,778.00)	(14.57%)
44411 County Planner Plat Review Fees	2,375.00	7,500.00	(5,125.00)	(68.33%)
44412 Wisconsin Fund Application Fees	750.00	750.00		0.00%
44413 Shoreland zoning Fees & Permits	9,017.60	15,675.00	(6,657.40)	(42.47%)
44415 HT Database Annual Fee	5,440.00	90,560.00	(85,120.00)	(93.99%)
44435 Water Meter Revenues	165.00		165.00	0.00%
Total Licenses and Permits	516,333.75	582,923.00	(66,589.25)	(11.42%)
Fines, Forfeits and Penalties				
45110 Ordinances Violations	1,426.24	1,700.00	(273.76)	(16.10%)
45115 County Share of Occupational Driver	200.00	200.00		0.00%
45120 County Share of State Fines and Forfeitures	108,235.78	152,000.00	(43,764.22)	(28.78%)
45123 County Parks Violation Fee	495.00	750.00	(255.00)	(34.00%)
45130 County Forfeitures Revenue	73,504.23	92,000.00	(18,495.77)	(20.10%)
45191 Private Sewage Fines	11,051.44	15,000.00	(3,948.56)	(26.32%)
Total Fines, Forfeits and Penalties	194,912.69	261,650.00	(66,737.31)	(25.51%)
Public Charges for Services				
46110 County Clerk-Passport Fees	27,090.00	20,000.00	7,090.00	35.45%
46121 Treasurer Fees-Redemption Notices	11,488.27	4,000.00	7,488.27	187.21%
46122 Property Conversion Charges	2,787.43	1,000.00	1,787.43	178.74%
46130 Register of Deeds-Fees	234,811.17	309,000.00	(74,188.83)	(24.01%)
46131 Register of Deeds-Laredo Tapestry		3,800.00	(3,800.00)	(100.00%)
46135 Land Record-Fees	64,944.00	92,880.00	(27,936.00)	(30.08%)
46140 Court Fees	118,846.93	170,000.00	(51,153.07)	(30.09%)
46141 Court Fees and Costs-Marriage Counseling	9,975.00	12,700.00	(2,725.00)	(21.46%)
46142 Court/Juvenile	22,645.28	22,000.00	645.28	2.93%
46143 Other Professional Reimbursements	17,474.27	14,750.00	2,724.27	18.47%

10/31/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Thursday, October 31, 2019

		2019			
		Actual	Budget	Variance	Variance %
46144	Circuit Court Branch I	26,221.48	28,600.00	(2,378.52)	(8.32%)
46146	Circuit Court Branch III	9,743.00	7,500.00	2,243.00	29.91%
46191	Public Charges-Clerk	6,600.00	7,600.00	(1,000.00)	(13.16%)
46192	Public Chgs-Temp Licenses	6,327.60	7,000.00	(672.40)	(9.61%)
46194	County Clerk Copy Fees	121.00	275.00	(154.00)	(56.00%)
46195	Public Chgs-Map & Data Sales	50.00	100.00	(50.00)	(50.00%)
46196	Public Chgs-Human Resources	1,294,802.39	1,500,767.00	(205,964.61)	(13.72%)
46210	Sheriff-Public Charges	362.02	350.00	12.02	3.43%
46211	Sheriff Revenue-Civil Process Fees	57,810.76	60,000.00	(2,189.24)	(3.65%)
46212	Sheriff Cost Reimbursement/Witness Fees	42,550.57	53,000.00	(10,449.43)	(19.72%)
46214	Reserve Deputy Revenue	18,199.42	12,000.00	6,199.42	51.66%
46215	Sheriff Escort Service	26,899.84	30,000.00	(3,100.16)	(10.33%)
46216	Restitution	2,287.95	200.00	2,087.95	1,043.98%
46217	OWI Restitution	1,134.52	1,800.00	(665.48)	(36.97%)
46221	Public Chgs-Coroner Cremation	50,000.00	60,000.00	(10,000.00)	(16.67%)
46230	Death Certificates	16,200.00	15,000.00	1,200.00	8.00%
46241	Jail Surcharge	23,074.70	35,000.00	(11,925.30)	(34.07%)
46242	Huber/Electronic Monitoring	202,653.33	347,678.00	(145,024.67)	(41.71%)
46243	Inmate Booking/Processing Fee	11,390.93	18,000.00	(6,609.07)	(36.72%)
46244	Other County Transports	13,340.74	22,000.00	(8,659.26)	(39.36%)
46245	Jail Stay Fee	27,977.18	41,975.00	(13,997.82)	(33.35%)
46291	Public Chgs-ID Cards		100.00	(100.00)	(100.00%)
46310	Public Chgs-Frac Sand	248,912.16		248,912.16	0.00%
46330	Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510	Public Chgs-Crisis Stabilization	316,789.05	509,837.00	(193,047.95)	(37.86%)
46520	Institutional Care-Private Pay	652,607.17	1,380,056.00	(727,448.83)	(52.71%)
46521	Institutional Care-Other Pay	3,386.00	5,500.00	(2,114.00)	(38.44%)
46525	Public Chgs- Medicare	2,045,554.24	2,156,613.00	(111,058.76)	(5.15%)
46526	Public Chgs- Medicaid	3,283,466.98	6,227,595.00	(2,944,128.02)	(47.28%)
46527	Public Chgs-Veterans EW	8,442.72		8,442.72	0.00%
46530	Public Charges	4,097,362.11	5,893,278.00	(1,795,915.89)	(30.47%)
46531	Public Chgs- Private Insurance	863,484.36	923,369.00	(59,884.64)	(6.49%)
46532	Public Chgs-County Responsible	44,671.19	202,819.00	(158,147.81)	(77.97%)
46533	Public Chgs-NW Mental Health Inpatient	149,116.47	529,195.00	(380,078.53)	(71.82%)
46534	Public Chgs-NW Mental Health Inpatient	1,284,911.82	1,823,383.00	(538,471.18)	(29.53%)
46536	Third Party Awards & Settlements	323,618.88	404,946.00	(81,327.12)	(20.08%)
46537	Contractual Adjustment	(2,795,825.95)	(4,430,479.00)	1,634,653.05	(36.90%)
46590	Provision for Bad Debts-Edgewater	(45,999.96)	(92,000.00)	46,000.04	(50.00%)
46621	Child Support-Genetic Tests	3,430.20	4,300.00	(869.80)	(20.23%)
46623	Child Support-Filing Fees	139.74	200.00	(60.26)	(30.13%)
46624	Child Support-Service Fees	9,226.33	12,000.00	(2,773.67)	(23.11%)
46625	Child Support-Extradition Charges		500.00	(500.00)	(100.00%)
46721	Public Chgs-Parks	471,270.11	550,000.00	(78,729.89)	(14.31%)
46772	UW-Extension Project Revenue	2,761.08	3,050.00	(288.92)	(9.47%)
46813	County Forest Revenue	218,433.56	385,000.00	(166,566.44)	(43.26%)
46825	Land Conservation Fees & Sales	57,604.75	68,185.00	(10,580.25)	(15.52%)
46826	Private Sewage Charges	9,110.00	19,150.00	(10,040.00)	(52.43%)
	Total Public Charges for Services	13,600,282.79	19,503,072.00	(5,902,789.21)	(30.27%)
Intergovernmental Charges for Services					
47210	Intergovernmental Charges	420,115.85	570,700.00	(150,584.15)	(26.39%)
47230	State Charges	1,059,003.83	1,433,100.00	(374,096.17)	(26.10%)
47231	State Charges-Highway	194,066.39	232,838.00	(38,771.61)	(16.65%)
47232	State Charges-Machinery		2,090,226.00	(2,090,226.00)	(100.00%)
47233	State Charges-Performance Based Maintenance	120,878.44		120,878.44	0.00%
47250	Intergovernmental Transfer Program Rev	669,229.93	618,800.00	50,429.93	8.15%
47300	Local Gov Chgs	251,936.25	561,660.00	(309,723.75)	(55.14%)
47320	Local Gov Chgs-Public Safety	28,156.17	30,000.00	(1,843.83)	(6.15%)
47330	Local Gov Chgs-Transp	703,490.71	1,207,485.00	(503,994.29)	(41.74%)
47332	Local Gov Chgs-Roads	105,634.87	403,360.00	(297,725.13)	(73.81%)
47333	Local Gov Chgs-Bridges	(23,142.30)	27,440.00	(50,582.30)	(184.34%)
47350	Local Gov Chgs-Hlth & Human Svcs	36,711.00	66,858.00	(30,147.00)	(45.09%)
47351	Local Gov Chgs-Other Governments		5,000.00	(5,000.00)	(100.00%)
47391	Local Gov Chgs-BNI (Materials)	772.77	2,500.00	(1,727.23)	(69.09%)
47392	Local Gov Chgs-BNI (Staff)	190.50	850.00	(659.50)	(77.59%)
47393	Local Gov Chgs-Work Relief	14,463.16	14,200.00	263.16	1.85%
47395	Local Gov Chgs-EM Vehicles	4,032.98	5,000.00	(967.02)	(19.34%)
47396	Local Gov Chgs-EM Equipment	2,377.50	800.00	1,577.50	197.19%
	Total Charges to Other Governments	3,587,918.05	7,270,817.00	(3,682,898.95)	(50.65%)
Interdepartmental Charges for Services					
47410	Dept Charges-Hlth Benefits & Other	9,189,179.75	10,813,388.00	(1,624,208.25)	(15.02%)
47411	Dept Charges-Purchasing	31,143.31	38,200.00	(7,056.69)	(18.47%)
47412	Dept Charges-Insurance	415,342.00	498,408.00	(83,066.00)	(16.67%)
47413	Dept Charges-Gen Govt	991,555.15	1,128,105.00	(136,549.85)	(12.10%)

10/31/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Thursday, October 31, 2019

	Actual	2019 Budget	Variance	Variance %
47415 Dept Charges-Systems	251,585.81	318,245.00	(66,659.19)	(20.95%)
47421 Dept Charges-Public Safety	26,035.76	21,500.00	4,535.76	21.10%
47430 Dept Charges-Bldg Rent	743,659.20	926,936.00	(183,276.80)	(19.77%)
47435 Dept Charges-Sheriff Lockup Rent	13,333.30	16,000.00	(2,666.70)	(16.67%)
47438 Dept Charges-Riverblock Rent	496,631.00	597,276.00	(100,645.00)	(16.85%)
47440 Dept Charges	6,160.09	3,400.00	2,760.09	81.18%
47460 Dept Charges-Drug Court	51,000.00	73,000.00	(22,000.00)	(30.14%)
47470 Dept Charges-Highway	2,079,760.67	1,783,420.00	296,340.67	16.62%
Total Interdepartmental Charges	14,295,386.04	16,217,878.00	(1,922,491.96)	(11.85%)
Total Intergovernmental Charges for Services	17,883,304.09	23,488,695.00	(5,605,390.91)	(23.86%)
Miscellaneous				
48000 Miscellaneous	357.10		357.10	0.00%
48100 Interest	67.82	20.00	47.82	239.10%
48110 Interest-Capital Projects	1.85	10.00	(8.15)	(81.50%)
48113 Unrealized Gain/Loss on Investment	104,276.82	(24,500.00)	128,776.82	(525.62%)
48114 Interest-Investment	229,032.71	124,812.00	104,220.71	83.50%
48115 Interest-General Investment	235,227.92	30,000.00	205,227.92	684.09%
48116 Interest-Section 125 & Health	781.52	378.00	403.52	106.75%
48117 Interest-Clerk of Courts	198.40	400.00	(201.60)	(50.40%)
48200 Rental Income	128,321.61	138,196.00	(9,874.39)	(7.15%)
48300 Gain/Loss-Sale of Property	62,146.94	152,000.00	(89,853.06)	(59.11%)
48310 Gain/Loss-Sale of Fixed Assets	23,664.87		23,664.87	0.00%
48320 Gain/Loss-Sale of Surplus Property	851.00	500.00	351.00	70.20%
48340 Gain/Loss-Sale of Salvage and Waste	4,637.05	6,700.00	(2,062.95)	(30.79%)
48440 Insurance Recoveries-Other	988,296.81	1,404,240.00	(415,943.19)	(29.62%)
48500 Donations	260,065.35	127,550.00	132,515.35	103.89%
48502 Donations-Veterans Loan Repayment	4,290.92		4,290.92	0.00%
48503 Donations-Services ATV Club	4,149.50	6,000.00	(1,850.50)	(30.84%)
48540 Donations & Contributions	30,328.82	45,000.00	(14,671.18)	(32.60%)
48830 Recovery of PYBD & Contractual Adj	40,477.05	46,500.00	(6,022.95)	(12.95%)
48860 Revenue from Meals	11,306.90	21,000.00	(9,693.10)	(46.16%)
48880 Food Vending Machine Income	2,173.29	4,500.00	(2,326.71)	(51.70%)
48900 Other Miscellaneous Revenue	82,712.44	37,450.00	45,262.44	120.88%
48901 Other/Miscellaneous Revenue	6,624.38	1,500.00	5,124.38	341.63%
48910 Vending/Cafeteria Revenue	6,488.45	8,700.00	(2,211.55)	(25.42%)
48920 Vending Machine Revenue	2,931.05	4,200.00	(1,268.95)	(30.21%)
48940 Canteen Income		500.00	(500.00)	(100.00%)
48970 Rental Income- NHC, Health Annex	14,590.00	17,508.00	(2,918.00)	(16.67%)
48980 Misc/Other Workshop Revenue	66.87	100.00	(33.13)	(33.13%)
48990 Other Operating Income	2,375.69	1,984.00	391.69	19.74%
48991 Copier Revenue	1,267.00	1,800.00	(533.00)	(29.61%)
Total Miscellaneous	2,247,710.13	2,157,048.00	90,662.13	4.20%
Other Financing Sources				
49110 Proceeds from Long-Term Debt	3,356.00	59,486.00	(56,130.00)	(94.36%)
49210 Transfer from General Fund	60,000.00	310,000.00	(250,000.00)	(80.65%)
49220 Transfer from Special Revenue	4,090,332.64	5,800,000.00	(1,709,667.36)	(29.48%)
49270 Transfer from Internal Service		377,267.00	(377,267.00)	(100.00%)
Total Other Financing Sources	4,153,688.64	6,546,753.00	(2,393,064.36)	(36.55%)
TOTAL REVENUES	80,069,410.10	107,005,772.81	(26,936,362.71)	(25.17%)

EXPENDITURES

General Government				
51120 Committees & Commissions	159,463.89	216,928.00	57,464.11	26.49%
51212 Circuit Court Branch I	331,520.98	412,441.00	80,920.02	19.62%
51213 Circuit Court Branch II	95,420.35	122,773.00	27,352.65	22.28%
51214 Circuit Court Branch III	112,633.56	130,614.00	17,980.44	13.77%
51215 Drug Court	169,026.79	216,187.00	47,160.21	21.81%
51217 Clerk of Courts-Divorce Mediation	13,800.00	25,000.00	11,200.00	44.80%
51220 Family Court Commissioner	52,916.60	65,000.00	12,083.40	18.59%
51221 Clerk of Courts	1,078,442.41	1,344,176.00	265,733.59	19.77%
51231 Coroner	125,491.99	160,607.00	35,115.01	21.86%
51310 District Attorney	244,027.18	322,279.00	78,251.82	24.28%
51315 Victim Witness Program	121,950.38	152,796.00	30,845.62	20.19%
51320 Corporation Counsel	233,615.54	310,643.00	77,027.46	24.80%
51330 Child Support	839,306.37	1,049,541.00	210,234.63	20.03%
51420 County Clerk	223,445.49	302,827.00	79,381.51	26.21%
51424 County Clerk-Postage Meter	11,441.43	14,000.00	2,558.57	18.28%
51430 Health Benefit Payments	9,064,599.68	13,210,172.00	4,145,572.32	31.38%
51431 Health-Wellness	270,683.99	377,267.00	106,583.01	28.25%
51433 Human Resources-Labor Relations	4,608.00	30,000.00	25,392.00	84.64%
51435 Human Resources-Personnel	326,193.30	415,754.00	89,560.70	21.54%
51436 Human Resources-Programs	198.72	6,000.00	5,801.28	96.69%

10/31/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Thursday, October 31, 2019

		Actual	2019 Budget	Variance	Variance %
51440	County Clerk-Elections	31,567.75	50,953.00	19,385.25	38.05%
51450	Data Processing	1,457,104.38	1,776,746.00	319,641.62	17.99%
51451	Voice over IP	121,063.79	147,300.00	26,236.21	17.81%
51452	PC Replacement	161,994.96	176,500.00	14,505.04	8.22%
51453	Co Clerk-Inform & Commun	10,227.82	18,500.00	8,272.18	44.71%
51510	Finance	383,037.69	467,934.00	84,896.31	18.14%
51520	Treasurer	327,245.53	453,189.00	125,943.47	27.79%
51550	Purchasing	44,527.24	53,006.00	8,478.76	16.00%
51590	Contingency		281,639.13	281,639.13	100.00%
51591	Efficiency	1,397.00	25,000.00	23,603.00	94.41%
51592	Initiatives		25,000.00	25,000.00	100.00%
51611	Bldg Maint-Courthouse and Jail	867,417.26	1,227,675.00	360,257.74	29.34%
51630	Bldg Maint-Unified Svcs Building	8,199.23	10,022.00	1,822.77	18.19%
51640	Bldg Maint-Joint Use Building	7,040.13	12,272.00	5,231.87	42.63%
51650	Bldg Maint-Sheriff Lockup	2,583.89	5,472.00	2,888.11	52.78%
51660	Bldg Maint-CBRP's		3,450.00	3,450.00	100.00%
51670	Bldg Maint-River Block	270,408.45	597,276.00	326,867.55	54.73%
51710	Register of Deeds	379,998.11	463,224.00	83,225.89	17.97%
51931	Property and Liability Insurance	556,543.85	613,429.00	56,885.15	9.27%
51933	Workers Comp Insurance	294,331.95	488,268.00	193,936.05	39.72%
51934	Sick Leave Conversion	91,143.58	500,000.00	408,856.42	81.77%
	Total General Government	18,494,619.26	26,281,860.13	7,787,240.87	29.63%
Public Safety					
52110	Sheriff-Administration	2,050,822.49	2,753,446.00	702,623.51	25.52%
52130	Radio Engineer	145,433.05	231,544.00	86,110.95	37.19%
52131	Sheriff-Indian Law Enforce	21,500.92	34,541.00	13,040.08	37.75%
52140	Sheriff-Traffic Police	2,404,851.69	3,192,419.00	787,567.31	24.67%
52150	Sheriff-Civil Svc Comm	960.50	1,000.00	39.50	3.95%
52220	Emer Mgmt-Fire Suppression	56,759.78	143,164.00	86,404.22	60.35%
52510	Emer Mgmt-SARA Title III	30,593.79	52,807.00	22,213.21	42.06%
52520	Emergency Management	237,843.73	290,606.00	52,762.27	18.16%
52601	Dispatch	1,422,836.40	1,801,711.00	378,874.60	21.03%
52530	Emer Mgmt-Bldg Numbering	1,206.00	3,000.00	1,794.00	59.80%
52540	Emer Mgmt-Work Relief	143,426.32	185,677.00	42,250.68	22.75%
52710	Sheriff-Jail	2,144,770.16	2,741,849.00	597,078.84	21.78%
52712	Sheriff-Electronic Monitoring	147,972.04	221,737.00	73,764.96	33.27%
52713	Sheriff-PT Transp/Safekeeper	1,052,553.83	1,388,247.00	335,693.17	24.18%
52721	Sheriff-Jail Surcharge	2,136.22	100,000.00	97,863.78	97.86%
	Total Public Safety	9,863,666.92	13,141,748.00	3,278,081.08	24.94%
Public Works-Highway					
53110	Hwy-Administration	261,467.32	334,628.00	73,160.68	21.86%
53120	Hwy-Engineer	155,168.38	232,838.00	77,669.62	33.36%
53191	Hwy-Other Administration	271,166.12	323,806.00	52,639.88	16.26%
53210	Hwy-Employee Taxes & Benefits	(487,105.27)		487,105.27	0.00%
53220	Hwy-Field Tools	(10,728.95)	13,400.00	24,128.95	180.07%
53230	Hwy-Shop Operations	274,661.15	331,129.00	56,467.85	17.05%
53232	Hwy-Fuel Handling	(23,584.81)	12,100.00	35,684.81	294.92%
53240	Hwy-Machinery Operations	(1,040,989.90)	2,173,434.00	3,214,423.90	147.90%
53260	Hwy-Bituminous Ops	135,529.79	230,902.00	95,372.21	41.30%
53262	Hwy-Bituminous Ops	30,576.99	119,372.00	88,795.01	74.39%
53266	Hwy-Bituminous Ops	1,800,301.43	1,762,924.00	(37,377.43)	(2.12%)
53270	Hwy-Buildings & Grounds	182,850.72	181,436.00	(1,414.72)	(0.78%)
53290	Hwy-Salt Brine Operations	37,309.91		(37,309.91)	0.00%
53291	Hwy-Salt Brine Operations	(846.61)		846.61	0.00%
53281	Hwy-Acquisition of Capital Assets	98,520.95		(98,520.95)	0.00%
53310	Hwy-Maintenance CTHS		3,300.00	3,300.00	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	1,336,486.39	1,701,201.00	364,714.61	21.44%
53312	Hwy-Snow Remov	1,044,854.70	947,088.00	(97,766.70)	(10.32%)
53313	Hwy-Maintenance Gang	116,058.29	107,015.00	(9,043.29)	(8.45%)
53314	Hwy-Maint Gang-Materials	2,230.49		(2,230.49)	0.00%
53320	Hwy-Maint STHS	1,159,593.43	1,386,445.00	226,851.57	16.36%
53323	Hwy-Maint STHS PBM	59,684.25		(59,684.25)	0.00%
53330	Hwy-Local Roads	1,030,653.58	1,190,217.00	159,563.42	13.41%
53340	Hwy-County-Aid Road Construction	670,594.83	440,617.00	(229,977.83)	(52.19%)
53341	Hwy-County-Aid Bridge Construction	180,304.08	200,422.00	20,117.92	10.04%
53490	Hwy-State & Local Other Services	356,865.90	555,842.00	198,976.10	35.80%
	Total Public Works-Highway	7,641,623.16	12,248,116.00	4,606,492.84	37.61%
Health and Human Services					
54121	Health-Public Health	1,391,989.77	1,808,272.00	416,282.23	23.02%
54122	Health-WIC Program	295,454.07	359,800.00	64,345.93	17.88%

10/31/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Thursday, October 31, 2019

		2019		
		Actual	Budget	Variance
				Variance %
54128	Health-Public Health Grants	66,422.52	67,205.00	782.48
54129	Humane Officer	36,098.02	35,485.00	(613.02)
54130	Health-Dental Sealants	85,751.28	114,654.00	28,902.72
54132	Adams-Juneau Sanitation	264,233.30	307,487.00	43,253.70
54210	Edgewater-Nursing	3,182,819.19	4,320,403.00	1,137,583.81
54211	Edgewater-Housekeeping	108,284.98	130,363.00	22,078.02
54212	Edgewater-Dietary	568,411.30	742,634.00	174,222.70
54213	Edgewater-Laundry	45,741.62	54,322.00	8,580.38
54214	Edgewater-Maintenance	300,049.87	441,542.87	141,493.00
54217	Edgewater-Activities	138,526.17	184,131.00	45,604.83
54218	Edgewater-Social Services	129,447.62	152,037.00	22,589.38
54219	Edgewater-Administration	591,511.33	726,015.00	134,503.67
54220	Wood Haven TBI	(19.04)	897,983.00	898,002.04
54315	Mental Health/AODA Ho Chunk		27,500.00	27,500.00
54317	Human Services Crisis Stabilization	216,424.61	291,153.00	74,728.39
54324	Norwood-SNF-CMI	897,314.87	1,146,558.00	249,243.13
54325	Norwood SNF TBI	651,725.06	728,974.00	77,248.94
54326	Norwood-Inpatient	2,764,269.00	3,524,103.00	759,834.00
54350	Norwood-Dietary	965,332.48	1,129,370.00	164,037.52
54351	Norwood-Plant Ops & Maint	506,395.33	675,913.00	169,517.67
54363	Norwood-Medical Records	209,651.02	261,726.00	52,074.98
54365	Norwood-Administration	977,231.44	1,199,527.00	222,295.56
54401	Human Services-Child Welfare	2,890,317.40	3,822,418.00	932,100.60
54405	Human Services-Youth Aids	2,254,765.43	3,343,095.00	1,088,329.57
54410	Human Services-Child Care	98,123.65	159,188.00	61,064.35
54413	Human Services-Transportation	290,086.72	449,566.00	159,479.28
54420	Human Services-ESS	1,196,938.97	1,466,547.00	269,608.03
54425	Human Services-FSET	2,561,730.32	3,176,589.00	614,858.68
54435	Human Services-LIEAP	81,966.33	120,256.00	38,289.67
54440	Human Services-Birth to Three	411,777.71	545,393.00	133,615.29
54445	Human Services-Childrens COP	41,273.68	177,844.00	136,570.32
54450	Human Services-Childrens Waivers	278,722.81	350,302.00	71,579.19
54455	Human Services-CSP	459,977.11	590,056.00	130,078.89
54460	Human Services-OPC MH	925,117.19	1,516,881.00	591,763.81
54465	Human Services-CCS	1,835,600.49	2,288,081.00	452,479.51
54470	Human Services-Crisis Legal Svc	816,247.59	979,664.00	163,416.41
54475	Human Services-MH Contr COP	511,496.27	1,393,677.00	882,180.73
54480	Human Services-OPC AODA	344,288.09	428,196.00	83,907.91
54485	Human Services-OPC Day Treatment	47,044.16	84,601.00	37,556.84
54495	Human Services-AODA Contract	33,777.82	126,100.00	92,322.18
54500	Human Services-Administration	2,799,452.17	3,508,916.00	709,463.83
54611	Aging-Committee on Aging		198,278.00	198,278.00
54710	Veterans-Veterans Relief	4,963.29	9,236.00	4,272.71
54720	Veterans-Veterans Service Officer	272,033.24	344,334.00	72,300.76
54730	Veterans Relief Donations	280.92	300.00	19.08
54740	Veterans-Care of Veterans Graves	1,264.00	2,865.00	1,601.00
54750	Veterans-WDVA Grant	10,175.20	11,058.00	882.80
	Total Health and Human Services	32,560,486.37	44,420,598.87	11,860,112.50
	Culture, Recreation and Education			
55112	County Aid to Libraries	977,892.57	977,893.00	0.43
55210	County Parks	1,338,376.74	1,679,377.00	341,000.26
55441	Maintenance Snowmobile Trails	112,299.32	88,591.81	(23,707.51)
55442	ATV Maintenance	10,040.55	11,370.00	1,329.45
55460	Marshfield Fairgrounds	25,000.00	25,000.00	0.00%
55620	UW-Extension	308,994.49	522,198.00	213,203.51
55630	UW-Extension Center-Marshfield	47,872.00	47,872.00	0.00%
55650	UW-Extension Junior Fair	32,000.00	32,000.00	0.00%
55660	UW-Extension Projects	26,865.00	17,700.00	(9,165.00)
	Total Culture, Recreation and Education:	2,879,340.67	3,402,001.81	522,661.14
	Conservation and Development			
56111	State Forestry Roads	3,426.76	7,000.00	3,573.24
56121	Land Conservation	231,885.55	292,602.00	60,716.45
56122	DATCP Grant	201,421.19	314,582.00	113,160.81
56123	Wildlife Damage Abatement	33,174.17	61,019.00	27,844.83
56125	Non-Metalic Mining Reclamation	31,948.82	40,288.00	8,339.18
56126	MDV	233.64	1,390.00	1,156.36
56128	Mill Creek	4,366.64	22,000.00	17,633.36
56310	County Planner	313,215.87	387,027.00	73,811.13
56320	Land Record	77,846.52	246,750.00	168,903.48
56340	Surveyor	19,562.92	44,304.00	24,741.08
56730	Transp & ED-Airport Aid	17,500.00	13,384.00	(4,116.00)

10/31/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Thursday, October 31, 2019

		Actual	2019 Budget	Variance	Variance %
56740	Payment in Lieu of Tax	77,344.10	77,345.00	0.90	0.00%
56750	Transp & Economic Develop	105,575.00	145,191.00	39,616.00	27.29%
56780	CDBG-ED	33,820.08	35,000.00	1,179.92	3.37%
56911	State Wildlife Habitat	567.00	2,500.00	1,933.00	77.32%
56913	Park & Forestry Capital Proj	200,733.76	359,330.00	158,596.24	44.14%
56943	Private Sewage System	157,963.83	261,793.00	103,829.17	39.66%
	Total Conservation and Development	1,510,585.85	2,311,505.00	800,919.15	34.65%
Capital Outlay					
57120	Cap Projects-Gen Government	358,896.23	375,000.00	16,103.77	4.29%
57121	Cap Projects-Parks	34,035.19	75,300.00	41,264.81	54.80%
57213	Cap Projects-Emergency Management		249,000.00	249,000.00	100.00%
57216	Cap Projects-Computer Software	20,402.79	15,337.00	(5,065.79)	(33.03%)
57310	Highway Capital Projects	3,120,783.58	2,313,082.00	(807,701.58)	(34.92%)
57410	Cap Projects-Human Services	423.98		(423.98)	0.00%
57412	Cap Projects-Edgewater	148,263.96	169,000.00	20,736.04	12.27%
57420	Cap Projects-Norwood	248,231.38	357,477.00	109,245.62	30.56%
57610	Cap Projects-Cons & Dev-Vehicles	34,000.00	34,000.00		0.00%
57640	UW Remodeling/Construction	30,278.66	70,500.00	40,221.34	57.05%
57930	Depreciation & Amortization	5,857.18		(5,857.18)	0.00%
57940	Depreciation & Amortization	289,113.54		(289,113.54)	0.00%
	Total Capital Outlay	4,290,286.49	3,658,696.00	(631,590.49)	(17.26%)
Debt Service					
58140	Debt Service Principal-Highway	3,400,000.00	3,400,000.00		0.00%
58240	Debt Service Interest-Highway	568,619.17	568,620.00	0.83	0.00%
58295	Paying Agent & Fiscal Charges	31,000.00		(31,000.00)	0.00%
	Total Debt Service	3,999,619.17	3,968,620.00	(30,999.17)	(0.78%)
Other Financing Uses					
59210	Transfers to General Fund	4,150,332.64	6,487,267.00	2,336,934.36	36.02%
59270	Transfer to Internal Service		(187,012.00)	(187,012.00)	100.00%
	Total Other Financing Uses	4,150,332.64	6,300,255.00	2,149,922.36	34.12%
TOTAL EXPENDITURES		85,390,560.53	115,733,400.81	30,342,840.28	26.22%
NET INCOME (LOSS) *		(5,321,150.43)	(8,727,628.00)	3,406,477.57	(39.03%)



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

October 31, 2019

To: Wood County Executive Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – October 2019

Human Resources Activity

	October 2019	2019 Year-to-Date
Applications Received	111	1,088
Positions Filled	13	129
Promotions/Transfers	12	36
New Hire Orientations	11	69
Terminations, Voluntary	10	74
Terminations, Involuntary	2	10
Retirements	2	7
Exit Interviews	3	32

Human Resources Narrative

General Highlights

1. Our new Safety & Risk Specialist, Nick Flugaur, started on October 21st. Nick has spent the majority of his first couple weeks training with and shadowing Terry Stelzer. We are excited to have Nick as part of our team and are looking forward to working with him. We thank Terry for his many years of dedicated service to Wood County and wish him the very best in his upcoming retirement!
2. Benefit Open Enrollment is currently underway for 2020 employee benefits. Nine open enrollment informational meetings were held the week of October 14th for employees to review the plan changes and choices for 2020. The presentation is also available online for those that were unable to attend an on-site meeting. All open enrollment forms are due back to HR by November 11th.
3. All Annual Performance Evaluations are due to HR by December 6th. All main Committee Chairs have been provided a packet of information and forms, including the evaluations that are due to be completed by the deadline. Performance evaluation reminder emails have been sent to department heads and supervisors who have outstanding evaluations to complete.
4. The Maintenance Department worked diligently this month to renovate our office space. Among our updates are new flooring and lighting, an updated ceiling, and a reconfigured front office space. We are very thankful for the hard work that the Maintenance Department has put into making our vision a reality.

Meetings & Trainings

1. Attended the Executive Committee meeting on October 1st where the HR topics addressed was the Wellness Program Appeal Process and Late Participant Policy.
2. Attended County Board on October 15th.
3. Held two separate conference calls with The Horton Group and Anthem on October 9th and 23rd to discuss the plan details and implementation of the health plan for 2020.
4. Held the quarterly Employee Feedback Group Meeting on October 2nd. Notes from the meeting were distributed to all employees.
5. Attended the WACPD conference on October 3rd and October 4th where the topics presented were: Falling Behind: Migration Changes and State Workforce, Effectively Navigating the Internal Investigation Involving Criminal Charges, Supporting Mental Health in the Workplace, Juggling Caregiving and Work, and HR Metrics 101.
6. Attended a WCA Seminar on October 14th where topics discussed were: Leave Requests, Personnel Issues Unique to Public Safety Employees, Collective Bargaining, and Roles of Constitutional Officers.
7. Attended a Diversity & Inclusion training through WPELRA on October 16th entitled "Gray Area Thinking™".
8. Completed the assigned KnowBe4 Training.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Distributed Open Enrollment election forms and instructions to all benefit eligible staff via inter-office mail.
5. Answered multiple questions related to benefit changes and forms.
6. Tracked the return of Open Enrollment forms.
7. Completed the Medicare Disclosure Reporting for 2019 and mailed the notification to all Medicare eligible participants.
8. Updated the New Hire Orientation presentation to include the 2020 benefit plan changes.
9. Processed the Boston Mutual Whole Life Insurance premium changes.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Multiple post-offer, pre-employment drug tests scheduled and results forwarded.
5. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of the position being filled.
6. Posted positions on Cyber Recruiter, Job Net, Indeed, and the Wood County Employment Opportunities site: PC Technician, Equipment Operator – Screed, Social Worker – Ongoing, Social Worker – Ongoing/FSET, CCS/CSP Service Facilitator, Crisis Interventionist, Case Worker – Paternity, Deputy Sheriff, and Appointment Secretary/Receptionist.
7. Interviews coordinated for the following positions: Mechanic and PC Technician.
8. References/Background/Degree verifications made regarding the following positions: Transcriptionist, Child Care/Volunteer Coordinator, Social Worker – Ongoing/FSET, Safety & Risk Specialist, PC Technician, and three casual Crisis Interventionists.

9. Offers made and accepted regarding the following positions: Senior Sign Coordinator, Psychiatrist, AODA Counselor, Legal Administrative Assistant, Transcriptionist, Child Care/Volunteer Coordinator, Safety & Risk Specialist, and PC Technician.
10. Attended a Career Networking Event at MSTC highlighting Diesel and Heavy Equipment Technician Students and Alumni on October 2nd.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Child Support	Case Worker	Filled
Replacement	Child Support	Case Worker – Paternity	Deadline 10/27/19
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment
Replacement	District Attorney	Legal Administrative Assistant	Filled
Replacement	Highway	Senior Sign Coordinator	Filled
Replacement	Highway	Equipment Operators	Filled
Replacement	Highway	Truck Operator	Filled
Replacement	Human Resources	Safety/Risk Specialist	Filled
Replacement	Human Services	Psychiatrist	Filled
Replacement	Human Services	Transcriptionist	Filled
Replacement	Human Services	Crisis Interventionist (PT 50%)	Deadline 10/27/19
Replacement	Human Services	Social Worker (Ongoing/FSET)	Filled
Replacement	Human Services	CCS/CSP Service Facilitator	Deadline 10/27/19
Replacements	Human Services	Crisis Interventionists-Casual (2)	Deadline 11/6/19
Replacement	Human Services	Child Care/Volunteer Coordinator	Filled
Replacement	Human Services	Social Worker (Ongoing)	Deadline 10/27/19
Replacement	Human Services	FSET Case Manager	Filled
Replacement	Human Services	AODA Counselor	Filled
Reinstated	Human Services	Bridgeway CBRF Supervisor	Filled
Replacement	IT Department	PC Technician	Filled
Replacements	Norwood	COTA, Occupational Therapist, Dietary Aide, Cook, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood
Replacements	Sheriff	Deputy Sheriff's	Deadline 1/5/2020
New	Sheriff	Part-Time Deputies (Reserves)	Deadline 10/31/19

Safety, Risk, and Liability

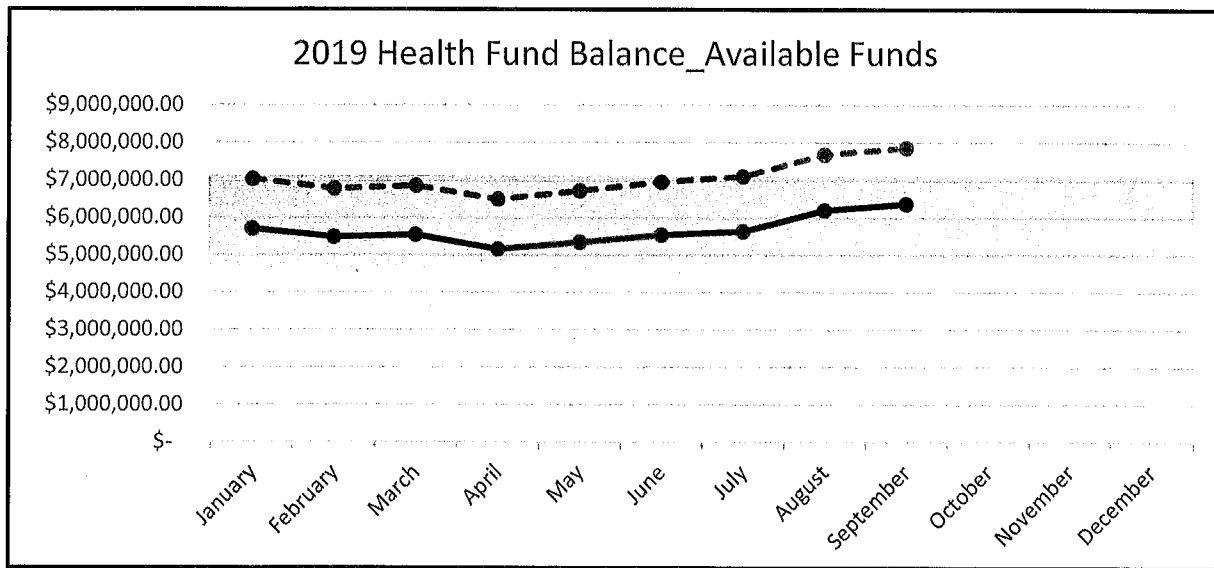
1. Taught CPR Renewal course at Norwood on October 29th.
2. In regards to the Reichert v. County of Wood case, the Motion for Summary Judgement was denied. Continuing to prepare for the trial, now scheduled for May 27-28, 2020.
3. We currently have two open Department of Workforce Development-Equal Rights Division (ERD) discrimination claims:
 - a. One new claim received on September 16th; submitted our position statement to the ERD on October 11th.
 - b. One claim from 2016 of which Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has now appealed to the Labor and Industry Review Commission (LIRC). On October 4th Counsel submitted the County's Reply Brief in Opposition to the Petition for Review.

Other

1. Facilitated New Hire Orientation on September 30th, October 7th, 14th, 21st, and 28th.
2. Conducted exit interviews on October 2nd, 8th, and 30th including benefit and payout information.
3. Completed multiple questionnaires for Unemployment Insurance and reconciled and processed the September Unemployment Insurance payment.
4. Completed a compensation survey at the request of WPELRA, being conducted by Carlson Dettmann Consulting. We will receive the collective results from municipalities around the state once the data has been compiled and analyzed.
5. Replied to multiple requests from surrounding counties with varied information.
6. Held weekly team meetings and bi-weekly individual staff meetings to discuss and provide updates on the department's progress towards our 2019 goals.
7. Met and spoke with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

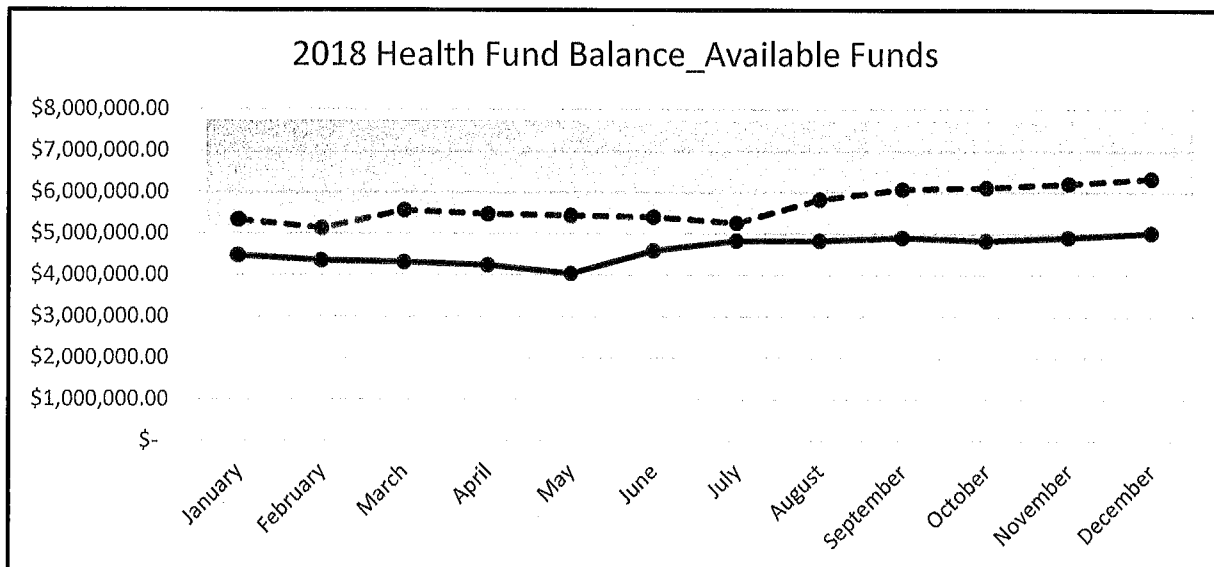
For specific information on HR activities, please contact the HR Department.

Months	2019		2018	
	Total	Available	Total	Available
January	\$ 7,021,371.56	\$ 5,685,137.45	\$ 5,325,107.44	\$ 4,466,063.78
February	\$ 6,755,901.70	\$ 5,469,001.54	\$ 5,115,644.74	\$ 4,342,724.58
March	\$ 6,834,145.97	\$ 5,529,400.66	\$ 5,551,583.01	\$ 4,304,425.43
April	\$ 6,472,162.23	\$ 5,141,045.93	\$ 5,462,109.67	\$ 4,228,079.72
May	\$ 6,701,880.37	\$ 5,329,290.53	\$ 5,430,613.86	\$ 4,027,710.81
June	\$ 6,935,298.36	\$ 5,526,859.63	\$ 5,389,571.46	\$ 4,578,811.63
July	\$ 7,088,744.49	\$ 5,617,057.79	\$ 5,247,789.82	\$ 4,822,978.42
August	\$ 7,670,878.32	\$ 6,182,575.07	\$ 5,817,203.30	\$ 4,820,156.19
September	\$ 7,858,325.78	\$ 6,358,024.31	\$ 6,067,797.47	\$ 4,901,947.05
October			\$ 6,105,707.22	\$ 4,820,156.19
November			\$ 6,198,294.08	\$ 4,901,947.05
December			\$ 6,321,744.80	\$ 5,006,814.05



2019 Total Balance - Dashed Line

2019 Available Funds - Solid Line



2018 Total Balance - Dashed Line

2018 Available Funds - Solid Line



Wood County WISCONSIN

INFORMATION TECHNOLOGY

October 2019

1. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
2. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. System discovery regarding a solution to Norwood and Edgewater needs for facility infection reporting is complete.
3. Discovery continues for the Treasurer's Office for a project that will scan and electronically archive the large collection of hard copy tax rolls that are stored in the Treasurer's vault. Hard copy tax rolls date back to 1942.
4. Discovery for a Highway Department permit system is complete. Configuration and specification for RtVision OneGov permit solution continues. This system will provide online permit applications and payments processing.
5. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. The Sheriff Department migration to real time vacation is complete and ready for the 2020 deployment.
6. System discovery, research, and documentation regarding multiple departmental use of Quicken software is complete. Implementation and data conversion for one department with 4 database files is complete. Software upgrade and implementation for 1 remaining department will be scheduled as soon as the Human Services department is able to schedule.
7. The move of Cornerstone to the 2nd Floor of Marshfield City Hall Plaza was planned and completed. This included moving all computers, phones, video conference equipment, etc. We have installed new network hardware for the new area. We have also moved the servers and network hardware that was housed in a single room on one floor to a new data closet on another floor. Collaborated with Wood County's north end phone provider to coordinate moves of the phone and fax lines.
8. New Data Connections (WAN circuits) at Norwood, City Hall, Highway, River Block, Edgewater, and the Courthouse have been installed. The new circuits will provide us with increased bandwidth at a lower cost.
9. Configured and replaced all phones at Edgewater. This upgrade allows users to have more desk phone features, less issues with failing equipment, and up-to-date hardware and software. All desk phones were also configured with Panic buttons for making discrete calls to Dispatch for help. During this refresh we ran into a problem of older switches not being able to provide enough POE (Power over Ethernet) to support all the phones. As a result, the primary switch was replaced to support the added load from the new phones.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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10. Worked with a vendor to resolve an external access issue with the Citrix Server Environment. Now that this issue is resolved, staff will begin to plan and migrate systems to the new environment.
 11. Attended the Central Records meeting to discuss different IT needs. This included the conversion of data for Incident Based Reporting, IBR, and discussion concerning user account security.
 12. Began work with Lee Ackerman on a project to monitor the refrigeration units in the Norwood Kitchen. Equipment for this project has been recycled from the old Data Center.
 13. Staff continues to work on updating internal documentation of the County network as multiple recent changes must be added. This will also provide a real time status view into the County network which gives IT staff the ability to identify network issues quicker.
 14. Completed implementation of Questica budget software, involving Finance, IT, and Questica staff. The last step in the process was installing the fully configured system on our servers at the Courthouse, which was completed in October.
 15. Continued work with the Health Department, Environmental Health Division, on software needs for their expanded well water testing programs. The new software has been deployed and Environmental Health staff are now entering water sample information and testing results. Work continues on further customizing data entry screens, and building data exports and mail merges for test results letters.
 16. Continued work with the Parks and Forestry Department to improve the Park Reservations system.
 17. Continued work with the Health Department on a new mobile-friendly design for their department on the public website.
 18. Went live with the customer in-house built TreeSales system for Land and Water Conservation.
 19. Applied the latest feature and tax updates to the HR and Payroll system.
 20. Assisted and provided information to various Wood County Law Enforcement Agencies and Dispatch in response to a CJIS Audit.
 21. Attended Demo of new software for the phone attendant console for Human Services, Child Support & Health Departments. This software will replace VistaPoint, which helps receptionists manage and transfer phone calls from



Wood County WISCONSIN

INFORMATION TECHNOLOGY

their computers. The new software will result in smaller maintenance fees and have more features to help receptionist's process calls.

