

AGENDA FOR SEPTEMBER 21, 2021 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Rozar

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

Supervisor Zurfluh – Census Review & Redistricting Committee

APPOINTMENTS/Re-APPOINTMENTS:

Health & Human Services Committee – unexpired term ending April 2024 – Lori Nordman
Census Review & Redistricting Committee – Supervisor Wagner

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SPECIAL ORDER OF BUSINESS

Jason Hausler, Area Director – Extension Update

SET DATE FOR NEXT COUNTY BOARD MEETING – October 19, 2021

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2496 728 8916

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mc980db709b28d6dda6093019da794205>

Meeting number (access code): 2496 728 8916

Meeting password: CB0921

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

August 17, 2021 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on August 17, 2021.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Pliml, Polach, Rozar, Thao, Valenstein, Wagner, Winch, and Zurfluh.

Supervisor Leichtnam gave the invocation and led the Pledge of Allegiance.

Motion by Wagner/Breu to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Clendenning/Leichtnam to approve the appointment of Susan Feith to the South Central Library System Board of Trustees and Betsy Mancl to the Wood County Library Board. Motion carried by voice vote.

There were no public comments.

There were no referrals.

Various department heads came forward and presented their respective long term employees with certificates of service.

Committee minutes presented: Operations.

RESOLUTION 21-8-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: Resolution authorizing the issuance and sale of \$61,500,000 note anticipation notes.

Motion by Hamilton/LaFontaine to adopt Resolution 21-8-1. Motion carried. Voting no was Winch.

RESOLUTION 21-8-2

Introduced by: Operations Committee

INTENT & SYNOPSIS: To cancel stale dated checks as recommended by the auditors. Said checks from County General Account as per office of the County Treasurer.

FISCAL NOTE: As per resolution-total to be canceled \$1,830.46.

Motion by Hamilton/Breu to adopt Resolution 21-8-2. Motion carried unanimously.

Chairman Pliml declared his intent to take the next two resolutions with one vote. No objection heard.

RESOLUTION 21-8-3

Introduced by: Operations Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - \$1,832.18

Motion by Clendenning/Hamilton to adopt Resolution 21-8-3. Motion carried unanimously.

RESOLUTION 21-8-4

Introduced by: Operations Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - \$8,032.96

Motion by Clendenning/Hamilton to adopt Resolution 21-8-4. Motion carried unanimously.

Committee minutes presented: Health & Human Services, North Central Community Action Program, Conservation, Education, & Economic Development, North Central ITBEC.

RESOLUTION 21-8-5

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Grand Rapids Official Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Grand Rapids is responsible for any costs associated with administering their town zoning ordinance.

Motion by Clendenning/Leichtnam to adopt Resolution 21-8-5. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative.

RESOLUTION 21-8-6

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To cancel stale dated checks and undeliverable deposits as recommended. Said deposits and checks from Unclaimed Trust Account as per office of the Clerk of Circuit Court

FISCAL NOTE: As per resolution - total to be canceled is \$6,338.53

Motion by Feirer/Hamilton to adopt Resolution 21-8-6. Motion carried unanimously.

Committee minutes presented: Highway Infrastructure & Recreation, Property & Information Technology.

RESOLUTION 21-8-7

Introduced by: Property & Information Technology Committee

INTENT & SYNOPSIS: To formally reconstitute the Jail Study Committee to be the Jail Construction Committee and to designate the authority of the Committee and the Facilities Manager.

FISCAL NOTE: None, the allocation of funds for the new jail has already been approved by the County Board. This resolution designates a chain of command for the expenditure of those funds.

Motion by Hamilton/Breu to adopt Resolution 21-8-7. Motion carried. Voting no was Winch.

Committee minutes presented: Aging & Disability Resource Center of Central Wisconsin, McMillan Memorial Library, South Central Library System Board of Trustees.

RESOLUTION 21-8-8

Introduced by: Census Review & Redistricting Committee

INTENT & SYNOPSIS: To set the number of supervisory districts at 19.

FISCAL NOTE: None

Motion by Feirer/Hamilton to adopt Resolution 21-8-8. Motion carried unanimously.

RESOLUTION 21-8-9

Introduced by: Wood County Library Board

INTENT & SYNOPSIS: To set the county funding for Wood County libraries for 2022 at the same amount as 2021, that being \$1,111,339.

FISCAL NOTE: None. The resolution is only a directive of the county board for the Operations Committee to set the library funding for 2022 the same as 2021; the county board will retain the ability to determine the final amounts via the 2022 budget process.

Motion by Hamilton/LaFontaine to adopt Resolution 21-8-9. Motion carried unanimously.

RESOLUTION 21-8-10

Introduced by: Wood County Board of Supervisors

INTENT & SYNOPSIS: To recognize these Wood County employees for years of devoted and faithful service to Wood County.

- Christina Pelot - 25 years - Human Services Department
- Denise Jeffers - 25 years - Human Services Department
- Casey Layton - 25 years - Edgewater Haven Nursing Home
- Mai Thao - 25 years - Health Department
- Sara McCormick - 25 years - Sheriff Department
- Crystal Varsho - 25 years - Norwood Health Center
- Rita Eichsteadt - 25 years - Register of Deeds
- Peter Kastenholz - 30 years - Corporation Counsel
- Jennifer Vetrone - 30 years - Edgewater Haven Nursing Home
- Shane Wucherpfennig - 30 years - Land & Water Conservation

Joanne Borski - 30 years - Human Services Department
Lori Ruess - 35 years - Land & Water Conservation
Cindy Joosten - 35 years - Clerk of Courts

Motion by Feirer/LaFontaine to adopt Resolution 21-8-10. Motion carried unanimously.

Without objection, Chairman Pliml adjourned the meeting at 10:20 a.m. Next scheduled county board meeting is September 21, 2021.

Trent Miner
County Clerk

REFERRALS FOR SEPTEMBER 21, 2021 – COUNTY BOARD

- Memo from Wood County Planning & Zoning notifying Wood County of the Town of Grand Rapids Comprehensive Plan Adoption. Referred to the CEED Committee.

MINUTES
OPERATIONS COMMITTEE

DATE: August 17, 2021
TIME: 8:30 AM
LOCATION: Courthouse – Room 114

Members present: Ed Wagner, Lance Pliml, Adam Fischer, Mike Feirer, Donna Rozar

Others present: Dennis Polach, Bill Clendenning, PaNya Yang, Ed Newton, Heather Gehrt, Justin Fischer from Baird

Chairman Wagner called the meeting to order at 8:30 AM.

Treasurer Gehrt presented two resolutions to sell back tax deeded property to the former owners due to timely payment of back taxes. Motion by Rozar/Feirer to approve the resolutions and send to the county board for their consideration. Motion carried unanimously.

Chair Wagner brought forward the borrowing resolution. Justin Fischer from Baird provided details related to the borrowing. The true interest cost came in at 0.66% and how this is an interim financing method that allows for more flexibility than the standard general obligation promissory notes. Motion by Pliml/Rozar to approve the resolution and send to county board for their consideration. Motion carried unanimously.

Chair Wagner declared the meeting adjourned at 8:36 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at next meeting.

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, September 7, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Donna Rozar, Adam Fischer, Mike Feirer, Lance Pliml

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Dennis Polach, Bill Clendenning, Ken Curry, Trent Miner, Ed Newton, Heather Gehrt, Adam Fandre, Kim McGrath, Kelli Francis, Reuben Van Tassel, Amy Kaup, PaNya Yang, Nick