22. Worked with individual users to apply a fix for our Sophos AntiVirus Agent. This fixed ensures that all users are fully protected.
23. Started planning and ordering phones for part of the Human Services upgrade to new phones. The goal is to have all of Human Services 2nd floor of River Block upgraded to new equipment by the end of this year.
24. Attended Citrix ShareFile demo to determine if it would meet needs of securely sharing files to people outside the County Network. A future demo will be scheduled with Health Department staff.
25. For the month of September, 561 helpdesk requests were created, with staff completing 561 tickets and leaving 172 open requests. These numbers represent service requests from departments throughout the County.
26. IT continues to implement new ServiceDesk Desktop Central software. This software will improve software management on County devices by identifying software that is in need of upgrade. Updated software ensures that the County network is secure by allowing us to quickly identify and address vulnerabilities. This software will also allow IT to be more efficient when deploying computers to users.
27. Data migration planning continues as we prepare to eliminate the SharePoint software.
28. Staff attended the Health Department Tabletop Exercise held on October 10th. The intent of this tabletop was to test Continuity of Operations Plan (COOP).
29. IT Director attended the Wisconsin Elections Security Council meeting in Madison on October 16th. This was the first meeting of this newly formed Council. The objectives of this Council is to increase collaboration between federal, state, and local government in order to improve communication and provide maximum election security.
30. PC Technician vacancy has been filled. Joshua Wolf will begin in the IT Department on November 11, 2019.
31. IT Director was reelected to serve another three year term on the GIPAW (Governmental Information Processing Association of Wisconsin) Board of Directors and subsequently reelected as the Chair of GIPAW to serve an additional one year term. This will be the third year serving as the Chair of this organization.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments October 2019

1. Ongoing Projects and Planning

- a. District Attorney's Office – Continuing to work through details for the 2020 remodeling that will accommodate the DA's space needs for years to come. This project is another step toward meeting some of the needs identified in a 2014 analysis conducted by Venture Architects.
- b. Security – The recent changes to building access and security at the Courthouse have required some time and effort to work through implementation details. This process has also highlighted a simple change we can make at River Block to route all public to a staffed point of entry; this will be completed in the near future.
- c. Edgewater Haven – Remodeling for the 300 South wing will commence in 2020. I have been working with staff to coordinate documents and approvals in order to get the project started as early in January as possible.
- d. Human Services – The relocation of Cornerstone from 4th Street to 2nd floor of the former Marshfield City Hall Plaza is complete. Staff are settling in to their new space and should find the environment more suitable for meeting the needs of staff and clients alike.
- e. Courthouse/Jail HVAC – As I reported a few months ago, we continue to deal with Mechanical, Electrical, and Plumbing (MEP) issues within our aging facility. A substantial portion of our MEP equipment dates back to the 1950s. While we do our best to maintain this equipment, each passing year results in decreased reliability and efficiency. I will continue planning for MEP improvements each year, and expect to see our level of efficiency and reliability increase in the years to come.

2. Miscellaneous

- a. Attended: Executive Committee, J&L, Security Committee, Public Safety, Health & Human Services, Renewable & Sustainable and County Board meetings.
- b. Participated in an Emergency Planning exercise with the Health Department.
- c. Met with new Safety Specialist to assist with orientation and discuss current procedures.

TREASURER'S REPORT

11-05-2019

By: H. Gehrt

1. Attended Executive Committee meeting on October 1.
2. Attended County Treasurer District Meeting in Osseo on October 3.
3. Put out For Sale signs on tax deed properties on October 4.
4. Started sealed bid tax deed sale on October 7-25.
5. Attended open enrollment meeting for insurance at the Highway Department on October 14.
6. Attended Wisconsin County Treasurer's Association Fall Conference in St. Croix Falls October 16-18.
7. Met with taxpayer to discuss where they are in the tax deed process and possible solutions on October 25.
8. Opened sealed bids on October 28.
9. There was a trespassing issue over the weekend, with a county owned property, that recently the County took by tax deed. I met with the Sheriff's Department and Dispatch on October 30 to put a plan in place going forward on how to deal with these types of issues if they occur during nonworking hours and to ensure that I am notified of the situation the next working day.
10. I have been having ongoing discussions with a delinquent taxpayer and their lending agencies to try to get the required amount due before eviction takes place on November 10 via phone calls, e-mails, and correspondence.

**RESOLUTION#**
 Introduced by
Page 1 of 2

Executive Committee

MAC

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MAC</u> , Finance Dir.		

INTENT & SYNOPSIS: To establish Wood County's Tax Levy for 2019 collectable in 2020.

FISCAL NOTE: \$27,595,460

WHEREAS, the 2020 Wood County Budget is projected to maintain working capital cash reserves of 14.90% based on governmental type expenditures and levy subsidies to the enterprise funds (Highway, Norwood and Edgewater), and

WHEREAS, Wood County must comply with the lesser of:

- the tax rate limits (\$5.51 operating and \$.43 debt service) imposed in 1993 and reduced by 50% of expected County Sales Tax proceeds. Debt service tax rates can be increased for any debt authorized after June 1, 2005.
- increase in the levy limited to the net new construction percent increase of 1.568%
- decrease in levy limited to personnel property tax of (\$272,398)

WHEREAS, Wood County continues to provide property tax relief through the application of County sales tax proceeds, and

WHEREAS, prudent budgeting by all departments permitted the County to meet its expenses within the mandated levy limits.

THEREFORE, BE IT RESOLVED BY THE WOOD COUNTY BOARD OF SUPERVISORS, that the sum of \$27,595,460 be and hereby is levied on taxable property in Wood County for 2019, collectable in 2020 for the following purposes:

Demonstrating Tax Rate Limit Compliance

Operating Levy (using \$5.51 limitation)	\$29,344,446
Less 50% of anticipated County Sales Tax	(3,069,000)
Less reduction in compliance w/levy limits	(4,113,488)
Net Operating Levy (over all of County)	22,161,958
Debt Service Levy (rate of \$0.787225)	4,385,549
Subtotal (over all of County)	26,547,507
County Aid to Libraries (over part of Co)	1,047,953
Total County Tax	<u>\$27,595,460</u>

Demonstrating Levy Limited to Net New Construction

2019 Actual Levy	\$27,034,529
Less Library	(977,893)
2018 Debt Service	(3,968,620)
Net Levy subject to limit	22,088,016
Decrease for personal property tax	(272,398)
Increase for net new construction	346,340
Subtotal	22,161,958
Debt Service for 2020	4,385,549
Co Aid to Libraries	1,047,953
Total actual Tax Levy	<u>\$27,595,460</u>



RESOLUTION# _____

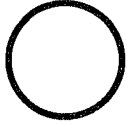
ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____
Page 2 of 2 _____ Committee

BE IT FURTHER RESOLVED, that a rate of \$4.985110 per thousand be levied on an equalized valuation of \$5,325,332,600 for the entire County. The County Aid to Libraries will be levied over the districts not participating in library operations at a rate of \$0.410939 per thousand of equalized valuation of \$2,550,141,800 for those districts.



RESOLUTION#

 Introduced by
Page 1 of 1

Executive Committee

MAC

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MAE</u> , Finance Dir.		

INTENT & SYNOPSIS: To approve year 2020 budget

FISCAL NOTE:

	USES	SOURCES
Budgeted Expenditures	\$119,997,128	
Anticipated Revenues		81,334,004
Proceeds from Long Term		
Borrowing		4,845,000
Unencumbered Fund, Applied		6,222,664
Tax Levy		27,595,460
2019 Budget	<u>\$119,997,128</u>	<u>\$119,997,128</u>

WHEREAS, every department and oversight committee has worked to develop departmental budgets that will allow for the department to effectively perform its functions, yet within the general fiscal restraints suggested by the Executive Committee, and

WHEREAS, the Executive Committee has tried to balance the needs of the departments in their varied public service functions with the need to limit the tax levy, and in doing so has developed the proposed budget submitted to the Board this day, and

WHEREAS, pursuant to Wisconsin Statutes, a summary of the proposed budget has been published as a class 1 notice,

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE WOOD COUNTY BOARD OF SUPERVISORS that the year 2020 budget, as detailed in the accompanying schedules of expenditures by function and revenues by funding source, is hereby adopted.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	VACANT			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WOOD COUNTY
PROPOSED 2020 BUDGET
REVENUES OTHER FINANCING SOURCES

Function	Function	Account Title	General Government	Special Revenues	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total
41110	41	Taxes - State Special Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41150	41	Taxes - County Share of Managed Forest Land	25,000	-	-	-	-	-	25,000
41220	41	Taxes - General Sales and Retailers' Discount	220	-	-	-	-	-	220
41221	41	Taxes - County Sales Tax	-	6,138,000	-	-	-	-	6,138,000
41230	41	Taxes - Real Estate Transfer Fees Retained	142,000	-	-	-	-	-	142,000
41800	41	Taxes - Interest and Penalties on Taxes	394,000	-	-	-	-	-	394,000
41910	41	Taxes - Payments in Lieu of Taxes	18,500	-	-	-	-	-	18,500
		TOTAL TAXES	579,720	6,138,000	-	-	-	-	6,717,720
43210	43	Victim Witness- State Aid	-	-	-	-	-	-	-
43211	43	SCAAP Grant	-	-	-	-	-	-	-
43410	43	State Shared Taxes-Shared Revenue	3,064,207	-	-	-	-	-	3,064,207
43420	43	#N/A	272,398	-	-	-	-	-	272,398
43430	43	Other State Shared Taxes	291,141	-	-	-	-	-	291,141
43511	43	State Aid-Victim Witness	74,000	-	-	-	-	-	74,000
43512	43	State Grants-Courts	377,280	-	-	-	-	-	377,280
43514	43	Clerk of Courts State Aid Court Support Services-C	75,775	-	-	-	-	-	75,775
43516	43	State Aid-Modernization Grants	-	58,120	-	-	-	-	58,120
43521	43	State Aid - Law Enforcement	146,000	-	-	-	-	-	146,000
43523	43	State Aid-Indian Law Enforcement	18,000	-	-	-	-	-	18,000
43528	43	State Aid-SARA Title III	93,250	-	-	-	-	-	93,250
43531	43	State Aids-Transportation	2,194,425	-	-	-	-	-	2,194,425
43534	43	State Aid-LRIP	218,258	-	-	-	-	-	218,258
43549	43	State Grant - Private Sewage	-	7,000	-	-	-	-	7,000
43551	43	State Grants-Health Other	83,252	-	-	-	-	-	83,252
43554	43	State Grants-Health WIC Program	395,065	-	-	-	-	-	395,065
43557	43	State Aid-Health Consolidated Grant	70,945	-	-	-	-	-	70,945
43560	43	Youth Aids Capacity Intervention	-	68,167	-	-	-	-	68,167
43561	43	Crisis Stabilization-State Aid FFP	-	13,190,580	-	-	100,000	-	13,290,580
43567	43	State Aid-Veteran's Service Officer	11,500	229,594	-	-	-	-	241,094
43568	43	State Aid-Child Support—	-	1,109,456	-	-	-	-	1,109,456
43571	43	State Grants-UW Extension	11,500	-	-	-	-	-	11,500
43572	43	State Aid-ATV	-	6,826	-	-	-	-	6,826
43574	43	State Aid-Snowmobile Maintenance	-	79,777	-	-	-	-	79,777
43576	43	Parks & Forestry Capital Proj State Aid	-	76,610	-	-	-	-	76,610
43581	43	State Grants-Forestry	73,126	1,772	-	-	-	-	74,898
43586	43	State Grants-Wildlife Damage Abatement	139,383	897,102	-	-	-	-	1,036,485
43640	43	State Aid- Managed Forest Lands	20,000	-	-	-	-	-	20,000
43690	43	State Aid-Forestry Roads	-	3,300	-	-	-	-	3,300
		TOTAL INTERGOVERNMENTAL	7,629,505	15,728,304	-	-	100,000	-	23,457,809
44100	44	Licenses/Permits - Business and Occupational	377,750	-	-	-	-	-	377,750
44101	44	Licenses/Permits - Hwy Gov't Utility	1,050	-	-	-	-	-	1,050
44102	44	Licenses/Permits - Hwy Gov't Driveway	860	-	-	-	-	-	860
44200	44	Licenses/Permits - ML & DP Fees	54,511	-	-	-	-	-	54,511
44201	44	Licenses/Permits - Dog License Fund	1,000	-	-	-	-	-	1,000
44260	44	Licenses/Permits - Hwy Gov't Moving	1,025	-	-	-	-	-	1,025
44300	44	Licenses/Permits - Sanitary Permit Fees	-	71,300	-	-	-	-	71,300
44411	44	Licenses/Permits - County Planner Plat Review Fees	7,500	-	-	-	-	-	7,500
44412	44	Licenses/Permits - Wisconsin Fund Application Fees	-	150	-	-	-	-	150
44413	44	Licenses/Permits - Animal Waste Ordinance Permit	33,825	-	-	-	-	-	33,825
44415	44	Licenses/Permits - Private Onsite Waste Treat Sys	-	118,750	-	-	-	-	118,750
		TOTAL LICENSES AND PERMITS	477,521	190,200	-	-	-	-	667,721

WOOD COUNTY
PROPOSED 2020 BUDGET
REVENUES OTHER FINANCING SOURCES

Function	Function	Account Title	General Government	Special Revenues	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total
45110	45	Fines/Forfeitures - Circuit Court Branch I Violat	1,700	-	-	-	-	-	1,700
45115	45	Fines/Forfeitures - Share of Occupational Driver	200	-	-	-	-	-	200
45120	45	Fines/Forfeitures - Share of State County	152,000	-	-	-	-	-	152,000
45123	45	Fines/Forfeitures - County Parks Violation Fee	750	-	-	-	-	-	750
45130	45	Fines/Forfeitures - County Revenue	94,000	-	-	-	-	-	94,000
45191	45	Fines/Forfeitures - Private Sewage	-	15,000	-	-	-	-	15,000
TOTAL FINES, FORFEITS AND PENALTIES			248,650	15,000	-	-	-	-	263,650
46110	46	Public Charges-County Clerk Passports	22,000	-	-	-	-	-	22,000
46121	46	Treasurer Fees-Redemption Notices	4,000	-	-	-	-	-	4,000
46122	46	Public Charges-Property Conversion Charges	1,000	-	-	-	-	-	1,000
46130	46	Register of Deeds Fees	262,000	-	-	-	-	-	262,000
46131	46	Register of Deeds Laredo Tapestry	47,000	-	-	-	-	-	47,000
46135	46	Public Charges-Land Record Fees	-	92,880	-	-	-	-	92,880
46140	46	Public Charges-Court Fees	155,000	-	-	-	-	-	155,000
46141	46	Public Charges-Clerk	12,295	-	-	-	-	-	12,295
46142	46	Clerk of Courts Attorney Fee Reimbursement-CLERK	22,000	-	-	-	-	-	22,000
46143	46	Other Professional Reimbursements	17,736	-	-	-	-	-	17,736
46144	46	Court Fees and Costs-Circuit Court Br I	28,600	-	-	-	-	-	28,600
46146	46	Public Charges for Services-Drug Court	12,000	-	-	-	-	-	12,000
46191	46	Public Charges-Clerk	6,800	-	-	-	-	-	6,800
46192	46	DMV Services	7,000	-	-	-	-	-	7,000
46194	46	County Clerk Copy Fees	275	-	-	-	-	-	275
46195	46	Public Charges-Map & Data Sales	-	100	-	-	-	-	100
46196	46	Public Charges-Human Resources	400	-	-	-	-	1,557,076	1,557,476
46210	46	Sheriff-Public Charges	325	-	-	-	-	-	325
46211	46	Sheriff Revenue-Civil Process Fees	62,000	-	-	-	-	-	62,000
46212	46	Sheriff Cost Reimbursement/Witness Fees	53,000	-	-	-	-	-	53,000
46214	46	Reserve Deputy Revenue	14,000	-	-	-	-	-	14,000
46215	46	Public Charges-Sheriff Prisoner Bounties	31,000	-	-	-	-	-	31,000
46216	46	Restitution	200	-	-	-	-	-	200
46217	46	OWI Restitution	1,750	-	-	-	-	-	1,750
46221	46	Cremation Revenue	60,000	-	-	-	-	-	60,000
46230	46	Public Charges-Coroner-Death Certificates	15,000	-	-	-	-	-	15,000
46241	46	Jail Surcharge	31,000	-	-	-	-	-	31,000
46242	46	Jail-Board of Prisoners Meals	357,678	-	-	-	-	-	357,678
46243	46	Inmate Booking/Processing Fee	17,000	-	-	-	-	-	17,000
46244	46	Jail-Other County Transports	18,000	-	-	-	-	-	18,000
46245	46	Jail Stay Fee	37,000	-	-	-	-	-	37,000
46291	46	Public Charges-ID Cards	100	-	-	-	-	-	100
46310	46	CTHEE-STH10-Completion	-	-	-	-	-	-	-
46330	46	Ho Chunk AODA/MH Grant	-	27,500	-	-	-	-	27,500
46510	46	Public Charges-Health	73,000	-	-	-	404,695	-	477,695
46520	46	Private Pay-Skilled Care	-	-	-	-	952,868	-	952,868
46521	46	Other Pay-Recreational Activities	-	-	-	-	4,146	-	4,146
46525	46	Medicare-Skilled Care	-	-	-	-	3,210,503	-	3,210,503
46526	46	Medicaid-Skilled Care	-	238,553	-	-	5,478,647	-	5,717,200
46527	46	Veterans-SNF	-	-	-	-	-	-	-
46530	46	SNF CMI Private Pay	-	6,008,821	-	-	199,174	-	6,207,995
46531	46	SNF BI Insurance	-	98,820	-	-	1,371,442	-	1,470,262
46532	46	Inpatient Wood County	-	41,833	-	-	112,774	-	154,607
46533	46	Inpatient Other County	-	-	-	-	200,182	-	200,182
46534	46	SNF BI Managed Care/HMO	-	-	-	-	1,745,238	-	1,745,238
46536	46	Third Party Awards & Settlements State	-	-	-	-	410,828	-	410,828
46537	46	C/A-Bridgeway -Crisis Stabilization	-	(1,998,308)	-	-	(2,428,942)	-	(4,428,250)
46590	46	Nursing Bad Debt Expense-EW-NURSING—	-	-	-	-	(92,000)	-	(92,000)

WOOD COUNTY
PROPOSED 2020 BUDGET
REVENUES OTHER FINANCING SOURCES

Function	Function	Account Title	General Government	Special Revenues	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total
46621	46	Public Chgs-Child Support Genetic Tests	-	3,750	-	-	-	-	3,750
46623	46	Public Charges-Child Support Filing Fees	-	80	-	-	-	-	80
46624	46	Public Chgs-Child Support Service Fees	-	12,000	-	-	-	-	12,000
46625	46	Public Charges-Extradition	-	-	-	-	-	-	-
46721	46	County Parks Revenue	550,000	-	-	-	-	-	550,000
46771	46	UW-Extension Publication Revenue	-	-	-	-	-	-	-
46772	46	Kitchen & Demonstration Materials	3,050	-	-	-	-	-	3,050
46813	46	County Forest Revenue	385,000	-	-	-	-	-	385,000
46825	46	Public Charges-Land Cons HSWS	27,200	43,660	-	-	-	-	70,860
46826	46	Public Charges Private Sewage-Plan Reviews	-	15,250	-	-	-	-	15,250
TOTAL PUBLIC CHARGES			2,334,409	4,584,939	-	-	11,568,555	1,557,076	20,044,979
47210	47	State Chgs-Interpreter Reimbursement	700	-	-	-	557,500	-	558,200
47230	47	Local Charges from State Revenue	-	-	-	-	1,702,757	-	1,702,757
47231	47	Intergov Chages-State Records & Reports	176,261	-	-	-	56,577	-	232,838
47232	47	Machinery Revenue-HWY-Machinery Fund---	-	-	-	-	-	-	-
47250	47	Intergovernmental Transfer Program Revenue-EW-NURS	-	-	-	-	627,900	-	627,900
47300	47	Local Revenue For Charges	-	-	-	-	594,327	-	594,327
47310	47	Intergov Chgs Drug Court Mflid Branch III	-	-	-	-	-	-	-
47320	47	Local Government Charges-Public Safety	30,000	-	-	-	-	-	30,000
47330	47	Revenue from Charges-Twns/Ctes/Vlges	52,350	-	-	-	1,277,200	-	1,329,550
47332	47	Revenue from Districts-Roads	420,187	-	-	-	-	-	420,187
47333	47	Revenue from Districts-Bridges	78,103	-	-	-	-	-	78,103
47350	47	Intergovernment Charges-Sanitation	69,000	-	-	-	-	-	69,000
47351	47	Local Govmt Chgs-Planning Assistance	2,750	67,890	-	-	-	-	70,640
47391	47	Local Government Chgs-BNI(Mat'ls)	2,500	-	-	-	-	-	2,500
47392	47	Local Government Chgs-BNI(Staff)	850	-	-	-	-	-	850
47393	47	Local Government Chgs-Work Relief	10,000	-	-	-	-	-	10,000
47395	47	Intergovernment Chgs-EM Vehicles	5,000	-	-	-	-	-	5,000
47396	47	Intergovernmental Chgs-EM Equipment	800	-	-	-	-	-	800
47410	47	Family Court Commissioner Local Dept Charges-CLERK	54,500	-	-	-	-	10,227,600	10,282,100
47411	47	Local Dept Charges-Clerk of Courts	9,000	-	-	-	-	31,200	40,200
47412	47	Local Department Charges-Insurance	500,000	-	-	-	-	-	500,000
47413	47	Corporation Counsel Local Department Charges-CORP	11,000	-	-	-	-	1,116,105	1,127,105
47415	47	Local Department Charges-Systems	141,500	-	-	-	-	181,405	322,905
47421	47	Local Department Charges-Dispatch	22,100	-	-	-	-	-	22,100
47430	47	Local Department Charges-Bldg Rent	-	-	-	-	-	908,643	908,643
47432	47	Local Department Charges-Rent Unified	-	-	-	-	-	-	-
47435	47	Local Dept Charges-Sheriff Rent	-	-	-	-	-	16,000	16,000
47438	47	Interdepart Rent-River Block	-	-	-	-	-	600,708	600,708
47440	47	Local Department Charges-Sanitation	3,200	-	-	-	-	-	3,200
47460	47	Intergovernmental Charges-Drug Court	-	73,000	-	-	-	-	73,000
47470	47	Intergov Charges-Dept Bituminous	1,914,925	-	-	-	254,879	-	2,169,804
TOTAL INTERGOVERNMENTL CHARGES FOR SERVICES			3,504,726	140,890	-	-	5,071,140	13,081,661	21,798,417
48000	48	Clerk of Courts Miscellaneous Revenue-CLERK OF CO	-	-	-	-	-	-	-
48100	48	Interest Income-EW-ADMINISTRATION---	20	-	-	-	-	-	20
48110	48	Building Maintenance Interest on LT Debt	-	10	-	-	-	-	10
48113	48	Unrealized Gain/Loss on Investment-HR---	25,000	-	-	-	-	500	25,500
48114	48	Investment Income-HR---	100,000	-	-	-	-	45,000	145,000
48115	48	Interest-General Investment	100,000	-	-	-	-	-	100,000
48116	48	Interest-Section 125	-	-	-	-	-	475	475
48117	48	Interest-Clerk of Courts	250	-	-	-	-	-	250
48200	48	Tower Rental Income-EMER MGMT-Radio Engineer---	94,503	-	-	-	-	-	94,503
48201	48	CBRF Rental Revenues	-	-	-	-	-	-	-
48300	48	Gain/Loss on Disposal of Capital Assets-EW-ADMINIS	32,000	10,000	-	-	-	-	42,000
48310	48	Gain/Loss on Sale of Fixed Assets-HWY-Machinery Fu	-	-	-	-	-	-	-

WOOD COUNTY
PROPOSED 2020 BUDGET
REVENUES OTHER FINANCING SOURCES

Function	Function	Account Title	General Government	Special Revenues	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total
48320	48	Property Sales-Surplus Property	500	-	-	-	-	-	500
48340	48	Sale of Salvage & Waste-Culverts	3,500	-	-	-	3,200	-	6,700
48440	48	Health Fund-Stop Loss Reimbursement	12,000	-	-	-	-	900,000	912,000
48500	48	Capital Contributions-EW-MAINTENANCE---	35,000	97,885	-	-	-	-	132,885
48501	48	Donations & Contributions-Task Force	-	-	-	-	-	-	-
48502	48	Veterans Loan Repayment	-	-	-	-	-	-	-
48503	48	Donated Services-ATV Club	-	6,000	-	-	-	-	6,000
48510	48	Contributions-Highway Construction	-	-	-	-	-	-	-
48525	48	Sheriff Trust-Donations	-	-	-	-	-	-	-
48540	48	Donations-EW-Donations---	21,500	-	-	-	-	-	21,500
48830	48	Recovery of PYBD & Contra Adjs	-	-	-	-	35,000	-	35,000
48860	48	Dietary-Revenue from Meals	-	-	-	-	18,000	-	18,000
48880	48	Dietary Revenue from Vending	-	-	-	-	3,500	-	3,500
48900	48	Private Sewage Miscellaneous Revenue	200	68,000	-	-	-	-	68,200
48901	48	Miscellaneous/Other Revenue	-	2,000	-	-	-	-	2,000
48910	48	Cafeteria Revenue-EW-DIETARY---	-	-	-	-	8,100	750	8,850
48920	48	Vending Machine Revenue-EW-DIETARY---	-	-	-	-	4,000	-	4,000
48940	48	Dietary Revenue from Canteen	-	-	-	-	30	-	30
48970	48	Tenant Rents	-	-	-	-	24,460	-	24,460
48980	48	Miscellaneous Other Revenue	-	-	-	-	100	-	100
48990	48	Other Operating Income-EW-NURSING---	-	-	-	-	1,700	-	1,700
48991	48	Copier Revenue	-	-	-	-	1,800	-	1,800
TOTAL MISCELLANEOUS			424,473	183,895	-	-	99,890	946,725	1,654,983
49110	49	Proceeds from Capital Lease-CLERK OF COURTS---	2,000	57,600	-	4,845,000	-	-	4,904,600
49210	49	Transfer from General Funds-CHILD SUPPORT---	341,000	-	-	-	-	-	341,000
49220	49	Transfer from Special Revenue	6,138,000	-	-	-	-	-	6,138,000
49270	49	Transfer from Internal Service Fund-FINANCE-Debt S	-	-	-	-	-	190,126	190,126
TOTAL TRANSFERS AND OTHER FINANCING SOURCES			6,481,000	57,600	-	4,845,000	-	190,126	11,573,726
TOTAL REVENUES AND OTHER FINANCING SOURCES			\$ 21,680,004	\$ 27,038,828	\$ -	\$ 4,845,000	\$ 16,839,585	\$ 15,775,588	\$ 86,179,004

WOOD COUNTY
PROPOSED 2020
OPERATING EXPENSES

Account Number	Function	Account Title	Proposed Budget	Department Total
101-0301-51212	51212	51 Circuit Court Branch I	\$ 422,010	\$ 422,010
101-0401-51213	51213	51 Circuit Court Branch II	125,769	125,769
101-0501-51214	51214	51 Circuit Court Branch III	127,043	
101-0502-51215	51215	51 Drug Court	222,928	349,971
101-0601-51420	51420	51 County Clerk	358,200	
101-0602-51424	51424	51 County Clerk-Postage Meter	14,000	
101-0603-51440	51440	51 County Clerk-Elections	107,591	
101-0604-51453	51453	51 County Clerk-Information & Communication	18,500	
101-0605-51120	51120	51 County Clerk-Committees & Commissions	201,711	700,002
101-0702-51217	51217	51 Clerk of Courts	25,000	
101-0703-51221	51221	51 Clerk of Courts	1,513,162	
101-0704-51220	51220	51 Clerk of Courts	65,600	1,603,762
101-0809-52601	52601	52 Dispatch	1,818,935	1,818,935
101-0901-51320	51320	51 Corporation Counsel	316,882	316,882
101-1001-52130	52130	52 Communications	245,944	245,944
101-1101-51310	51310	51 District Attorney	498,236	498,236
101-1301-52510	52510	52 Emergency Management-SARA Title III	53,407	
101-1302-52520	52520	52 Emergency Management-SARA	279,329	
101-1303-52530	52530	52 Emergency Management-Building Numbering System	3,000	
101-1304-52540	52540	52 Emergency Management-Work Relief	182,418	518,154
101-1401-51510	51510	51 Finance	502,458	502,458
101-1501-54121	54121	54 Public Health	1,806,238	
101-1502-54122	54122	54 Public Health-WIC	395,065	
101-1503-54128	54128	54 Public Health-Consolidated Grants	70,945	
101-1504-54130	54130	54 Public Health-Dental Sealants	96,706	
101-1506-54132	54132	54 Public Health-Adam/Juneau	361,362	2,730,316
101-1702-51433	51433	51 Human Resources-Labor Relations	30,000	
101-1703-51435	51435	51 Human Resources	525,607	
101-1704-51436	51436	51 Human Resources-Programs	12,000	
101-2302-51931	51931	51 Risk Management-Property and Liability Insurance	606,505	1,174,112
101-1801-56121	56121	56 Wages-Permanent-Land Conservation	273,465	
101-1807-59210	59210	59 Child Support	-	
101-1803-56123	56123	56 Land/Water Conservation-Wildlife Damage Abatement	139,383	412,848
101-1907-51550	51550	51 Wages-Permanent-Maintenance-Purchasing	5,144	5,144
101-2101-55210	55210	55 County Parks	1,725,738	1,725,738
101-2201-56310	56310	56 Planning and Zoning	397,469	
101-2204-56315	56315	56 #N/A	-	
101-2205-56340	56340	56 Planning and Zoning-Surveyor	44,262	441,731
101-2401-51710	51710	51 Register of Deeds	479,035	
101-2402-51711	51711	51 Register of Deeds-Redaction	15,800	494,835
101-2501-52110	52110	52 Sheriff-Administration	2,710,818	
101-2503-52131	52131	52 Sheriff-Indian Law Enforcement	35,008	
101-2504-52140	52140	52 Sheriff-Traffic Police	3,384,848	
101-2505-52150	52150	52 Sheriff-Civil Service Commission	1,000	
101-2506-52710	52710	52 Sheriff-Jail	2,833,595	

WOOD COUNTY
PROPOSED 2020
OPERATING EXPENSES

Account Number	Function	Account Title	Proposed Budget	Department Total
101-2507-52713	52713	52 Sheriff-Transport/Safekeeper	1,395,617	
101-2508-52712	52712	52 Sheriff-Electronic Monitoring	221,737	
101-2508-59210	59210	59 Transfer	341,000	
101-2510-52721	52721	52 Sheriff-Jail Surcharge	100,000	
101-2511-52220	52220	52 Sheriff-Courthouse Security	355,282	11,378,906
101-2701-51450	51450	51 Information Technology	1,818,374	
101-2702-51451	51451	51 Information Technology-Voice over IP	141,500	1,959,874
101-2801-51520	51520	51 Treasurer	460,902	460,902
101-3001-55620	55620	55 UW Extension	519,625	
101-3003-55650	55650	55 UW Extension-Jr Fair	32,000	
101-3004-55660	55660	55 UW Extension-Projects Clean Sweep	17,700	
101-3005-55661	55661	55 UW Extension-Farm Tech Days	-	569,325
101-3101-54710	54710	54 Veterans-Relief	7,698	
101-3102-54720	54720	54 Veterans-Service Officer	343,489	
101-3103-54730	54730	54 Veterans-Donations	300	
101-3104-54740	54740	54 Veterans-Graves	2,865	
101-3105-54750	54750	54 Veterans-WDVA Grants	11,500	365,851
101-3201-51315	51315	51 Victim Witness	154,636	
101-3202-51316	51316	51 Victim Witness-Task Force	-	154,636
101-3501-51240	51240	51 Justice Coordinator	44,586	44,586
101-3601-51231	51231	51 Coroner	160,208	160,208
101-3901-54129	54129	54 Humane Officer	37,046	37,046
101-9901-51591	51591	51 Efficiency	25,000	
101-9901-51592	51592	51 Initiatives	25,000	
101-9901-54316		#N/A	-	
101-9906-55112	55112	55 County Aid to Libraries	1,047,953	
101-9907-55460	55460	55 Marshfield Fairgrounds	25,000	
101-9903-55630	55630	55 UWExtension-Ctr Mfld	50,907	
101-9905-51590	51590	51 Contingency	450,000	
101-9908-56740	56740	56 Payment in Lieu of Tax	77,344	1,701,204
TOTAL GENERAL GOVERNMENT			30,919,385	30,919,385
104-1610-53110	53110	53 Highway-Administration	351,880	
104-1611-53120	53120	53 Highway-Engineer	254,866	
104-1612-53191	53191	53 Highway-Other Administration	335,532	
104-1613-53262	53262	53 Highway-Bituminous Oper Crusher Recycle	-	
104-1614-53266	53266	53 Highway-Bituminous Operations	1,856,662	
104-1615-53310	53310	53 Highway-Maint CTHS	21,951	
104-1616-53311	53311	53 Highway-Maint CTHS Patrol Sections	1,907,786	
104-1617-53313	53313	53 Highway-Maintenance Gang	103,111	
104-1618-53314	53314	53 Highway-Maintenance Gang Materials	2,900	
104-1640-53312	53312	53 Highway-Snow Removal	802,482	
104-1641-53291	53291	53 #N/A	150	
104-1650-53340	53340	53 Highway-Cty Aid Roads	456,931	
104-1660-53341	53341	53 Highway-Cty Aid Bridge Construction	131,194	6,225,444
TOTAL GOVERNMENTAL HIGHWAY			6,225,444	6,225,444
211-4001-54401	54401	54 Human Services-DCF CW	4,349,552	
211-4005-54405	54405	54 Human Services-Youth Aids	3,359,534	
211-4010-54410	54410	54 Human Services-Child Care	169,245	
211-4013-54413	54413	54 Human Services-Transportation	475,599	
211-4020-54420	54420	54 Human Services-ESS PPACA	1,529,766	
211-4025-54425	54425	54 Human Services-FSET ILS-ETV	3,365,867	
211-4035-54435	54435	54 Human Services-WHEAP Operations	108,807	

WOOD COUNTY
PROPOSED 2020
OPERATING EXPENSES

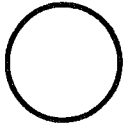
Account Number	Function	Account Title	Proposed Budget	Department Total
211-4040-54440	54440	54 Human Services-B23	548,250	
211-4045-54445	54445	54 Human Services-FSP	72,995	
211-4050-54450	54450	54 Human Services-Children's Waivers	363,059	
211-4055-54455	54455	54 Human Services-CSP	524,733	
211-4060-54460	54460	54 Human Services-OPC-MH	1,716,243	
211-4065-54465	54465	54 Human Services-CCS	2,539,279	
211-4070-54470	54470	54 Human Services-Crisis Legal	1,108,473	
211-4075-54475	54475	54 Human Services-Mental Health	1,344,677	
211-4080-54480	54480	54 Human Services-Outpatient AODA	448,402	
211-4085-54485	54485	54 Human Services-AODA Day Treatment	77,283	
211-4095-54495	54495	54 Human Services-AODA Contract	126,100	
211-4099-54500	54500	54 Human Services-Administration	3,360,918	25,588,781
220-0103-54611	54611	54 Aging	198,278	198,278
230-0201-51330	51330	51 Child Support	1,053,043	
230-0202-51333	51333	51 #N/A	177,475	1,230,518
241-2106-56111	56111	56 County Parks-State Forestry Roads	7,000	
242-2104-56911	56911	56 County Parks-State Wildlife Habitat	2,500	
244-2102-55441	55441	55 County Parks-Maint Snowmobile Trails	79,777	
244-2103-55442	55442	55 County Parks-ATV Maintenance	11,481	
245-2107-56913	56913	56 County Parks-Capital Outlay	44,330	
246-2108-55443	55443	55 #N/A	100	145,188
261-2202-56320	56320	56 Planning and Zoning-Land Records	408,482	
262-2203-56943	56943	56 Planning and Zoning-Private Sewage Systems	271,314	679,796
263-1805-56124	56124	56 Land/Water Conservation-DNR Grants	-	
263-1805-56126	56126	56 Land/Water Conservation-Yellow River	25,926	
264-1802-56122	56122	56 Land/Water Conservation-DATCP	277,702	
265-1804-56125	56125	56 Land/Water Conservation-Non-Metallic Mining	40,563	
266-1808-56128	56128	56 Land/Water Conservation-Mill Creek	604,421	
268-1809-56129	56129	56 Land/Water Conservation-14 Mile Creek	-	948,612
267-3802-56730	56730	56 Transp & Econ Dev-Airport Aid	20,000	
267-3803-56750	56750	56 Transp & Econ Dev	140,825	
267-3804-56780	56780	56 Trasnp & Econ Dev-CDBG	60,000	220,825
280-9904-53312	53312	53 Highway-Snow Removal	27,500	
280-9904-54315	54315	54 Human Services-Ho Chunk	27,500	
280-9904-54121	54121	54 Public Health	9,220	
280-9904-55210	55210	55 County Parks	27,500	91,720
290-9902-59210	59210	59 Sales Tax	6,138,000	6,138,000
TOTAL SPECIAL REVENUE FUNDS			35,241,719	35,241,719
301-9300-58130	58130	58 Debt Service	-	
301-9300-58140	58140	58 Debt Service-Principal-Highway	3,785,000	
301-9300-58240	58240	58 Debt Service-Interest Highway	600,549	4,385,549
TOTAL DEBT SERVICE			4,385,549	4,385,549
401-9400-57114	57114	57 #N/A	10,000	
401-9400-57119	57119	57 #N/A	375,000	
401-9400-57120	57120	57 Capital Projects-Systems Computers	375,000	
401-9400-57121	57121	57 Capital Projects-Parks	-	
401-9400-57127	57127	57 Capital Projects-IT	898,555	
401-9400-57208	57208	57 Capital Projects-Dispatch	-	
401-9400-57210	57210	57 Capital Projects-Pub Safety-Computers	18,000	
401-9400-57213	57213	57 Capital Projects-Emergency Management	5,000	
401-9400-57216	57216	57 Capital Projects-Highway	-	
401-9400-57412	57412	57 Capital Projects-Edgewater	320,080	
401-9400-57420	57420	57 Capital Projects-Norwood	344,250	

WOOD COUNTY
PROPOSED 2020
OPERATING EXPENSES

Account Number	Function	Account Title	Proposed Budget	Department Total
401-9400-57521	57521 57	#N/A	477,505	
401-9400-57610	57610 57	Capital Projects-Cons & Dev-Vehicles	-	
401-9400-57622	57622 57	#N/A	40,000	
401-9400-57640	57640 57	Capital Projects-Other Buildings---Building Improv	12,000	
401-9400-58295	58295 58	Debt Service-Paying Agent & Fiscal	15,000	
404-1691-58295	58295 58	Debt Service-Paying Agent & Fiscal	27,835	
404-1690-57310	57310 57	Hwy Capital Projects	2,132,862	5,051,087
TOTAL CAPITAL PROJECTS			5,051,087	5,051,087
601-1201-54210	54210 54	Edgewater-Nursing	4,419,757	
601-1202-54211	54211 54	Edgewater-Housekeeping	130,363	
601-1203-54212	54212 54	Edgewater-Dietary	729,117	
601-1204-54213	54213 54	Edgewater-Laundry	54,222	
601-1205-54214	54214 54	Edgewater-Maintenance	392,493	
601-1208-54217	54217 54	Edgewater-Activities	182,475	
601-1209-54218	54218 54	Edgewater-Social Services	168,538	
601-1210-54219	54219 54	Edgewater-Administration	747,105	
601-1212-54220	54220 54	Edgewater-TBI	865,793	7,689,863
603-2017-54317	54317 54	Norwood-Crisis Stabilization	368,724	
603-2024-54324	54324 54	Norwood-SNF CMI	1,057,662	
603-2025-54325	54325 54	Norwood-SNF BI	937,317	
603-2026-54326	54326 54	Norwood-Inpatient	3,519,246	
603-2030-54330	54330 54	Norwood-Nursing Administration	-	
603-2050-54350	54350 54	Norwood-Dietary	1,159,411	
603-2051-54351	54351 54	Norwood-Plant Oper & Maint	717,016	
603-2063-54363	54363 54	Norwood-Medical Records	226,163	
603-2065-54365	54365 54	Norwood-Medical Records-Admin	1,234,224	9,219,762
604-0103-54611	54611 54	Aging	-	
604-1620-53220	53220 53	Highway-Field Tools	(1,840)	
604-1620-53262	53262 53	Highway-Bituminous Oper Crusher Recycle	-	
604-1620-53266	53266 53	Highway-Bituminous Operations	-	
604-1620-57930	57930 57	Highway-Administration Depreciation	-	
604-1621-53230	53230 53	Highway-Shop Operations	247,343	
604-1622-53232	53232 53	Highway-Fuel Handling	(23,105)	
604-1623-53240	53240 53	Highway-Machinery Operations	92,274	
604-1624-53260	53260 53	Highwayt-Bituminous Operations	230,793	
604-1625-53270	53270 53	Highway-Buildings & Grounds	181,404	
604-1626-53281	53281 53	Highway-Machinery Fund	-	
604-1627-53290	53290 53	#N/A	-	
604-1630-53210	53210 53	Highway-Employee Taxes & Benefits	1,753,982	
604-1670-53320	53320 53	Highway-Maint STHS	1,442,910	
604-1671-53330	53330 53	Highway-Local Roads	1,195,139	
604-1672-53490	53490 53	Highway-Other Services	555,188	
604-1691-58295	58295 58	Debt Service-Paying Agent & Fiscal	-	
605-1680-53317	53317 53	#N/A	-	
605-1681-53318	53318 53	#N/A	-	
605-1682-53319	53319 53	#N/A	-	5,674,090
TOTAL ENTERPRISE FUNDS			22,583,714	22,583,714
701-2303-51933	51933 51	Risk Managemenbt-Workers Comp Insurance	467,466	467,466
702-1701-51430	51430 51	Human Resources-Health Fund Incentive Payments	12,563,707	
702-1701-59210	59210 59	Child Support	190,126	
702-1705-51431	51431 51	Human Resources-Wellness	189,588	12,943,421
703-1901-51611	51611 51	Maintenance-Courthouse and Jail	1,007,017	
703-1901-59270	59270 59	Transfer to Internal Service Funds	(179,796)	
703-1903-51630	51630 51	Maintenance-Unified Servies Bldg	10,188	
703-1903-59270	59270 59	Transfer to Internal Service Funds	(10,022)	
703-1904-51640	51640 51	Maintenance	12,188	
703-1904-59270	59270 59	Transfer to Internal Service Funds	(4,272)	

WOOD COUNTY
PROPOSED 2020
OPERATING EXPENSES

Account Number	Function	Account Title	Proposed Budget	Department Total
703-1905-51650	51650	51 Maintenance	5,388	
703-1905-59270	59270	59 Transfer to Internal Service Funds	10,528	
703-1906-51660	51660	51 Maintenance-CBRF's	-	
703-1906-59270	59270	59 Transfer to Internal Service Funds	(3,450)	
703-1908-51670	51670	51 Maintenance-River-Block Building	661,933	1,509,702
704-9500-51934	51934	51 OPEB Sick Leave Conversion to Health-FINANCE-OPEB-	500,000	500,000
705-2703-51452	51452	51 Information Technology-PC Replacement	169,640	169,640
TOTAL INTERNAL SERVICE FUNDS			15,590,229	15,590,229
TOTAL OPERATING EXPENSES			\$ 119,997,128	\$ 119,997,128



RESOLUTION#

Introduced by Executive Committee
Page 1 of 1

ITEM#

1- **3**

DATE

November 12, 2019

Effective Date

Upon passage and
publication

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>MAC</u>	, Finance Dir.	

KT

INTENT & SYNOPSIS: To amend the 2019 budget for Extension with a transfer of available appropriations from fund balance.

FISCAL NOTE: No additional cost to Wood County. The additional appropriations needed in the Extension budget are available in the General Fund-Efficiencies budget.

Account	Account Name	Debit	Credit
55620	Extension		\$2000.00
51591	General Fund-Efficiencies	\$2000.00	

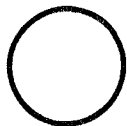
WHEREAS, the Executive Committee has approved funding for efficiency projects, and

WHEREAS, it has been determined that the hiring of an intern to analyze the County's energy data is appropriate and beneficial, and

WHEREAS, the intern would be supervised by Extension and funding needs to be reallocated to that function.

THEREFORE BE IT RESOLVED, to amend the Extension budget to reflect a transfer out of appropriations of \$2000.00 from the General Fund-Efficiencies (51591) and transfer in appropriations of the same amount to the Extension budget (55620), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a class I notice of this budget change within 10 days.



RESOLUTION#

Introduced by

EXECUTIVE COMMITTEE

Page 1 of 1

Committee

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>mae</u> , Finance Dir.		

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:

Offered Amount	\$11,100.00
R.E. Taxes	(20,729.94)
Delinquent Utilities	(289.87)
Tax Deed Expense	(365.86)

LOSS (\$10,285.67)

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Vacant			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, during the sealed bid process no offer was received on the below mentioned property, and,**WHEREAS**, an open bid process was held and this was the best offer received on the below mentioned property, and,**WHEREAS**, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:**THEREFORE BE IT RESOLVED**, that the following offer be accepted**City of Marshfield**

33-00973 Lot 5, Block 79 of the First Addition to the Village, now City of Marshfield, Wood County, Wisconsin.

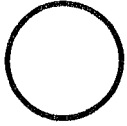
OFFERED AMOUNT

\$11,100.00

APPRAISED AMOUNT

\$40,000.00

Property is located at 319-321 S Central Ave, City of Marshfield.



RESOLUTION#

Introduced by

EXECUTIVE COMMITTEE

Page 1 of 1

Committee

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MAC</u> , Finance Dir.		

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:

Offered Amount	\$7,000.00
R.E. Taxes	(573.89)
Special Assessments	(130.25)
Tax Deed Expense	(141.00)

GAIN**\$6,154.86**

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Vacant			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, during the sealed bid process no offer was received on the below mentioned property, and,**WHEREAS**, an open bid process was held and this was the best offer received on the below mentioned property, and,**WHEREAS**, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:**THEREFORE BE IT RESOLVED**, that the following offer be accepted**City of Wisconsin Rapids**

34-03601 Lot 2 of Wood County Certified Survey Map No. 222 (recorded in Volume 1 of Survey Maps at Page 222 as Document No. 474219)(Murwin Realty's First Certified Survey) being part of the Northwest Quarter of the Northeast Quarter of Section 13, Township 22 North, Range 5 East according to Sargent & Philleo's Plat, City of Wisconsin Rapids, Wood County,

Wisconsin.

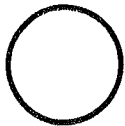
OFFERED AMOUNT

\$7,000.00

APPRAISED AMOUNT

\$8,000.00

Property is vacant land on 21st Ave S, City of Wisconsin Rapids.



RESOLUTION#

Introduced by EXECUTIVE COMMITTEE
Page 1 of 1

Committee

CAK

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: <u>me</u> , Finance Dir.	

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:

Offered Amount	\$3,000.00
R.E. Taxes	(3,035.95)
Delinquent Utilities	(981.00)
Tax Deed Expense	(216.79)

LOSS (\$1,233.74)

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Vacant			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, during the sealed bid process no offer was received on the below mentioned property, and,

WHEREAS, an open bid process was held and this was the best offer received on the below mentioned property, and,

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offer be accepted

Town of Milladore

12-00589 The West 80 feet of Lot 2 and Lot 4, except the South 75 feet of the East 20 feet, all in Block 2 of Community Plat of Blenker, Town of Milladore, Wood County, Wisconsin.

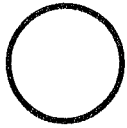
OFFERED AMOUNT

\$3,000.00

APPRAISED AMOUNT

\$8,000.00

Property is located at 3818 US Hwy 10, Town of Milladore.



RESOLUTION#

Introduced by

Executive Committee

Page 1 of 2

Committee

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MAC</u> , Finance Dir.		

INTENT & SYNOPSIS: To accept offer of sale of tax deeded property.

FISCAL NOTE:

Offered Amount	\$51,663.00
R.E. Taxes	(5,898.21)
Special Charges	(393.44)
Delinquent Utilities	(4,082.83)
Publication Fees	(140.00)
Tax Deed Expense	(557.00)

GAIN

\$40,591.52

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Vacant			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, a sealed bid process was held and these were the best offers received on the below mentioned properties, and,

WHEREAS, it is beneficial for Wood County to sell tax deeded property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offers be accepted

Town of Lincoln

10-00006D Outlot 1 of Wood County Certified Survey Map No. 9272 (recorded in Volume 32 of Survey Maps at Page 172 as Document No. 2011R02657) being part of the NW fractional ¼ of the NW ¼ of Section 1, Township 25 North, Range 2 East, Town of Lincoln, Wood County, Wisconsin.

MINIMUM BID
\$50.00

OFFER
\$62.00

Property is a vacant strip on Wren Rd, Town of Lincoln.

City of Pittsville

31-00300 Lot 7, Block 7, Subdivision of the Southwest Quarter of the Southeast Quarter of Section 27, Township 23 North, Range 3 East, City of Pittsville, Wood County, Wisconsin.

MINIMUM BID
\$1,000.00

OFFER
\$1,150.00

Property is vacant lot on 3rd Ave, City of Pittsville.

**RESOLUTION#** _____

Introduced by _____

Page 2 of 2

Committee _____

Village of Arpin

32-00045 Lot 1 of Wood County Certified Survey Map No. 8151 (recorded in Volume 28 of Survey Maps at Page 51 as Document No. 2005R00531) being part of the Northeast Quarter of the Northeast Quarter of Section 28, Township 24 North, Range 4 East, Village of Arpin, Wood County, Wisconsin.

MINIMUM BID

\$10,000.00

OFFER

\$15,100.00

Property is located at 6181 County Rd N, Village of Arpin.

Village of Arpin

32-00133A Lot 6, Block 1, Moffats Addition, Village of Arpin, Wood County, Wisconsin.

MINIMUM BID

\$250.00

OFFER

\$350.00

Property is located at 8118 Elm St, Village of Arpin.

City of Wisconsin Rapids

34-03608 That part of the Northwest Quarter of the Northeast Quarter of Section 13, Township 22 North, Range 5 East, according to the Sargent & Philleo's Plat, City of Wisconsin Rapids, Wood County, Wisconsin, as described below: All of said Northwest Quarter of the Northeast Quarter, except the East 712.39 feet of the North 409.16 feet thereof; also excepting commencing at the Southwest corner of said forty for the point of beginning; run North 801 feet on the West line of said forty; thence East 383.8 feet; thence South to a point which is 350 feet North of the North line of Chase Street; thence East to the West line of the Schingo Lot (as recorded in Volume 65 of Deeds, Page 238, Wood County Registry); thence North along said West line to the South line of Essex Street, if extended Westward; thence East along the South line of Essex Street to the East line of said forty; thence South on said East line of said forty to the South line of said forty; thence West on the South line of said forty to the Point of beginning; and also excepting the South 66 feet of the North 475.16 feet of the East 153 feet of said forty, except land used or deeded for streets.

MINIMUM BID

\$30,000.00

OFFER

\$35,001.00

Property is located at the corner of Alton & 25th Ave S, City of Wisconsin Rapids.

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: October 24, 2019

PLACE: Edgewater Haven, Administration Building, Conference Room 110 - Port Edwards

PRESENT: Donna Rozar, Adam Fischer (via phone), Jessica Vicente, Tom Buttke, Steven Kulick MD, Marion Hokamp, Al Breu, Mark Holbrook, Heather Wellach RN

ALSO PRESENT (for all or part of the meeting): Marissa Laher, Jo Timmerman (Human Services); Rock Larson (Veterans Service); Sue Kunferman, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

Rozar declared a quorum.

3) Public Comments

- n/a

4) Consent Agenda

Clarification was given on a couple items from the consent agenda. Motion (Buttke/Holbrook) to approve the consent agenda. All ayes. Motion carried.

5) Discussion and consideration of items removed from consent agenda

n/a

**6) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center
Quarterly Reports – Veterans Service, Health Department**

Department staff answered questions regarding information in the financial statements and quarterly reports.

7) Human Services update on 4th Street to City Hall Plaza relocation

Reuben Van Tassel shared pictures and provided an update with the relocation; today is day number two of the move. A reception and ribbon cutting ceremony is planned prior to the November Committee meeting. The Chair read an email from Brandon Vruwink thanking the Committee and commending Reuben for their support during this project. After 10 ½ years, the Cornerstone staff are pleased to be in a new location.

8) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

9) Items for Future Agenda

The Chair noted items for future agendas.

10) Next Meeting(s)

- November 21, 2019, 5:00 pm, Wood County Annex & Health Center, Classroom – Marshfield (reception and ribbon cutting of new Cornerstone location, 2nd floor of Old City Hall Plaza at 4pm)

11) Closed Session

Motion (Breu/Kulick) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. to discuss annual evaluations of Health Department Director, Human Services Director, and Veterans Service Officer. Rozar: Aye, Fischer: Aye, Breu: Aye, Hokamp: Aye, Holbrook: Aye, Buttke: Aye, Vicente: Aye, Kulick: Aye, Wellach: Aye. Motion carried. The Committee went into closed session at 5:24 p.m.

12) Open Session

Motion (Buttke/Holbrook) to return to open session at 6:18 p.m. All ayes. Motion carried.

13) Adjourn

Rozar declared the meeting adjourned at 6:19 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

MINUTES OF THE VETERANS SERVICE COMMISSION

DATE: October 24, 2019

PLACE: Room 115 Courthouse, Wisconsin Rapids, WI

MEETING CALLED TO ORDER AT: 4:00 P.M.

MEETING ADJOURNED AT: 4:20 P.M.

MEMBERS PRESENT: Beverly Ghiloni, Mitchell Waite and Tom Heiser

MEMBERS ABSENT: Beth Martin

ALSO PRESENT: Rock Larson, Wood CVSO Secretary to the Veterans Service Commission,


Chairman Tom Heiser called the meeting to order at 4:00 p.m.

1. Public input: None.

2. At 4:02 p.m. Beverly Ghiloni moved and Mitchell Waite seconded to enter closed session pursuant to exemption contained in Chapter 19.85(1)(f), to address new applications for grants. Motion carried unanimously. Mitchell Waite moved and Beverly Ghiloni seconded to exit closed session at 4:16 p.m. Motion carried unanimously.

3. Mitchell Waite moved and Beverly Ghiloni seconded to approve an immediate loan in the amount of \$706.99 to cover the November mortgage payment of the veteran discussed in closed session and, contingent on the veterans application for a Wisconsin Department of Veterans Affairs Subsistence aid grant to extend the loan amount to cover the December mortgage payment if required. Motion carried unanimously.

4. Tom Heiser moved and Beverly Ghiloni seconded a motion to adjourn at 4:20 p.m. Motion carried unanimously.


Rock A. Larson, Administrative Secretary, VSC

*Health Department Report**October 24, 2019**If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us***ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN**

- We held a cybersecurity exercise on October 10 for all of our staff. We also had participation from Emergency Management, Maintenance, and IT. The purpose was to test our Continuity of Operations Plan (COOP) to assure we can continue essential operations should we be displaced from River Block. We have completed substantial updates to our COOP as a result of the drill.
- There were over 200 people who participated in the Enbridge full-scale exercise on September 18-19. This was an invaluable experience. It was a remarkable demonstration of implementation of the incident command system.
- We also participated in a Measles tabletop exercise with Marshfield Clinic. I have also rearranged my schedule so that I will be able to attend their monthly disaster committee meetings.
- I am working my way through a Servant Leadership Certificate program at UW Madison.
- We are working with eight nursing students this fall from the UWEC Marshfield Campus. They are divided into two groups and will be working on pandemic planning and a healthy, safe, affordable housing project.
- We held a staff retreat at the Nepco Lake Shelter House. The theme of the retreat was self-care. We had presentations on human trafficking and held a self-defense class. Our Trauma Informed Culture team also facilitated team building activities in the afternoon.
- I was asked to facilitate a Vaping presentation for the Marshfield City Council. That was held in conjunction with the Central Wisconsin Tobacco Free Coalition.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPHHealthy People Wood County

The team is currently working on finalizing the Community Health Assessment and the creation of the Community Health Improvement Plan. It is important to engage community residents and leaders in creating the strategies to enhance health around the top three health priorities: mental health, substance use, and chronic disease (active communities/ food systems). These community conversations will be held at the Nekoosa Community Center on October 15th and Auburndale Village Hall on October 16th from 9:00- 11:30 AM. The Community Health Improvement Plan will directly impact the work completed by coalition coordinators over the course of the next three years. Please see the following link for more information or to register.

<https://www.surveymonkey.com/r/CommunityHealthImprovementPlanRSVP>

An action plan has been drafted for all Healthy People Wood County (HPWC) goals, objectivities, and activities. The goals, objectivities, and activities focus on the following:

- Health equity
- Collaborating with City of Wisconsin Rapids on Health and All Policy (HiA) work
- HPWC communication plan
- Working with UWEC nursing students
- Community engagement
- Parents as Teachers home visiting program

Healthiest State Agenda Setting Meeting

Sarah Salewski attended a public health convening in Madison on September 23rd and 24th. Over 70 health organizations came together to discuss a state-wide collaborative plan to take bold and upstream measures to enhance health equity; meaning supporting and pushing forward state, regional, and local policies that will provide resources to those who need them the most and often have barriers to accessing resources. This intensive meeting ended with visits to local legislators, Patrick Testin and Scott Krug. The results of this meeting are being tabulated and a work plan will be presented to attendees by the end of October.

Mental Health Matters

Mental Health Matters facilitated a tour of the River Cities Clubhouse as well as time for professionals to interface with some of the members and a bike ride with Sheriff Becker. These events are helpful in building a better relationship and awareness of the clubhouse with other community organizations. The hope is to see a decrease in stigma among professionals in regards to how they see or think of people living with mental illness as well as knowing another community resource to refer adult individuals living with mental health challenges to.

David was able to meet with Howe Elementary to further discuss the implementation of the Trauma Informed Culture Toolkit and strategic planning. So far, Howe Elementary has started to collect baseline data that will be essential to show improvement among staff knowledge and opinion on trauma informed care activities and how well their organization is embracing the work. David will continue to meet with the core team Howe Elementary has developed to provide support and any additional guidance needed.

Work with the Wood County jail has remained steady. The expected outcome of the collaborative work between Healthy People, the health department, the jail, and sheriff's department along with other community organizations, is to decrease recidivism and revocation rates along with the overall incarcerated population. The work aligns well with the coalition's goal of decreasing barriers to resources and treatment for marginalized populations. Currently, the group is looking at additional community resources that can be brought into the jail as well as local data from the jail that can help support grant efforts.

David attended the Suicide Prevention Summit in La Crosse to learn more about community storytellers and new suicide prevention initiatives. Key takeaways from the summit were the Columbia Suicidality Scale as well as potential formats for storytelling. Both of these takeaways will be helpful in the coalition's work towards building community resilience.

Another update around increasing resources that the coalition can utilize, David was accepted into the Adverse Childhood Experience (ACE) Interface Training of the Trainers. This training is annual with a limited number of seats. Once trained, David can provide the ACE Interface Training to community members and organizations. The training covers the basics of ACEs as well as ways for those affected to build resilience among themselves and the community. The training is set for the end of October.

David has been collaborating with Marshfield Clinic and Hmong community members to set up a follow up community conversation to identify specific concerns the Hmong community has in regards to behavioral health. The continued interest of following up is around anecdotal accounts of social isolation among older adults within the Hmong community as well as potentially high rates of suicidal ideation among Hmong youth. The goal is to collect more robust qualitative data around these issues to identify if any specific initiatives or resources could be provided.

Recreate Health

Farmers Market

The Wisconsin Rapids Downtown Farmers Market will be coming to a close on October 26th. The market is open Thursdays and Saturdays from 8:00 AM – 2:00 PM and is located on the road along the river at 220 1st Avenue South, Wisconsin Rapids, WI 54495. As of October 9th, \$2,874 (63%) has been processed in credit/debit transactions and \$1,713 (37%) has been processed in Food Share EBT transactions. The ability to process these payments was not available last year. The ability to process Food Share EBT is a large accomplishment for our community. Over 116 transactions have taken place, increasing access to fresh produce for those who experience limited income barriers. Our Food Share redemption rates are higher than most markets in the state; we believe this is due to our token system. When swiping Food Share, credit, or debit everyone receives tokens to spend. When everyone uses the same form of payment you cannot tell who might be utilizing benefits, which breaks down the barrier of stigma. These payments, totaling \$4,587, are completed by market management and reimbursed to the vendors increasing revenues.

Community Food Center

A community conversation for this project was held on September 18th. Feedback from the meeting shows a strong interest from the community in enhanced collaboration between hunger organizations and other service organizations as well as local food accessibility for small-scale processing, culinary education, and availability for consumption. Our grant funded consultants have about 90 hours remaining for the project. I am working with them to determine next best steps for the project. Our current recommendation is to continue to support our hunger partners in their assessment of co-locating and/or merging. They recently completed a feasibility assessment of the three organizations; SWEPS, the Neighborhood Table, and Wisconsin Rapids School District Backpack program. The study compared similarities in people served, resources used, facilities, and differences and opportunities for partnership. The consultant's recommendation at the end of the report was for the organizations to merge. We would like to use the remaining 90 hours of our grant funding to help these organizations synthesize what a merger would look like in terms of new location or current location adaptation, how would resources be combined, etc. The coalition and health department are very interested in collaborative hunger systems as they will enhance access in the South Wood County area and have the ability to more efficiently serve the community. A final report from our assessment will be completed in December 2019.

River Riders Bike Share

The program will be ending for the 2019 season during the first week of November. The program has grown significantly in 2019. The number of riders increased from 157 riders in 2018 to 363 riders in 2019. The number of trips taken increased from 230 trips in 2018 to 727 trips in 2019. Bikes are available at six locations throughout Wisconsin Rapids. Bike Share is an affordable option for recreation, physical activity, and transportation. The

program is also very environmentally friendly, shows support of bicyclists, and further enhances bikeability improvement planning.

Brighter Futures

Brighter Futures Team Leader Julie Cutright is working with four UWEC nursing students to continue the housing work. Students have created a draft survey for those currently renting, have rented in the past, or plan to rent in Wisconsin Rapids to learn how they feel about a rental database and inspection process. The students will be conducting community engagement to disseminate the survey. They will also be learning the basics of grant writing and learn how to develop a plan based on survey results.

AOD Prevention Partnership

Wood County Drug Task Force met September 11th with a presentation from Tiffany Krueger on "Rent Ready" Homeless Shelter in Portage County.

The Prevention/Education Pillar has planned two community presentations in the upcoming months:

- October 1st- ***Marijuana Use and Youth: What's the Big Deal*** at McMillan Memorial Library from 5-7:30pm (a presentation will also be given to WRAMS 8th grade students October 1)
- November 6th- ***Suicide: The Ripple Effect*** at Crossview Church from 5-7:30pm

The October event focused on how early onset of marijuana use may impact a young person's future, their family and friends, and the community in general. The presenter also went over some common misconceptions about the overall safety of marijuana use, especially when starting at a young age. Then in November, *Suicide: The Ripple Effect*, focuses on the devastating effects of suicide and the tremendous positive ripple effects of advocacy, inspiration, and hope that are helping millions heal and stay alive. Follow the journey of Kevin Hines, who at age 19 attempted to take his life by jumping from the Golden Gate Bridge and miraculously survived.

There will be a national prescription drug take-back event held Saturday, October 26th. Seven area law enforcement agencies will be participating at the following locations:

- Pick 'n Save (Wisconsin Rapids location) from 10am-2pm
- Pittsville Police Department from 10am-2pm
- Port Edwards Fire Department from 11am-1pm
- Walmart (Marshfield location) from 10am-2pm
- Rome Police Department (Adams County) 10am-2pm

Ashley Normington, Health Promotion and Communications Specialist with Wood County Health Department, received her Prevention Specialist certification. The purpose of this certification is to create a strong workforce of certified Prevention Specialists that can assist with managing prevention block grant money and implement environmental, evidence-based programs, policies, and practices.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Port Edwards/Armenia Groundwater Issues-MOU progress

Ellen Hetzer completed 15 post reverse osmosis installation tests to make sure these units are working effectively. There are 6 more units to be tested. Ellen left messages with these individuals regarding the free post RO testing. We are also waiting for a complete list of those households that have not yet been tested in the Armenia/Port Edwards area. AGC is compiling this list. Once the list is complete we will make one last attempt to contact the homeowners to arrange for nitrate testing at these residences. AGC will fund this additional round of testing.

Temporary Event Inspections

Environmental Health staff inspected approximately 10 food stands at Grand Affair. They also inspected food stands at Maple Fall Fest in Marshfield and at Pumpkin Fest in Nekoosa.

Staff Training

Ben Jeffrey and Ellen Hetzer completed a regional Risk Based Inspection training course with a state trainer in September and Sanitary Survey training with Peggy Norris of the DNR. Ben also completed the ICS 300 course. Both Ben and Ellen have completed the required DATCP and FDA online training courses.

Lead Training

Kate and I attended lead refresher training and passed the lead hazard investigator exam, extending our Lead Hazard Investigator certification for another two years. Mariah, Jean, and Kate also attended the Lead Conference in September. Some topics covered were health effects of lead, lead hazard communication, identification of unusual lead hazards, and lead in drinking water. Mariah will complete Lead Hazard Investigator training in November.

New Businesses and Consultations

Domino's Pizza in Marshfield was licensed to operate with a new owner. The Beast Cage was licensed to operate in Wisconsin Rapids. At this time, they have only pre-packaged food but plan to expand that to moderate food service in the future. Crabby Dave's in Marshfield was licensed to operate following a change in ownership. The Gambrel Guesthouse was licensed to operate as a tourist rooming house in Wisconsin Rapids. Consultations were done at Walkabout Health Products in Marshfield and Short and Sweet Cakery in Wisconsin Rapids. Both are looking at obtaining retail food licenses.

Complaints

Twenty complaints were received in the month of September.

- An abatement order was written for a leased manufactured home that has an infestation of cockroaches.
- A tenant reported a bed bug infestation in an apartment they have been in for 4 years. The clinic confirmed bed bug bites. The landlord hired a pest control. Case closed.
- A tenant called with concerns about maintenance issues at her rental unit. She was advised to work with the landlord as there are no health hazards. Case closed.
- A tenant complained about the water temperature and potential lead in the water at the rental unit. They were advised to have the water and the child retested for lead. Landlord is working on water temperature concerns. Case closed.
- Garbage bags are accumulating from a rental unit over a business. This was referred to the City Building inspector who is working on a solution. Case closed.
- A tenant reported human feces in the basement of his apartment complex. The landlord was contacted and the area was cleaned. Case closed.
- A tenant reported cockroaches in her apartment. The landlord hired a pest control company. The tenant was given information to make sure the treatment is effective.
- A parent complained that bed bugs were brought into her home from another residence where the children reside. Both parties were given bed bug recommendations and were advised to contact their landlords regarding professional treatment. Case closed.
- Fleas were reported at a residence. The tenant is trying to control them, but has had them for a few years, and has flea bites on his ankles and feet. He was given flea control information. He requested a referral to human services, which was done. Case is closed.
- A tenant complained of clutter from another tenant in her building. She was advised to work this out with the landlord as it is not a health concern. Case closed.
- A tenant complained of bed bugs. An onsite inspection was done and no bed bugs were found. There were fruit flies. Case closed.
- Tenants complained of feces on furniture and in bathroom of a group home. The managers provided their cleanup protocols. An onsite visit revealed no concerns. This is an issue between tenants. Case closed.
- Feces was reported on the floor of a pet shop. The Humane Officer will follow up.
- Bed bugs were reported in a hotel. The hotel is in Marathon County. Case referred to Marathon County Health Department. Case closed.
- Cockroaches were reported in a hotel. The owner contacted a pest control company. An onsite visit revealed no infestation in this unit. Case closed.
- Two complaints came in regarding bed bugs in an apartment complex. The landlord is taking an active approach to bed bug eradication. Case closed.
- DATCP received a report of a dirty restaurant. An onsite visit revealed some cleaning issues to be addressed. Violations documented and complaint closed.
- Bed bugs were reported in an apartment complex. A pest control company is involved.
- A child care center had a severe moisture and mold problem. We provided information on health effects of mold. The children were moved out of the center to another location. This building cannot be used for childcare until building repairs are done and mold is remediated. Case closed.

COMMUNICABLE DISEASE TEAM REPORTS

Tuberculosis Update – Jean Rosekrans & Alecia Pluess

A confirmed case of tuberculosis disease continues on directly-observed medication therapy and weekly sputum sample collection.

Communicable Disease Update – Jean Rosekrans & Alecia Pluess

- During the month of September, Wood County had 14 cases of chlamydia and 1 case of Hepatitis C reported.
- Also during September, 1 case of shigellosis, 4 cases of campylobacter, 2 cases of E. coli, 3 cases of giardia, and 5 cases of salmonella were reported. The health department was notified that recent Salmonella cases were matching by whole genome sequencing at Wisconsin State Lab of Hygiene. Department of Health Services (DHS) requested that additional supplemental interviews be completed with these cases and is taking a deeper look at the interviews based on exposures reported. Supplemental interviews will continue in October

on any new salmonella cases reported. Public Health Nurses are working with the DHS Enteric Section on these cases of salmonella.

- There was 1 hospitalized case of influenza during September.
- The number of reported tick-borne diseases declined in September, with 5 confirmed cases and 14 suspect cases of Lyme disease along with 1 case of anaplasmosis.

Lead Update – Jean Rosekrans & Alecia Pluess

Alecia and Environmental Health staff attended the Statewide Lead Conference in September.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CLC

- I attended the annual Nourishing Special Needs Network (NSNN) Mentoring Meeting in partnership with the Children of Youth with Special Health Care Needs (CYSHCN) program to continue my mentorship and further partnerships to help children in WIC with special needs.
- WIC staff started training on the new WIC foods that will be available starting November 2019. New foods include tofu, shredded cheese, and additional cereal, infant food and juice options.
- WIC income eligibility increased slightly. A family of four making \$47,638 or less per year is eligible for the WIC program.
- Wood County WIC is working on strengthening our partnership with Head Start. We attended the Head Start Family Night at the Biron Center on September 18th and will attend the Marshfield Head Start Family Night on October 2nd.
- All WIC Vendors are required to complete WIC vendor training this year to become reauthorized to accept WIC. Sarah Sugden, the WIC vendor manager, held vendor trainings on September 9th, 16th and 23rd and trained all WIC vendors in Wood County.
- Tiffany Halama, Sarah Krubsack, Jessica Hutchinson, Sarah Sugden, and I attended the WALC/WBC Summit in Marshfield September 26th to complete continuing education for our lactation certifications.

Caseload for 2019 (Contracted caseload 1485)

	Dec 2018	Jan 2019	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Active (Initial)	1382	1373	1324	1362	1343	1367	1389	1336	1366	1363		
Active (Final)	1414	1376	1338	1378	1361	1377	1401	1348	1370			
Participating	1412	1376	1328	1374	1357	1372	1396	1345	1370	1363		

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT

October 15, 2019

Director's Report by Brandon Vruwink

The move of our Cornerstone offices is upcoming! A moving committee has been working out the logistics to ensure we have a successful move to City Hall Plaza. The planned move dates are October 23 and 24. Once everyone is settled an open house will be scheduled. We will offer tours and share more about the excellent programming provided by our Cornerstone team.

Recruitment has become an area of focus for our Department, particularly at Edgewater Haven and Norwood Health Center. Facilities across the State are having difficulty in recruiting CNAs because of a worker shortage. The problem has been exasperated by the fact there are not enough CNA classes offered. To address the issue, Edgewater Haven, Norwood Health Center and Wood County's FoodShare Employment and Training Program are proposing an in house Certified Nursing Assistant Training Program. The goal is to assist individuals who are seeking employment by providing a training program at the County's Skilled Nursing Facilities. This will allow us to evaluate the students as they train and recruit and hire candidates who would be a good fit. We have received initial approval from the State of Wisconsin Department of Health Services. The proposal also needs approval from the Federal Nutrition Services Agency prior to implementation.

As previously reported Wood County Human Services in partnership with CW Solutions was awarded a Youth Justice Innovation Grant. Missy Wachuta was hired as a Youth Justice Intensive Social Worker and will be leading the new programming associated with the grant. Missy's first day working with our Department was Monday, October 7. We look forward to watching this program develop and will provide regular updates on our progress.

Wood County Human Services is excited to announce we have hired a full-time psychiatrist to serve our outpatient clinic. Dr. Suzanne Grimm's first day with Wood County Human Services will be Monday, December 9. Please join me in making her feel welcome as she moves to Wood County. A special thank you to our entire Behavioral Health Team for working to meet the needs of our residents over this past year as we have recruited to fill this position.

Administrative Services Update by Jo Timmerman

Norwood: Census on the Admissions Unit for September averaged 9.53. The 01-01-19 through 09-30-19 average census was 9.40. The budgeted average census on this unit for 2019 is 9.00. Census on the Crossroads (locked) unit for September was 14.33. The 01-01-19 through 09-30-19 average census was 14.80, with an average 2019-budgeted census of 15.80. The new Crossroads 2 (Pathways unlocked) unit had an average census for September of 11.40. The 01-01-19 through 09-30-19 average census was 8.37. The average annual census budgeted for this unit for 2019 is 8.52; this average is the result of a phasing in of residents on the unit beginning with an average of six for the months of January through June. The period July through December is assuming increases that reach 12.5 by November and December, thus bringing the annual average census to 8.52.

Additional projects worked on by staff are:

- Processed 1267 claims totaling \$351,518 Medicare, Medicaid, Commercial Insurance, other county and patient responsible billings for the month of September
- Processed/reprocessed claims totaling \$724,279 related to reinstated NPI number that had been suspended by Forward Health in February, 2019
- Attended/conducted bi-weekly budget meetings
- Worked with managers and Finance Department on 2020 budget project
- Attended monthly Accountants' Group meeting

- Processed TRIP collections and reimbursements
- Conducted interviews for Norwood Intake Coordinator position

Edgewater: The average daily census for September for the nursing home unit was 53.33. The 01-01-19 through 09-30-19 was 54.41. The budgeted average census on this unit for 2019 is 60.

Additional projects worked on by staff are:

- Processed 82 claims totaling \$361,014 to Medicare, Medicaid, Commercial Insurance, and patient responsible billings and payments
- Attended/conducted bi-weekly budget meetings
- Attended monthly Accountants' Group meeting
- Worked with managers and Finance Department on 2020 budget project

Community: Projects worked on by staff are:

- Processed Medicare, Medicaid, Commercial Insurance, and private pay billings for Outpatient
- Attended Executive Committee meeting
- Attended H&HS Committee meeting
- Entered, Reviewed, and corrected 2020 Budget Document
 - Discussed errors found with County Fiscal Team and resolved the errors
 - Created summary reports for Administrative staff to use in meetings
- Calculated and submitted the July NIMC CARS payment to consortium members
 - Distributed reports to 12 county consortium members
- Conducted annual reviews with two staff members
- Attended BLT Building Safety/Security Sub Committee meeting
 - Complied meeting notes and distributed to sub-committee members
- Performed weekly download on IHSS and PS enrollment information
- Attended bi-weekly Edgewater Budget meeting
- Attended bi-weekly Edgewater Fiscal Staff meeting
- Attended weekly HSD Administrative Services Division Managers' meetings
- Planned 2020 budget for NIMC
 - Worked with PPACA Manager to go through document changes; schedule
 - Sent out to NIMC Consortium for completion with schedule
 - Answered questions from Consortium about completion of 2020 budget document
- Sent YTD NIMC reports to Consortium Fiscal partners and Directors
- Participated in Transcriptionist open position interviews
- Attended H&HS special meeting for budget approval
- Attended monthly County Accountants Group meeting
- Reviewed monthly financials and voucher reports for H&HS Committee meeting
 - Provided feed-back on voucher reports
 - Provided feed-back on monthly financials
- Reviewed Manager Reports with projections for 2019
 - Provided feedback on reports
- Attended Community Resources, Family Services, Behavioral Health & Edgewater monthly budget meetings
- Attended "Are You Listening" presentation
- Worked on FSET 3rd party application
- Compiled monthly Childcare expenses report
- Compiled monthly Income Maintenance expense report

- Compiled and submitted 12 -County NIMC Consortium CARS report for Income Maintenance expenses
- Provided oversight on five monthly program expenses reports
- Attended Operation Excellence Behavioral Health/Family Services/Administration meeting regarding support staff providing additional help to management on projects
- Brenda Dewitt, Transcriptionist-Secretary, retired September 6, 2019 after 17.5 years of service to the County
- Held interviews for Transcriptionist-Secretary for the Family Services programs week of Sept 16-20
- Completed reference checks
- Co-lead the BLT Security Subcommittee and began setting up procedures for internal and external communication and alert system for facilities
- Worked with Behavioral Health division head and Outpatient Clinic management on clinic scheduling process and changes
- Conducted four staff annual evaluations
- Provided coverage in River Block CSP Drop-In Center for absent staff; arranged coverage for all other areas during staff absences in three facilities; worked with backup staff to ensure no lag in duties
- Attended and monitored content for WLA (weekly look ahead) Outpatient Clinic meetings every Monday morning
- Conducted individual supervision meetings with 12 staff members
- Attended Cornerstone moving meeting; attended walk thru with IT and contractor; scheduled Bauernfeind move of leased equipment
- Met with Community Resource Manager and Intensive Services Supervisor on Christmas donations program; designated support staff to help
- Completed two HIPAA Risk Assessments (River Block and City Hall)
- Reviewed and ensured all dictation and notes were entered in TCM for all Outpatient Clinic appointments thru the 3rd week of September
- Attended Bridge Operator Console demonstration
- Worked on implementation of a new staff TimeStar Mileage Orientation/training Program

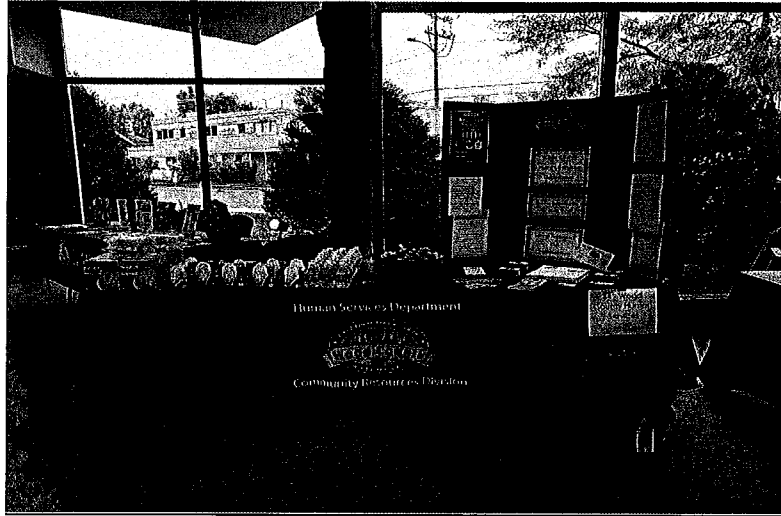
Behavioral Health Division Update by Stephanie Gudmunsen

Personnel Updates: Marc Cross, CSP Case Manager, will be retiring after 37 years of service. On November 5, 1982, Marc began his career in Behavioral Health as a Psychiatric Technician at Norwood Health Center. He was in this position until March of 1985 when he transitioned to his current position of Community Support Program (CSP) Case Manager. We can only guess the number of lives Marc has positively impacted by the support he has given and the relationships he has developed with his clients in the course of his career. We greatly appreciate Marc's commitment to the clients he served and are grateful for the many years he gave to Wood County. Marc will retire on November 4, 2019.

We have made an offer to a physician for the Medical Director position in the Outpatient Clinic and have written acceptance from that physician with the intent to start in the beginning of December 2019. Human Resources is still in the process of getting all of the hiring requirements completed, but we expect to have the hire fully official soon. This will be a huge step forward for our Behavioral Health services and we are very excited to have the new Medical Director join the team!

Michael Foley has accepted the AODA Counselor position in the Outpatient Clinic and will be starting on October 28, 2019.

Community Resources Update by Steve Budnik



The Community Resources Division had representation at the annual Committee of Aging's Senior Health Fair held on Friday, October 4 in Marshfield. The booth, pictured above, provided information on Wood County's transportation and energy assistance programs. There were more than 50 WHEAP (energy assistance) applications provided to interested customers. Door prizes of LED lightbulbs, smoke and carbon dioxide detectors, as well as water and candy, were distributed. By the end of the event, the table was empty! We would like to thank Supervisor Feirer and all the members on the Committee of Aging for their efforts in making this fair a success! We look forward to next year!

Transportation: The transportation unit continues to see an increase in ridership. In September, the Wood County Transportation program provided 1540 rides. Of these rides, 678 were for employment. In comparison, last September in 2018, we provided 1074 rides and 500 were for employment.

Energy Assistance: The new energy season commenced on October 1, 2019. The energy assistance unit has been busy processing customer applications. Customers are expected to receive their heat and electric benefits sometime in early November.

Child Care Certification/Volunteer Coordinator: Serena Sblendorio will begin as the Child Care /Volunteer Coordinator effective October 21, 2019. Serena has a background in education and event coordination. In addition to managing Wood County's childcare certification caseload, she will teach a parenting curriculum to Non-Custodial Parents.

Edgewater Haven Update by Marissa Laher

In the month of September, we had 10 admissions and 5 readmissions. Current Memory Care census is 11 residents.

Census comparison to last year:

September 2018 – 56.76 average census with 7.10 rehab

September 2019 – 53.33 average census with 6.50 rehab

Admissions/Discharges Comparison:

September 2018 – Admissions 11/Discharges 10/Readmissions 2

September 2019 – Admissions 10/Discharges 10/Readmission 5

The amount of referrals we received in September was about 25% lower than what we received in August, which clearly shows in our average census. In conversations with the admissions coordinator at the other two nursing homes in this area, they have been experiencing the same thing. We have been proactive with the hospitals by calling daily to let them know what we have open for beds and having conversations on how we can improve the referral/admission process on both ends.

Positively, we have had luck in recruiting and hiring multiple LPNs and RNs. We continue to struggle with recruiting CNAs, especially for our PM shift. Due to this, our CNAs are continuing to work 12 and 16 hour shifts of mandated overtime, as well as using nurses as CNAs. Using the staffing agencies has also proved challenging, as we have only been able to secure two travel CNA contracts. At the time of writing this, our vacant positions are:

- RN
 - Full time 2015- 1 opening
- CNA
 - Full time 2015- 8 openings
 - Part time 90%- 1 opening
- Dietary
 - Part time-50%- 1 opening
 - Casual position- 4 openings
- TBI
 - 5 CNA's (3 at 2080 hrs/year and 2 at 1310 hrs/year)
 - 2 LPN's (at 1278 hrs/year)
 - 4 RN's (3 at 2080 hrs/year and 1 at 1060 hrs/year)

Clearly, staffing is the main barrier to opening the TBI unit at this time. Our team continues to brainstorm on how to recruit CNAs. I have also reached out to HR for their recommendations and assistance. We are optimistic that the in-house CNA program beginning in January will bring some relief.

On October 21, we will be transitioning our therapy provider contract to Aegis Therapies. Unfortunately, the current therapy provider failed to meet expectations after multiple chances to improve the situation. We are looking forward to the start of a relationship with a more locally based therapy company that can provide our residents with the high level quality of care that we expect and they deserve.

Other projects our team continues to work on:

- Utilizing our electronic health record more
- Preparing for the regulation changes coming in November
- Running skills fairs for all staff to ensure competencies
- Flu clinics
- Adjusting to the change in the Medicare payment model that occurred at the beginning of October

Employment & Training Update by Lacey Piekarski

FSET: The NorthCentral FSET Program hosted our annual site visit with DHS in August at our Wisconsin Rapids office. The Career Service Specialist (CSS) team was able to highlight their employer-connections and knowledge of local labor markets. This team has also started a new "FOCUS" group for newly enrolled customers, providing small-group discussion with the CSS team to begin the direct employer referral process.

The NorthCentral FSET Program presented referral and enrollment best practices at the statewide FSET Symposium in September. We highlighted our regional efforts to continue increasing referrals to the

program. We further shared our efforts to increase community partnerships, internal trainings and development of third party programming.

Independent Living (IL): Beth Larsen, one of our Independent Living Coordinators was selected to represent the state of Wisconsin at a nationally recognized train-the-trainer opportunity in September. Beth traveled to Atlanta, GA to learn the *Keys to Your Financial Future* curriculum. Beth will be working with other agencies across the state to incorporate this innovative curriculum.

Our IL Program also hosted the first Youth Advisory Council (YAC) meeting for area youth in Wood County. There were seven youth in attendance, each offering a unique perspective to this peer-led group. The group had great conversations and would like to build initiatives around foster care and the transition from out-of-home-care.

Brighter Futures: The Brighter Futures Initiative – LEO Program is nearing the end of our first year of programming. Through 06/30/19, the program provided LEO sessions to 30 total youth in Wood County with a 63.33% completion rate. In August, the LEO curriculum was provided to the football, swim and volleyball teams at Lincoln High School. Through these summer sessions and with fall semester sessions, the LEO Program has served 140 youth in Wood County between 07/01/19 - 09/30/19, increasing the completion rate to 72.99%. Sessions are now being offered in both North and South Wood County public and private schools, as well as offering individual mentorship for youth as they complete the program.

Norwood Health Center Update by Jordon Bruce

I was able to attend the LeadingAge Fall conference this month. This was an important conference this year due to the numerous changes and challenges facing our industry including staffing challenges, lack of adequate Medicaid reimbursement and regulatory changes. We have also been working on completing our outdoor capital projects before the snow starts flying. Our parking lot has been sealed and striped, our roof replacement project should be completed by the end of October, and our walkway replacement should be completed by early November.

Norwood Nursing Department by Liz Masanz

The Admissions unit September average patient days were 9.53. The unit has been busy with out-of-county patients. Pathways unit- Our census was 11.17 in September. The Crossroads unit was 14.33 in September. Lexi has been working on expanding activities and updating the activity room. Jordon and Liz have an appointment with Marshfield medical center to discuss increasing the time Dr. Waters is here to accommodate the increased census.

We have six contracted nurse aides that will working on the units now and so far it is going well. Two of them will be extending contracts with the facility. We continue to work on recruitment ideas including a 7/70 shift for nurse aides.

Norwood Health Information Department by Jerin Turner

We will be having our quarterly QAPI meeting is this week and we will be addressing the progress on the strengths and weaknesses project, 30 day readmits, and substantiated diagnoses. We continue to enter cards from the master patient index into Matrix.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of September totaled 10,366. Revenues for September totaled \$47,417. YTD meals are 91,883 and YTD revenue is \$420,116.

Norwood Maintenance Department by Lee Ackerman

The parking lots and driveways have been resealed and the lines repainted. Since Norwood is a 24-hour operation, staff, clients, and visitors were required to find alternate parking during this project. We appreciate everyone's cooperation in helping with this much-needed work.

The start of the roof replacement project also started at the end of September. The wet spring pushed back schedules and forced this work to be started later than expected, but we are still have plenty of good weather to come and anticipate it to be done by mid-October.

The Maintenance dept. submitted an application for the 2019 Lean Process Improvement (LPI) Grant, with hopes of receiving funding for installation of a grease trap system for the kitchen. This project could show an immediate savings in sewer costs by reducing the amount of grease and solids being processed by the Waste Water Treatment plant. This is the type of project that we feel meets the criteria of this grant and saw an opportunity to take advantage of the benefit being offered.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: October 24, 2019

Caseload activity for September - 25 new veterans served. During the month of September, we completed/submitted 281 federal forms to include:

- 18 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 7 Appeal – Higher level review, Notice of Disagreement (appeal)
- 10 new claims for disability compensation
- 0 new claim for pension
- 5 new claim for surviving spouse benefits (DIC or surviving spouse pension)
- 15 new applications for VA Healthcare
- 22 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 11 burial and marker applications

Activities:

1. Completed as of September 19th:
 - a. September 16-20 – CVSO Fall Training Conference
 - b. September 25 – Vet Center Quarterly Advisory Council meeting.
 - c. October 4 – Marshfield Senior Fair.
 - d. October 9 – Crisis Intervention Team briefing.
 - e. October 9-11 DAV Department of Wisconsin Conference
2. Near Future:
 - a. October 23 – Housing and Homeless Coalition meeting
 - b. October 26 – Senator Baldwin's Service Academy Nominations Committee
 - c. October 29 – WCA County Ambassador Day at the Capital
 - d. November 7 – Veterans Day Reception at the Executive Residence
 - e. November 10 – Guest speaker at Wisconsin Rapids Elks Club Veteran Appreciation Dinner
 - f. November 11 – Veterans Day Wood County Memorial Ceremony
 - g. November 12 – Briefing to I-Team
 - h. December 11 Joint Wood & Portage County CCS/CST Meeting

Office updates:

1. Wood County veteran hiring initiative: No update this month.
2. Tomah VA Medical Center to offer anger and relationship assistance. A new Healthy Relationship provider has been added to the specialty list please see attached flyer.
3. Review of procedures to identify veterans who are incarcerated in our jail and to determine if they are seen by the veteran's office. The Sheriff's department and the veteran's office are in the process of updating procedures to identify veterans at intake and to determine if they need or desire to see the Veterans Officer. Goal is to identify veterans who will benefit from VA services when they are released from jail. Programs like mental healthcare, substance abuse treatment, relationship/domestic violence counseling.
4. Partial remains of a veteran were dropped off at our office. A member of the public stopped in and presented a baggie with two containers of ashes (small Wallgreen prescription bottles) labeled Remains of and a name along with a military retired Id Card. He stated these were in a storage locker my

daughter bought at auction and left. The veteran was not in our or the state's databases. Which sent us on a search for information on this veteran. The Federal VA was asked and all they could confirm was dates of service. The Military Service Branch directed us to a disconnected number. An internet search (thankfully, the name was not extremely common) led us to a funeral home in Illinois and a county in Upper Michigan. The Funeral Home provided the cemetery where the majority of his cremains rest. They stated we need to work with his next of kin listed in their documents as his brother. The Cemetery's website had a posting from the veteran's daughter. Internet searches identified the brother's address and the daughter's, Illinois and Wisconsin Rapids respectively. A CCAP search on the daughter and then the county's jail alpha cell roster identified the current location of the daughter. A discussion with Wood Counties Corporation Counsel to determine who we should contact confirmed that the daughter is the legal next of kin and that she should be contacted for disposition of the abandoned cremains. The military ID card is Federal Government Property and will be returned to the ID card issuing facility at Ft McCoy. We will be working with the jail officers to coordinate contact with the daughter.

5. Wisconsin Counties Association County Ambassador Day topics (information sheets are provided):
 - a. Birth Cost Recovery
 - b. Levy Limit Referendum
 - c. Canvassing Absentee Ballots
 - d. Work Zone Safety

Minutes of the Wood County Public Safety Committee

3

DATE: October 14, 2019

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Bill Winch

EXCUSED:

NOT

PRESENT:

OTHERS

PRESENT:

Steve Kreuser, Scott Brehm, Ted Ashbeck, Randy Dorshorst, Nanci Olson, Shawn Becker, Lori Heideman, Kelli Trzinski, Quentin Ellis, Ruben VanTassel

LOCATION: Wood County Courthouse

1. Call to Order:

Dennis Polach called the meeting to order at 9:00 a.m.

2. Review minutes of September 9 & 16, 2019:

Motion by Feirer, second by Zurfluh to approve the minutes of the September 9 & 16, 2019 meetings as presented. Motion carried unanimously.

3. Public Comments:

No Public Comments.

4. Set date, time and location of next meeting:

November 11, 2019

9:00 a.m.

Wood County Annex Marshfield

5. Communications Department:

a. Communications September 2019 Claims:

The Committee reviewed the Communications September 2019 claims.

b. Communications Report:

The Committee reviewed the Communications report.

Bill asked about charging the City of Marshfield rent for the tower site. Steve explained that he believes we charge them what they are currently charging us for our space on top of City Hall, so that it's a wash.

6. Emergency Management Department

a. Emergency Management September 2019 Claims:

The Committee reviewed the Emergency Management September 2019 claims. Answered questions about credit card charges and that there were for training and shop supplies.

b. Emergency Management Activity Report:

The committee reviewed the Emergency Management report. Answered questions regarding spills at Nine Dragons. Also explained that we were cutting wood at Powers Bluff. The wood delivered to Grand Rapids was from our work relief revenues.

7. Dispatch Department:

a. September 2019 Claims:

The Committee reviewed the Dispatch September 2019 Claims. Answered questions regarding credit card charges and that they were for a DOJ conference and training.

b. Dispatch Report:

The Committee reviewed the Dispatch report. Answered questions about HR and sick time. Answered questions on CIB audits.

c. Phones:

Lori answered questions about a phone outage. It was internal equipment issues so they did not work with any outside providers.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. September 2019 Claims:

The Committee reviewed the Coroner September 2019 claims.

9. Humane Officer

a. Humane Officer Report:

The Committee reviewed the Humane Officer Report

10. Sheriff's Department:

a. Correspondences:

Sheriff Becker told the Committee that he attended Crisis Intervention Team Training (CIT) last week at Mid-State Technical College along with Chief Deputy Dorshorst, Lt. Eric Marten, Deputy Derek Phillippi and Deputy Christopher Stauner.

b. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

c. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

d. K-9 Project:

The Committee reviewed the K-9 report.

e. September 2019 Claims:

The Committee reviewed the Sheriff's Department's September 2019 claims.

f. Increase to Civil Process Fees:

Chief Deputy Dorshorst explained to the Committee that the Sheriff's Department would like to raise its civil process fees from \$65.00 to \$75.00 to be comparable to surrounding counties. The Committee agreed this would be desirable and a resolution will be presented at the next meeting.

g. Hiring Process:

Sheriff Becker discussed the Department's current staffing level. He stated the Department would be starting a new Deputy Sheriff Eligibility list with the Civil Service Commission. Sheriff Becker stated the Department hired two new deputies in October, Cory Valiquette and Christopher Stauner. He also stated Deputy Jazdzewski should be completing field training at the end of this month.

h. Promotions:

Sheriff Becker announced the promotion of three new Patrol Sergeants, Deputy Adam Berry, Deputy Cory Leigh and Deputy Nathan Dean. He also welcomed Inv. Sgt. Bren Derringer to the investigation team.

i. Boat/ATV Patrol:

The Committee reviewed the Boat Patrol/ATV Patrol report.

j. Overtime:

The Committee reviewed the overtime report. Sheriff Becker stated the 2018 Jail overtime numbers would be removed from the packet as they were not accurate.

k. Courthouse Security:

Sheriff Becker told the Committee that 52 knives, three cans of pepper spray, and three guns with carried concealed permits were prevented from entering the courthouse during the first week of the new security protocol.

l. Jail Items

- i. Inmate Daily Population-Reviewed
- ii. EMP - Reviewed
- iii. Safekeeper Housing Numbers – Supervisor Winch questioned the costs provided to house inmates within our facility versus out-of-county. He said he did not believe the costs. Sheriff Becker explained the costs and said he would provide an exact breakdown as the Department did in January of this year.
- iv. Kitchen Report - Reviewed
- v. Maintenance - Nothing new to report at this time.
- vi. Inmate Programs - Sheriff Becker stated they are going ahead with Three Bridges and Smart Recovery. He also stated Mid-State Technical College has approached the jail about GED and/or trade/college credits.
- vii. New Jail Study - Sheriff Becker stated they have a short meeting with Adventure Architect on October 17, 2019 to go over the materials that were given to them thus far.

11. September 2019 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Feirer, second by Winch to approve the September 2019 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

Evaluations

13. Adjourn

Motion by Feirer, second by Winch to adjourn the meeting at 10:29 a.m. Motion carried unanimously.

Minutes taken by Wood County Emergency Management Department and the Wood County Sheriff's Department

3

Central Records Committee Meeting
Pittsville Fire Department
April 23, 2019

PRESENT: Shawn Becker, Wood County Sheriff's Department
Quentin Ellis, Wood County Sheriff's Department
Kelli Trzinski, Wood County Sheriff's Department
Shawn Woods, Nekoosa Police Department
Joseph Zurfluh, Wood County Board
Doug Machon, Wood County Board
Melvin Pedersen, Grand Rapids Police Department
Jewell Ninneman, Grand Rapids Police Department
Lori Heideman, Wood County Dispatch
Lorrie Krokstrom, Marshfield Police Department
Patrick Zeps, Marshfield Police Department
Rick Gramza, Marshfield Police Department
Dan Brandl, Wood County IT
Amy Kaup, Wood County IT
Jason Demarco, Wood County IT
Erik Engel-Wood County Communication Department
Jeremy Duerr, Pittsville Police Department
Jerry Minor, Pittsville Fire Department
Brian Krzykowski, Wisconsin Rapids Police Department
Veronica Klish, Wisconsin Rapids Police Department
Steve Kreuser, Wood County Emergency Management
Scott Drew-Port Edwards Police Department
Paul Bernard, Wood County Planning and Zoning
John Gethers, Nekoosa Police Department & Grand Rapids Police Department

1. The meeting was called to order at 9:01 a.m. by Sheriff Becker
2. **Minutes of previous meeting:**

MOTION by Lori Heideman second by Rick Gramza, to accept the minutes of the April 23, 2019 meeting. Motion carried unanimously.

3. **Public Comment:**

None

4. **Wood County Dispatch:**

Lori Heideman talked about the CIJS audit. She stated her department helped some of the outside departments.

Lori stated they are at full staff.

Lori stated Solarus will be doing maintenance on the 911 system on November 11, 2019. She said the System will be down momentarily, probably only a couple seconds.

5. **Mapping Update:**

Paul Bernard introduced himself to the group. He has taken over Justin Connor's position as the Land Records Coordinator.

Paul stated they will be doing an air photo in the Spring of 2020.

Steve Kreuser talked about address changes and Next Gen 911.

6. CIS Records/CAD/Mobile Data:

Dan Brandl from IT talked about the new software for Wood County Dispatch in 2020.

Dan also stated CIS is over hauling their system to look like Mobile CIS. He added that they are currently working some minor fixes.

7. IBR:

Dan stated he is waiting on responses from departments for the conversion data. He stated there is an opportunity on October 24, 2019 at the courthouse to meet and go over the statutes. He said CIS is waiting for everyone's data from the statutes.

Lorrie Krokstrom stated each department needs to sign up with the State of Wisconsin Department of Justice for the IBR conversion.

Dan talked about the grant money available and making sure we get our conversion done so we can be included in this round of grant money.

Rick Gramza asked about the County picking up the total cost of the conversion.

Amy Kaup stated the County cannot cover the entire cost of \$31,427 in 2020 because it was not budgeted. She noted that they cover the cost of the licenses for mobile data.

Sheriff Becker asked if this is mandatory and why it is not part of maintenance.

Amy stated they have made a push to make this part of the maintenance.

Dan stated initial cost was approximately \$110,000 and he talked with the owner and got the cost reduced to \$31,427. He stated most of this cost is training.

Patrick Zeps asked if there was a contract with CIS.

Amy stated they are not under contract with CIS, they just pay a yearly maintenance cost.

Rick talked about having a statewide system for police departments.

Amy stated they have a regional system in the Appleton area. She stated it's called Foxconn. She stated this includes numerous counties in that area.

Brian Krzykowski stated Illinois has a statewide system for their police departments.

8. Next Generation 911:

Lori stated she was unaware the State of Wisconsin hired someone to work on Next Gen 911. She stated she is looking into grant money for equipment. She said the equipment they have is Next Gen 911 capable.

Lorrie K asked Lori to explain to the group what Next Gen 911 is.

Lori stated Next Gen 911 is call routing and dispatching through mapping and utilizing text and video messages to 911 services.

9. N-DEx-National Data Exchange:

Dan stated WIJIS is going to be shut down. He said CIS called him and stated they would help with the data conversion to N-DEx.

Lorrie K stated if there is no cost she is okay with going to N-DEx. Dan will see if there is a cost and bring it back to the next meeting.

10. Outside Providers:

Amy stated the IT Department is looking to deactivate accounts after 30 days without use. She stated departments would be notified by email ahead of time. She said the IT Department does not always know when people leave the departments.

Mel Pedersen and Shawn Woods asked about the part-time officers and their passwords being deactivated.

Pat stated this should be something that is put back on the departments if someone is leaving the department. He asked about a digital form. A copy of the form was provided to Marshfield Police Department

Amy stated the form works well for consistency. She stated she would like suggestions on the form and how to better make the process work. She said the forms can be sent to the IT Help Desk.

11. CIS Password Changes:

Amy stated they need to verify who the officer is when calling for a password change. She stated they have no idea who some of the officers are and they need a way to verify it is them when they call.

Brian stated their email should be placed on the new hire form and the password would only be sent to them by the email that was put on the form.

12. Any Other Business:

Shawn W. asked about the expectations of Central Records from when it was first started and now. His example was IT support.

Dan stated IT would try to email if there are issues with the system.

Amy stated they would send out more emails when possible for more communication with the departments.

Shawn W. asked about having more meetings until IBR is finished.

Doug Machon stated someone should find out if there is an Memorandum of Understanding with the County.

Committee decided to meet quarterly until IBR conversion is over.

13. Date of Next Meeting

Wednesday-January 22, 2020

9:00 a.m.

Pittsville Fire Department

14. Agenda Items:

New Software Company
Updated Training on CIS/CIS Mobile
Discuss Priorities Pertaining to CIS

15. Adjourn:

MOTION by Lorrie Krokstrom, second by Quentin Ellis to adjourn at 10:53 a.m. Motion carried unanimously.

Minutes are taken by the Wood County Sheriff's Department.



Wood County

WISCONSIN

OFFICE OF CORONER

SCOTT D. BREHM

DATE: October 1, 2019
TO: Wood County Public Safety Committee
FROM: Scott D. Brehm, Wood County Coroner
SUBJECT: Monthly Activity Report

The following is a list of services rendered by the Wood County Coroner's Office for September 2019:

Deaths in Wood County.....	79
Calls for Service.....	79
Sudden/Suspicious Deaths and Falls.....	32
Motor Vehicle Fatalities.....	3
Suicides.....	2
Drownings.....	0
Fire Fatalities.....	0
Homicides.....	0
Suspected Overdoses.....	2
Death Certificates Signed.....	32
Cremation Permits Signed.....	23
Autopsies Performed.....	2
Disinterments.....	0

Remarks:

Respectfully Submitted,

Scott D. Brehm
Wood County Coroner



Wood County

WISCONSIN

OFFICE OF CORONER

SCOTT D. BREHM

DATE:

TO: Wood County Public Safety Committee

FROM: Scott D. Brehm, Wood County Coroner

SUBJECT: Monthly Activity Report

The following is a list of services rendered by the Wood County Coroner's Office for September 2019:

Deaths in Wood County.....	98
Calls for Service.....	81
Sudden/Suspicious Deaths and Falls.....	40
Traffic Fatalities.....	4
Suicides.....	3
Drownings.....	0
Fire Fatalities.....	0
Homicides.....	0
Suspected Overdoses.....	1
Death Certificates Signed.....	40
Cremation Permits Signed.....	50
Autopsies Performed.....	1
Disinterments.....	0

Remarks:

Respectfully Submitted,

Scott D. Brehm
Wood County Coroner

TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

Olson

8/25/2019 THROUGH 9/7/2019

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
08/25/19		\$50.00	0	3p	6p	3.00	Reports
08/25/19	WC14024	\$50.00	60	8a	11a	3.00	Welfare
08/26/19	WC14024	\$50.00	60	3p	6p	3.00	Welfare
08/25/19	WR18818	\$50.00	18	1	4p	3.00	Sanitation
08/26/19	WC14080	\$50.00	70	8a	11a	3.00	Welfare
08/31/19	WC14080	\$50.00	70	9a	1p	4.00	Welfare
08/27/19	WR18948	\$50.00	18	8a	10a	2.00	Dog Bite
08/28/19	WR18948	\$50.00	18	11a	1p	2.00	Dog Bite
08/27/19	WC14232	\$50.00	0	8a	9a	1.00	Dog Bite
08/28/19	WC14232	\$50.00	8	3p	5p	1.00	Dog Bite
08/28/19	NK2239	\$50.00	16	7a	10a	3.00	Sanitation
08/29/19	NK2239	\$50.00	16	2p	4p	2.00	Sanitation
08/29/19	WC13519	\$50.00	32	9a	11a	2.00	Welfare
08/30/19	WR19130	\$50.00	16	10a	1p	3.00	Cat Bite
08/31/19	WC13519	\$50.00	32	3p	6p	3.00	Welfare
09/01/19	WC13519	\$50.00	32	8a	11a	3.00	Welfare
09/03/19	WC14661	\$50.00	38	4p	6p	2.00	Cat Bite
09/07/19	WC14661	\$50.00	38	10a	12p	2.00	Cat Bite
09/03/19	WR19365	\$50.00	14	2p	4p	2.00	Sanitation
09/03/19	WR19206	\$50.00	18	6p	8p	2.00	Attacking dog
09/04/19	WR19206	\$50.00	18	8a	11a	3.00	Attacking dog
09/04/19	WC14710	\$50.00	0	3p	6p	3.00	Open Case
09/05/19	WC14710	\$50.00	56	10a	1p	3.00	Open Case
09/05/19	WR19569	\$50.00	0	9p	10p	1.00	Dog Bite
09/07/19	WR19569	\$50.00	14	7a	10a	3.00	Dog Bite
09/06/19	WR19375	\$50.00	0	3p	5p	2.00	Welfare
09/07/19	WR19375	\$50.00	22	8a	10a	2.00	Welfare
09/06/19	WC14832	\$50.00	24	12p	2p	2.00	Cat Bite
TOTAL		\$1,400.00	708			68.00	\$410.64 (Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

Department Head Humane Officer Nanci Olson
August 25th – September 7th 2019

8-25; Reports

8-25,26; WC14024 Welfare Check on dogs, Open. 60,60

8-25; WR18818 Sanitation concerns @ 2000 block of Boles St. WR 18

8-26,31; WC14080 Welfare Check, Auburndale, Open Case. 70,70

8-27 ,28; WR18948 Dog bite at 1800 block of Oak St. WR Family dog bit the child in the face. 18,18

8-27,28; WC14232 Dog Bite happened three days earlier was reported today at 2400 block of Ranger Rd. Victim was bit on his arm and seen at Riverview ER and transported to Wausau Hospital. 0,8

8-28,29; NK2239 Sanitation, Rabies shots, and licensing concerns with numerous dogs.16,16

8-29; WC13519, Welfare Check on horses, 32

8-30; WR19130 The victim of a cat bite is also the animals owner at 300 block of Edwards Place. The victim was bit from her hand to her elbow and suffered an infection. 16

8-31,9-1; WC13519 Thin horse, welfare check to see if veterinarian recommendations are followed. Open Case. 32,32

9-3,7; WC14661 Victim was bit several times by her own cat while trying to save this cat from the neighbor's coon-hound that was attacking it. The dog ended up killing the cat @ 5000 block of Searles Rd in the township of Seneca. Victim states she was not bit by the dog and bit only by her own cat as she stated also to her ER Doctor. Victim remains in the hospital. 38,38

9-3; WR19365 Sanitation Concerns, Open Case. 14

9-3,4; WR19206 A black lab attacked two dogs owned by 2 different people @ 500 block of Oak St. The Lab was taken to the Humane Society and released to the owner under certain conditions regarding proper confinement. 18,18

9-4,5; WC14710 Open Case. 0,56

9-5,7; WR19569 Family dog bit the child in the upper lip and wouldn't let go @ 400 block of 2nd St. 0,14

9-6,7; WR19375 Welfare check regarding a severely matted dog. Open Case. 0,22

9-6; WC14832 Owner was bit by her cat when she brought home a new dog @ 3100 block of Larson Ave in the Village of Biron. 24

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

Olson

9/8/2019

THROUGH

9/21/2019

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
09/08/19		\$50.00	0	3p	6p	3.00	Report
09/08/19	WR19375	\$50.00	22	8a	10a	2.00	Welfare
09/08/19	WC14832	\$50.00	24	12p	2p	2.00	Cat Bite
09/09/19		\$50.00	82	8a	11a	3.00	Public Safety Meeting
09/09/19	WC14661	\$50.00	38	3p	6p	3.00	Welfare
09/10/19	WR19934	\$50.00	14	6p	8p	2.00	Attacking dog
09/11/19	WR19934	\$50.00	14	9a	11a	2.00	Attacking dog
09/10/19	WC14080	\$50.00	70	8a	11a	3.00	Welfare
09/13/19	WC14080	\$50.00	70	12p	3p	3.00	Welfare
09/11/19	WC15106	\$50.00	28	1p	3p	2.00	Cat Bite
09/12/19	WC15106	\$50.00	28	8a	11a	3.00	Cat Bite
09/11/19	WC15147	\$50.00	22	7p	9p	2.00	Welfare
09/20/19	WC15147	\$50.00	22	5p	8p	3.00	Welfare
09/12/19	NKPD2239	\$50.00	16	12p	2p	2.00	Welfare
09/13/19	WR20094	\$50.00	18	4p	7p	3.00	Cat Bite
09/14/19	WC15301	\$50.00	0	7p	9p	2.00	Attacking dog
09/16/19	WC15301	\$50.00	50	12p	2p	2.00	Attacking dog
09/15/19	WC15360	\$50.00	80	10a	1p	3.00	Attacking dog
09/15/19	WC15367	\$50.00	56	2p	5p	3.00	Dog Bite
09/16/19		\$50.00	14	8:30 a	10:30 a	2.00	Budget Meeting
09/17/19	WR20421	\$50.00	16	8p	9p	1.00	Dog Bite
09/18/19	WR20421	\$50.00	16	8a	10a	2.00	Dog Bite
09/17/19	WR20419	\$50.00	14	8p	9p	1.00	Welfare
09/19/19	WR20419	\$50.00	14	10a	2p	2.00	Welfare
09/18/19	WC13519	\$50.00	32	9a	11a	2.00	Welfare
09/19/19	WR19206	\$50.00	18	5p	7p	2.00	Attacking dog
TOTAL		\$1,300.00	778			60.00	\$451.24

(Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

Dept. Head Humane Officer
Nanci Olson
September 8th – September 21st 2019

9-8; Humane Officer Report

9-8; WR19375 Welfare check regarding a severely matted dog. 22

9-8; WC14832 Follow up on a cat bite that happened @ 3100 block of Larson Ave in the Village of Biron. 24

9-9; Public Safety Meeting, Marshfield. 82

9-9; WC14661 Checking on proper confinement for the dog that attacked and killed neighbors cat. 38

9-10,11; WR19934 Dog attacking another dog, veterinarian treatment needed @ 2100 block of 3rd St. S. WR 14,14

9-10,13; WC14080 Welfare Check, Auburndale, a thin mother dog was being neglected @ 5800 block of Yellow Stone road, Auburndale. I had the owner hire a veterinarian and to follow all recommendations. Open case. 70,70

9-11,12; WC15106 A child was bit by her grandma's cat @ 2200 block of Pine Rd, Rudolph. 28,28

9-11,20; WC15147 Thin horses @ 2500 block of Plover Rd. Owner states she had 'bad hay' over the winter. Open Case. 22,22

9-12; NKPD2239 Open Case @ 300 block of Wood Ave regarding; Sanitation, Rabies shots, and licensing concerns with numerous dogs.16

9-13; WR20094 Owner of a cat was bit on her face and finger @ 1400 block of 23rd Ave. S. WR. 18

9-14,16; WC15301 Dog attacked another dog at Dexter Park. The victim dog was being walked by it's owner in the park when the attacking dog jumped out of parked car. The victim dog needed emergency Veterinarian care, receiving stitches and antibiotics. The owner of the aggressive dog was taken home, and the owner advised on future handling of this dog. 0,50

9-15; WC15360 Dog attacked another dog @ 8000 block of Cty V, Town of Rock. 'Caregiver' of the aggressive dog was out walking her son's Pit/Lab mix when this dog got away from her. This dog had the victim dog down by the neck and the owner of the victim dog had to separate them; her dog required Veterinarian care for puncture wounds. I talked with the caregiver, stating that she may not be strong enough to walk this dog and advised about using a muzzle when the dog is off the property. 80

9-15; WC15367 Dog bite @ 900 block of Merry Lane, Milladore. Victim found a small dog that was loose, the dog was fine until she grabbed the dogs collar, which he then bit her in the forearm. The owner wasn't located, so the South Wood County Humane Society picked the dog up. The owner reclaimed the dog for quarantine. 56

9-16; Public Safety Meeting/Budget Meeting. 14

9-17,18; WR20421 Dog bite happened when neighbor was walking close to the 4 foot high fence separating the properties when the large dog jumped up, leaned over the fence and bit her right forearm of 600 block of 12th street south, WR. 16,16

9-17,19; WR20419 Welfare concerns @ 3000 block of Wisconsin Rapids, Open Case. Order of Abatement given. 14,14

9-18; WC13519 Thin horse, veterinarian did a welfare check and wrote up recommendations that are to be followed. Follow up on condition of this horse @ 4000 block of Apple Road. Open Case. 32

9-19; WR19206 A black lab that attacked two dogs owned by 2 different people @ 500 block of Oak St on September 3rd, was checked on and I discussed again on proper confinement for this aggressive dog. 18

Humane Officer, Dept Head Nanci Olson
September 22nd October 5th 2019

9-22; Humane Officer Reports

9-22; WR20419 Welfare concerns @ 3000 block of Wisconsin Rapids, Open Case, regarding steps taken to fulfill Order of Abatement. 14

9-23; WC13519 Follow up on condition of a horse and if veterinarian recommendations are being followed @ 4000 block of Apple Road. Open Case. 32

9-23; WC15827 Cat Bite; Victim was petting a stray farm cat @ 5200 block of County Rd S, town of Sigel when she was bitten on her hand, requiring medical treatment. Victim declined the recommended series of post-exposure prophylaxis as she was leaving that day to go out of the country. 30

9-24; WC15843 Cat Bite. Owner was bit by his own cat @ 10100 block of highway 10. 80

9-24,25,28; NPD2622 Dog bite; Victim was walking her small Rat Terrier near 900 block of Market St. Nekoosa, when 2 larger dogs, one a Pit Bull type and the other a mix of Lab and Pit, pushed thru a magnetic type screen door and attacked the small dog, knocking down the victim. The victim was bit by one of the two larger dogs and went to the ER. Her small dog was rushed to a veterinarian in Mosinee for treatment of puncture wounds. The victim was unsure which of the two larger dogs bit her so both dogs were put under Quarantine for 10 days. I typed up an Impoundment form that Nekoosa PD could use. Currently the two larger dogs are pending Court outcome per the Nekoosa dangerous dog ordinance. 0,16,0

9-25; WC14080 Welfare check @ 5800 block of Yellow Stone road, Auburndale regarding recommendations of Veterinarian. Open case. 70

9-26,27; WC15983 Dog Bite. Victim was bit on the face near the side of her mouth by her own dog @ 6000 block of Pine Road, Arpin. 52

9-27; WC15147 Welfare concerns @ 2500 block of Plover Road, checking conditions of animals. Open Case. 22

9-29; WR20421 Dog bite happened when neighbor was walking close to the 4 foot high fence separating the properties when the large dog jumped up, leaned over the fence and bit her right forearm of 600 block of 12th street south. FOLLOW UP with owners of the dog and letting them know that local ordinance forbids them from having their dogs within so many feet from the property line, so they will need to either tie up their dog(s) or move their fence line. 16

9-30,10-1; WR21423 Dog Bite. A child was bit in the face & her mom took her to the walk-in clinic. At first Mom believed the child was bit at an unknown address near Walmart. Mom said it was at her child's father's girlfriend's dad's house, I found the current address being the 600 block of 9th St. North. 14,0

10-1; Executive Committee Meeting regarding 2020 Budget. 16

10-1; WR21450 Cat Bite. The owner of a cat @ 1400 block of 22nd Ave. S. was bit on her left hand when she startled her cat by grabbing her off her screen window as another, unknown animal, was trying to get in thru the same window from outside. 16

10-1,2; WC16255 Dog Bite. Dog bite victim received medical treatment today for an infection from a dog bite that happened 5 days prior on September 26th. Our victim drove to a clients home to do some repairs, when he got out of his truck two St. Bernard's bit at him, one bit him in the elbow, the other bit his leg, with only the elbow bite causing a puncture wound. He said there were 3 St. Bernard's on the property, the older one stayed on the porch and the two younger ones attacked him, he could not tell the dogs apart as they looked alike. He stated that owner of the dogs and her adult son saw him get bit and the son said to the victim (and later to me) that they've had a problem with one of them being aggressive. When I met with the owner @ 10800 block of Main St. Hewitt, I was shown the current Rabies certificates. I gave her 2 quarantine forms as both dogs needed to be quarantined for the remaining 5 days of the 10 day quarantine period as the victim was unsure of which dog bit his elbow breaking the skin. I advised her to keep the dogs contained even after the quarantine as they appear to have unprovoked aggression. 80 80

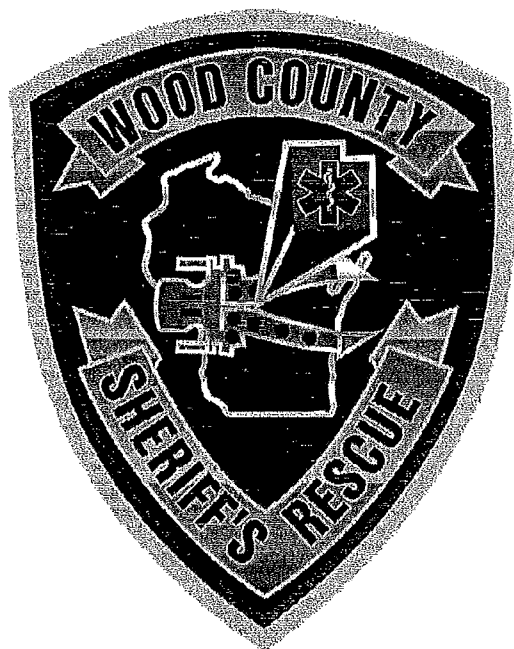
10-3; WC16305 I was asked by the Town of Saratoga Constable to assist and do a welfare check @ 8700 block of Hollywood Road as he and two deputies delivered to the owner of several dogs an Interim Order regarding the removal from the Town of Saratoga 3 of his 4 hound type dogs. 10

10-3; Met with Finance to go over Humane Officer Budget. 16

10-4; GR4174 Dog Bite @ 2900 block of Hobnail Court where the owner is also the victim. 0

10-5; WC16349 Open Case. 30

2019



September Monthly Report

Wood County Sheriff's Rescue

2019

September Training Descriptions

Date	Type	Description
3-Sep	Business Meeting	Business Meeting
10-Sep	Extrication	Extrication and stabilization. New member tested out of extrication.
17-Sep	Extrication	Extrication with emphasis on scene safety. Door removal, roof removal, dash roll.
24-Sep	PLS	Reviewed PLS for new members. Had runner and three groups with receivers. Took approximately 1 hour for all groups to find runner.

Call Summary

Page 1

Call #	67	68	69	70	71
Date	9/6/2019	9/7/2019	9/11/2019	9/13/2019	9/14/2019
Time	7:46	7:04	16:57	18:45	16:35
Day of Week	Friday	Saturday	Wednesday	Friday	Saturday
Township	Port Edwards	Seneca	Port Edwards	Saratoga	Grand Rapids
Location	810 PORT RD	ELM ROAD & NORTH ROAD	CTH 173 & CRANBERRY	STH 13 S & STH 73 S	32ND ST S & GRIFFITH
Call Type	10-50 w/ injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ injuries
Medical/Extrication	No	Medical	No	No	Medical
Ambulance	WRFD	UEMR	Nekoosa	WRFD	UEMR
EMR	Port Edwards	Vesper		Saratoga	Grand Rapids
Fire	Port Edwards	Vesper		Nekoosa	Grand Rapids
Tools/Equipment Used		Stop signs	Stop signs		Oil dry, brooms
Notes					

Call #	72	73	74	75	76
Date	9/16/2019	9/16/2019	9/18/2019	9/19/2019	9/22/2019
Time	7:10	15:29	15:33	19:43	20:58
Day of Week	Monday	Monday	Wednesday	Thursday	Sunday
Township	Rudolph	Grand Rapids	Grand Rapids	Rudolph	Nekoosa
Location	6731 5TH AVE	110 48TH STREET SOUTH	6821 PLOVER ROAD	CTH C & 5TH AVE	500 CEDAR STREET
Call Type	10-50 w/ injuries	10-50 w/ Unknown Injuries	10-50 w/ injuries	10-50 w/ Unknown Injuries	10-50 w/ injuries
Medical/Extrication	No	No	No	No	No
Ambulance	UEMR		UEMR	UEMR	Nekoosa
EMR	Rudolph		Grand Rapids	Rudolph	
Fire	Rudolph		Grand Rapids	Rudolph	Nekoosa
Tools/Equipment Used			Traffic cones		
Notes		10-22ed prior to arrival			

Call #	77	78	79	80	
Date	9/23/2019	9/24/2019	9/26/2019	9/27/2019	
Time	7:25	12:49	16:06	16:13	
Day of Week	Monday	Tuesday	Thursday	Friday	
Township	Nekoosa	Sigel	Sigel	Rudolph	
Location	CEDAR ST & WOOD AVE	5449 CTH F	CTH F & SWEDISH RD	1038 CTH C	
Call Type	10-50 w/ Unknown Injuries	10-50 w/ injuries	10-50 w/ injuries	10-50 w/ Unknown Injuries	
Medical/ Extrication		Both	Extrication	Extrication	
Ambulance		UEMR	UEMR	UEMR	
EMR		Vesper	Vesper	Rudolph	
Fire		Vesper	Vesper	Rudolph	
Tools/ Equipment Used		Spider straps, head blocks	Cutters, spreaders	Stabilization bars	
Notes	10-22ed prior to arrival				



WOOD COUNTY SHERIFF'S DEPARTMENT

SHAWN BECKER, SHERIFF



October 3, 2019

Sheriff Becker:

During the Month of September the Crime Stoppers program received 26 tips that were forwarded to the appropriate agencies for follow-up.

Our monthly meeting was held on 9/24/19. Our next meeting is scheduled for 10/15/19 at the Pittsville Fire Department.

Lt. Joseph Zurfluh



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

TO: Sheriff Shawn Becker

FROM: Lieutenant Charles Hoogesteger

DATE: October 1, 2019

RE: K9 Program – September

TRAINING (K9 ACE)

- Deputy Christianson and K9 Ace attended a three-day training in Wausau for SKIDDS (SWAT & K9's Interacting during Deployment School) which is a training geared to deployments in tactical settings.
- In addition to monthly training, Deputy Christianson worked on obedience, narcotics, and water training while on duty.

TRAINING (K9 TORO)

- Deputy Pidgeon and K9 Toro took part in a multi-agency training day, which included Wood County and Wisconsin Rapids. Areas of training included, apprehensions, narcotics and civil finds. Additionally the K9 Teams were deployed at the Wood County Jail to assist them in cell searches.

COMMUNITY/DEMOS (K9 ACE)

- Deputy Pidgeon with Toro and I with Ace went to Stevens Point Police Department for a memorial for fallen Stevens Point Police K-9 Luna. We were at the service for approximately an hour and spoke with members of that area along with other K-9 Officers.

COMMUNITY/DEMOS (K9 TORO)

- Deputy Pidgeon with Toro and I with Ace went to Stevens Point Police Department for a memorial for fallen Stevens Point Police K-9 Luna. We were at the service for approximately an hour and spoke with members of that area along with other K-9 Officers.

DEPLOYMENTS (K9 ACE)

- GRPD – Vehicle Stop which started with high-risk stop. After stop, vehicle search with indication. Items located included methamphetamine and handgun.
- WRPD – Agency assist at LHS. Areas searched included building and parking lots. Items located included pipe and THC oil

- NKPD – Agency assist at NHS. Areas searched included building and parking lot. Indications observed but searches completed after departure.

DEPLOYMENTS (K9 TORO)

- WRPD – Agency assist at LHS. Areas searched included building and parking lots. Items located included pipe and THC oil
- NKPD – Agency assist at NHS. Areas searched included building and parking lot. Indications observed but searches completed after departure.

ADDITIONAL INFORMATION

Grant application – Lt Hoogesteger is applying for a nationwide Aftermath K9 Grant. Updates will be provided as we get them.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

ATV Patrol Statistics September 2019

ATV:

Patrol Hours:	15.25
Admin Hours:	1
Citations:	3
Warnings:	3

* ATV patrol hours are worked while on duty and handling an ATV call for service or assigned special detail for extra patrol. Deputies responded to an ATV crash in which the operator suffered from serious injuries and was transported to the hospital. The operator later died due to the injuries sustained in the crash.

Boat Patrol Statistics September 2019

Boat:

Patrol Hours:	19
Admin Hours:	1
Citations:	6
Warnings:	3

The patrol boat was taken out on the Wisconsin River, Lake Wazeecha and Nepco Lake for patrol.

Investigative Division Overtime

September 2019 (8/25/19 – 9/21/19)

Total OT hours:	4
Total Comp hours:	13.5

Year-to-Date

Total OT hours:	94.5
Total Comp hours:	379.745

OVERTIME BREAKDOWN 2019 (HRS.)						
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL
January	0.00	0.00	36.00	119.00	2.00	157.00
February	0.00	3.00	0.00	121.75	16.00	140.75
March	0.00	2.25	0.00	106.50	15.25	124.00
April	24.00	35.50	0.00	35.00	31.50	126.00
May	0.00	9.00	0.00	28.00	20.00	57.00
June	0.00	12.00	0.00	56.50	6.50	75.00
July	0.00	9.00	0.00	48.00	0.00	57.00
August	0.00	0.00	0.00	33.00	0.00	33.00
September	0.00	9.00	0.00	2.00	0.00	11.00
October	0.00	0.00	0.00	24.00	0.00	24.00
November	0.00	0.00	0.00	0.00	0.00	0.00
December	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	24.00	79.75	36.00	573.75	91.25	804.75

OVERTIME BREAKDOWN 2018 (HRS.)						
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL
January	0.00	0.00	0.00	0.00	0.00	0.00
February	0.00	0.00	0.00	0.00	0.00	0.00
March	0.00	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00	0.00
July	0.00	0.00	0.00	0.00	0.00	0.00
August	0.00	0.00	0.00	0.00	0.00	0.00
September	0.00	0.00	0.00	0.00	0.00	0.00
October	0.00	0.00	0.00	0.00	0.00	0.00
November	0.00	0.00	0.00	0.00	0.00	0.00
December	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	0.00	0.00	0.00	0.00	0.00	0.00

WOOD COUNTY JAIL

January - June 2019

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	223	73	43	210	96	42	231	86	49	248	103	42	255	98	49	228	94	45
2	223	73	43	211	100	42	235	98	51	241	100	42	244	90	47	232	94	45
3	218	70	44	218	100	41	237	98	50	245	101	43	238	93	47	231	93	45
4	222	83	46	223	100	40	239	98	49	246	101	45	242	94	50	230	93	46
5	225	92	47	221	99	41	238	97	51	248	101	45	244	97	50	232	97	47
6	227	92	47	228	96	42	242	97	51	247	99	49	249	97	49	232	92	48
7	232	92	47	228	96	44	246	102	52	253	103	49	245	94	51	231	91	51
8	223	96	44	231	102	46	251	101	52	253	99	48	242	92	52	230	98	50
9	214	93	43	231	101	47	250	101	53	252	97	49	237	91	52	232	98	49
10	226	91	42	232	101	46	249	101	53	260	97	47	236	97	53	239	97	49
11	221	93	40	232	101	46	253	101	53	262	98	46	231	97	54	229	93	48
12	229	95	40	234	98	46	244	103	49	258	96	47	234	97	54	227	98	48
13	231	95	40	233	100	46	246	104	50	258	100	47	234	97	53	227	98	49
14	232	95	39	236	100	46	247	100	50	259	99	46	230	94	52	231	102	50
15	222	93	41	235	98	46	245	103	49	264	98	46	230	90	51	229	100	50
16	223	89	39	240	97	46	249	102	46	252	95	47	229	94	51	226	99	49
17	221	93	40	237	97	44	254	102	46	250	93	48	230	95	50	228	99	47
18	215	95	40	241	97	43	256	102	46	250	95	47	221	98	49	227	97	47
19	213	98	40	236	96	44	251	102	48	249	97	47	224	98	49	226	95	45
20	209	98	39	237	96	44	249	99	48	246	97	45	229	98	49	226	96	44
21	207	98	38	239	95	46	248	98	47	250	97	45	226	97	48	228	92	47
22	208	98	37	235	91	45	247	98	45	254	97	45	230	96	48	225	97	49
23	198	96	38	233	97	44	248	101	46	255	94	48	225	94	49	228	97	48
24	203	103	39	236	97	44	251	101	45	255	94	51	228	94	49	233	97	48
25	209	103	40	235	97	43	251	101	44	257	94	50	223	98	48	236	92	49
26	216	102	41	233	94	46	248	98	45	255	100	51	227	98	48	236	91	50
27	225	102	41	234	91	45	239	99	46	253	101	50	229	98	46	239	92	49
28	224	102	41	230	91	46	243	98	44	256	99	50	234	98	46	236	97	49
29	217	101	41				239	102	43	256	99	48	231	98	45	236	99	50
30	214	94	43				241	103	43	254	99	49	236	96	44	238	99	50
31	213	96	43				245	103	42				229	94	44			
WCJail	218.81			231.04			245.55			252.87			233.61			230.93		
Shipped	93.35			97.29			99.97			98.10			95.55			95.90		
EMP	41.48			44.32			47.94			47.07			49.26			48.03		
Avg Length of Stay (Days)	30.30			27.00			23.60			26.60			34.60			29.00		

WOOD COUNTY JAIL

July - December 2019

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	238	98	50	250	103	38	237	99	33	238	99	36	0	0	0	0	0	0
2	234	97	50	248	104	39	244	99	33	233	98	36						
3	241	97	55	247	106	39	245	99	33	234	99	37						
4	239	99	55	251	106	39	227	97	33	236	99	37						
5	242	99	55	255	106	37	228	97	32	234	99	36						
6	244	101	53	255	106	38	227	95	36	235	99	36						
7	241	101	50	250	105	39	230	104	37	238	99	36						
8	239	101	48	251	103	37	229	104	36	238	98	33						
9	240	99	47	251	102	37	232	103	35									
10	241	99	48	245	106	35	231	100	36									
11	242	98	47	251	106	35	227	100	32									
12	236	99	46	250	105	33	232	99	33									
13	230	106	47	247	105	34	234	98	33									
14	230	106	47	243	100	36	225	103	33									
15	236	106	47	245	100	38	229	102	32									
16	237	105	49	243	99	38	235	102	32									
17	247	104	50	251	106	38	228	100	30									
18	251	101	49	256	106	37	223	98	32									
19	250	98	50	257	106	37	233	98	35									
20	247	103	47	247	103	37	234	98	34									
21	250	103	47	256	104	39	238	103	34									
22	252	103	47	254	103	38	240	103	34									
23	247	101	45	249	106	37	242	103	32									
24	251	98	45	243	104	39	235	100	33									
25	250	98	45	247	104	39	235	100	34									
26	251	102	45	245	104	36	237	97	32									
27	252	103	45	238	99	35	239	99	34									
28	250	103	43	245	95	36	237	100	37									
29	251	103	42	244	94	35	236	100	36									
30	247	103	39	243	96	34	240	100	36									
31	254	100	39	234	99	33												
WCJail	243.87			248.10			233.63			235.75			0.00			0.00		
Shipped	101.10			102.94			100.00			98.75			0.00			0.00		
EMP	47.48			36.84			33.73			35.88			0.00			0.00		
Avg Length of Stay (Days)	23.20			32.50			28.90			0.00			0.00			0.00		

2019 Yearly Averages

Total	237.42
Safekeeper	98.29
EMP	43.20
LENGTH of STAY	28.41

SK Total
WP 75
AD 25
SK 100

Color indicates low population 198 01/23/19

Color indicates high population	264	04/15/19
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WOOD COUNTY JAIL & SAFE KEEPER

January - June 2019

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	106	73	0	72	71	25	96	63	23	103	78	25	107	74	24	88	71	23
2	106	73	0	69	75	25	86	73	25	99	74	26	106	66	24	92	71	23
3	103	70	15	77	75	25	89	73	25	101	74	26	97	69	24	92	70	23
4	92	68	15	83	75	25	92	73	25	99	77	24	94	72	25	90	68	25
5	85	67	25	81	74	25	90	72	25	101	77	24	96	72	25	87	72	25
6	88	67	25	90	71	25	94	72	25	98	74	25	102	72	25	91	68	24
7	93	67	25	88	73	23	92	77	25	104	74	25	99	69	25	89	67	24
8	83	71	25	83	77	25	98	76	25	105	74	25	97	69	23	82	73	25
9	78	68	25	83	76	25	96	76	25	105	72	25	93	69	22	85	73	25
10	93	66	25	85	76	25	95	76	25	115	73	24	85	73	24	93	72	25
11	88	71	22	85	76	25	98	76	25	117	73	25	79	74	23	88	68	25
12	94	71	24	90	73	25	92	78	25	114	71	25	82	74	23	81	73	25
13	96	71	24	87	75	25	92	79	25	110	75	25	83	74	23	80	73	25
14	98	71	24	90	74	26	97	75	25	113	74	25	83	70	24	79	77	25
15	88	69	24	91	74	24	93	78	25	118	73	25	88	66	24	79	75	25
16	85	71	25	97	73	24	101	77	25	109	71	24	83	70	24	78	75	24
17	80	71	24	97	73	24	106	77	25	108	68	25	84	71	24	82	75	24
18	75	74	24	97	73	24	108	77	25	107	71	24	73	73	25	82	73	24
19	72	74	24	96	72	24	101	77	25	104	72	25	76	73	25	84	72	23
20	71	74	24	96	72	25	102	74	25	103	72	25	81	73	25	84	71	25
21	73	74	24	95	70	25	103	73	25	107	72	25	80	72	25	88	67	25
22	64	72	24	98	66	25	104	73	25	111	72	25	86	72	24	78	72	25
23	63	72	24	92	72	25	101	76	25	112	70	24	82	70	24	82	72	25
24	61	78	25	95	72	25	105	76	25	109	70	24	85	70	25	87	72	25
25	66	78	25	95	72	25	106	76	25	112	69	25	76	73	25	94	67	25
26	73	77	25	93	70	24	105	74	24	103	74	26	80	73	25	94	66	25
27	82	77	25	98	67	24	94	75	24	101	75	26	84	73	25	97	67	25
28	81	77	25	93	66	25	101	73	25	106	75	24	89	73	25	89	72	25
29	75	76	25				94	77	25	108	75	24	87	73	25	86	75	24
30	77	69	25				95	78	25	104	75	24	95	73	23	88	75	24
31	74	71	25				100	78	25				90	71	23			
WOOD	82.68			89.14			97.61			106.87			87.81			86.30		
WPSO	71.87			72.61			75.10			73.13			71.48			71.40		
ADSO	22.29			24.71			24.87			24.80			24.19			24.50		
TOTAL	218.81			231.04			245.55			252.87			233.61			230.93		

MONTH	High	Low
January	106	61
February	98	72
March	108	86
April	117	98
May	107	73
June	97	78

WOOD COUNTY JAIL & SAFE KEEPER

July - December 2019

DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	89	74	24	108	78	25	104	74	25	100	75	24	0	0	0	0	0	0
2	86	74	23	104	80	24	111	74	25	96	73	25						
3	88	73	24	101	81	25	112	74	25	95	75	24						
4	83	75	24	105	81	25	97	73	24	98	74	25						
5	87	75	24	112	81	25	98	72	25	97	74	25						
6	89	76	25	111	81	25	95	70	25	98	74	25						
7	89	76	25	106	80	25	88	78	26	101	74	25						
8	89	76	25	111	79	24	87	78	26	105	73	25						
9	93	75	24	112	77	25	92	78	25									
10	94	75	24	104	81	25	93	75	25									
11	97	75	23	110	81	25	93	75	25									
12	91	74	25	112	80	25	98	74	25									
13	77	82	24	108	79	26	100	72	26									
14	77	82	24	107	76	24	86	77	26									
15	83	82	24	107	75	25	92	76	26									
16	83	80	25	106	74	25	98	76	26									
17	93	79	25	107	81	25	94	75	25									
18	101	76	25	113	81	25	90	73	25									
19	102	73	25	114	81	25	97	73	25									
20	96	78	25	107	79	24	99	73	25									
21	99	78	25	112	79	25	98	78	25									
22	101	78	25	112	78	25	100	78	25									
23	100	76	25	105	82	24	104	78	25									
24	107	73	25	99	79	25	99	75	25									
25	106	73	25	103	79	25	98	75	25									
26	102	76	26	104	79	25	105	74	23									
27	102	78	25	103	74	25	103	77	23									
28	102	78	25	113	71	24	97	77	23									
29	104	78	25	113	69	25	97	77	23									
30	104	78	25	112	71	25	101	77	23									
31	114	75	25	101	74	25												
WOOD	94.45			107.81			97.53			98.75			0.00			0.00		
WPSO	76.48			78.10			75.20			74.00			0.00			0.00		
ADSO	24.61			24.84			24.83			24.75			0.00			0.00		
TOTAL	243.87			248.10			233.63			235.75			0.00			0.00		

2019 Safe Keeper Averages		
WOOD Co Jail	94.89	108
WAUPACA Co	73.94	75
ADAMS Co	24.44	25
Total Population	237.42	232

MONTH High Low

July	114	77
August	114	99
September	112	87
October	0	0
November	0	0
December	0	0

Electronic Monitoring 2019

Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2019 Total Amount	2018 Total Amount
January	41.48	\$37,676.28	\$37,676.28	\$76,372.23
February	44.32	\$36,360.13	\$74,036.41	\$145,047.66
March	47.94	\$43,543.90	\$117,580.31	\$232,307.17
April	47.07	\$41,374.53	\$158,954.84	\$313,895.41
May	49.26	\$44,742.86	\$203,697.70	\$383,767.53
June	48.03	\$42,218.37	\$245,916.07	\$451,510.59
July	47.48	\$43,126.08	\$289,042.16	\$527,059.59
August	36.84	\$33,461.77	\$322,503.93	\$602,867.30
September	33.73	\$29,648.67	\$352,152.60	\$673,263.89
October	0	\$0.00	\$352,152.60	\$746,474.78
November	0	\$0.00	\$352,152.60	\$820,508.27
December	0	\$0.00	\$352,152.60	\$891,267.51
TOTAL	56.59	\$352,152.60	\$352,152.60	\$891,267.51

EMP Monthly Average x number of days in month = bed days
 Bed Days x \$29.30 = Monthly Savings



SAFE KEEPER DIFFERENCE

2019

MONTH	BED DAYS	WOOD CTY COSTS \$28.84/DAY	OUT OF COUNTY COSTS Including Wages/mileage \$41.30/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2018 TOTAL AMOUNT
January	2894	\$83,462.96	\$119,522.20	\$36,059.24	\$36,059.24	\$16,957.25
February	2724	\$78,560.16	\$112,501.20	\$33,941.04	\$70,000.28	\$15,210.50
March	3099	\$89,375.16	\$127,988.70	\$38,613.54	\$108,613.82	\$16,733.00
April	2943	\$84,876.12	\$121,545.90	\$36,669.78	\$145,283.60	\$16,334.25
May	2962	\$85,424.08	\$122,330.60	\$36,906.52	\$182,190.12	\$17,102.75
June	2877	\$82,972.68	\$118,820.10	\$35,847.42	\$218,037.54	\$16,203.75
July	3134	\$90,384.56	\$129,434.20	\$39,049.64	\$257,087.18	\$16,936.00
August	3191	\$92,028.44	\$131,788.30	\$39,759.86	\$296,847.04	\$17,291.25
September	3000	\$86,520.00	\$123,900.00	\$37,380.00	\$334,227.04	\$15,957.25
October	790	\$22,783.60	\$32,627.00	\$9,843.40	\$344,070.44	\$15,754.25
November	0	\$0.00	\$0.00	\$0.00	\$344,070.44	\$16,406.75
December	0	\$0.00	\$0.00	\$0.00	\$344,070.44	\$16,305.25
TOTAL	27614	\$796,387.76	\$1,140,458.20	\$344,070.44		\$197,192.25

\$28.84
\$41.30

SAFEKEEPER HOUSING

2019

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2019 YTD TOTAL	2018 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$109,250.00	\$82,125.00
FEBRUARY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$218,500.00	\$82,125.00
MARCH	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$327,750.00	\$82,125.00
APRIL	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$437,000.00	\$82,125.00
MAY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$546,250.00	\$82,125.00
JUNE	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$655,500.00	\$82,125.00
JULY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$764,750.00	\$82,125.00
AUGUST	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$874,000.00	\$82,125.00
SEPTEMBER	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$983,250.00	\$82,125.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$983,250.00	\$82,125.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$983,250.00	\$82,125.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$983,250.00	\$82,125.00
TOTALS	\$0.00	\$0.00	\$244,125.00	\$739,125.00	\$983,250.00		\$985,500.00

2019 is a 100 average
Waupaca \$36.00 per bed day (75)
Adams \$35.00 per bed day (25)

Wood County Sheriff's Department Kitchen Report 2019						
MONTH	Breakfast	Dinner	Lunch	Sack	Total meals	Food Cost plus Labor
January	2883	2756	2685	467	8791	\$20,546.90
February	2637	2619	2473	483	8212	\$20,605.13
March	2934	2865	2750	342	8891	\$20,343.31
April	3977	3781	3016	572	11346	\$26,625.07
May	2772	2588	2409	446	8215	\$19,977.71
June	2810	2684	2492	638	8624	\$21,003.56
July	3618	3423	3910	0	10951	\$25,299.22
August	3183	3011	3572	0	9766	\$21,566.50
September	2979	2867	3291	0	9137	\$21,188.91
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	27793	26594	26598	2948	83933	\$197,156.31

Cost per meal **\$2.35**

Cost per day **\$7.05**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$258,580.43	\$197,156.31	\$0.00	\$0.00	\$0.00
Number of Meals	120,952	83,933	0	0	0
Cost per Meal	\$2.14	\$2.35	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	\$6.41	\$7.05	#DIV/0!	#DIV/0!	#DIV/0!

Golden Sands Resource, Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
September 19, 2019
Golden Sands RC&D Office, Stevens Point, WI

4

Attendees: Al Barden (Member-at-Large); Gary Beastrom (Marathon); Joshua Benes (Golden Sands RC&D Staff); Reesa Evans (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Hugh O'Donnell (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff); Bob Walker (Member-at-Large). Bill Clendenning was also present. Committee members missing: Deb Jacubek (Wisconsin Farmers Union); Ed Miller (Outagamie).

CALL TO ORDER: Hernandez called the meeting to order at 9:00 a.m.

INTRODUCTIONS: All members were familiar with each other. Introductions skipped.

APPROVAL OF MINUTES: The minutes of the last meeting passed unanimously.

TREASURER'S REPORT: Hilgart passed out the most recent treasurer's report. Most of the expenditures have been payroll and working season related. Some Natural Resources Conservation Service (NRCS) reimbursements have started being paid. No use of the contingency fund. The endowment fund only issues quarterly reports, so there will be information at the November meeting. Motion by O'Donnell, seconded by Barden, to forward to the full council. Motion carried unanimously.

FINANCIAL PROCEDURES: Six counties have now paid the full membership dues for 2019. Three others have increased the amount they are paying.

STAFF AND MEMBERSHIP:

Family Leave: Benes and his wife are expecting a child in January. In review, it appears that Golden Sands has no family leave provisions. By consensus, the P&F board approved him reducing his hours temporarily around the time of the birth and using sick/vacation/compensatory time to cover the other hours.

New Employee: A coordinator for the Central Sands Cooperative Invasive Species Management Area (CISMA) was hired. Asa Plonsky started in July 2019. She is currently working on finalizing the memorandum of understanding for the partners and preparing for the landowner invasive species workshop, which is set for September 28, 2019. She will report on her activities in the Forestry/Agriculture/Wildlife meeting.

Personnel Reviews: Benes and Thorstenson will determine if further personnel reviews are to be scheduled, especially for the employees working at NRCS offices.

COUNCIL PURCHASES:

Rain Barrel Funds: Nearly \$7000 of unused accumulated funds were discovered from the old Rain Barrel Project. By email, P&F members agreed to use \$1000 towards needed neighborhood garden repairs. A short discussion occurred about how to use the remaining \$5976.70. Motion by Evans, seconded by Barden, to deposit the remaining funds into the Small Project Implementation Fund (SPIF) account. Motion carried unanimously.

Fox Valley CISMA: Benes explained that there were several entities, including a UW-Oshkosh professor, that are interested in starting a CISMA for part of the Fox Valley area covered by Outagamie, Waupaca, and Winnebago Counties. \$1500 was already received from the Waupaca Area Commission. There may be a remaining cost of \$2600 to get things started. This won't be known until Benes hears back about a grant application he submitted. After being informed that there was currently \$23,057.53 in the special projects account (before any money from the rain barrel fund), the P&F Committee agreed by consensus that the needed funds could be taken from that account, if necessary, to get this project off the ground.

INSURANCE & BENEFITS:

Liability: It is still not clear whether Golden Sands needs to continue carrying its own liability insurance or whether that available through the Wisconsin Association of RC&Ds is sufficient for Golden Sands purposes. Perhaps more information will be available for the November 2019 meeting.

PERSONNEL POLICY & PROCEDURE HANDBOOK:

Office Operations Flow Chart: An updated flow chart for office operations was passed out. If approved, a copy will be given to current employees and new employees will receive one in their orientation packet in the future. Motion by Evans, seconded by Barden, to approve new flow chart. Motion carried unanimously.

Handbook Revisions: Benes and Thorstenson will be reviewing the handbook for needed changes and/or updates. This should include developing a family leave policy.

Communications & Marketing: Thorstenson has been entering fairly regular Facebook remarks. She intends to start working on a fall newsletter soon.

OTHER BUSINESS: Hilgart announced that the required 990 form has been completed and needs to be signed by two officers today. Copies will be made available of the signed form at the November meeting.

ADJOURN: The meeting was adjourned at 9:32 a.m. upon a motion made by Barden, seconded by Beastron.

Respectfully submitted,

Reesa Evans
Temporary recording secretary

Forestry / Agriculture / Wildlife Committee Meeting Minutes
September 19, 2019
Golden Sands RC&D Office, Stevens Point, WI

Attendees: Al Barden (Member-at-Large); Amanda Burzynski (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Gary Beastro (Marathon); Bill Clendenning (Wood); Brent Tessmer (Taylor); Hugh O'Donnell (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff); Merlin Becker (Member-at-Large); Asa Plonsky (Golden Sands RC&D Staff).

CALL TO ORDER: Barden called the meeting to order at 10:01 a.m.

INTRODUCTIONS: Amanda Burzynski introduced herself as the new Environmental Education and Outreach Coordinator for Golden Sands RC&D and Asa Plonsky introduced herself as the new Terrestrial Invasive Species Coordinator and Central Wisconsin Invasives Partnership Coordinator for Golden Sands RC&D. Everyone else in attendance introduced themselves.

APPROVAL OF MINUTES: A motion to approve the minutes from the July meeting was passed unanimously.

PROJECT UPDATES:

Demo Forests: Benes met with new demo forest owners in Taylor, Outagamie, and Adams and relocated old signs to their properties. Benes will work with these landowners to create brochures that landowners will be able to provide to visitors this winter. There are two signs left, one brand new and one in fair shape. Need more lumber. Would need to get four more signs if we do a demo forest in every county. The Landscape Scale Restoration Grant through the US Forest Service will seek funding to install six new Demo Forests and hold events at one in each major ecological landscape. Becker emphasized need for securing signs sufficiently. A landowner in Waupaca that's very involved in Natural Resources Conservation Service (NRCS) programs and land management is interested in having a demo forest on her land. There's already a demo forest in Waupaca. Funding could be available through Waupaca County community foundation grants. Benes asked if it we should have more than one demo forest in a county if a very interested landowner wants to have one. Motion to go forward by Clendenning, seconded by Beastro, to allow for more than one Demo Forest in a county if specific funding allows for it in that county. Motion carried unanimously.

NRCS Cooperative Agreement: Job announcement going out soon for Medford Soil Conservationist Technician position.

Bluebird And Bat Houses: Benes said that Hamerla may have a contact for wood. Seeking donations from hardware/lumber places, thinking of maybe doing a Facebook post. Bat houses currently out of stock. Plonsky and Hamerla will help coordinate.

Tree Shelters: Plantra won't have a price list until later this year. Counties are getting tree sale info out. Handout about tree shelters directs people to the website for updated info. Order form has "prices subject to change".

Stevens Point Area Neighborhood Gardens (SPANG): Rain barrel sale money is going towards cleaning up gardens. High schooler (former volunteer) put on payroll to assist with this project. Seeking grant funding to get someone to spend 6-8 hrs/wk to keep it tidy. Franklin is small enough, stays tidy.

Woods & Wildlife For Today & Tomorrow (WWFTT): Follow-up meetings with co-ops went well, especially after site visits. Follow-up meetings have taken place in six counties. Monroe and Wood are coming up soon. Planning on three workshops promoting value of co-ops this spring. Landscape Scale Restoration (LSR) grant - Sent Landscape Scale Restoration Grant application to state, waiting to hear if they'll move forward to a federal application. Planning to meet with DNR Division of Forestry and Deer Management Assistance Program (DMAP) staff soon to discuss project improvements.

CWIP: Landowner workshop coming up on September 28, 2019, in Mount Morris at Dick Hansen's property. Working on governance documents. Finalizing a Memorandum of Understanding (MOU) and bylaws, work plan, strategic management plan, and priority species list. Signing on formal members: Schmeeckle Reserve, North Central Conservancy Trust (NCCT), Petenwell and Castle Rock Stewards (PACRS), University of Wisconsin-Stevens Point (UWSP) herbarium. First steering committee meeting November 7, 2019. Planning on applying for Early Detection Rapid Response (EDRR) grant for Japanese Knotweed in Amherst

NACD Technical Assistance Project:

Follow-up site visits are wrapping up. Finished pasture walk-related stuff. Newer grant is outreach and writing plans for the NRCS. Bouressa is ready to start writing plans.

Managed Grazing Program: Bouressa did a workshop with Grassworks and a pasture walk that's affiliated with it is happening soon. She wrote one plan as a contracted Technical Service Provider (TSP).

Smart And Connected Communities: Wants to make an app for the DMAP program. UWSP sounded interested in collaborating. Entities weren't ready to submit an application this year. Benes suggested removing this item until next year. Agreement to remove this project off of the list by the committee.

RCPP Lafayette County: Lawrence is wrapping up project, running out of funding soon. Possible that this project could pick up again at another time.

Waupaca County Conservation Field Day: Five schools will attend. Burzynski contacted caterer, presenters, volunteers, teachers, and press. She made student schedules and will make nametags today. The event will be on September 27, 2019.

County Forest Administration Grant Program: Burnette wants to change state definition of forester so the county can apply for state grants. New definition would include people with a two year degree.

OLD PROJECTS:

Forest Product Placemats: Account is negative. Haven't been printed in over 10 years. Motion to discontinue by Clendenning, seconded by Barden. Motion carried unanimously.

Solar Farm and Home: Balance is about \$1000. Last tour was about 2-3 years ago. Could use the money to leverage another grant. Program will continue and will get Bouressa involved.

NEW PROJECTS: New projects were reviewed and approved by all council members at the Business Meeting.

ADJOURN: Motion to adjourn at 11:04 a.m. by Barden, seconded by Becker.

Respectfully submitted,

Asa Plonsky

Temporary recording secretary

Golden Sands Resource, Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
September 19, 2019
Golden Sands RC&D Office, Stevens Points, WI

Attendees: Bob Ellis (Waupaca); Reesa Evans (Member-at-Large); Chris Hamerla (Golden Sands RC&D Staff); Ed Hernandez (Waushara); Bill Leichtnam (Wood); Paul Pisellini (Adams); Al Rosenthal (Marquette); Emily Salvinski (Wood); Joe Tomandl (Taylor); Shane Wucherpennig (Wood).

CALL TO ORDER: Al Rosenthal, acting chair, called the meeting to order at 10:01 a.m.

INTRODUCTIONS: No introductions made. All familiar.

APPROVAL OF MINUTES: Motion made by Hernandez, seconded by Leichtnam, to approve the minutes of the last meeting. Motion carried unanimously.

NEW PROJECTS: Two projects were presented. One is the continuation of the regional Aquatic Invasive Species (AIS) coordinators. This involves applying for a \$150,000 grant from the Wisconsin Department of Natural Resources (WDNR) and \$50,000 in match. \$16,000 of that needs to be cash to gain an extra scoring point. Motion by Evans, seconded by Wucherpennig, to approve this project. Motion carried unanimously. The second project is a contract for AIS services to the White River Flowage. The mapping and monitoring activities can count as match for AIS grants. However, control activities cannot come under the grants. The estimated cost for those activities is \$1579.12. Motion made by Tomandl, seconded by Evans, to approve this project. Motion carried unanimously.

UPDATE ON GROUNDWATER PROTECTION: Leichtnam reported on the multi-county Central Sands Groundwater County Collaborative (CSGCC), composed of seven counties. Going forward with groundwater protection activities has been approved unanimously by the county boards for six of the counties. Resolutions and letters asking for support will go to the legislators and other counties. There are ten groundwater-related bills pending in the Wisconsin legislature, looking for sponsors. Nothing is expected to happen before the legislature resumes in January or February 2020.

COUNCIL AND STAFF UPDATES:

Hernandez: Waushara started its second round of private well testing, covering the middle part of the county. There is a court date coming up on October 19, 2019, for a long-time runoff violation. The WDNR has issued a citation on the same property. Work on waste storage and waterways is ongoing. Several other county conservationists are touring the Isherwood farm today. A tour of the Sand Valley Golf Course is set for Friday.

Tomandl: Taylor has been sponsoring private well testing for years and is continuing to fund the project. Spraying for terrestrial invasives has been happening. Seventh graders recently had a water quality education day.

Wucherpennig: Wood is also continuing to sample private wells, especially for Nitrate levels. Two rounds have been completed. The balance will be completed by the end of 2019. About 5%

of the results so far have been above the 10 ppm. The sandy area of the county is showing a higher percentage of excess Nitrates. A no-till drill purchased this year by the county is being rented out by several farmers.

Evans: Reported that the Adams County Lake Alliance recently had a presentation on the Wisconsin River's Total Maximum Daily Load (TMDL). There is a public meeting scheduled by the County Drainage Board on September 23, 2019, to consider annexing Jordan Lake to an abutting drainage district.

Hamerla: Reported that Golden Sands has received a lot of calls about higher than usual lake levels. This has resulted in several lakes being temporarily designated as 'slow no-wake' lakes. Hamerla, Cisar, and the summer interns completed several plant and AIS surveys this summer. There have also been some Eurasian watermilfoil training and updating of some Aquatic Plant Management (APM) plans. One of the regional AIS grants will be closed by the end of this year. Later this month he will be working with a waterfowl hunting group on Lake Puckaway to prepare a video about waterfowl hunting and AIS.

Ellis: High water levels continue to be an issue in the Chain of Lakes District. There seems to be good control of AIS this year, especially for Eurasian watermilfoil.

Pisellini: Adams was one of the counties Leichtnam referred to about passing the groundwater resolution. It is also involved in setting up a multi-county private well testing system. The setup in Adams will last four years, starting in the southern part of the county. A new recycling plant will be built. It will be receiving inputs from other counties. Septic testing in the Tri-Lakes area is also being evaluated.

Rosenthal: A dive team recently spoke to the Marquette County Lakes group about what it found in the bed of White Lake. Reportedly, this included a human body weighed down with cement blocks. Since Marquette is such a small county, funding lake and water activities is an ongoing problem. Purple Loosestrife seems especially abundant this year. Two small lakes given to the county by the WDNR are being cleaned up to prepare for public use.

County Building Security: Pisellini said that Adams is planning on increasing county building security by having only one entrance and possible metal detector installations. Leichtnam reports that Wood already has these measures and also has a deputy stationed at the entrance.

ADJOURN: Motion to adjourn at 11:00 a.m. by Wucherpennig and seconded by Hernandez.
Approved.

Respectfully submitted,

Reesa Evans
Temporary recording secretary

Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
September 19, 2019
Golden Sands RC&D Office, Stevens Points, WI

Attendees: Al Barden (Member-at-Large); Rachel Bouressa (Golden Sands RC&D Staff); Gary Beasstrom (Marathon); Merlin Becker (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Bob Ellis (Waupaca); Reesa Evans (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Mike Kapp (Waupaca); Bill Leichtnam (Wood); Hugh O'Donnell (Member-at-Large); Paul Pisellini (Adams); Al Rosenthal (Marquette); Emily Salvinski (Wood); Amy Thorstenson (Golden Sands RC&D Staff); Brent Tessmer (Taylor); Joe Tomandl (Taylor); Bob Walker (Member-at-Large); Shane Wucherpennig (Wood).

CALL TO ORDER: The meeting was called to order by President O'Donnell at 11:10 a.m.

INTRODUCTIONS: At the request of O'Donnell, everyone attending verbally identified themselves and named the organization and/or county being represented.

APPROVAL OF MINUTES: One correction was made orally to the July 2019 minutes changing "President" to the term "Vice President" for the presiding officer at that meeting. Motion made by Barden, seconded by Walker, to accept the minutes of the July 2019 meeting as written. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report for July and August 2019, was passed around. Hilgart indicated that dispersals and receipts were fairly routine for the working season. No use of the contingency fund. Motion made by Becker, seconded by Wucherpennig, to accept and file the treasurer's report.

OLD BUSINESS:

Wisconsin RC&D Update: Barden reported that the last Wisconsin State Association of RC&Ds Meeting was held on January 24, 2019. The four active Wisconsin RC&D councils have some kind of connection with Natural Resource Conservation (NRCS) work. There was discussion about the need to redefine the requirements for acceptable "forester" to make forest grants easier. Review of grazing and forest inventory requirements were also recommended. The new Cooperative Invasive Species Management Area (CISMA) was also discussed. The next meeting is November 1, 2019.

Groundwater Legislation: Leichtnam has been part of a move to combine several counties together to work on groundwater issues. Of the seven counties originally part of this group, six of the county boards have passed resolutions urging the state to work on groundwater issues together. This will increase the likelihood of getting grants and other funds for such work. A letter from each county to the legislature and other counties is also part of this coalition to urge actions and funds about preserving and caring for groundwater. Speaker Vos' task force has concluded all of its scheduled meetings, but there is talk that there may be an invitation-only meeting to gather information from scientific experts. So far, the task force has not issued any recommendations. There are about ten groundwater-related bills pending, but no action will occur on them before January 2020, at the earliest.

NEW BUSINESS

County Forest Grant Program: Burnett has been the main proponent for revising the state definition of 'qualified forester' (discussed by the state RC&Ds) and for requiring a four-year degree in forestry. It is urging other counties to join in this request. Benes passed around a copy of the information from Burnett County.

Council Flow Chart: Benes passed around a copy of the new organization flow chart. One side of the sheet had the new flow chart and the old flow chart was shown on the other side. The new chart will explain more clearly the oversight at each level. For example, the new chart shows the combined Forestry/Agriculture/Wildlife Committee. Motion made by Barden, seconded by Beastrom, to approve the new flow chart as presented. Motion carried unanimously.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Evans reported on the meeting this morning. Reimbursements from the NRCS have started coming in. Expenses have been standard for the working season. The treasurer's report was voted to be sent to the full council. Reports on the endowment fund are only issued quarterly, so there is no new report at this time. Six of the twelve counties have paid the full voluntary dues for this year; another three have increased the amount they are paying. Discussion about the need for some kind of family leave policy was had. The new CISMA employee, Asa Plonsky, started work in July. A recent discovery was that there was nearly \$7000 from prior rainwater barrels. \$1000 was transferred to the community garden fund. The P&F committee voted to add the remaining \$5976.70 to the Small Project Implementation Fund (SPIF). Benes is working on getting another CISMA started to cover some of the Fox Valley area. A professor at UW-Oshkosh is interested in being part of the effort. A grant has been applied for, but the results are not yet known. Should the grant not come through, the P&F Committee agreed by consensus to use some of the special projects fund to help this CISMA get started. There is a new flow chart for the operation of the office as well that will be distributed to the current employees and will become part of the new employee packet. Thorstenson has continued to post on the Facebook page and will be working on a new newsletter this fall.

Forestry/Agriculture/Wildlife Committee Report: Benes reported on today's Forestry/Agriculture/Wildlife meeting. There are three new demonstration forests in Taylor, Outagamie, and Adams for a total of six. A second forest owner in Waupaca county is interested in participating. Demo forests still need to be identified and developed in the other six counties within Golden Sands. NRCS wants to have a new Soil Conservationist Technician in Medford through Golden Sands. New bat houses need to be built, but there are bluebird houses available now. A revised tree shelter brochure is going out to the counties and is also available for pickup today. Neighborhood garden repairs are pending. Follow-up meetings on Woods & Wildlife are ongoing. The new CISMA coordinator started in late July 2019. She is working on revising the Memorandum of Understanding (MOU) and getting ready for the landowner invasives workshop, which is set for next Saturday. Grazing plans and pasture walks are being set up. Waupaca County Field Day is coming up. Benes has been working on closing up old projects like the forest placemats and revitalizing some others.

Water Committee Report: Evans outlined today's water meeting. Two new waters projects were voted to be sent to the full council. Leichtnam discussed the Central Sands Groundwater County Collaborative (CSGCC) and the ten pending groundwater bills looking for sponsors in the legislature. Waushara is working on its second round of well testing, covering the middle of the county. There is a court date for October 19, 2019, on a runoff violation that will hopefully be resolved. The

Wisconsin Department of Natural Resources (WDNR) has also fined this landowner. Several county conservationists are touring the Isherwood farm today. There is a tour of the Sand Valley Golf Course set for Friday. Taylor is continuing its long-time program for private well testing. Spraying for terrestrial invasives has been occurring. There is a water quality field day for seventh graders. Wood has funding to continue nitrate sampling until the end of this year. Two rounds have already been completed. So far, about 5% of the wells tested county-wide have excessive nitrate levels. Some wells in the sandier areas have higher nitrate levels. A no-till drill purchased by the county is being rented out. Evans noted that last Saturday, the Adams County Lake Alliance had a report on the Wisconsin River Total Maximum Daily Load (TMDL). There is a public hearing coming up on September 23, 2019, about annexing Jordan Lake to the Widow Green Drainage District. Hamerla touched on some of the pieces of the written report he submitted. He will be filing for final reimbursement on the old regional Aquatic Invasive Species (AIS) grant by the end of the year. He is also working with a waterfowl hunting group on Lake Puckaway to prepare a video about waterfowl hunting and aquatic invasive species. Golden Sands has gotten lots of calls about high water levels. Ellis reported that higher-than-usual water levels on the Chain of Lakes are an ongoing issue. However, the control for AIS (mostly Eurasian watermilfoil) has been good this year. Pisellini reported that Adams is part of the groundwater coalition that Leightnam talked about and passed the resolution. A private well testing program to last four years is being funded by the county. A new recycling plant will be built in Adams. In Marquette, a dive team came to speak to its lake group about the results found on the bottom of several lakes. High water in some lakes has required temporary slow no-wake designations. Purple loosestrife has been rampant this year. Marquette County took operating/management duties from the DNR in the form of an operating easement at two landings that are located at the Lower Locks Property at Grand River. The meeting ended by a multi-county discussion about security measures in various courthouses.

NEW PROJECTS: The new projects from the Forestry/Agriculture/Wildlife Committee involve cash matches for the cooperative forestry and terrestrial invasives projects. The third project from that committee was for starting to organize partners to develop a Fox Valley Cisma. Two projects came from the Waters Committee. One is the continuation of the Regional AIS work for a grant of \$150,000 and \$50,000 in match. The second is a project of contracted services for various AIS work, including control efforts, on the White River Flowage. Motion by Barden, seconded by Becker, to approve the new projects. Motion carried unanimously.

STAFF/PROJECT UPDATES: Written staff reports were sent out electronically before the meeting.

AGENCY/PARTNER REPORTS: None.

OTHER REPORTS: None.

NEXT MEETING: The next meeting will be Nov 21, 2019.

ADJOURN: The meeting was adjourned at 11:48 a.m. upon motion by Rosenthal, seconded by Becker.

Respectfully submitted,

Reesa Evans
Temporary recording secretary



Activities Report for Shane Wucherpfennig - October, 2019

- **October 1** – Worked on Luke Keuffer fencing design.
- **October 2** – Worked on 2019 projects. Attended CEED Meeting.
- **October 3** – Worked on 2019 projects.
- **October 5** – Attended CEED tour.
- **October 7** – Entered wells in GIS. Updated maps.
- **October 8** – Off
- **October 9 & 10** – Worked on Cover crops acres & lining up drill. GPS training with Sieler Inst.
- **October 11** – Off
- **October 14** – Met with DNR, Verso and the City Engineer's office to discuss Wisconsin River discharges.
- **October 15** – Worked on Luke Keuffer fencing design.
- **October 16** – Worked on Bill Thiel Waste Transfer design.
- **October 17** – Delivered No-Till drill to Ron Schueller farm.
- **October 18** – Worked on Luke Keuffer fencing design.
- **October 21** – Worked on John Dorshorst for no-till and cover crops proposal. Attended Citizen's Groundwater meeting.
- **October 21** – Worked with County Lidar and produced maps..
- **October 22** – Worked on GIS Projects. Worked with Rodney on Non-metallic and wildlife damage projects.
- **October 23** – GPS training with Sieler Inst.
- **October 24-26** – Projects for 2019.
- **October 25** – Landowner appointments with landowners in the office.
- **October 28 & 29** – GIS and Database updates.
- **October 30** – Luke Keuffer Stream crossing plan.
- **October 31** – Update GIS maps.

Activities Report for Adam Groshek – October 2019

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

- ~Thiel site investigation and survey for emergency manure transfer system installation.
- ~No-till drill landowner discussions and scheduling.
- ~Pankratz Farms, LLC manure storage bid prep, and Bid/site showing meetings set up with contractors and stake out of construction locations.
- ~Assisting Duckett's with a stormwater permit application for the Wood County Highway Department.
- ~BOND \$ office meeting to discuss difficulty in spending this year's money with farm economy.
- ~Wilson streambank restoration plan design, paperwork, site visit showing with contractor and discussions with landowner.
- ~CREP landowner GIS data entry, environmental benefit reports, and FSA/NRCS discussions over paperwork over the phone. New contracts include Hilgart, Zager, Warnecke, and Weiler. Discussions with new NRCS technician on Wood County CREP involvement.
- ~Continuing to try to find the source of sediment discharges into the WI River at Jackson St. with Verso Paper, the City of WI Rapids, and the DNR. Meeting with all to determine protocol for who is responsible for what and to be ready to try to find the source during the next active event.
- ~Attendance of the Tech Tour to learn about conservation technician projects and practices.
- ~Presenting Glen Peplinski's CREP and attending the Wood County CEED tour.
- ~County P card setup and registration.
- ~Wood County Wildlife Committee meeting presentation on how to provide better wildlife habitat for the Wood County Wildlife Area.
- ~Continuation of Nitrate water test kit distribution and delivery to Health Department for testing.
- ~Reber manure storage pit abandonment plan, landowner cost estimate, and how it will line up with pit pump-out.
- ~Writing article and editing the LWCD November newsletter.
- ~Wellness items including open enrollment lunch n learn.
- ~Passing the 8 hour Environmental Engineering Professional Engineer (PE) Exam in Madison qualifying me to now become an official Professional Engineer.
- ~Martin Wolf manure structure abandonment plan, bid preparation, and contractor discussions to bid out before November CEED meeting.

Activities Report for Rod Mayer

October 2019

- Appraised 51 acres of alfalfa 3rd crop for Knuth
- Worked with Processor to get licensed to meet DNR new standard for Venison Donation
- Completed Act 82 permits for Hannum – including an archery only area near homes
- Inspected and enrolled Lenay for bear abatement – issued fence charger for existing fence
- Put listing of Reclamation Plan firms together for requesting operator
- Put tree sale descriptions and price listing together – including establishing selling prices
- Attended CEED County tour
- Completed training with APHIS for the maturity line corn appraisal method
- Appraised 254 acres of corn for Marti
- Appraised 290 acres of alfalfa 5th crop for Marti
- Appraised 27 acres of corn for Knuth
- Gave presentation (with Adam) to the Wood County State Wildlife Area Advisory Committee at the Sandhill Wildlife Reserve – covered our County Tree Sale and Prairie Grass and Wildflower Seed Mix Sale
- Completed soybean training with APHIS – looked at High damage corn area
- Appraised 30 acres of soybeans for Raikowski
- Worked on several Reclamation Permit Exemption Applications with landowners for pond construction
- Sent out the 2020 Conservation Poster Contest Packet to all area schools
- Completed 3rd quarter DNR Wildlife Damage Abatement and Claims Program reimbursement covering July 1st 2019 through September 30th 2019 – submitted to DNR
- Attended meeting with IT for tree sale software
- Input all appraisals into DNR database
- Worked with Army Corps and DNR on Permit Exemption Application received – for pond build located in wetlands
- Completed 2019 crop prices spreadsheets and estimates
- New GPS training to get started with field use
- Initial inspections & GPS on Vitort, Pankrtatz, and Guldán ponds
- Prepared maps for Non-Metallic Mine inspections – 61 pits
- Meet with contractor for look at Twin Lakes fencing site

Activities Report for Emily Salvinski October 2019

- **Wednesday, October 2.** Updated cost-share tracking shapefile.
- **Thursday, October 3.** Sent website updates to IT.
- **Friday, October 4.** Attended CEED tour.
- **Thursday, October 10.** Sent more website updates to IT. Sent out cost-share options by field to farmer (used cost-share tracking shapefile).
- **Friday, October 11.** Looked up e-mails of teachers from school websites to get a list to send poster contest information to.
- **Monday, October 14.** Put together e-mail with all the information for our poster contest this year. Tracked down Mill Creek surface sample results from the DNRs online information.
- **Wednesday, October 16.** Put together word doc with table of phosphorus water test results, chart, and links of where to get the info.
- **Thursday, October 17.** Added Mill Creek point sources to our database. Attempted to straighten out some P results with the state lab.
- **Monday, October 21.** Collected final surface water samples from the Mill Creek for the year.
- **Wednesday, October 23.** Helped with well water testing mailing. Put together pollinator garden article for fall newsletter. Attended custom heifer, grass raised beef, no-till farm tour.
- **Thursday, October 24.** Field checked cover crop fields. Completed change order form.
- **Monday, October 28.** Took root gel inventory, took down plant labels and collected seed from garden.

Activities Report for Lori Ruess – October 2019

- Answered telephone and front desk questions.
- Mail pickup/delivery - Courthouse.
- Deposit of incoming checks on Fridays.
- Reviewed general ledger.
- Meeting with Dan Brandl IT and Rod Mayer to discuss/review progress of new tree & shrub database.
- Attended October 2nd Employee Feedback meeting.
- Attended open enrollment meeting.
- Attended Bond \$ office meeting.
- Completed sales tax report and submitted to Finance.
- Attended October 4th staff meeting.
- Attended October 4th CEED tour.
- County procurement card setup and registration.
- Mailed letters and packets regarding CSGCC to Senators and Representatives.
- Completed CREP Practice Reimbursement Requests for four landowners.
- Submitted four new CREP contracts along with required documentation to DATCP.
- Assisted in verification of third quarter wildlife damage expenses for completion of the Wildlife Damage reimbursement request.
- Complete a SWRM cost-share contract for 12.8 acres of cover crops.
- Completed SWRM reimbursement requests for Charlie Dorshorst (cover crops and residue management) and Clarence Boerboom (cover crops).
- Assisted the Health Department with stuffing 500 envelopes for the next water-testing event.
- Reviewed payroll reports and payroll registers.
- Organized CEED packet and County Board packet and took to County Clerk's office.
- Worked on 2019 Fall edition of the Conservation Connection and sent to printers for printing.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Stevana Hamus, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for November 6, 2019

1. Planning (Adam DeKleyn)

- a. Land Subdivision - Plat Review – (5) CSMs were submitted for review/approval. (3) CSMs were approved/recorded. (4) CSMs are pending approval. (1) CSM was denied. (1) County Subdivision Plat submitted for review/approval.
- b. Water Quality Management (WQM)/Sewer Service Area (SSA) Review –
 - 1. Sanitary Sewer Extension Project
6th Street, Village of Port Edwards (208 Letter not required)
- c. Town of Lincoln Comprehensive Plan – Plan Commission approved resolution recommending adoption of Comprehensive Plan by the Town Board at next meeting. Prepared ordinance adopting Comprehensive Plan for Town Board action. Public hearing/presentation will be conducted at November meeting.
- d. Wisconsin Rapids Downtown Steering Committee – Committee met to discuss a downtown market analysis and future direction and progress.
- e. Request for Zoning Amendment Approval – Town of Grand Rapids – Request approved by CB. Follow-up approval letter sent to town. Zoning map updated.
- f. Town Planning and Zoning Assistance – Provided planning and zoning assistance for several town officials.
- g. Floodplain – Developed GIS maps for Flooded Agriculture District – Cranberry Farm (FAD-C) permits.
- h. Housing Planning – Met with the HOW Chamber, local/regional developers and contractors, and the City of Wisconsin Rapids to discuss local housing challenges/issues and how to address them.
- i. HOW Legislative Breakfast – Attended local legislative breakfast.

- j. Wood County Unit – Wisconsin Towns Association – Presented information on DPZ programs and functions at the Wood County Unit - WTA meeting in the Town of Marshfield.
- k. DPZ Website Updates – Town Zoning Amendment Form published on website.
- l. Training – Attended Fall WCCA Conference.
- m. CEED Tour – Participated in CEED tour.

2. Land Records (Paul Bernard)

- a. Addressing – Adding new address and readdress points to the address point layer from a variety of different sources including City of Wisconsin Rapids, City of Marshfield and Emergency Management.
- b. Parcel Mapping – Updating the parcel mapping with new splits and combines.
- c. Learning/Data discovery – Acquainting myself with Wood County's data structures and models. Once the parcel mapping and addressing data is all caught up I will have to start the process of deciphering the publication routines and repairing data links that have been broken in the previous months. Patience is key – I have made a ton of progress in my first few weeks but there is still a lot learn.
- d. Custom Maps – preparing several custom maps including ATV trails, Zoning and municipal maps.

3. Code Administrator's (Jeff Brewbaker and Stevana Hamus)

9/26-1 mound re-inspection TN 10, 1 POWTS abandonment inspection TN 04, 6 maintenance 2nd notice calls, 1 call regarding location of septic system, mound plow and cell inspection TN 17

9/27-Holding tank plan review and approval TN 17, 2nd notice maintenance due phone calls, soil review, pressurized mound review, and sanitary permit TN 08, shoreland permit for fence and driveway TN 07

9/30-1 state approved A+0 mound review and approval, 4 inspection reports completed, soils review, pressurized plan review, and sanitary permit TN 11

10/1-Prepared for CEED tour presentation, made handouts, soils review, pressurized mound review, and sanitary permit TN 16, worked on cranberry farm certification TN 14

10/2- worked on cranberry farm certification TN 14, inspected conventional system TN13

10/3-Prep for CEED tour, Mound system tank inspection TN 10

10/4-CEED Tour, WIDNR complaint investigation HT pumping onto ground surface TN 15

10/7-Mound plow/Soils onsite (too wet to plow mound) TN 20, Mound system tank inspection TN 20, 2 conventional systems reviewed and approved, 2 soil reports reviewed, 2 hydrographs reviewed and approved. Calls regarding maintenance 2nd notices

10/8- 2 conventional systems reviewed and approved, 2 soil reports reviewed, 2 hydrographs reviewed and approved. 11- Inspection reports completed

10/9-Mound Plow TN 27, Mound re-inspect TN 27, Conventional inspection TN 18, conventional inspection TN 07, soils review, pressurized sewer review and sanitary permit TN 19, conventional inspection TN 07, soils review, pressurized mound plan review, and sanitary permit TN 19

10/10-Conventional installation inspection TN 07, 1 conventional permit review and approval, 2 soil report reviews, 1 hydrograph review, soils review TN 08, pressure plan review TN 08, denied plan after working on corrections, plan to be resubmitted TN 08

10/11-Picked up Ford truck from servicing, 1 conventional permit review and approval, 1 soil report review, 1 hydrograph review, 1 enforcement easement drafted and mailed TN 07

10/14-Inspection reports

10/15-mound tank inspection TN 11, complaint investigation letter TN12, soils on-site TN 21, mound plow inspection, and re-inspect TN 19

10/16-mound tank inspection TN 16, JB at WCCA Conf 10/16, 10/17, 10/18

10/17-Mound plow TN 11, soils onsite TN 17, Mound re inspect TN 11, Mound plow TN 17, open enrollment meeting

10/18- Mound re inspect TN 17

10/21- Inspection reports, pressurized plan review, and sanitary permit TN 08, holding tank insp. TN 17, mound pressurized plan review, soils review, and sanitary permit TN 08

10/22- SH out sick, inspection report for mound TN 17, reviewed and issued floodplain permit for rip rap TN 07, checked Tri-County Hydrograph well, held short meeting with PK regarding violation in the flood shadow of Lake Wazeecha

10/23-SH out sick, on-site and consulted AD regarding floodplain, wetland, soils, shoreland for a proposed plat TN 18, checked Tri-County Hydrograph well, held short meeting with PK regarding violation in the flood shadow of Lake Wazeecha

10/24- conventional inspection TN 07, conventional inspection TN 13, 2 conventional permits reviewed and issued, 2 soil reports reviewed, 1 hydrograph

reviewed. Abandonment orders issued TN 04, soils review, pressurized plan review, and sanitary permit TN 07, System in fill plan review, soils, and sanitary permit TN 19

10/25- 1 state reviewed mound plan (A+0) approved and issued, 1 shoreland permit issued TN 07, soils review, pressurized mound preview, and sanitary permit TN 19, reviewed LOMR-FW Cera Park TN 17

10/28- Mound Re inspection TN 11, Holding tank plan review and approval, 1 soil test reviewed, phone calls explaining the triennial fee, pressurized mound review and sanitary permit TN 15, Mound plow insp. TN 08

10/29-Mound Plow TN 17, re inspect TN 17, conventional permit review and approval, 1 soil report review, 1 hydrograph review, worked on response to attorney regarding violation in the flood shadow of Lake Wazeecha, mound cell inspection TN 08, complaint investigation on site TN 12

4. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 21 sanitary permits issued in September 2019 (7 New, 10 Replacements, 1 Reconnects and 3 Non-Plumbing) with revenues totaling \$7,600. There were 30 sanitary permits issued in September 2018 (12 New, 16 Replacements, 2 Reconnects and 0 Non-Plumbing) with revenues totaling \$12,350.

There were 138 sanitary permits issued through September 2019. For comparison purposes, the following are through the same period for the previous five years: 2018 – 135, 2017 – 142, 2016 – 127, 2015 – 140 and 2014 – 136.

- b. 2019 Tax Refund Intercept Program (TRIP) – As of October 28th, Wood County received an additional \$104.50 for a total of \$6,362.40 on nine outstanding cases for 2019.
- c. 2019 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Monday, April 22nd with a due date of Friday, August 9th. There were 2,858 mailed between the four notices. Septic maintenance 2nd reminders were mailed on Monday, September 23rd. There was 551 2nd reminder postcards mailed. As of October 29th, there are 172 systems remaining that have not been serviced.
- d. 2019 Program Fee Notices – The approximately 4,604 program fee notices were mailed on Thursday, October 24th with a due date of Monday, November 25th. The \$20 program fee can be paid online with an e-check, debit card or credit card. There will be a convenience fee if making payment by e-check, debit card or credit card. The \$20 program fee can also be paid by cash or check.
- e. Enforcement Activities Update (Small Claims) – None Scheduled
- f. Wisconsin Fund Grant Program – The Joint Finance Committee on Thursday, May 11, 2017 on a 12-4 vote adopted ongoing funding for the Wisconsin Fund

Grant Program through June 30, 2021. The new budget did not extend the Wisconsin Fund Grant program past its original sunset date, so the next application deadline of January 31, 2020 will be the last year to apply.

- i. (5) Wisconsin Fund Applications FY2020 – Wisconsin Fund Grant Applications was emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. Disbursement of Wisconsin Fund Grant for 3 applicants occurred in September. The remaining 2 applicants have been requested for grant funds from the State of Wisconsin on October 24th.
 - ii. (2) Wisconsin Fund Applications FY2021 – The deadline to apply is January 31, 2020.
- g. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. This phase will consist of service providers reporting pumping, inspections and maintenance service events on the Wood County Sanitary Permit system. Information Technology Department continues work on the design phase of the project.
- h. Kim attended the following meetings/trainings:
 - i. CEED Meeting on October 2nd
 - ii. Citizens Groundwater Group meeting on October 21st
- i. Victoria attended the following meetings/trainings:
 - i. CEED Tour on October 4th

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, October 21, 2019
TIME: 2:00 p.m.
LOCATION: Wood County Riverblock Building, Conference Room 206

Present: Joe Ancel, Rick Antin, Rhonda Carrell, Bill Clendenning, Kenneth Curry, Bruce Dimick, Nancy Eggleston, Gordon Gottbeheut, Tamas Houlihan, Kim Keech, Bill Leichtnam, Logan Manthe, Doug Passineau, Rick Potter, Robert Sorenson, Cecile Stelzer Johnson, Senator Patrick Testin, Rachael Whitehair and Shane Wucherpfennig.

1. **Call Meeting to Order:** Bill Leichtnam called the meeting to order at 2:00 p.m.
2. **Public Comment:** None
3. **Correspondence/Updates:**
Bill Leichtnam shared the following correspondence and updates at the meeting:
 - A. Bill Leichtnam introduced Rachael Whitehair as the new Regional Natural Resources Educator for Wood County. Rachael Whitehair is originally from Minnesota. She completed her bachelor and master's degree from Iowa State. Her major was Agriculture Education specializing in Agricultural Extension Education.
 - B. Wisconsin Natural Resources Board is meeting in Madison on October 23rd. Members are to consider rules related to Wisconsin's Water Quality criteria for pathogens.
 - C. Three Wisconsin state agencies have made recommendations to Speaker Vos's Task Force on Groundwater Quality. The agencies are: DNR (Preston Cole, Secretary), DATCP (Bradley Pfaff, Secretary) and Health Services (Andrea Palm, Secretary).
 - D. Letter from Douglas Reinemann, Associate Dean for Extension and Outreach from College of Agricultural & Life Sciences from UW-Madison – The letter was in response to the request from Wood County Board of Supervisors regarding an April resolution to develop a nitrogen application rate guideline for groundwater protection. In September, they assembled a substantial group of nutrient management and water quality experts from the College of Agricultural and Life Sciences, Division of Extension and UW-Stevens Point to plan a coordinated response to the resolution. They are appointing a Special Water Quality Project Coordinator partnering with state agencies DNR, DATCP and NRCS.
 - E. "DNR Confirms Manure Spill near Colby" – Manure spill occurred northeast of Colby flowed overland to Elm Creek near a Colby municipality well. DNR is still investigating.
 - F. 2019 LWCD Nitrate Testing map (as of 9/18/2019) – Rural testing in Wood County is 40% complete. Nitrates are a concern in Northern Wood County as well as the Central Sands. Southern Wood County needs more residents to participate.
 - G. WisPolitics.com 10/17/2019 update – Governor Tony Evers established a Task Force on Climate Change through an executive order.
 - H. Governor Evers action on groundwater area includes nitrates, nonpoint source pollution, PFA's, lead and pathogens.
4. **SPEAKER – Senator Patrick Testin (24th Senate District) "Nitrate Pollution & Water Quality in the Central Sands"**
Bill Leichtnam introduced Senator Patrick Testin who serves the Wisconsin 24th Senate District. Senator Patrick Testin is a member of Speaker Vos's Task Force on Groundwater Quality. Speaker Vos's Task Force traveled throughout Wisconsin to 13 different locations. Common themes: nitrate contamination, bacteria contamination and PFA's. Need to abandon this one size fits all approach to how water is managed. Water does not abide by political boundaries. These imaginary lines that government makes up. Water flows where it flows. Regional watershed specific approach.

Issues/possible funding ideas from Speaker Vos's Task Force on Groundwater Quality:

- A. Fully fund county conservationists.

- B. Creation of Manage Grazing Specialist at DATCP/Creation of Manage Grazing Grant – Position would serve as a coordinator for manage grazing initiatives. Funding for the grant would be provided by a reallocation of the dairy promotion grants which lapsed in the last budget.
- C. Increase soil and water resource bonding authority.
- D. UWSP Center for Watershed Science and Education assistance and resources.
- E. Producer Led Watershed grant funding.
- F. Updates to POWTS grant program for private septic systems.
- G. Additional funding for DATCP Clean Sweep Program to collect PFA's.
- H. Use of bio manipulation in waterways.
- I. Creation of a Hydrologist Position with the Wisconsin Geological and Natural History Survey.
- J. Crop Insurance subsidy for the use of cover crops modeled after Iowa.
- K. May see bills outside of Speaker Vos's Task Force that are more regional specific. One example is the bill that Senator Testin/Representative Krug introduced to fully fund the Central Sands water study that was incorporated in Act 10 last session which is the High Capacity Well Bill. Additional funding for the Little Plover River Study.

The Wisconsin Natural Resources Board directed the Department of Natural Resources to expand public input regarding the department's process in developing rules relating to the state's water quality standards. The effort is to decrease nitrate pollution with highly permeable soils. Public Hearings have been approved to be held after fall harvest. Public Hearings will be scheduled after November 1st in Fond du Lac, Hancock Research Center and Blackhawk Technical College in Janesville. A possible fourth public hearing may be scheduled.

Discussion followed.

Senator Patrick Testin will be invited back in January or February with an update on Wisconsin legislation.

- 5. **Report on Speaker Vos's Task Force on Groundwater Quality (Vice Chair Dimick/Chair Leichtnam/Others)**
Public Hearings Conclude/Task Force recommendations
A possible NR151 public meeting/listening session may be scheduled for November 4th in Stevens Point. Speaker Mark Borchardt.
- 6. **DATCP/DNR Hearings on "Livestock siting" revisions AND possible NR151 Extension to areas with sensitive soils** Nothing to report.
- 7. **CGG "Action Items"** What action should we take? What could we do? Where do we go from here? What do we demand? Accountability? Keep thinking of ideas.
- 8. **Update on Wood/Juneau County MOU w/AGC**
Monthly teleconference call is scheduled for Thursday, October 24th. The AGC has completed a list of remaining homes that have not yet been tested. There will be another sweep of water sampling the week of November 4th to be conducted by Wood County personnel. A letter will be mailed this week to those homes that have not yet been tested. Homeowners are asked to sign-up for a morning or afternoon timeslot and are encouraged to sample their water. Good data is essential to know exactly what is happening with the groundwater. Farmer led initiatives will be part of the discussion at the teleconference call on October 24th.
- 9. **"Outreach Activities" (Planning for Pittsville "Water" meeting in evening in the fall, possible water testing on site & hiring of "Natural Resources Educator" who could facilitate)**
A possible first project for the Natural Resources Educator might be an outreach into the rural parts of Wood County to talk with farmers about best practices.

10. **Future Speakers-Green Fire? Others?**

Possible public speakers: Senator Patrick Testin, Green Fire, Lieutenant Governor Mandela Barnes, North end legislatures (i.e. Representative Nancy VanderMeer, Representative Bob Kulp), DNR, UW-Madison College of Agricultural & Life Sciences, Matt Krueger (Wis Land & Water Conservation Executive Director), NRCS.

11. **Roundtable**

- A. Bruce Dimick – Town of Saratoga water issues this year is high groundwater.
- B. Gordon Gottbeheit – Senator Patrick Testin responded to his Speaker Vos's Task Force letter.
- C. Cecile Stelzer Johnson – Delighted that Senator Patrick Testin was the speaker. Happy to see that legislation has to have teeth to get ahead of the problem versus catching up.
- D. Rhonda Carrell – Can the 2019 LWCD Nitrate Testing map be shared with other citizen groups? Would it be worth contacting the press?
- E. Rachael Whitehair – Glad to be here. Please feel free to reach out for any questions or concerns that anyone may have.
- F. Rick Antin – Represents the 14-Mile Creek Watershed Committee from Rome. Plans to implement the 9 Key Element Plan.
- G. Tamas Houlihan – Agrees with prevention and accountability. Don't dismiss reverse osmosis systems. We have a problem right now. There is an immediate need for reverse osmosis systems. A long-term solution is needed.
- H. Kenneth Curry – LWCD water testing is 40% complete. Goal was to test 10 wells in every town. Better data is needed before map distribution. LWCD wrote Mill Creek 9 Key Element Plan. Drastic change in funding to LWCD.
- I. Rick Potter – Will Speaker Vos's Task Force on Groundwater Quality follow through? Skeptical?
- J. Nancy Eggleston – RO Systems help now but not a long-term solution. Upkeep can be difficult. Attended N-efficient Corn Field Day in Pepin County on October 3rd.

CEED Committee is working on a resolution to return of local control on sensitive soils.

12. **Announcements of members / visitors (upcoming parallel events / meetings)**

Upcoming events announced throughout the meeting.

13. **Next Meeting**

Monday, November 18, 2019. 2:00-4:00 p.m. @ Wood Co Riverblock Building, Room 206

14. **Adjourn Groundwater Group Meeting** Bill Leichtnam declared the meeting adjourned @ 3:48 p.m.

Notes by Kim Keech, Planning & Zoning Office



CEED Committee Report *October 2019*

LAURA HUBER

Extension Wood County, 4-H Program Coordinator

- Became a certified Real Colors Facilitator at a training in St Paul (30 Sept - 2 Oct)
- Appeared on WFHR radio and talked about National 4-H Week (3 Oct)
- Planned 4-H Fire & Ice Teen Leadership Camp with colleagues (3 Oct) via Zoom
- Attended the Wood County CEED tour and spoke at Hewitt's Meat Processing (4 Oct)
- Appeared on WDLB radio and talked about National 4-H Week (8 Oct)
- Facilitated the 1st Meat Processing Contest meeting (8 Oct)
- Attended the Youth Success Coalition meeting (14 October)
- Facilitated the 2nd Meat Processing Contest meeting (15 Oct)
- Met with Wood County 4-H Teen Leaders (18 Oct)
- Attended WI 4-H Hall of Fame planning meeting (Oct 21) via Zoom
- Facilitated the Wood County 4-H All Committee meeting (Oct 21)
- Participated in WI 4-H Volunteer Development Team meeting (Oct 22) via Zoom
- Planned 4-H Officer Training with Marathon County colleague Kaitlyn Bernarde (Oct 23) via Zoom
- Attended Extension's Area 7 meeting in Portage County (Oct 29)
- Promoted 4-H re-enrollment program throughout the month
- Scheduled trainings for volunteers
- Began work on Creative Arts Day and Project Discovery Day
- Collected and reviewed 4-H Charter Renewal collection
- Assisted with re-enrollment

Ongoing Responsibilities:

- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 823 followers.
 - Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 305 followers
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
- Ongoing assistance for new leaders and the volunteer background checks

MATT LIPPERT

Extension Wood County, Agriculture Agent

- I assisted with the dairy show and the Dairy Extension booth at World Dairy Expo, an event with 60,000 visitors held in Madison. We highlighted key dairy Extension programs in the booth and made many contacts
- I conducted Pesticide Applicator Training and Certification at Mid-State Technical College for students enrolled in their agriculture program.
- I provided cranberry tours to a group of dairy science researchers from across the country that were at the Marshfield Ag Research Station for a meeting.



- I attended a statewide organic pasture walk held in the Rudolph area that I assisted with the organization of the event. About 30 people attended.
- I conducted radio interview on WFHR.
- The Central Wisconsin Ag Specialization (CWAS) newsletter was distributed to about 400 area farm families.
- I traveled across the county with Rachael Whitehair the new member of our staff working with water quality, introducing her to the geography and communities in the county and giving her background about Extension.
- I assisted with the sausage-making program held by the youth development Extension at Hewitt's meats.
- I attended a cover crop into silage corn demonstration held in Greenwood, WI.
- I assisted with a Farm Technology Days grant distribution meeting.
- I attended a daylong Area 7 colleague meeting in Stevens Point.

NANCY TURYK

Extension Wood County, Community Resource Development Educator

Economic Development

- Attended the Legislative and Community Leaders presentations hosted by the Ho-Chunk Nation.
- Met to discuss logistics for REDI project with J. Grueneberg, Supervisor Curry, Chair Machon. Identified potential team members and 2-day workshop Dec. 18 and 19.
- Attended Marshfield Economic Development Board meeting to discuss strategic planning process.
- Attended and contributed to CEED ED meeting.

Strategic Planning

- Met with Sue Kunferman about assistance with Health Dept. strategic plan updates.

Energy

- Participated in two Wood County Renewable and Sustainable Committee meetings. Reviewed the Lean Process and Renewable Energy grants. Contributed to the draft Wood County Energy Plan. Attended County Board Executive Committee meeting and County Board meeting to respond to questions about the County Energy Plan.
- Co-hosted a solar inspection and permitting training workshop for inspectors with J. Grueneberg.
- Coordinated with SolSmart staff and reviewers to complete the documentation needed for Wood County's SolSmart designation. Awaiting approval of SolSmart Gold designation for Wood County.
- Coordinating the hiring of an graduate student intern from the UW Madison Resource Energy Demand Analysis (REDA) to conduct a baseline analysis of Wood County energy use. The baseline analysis will be used to identify and prioritize where the greatest savings can be obtained for county properties. The intern will be paid through Lean Process grant funding and will be employed by the Extension office in Wood County.
- Contacted Alliant, Wisconsin Rapids Water Works and Lighting, Verso, Marshfield Utilities, and Oakdale Electric Coop to obtain energy data needed for the baseline analysis.
- Worked with IT to update the County's Energy webpage.



- Attended the public meeting for the Wood County Solar Project, LLC in the Town of Saratoga.
- Listened to webinar by SolSmart on large scale solar planning and zoning.
- Gave a keynote presentation on energy at the Marquette/Juneau County Extension HEC annual meeting.
- Presentation on community resiliency at the local Climate Change Forum II in Wisconsin Rapids. Assisted with facilitation of discussions by community members.

UW-Madison Division of Extension

- Participated in Wood County Extension staff meetings. Assisted with Friday office coverage.
- Attended a Community Development Institute facilitation workshop.
- Participated in webinar on Ripple Effects modeling.

Other

- Prepared and submitted a proposal to obtain funding assistance from DATCP for the 2020 Clean Sweep in Wood County.
- Attended Day 2 of Wisconsin Counties Association meeting in Wisconsin Dells.
- Discussed Diversity and Inclusion program for the Heart of Wisconsin Leadership Program. Initiated scheduling and inviting guest speakers for the program.
- Attended state SAG meeting with Nancy Eggleston.
- Attended CEED meeting.
- Facilitated meeting of the Central Sands Groundwater County Collaboration Communications work group to discuss press release about the group and potential communication and outreach collaborations between the counties with or without state funding.

JACKIE CARATTINI

Extension Wood County, Family Living Educator

- Taught a Colors Training for Regional Social Services Consortium
- Taught HCE program "Keep or Toss"
- Attended the Wood/Portage FoodWise preliminary interviews
- Attended a national PILD planning meeting on zoom
- Attended UW-Madison Faculty Senate meeting
- Taught two Wood Co. Social Services Real Colors Training's both in WI Rapids and in Marshfield
- Attended a Department of Extension Faculty Administrative Committee all day meeting.
- Attended the Health Dept's CHIP process in Nekoosa
- Attended the Wood/Portage FoodWise Educator final interviews
- Attended the "Parent to Parent" of WI training.
- Attended a Civil Rights zoom meeting
- Presented on WFHR and WDLB radio
- Presented at the Central WI. Healthy Aging Consortium meeting
- Attended the Regional Housing and Homelessness Coalition meeting in Wausau
- Attended a National PILD planning meeting via zoom
- Attended a statewide Youth Mental Health Team meeting via zoom
- Taught a nutrition segment for the United Ways Born Learning Academy



JANELL WEHR

Extension Wood County, Horticulture Coordinator

- Attend Master Gardener Member Meeting
- Presented "Fall Lawn Care" program at WCMG Fall seminar
- Appeared on WDLB and WFHR
- Participated in Cohort 5 training program
- Entered hours for late Master Gardeners in ORS (online system)
- Developed agenda with Sue Wilford for project leaders meeting
- Facilitated WCMG Board meeting
- Meet with Marathon County Master Gardeners to address their concerns regarding changes in Master Gardener program
- Meeting with Dale Davis and Kelly Hammond regarding proposed Wellness Series at SWEPS
- Meeting in Madison developing personal plan of work as well as the Horticulture program plan of work
- Wrote annual report for state for WCMG program
- Facilitated project leaders meeting
- Answered horticulture inquiries

RACHAEL WHITEHAIR

Extension Wood County, Natural Resources Educator

- Met with Jason Hausler, Area Director for initial on-boarding (October 21)
- Attended the monthly Wood County Citizens Groundwater Group (CGG) meeting (October 21)
- Participated in the monthly Natural Resource Institute Zoom meeting (October 23)
- Met with John Exo, Natural Resources Education Program Co-Director to discuss the Natural Resource Educator Role and the state of WI water quality (October 23)
- Met with Matt Lippert, Wood County Agriculture Agent to tour the county (October 24)
- Met with Kris Tiles and other Marathon County Extension Staff to discuss the Natural Resource Educator Role and the state of WI water quality (October 25)

KELLY HAMMOND

Extension Wood & Portage Counties, FoodWise Nutrition Coordinator

- FoodWise Portage County has extended an offer to a new Nutrition Educator, potential start date of November 11 at 80% FTE.
- SWEPS Food Pantry lesson on fall produce and preparing squash (10/15)
- Developing new calendar for SWEPS lessons in 2020
- Represent FoodWise at Community Health Improvement Plan led by the Wood County Health Department. (10/15)
- Attended Tribal Educators Network (9/30) meeting to network and learn more about programming within tribal communities.
- Working with partners to develop programming for Fiscal Year 2020, including new cooking classes at the YMCA, Grocery Store Tours at Wisconsin Rapids Wal-Mart and elementary schools lessons.
- Finalize FoodWise office move to a new location within the Extension office (ETN room)

5

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: November 1, 2019
TIME: 12:00 p.m.
PLACE: Room 115, Wood County Courthouse
TIME ADJOURNED: 2:25 p.m.
MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,
Kenneth Curry, Brad Hamilton, Jake Hahn
OTHERS PRESENT: Peter Kastenholz, see attached list.

1. At 12:00 p.m., Chairman Clendenning called the meeting to order.
2. Public comments. Nick Flugaur was introduced as the new Safety and Risk Specialist.
3. The minutes for the October 3, 2019, meeting were reviewed. Approved by the Committee Chair, as there were no objections or changes.
4. The Committee reviewed the claims of Michael Wix and Coty J. Mayfield. These claims will be provided to the county board.
5. There was one new animal claim against the County. Moved by Hahn, seconded by Hamilton, to pay the dog damage claim of Rick and Georgia Winters. All ayes.
 - a. Review of expenditures from the Dog License Fee Fund.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Hamilton, seconded by Leichtnam, to approve the reports and payment of department vouchers. All ayes.
 - a. Victim/Witness office relocation. The Executive Committee approved the relocation of the Victim/Witness office to the current County Board Chair's office. Moved by Clendenning, seconded by Hamilton, to approve the relocation of the Victim/Witness coordinator to the County Board Chair's office. 4 ayes. Curry voted no, as he doesn't think this has been handled appropriately. Reuben explained he needs to move the County Board Chair's office first and isn't sure where that will go. So no fixed time frame.
7. The Committee reviewed correspondence and legislative issues. The Committee Chair reported generally on the county ambassador's program.

- a. Report of Citizens Groundwater Group. Minutes of the Group will be included in the County Board's packet, likely with the CEED Committee's minutes. Supervisor Leichtnam gave an oral update to the committee. Meetings are on the third Monday of the month at 2 p.m. at the Riverblock auditorium.
 - b. Gerrymandering resolution. Moved by Hahn, seconded by Hamilton, to approve the draft resolution and forward it on to the county board. All ayes.
 - c. Outagamie County resolution addressing nonpartisan redistricting process. The 44 pages of materials will be included in the county board packet.
8. County Board rules.
- a. Ordinance for filling county board supervisor vacancy. Discussion had. The matter will be included on the next agenda.
 - b. Resolution to modify name and membership on Executive Committee. Moved by Hamilton, seconded by Leichtnam, to approve the resolution and present it to the county board. Much discussion had. 3 ayes. Curry supports 5-member committee but not the rest of it. Supervisor Hahn thinks more work needs to be done.
9. Courthouse security committee update given.
10. Agenda items for the December 2019, meeting:
- Department alignment in committee structure.
 - Filling county board supervisor vacancy.
11. The next committee meeting will be December 6, 2019, at 9:30 a.m.
12. Moved by Leichtnam, seconded by Hamilton, to go into closed session pursuant to Wis. Stat. s. 19.85(1)(c), to discuss performance reviews of the Corporation Counsel and Child Support Director. Roll call taken: Clendenning - yes; Hahn - yes; Curry - yes; Leichtnam - yes; Hamilton - yes.
13. Moved by Leichtnam, seconded by Hamilton, to return to open session. All ayes.
14. Meeting adjourned without objection by the Chairperson at 2:25 p.m.

Minutes taken by Peter Kastenholz.

Judicial & Legislative Committee Meeting

Date: 11-1-19

[illegible]



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE October 2019

Annual Goals. With respect to my annual goals for 2020, my thoughts run to expanding the contents on the intranet site having to do with contract formation and review. Discussions of insurance, liability, hold harmless/indemnification, and other boilerplate language would be useful. This would include the impact of certain language, what is preferred, what is tolerable and why.

MACU (Members Advantage Credit Union) Litigation. This is the case where the County is suing MACU for failing to honor a number of letters of credit MACU issued in support of a logger who obtained contracts for harvesting timber on county forestland. I have filed the County's brief in opposition to a motion for summary judgment. The court should rule on the motion by the end of the year.

Reichert Litigation. The trial court denied the County's motion for summary judgment, concluding there was a question of fact present, that being whether the resolution granting the sheriff his compensation package for his final term of office included the PEHP plan when it conveyed the same retirement benefits as that received by the non-elected department heads. So, the case moves forward to trial. The case was set for a one-day trial to the court but the judge thought it would take longer than one day so it has been rescheduled from late January until late May 2020.

Opioid Litigation. An update will be provided at the meeting.

ADRC-CW. There are a number of governmental and quasi-governmental entities the county is affiliated with that I periodically provide some level of legal service to and one of them is the ADRC-CW. The ADRC-CW, which is a successor to the County's old Department of Aging, operates locally out of the Centralia facility and there is a dispute with the City of Wisconsin Rapids as to how the maintenance funds for the Centralia Center is to be utilized. I don't see a need to get into the particulars here but if you have questions about this matter or other areas of representation by my office, please let me know.

Space Needs. Our little department does just fine with the office space allocated to us but as I have advised in the past, there will likely be a need for additional room down the road. In light of that and space needs of other departments, it is likely that next year or the year thereafter our office will move into a part of the space to be vacated by the District Attorney's office. I think that you are all aware of this but I wanted to make it part of the record, so to speak.

Outside Employment. As you are aware, I have been a municipal judge for over 20 years now. Typically, my municipal court related obligations don't commence until 4:30 p.m. at the earliest. Recently, the school superintendent asked if the court would try holding its twice-monthly high school truancy hearings at Lincoln High School during the day instead of at the court in the evenings. I acquiesced. So, for the rest of this school year we will have these truancy hearings on the first and third Monday mornings starting at 9 a.m. The hearings should last about an hour collectively, depending upon the time of year. I will be using vacation time, as always, when I am handling municipal court work. Please let me know if you have any questions or concerns.



Wood County WISCONSIN

CHILD SUPPORT
AGENCY

NOVEMBER 2019

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I completed the annual County FTE Survey and sent it into the state. The state will submit it to the Federal Office of Child Support Enforcement.
- I attended the Regional Directors meeting in Rhinelander on October 16th.
- Supervisor Clendenning and I attended the WCA Judicial and Public Safety Steering Committee meeting in Portage on October 18th.
- I was elected Vice President of the Wisconsin Child Support Enforcement Association. I will continue to work in my role as the Chair of the Legislative Committee as well.
- Emily Percy and Jenna Arnold are finishing up course work in Divorce and Family Mediation at UW Madison and will be certified mediators at the end of October.
- We are currently recruiting to fill a vacant position in the office.
- All Agency staff members will be attending Domestic Violence Training in November. The state has mandated that we complete this training.
- I will be attending the WCA Health and Human Services Steering Committee meeting on November 8th.
- The Federal Fiscal Year has concluded and the agency met all the Federal Performance measures for the fourth year in a row.
- The current IV-D case count is 3,841.



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

NOVEMBER 2019

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. On October 2nd, Rita Eichsteadt attended the employee feedback meeting.
2. I attended the Judicial and Legislative committee meeting on October 3rd.
3. Along with Supervisor Clendenning, I attended the Legislative Breakfast held at Bull's Eye Country Club by the Heart of Wisconsin on October 11th. Senator Testin, Representative Krug and Representative VanderMeer were present to give updates and answer questions.
4. I am attending the WRDA Fall Conference October 22-25 in Egg Harbor.
5. Along with several Department Heads and County Supervisors, I will be attending WCA CAP Day in Madison on October 29th.
6. I will be attending the Judicial and Legislative committee meeting on November 1st.
7. Angela Breunig will be attending the WLTA Title Examiner II course in Madison on November 8th.
8. I continue to be in communication with our software company, Fidlar, in regards to our software update occurring beginning of 2020. We are working on setting dates to begin the on-site training for all staff.



Wood County WISCONSIN

VICTIM/WITNESS SERVICES

Michele Newman
VICTIM/WITNESS
COORDINATOR

March 26, 2019

Dear Legislative and Judicial Committee,

Thank you for this opportunity to address what I feel is a very important issue regarding how victims of crime are served in Wood County.

As the Victim Witness Coordinator I have worked with victims of every type of crime and from every walk of life for the past year. From the family of a homicide victim, to the business owner dealing with theft, to the child victim of a sexual assault. With each victim my goal is to make sure they feel they are treated with dignity and understand their rights. Wisconsin state Statute chapter 950 states victims shall *"be treated with fairness, dignity, and respect for his or her privacy by public officials, employees, or agencies"* (950.04 (1v)(ag)). Clearly, the intent is that we are all responsible for protecting these rights. However, I believe we are not upholding these rights simply because of the physical space in which the Victim Witness office is located.

I have been aware of this notion of "space" since my second month as coordinator when several people told me that the Victim Witness office would be moving to the third floor and would share a space with the District Attorneys' office. This made sense to me as the DA oversees this office. However, victims and witnesses, often have adverse feelings towards attorneys and may not be as forthcoming with their needs if they feel the Victim Witness office is part of the "lawyer" world. This did not seem the best solution to me. Next I was told that the Victim Witness office would be moving into the DA's current location when they move to the old Human Services location and we would share with Corporation Counsel. Again, attorneys. Plus, does Mr. Kastenholtz want to share his office with victims who are often very emotional and vocal? I would think not and don't believe this is the solution either.

Because of these conversations and because of several other situations; victims breaking down emotionally in the front of the office or having to get quickly from the north end ground floor Victim Witness office to the South end Jury room on the third floor where victims wait during trials, I started to think about the "perfect" location for the Victim/Witness office. First I had to assess what are the needs of an efficient and effective Victim Witness office? I have listed some of the more important points below:

Improved safety and security: *To receive protection from harm and threats of harm arising out of their cooperation with law enforcement and prosecution efforts, and to be provided with information as to the level of protection available 950(2w)(C).* Victims of domestic violence, battery, strangulation, sexual assault and child abuse are rightfully afraid of seeing their abuser, and yet for the judicial process to work we need them to participate in it. A safe space is one that provides some level of privacy and protection. Our current location is lacking because I can never tell who is going to either one of the meeting rooms next to ours or simply using the stairs to get to the offices above us on the second or even the third floor.

A welcoming space: victims should feel safe and welcome when they come to the office and the staff should feel comfortable with letting them in the office. Our current space is small and odd.

The office has split door that people talk over, losing all sense of privacy, dignity and respect. Even once people come into the office more than three at a time feels like a crowd. I have heard this office called the "horse barn", and the "broom closet". Our citizens deserve better.

Location: closer to where our primary service place is at. To attend court hearings, retrieve or deliver files, meet with attorneys and victims, all require first climbing 3 flights of stairs. As fast and as healthy as I am is it the best set up when the Victim Witness office is 3 floors away from where the victims and courtrooms are? We cannot have a private conversation with victims or get information from the computer for them before they leave court, unless they will follow me the ground floor, which usually doesn't happen. Here again we fall short of meeting Chapter 950 requirements: victim/witness offices across the state are required to provide (e) To be provided a waiting area under ss. 938.2965 and 967.10. 950(2w)©

I would like to propose to this committee that a space that would provide victims an increased level of safety, security, privacy and welcome-ness can be found on the second floor in the old Finance office and the current County Board Directors office. This space is safer because the only people who would be walking down that hallway would be employees going to the Human Resources office or coming to Victim Witness. Offices on that end of the second floor do not serve the "public". Which would decrease the chance of running into a defendant. It is also more private because it is at the end of a hallway in a very quiet part of the court house. Should a security issue arise there is a built in security alarm in the exit doors, and dispatch is right next door and the Wood county sheriff's department is on the same level. In addition to a full door that closes, this office has three rooms – each with a closing door - that could accommodate victims as they wait for court, or a meeting with Victim Witness or the DA's office or even just to gather themselves after a disappointing verdict in court. This office would not require any upgrades and the moving costs would be minimal. From a service stand point both myself and my support staff would be able to respond to court faster, get information to the DA faster, and have more convenient access to our files (stored on the third floor). Another big plus is that I could apply for grants that would cover the cost of furniture for the office.

In short, I am respectfully requesting that as a county we seek to treat victims of crimes with greater respect and sensitivity through meeting the legal and ethical outlines put forth by our legislators by moving the Victim Witness office from its' current location to the second floor.



Michele Newman

Wood County Victim Witness Services/Coordinator
PO Box 8095
Wisconsin Rapids WI 54495-8095
715-421-8580

CHAPTER 950
RIGHTS OF VICTIMS AND WITNESSES OF CRIME

Chapter 950.01 Legislative intent. *In recognition of the civic and moral duty of victims and witnesses of crime to fully and voluntarily cooperate with law enforcement and prosecutorial agencies, and in further recognition of the continuing importance of such citizen cooperation to state and local law enforcement efforts and the general effectiveness and well-being of the criminal justice system of this state, the legislature declares its intent, in this chapter, to ensure that all victims and witnesses of crime are treated with dignity, respect, courtesy and sensitivity; and that the rights extended in this chapter to victims and witnesses of crime are honored and protected by law enforcement agencies, prosecutors and judges in a manner no less vigorous than the protections afforded criminal defendants.*

PROGRESSIVE

Payment Address
24344 Network Place
Chicago, IL 60673-1243

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P.O. Box 512929
Los Angeles, Ca 90051
Phone: (877)818-0139
Fax: (888) 781-6947

10/9/2019 12:41:00 PM

Certified Mail 91 7199 9991 7038 3979 6242 Return Receipt Requested

WOOD COUNTY
CINDY L. JOOSTEN, CLERK OF CIRCUIT COURT
P.O. BOX 8095
WISCONSIN RAPIDS, WI 54495-8095

WOOD COUNTY COURTHOUSE
400 MARKET STREET
WISCONSIN RAPIDS, WI 54494

Your Client: CAROLFI, KEVIN
Your Claim Number: N/A
Our Insured: WIX, MICHAEL
Our Claim Number: 19-2542170
Amount Subject to Reimbursement: 3,875.77
Amount of Insured's Deductible: 500.00

RECEIVED

OCT 15 2019 TM

c.c.: Safety Risk Mgr
Corp Counsel
Hwy

Please take this as formal notice of our subrogation rights relative to the above-captioned claim. We have completed our investigation into the facts of the above-captioned loss and find that your insured was the proximate cause of the accident.

Location of Loss: 8887 CTHA SB IN RICHFIELD

Date and Time of Loss: 06-24-19 AT 2:36 PM

Description of Loss: Our named insured's 2019 Chevrolet Traverse was traveling on 8887 CTHA SB, when a Wood County 2002 Sterling Dumb Truck, plate number 61496, began backing on CTHA SB and struck and damaged our insured's vehicle. The driver, Kevin Carolfi, is the proximate cause of this accident due to failure to maintain proper lookout.

Please make your draft payable to Artisan and Truckers Casualty Company as subrogee of "WIX, MICHAEL", in the amount stated above and mail it to the attention of the undersigned at your earliest convenience.

All supporting documentation is enclosed. I have diaried my file ahead fifteen (15) days. Thank you for your anticipated, prompt attention to this matter.


Richard W. Berlan
Subrogation Representative
Artisan and Truckers Casualty Company
Tel. 440-910-5828
Fax. 888-781-6947
richard_w_berlan@progressive.com

UNITED STATES DISTRICT COURT

for the

Western District of Wisconsin

Coty J Mayfield

Plaintiff

v.

Doug Van Berkel, et al.

Defendant

Civil Action No. 19-cv-256-jdp

SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* Melissa Simcakowski

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

Coty J Mayfield
311 6TH St S, Apt A
Wisconsin Rapids, WI 54494

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

CLERK OF COURT

Date: 09/23/2019



Signature of Clerk or Deputy Clerk

RECEIVED - MADISON
2019 SEP 23 PM 3:17
U.S. DISTRICT COURT
WESTERN DISTRICT OF WISCONSIN

IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF WISCONSIN

COTY MAYFIELD,

Plaintiffs,

v.

OPINION and ORDER

DOUG VAN BERKEL, BRADLEY BURRIS,
LEE LAMPERT, MELISSA SIMCAKOWSKI,
and SUSANA KNAPP,

19-cv-256-jdp

Defendants.

Pro se plaintiff Coty Mayfield has filed an amended complaint in accordance with this court's previous order. *See* Dkt. 21 and Dkt. 22. I understand Mayfield to be raising the following claims: (1) in April 2016, defendants Lee Lampert, Doug Van Berkel, and Bradley Burris (officers from the Wisconsin Rapids Police Department) entered his home without a warrant, in violation of the Fourth Amendment; (2) Burris used excessive force against him during the arrest, in violation of the Fourth Amendment; and (3) defendants Melissa Simcakowski and Susanna Knapp (correctional officers at the Wood County jail) refused to seek medical treatment for the injuries caused by the use of force, in violation of Fourth Amendment. In accordance with 28 U.S.C. § 1915(e)(2), I have screened the amended complaint and will allow Mayfield to proceed on each of his claims.

OUTAGAMIE COUNTY BOARD MEETING
September 24, 2019

RESOLUTION NO. 64—2019-20

Supervisor Iverson moved, seconded by Supervisor Konetzke, for adoption.

RESOLUTION NO. 64—2019-20 IS ADOPTED.

9/24/2019 7:40 45 PM RollCall Systems, Inc.



Res. No. 64—2019-20

Report and publish the results of the election to the public. The results of the election shall be published in the official newspaper of the county.

VOTE RESULTS: Passed By Majority Vote

YES: **27** NO: **3** ABSTAIN: **0** ABSENT: **6**

1 - THOMPSON	Yes	19 - MARCKS	Yes
2 - MILLER	Yes	20 - THOMAS	No
3 - VACANT	ABSENT	21 - T. THYSSEN	Yes
4 - PATIENCE	Yes	22 - HAGEN	Yes
5 - GABRIELSON	Yes	23 - KLEMP	No
6 - KONETZKE	Yes	24 - IVERSON	Yes
7 - HAMMEN	Yes	25 - NOOYEN	Yes
8 - N. THYSSEN	ABSENT	26 - DUNCAN	ABSENT
9 - KRUEGER	Yes	27 - CULBERTSON	Yes
10 - LAMERS	Yes	28 - STURN	Yes
11 - DILLENBERG	Yes	29 - BUCHMAN	Yes
12 - MC DANIEL	Yes	30 - WOODZICKA	Yes
13 - WEGAND	ABSENT	31 - CLEGG	Yes
14 - DE GROOT	Yes	32 - VANDERHEIDEN	Yes
15 - PETERSON	Yes	33O'Connor-Schevers	Yes
16 - SCHROEDER	Yes	34 - RETTLER	No
17 - CROATT	ABSENT	35 - MELCHERT	Yes
18 - SPEARS	ABSENT	36 - SUPRISE	Yes

RESOLUTION NO.: 64—2019-20

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

1 Currently, pursuant to Article IV, Section 3 of the Wisconsin Constitution, the
2 Legislature is directed to redistrict legislative districts according to the number of
3 inhabitants at its next session following each decennial federal census. At the same
4 intervals, the Legislature also reapportions congressional districts pursuant to federal law.
5

6 Historically, Wisconsin legislative and congressional redistricting plans have been
7 subject to partisan influence that place the desires of politicians ahead of the electoral
8 prerogative of the people. This practice of redistricting by the majority party stifles
9 political competition, discourages compromise, ensures continued control by the party in
10 power, and lacks the transparency necessary to reinforce citizens' faith in the democratic
11 process. The 2011 redistricting process to draw maps and fight litigation contesting those
12 maps cost taxpayers nearly \$2 million. Redistricting to achieve partisan gains is
13 improper, whether it is done by Republicans or Democrats.
14

15 On April 3, 2018, Outagamie County held an advisory referendum in which 72% of the
16 voters voted in support of a nonpartisan redistricting process. Currently, 47 County
17 Boards, representing over 70% of Wisconsin residents, have passed resolutions in support
18 of non-partisan redistricting. Additionally, the Wisconsin Counties Association passed a
19 resolution in support of a non-partisan redistricting process.
20

21 A recent report prepared by Common Cause found that counties in 32 of 33 Wisconsin
22 Senate Districts and 91 of 99 Assembly Districts back non-partisan redistricting. In
23 January 2019, a report by the Marquette University Law School indicated that 72% of
24 Wisconsin residents support non-partisan redistricting. All of this combined indicates
25 there is overwhelming statewide support from citizens for non-partisan redistricting.
26

27 This resolution supports proposed legislation which addresses a non-partisan redistricting
28 process that utilizes locally developed wards/districts to establish voting districts. The
29 proposal allows for final approval of redistricting by the Legislature and the Governor
30 which would be consistent with Wisconsin's Constitution. Additionally, this resolution
31 requests each State legislator representing Outagamie County to respond in writing
32 expressing their positions on the proposed legislation. This resolution also requests that
33 public hearings be held in each Wisconsin Congressional District to allow citizens of
34 Wisconsin to express their opinions on the proposed legislation.
35

36
37 NOW THEREFORE, the undersigned members of the Legislative/Audit and Human Resources

38 Committee recommend adoption of the following resolution.

BE IT RESOLVED, that the Outagamie County Board of Supervisors does support legislation which addresses a non-partisan redistricting process that utilizes locally developed wards/districts to establish voting districts, and

BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does request that public hearings be held in each Wisconsin Congressional District to allow citizens of Wisconsin to express their opinions on the proposed legislation, and

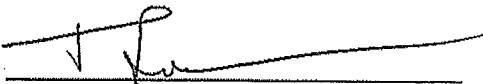
BE IT STILL FURTHER RESOLVED, that the county board chairman request a written response from the Wisconsin Governor and each state legislator representing the residents of Outagamie County as to their opinion of proposed legislation which addresses a non-partisan redistricting process, requesting such written responses prior to the first meeting in January and reporting to the county board at the first January meeting as to each written response or failure to respond, and


BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of this resolution to the Outagamie County Board Chairperson, all Wisconsin Counties, and the Outagamie County Lobbyist who shall present a copy of this resolution to the Wisconsin Governor and the state legislators representing Outagamie County.

Dated this 24th day of September 2019.

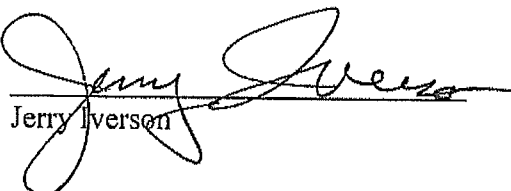
Respectfully submitted,

LEGISLATIVE/AUDIT & HUMAN RESOURCES
COMMITTEE


Travis Thyssen


Cathy Spears


Curt Kohetzke

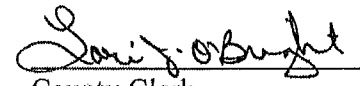

Jerry Iverson

1
2
3
4
5
6 Nick Thyssen


7
8
9 Duly and officially adopted by the County Board on: September 24, 2019

10
11
12 Signed:

13 
Board Chairperson

14 
County Clerk

15
16 Approved:

17 9/30/19


18 Vetoed: _____

19 Signed:

20 County Executive



State of Wisconsin
2019 - 2020 LEGISLATURE

LRB-3444/1
JK:emw/cjs/amm

2019 ASSEMBLY BILL 303

June 20, 2019 - Introduced by Representatives VINING, STUBBS, EMERSON, GRUSZYNSKI, L. MYERS, ANDERSON, BILLINGS, BOWEN, BROSTOFF, CABRERA, CONSIDINE, CROWLEY, DOYLE, FIELDS, GOYKE, HAYWOOD, HEBL, HESSELBEIN, HINTZ, KOLSTE, MCGUIRE, B. MEYERS, MILROY, NEUBAUER, NOVAK, OHNSTAD, POPE, RIEMER, SARGENT, SHANKLAND, SINICKI, SPREITZER, STUCK, SUBECK, C. TAYLOR, TRANEL, VRUWINK and ZAMARRIPA, cosponsored by Senators HANSEN, BEWLEY, CARPENTER, ERPENBACH, JOHNSON, LARSON, MILLER, RINGHAND, RISSER, SCHACHTNER, SHILLING, SMITH, L. TAYLOR and WIRCH. Referred to Committee on Campaigns and Elections.

- 1 **AN ACT** *to repeal 3.002 (2); to consolidate, renumber and amend 3.002*
- 2 *(intro.) and (1m); to amend 3.004 (2) and 5.15 (4) (a); to repeal and recreate*
- 3 *subchapter I of chapter 4 [precedes 4.001]; and to create 13.49 of the statutes;*
- 4 *relating to: legislative and congressional redistricting.*

Analysis by the Legislative Reference Bureau

Currently, under the state constitution, the legislature is directed to redistrict legislative districts according to the number of inhabitants at its next session following each decennial federal census. At the same intervals, the legislature also reapportions congressional districts in this state pursuant to federal law. Under current state law, following each decennial federal census, most municipalities are also required to divide their territory into wards. With limited exceptions, wards are required to consist of one or more whole, contiguous census blocks (the smallest geographic units for which census results are available). Traditionally, the legislature has used municipal wards to construct legislative and congressional districts, although the legislature may adjust the boundaries of a municipal ward and use the revised ward boundaries instead. Legislative and congressional redistricting plans enacted pursuant to this procedure are used to elect members of the legislature and members of Congress in the fall of the second year following the year of the census.

This bill creates a new procedure for the preparation of legislative and congressional redistricting plans. The bill directs the Legislative Reference Bureau to draw redistricting plans based upon standards specified in the bill and establishes

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a Redistricting Advisory Commission to perform certain tasks in the redistricting process. The bill also makes various other changes to the laws governing redistricting. Significant aspects of the bill include the following:

Redistricting standards

Under the bill, a redistricting plan drawn by the LRB must satisfy several criteria, including:

1. The plan must be based on population requirements imposed under the Wisconsin Constitution and the U.S. Constitution and requirements imposed under Section 2 of the federal Voting Rights Act, which, among other things, generally prohibits redistricting plans from abridging the right to vote on account of race or color or because a person is a member of a language minority group.
2. The senate and assembly districts established in the plan must satisfy equal population standards specified in the bill. Among other things, no senate district may have a population that exceeds that of any other senate district by more than 10 percent and no assembly district may have a population that exceeds that of any other assembly district by more than 10 percent, unless necessary to maintain compliance with Section 2 of the Voting Rights Act. Congressional districts established in the plan must each have a population as nearly equal as practicable to the ideal population for such districts, while maintaining compliance with Section 2 of the Voting Rights Act.
3. District boundaries under the plan must coincide with municipal ward boundaries and, to the extent consistent with the Wisconsin Constitution, the U.S. Constitution, and Section 2 of the Voting Rights Act, must coincide with the boundaries of political subdivisions. The number of political subdivisions divided among more than one district must be as small as possible and, with limited exceptions, if there is a choice among political subdivisions to divide, the more populous political subdivisions shall be divided before the less populous.
4. Districts must be composed of convenient contiguous territory. Under the bill, areas which meet only at the points of adjoining corners are not contiguous.
5. To the extent consistent with the requirements described in items 1. to 3., districts must be compact. The bill also specifies how compactness is to be measured.
6. In preparing the plan, the LRB must be strictly nonpartisan. No district may be drawn for the purpose of favoring a political party, incumbent legislator or member of Congress, or other person or group or, except to the extent necessary to meet the requirements described in item 1., for the purpose of augmenting or diluting the voting strength of a language or racial minority group. The LRB may not use political affiliations of registered voters, previous election results, or demographic information, except as necessary to test the efficiency gap and competitiveness of each district, or use residence addresses of incumbent legislators or members of Congress. The LRB may also use demographic information as necessary to meet the requirements described in item 1.
7. The number of assembly districts may not be less than 54 nor more than 100. The number of senate districts may not be more than one-third nor less than one-fourth of the number of assembly districts. Each senate district must contain

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only whole assembly districts and, with certain exceptions, each congressional district may contain only whole senate districts, to the extent possible.

8. Districts must be drawn so that neither the intent nor the result of the plan abridges the equal opportunity of racial or language minorities to participate in the political process.

Redistricting Advisory Commission

The bill assigns several tasks to the Redistricting Advisory Commission, including the following:

1. If requested to do so by the LRB, the commission must provide direction to the LRB concerning any decision the LRB must make in preparing a redistricting plan for which no clearly applicable guideline is provided under the bill.

2. The commission must oversee the work of LRB employees engaged in preparing a redistricting plan and may enter into contracts for hiring experts to assist in plan preparation. Entering into such a contract, or terminating a contract employee, requires approval from three-fourths of the members of the commission.

3. The commission must make available to the public at the earliest feasible time copies of any redistricting bill delivered by the LRB to the legislature, as provided under this bill, maps illustrating the redistricting bill, a summary of the standards applicable to the LRB for development of the plan in the redistricting bill, and a statement of the population of each district created in the plan and the relative deviation of each district population from the ideal district population.

4. The commission must conduct public hearings on a redistricting bill delivered by the LRB to the legislature, as provided under this bill, unless the redistricting bill represents a plan drawn in response to a redistricting bill that was previously delivered to the legislature and rejected by at least one house. The bill also requires the commission to hold a hearing in each of the congressional districts in this state and, whenever it is practicable, on weekends. The commission must submit a report to the legislature summarizing information and testimony received by the commission at the hearings. The report may also include any comments and conclusions that the commission's members deem appropriate concerning the information and testimony received at the hearings or otherwise presented to the commission.

The bill also permits the commission to establish policies limiting the information that the LRB may provide to persons outside of LRB staff concerning any redistricting plan drawn by the LRB, except that any such policy does not apply to population data furnished to the LRB by the U.S. Bureau of the Census or to a redistricting plan after a bill embodying that plan is delivered by the LRB to the legislature as required under this bill. The bill also provides that any draft maps, along with the data sets used to create them, that the LRB produces in the course of preparing a redistricting plan must be open to public inspection and copying and made available on the Internet site of the LRB as soon as they are produced.

Under the bill, the Redistricting Advisory Commission must be created not later than February 15 of the first year following the decennial federal census and terminates upon satisfying its duties, until a new Redistricting Advisory Commission is created for the next round of legislative and congressional

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redistricting. The commission consists of five members. The speaker and minority leader of the assembly and the majority and minority leaders of the senate must each appoint one person to serve on the commission. Within 30 days after the fourth commission member is appointed, but not later than February 15 of the first year following the decennial federal census, the four commission members so appointed must select the fifth commission member, who serves as chairperson. The bill prohibits all of the following individuals from being commission members: individuals who are not eligible electors of this state at the time of the appointment, individuals who hold partisan public office or political party office, and individuals who are a relative of or are employed by a member of the legislature or of Congress or are employed directly by the legislature or Congress.

Redistricting process

The bill requires the LRB to perform certain tasks in preparation for drawing congressional and legislative redistricting plans on the basis of each federal decennial census. For example, as soon as possible after receiving from the U.S. Bureau of the Census the population data needed for legislative redistricting, the LRB must use that data to assign a population figure to geographic or political units to facilitate the drawing of redistricting plans. Typically, this data is available on or about April 1 of the first year following the decennial federal census. The LRB must also prepare and publish an analysis describing the population of current legislative and congressional districts and the extent to which the districts may violate the redistricting standards described above. In addition, as municipalities complete their ward plans (typically, by October of the first year following the decennial federal census), the LRB must assign a population figure based upon certified federal census data to each municipal ward, for use in drawing redistricting plans.

Not later than January 1 of the second year following the decennial federal census, the LRB must deliver to the majority leader of the senate and speaker of the assembly identical bills embodying a plan of legislative and congressional redistricting, drawn in accordance with the standards described above. The bill further specifies a procedure that the legislature must follow in considering the bills, although that procedure is not enforceable by the courts. The bill requires either the assembly or the senate to bring the bill to a vote expeditiously, but not less than seven days after the report of the Redistricting Advisory Commission is received and made available to the members of the legislature. The vote must be under a procedure or rule permitting no amendments. If the bill is approved by the first house in which it is considered, the bill must expeditiously be brought to a vote in the second house under a similar procedure or rule.

If neither of the bills delivered by the LRB is approved by both the assembly and the senate, the chief clerk of the house that failed to approve the bill must transmit to the LRB information that the house may direct regarding reasons why the plan was not approved. The LRB must then prepare identical bills embodying a second plan of legislative and congressional redistricting, taking into account the reasons transmitted to the LRB, insofar as it is possible to do so while complying with the standards described above. The LRB must deliver the bill to the majority leader of the senate and the speaker of the assembly no later than 21 days after the date of

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the vote by which the senate or the assembly failed to approve the bill initially submitted. This second bill must be expeditiously introduced and brought to a vote not less than seven days after the date of introduction, in the same manner as prescribed for the initial bill.

If the second bill is similarly rejected by at least one house, the same procedure applies, except that the third bill is subject to amendment in the same manner as other bills. In addition, the third bill and any amendments to it may be passed only with the approval of three-fourths of all the members elected in each house.

The bill also provides exceptions to this process to account for variations in the timing of the release of federal census data.

In addition, the bill prohibits the majority leader of the senate, the minority leader of the senate, the speaker of the assembly, or the minority leader of the assembly from assigning or hiring any person to work with the LRB to prepare for redistricting, to prepare plans, or to oversee either process.

Required contents of redistricting bills

The LRB must ensure that each bill embodying a redistricting plan it draws contains specified conventions to apply wherever territory in a plan is described by geographic boundaries. Also, each such bill must provide that the bill first applies, with respect to regular elections, to offices filled at the next occurring general election and, with respect to special or recall elections, to offices filled or contested on or after the date of the next occurring general election.

Challenge based on population inequality

If an action is brought challenging a legislative redistricting plan adopted under the procedure established in the bill on the basis of an excessive population variance among senate or assembly districts, the legislature has the burden of justifying any variance in excess of 10 percent between the population of a senate or assembly district and the applicable ideal district population. If an action is brought challenging a congressional redistricting plan adopted under the procedure established in the bill on the basis of an excessive population variance among congressional districts, the legislature has the burden of justifying any variance in excess of 1 percent between the population of a congressional district and the applicable ideal district population.

For further information see the *state* fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

- 1 SECTION 1. 3.002 (intro.) and (1m) of the statutes are consolidated, renumbered
- 2 3.002 and amended to read:

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SECTION 1

SECTION 1

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1 (5) "Section 2 of the Voting Rights Act" means 52 USC 10301.

2 (6) "Ward" means a municipal ward in effect on April 1 of the year of the federal
3 decennial census and used in preparing congressional and legislative redistricting
4 plans as required under s. 4.005.

5 **4.002 Political subdivision boundaries.** In this chapter, reference to any
6 political subdivision means that political subdivision as its boundaries exist on April
7 1 of the year of the federal decennial census.

8 **4.003 Legislative districts established.** This state is divided into 33 senate
9 districts, each composed of 3 assembly districts. Each senate district may elect one
10 member of the senate. Each assembly district may elect one representative to the
11 assembly.

12 **4.004 Preparations for redistricting.** (1) The legislative reference bureau
13 shall acquire appropriate information, review and evaluate available facilities, and
14 develop programs and procedures in preparation for drawing congressional and
15 legislative redistricting plans on the basis of each federal decennial census.

16 (2) By December 1 of the year of the decennial federal census, the legislative
17 reference bureau shall obtain from the U.S. bureau of the census information
18 regarding geographic and political units in this state for which federal census
19 population data has been gathered and will be tabulated. The legislative reference
20 bureau shall use the information to do all of the following:

21 (a) Prepare necessary descriptions of geographic and political units for which
22 census data will be reported and that are suitable for use as components of legislative
23 districts.

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1 (b) Prepare maps of geographic and political units within the state which may
2 be used to illustrate the locations of district boundaries proposed in plans prepared
3 in accordance with s. 4.007.

4 (3) As soon as possible after receiving from the U.S. bureau of the census the
5 population data needed for legislative redistricting that the U.S. bureau of the
6 census is required to provide this state under P.L. 94-171, the legislative reference
7 bureau shall use that data to assign a population figure based upon certified federal
8 census data to each geographic or political unit described under sub. (2) (b). The
9 legislative reference bureau shall prepare and publish an analysis describing the
10 population of current legislative and congressional districts and the extent to which
11 the districts may violate the standards under s. 4.007. Upon satisfying these
12 requirements, the legislative reference bureau shall begin the preparation of
13 congressional and legislative redistricting plans as required under s. 4.006.

14 (4) None of the 4 selecting authorities, as defined in s. 13.49 (1) (b), may assign
15 or hire any person to work with the legislative reference bureau to prepare for
16 redistricting under this section, to prepare plans under s. 4.006, or to oversee either
17 process.

18 **4.005 Use of municipal ward plans.** After receipt of a division ordinance or
19 resolution under s. 5.15 (4) (b), the legislative reference bureau shall use the data
20 obtained from the U.S. bureau of the census under s. 4.004 (3) to assign a population
21 figure based upon certified federal census data to each ward established in the
22 division ordinance or resolution. The legislative reference bureau shall use each
23 ward to which a population figure is assigned in preparing congressional and
24 legislative redistricting plans as required under s. 4.006.

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1 **4.006 Preparation of redistricting plans.** (1) Not later than January 1 of
2 the 2nd year following the decennial federal census, the legislative reference bureau
3 shall deliver to the majority leader of the senate and speaker of the assembly
4 identical bills creating plans of legislative and congressional redistricting, prepared
5 in accordance with s. 4.007. Either the assembly or the senate shall bring the bill to
6 a vote expeditiously, but not less than 7 days after the commission report under s.
7 13.49 (3) (d) 2. is received and made available to the members of the legislature. The
8 vote shall be under a procedure or rule permitting no amendments. If the bill is
9 approved by the first house in which it is considered, the bill shall expeditiously be
10 brought to a vote in the 2nd house under a similar procedure or rule.

11 (2) If neither of the bills delivered by the legislative reference bureau under
12 sub. (1) is approved by both the assembly and the senate, the chief clerk of the house
13 that failed to approve the bill shall immediately transmit to the legislative reference
14 bureau information that the house may direct regarding reasons why the plan was
15 not approved. The legislative reference bureau shall prepare identical bills
16 embodying a 2nd plan of legislative and congressional redistricting prepared in
17 accordance with s. 4.007, taking into account the reasons transmitted to the
18 legislative reference bureau under this subsection insofar as it is possible to do so
19 within the requirements of s. 4.007. The legislative reference bureau shall deliver
20 the bills to the majority leader of the senate and the speaker of the assembly no later
21 than 21 days after the date of the vote by which the senate or the assembly failed to
22 approve the bill submitted under sub. (1). Any bill delivered by the legislative
23 reference bureau under this subsection shall be expeditiously introduced and
24 brought to a vote not less than 7 days after the date of introduction, in the same
25 manner as prescribed for the bill required under sub. (1).

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1 (3) If neither of the bills delivered by the legislative reference bureau under
2 sub. (2) is approved by both the assembly and the senate, the same procedure as
3 prescribed by sub. (2) shall be followed. If a 3rd plan is required under this
4 subsection, the legislative reference bureau shall deliver the bills to the majority
5 leader of the senate and the speaker of the assembly no later than 21 days after the
6 date of the vote by which the senate or the assembly failed to approve the bill
7 submitted under sub. (2). Any bill delivered by the legislative reference bureau
8 under this subsection shall be expeditiously introduced and brought to a vote not less
9 than 7 days after the date of introduction and shall be subject to amendment in the
10 same manner as other bills. Any bill delivered under this subsection, and any
11 amendment to such a bill, may be passed only with the approval of three-fourths of
12 all the members elected in each house.

13 (4) Notwithstanding subs. (1) to (3):

14 (a) If certified federal census data that is sufficient to permit preparation of a
15 congressional redistricting plan becomes available at an earlier time than the
16 population data needed to permit preparation of a legislative redistricting plan in
17 accordance with s. 4.007, the legislative reference bureau shall so inform the
18 majority leader of the senate and the speaker of the assembly. If the majority leader
19 of the senate and the speaker of the assembly jointly direct, the legislative reference
20 bureau shall prepare a separate bill establishing congressional districts and deliver
21 it separately from the bill establishing legislative districts. The legislature shall
22 proceed to consider the congressional redistricting bill in substantially the manner
23 prescribed by subs. (1) to (3).

24 (b) If the population data for legislative redistricting that the U.S. bureau of
25 the census is required to provide this state under P.L. 94-171 and, if used by the

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1 legislative reference bureau, the corresponding topologically integrated geographic
2 encoding and referencing data file for that population data are not available to the
3 legislative reference bureau on or before April 1 of the first year following the
4 decennial federal census, the deadlines set forth in this section shall be extended by
5 a number of days equal to the number of days after April 1 of the first year following
6 the decennial federal census that the population data and the topologically
7 integrated geographic encoding and referencing data file for legislative redistricting
8 become available.

9 **4.007 Redistricting standards.** (1) Legislative and congressional districts
10 shall be established on the basis of population requirements imposed under the
11 Wisconsin Constitution and the U.S. Constitution and requirements imposed under
12 Section 2 of the Voting Rights Act.

13 (2) Senate and assembly districts, respectively, shall satisfy the population
14 standards established in this subsection. The quotient, obtained by dividing the sum
15 of the absolute values of the deviations of all district populations from the applicable
16 ideal district population by the number of districts established, may not exceed 1
17 percent of the applicable ideal district population, unless necessary to maintain
18 compliance with Section 2 of the Voting Rights Act. For purposes of this subsection,
19 the ideal district population is determined by dividing the population of the state
20 reported in the most recent federal decennial census by the number of districts to be
21 established. No senate district may have a population that exceeds that of any other
22 senate district by more than 10 percent and no assembly district may have a
23 population that exceeds that of any other assembly district by more than 10 percent,
24 unless necessary to maintain compliance with Section 2 of the Voting Rights Act.

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1 (3) Congressional districts shall each have a population as nearly equal as
2 practicable to the ideal district population, derived as prescribed in sub. (2), while
3 maintaining compliance with Section 2 of the Voting Rights Act. No congressional
4 district may have a population which varies by more than 1 percent from the
5 applicable ideal district population, unless necessary to comply with Section 2 of the
6 Voting Rights Act.

7 (4) District boundaries shall coincide with ward boundaries and, to the extent
8 consistent with sub. (1), shall coincide with the boundaries of political subdivisions.
9 The number of political subdivisions divided among more than one district shall be
10 as small as possible. When there is a choice among political subdivisions to divide,
11 the more populous political subdivisions shall be divided before the less populous,
12 except that this requirement does not apply to a legislative district boundary drawn
13 along a county boundary which passes through a city with territory in more than one
14 county.

15 (5) Districts shall be composed of convenient contiguous territory. Areas which
16 meet only at the points of adjoining corners are not contiguous.

17 (6) Districts shall not be drawn with the intent or result of denying or abridging
18 the equal opportunity of racial or language minorities to participate in the political
19 process or diminishing their ability to elect representatives of their choice, whether
20 by themselves or by voting in concert with other persons.

21 (7) (a) In this subsection:

22 1. "Geographic unit center" means that point within a population data unit
23 approximately equidistant from the northern and southern extremities and also
24 approximately equidistant from the eastern and western extremities of the
25 population data unit. This point shall be determined by visual observation of a map

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1 of the population data unit, unless it is otherwise determined within the context of
2 an appropriate coordinate system developed by the federal government or another
3 source that the legislative reference bureau determines is qualified and objective and
4 is obtained for use in this state with prior approval of the joint committee on
5 legislative organization.

6 2. "Population data unit" means a ward, census enumeration district, block, or
7 other unit of territory having clearly identified geographic boundaries and for which
8 a total population figure is included in or can be derived directly from certified
9 federal census data.

10 3. "X-coordinate" means the relative location of a point along the east-west
11 axis of the state. Unless otherwise measured within the context of an appropriate
12 coordinate system obtained for use as permitted by subd. 1., the x-coordinate shall
13 be measured along a line drawn due east from a due north and south line running
14 through the point which is the western extremity of this state, to the point to be
15 located.

16 4. "Y-coordinate" means the relative location of a point along the north-south
17 axis of the state. Unless otherwise measured within the context of an appropriate
18 coordinate system obtained for use as permitted by subd. 1., the y-coordinate shall
19 be measured along a line drawn due south from a due east and west line running
20 through the point which is the northern extremity of this state, to the point to be
21 located.

22 (b) To the extent consistent with subs. (1) to (3), districts shall be compact in
23 form. Compact districts are those which are square, rectangular, or hexagonal in
24 shape to the extent permitted by natural or political boundaries. When it is
25 necessary to compare the relative compactness of 2 or more districts, or of 2 or more

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1 alternative redistricting plans, the tests prescribed by pars. (c) and (d) shall be used.
2 Should the results of these 2 tests be contradictory, the standard under par. (c) shall
3 be given greater weight than the standard under par. (d).

4 (c) 1. The compactness of a district is greatest when the length of the district
5 and the width of the district are equal. The measure of a district's compactness is
6 the absolute value of the difference between the length and the width of the district.

7 2. In measuring the compactness of a district by means of electronic data
8 processing, the difference between the x-coordinates of the easternmost and the
9 westernmost geographic unit centers included in the district shall be compared to the
10 difference between the y-coordinates of the northernmost and southernmost
11 geographic unit centers included in the district.

12 3. To determine the length and width of a district by manual measurement, the
13 distance from the northernmost point or portion of the boundary of a district to the
14 southernmost point or portion of the boundary of the same district and the distance
15 from the westernmost point or portion of the boundary of the district to the
16 easternmost point or portion of the boundary of the same district shall each be
17 measured. If the northernmost or southernmost portion of the boundary, or each of
18 these points, is a part of the boundary running due east and west, the line used to
19 make the measurement required by this subdivision shall be drawn either due north
20 and south or as nearly so as the configuration of the district permits. If the
21 easternmost or westernmost portion of the boundary, or each of these points, is a part
22 of the boundary running due north and south, a similar procedure shall be followed.
23 The lines to be measured for the purpose of this subdivision shall each be drawn as
24 required by this subdivision, even if some part of either or both lines lies outside the
25 boundaries of the district which is being tested for compactness.

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1 4. The absolute values computed for individual districts under this paragraph
2 may be cumulated for all districts in a plan in order to compare the overall
3 compactness of 2 or more alternative redistricting plans for the state or for a portion
4 of the state. However, it is not valid to cumulate or compare absolute values
5 computed using the measurements under subd. 2. with those computed using the
6 measurements under subd. 3.

7 (d) 1. The compactness of a district is greatest when the ratio of the dispersion
8 of population about the population center of the district to the dispersion of
9 population about the geographic center of the district is one to one.

10 2. The population dispersion about the population center of a district or about
11 the geographic center of a district is computed as the sum of the products of the
12 population of each population data unit included in the district multiplied by the
13 square of the distance from the geographic unit center of that population data unit
14 to the population center or the geographic center of the district, as the case may be.
15 The geographic center of the district is defined by averaging the locations of all
16 geographic unit centers which are included in the district. The population center of
17 the district is defined by computing the population-weighted average of the
18 x-coordinates and y-coordinates of each geographic unit center assigned to the
19 district, it being assumed for the purpose of this calculation that each population
20 data unit possesses uniform density of population.

21 3. The ratios computed for individual districts under this paragraph may be
22 averaged for all districts in a plan in order to compare the overall compactness of 2
23 or more alternative redistricting plans for the state or for a portion of the state.

24 (8) In preparing any redistricting plan, the legislative reference bureau shall
25 be strictly nonpartisan. No district may be drawn for the purpose of favoring a

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1 political party, incumbent legislator or member of Congress, or other person or group
2 or, except to the extent required under sub. (1), for the purpose of augmenting or
3 diluting the voting strength of a language or racial minority group. Except as
4 provided in sub. (10), in establishing districts, no use shall be made of any of the
5 following data:

6 (a) The residence addresses of incumbent legislators or members of Congress.

7 (b) Political affiliations of registered voters.

8 (c) Previous election results.

9 (d) Demographic information except as necessary to meet the requirements of
10 subs. (1) and (10).

11 (9) The number of assembly districts in any redistricting plan may not be less
12 than 54 nor more than 100. The number of senate districts in any redistricting plan
13 may not be more than one-third nor less than one-fourth of the number of assembly
14 districts. Each senate district shall contain only whole assembly districts. Except
15 as otherwise provided in this subsection, to the extent possible, each congressional
16 district shall contain only whole senate districts. The other standards specified in
17 this section shall take precedence where a conflict arises between those standards
18 and the requirement of including only whole senate districts within a congressional
19 district.

20 (10) In preparing any redistricting plan, the legislative reference bureau shall
21 test the efficiency gap and competitiveness of each district and make the test results
22 available to the public, including publishing the results on its Internet site, no later
23 than 72 hours prior to the first public hearing on the proposed plan. The legislative
24 reference bureau may use the data described under sub. (8) (b) to (d) to perform the
25 tests under this subsection.

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1 **4.008 Required provisions in redistricting bills.** Each bill delivered under
2 s. 4.006 shall provide all of the following:

3 (1) That, wherever territory is described in the bill by geographic boundaries,
4 the following conventions are used:

5 (a) Each bound continues to the intersection with the bound next named, or to
6 the intersection with a straight-line extension of such bound.

7 (b) If the bound is a street, it follows the center line of the street or the center
8 line of the street extended.

9 (c) If the bound is a railroad right-of-way, it follows the center line of the
10 railroad right-of-way.

11 (d) If the bound is a river or stream, it follows the center of the main channel
12 of such river or stream.

13 (e) If the bound follows a municipal boundary, it coincides with such boundary.

14 (2) That the bill first applies, with respect to regular elections, to offices filled
15 at the next occurring general election after the bill takes effect and, with respect to
16 special or recall elections, to offices filled or contested on or after the date of that
17 general election.

18 **4.0085 Challenge based on population inequality; burden of proof.** If
19 an action is brought challenging a legislative redistricting plan under this
20 subchapter on the basis of an excessive population variance among senate or
21 assembly districts established in the plan, the legislature has the burden of
22 justifying any variance in excess of 10 percent between the population of a senate or
23 assembly district and the applicable ideal district population. If an action is brought
24 challenging a congressional redistricting plan under this subchapter on the basis of
25 an excessive population variance among congressional districts established in the

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1 plan, the legislature has the burden of justifying any variance in excess of 1 percent
2 between the population of a congressional district and the applicable ideal district
3 population.

4 **SECTION 5.** 5.15 (4) (a) of the statutes is amended to read:

5 5.15 (4) (a) Except as provided in par. (c), the division ordinance or resolution
6 shall number all wards in the municipality with unique whole numbers in
7 consecutive order, beginning with the number one, shall designate the polling place
8 for each ward, and shall describe the boundaries of each ward consistent with the
9 conventions set forth in s. ~~4.003~~ 4.008 (1). The ordinance or resolution shall be
10 accompanied by a list of the block numbers used by the U.S. bureau of the census that
11 are wholly or partly contained within each ward, with any block numbers partly
12 contained within a ward identified, and a map of the municipality which illustrates
13 the revised ward boundaries. If the legislature, in an act redistricting legislative
14 districts under article IV, section 3, of the constitution, or in redistricting
15 congressional districts, establishes a district boundary within a municipality that
16 does not coincide with the boundary of a ward established under the ordinance or
17 resolution of the municipality, the municipal governing body shall, no later than
18 April 10 of the 2nd year following the year of the federal decennial census on which
19 the act is based, amend the ordinance or resolution to the extent required to effect
20 the act. The amended ordinance or resolution shall designate the polling place for
21 any ward that is created to effect the legislative act. Nothing in this paragraph shall
22 be construed to compel a county or city to alter or redraw supervisory or aldermanic
23 districts.

24 **SECTION 6.** 13.49 of the statutes is created to read:

25 **13.49 Redistricting advisory commission. (1) DEFINITIONS.** In this section:

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- 1 (a) "Chief election officer" means the elections commission administrator.
- 2 (b) "Four selecting authorities" means all of the following:
- 3 1. The majority leader of the senate.
- 4 2. The minority leader of the senate.
- 5 3. The speaker of the assembly.
- 6 4. The minority leader of the assembly.
- 7 (c) "Partisan public office" means any of the following:
- 8 1. The office of governor, lieutenant governor, secretary of state, state treasurer,
- 9 attorney general, state senator, or state representative to the assembly.
- 10 2. A county office that is filled by an election process involving nomination and
- 11 election of candidates on a partisan basis.
- 12 (d) "Political party office" means an elective office in a political party, as defined
- 13 in s. 11.0101 (26), or in a national political party.
- 14 (e) "Relative" means an individual who is related to the person in question as
- 15 father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece,
- 16 husband, wife, grandfather, grandmother, father-in-law, mother-in-law,
- 17 son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather,
- 18 stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half
- 19 sister.
- 20 (2) GENERAL PROVISIONS. (a) Not later than February 15 of the first year
- 21 following the decennial federal census, a temporary redistricting advisory
- 22 commission is created consisting of 5 members. Each of the 4 selecting authorities
- 23 shall certify to the chief election officer the selecting authority's appointment of a
- 24 person to serve on the commission. Within 30 days after the last selecting authority
- 25 has certified his or her appointment, but not later than February 15 of the first year

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1 following the decennial federal census, the 4 commission members so appointed shall
2 select, by a vote of at least 3 members, and certify to the chief election officer the 5th
3 commission member, who shall serve as chairperson.

4 (b) No individual may be appointed to the redistricting advisory commission
5 who satisfies any of the following:

6 1. The individual is not an eligible elector of this state at the time of the
7 appointment.

8 2. The individual holds partisan public office or political party office.

9 3. The individual is a relative of or is employed by a member of the legislature
10 or of Congress or is employed directly by the legislature or Congress.

11 (c) Members of the redistricting advisory commission appointed by a selecting
12 authority shall be reimbursed from the appropriation account under s. 20.765 (1) (a)
13 or (b), depending upon the house in which that member's appointing authority holds
14 office, for actual and necessary expenses incurred in performance of duties as a
15 commission member. The member who is not appointed by a selecting authority
16 shall be reimbursed from the appropriation under s. 20.765 (1) (a) for actual and
17 necessary expenses incurred in performance of duties as a commission member.

18 (d) A vacancy on the redistricting advisory commission shall be filled as
19 provided in s. 17.20 (1) within 15 days after the vacancy occurs.

20 (e) Each redistricting advisory commission terminates upon complying with
21 sub. (3).

22 (3) DUTIES. The redistricting advisory commission shall do all of the following:

23 (a) If requested to do so by the legislative reference bureau, provide direction
24 to the legislative reference bureau concerning any decision the legislative reference

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1 bureau must make in preparing a redistricting plan under subch. I of ch. 4 for which
2 no clearly applicable guideline is provided under s. 4.007.

3 (b) Oversee the work of legislative reference bureau employees engaged in
4 preparing a redistricting plan under subch. I of ch. 4 and may enter into contracts
5 for hiring experts to assist in the preparing of such plans. The commission may enter
6 into a contract to retain experts for preparing a redistricting plan only with the
7 approval of three-fourths of the members of the commission and may terminate a
8 contract employee only with the approval of three-fourths of the members of the
9 commission.

10 (c) Upon delivery by the legislative reference bureau of a bill embodying a
11 redistricting plan as required under s. 4.006, make available to the public at the
12 earliest feasible time all of the following information:

- 13 1. Copies of the bill.
- 14 2. Maps illustrating the plan.
- 15 3. A summary of the standards prescribed under s. 4.007 for development of the
16 plan.
- 17 4. A statement of the population of each district included in the plan and the
18 relative deviation of each district population from the ideal district population.

19 (d) Upon delivery by the legislative reference bureau of an initial bill
20 embodying a redistricting plan as required under s. 4.006 (1), do all of the following:

- 21 1. As expeditiously as reasonably possible, schedule and conduct public
22 hearings, in different geographic regions of the state, on the plan embodied in the
23 bill. No more than one public hearing may be held in the city of Madison, and at least
24 one public hearing shall be held in each congressional district of the state. The
25 commission shall hold public hearings on weekends whenever it is practicable.

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2. Following the hearings held under subd. 1., promptly prepare and submit to the legislature in the manner provided under s. 13.172 (2) a report summarizing information and testimony received by the commission in the course of the hearings. The report may include any comments and conclusions that the commission's members deem appropriate concerning the information and testimony received at the hearings or otherwise presented to the commission. The report shall be treated in the same manner as a report submitted under s. 13.172 (2).

8 (4) CONFIDENTIALITY. (a) Except as provided in par. (b), the redistricting
9 advisory commission may establish policies limiting the information that the
10 legislative reference bureau may provide to persons outside of the bureau staff
11 concerning any redistricting plan prepared under subch. I of ch. 4.

(b) Any policy established under par. (a) does not apply to a redistricting plan after a bill embodying that plan is delivered by the legislative reference bureau as required under s. 4.006 or to population data furnished to the legislative reference bureau by the U.S. bureau of the census. Notwithstanding s. 13.92 (1) (c), any draft maps, along with the data sets used to create them, that are produced by the legislative reference bureau in the course of its work in preparing a bill under s. 4.006 shall be open to public inspection and copying under s. 19.35 (1) and made available on the Internet site of the legislative reference bureau as soon as they are produced.

20 **SECTION 7. Initial applicability.**

(1) This act first applies to redistricting plans based on the 2020 decennial federal census.

23 (END)



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2019 SENATE BILL 288

June 21, 2019 - Introduced by Senators HANSEN, RISSER, LARSON, WIRCH, SHILLING, CARPENTER, L. TAYLOR, SCHACHTNER, BEWLEY, ERPENBACH, MILLER, RINGHAND, SMITH and JOHNSON, cosponsored by Representatives VINING, STUBBS, EMERSON, GRUSZYNSKI, L. MYERS, ANDERSON, BILLINGS, BOWEN, BROSTOFF, CONSIDINE, CROWLEY, DOYLE, FIELDS, GOYKE, HEBL, HESSELBEIN, HINTZ, KOLSTE, MCGUIRE, B. MEYERS, NEUBAUER, NOVAK, OHNSTAD, POPE, RIEMER, SARGENT, SHANKLAND, SPREITZER, STUCK, SUBECK, C. TAYLOR, VRUWINK, ZAMARRIPA, HAYWOOD, MILROY, SINICKI and TRANEL. Referred to Committee on Government Operations, Technology and Consumer Protection.

- 1 **AN ACT** *to repeal* 3.002 (2); *to consolidate, renumber and amend* 3.002
- 2 (intro.) and (1m); *to amend* 3.004 (2) and 5.15 (4) (a); *to repeal and recreate*
- 3 subchapter I of chapter 4 [precedes 4.001]; and *to create* 13.49 of the statutes;
- 4 **relating to:** legislative and congressional redistricting.

Analysis by the Legislative Reference Bureau

Currently, under the state constitution, the legislature is directed to redistrict legislative districts according to the number of inhabitants at its next session following each decennial federal census. At the same intervals, the legislature also reapportions congressional districts in this state pursuant to federal law. Under current state law, following each decennial federal census, most municipalities are also required to divide their territory into wards. With limited exceptions, wards are required to consist of one or more whole, contiguous census blocks (the smallest geographic units for which census results are available). Traditionally, the legislature has used municipal wards to construct legislative and congressional districts, although the legislature may adjust the boundaries of a municipal ward and use the revised ward boundaries instead. Legislative and congressional redistricting plans enacted pursuant to this procedure are used to elect members of the legislature and members of Congress in the fall of the second year following the year of the census.

This bill creates a new procedure for the preparation of legislative and congressional redistricting plans. The bill directs the Legislative Reference Bureau to draw redistricting plans based upon standards specified in the bill and establishes

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a Redistricting Advisory Commission to perform certain tasks in the redistricting process. The bill also makes various other changes to the laws governing redistricting. Significant aspects of the bill include the following:

Redistricting standards

Under the bill, a redistricting plan drawn by the LRB must satisfy several criteria, including:

1. The plan must be based on population requirements imposed under the Wisconsin Constitution and the U.S. Constitution and requirements imposed under Section 2 of the federal Voting Rights Act, which, among other things, generally prohibits redistricting plans from abridging the right to vote on account of race or color or because a person is a member of a language minority group.

2. The senate and assembly districts established in the plan must satisfy equal population standards specified in the bill. Among other things, no senate district may have a population that exceeds that of any other senate district by more than 10 percent and no assembly district may have a population that exceeds that of any other assembly district by more than 10 percent, unless necessary to maintain compliance with Section 2 of the Voting Rights Act. Congressional districts established in the plan must each have a population as nearly equal as practicable to the ideal population for such districts, while maintaining compliance with Section 2 of the Voting Rights Act.

3. District boundaries under the plan must coincide with municipal ward boundaries and, to the extent consistent with the Wisconsin Constitution, the U.S. Constitution, and Section 2 of the Voting Rights Act, must coincide with the boundaries of political subdivisions. The number of political subdivisions divided among more than one district must be as small as possible and, with limited exceptions, if there is a choice among political subdivisions to divide, the more populous political subdivisions shall be divided before the less populous.

4. Districts must be composed of convenient contiguous territory. Under the bill, areas which meet only at the points of adjoining corners are not contiguous.

5. To the extent consistent with the requirements described in items 1. to 3., districts must be compact. The bill also specifies how compactness is to be measured.

6. In preparing the plan, the LRB must be strictly nonpartisan. No district may be drawn for the purpose of favoring a political party, incumbent legislator or member of Congress, or other person or group or, except to the extent necessary to meet the requirements described in item 1., for the purpose of augmenting or diluting the voting strength of a language or racial minority group. The LRB may not use political affiliations of registered voters, previous election results, or demographic information, except as necessary to test the efficiency gap and competitiveness of each district, or use residence addresses of incumbent legislators or members of Congress. The LRB may also use demographic information as necessary to meet the requirements described in item 1.

7. The number of assembly districts may not be less than 54 nor more than 100. The number of senate districts may not be more than one-third nor less than one-fourth of the number of assembly districts. Each senate district must contain

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only whole assembly districts and, with certain exceptions, each congressional district may contain only whole senate districts, to the extent possible.

8. Districts must be drawn so that neither the intent nor the result of the plan abridges the equal opportunity of racial or language minorities to participate in the political process.

Redistricting Advisory Commission

The bill assigns several tasks to the Redistricting Advisory Commission, including the following:

1. If requested to do so by the LRB, the commission must provide direction to the LRB concerning any decision the LRB must make in preparing a redistricting plan for which no clearly applicable guideline is provided under the bill.

2. The commission must oversee the work of LRB employees engaged in preparing a redistricting plan and may enter into contracts for hiring experts to assist in plan preparation. Entering into such a contract, or terminating a contract employee, requires approval from three-fourths of the members of the commission.

3. The commission must make available to the public at the earliest feasible time copies of any redistricting bill delivered by the LRB to the legislature, as provided under this bill, maps illustrating the redistricting bill, a summary of the standards applicable to the LRB for development of the plan in the redistricting bill, and a statement of the population of each district created in the plan and the relative deviation of each district population from the ideal district population.

4. The commission must conduct public hearings on a redistricting bill delivered by the LRB to the legislature, as provided under this bill, unless the redistricting bill represents a plan drawn in response to a redistricting bill that was previously delivered to the legislature and rejected by at least one house. The bill also requires the commission to hold a hearing in each of the congressional districts in this state and, whenever it is practicable, on weekends. The commission must submit a report to the legislature summarizing information and testimony received by the commission at the hearings. The report may also include any comments and conclusions that the commission's members deem appropriate concerning the information and testimony received at the hearings or otherwise presented to the commission.

The bill also permits the commission to establish policies limiting the information that the LRB may provide to persons outside of LRB staff concerning any redistricting plan drawn by the LRB, except that any such policy does not apply to population data furnished to the LRB by the U.S. Bureau of the Census or to a redistricting plan after a bill embodying that plan is delivered by the LRB to the legislature as required under this bill. The bill also provides that any draft maps, along with the data sets used to create them, that the LRB produces in the course of preparing a redistricting plan must be open to public inspection and copying and made available on the Internet site of the LRB as soon as they are produced.

Under the bill, the Redistricting Advisory Commission must be created not later than February 15 of the first year following the decennial federal census and terminates upon satisfying its duties, until a new Redistricting Advisory Commission is created for the next round of legislative and congressional

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redistricting. The commission consists of five members. The speaker and minority leader of the assembly and the majority and minority leaders of the senate must each appoint one person to serve on the commission. Within 30 days after the fourth commission member is appointed, but not later than February 15 of the first year following the decennial federal census, the four commission members so appointed must select the fifth commission member, who serves as chairperson. The bill prohibits all of the following individuals from being commission members: individuals who are not eligible electors of this state at the time of the appointment, individuals who hold partisan public office or political party office, and individuals who are a relative of or are employed by a member of the legislature or of Congress or are employed directly by the legislature or Congress.

Redistricting process

The bill requires the LRB to perform certain tasks in preparation for drawing congressional and legislative redistricting plans on the basis of each federal decennial census. For example, as soon as possible after receiving from the U.S. Bureau of the Census the population data needed for legislative redistricting, the LRB must use that data to assign a population figure to geographic or political units to facilitate the drawing of redistricting plans. Typically, this data is available on or about April 1 of the first year following the decennial federal census. The LRB must also prepare and publish an analysis describing the population of current legislative and congressional districts and the extent to which the districts may violate the redistricting standards described above. In addition, as municipalities complete their ward plans (typically, by October of the first year following the decennial federal census), the LRB must assign a population figure based upon certified federal census data to each municipal ward, for use in drawing redistricting plans.

Not later than January 1 of the second year following the decennial federal census, the LRB must deliver to the majority leader of the senate and speaker of the assembly identical bills embodying a plan of legislative and congressional redistricting, drawn in accordance with the standards described above. The bill further specifies a procedure that the legislature must follow in considering the bills, although that procedure is not enforceable by the courts. The bill requires either the assembly or the senate to bring the bill to a vote expeditiously, but not less than seven days after the report of the Redistricting Advisory Commission is received and made available to the members of the legislature. The vote must be under a procedure or rule permitting no amendments. If the bill is approved by the first house in which it is considered, the bill must expeditiously be brought to a vote in the second house under a similar procedure or rule.

If neither of the bills delivered by the LRB is approved by both the assembly and the senate, the chief clerk of the house that failed to approve the bill must transmit to the LRB information that the house may direct regarding reasons why the plan was not approved. The LRB must then prepare identical bills embodying a second plan of legislative and congressional redistricting, taking into account the reasons transmitted to the LRB, insofar as it is possible to do so while complying with the standards described above. The LRB must deliver the bill to the majority leader of the senate and the speaker of the assembly no later than 21 days after the date of

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the vote by which the senate or the assembly failed to approve the bill initially submitted. This second bill must be expeditiously introduced and brought to a vote not less than seven days after the date of introduction, in the same manner as prescribed for the initial bill.

If the second bill is similarly rejected by at least one house, the same procedure applies, except that the third bill is subject to amendment in the same manner as other bills. In addition, the third bill and any amendments to it may be passed only with the approval of three-fourths of all the members elected in each house.

The bill also provides exceptions to this process to account for variations in the timing of the release of federal census data.

In addition, the bill prohibits the majority leader of the senate, the minority leader of the senate, the speaker of the assembly, or the minority leader of the assembly from assigning or hiring any person to work with the LRB to prepare for redistricting, to prepare plans, or to oversee either process.

Required contents of redistricting bills

The LRB must ensure that each bill embodying a redistricting plan it draws contains specified conventions to apply wherever territory in a plan is described by geographic boundaries. Also, each such bill must provide that the bill first applies, with respect to regular elections, to offices filled at the next occurring general election and, with respect to special or recall elections, to offices filled or contested on or after the date of the next occurring general election.

Challenge based on population inequality

If an action is brought challenging a legislative redistricting plan adopted under the procedure established in the bill on the basis of an excessive population variance among senate or assembly districts, the legislature has the burden of justifying any variance in excess of 10 percent between the population of a senate or assembly district and the applicable ideal district population. If an action is brought challenging a congressional redistricting plan adopted under the procedure established in the bill on the basis of an excessive population variance among congressional districts, the legislature has the burden of justifying any variance in excess of 1 percent between the population of a congressional district and the applicable ideal district population.

For further information see the *state* fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

- 1 SECTION 1. 3.002 (intro.) and (1m) of the statutes are consolidated, renumbered
- 2 3.002 and amended to read:

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1 (5) "Section 2 of the Voting Rights Act" means 52 USC 10301.

2 (6) "Ward" means a municipal ward in effect on April 1 of the year of the federal
3 decennial census and used in preparing congressional and legislative redistricting
4 plans as required under s. 4.005.

5 **4.002 Political subdivision boundaries.** In this chapter, reference to any
6 political subdivision means that political subdivision as its boundaries exist on April
7 1 of the year of the federal decennial census.

8 **4.003 Legislative districts established.** This state is divided into 33 senate
9 districts, each composed of 3 assembly districts. Each senate district may elect one
10 member of the senate. Each assembly district may elect one representative to the
11 assembly.

12 **4.004 Preparations for redistricting.** (1) The legislative reference bureau
13 shall acquire appropriate information, review and evaluate available facilities, and
14 develop programs and procedures in preparation for drawing congressional and
15 legislative redistricting plans on the basis of each federal decennial census.

16 (2) By December 1 of the year of the decennial federal census, the legislative
17 reference bureau shall obtain from the U.S. bureau of the census information
18 regarding geographic and political units in this state for which federal census
19 population data has been gathered and will be tabulated. The legislative reference
20 bureau shall use the information to do all of the following:

21 (a) Prepare necessary descriptions of geographic and political units for which
22 census data will be reported and that are suitable for use as components of legislative
23 districts.

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1 (b) Prepare maps of geographic and political units within the state which may
2 be used to illustrate the locations of district boundaries proposed in plans prepared
3 in accordance with s. 4.007.

4 (3) As soon as possible after receiving from the U.S. bureau of the census the
5 population data needed for legislative redistricting that the U.S. bureau of the
6 census is required to provide this state under P.L. 94-171, the legislative reference
7 bureau shall use that data to assign a population figure based upon certified federal
8 census data to each geographic or political unit described under sub. (2) (b). The
9 legislative reference bureau shall prepare and publish an analysis describing the
10 population of current legislative and congressional districts and the extent to which
11 the districts may violate the standards under s. 4.007. Upon satisfying these
12 requirements, the legislative reference bureau shall begin the preparation of
13 congressional and legislative redistricting plans as required under s. 4.006.

14 (4) None of the 4 selecting authorities, as defined in s. 13.49 (1) (b), may assign
15 or hire any person to work with the legislative reference bureau to prepare for
16 redistricting under this section, to prepare plans under s. 4.006, or to oversee either
17 process.

18 **4.005 Use of municipal ward plans.** After receipt of a division ordinance or
19 resolution under s. 5.15 (4) (b), the legislative reference bureau shall use the data
20 obtained from the U.S. bureau of the census under s. 4.004 (3) to assign a population
21 figure based upon certified federal census data to each ward established in the
22 division ordinance or resolution. The legislative reference bureau shall use each
23 ward to which a population figure is assigned in preparing congressional and
24 legislative redistricting plans as required under s. 4.006.

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1 **4.006 Preparation of redistricting plans.** (1) Not later than January 1 of
2 the 2nd year following the decennial federal census, the legislative reference bureau
3 shall deliver to the majority leader of the senate and speaker of the assembly
4 identical bills creating plans of legislative and congressional redistricting, prepared
5 in accordance with s. 4.007. Either the assembly or the senate shall bring the bill to
6 a vote expeditiously, but not less than 7 days after the commission report under s.
7 13.49 (3) (d) 2. is received and made available to the members of the legislature. The
8 vote shall be under a procedure or rule permitting no amendments. If the bill is
9 approved by the first house in which it is considered, the bill shall expeditiously be
10 brought to a vote in the 2nd house under a similar procedure or rule.

11 (2) If neither of the bills delivered by the legislative reference bureau under
12 sub. (1) is approved by both the assembly and the senate, the chief clerk of the house
13 that failed to approve the bill shall immediately transmit to the legislative reference
14 bureau information that the house may direct regarding reasons why the plan was
15 not approved. The legislative reference bureau shall prepare identical bills
16 embodying a 2nd plan of legislative and congressional redistricting prepared in
17 accordance with s. 4.007, taking into account the reasons transmitted to the
18 legislative reference bureau under this subsection insofar as it is possible to do so
19 within the requirements of s. 4.007. The legislative reference bureau shall deliver
20 the bills to the majority leader of the senate and the speaker of the assembly no later
21 than 21 days after the date of the vote by which the senate or the assembly failed to
22 approve the bill submitted under sub. (1). Any bill delivered by the legislative
23 reference bureau under this subsection shall be expeditiously introduced and
24 brought to a vote not less than 7 days after the date of introduction, in the same
25 manner as prescribed for the bill required under sub. (1).

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1 (3) If neither of the bills delivered by the legislative reference bureau under
2 sub. (2) is approved by both the assembly and the senate, the same procedure as
3 prescribed by sub. (2) shall be followed. If a 3rd plan is required under this
4 subsection, the legislative reference bureau shall deliver the bills to the majority
5 leader of the senate and the speaker of the assembly no later than 21 days after the
6 date of the vote by which the senate or the assembly failed to approve the bill
7 submitted under sub. (2). Any bill delivered by the legislative reference bureau
8 under this subsection shall be expeditiously introduced and brought to a vote not less
9 than 7 days after the date of introduction and shall be subject to amendment in the
10 same manner as other bills. Any bill delivered under this subsection, and any
11 amendment to such a bill, may be passed only with the approval of three-fourths of
12 all the members elected in each house.

13 (4) Notwithstanding subs. (1) to (3):

14 (a) If certified federal census data that is sufficient to permit preparation of a
15 congressional redistricting plan becomes available at an earlier time than the
16 population data needed to permit preparation of a legislative redistricting plan in
17 accordance with s. 4.007, the legislative reference bureau shall so inform the
18 majority leader of the senate and the speaker of the assembly. If the majority leader
19 of the senate and the speaker of the assembly jointly direct, the legislative reference
20 bureau shall prepare a separate bill establishing congressional districts and deliver
21 it separately from the bill establishing legislative districts. The legislature shall
22 proceed to consider the congressional redistricting bill in substantially the manner
23 prescribed by subs. (1) to (3).

24 (b) If the population data for legislative redistricting that the U.S. bureau of
25 the census is required to provide this state under P.L. 94-171 and, if used by the

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1 legislative reference bureau, the corresponding topologically integrated geographic
2 encoding and referencing data file for that population data are not available to the
3 legislative reference bureau on or before April 1 of the first year following the
4 decennial federal census, the deadlines set forth in this section shall be extended by
5 a number of days equal to the number of days after April 1 of the first year following
6 the decennial federal census that the population data and the topologically
7 integrated geographic encoding and referencing data file for legislative redistricting
8 become available.

9 **4.007 Redistricting standards.** (1) Legislative and congressional districts
10 shall be established on the basis of population requirements imposed under the
11 Wisconsin Constitution and the U.S. Constitution and requirements imposed under
12 Section 2 of the Voting Rights Act.

13 (2) Senate and assembly districts, respectively, shall satisfy the population
14 standards established in this subsection. The quotient, obtained by dividing the sum
15 of the absolute values of the deviations of all district populations from the applicable
16 ideal district population by the number of districts established, may not exceed 1
17 percent of the applicable ideal district population, unless necessary to maintain
18 compliance with Section 2 of the Voting Rights Act. For purposes of this subsection,
19 the ideal district population is determined by dividing the population of the state
20 reported in the most recent federal decennial census by the number of districts to be
21 established. No senate district may have a population that exceeds that of any other
22 senate district by more than 10 percent and no assembly district may have a
23 population that exceeds that of any other assembly district by more than 10 percent,
24 unless necessary to maintain compliance with Section 2 of the Voting Rights Act.

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1 (3) Congressional districts shall each have a population as nearly equal as
2 practicable to the ideal district population, derived as prescribed in sub. (2), while
3 maintaining compliance with Section 2 of the Voting Rights Act. No congressional
4 district may have a population which varies by more than 1 percent from the
5 applicable ideal district population, unless necessary to comply with Section 2 of the
6 Voting Rights Act.

7 (4) District boundaries shall coincide with ward boundaries and, to the extent
8 consistent with sub. (1), shall coincide with the boundaries of political subdivisions.
9 The number of political subdivisions divided among more than one district shall be
10 as small as possible. When there is a choice among political subdivisions to divide,
11 the more populous political subdivisions shall be divided before the less populous,
12 except that this requirement does not apply to a legislative district boundary drawn
13 along a county boundary which passes through a city with territory in more than one
14 county.

15 (5) Districts shall be composed of convenient contiguous territory. Areas which
16 meet only at the points of adjoining corners are not contiguous.

17 (6) Districts shall not be drawn with the intent or result of denying or abridging
18 the equal opportunity of racial or language minorities to participate in the political
19 process or diminishing their ability to elect representatives of their choice, whether
20 by themselves or by voting in concert with other persons.

21 (7) (a) In this subsection:

22 1. "Geographic unit center" means that point within a population data unit
23 approximately equidistant from the northern and southern extremities and also
24 approximately equidistant from the eastern and western extremities of the
25 population data unit. This point shall be determined by visual observation of a map

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1 of the population data unit, unless it is otherwise determined within the context of
2 an appropriate coordinate system developed by the federal government or another
3 source that the legislative reference bureau determines is qualified and objective and
4 is obtained for use in this state with prior approval of the joint committee on
5 legislative organization.

6 2. "Population data unit" means a ward, census enumeration district, block, or
7 other unit of territory having clearly identified geographic boundaries and for which
8 a total population figure is included in or can be derived directly from certified
9 federal census data.

10 3. "X-coordinate" means the relative location of a point along the east-west
11 axis of the state. Unless otherwise measured within the context of an appropriate
12 coordinate system obtained for use as permitted by subd. 1., the x-coordinate shall
13 be measured along a line drawn due east from a due north and south line running
14 through the point which is the western extremity of this state, to the point to be
15 located.

16 4. "Y-coordinate" means the relative location of a point along the north-south
17 axis of the state. Unless otherwise measured within the context of an appropriate
18 coordinate system obtained for use as permitted by subd. 1., the y-coordinate shall
19 be measured along a line drawn due south from a due east and west line running
20 through the point which is the northern extremity of this state, to the point to be
21 located.

22 (b) To the extent consistent with subs. (1) to (3), districts shall be compact in
23 form. Compact districts are those which are square, rectangular, or hexagonal in
24 shape to the extent permitted by natural or political boundaries. When it is
25 necessary to compare the relative compactness of 2 or more districts, or of 2 or more

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1 alternative redistricting plans, the tests prescribed by pars. (c) and (d) shall be used.
2 Should the results of these 2 tests be contradictory, the standard under par. (c) shall
3 be given greater weight than the standard under par. (d).

4 (c) 1. The compactness of a district is greatest when the length of the district
5 and the width of the district are equal. The measure of a district's compactness is
6 the absolute value of the difference between the length and the width of the district.

7 2. In measuring the compactness of a district by means of electronic data
8 processing, the difference between the x-coordinates of the easternmost and the
9 westernmost geographic unit centers included in the district shall be compared to the
10 difference between the y-coordinates of the northernmost and southernmost
11 geographic unit centers included in the district.

12 3. To determine the length and width of a district by manual measurement, the
13 distance from the northernmost point or portion of the boundary of a district to the
14 southernmost point or portion of the boundary of the same district and the distance
15 from the westernmost point or portion of the boundary of the district to the
16 easternmost point or portion of the boundary of the same district shall each be
17 measured. If the northernmost or southernmost portion of the boundary, or each of
18 these points, is a part of the boundary running due east and west, the line used to
19 make the measurement required by this subdivision shall be drawn either due north
20 and south or as nearly so as the configuration of the district permits. If the
21 easternmost or westernmost portion of the boundary, or each of these points, is a part
22 of the boundary running due north and south, a similar procedure shall be followed.
23 The lines to be measured for the purpose of this subdivision shall each be drawn as
24 required by this subdivision, even if some part of either or both lines lies outside the
25 boundaries of the district which is being tested for compactness.

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1 4. The absolute values computed for individual districts under this paragraph
2 may be cumulated for all districts in a plan in order to compare the overall
3 compactness of 2 or more alternative redistricting plans for the state or for a portion
4 of the state. However, it is not valid to cumulate or compare absolute values
5 computed using the measurements under subd. 2. with those computed using the
6 measurements under subd. 3.

7 (d) 1. The compactness of a district is greatest when the ratio of the dispersion
8 of population about the population center of the district to the dispersion of
9 population about the geographic center of the district is one to one.

10 2. The population dispersion about the population center of a district or about
11 the geographic center of a district is computed as the sum of the products of the
12 population of each population data unit included in the district multiplied by the
13 square of the distance from the geographic unit center of that population data unit
14 to the population center or the geographic center of the district, as the case may be.
15 The geographic center of the district is defined by averaging the locations of all
16 geographic unit centers which are included in the district. The population center of
17 the district is defined by computing the population-weighted average of the
18 x-coordinates and y-coordinates of each geographic unit center assigned to the
19 district, it being assumed for the purpose of this calculation that each population
20 data unit possesses uniform density of population.

21 3. The ratios computed for individual districts under this paragraph may be
22 averaged for all districts in a plan in order to compare the overall compactness of 2
23 or more alternative redistricting plans for the state or for a portion of the state.

24 (8) In preparing any redistricting plan, the legislative reference bureau shall
25 be strictly nonpartisan. No district may be drawn for the purpose of favoring a

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1 political party, incumbent legislator or member of Congress, or other person or group
2 or, except to the extent required under sub. (1), for the purpose of augmenting or
3 diluting the voting strength of a language or racial minority group. Except as
4 provided in sub. (10), in establishing districts, no use shall be made of any of the
5 following data:

6 (a) The residence addresses of incumbent legislators or members of Congress.

7 (b) Political affiliations of registered voters.

8 (c) Previous election results.

9 (d) Demographic information except as necessary to meet the requirements of
10 subs. (1) and (10).

11 (9) The number of assembly districts in any redistricting plan may not be less
12 than 54 nor more than 100. The number of senate districts in any redistricting plan
13 may not be more than one-third nor less than one-fourth of the number of assembly
14 districts. Each senate district shall contain only whole assembly districts. Except
15 as otherwise provided in this subsection, to the extent possible, each congressional
16 district shall contain only whole senate districts. The other standards specified in
17 this section shall take precedence where a conflict arises between those standards
18 and the requirement of including only whole senate districts within a congressional
19 district.

20 (10) In preparing any redistricting plan, the legislative reference bureau shall
21 test the efficiency gap and competitiveness of each district and make the test results
22 available to the public, including publishing the results on its Internet site, no later
23 than 72 hours prior to the first public hearing on the proposed plan. The legislative
24 reference bureau may use the data described under sub. (8) (b) to (d) to perform the
25 tests under this subsection.

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1 **4.008 Required provisions in redistricting bills.** Each bill delivered under
2 s. 4.006 shall provide all of the following:

3 (1) That, wherever territory is described in the bill by geographic boundaries,
4 the following conventions are used:

5 (a) Each bound continues to the intersection with the bound next named, or to
6 the intersection with a straight-line extension of such bound.

7 (b) If the bound is a street, it follows the center line of the street or the center
8 line of the street extended.

9 (c) If the bound is a railroad right-of-way, it follows the center line of the
10 railroad right-of-way.

11 (d) If the bound is a river or stream, it follows the center of the main channel
12 of such river or stream.

13 (e) If the bound follows a municipal boundary, it coincides with such boundary.

14 (2) That the bill first applies, with respect to regular elections, to offices filled
15 at the next occurring general election after the bill takes effect and, with respect to
16 special or recall elections, to offices filled or contested on or after the date of that
17 general election.

18 **4.0085 Challenge based on population inequality; burden of proof.** If
19 an action is brought challenging a legislative redistricting plan under this
20 subchapter on the basis of an excessive population variance among senate or
21 assembly districts established in the plan, the legislature has the burden of
22 justifying any variance in excess of 10 percent between the population of a senate or
23 assembly district and the applicable ideal district population. If an action is brought
24 challenging a congressional redistricting plan under this subchapter on the basis of
25 an excessive population variance among congressional districts established in the

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1 plan, the legislature has the burden of justifying any variance in excess of 1 percent
2 between the population of a congressional district and the applicable ideal district
3 population.

4 **SECTION 5.** 5.15 (4) (a) of the statutes is amended to read:

5 5.15 (4) (a) Except as provided in par. (c), the division ordinance or resolution
6 shall number all wards in the municipality with unique whole numbers in
7 consecutive order, beginning with the number one, shall designate the polling place
8 for each ward, and shall describe the boundaries of each ward consistent with the
9 conventions set forth in s. ~~4.003~~ 4.008 (1). The ordinance or resolution shall be
10 accompanied by a list of the block numbers used by the U.S. bureau of the census that
11 are wholly or partly contained within each ward, with any block numbers partly
12 contained within a ward identified, and a map of the municipality which illustrates
13 the revised ward boundaries. If the legislature, in an act redistricting legislative
14 districts under article IV, section 3, of the constitution, or in redistricting
15 congressional districts, establishes a district boundary within a municipality that
16 does not coincide with the boundary of a ward established under the ordinance or
17 resolution of the municipality, the municipal governing body shall, no later than
18 April 10 of the 2nd year following the year of the federal decennial census on which
19 the act is based, amend the ordinance or resolution to the extent required to effect
20 the act. The amended ordinance or resolution shall designate the polling place for
21 any ward that is created to effect the legislative act. Nothing in this paragraph shall
22 be construed to compel a county or city to alter or redraw supervisory or aldermanic
23 districts.

24 **SECTION 6.** 13.49 of the statutes is created to read:

25 **13.49 Redistricting advisory commission.** (1) DEFINITIONS. In this section:

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- 1 (a) "Chief election officer" means the elections commission administrator.
- 2 (b) "Four selecting authorities" means all of the following:
- 3 1. The majority leader of the senate.
- 4 2. The minority leader of the senate.
- 5 3. The speaker of the assembly.
- 6 4. The minority leader of the assembly.
- 7 (c) "Partisan public office" means any of the following:
- 8 1. The office of governor, lieutenant governor, secretary of state, state treasurer,
- 9 attorney general, state senator, or state representative to the assembly.
- 10 2. A county office that is filled by an election process involving nomination and
- 11 election of candidates on a partisan basis.
- 12 (d) "Political party office" means an elective office in a political party, as defined
- 13 in s. 11.0101 (26), or in a national political party.
- 14 (e) "Relative" means an individual who is related to the person in question as
- 15 father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece,
- 16 husband, wife, grandfather, grandmother, father-in-law, mother-in-law,
- 17 son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather,
- 18 stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half
- 19 sister.
- 20 (2) GENERAL PROVISIONS. (a) Not later than February 15 of the first year
- 21 following the decennial federal census, a temporary redistricting advisory
- 22 commission is created consisting of 5 members. Each of the 4 selecting authorities
- 23 shall certify to the chief election officer the selecting authority's appointment of a
- 24 person to serve on the commission. Within 30 days after the last selecting authority
- 25 has certified his or her appointment, but not later than February 15 of the first year

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1 following the decennial federal census, the 4 commission members so appointed shall
2 select, by a vote of at least 3 members, and certify to the chief election officer the 5th
3 commission member, who shall serve as chairperson.

4 (b) No individual may be appointed to the redistricting advisory commission
5 who satisfies any of the following:

6 1. The individual is not an eligible elector of this state at the time of the
7 appointment.

8 2. The individual holds partisan public office or political party office.

9 3. The individual is a relative of or is employed by a member of the legislature
10 or of Congress or is employed directly by the legislature or Congress.

11 (c) Members of the redistricting advisory commission appointed by a selecting
12 authority shall be reimbursed from the appropriation account under s. 20.765 (1) (a)
13 or (b), depending upon the house in which that member's appointing authority holds
14 office, for actual and necessary expenses incurred in performance of duties as a
15 commission member. The member who is not appointed by a selecting authority
16 shall be reimbursed from the appropriation under s. 20.765 (1) (a) for actual and
17 necessary expenses incurred in performance of duties as a commission member.

18 (d) A vacancy on the redistricting advisory commission shall be filled as
19 provided in s. 17.20 (1) within 15 days after the vacancy occurs.

20 (e) Each redistricting advisory commission terminates upon complying with
21 sub. (3).

22 (3) DUTIES. The redistricting advisory commission shall do all of the following:

23 (a) If requested to do so by the legislative reference bureau, provide direction
24 to the legislative reference bureau concerning any decision the legislative reference

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1 bureau must make in preparing a redistricting plan under subch. I of ch. 4 for which
2 no clearly applicable guideline is provided under s. 4.007.

3 (b) Oversee the work of legislative reference bureau employees engaged in
4 preparing a redistricting plan under subch. I of ch. 4 and may enter into contracts
5 for hiring experts to assist in the preparing of such plans. The commission may enter
6 into a contract to retain experts for preparing a redistricting plan only with the
7 approval of three-fourths of the members of the commission and may terminate a
8 contract employee only with the approval of three-fourths of the members of the
9 commission.

10 (c) Upon delivery by the legislative reference bureau of a bill embodying a
11 redistricting plan as required under s. 4.006, make available to the public at the
12 earliest feasible time all of the following information:

- 13 1. Copies of the bill.
- 14 2. Maps illustrating the plan.
- 15 3. A summary of the standards prescribed under s. 4.007 for development of the
16 plan.
- 17 4. A statement of the population of each district included in the plan and the
18 relative deviation of each district population from the ideal district population.

19 (d) Upon delivery by the legislative reference bureau of an initial bill
20 embodying a redistricting plan as required under s. 4.006 (1), do all of the following:

- 21 1. As expeditiously as reasonably possible, schedule and conduct public
22 hearings, in different geographic regions of the state, on the plan embodied in the
23 bill. No more than one public hearing may be held in the city of Madison, and at least
24 one public hearing shall be held in each congressional district of the state. The
25 commission shall hold public hearings on weekends whenever it is practicable.

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2. Following the hearings held under subd. 1., promptly prepare and submit to the legislature in the manner provided under s. 13.172 (2) a report summarizing information and testimony received by the commission in the course of the hearings. The report may include any comments and conclusions that the commission's members deem appropriate concerning the information and testimony received at the hearings or otherwise presented to the commission. The report shall be treated in the same manner as a report submitted under s. 13.172 (2).

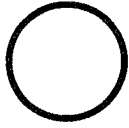
8 (4) CONFIDENTIALITY. (a) Except as provided in par. (b), the redistricting
9 advisory commission may establish policies limiting the information that the
10 legislative reference bureau may provide to persons outside of the bureau staff
11 concerning any redistricting plan prepared under subch. I of ch. 4.

(b) Any policy established under par. (a) does not apply to a redistricting plan after a bill embodying that plan is delivered by the legislative reference bureau as required under s. 4.006 or to population data furnished to the legislative reference bureau by the U.S. bureau of the census. Notwithstanding s. 13.92 (1) (c), any draft maps, along with the data sets used to create them, that are produced by the legislative reference bureau in the course of its work in preparing a bill under s. 4.006 shall be open to public inspection and copying under s. 19.35 (1) and made available on the Internet site of the legislative reference bureau as soon as they are produced.

20 **SECTION 7. Initial applicability.**

(1) This act first applies to redistricting plans based on the 2020 decennial federal census.

23 (END)



RESOLUTION#

Introduced by Judicial & Legislative Committee
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EMT

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To conduct countywide advisory referendum on creation of nonpartisan procedure for the preparation of legislative and congressional redistricting plans and maps.

FISCAL NOTE: There will be minimal cost to the County depending on the size of the ballot.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	VACANT			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, pursuant to Article IV, Section 3, of the Wisconsin Constitution, the Wisconsin Legislature is directed to redistrict state legislative districts "according to the number of inhabitants" at its next session following the decennial federal census. The legislature also reapportions congressional districts at the same interval pursuant to federal law; and

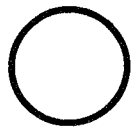
WHEREAS, the practice of redistricting by the majority party stifles political participation and competition, discourages collaboration and compromise, ensures continued control by the party in power, and lacks the fairness necessary to our democratic process, by undermining the principle of one person, one vote.

WHEREAS, the current procedure allows the legislature of the majority party to prepare redistricting plans and maps that may result in unfair partisan plans and maps, allowing the legislature to choose its voters rather than the voters choosing their representatives, which is commonly called gerrymandering.

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Board of Supervisors, in legal session assembled, does hereby approve that the following questions be placed on the April 7, 2020, ballot as an advisory referendum question:

Question: Should the Wisconsin Legislature create a nonpartisan procedure for the preparation of legislative and congressional district plans and maps?

Yes _____ No _____

**RESOLUTION#**

Introduced by Judicial & Legislative Committee
Page 1 of 1

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

LAD

INTENT & SYNOPSIS: To modify the name and membership of the Executive Committee

FISCAL NOTE: Nominal savings of two per diems per committee meeting.

WHEREAS, two years ago the Judicial & Legislative Committee (the Committee) recommended some changes to the County Board's rules and one of them had to do with the membership on the Executive Committee, specifically, it was suggested to have each of the five main committees of the board have their chair sit on the Executive Committee, and

WHEREAS, the County Board approved this and other changes to the rules, but in considering the status of the rules, the Judicial & Legislative Committee believes that the current situation results in too much power resting with the seven-member Executive Committee, and

WHEREAS, sometimes you need to try something to ascertain the benefits and detriments associated with the change and the Judicial & Legislative Committee is now recommending that the original version of the Executive Committee membership be reinstated, that being having the committee consist of the County Board Chairperson and the County Board Vice-Chairperson with three additional members of the board appointed by the county board chair as committee members, and

WHEREAS, the Committee thinks it might be preferable to change the name of the Executive Committee to the Operations Committee, primarily to reflect the intention that this committee does not supersede other main committees in authority.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES as follows:

1. The Executive Committee is hereby renamed the Operations Committee and all references to the Executive Committee in the Rules and Committees of the Wood County Board of Supervisors are hereby changed to reflect this amendment.
2. That the departments overseen by the Operations Committee shall be the same as those that have been reporting to the Executive Committee.
3. Membership on the Operations Committee shall be the County Board Chairperson, the County Board Vice-Chairperson and three members of the County Board at large appointed by the County Board Chairperson. The County Board Chairperson or another member of the committee shall serve as the committee chair as determined by the County Board Chairperson. The Operations Committee shall elect a Vice-Chairperson.

6

HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE MEETING MINUTES

DATE: Tuesday, October 15, 2019
TIME: 6:15 p.m.
PLACE: Courthouse
Room 317A
Wisconsin Rapids, WI

PRESENT: Adam Fischer, Bill Winch, Lance Pliml, Marion Hokamp, & Dennis Polach

OTHERS PRESENT (for part or all of the meeting): See attached list.

Chair Fischer called the meeting to order at 6:15 p.m. and declared a quorum present.

County Highway Engineer Joel Ortman presented information regarding the listing of low use property owned by the Highway Department. These sites had been put on the Wisconsin Surplus Auction site and the following bids were the highest.

Parcel #1

- Parcel ID 0400054, Cary Rock Drive, Town of Cary
- Highest Bid: \$102,500
- Price per acre: \$1,960.97

Parcel #3

- Parcel ID 1600671, Cary Rock Drive, Town of Rock
- Highest Bid: \$82,500
- Price per acre: \$2,062.50

Discussion ensued on how this is below the reserve price but is in line with what land is selling for in this area.

Motion Pliml/Hokamp to accept the highest bids presented on Parcel #1 & Parcel #3. Motion carried unanimously.

It was noted that Parcel #2 is being tested by an environmental firm as this site was a former dump. The committee will be waiting on selling this parcel until the report is received.

There being no other business, Chair Fischer adjourned the meeting at 6:18 p.m.

Minutes taken by Trent Miner, County Clerk

Highway Infrastructure & Recreation Committee

October 15, 2019 – 6:15 p.m.

[illegible]



Parks & Forestry Committee Reports

Thursday, November 7, 2019

Director Report, by Chad Schooley

- Attended October Exec. Comm. meeting to discuss Nepco Solar Project. The project was approved, and installation has begun. The Sustainable and Renewable advisory committee has inquired about hosting a ribbon cutting for the project. I will be working with them on this, and will forward further information as it becomes available.
- Participated and hosted District 3 Ho-Chunk Legislators meeting at Powers Bluff County Park on October 1. James Webster, Executive GM, Ho-Chunk Gaming Nekoosa arranged the meeting. Along with other area projects that were presented, I spoke about the Powers Bluff Development Project.
- MSA has sent over the finalized documents for the Powers Bluff County Park Development Plan: Phase 1. I will put this as an agenda item in December, along with "next steps" for the project.
- FEMA storm damage cleanup and documentation has continued throughout this month. We are hopeful that this will be completed in the near future.
- I was asked to participate in a discussion with a local "dog park advisory committee" regarding what properties are owned by Wood County in the Wisconsin Rapids area. This group formed when the dog park on 17th Ave., in Wisconsin Rapids, closed down earlier this year. They are in the very preliminary phases of identifying properties, specifically on the west side, that may be suitable for a dog park. They also plan on meeting with the city of Wisconsin Rapids regarding possible locations.
- I will be meeting with Patrick Gatterman, owner of Northward Peddle and Paddle, at Powers Bluff on 11/1/19. He is interested in providing rental equipment at some point (fat bikes, snowshoes, etc...). If you recall, Northward Peddle and Paddle had two "pop up" rental events this past summer at South Park. This was a great success, and they would like to possibly expand rentals within the parks in future years.
- With the two additional shelter areas planned for completion, and available for use at White Sands beach in 2020, we would like to begin taking reservations. These shelters will be similar to the other open shelters, in that they will be available for the public on a first come basis, unless they are reserved for the day. The serving area will only be available to individuals who rent the western shelter. I would recommend charging \$100/day for the shelter with the serving area, and \$75/day without the serving area. Both would be available from May 1- October 31 for rental, and from 8am -10pm during those dates. There will be picnic table seating for approximately 50 people in both shelters. These shelters will be perfect for smaller events such as birthday parties, family reunions, and graduation parties.
- **October:** 15 shelter reservations
- **Special Use Permits**
 - None at this time

Construction Supervisor Report, by Dennis Quinnell

Current Projects

- White Beach Remodel; work continues on kitchen area.
- We are burying the electrical, emergency stop, and communication wires from the top Ski hill operator's booth to the bottom booth, and terminating the wires in the panels.
- Erosion repair is being done on Powers Bluff access roads.
- Powers Bluff old tube tow operator's booth has been removed, and the adjacent loading area has been enlarged for the coming season.
- Because of the lack of quotes, we may be requesting a carryover of 2019 debt service funds to complete the Willow Run vault toilet remodel, and the North Park firewood storage shed projects in 2020. We will continue looking for an available contractor.

Maintenance Operations

- As of November 1, all campgrounds and day use areas are closed for the season except for Dexter's third loop, which is open until deer gun season is closed.
- Powers Bluff is starting to be prepped for winter.

Employee Matters

- All LTE employees are done for the season.

Office Supervisor Report, by Sandra Green



← Comments



Deanna Webb recommends
Wood County Parks & Forestry
(North Park).

Sep 15 at 8:36 PM •

We fell in love with this park! We are tent campers and prefer the non electric sites and being so close to water is a huge plus! The park Ranger is so kind and inviting and keeps this park beautifully kept all season. The wash house is clean and has wonderful showers. The park is huge with tons of recreational areas. We have quickly made one particular site our home away from home and look forward to many more weekends here watching weddings and disc golf tournaments across the river! Wood County, you're doing your parks right!



Commenting as Wood
County Parks & Forestry
(North Park)



Snowmobile / ATV

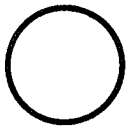
- Attended the 2nd Snowmobile meeting in Milladore.
- Called a landowner to set up a day to meet in regards to a possible bridge replacement on the Kellner Knights trail system.
- Worked with the clubs on how to report storm damage.

Office

- Attended the monthly HIRC meeting on September 5, 2019 at the ATV Intensive Use Area and recorded minutes.
- Approximately one week, worked on the FEMA reimbursement paperwork.
- We received an amazing compliment that I wanted to share with the committee (see left).
- Attended insurance/health benefits informational class.
- Worked with Paul Bernard to update the ATV Trail/Route Map.
- Working with Marshfield CVB, WI Rapids City Times, Travel Wisconsin, Heart of WI Chamber of Commerce & WI Outdoor News for advertising the Wood County ATV/Trail Route System.
- We have started to receive registrations for our 4th Powers Bluff Boutique & Vendor Shopping Event on November 16, 2019. We are about half-full right now.

Forest Administrator, by Fritz Schubert

- Continued working with Peter K. on logger/credit union performance bond recovery/collection.
- Investigated storm damage to forest and snowmobile trails in compartments 57, 65, and 68.
- Checked forest road conditions.
- Patrolled forest for illegal woodcutters.
- Storm damage cleanup on snowmobile trail/compartment 57.
- Karner Blue Butterfly Species and Habitat Conservation Agreement (SHCA); working on draft of new KBB agreement which will be future agenda item.
- Completed maps/reports to receive county forest road state aid payment.
- Hit a deer with new truck. Obtained repair estimate and worked with Terry Stelzer to get it fixed.

**ORDINANCE#**

Introduced by
Page 1 of 1

Highway Infrastructure and Recreation Committee

CAC

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To rescind and recreate Wood County Ordinance #401, Highway Access.

FISCAL NOTE: None.

WHEREAS, Wood County currently has Ordinance #401 that defines the provisions and standards for highway access, and

WHEREAS, the needs and nature of the traveling public as well as resident landowners in Wood County have changed since the ordinance's adoption, and

WHEREAS, the Highway Department has noted a sizable shift in the amount of waivers to the current policy that have been requested by landowners, and

WHEREAS, the Highway Department has identified a need to update standards to match current safety, maintenance, and access needs in the County.

NOW THEREFORE BE IT ORDAINED, that the Wood County Board of Supervisors hereby rescind the existing Wood County Ordinance #401 and adopt the revised Wood County Highway Access Ordinance #401 as attached, and

BE IT FURTHER ORDAINED, that the Wood County Highway Ordinance #401 as adopted by this action become effective upon passage and publication as required by statute.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	VACANT			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Highway Access Control

Chapter 1	General Provisions
Chapter 2	Definitions
Chapter 3	Regulations
Chapter 4	Administration and Enforcement

Chapter 1 General Provisions

1.1 Title

This ordinance shall be known as, cited, and referred to as: THE WOOD COUNTY HIGHWAY ACCESS CONTROL ORDINANCE.

1.2 Statutory Authorization.

This ordinance is adopted under the authority of the provisions set forth in Sections 83.015(2), 83.06 and 86.07(2) of the Wisconsin State Statutes.

1.3 Purpose.

The purpose of this ordinance is to restrict and regulate access onto county highways in order to promote the public safety, convenience, general welfare, economic viability, and to protect the public investment of existing and proposed highways by preventing costly road improvements, and to provide for safe and efficient ingress and egress to Wood County Highways.

1.4 Interpretation.

The restrictions, requirements and regulations contained in this ordinance are intended to apply to objects, structures, uses and activities wholly or partially contained in the right-of-way of the Wood County highway system except where specifically indicated. Any object, structure, use or activity partially lying in the right-of-way shall be considered to be entirely within the right-of-way.

1.5 Severability.

If any section, provision, or portion of this ordinance is adjudged invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

1.6 Compliance with Ordinance.

Any person, firm, or corporation seeking to construct, upgrade or reconstruct a driveway with access upon a county trunk highway within Wood County shall comply with the requirements of this ordinance and any other applicable County ordinances and regulations.

1.7 Effective Date.

The effective date of this ordinance shall be December 1, 2019.

Chapter 2 Definitions

The following terms shall be applied as indicated throughout this ordinance.

2.1 General.

- (A) The present tense includes the future tense and the singular tense includes the plural.
- (B) The word "shall" is mandatory; the words "may" and "should" are permissive.
- (C) The words "used" or "occupied" also mean intended, designed, or arranged to be used or occupied.
- (D) The word "person" includes any individual, firm, association, joint stock association, organization, partnership, limited, trust, body politic, governmental agency, company, corporation, and includes any trustee, receiver, assignee, or other representative thereof.
- (E) All distances unless otherwise stated shall be measured in feet in the horizontal direction.

2.2 Definitions.

ACCESS. Driveway or other ways or means of approach to provide physical entrance or exit to a parcel.

ACCESS PERMIT. A permit from the Wood County Highway Commission granting authority to construct and/or modify and maintain an access onto a CTH.

ADT. Average Daily Traffic generated on a given road or highway.

COMMISSION. Wood County Highway Commissioner and designees.

COMMITTEE. Wood County Highway Infrastructure and Recreation Committee

COUNTY TRUNK HIGHWAY (CTH). Any segment of the Wood County Trunk Highway System pursuant to Section 83.025 of the Wisconsin State Statutes.

DRIVEWAY. Any access to a parcel for motorized or non-motorized vehicles.

LOCAL CTH. Any CTH outside the municipal boundaries of a city or village with a speed limit of 25 mph or less.

PARCEL. The area of land within the property lines of a given piece of property.

ROAD. Any public or private road, street, alley, expressway, highway, avenue, parkway, lane, drive, boulevard, circle, bypass, or other pathways intended for the use of motorized or non-motorized vehicles to obtain access to more than two parcels.

RURAL CTH. Any CTH with a speed limit of 55 m.p.h.

SEMIURBAN CTH. Any CTH with a speed limit of 45 m.p.h.

URBAN CTH. Any CTH with a speed limit below 45 mph and above 25 mph

Chapter 3 Regulations

3.1 Existing Access.

Any lawful use of an access to a CTH (via driveway or road) prior to the effective date of this ordinance may be continued.

3.2 Vacated Access.

If the Commission considers the use of an access to have been discontinued for a period of at least one year, the Commission shall notify the owner by certified mail that the access may be considered vacated. The Commission will allow the owner thirty (30) days to reply. If, after this time period and after consideration of the owner's reply, if any, the Commission decides that the access has been discontinued for at least one year, the access may be considered vacated and removed. The Commission will pay the entire cost of removal.

3.3 Change of Use.

An application for a change of use of an existing access is required. The review shall be the same as if it were for a new access. The Commission shall determine if there has been a change in use to an access which will affect safe and efficient ingress and egress to and use of a CTH. This determination shall be based primarily on a significant change in the volume of traffic or the type of vehicle using that access. Upon such determination, the Commission may grant an access permit for the change of use, require modifications to the access to meet standards of this ordinance or deny the request for the change of use unless otherwise provided herein.

3.4 Access to Highway.

Entrance upon or departure from a CTH shall be prohibited except at locations specifically designated by this section. Access permits as stated in sections below shall only be granted upon a field review that confirms that the access provides safe sight distance. No access or road shall be opened into or connected with any CTH without an access permit. No access shall be converted from one use of access to another use of access without an access permit.

3.5 Access Spacing and Frequency.

- (A) In a case where a property owner owns more than one adjacent parcel (of the same land use) with frontage, all parcels shall be treated as a separate parcel for the purposes of this section.
- (B) Where a property owner owns more than one adjacent parcel with frontage on the same side of the CTH, all of which are zoned or used for agriculture, no more than four (4) accesses shall be allowed in a mile.
- (C) Only one access shall be allowed per parcel zoned or used for residential.
- (D) Commercially and industrially zoned parcels may be allowed two accesses provided they each separately meet the remaining criteria of this ordinance.
- (E) Whenever possible, access should be connected to the most minor road adjacent to the property when there is a choice between roads.
- (F)
 1. Subject to Paragraph 2 below, access permits for any access shall not be issued if the resulting distance between accesses or between the proposed access and any road intersection shall become less than the following distances measured from the centerline of the proposed access to the centerline of such other access or intersecting road, measured along the CTH:
 - 500' for RURAL CTH
 - 400' for SEMIURBAN CTH
 - 300' for URBAN CTI-I
 2. The Commission may permit spacing between a field entrance and another access, including, but not limited to, another field entrance, to be closer than the distance required by Paragraph 1 above, but not closer than 250 feet, if the Commission finds that the field entrance location utilizing the reduced spacing requirements would be consistent with public safety considerations.

3. Field entrances not meeting the spacing requirements of Paragraph I above may not be converted to a private entrance without advance review by the Commission and advance written approval of the Commission.
 4. This Subsection (F) does not apply to a LOCAL CTH.
- (G) A new road, in addition to the spacing requirements to adjacent driveway access points in (F) above, must be at least:
- | | |
|--------|-------------------|
| 1,000' | for RURAL CTH |
| 500' | for SEMIURBAN CTH |
| 400' | for URBAN CTH |
| 250' | for LOCAL CTH |

from the nearest adjacent road which enters onto the same side of the CTH in question. Where possible, roads should not be staggered, creating "T" intersections, but connect with another road on the other side of the highway.

3.6 Paved Apron.

Access onto a CTH may require an apron paved with asphalt within the right-of-way of the CTH in instances when usage or drainage warrants as determined by the Commission. This paving shall be at the owner's expense.

3.7 Design Standards.

Driveways and roads within the CTH right-of-way must comply with the following design standards:

- (A) Culverts, when required, must be at least 30 feet long plus end walls, be placed to provide at least 1 foot of cover over the top of the pipe, be a minimum of 18 inches in diameter or equivalent or as large as needed for adequate drainage, be at least 10 feet from the nearest culvert, and be constructed of corrugated metal or dual wall high-density polyethylene HDPE, with metal end walls (plastic end walls shall not be allowed).
- (B) Access height at the point of the culvert, shall be equal to or lower than the level of the outside edge of the adjacent road shoulder.
- (C) Slopes to the side of the access shall not be steeper than 4 to 1 (25 percent) or that of the embankment of the existing CTH, whichever is less. Embankment sloping may be grass, gravel, asphalt, or stone at a maximum size of 8 inches in diameter. Sloping material may not hinder operation of maintenance vehicles.
- (D) Retaining walls, stone walls, etc. shall not be allowed on driveways within the right-of-way.
- (E) Any paving of an access in the right-of-way, whether new, resurface, or replacement shall only be asphalt and only allowed by permit and shall be placed/replaced at the owner's expense.
- (F) Crowning of the access shall be provided with a minimum pitch of 2 percent towards the side of the access.
- (G) Curb and gutter shall not be allowed within the CTH right-of-way for private access.
- (H) The angle formed between the centerline of a driveway (measured along that section of the driveway which is within the highway right-of-way) and the centerline of the CTH shall be as close to 90 degrees as possible, but not less than 75 degrees on either side.
- (I) Facing access on opposite sides of a CTH shall be located directly opposite each other whenever possible.
- (J) Shared access may be required to minimize the number of access points and interruption of traffic flow and provide a safe access point as determined by the Commission.
- (K) Private driveways which provide access to one or two residential parcels shall have a

- maximum 20' width and a 20' return radii. See section (S) Figure 1 below.
- (L) Field entrances shall have a maximum 40' width and 25' return radii. See section (S) Figure 1 below.
 - (M) Commercial driveways shall have a maximum 40' width and 25' return radii. See Section (S) Figure I below.
 - (N) A bypass lane shall be required where the ADT of the adjacent CTH and other factors warrant as determined by the Commission.
 - (O) Turnarounds should be provided so that vehicles do not need to back out onto a CTH and may be required if safety issues warrant installation. Installation shall be at owner's expense. Turnarounds, if constructed, shall be installed on private property.
 - (P) Existing CTH property including road surfaces, curbs, shoulders, slopes, ditches, and vegetation shall be restored to its original condition.
 - (Q) Vision corners must be free of all obstructions at each access point in accordance with the applicable vision corner diagram below. Driveway vision corners are to be measured from a point 3.5 feet above the center of the proposed access, 15 feet back from the edge of pavement of the CTH, to two points 2 feet above the center of the nearest on-coming lane of the CTH in each direction, at a distance of "D" from the point where the CTH meets the center of the proposed access. Distance "D" shall correspond to the speed limit of the road. If the given speed limit is not listed, the next highest speed limit shall be used. See Section (S) Figure 2 below.
 - (R) For any development which will, in the opinion of the Commission, have probable significant impacts on abutting County Trunk Highways due to increased traffic flow, increased turning movements or detrimental effect on existing traffic, the Commission may require a Traffic Impact Analysis (TIA) be completed and submitted to the Commission prior to considering granting an access permit. The TIA shall determine the type of improvements required to provide safe access to the development, including, but not limited to, increased turning radii, segregated turn lanes and bypass lanes. A professional traffic engineer licensed to do work in the State of Wisconsin shall certify the TIA. The costs of the TIA and any required improvements shall be borne by the applicant.
 - (S) [Illustrations on next page]

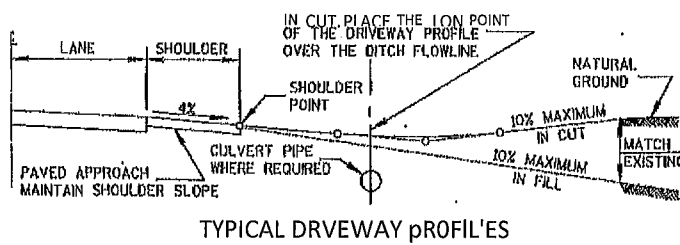
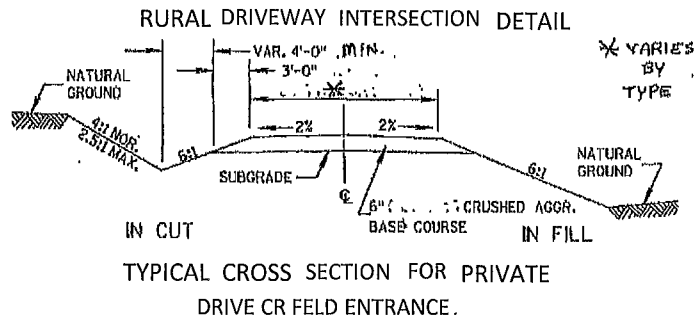
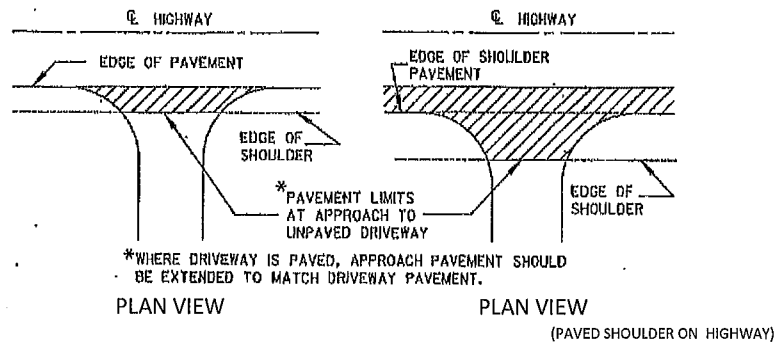
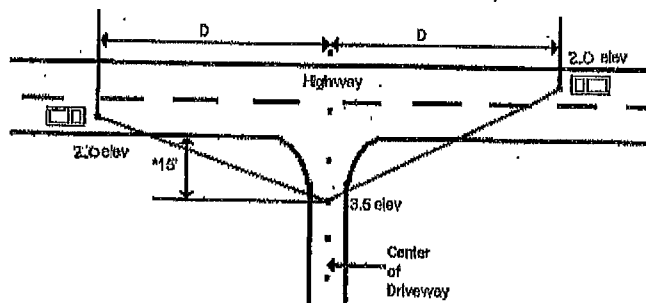


Figure 1



DRAWINGS NOT TO SCALE

Vision Corner Diagram

Distance D	Posted Speed Limit (MPH)
155	25
250	35
360	45
495	55

FIGURE 2

3.8 Access Control Map.

The location of all access points on CTH's should be established on a map named "THE OFFICIAL HIGHWAY ACCESS CONTROL MAP OF WOOD COUNTY", which will be drawn and updated by the COMMISSION. Copies of this map shall be available to the public at the Wood County Highway Department and Planning & Zoning Department.

Chapter 4 Administration and Enforcement

4.1 Administration.

The Commission is hereby authorized to administer this ordinance outside municipal boundaries within Wood County and within incorporated municipal boundaries for CTHs under the jurisdiction of the Commission. Within incorporated municipal boundaries, the Commission may not be the controlling authority on access to CTHs with a speed limit equal to or less than 35 m.p.h. and therefore must coordinate with the municipality.

Applications for permits shall be made to the Wood County Highway Commission. The Highway Commissioner or designee shall review the proposed development or construction and shall either grant or deny the proposed access permit based upon the provisions, standards, and requirements of this ordinance, within thirty (30) working days of receipt of a complete application.

4.2 Construction.

No structure, object, excavation, or item of landscaping shall be constructed, reconstructed, altered, placed, installed, or planted within the right-of-way of a CTH until an access permit has been issued by the Commission. Any utility relocation required for installation shall be the permittee's responsibility prior to installation.

Said permit shall be placed in clear view as near to the point of proposed construction or access as possible. If not constructed within one year from date of issuance, the access permit shall expire and a new permit shall be applied for. The Commission may extend approval of an access permit at its sole discretion.

4.3 Maintenance.

Wood County shall not be responsible for any routine maintenance of a private access/access culvert including the removal of snow, ice, or sleet from the access or from the culvert. The culvert shall be kept free of debris and sediment. Also, the culvert should be protected from the possibility of fire and rodent damage.

When culverts have failed and create potential for damage to the highway, the property owner will be given notice to replace the culvert. If the condition allows, the property owner will be given 30 days to replace the culvert. If the property owner does not resolve the issue in 30 days, the Commission will perform the necessary work and bill the property owner in accordance with the fee structure.

If the condition requires immediate action by the Commission to prevent damage to the highway, the Commission will take the necessary action to minimize harm and expense to both the highway and the property.

4.4 Fees.

Installation of the access by the Wood County Highway Department shall require all fees to be paid for by the applicant upon billing by the Commission based on the current fee schedule. Payment in full for all fees is required prior to installation. Payment for a required culvert pipe shall be through a Town order. Installation of the access by Private Contractor or Owner shall require the payment of the Access Permit fee and Prepaid Owner Deposit prior to issuance of the Access Permit. Requests for reimbursement of the Prepaid Owner Deposit shall occur within one year of date of issuance of the Access Permit, unless an extension of the Access Permit is requested and approved by the Commission. If no written request for reimbursement of the Prepaid Owner Deposit is received by the Commission within either one year of the date of issuance of the Access Permit, or within one year of the date of approval of an extension of the Access Permit, the Prepaid Owner Deposit shall be retained permanently by the Commission.

4.5 Appeals.

Any person aggrieved by any decision made in the administration of this ordinance may appeal to the Wood County Highway Committee.

Appeals shall be filed within thirty (30) calendar days following the administrative decision by the Commission. Appeals shall be filed in writing with the Committee. The appeal shall specify the legal description of the parcel and access location in question and the reason given for the appeal. If possibly materially affected by the granting of a variance, the adjacent property owner(s) shall be notified by mail of the date and time of the hearing and the appellant's name and the variance requested a minimum of seven (7) calendar days prior to the hearing.

Where the Committee finds that unnecessary hardship may result from strict compliance with these regulations, it may vary the regulations, provided that the public interest is secured and that such variation will not establish an undesirable precedent and will not have the effect of nullifying the intent and purpose of these regulations. Any modifications or variance thus granted shall be entered in the minutes of the Committee setting forth the reasons which, in the judgment of the Committee, justified the modification or variance.

The Committee shall make a decision on the appeal within forty-five (45) calendar days from the day the appeal was filed. The appeal fee shall be as stated in the fee schedule and shall be due and payable at the time of filing of the appeal.

4.6 Violations.

In the case of any violation of this ordinance, the Commission may institute appropriate legal action up to and including removal of any item contrary to this ordinance and revocation of the access permit. Each day in which a violation continues to exist shall constitute a separate offense.

4.7 Penalties.

Any person, firm, or corporation found guilty of violating any part(s) of this ordinance shall be subject to the fees and penalties as listed in the fee schedule and Section 86.07(2) of the Wisconsin State Statutes.

7

Central Wisconsin State Fair

Board of Directors Minutes

Monday, September 16th, 2019 at 7:00 PM

ROLL CALL: Dale Christiansen, Peggy Sue Meyer-Miller, Vicki Selz, Jeff Viergutz, Scott Karl, Ken Bargender, Bob Ashbeck, Sandy Leonhard, Eric Voight, Jeremy Carolfi, and Brian Varsho.

The meeting of the Central Wisconsin State Fair Board was called to order at 7:13pm in the Junior Fair building at the Central Wisconsin State Fair Grounds.

Public Comment: Ken Bargender introduced himself as the new City Representative.

Approval of Minutes: Minutes from the July meeting were presented. Sandy Leonhard made a motion to accept the minutes from the 07/15/19 board meeting and Jeremy Carolfi seconded, all approved.

Financial Report: Dale presented a report. Final Fair numbers are still being worked on as bills are still coming in. Dale went through some of the costs from the Fair. Fair checks are being pulled together for print and distribution this month. The cost of the roof for the new stage each year of the Fair was discussed.

Executive Director's Report: Dale Christiansen updated the Fair Board on the incoming bills that have been paid, the use of the buildings during the Fair, and the overall financial state of the Fair as of current numbers.

Jr. Fair Report: No report due to the Fair. The next meeting is Wednesday, September 18th.

Commission Report: No new news at this time.

Committee Reports:

1. **Fairest of the Fair:** Peggy Sue Meyer-Miller said that the girls received their jackets, were present at the Fair and helped had out ribbons, judged quilts, and participated in multiple events during the Fair. They will also be present at the Bull Ride and other non-Fair events coming up.
2. **Buildings & Grounds:** No new news.

Old Business:

1. **Fair Recap:** Dale Christiansen reported that the weather was great, everything went fairly smoothly, and he has some ideas for the 2020 Fair. The board discussed vendors, possible building changes, beer sales, and gate volunteers/employees.

New Business:

1. **CBRA – National Finals:** Scheduled for September 20th & 21st, 2019. More volunteers are needed for the gates and selling tickets.
2. **Demo Derby:** Scheduled for October 12th at 2:00 PM. Volunteers needed.
3. **Winter Storage:** There have been many interested customers for Winter Storage this year. Volunteers will be needed for Saturday, October 26th at 2:00 PM to help with storage.
4. **Appreciation Evening:** Scheduled at Hotel Marshfield on Tuesday, November 5th at 5:30 PM. All CWSF Board members are asked to attend.
5. **Upcoming Board Election:** The CWSF Board election will be in November or December, and the following members terms are up: Vicki Selz, Scott Karl, & Jeremy Carolfi.

Agenda items for next meeting:

1. 2020 Steak Feed – Spring or Fall?
2. CWSF Raffle Report – 2020 Raffle?

Adjournment: Ken Bargender made a motion to adjourn the meeting and Jeremy Carolfi seconded the motion, all approved. The meeting was adjourned at 8:30 PM.

Respectfully submitted by,

CWSF Office Administrator
Ashlee Sayre

CWSF Secretary
Nick Wayerski

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Draft
South Central Library System Board of Trustees Minutes
09/26/2019, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Badger and Chester Rooms

Action Items:

Approved the Organizational Chart
Approved the Salary Schedule
Approved the 1% raise for system director (same as for all staff)
Approved the 2020 Budget and Notes
Approved the 2020 System Plan
Approved the 2020 CE Agreement with Arrowhead Library System

Present: A. Bhasin, N. Brien, F. Cherney, , N. Foth, M. Furgal, J. Healy-Plotkin, M. Meloy, K. Michaelis, M. Nelson, P. Nelson, G. Poulson, T. Walske, A. Weier

Absent: P. Cox, M. Hokamp, J. Honl

Excused: N. Long, C. Whitsell, K. Williams

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Call to Order Time: 12: 15 p.m. J. Healy-Plotkin, President

- a. Introduction of guests/visitors: None
- b. Changes/additions to the agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 08-22-2019

- a. Motion: N. Brien moved approval of the 08-22-2019 minutes. T. Walske seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Bills for Payments:

- a. Motion: M. Nelson reviewed the bills for payment in the amount of \$117,224.49 and moved approval. G. Poulson seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Financial Statements:

Presentation: Annual 2020 Budget & 2020 System Plan – M. Van Pelt & K. Goeden. Do all public library system members in the system have strategic plans? Some do not and some have out of date plans. SCLS has a team of people that are assisting libraries with their strategic plans so the inventory of well-crafted plans is quickly improving.

Committee Reports:

- a. Advocacy: ALA's National Library Legislative day is May 4 & 5 in Georgetown.
- b. Budget & Finance/Personnel:

- i. Recommend acceptance of 2020 Budget and 2020 System Plan:

Action Items:

- a. Organizational Chart.
 - i. Motion: P. Nelson moved approval. M. Furgal seconded.
 - ii. Changes or corrections: None
 - iii. Vote: Motion carried.
- b. Salary Schedule:
 - i. Motion: G. Poulson moved approval. K. Michaelis seconded. One vote no – wants the salary to be higher for staff
 - ii. Changes or corrections: None
 - iii. Vote: Motion carried.
- c. 1% raise for system director (same as for all staff):
 - i. Motion: M. Furgal moved approval. G. Poulson seconded. One no – wants the director's salary to be higher.
 - ii. Changes or corrections: None
 - iii. Vote: Motion carried.
- d. 2020 Budget and Notes:
 - i. Motion: M. Furgal moved approval. P. Nelson seconded. One no – wants higher salaries
 - ii. Changes or corrections: None
 - iii. Vote: Motion carried.
- e. 2020 System Plan: Motion carried.
 - i. Motion: N. Brien moved approval. K. Michaelis seconded.
 - ii. Changes or corrections: none
 - iii. Vote: Motion carried.
- f. 2020 CE Agreement with Arrowhead Library System:
 - i. Motion: M. Nelson moved approval. M Furgal seconded.
 - ii. Changes or corrections: none
 - iii. Vote: Motion carried.

SCLS Foundation Report: M. Van Pelt noted the committee met 9/30 to approve the bills and select the library award winners for the Cornerstone Event. S. Holland is stepping down from the board so a replacement is needed.

System Director's Report: You may view the report online. M. Van Pelt noted that the Rio Library hired Roxanne Staveness as the new director and her start date is 10/1/91. The Columbus Public Library hired Lindsay Ganz as their director and her start date is 10/7/19. The Poynette Public Library will be advertising for a library director.

K. Michaelis inquired about the DPI library directory project. It is the first step in creating the management system for automating director certification.

Discussion: K. Michaelis discussed the email M. Van Pelt sent the board regarding the "WI Libraries for Everyone: #e-BooksForAll calls attention to positive and negative ebook lending models." J. Healy Plotkin

noted the topic is on the MPL board agenda. WPLC is going to have a round table summit in October to discuss how to come up with an answer of what to do moving forward. This topic will be placed on an upcoming SCLS Board agenda in November.

Administrative Council (AC) Report: The AC met September 19, 2019. You may view the minutes online.

Other Business:

a. Appoint Nomination Committee for 2020 Board Officers – K. Williams, K. Michaelis, and M. Furgal volunteered to serve.

Information Sharing: The WLA Conference is in WI Dells in October.

Adjournment: 1:18 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/9-26-2019

County of Wood Library Board minutes

July 11, 2019

Board members :

Francis Cherney
Hugh O'Donnell
Jane Maciejewski
Joe Zurfluh
Brad Hamilton
Linda Schmidt
Dave Barth
Jean Anderson
Bill Clendenning
Marion Hokamp

Library Directors:

Lori Belongia, Everett Roehl Marshfield Public Library
Tammy Hardinger, Pittsville Public Library
Andrea Halbersma, Lester Public Library of Vesper
Darla Allen, Charles and Joann Lester Library of Nekoosa
Andy Bartlett, McMillan Memorial Library
Stacy Kunding, Lester Library of Arpin

Chairman Fran called the July 11 meeting to order at the Everett Roehl Marshfield Public Library. Motion was made by Dave to accept the minutes as read. It was seconded and carried.

After some discussion, the motion was made and seconded to keep 85% reimbursement.

Mark Jochem, from Workforce Development Resources, discussed farmers making a transition to non-farm work, resources for veterans, and resources for librarians helping dislocated workers. He encouraged the library directors to contact him. He also had some information he handed out to everyone.

Lori said that the library hosted the Marshfield Civic Band for a concert and there were over 300 people who attended. There were 900 children who signed up for the Summer Library Program. Lori also said that she was having some trouble with the DMV sending many people over to use the computers to read the drivers' manual on line since the DMV is not publishing them any longer. There will be some investigation into the problem.

Andrea is doing a handcraft activity for all ages. She doesn't have after school program any longer because of the elementary school not being in use. She has some wonderful teen volunteers who help with the handcrafts and with the garden.

Andy said that McMillan did not receive the honor of being selected for the National Medal for Museum and Library Service. He may apply again in the future. It was an honor to be chosen as a finalist. The restrooms have been completed and the library board has OK'd renovation for the adult room and the theater. This work may cost \$2 million.

Darla was happy to report that the first half of the Summer Library Program is finished and they had already had one of the events of the July Family Fun. She is looking forward to the last three events:

Galaxy Gak, Col. Mark Lee, and Night at the Rafters. The second session of Summer Library Program will begin July 29th. Preschooler Story Time is on Tuesdays at 10am.

Stacy attended a training on Linkcat. She was happy to have had Justin Lowe, the meteorologist, come to speak. He was a hit with the children and adults. She has a separate teens program for which the teens are excited. The books in the children's area were all called "Young Adult". Stacy would like to borrow a Dymo printer to help correct the problem.

Tammy said that the Summer Reading Program is going great. She is collaborating with the summer school at the elementary school. She reorganized the children's area and is doing some things to have more children be attracted to the library. Pittsville Public Library now has a facebook page. Tammy is also starting a Friends of the Library.

Jean discussed the training which will be taking place Aug. 12-16th. The Cornerstone Event will be Oct. 17th. All of the Libraries will have a part in the 2020 U.S. Census.

The date of the next meeting will be Oct. 17th, 2019, at McMillan Memorial Library. Dave made a motion to adjourn which Brad seconded. Motion was carried.

Secretary,

Linda Schmidt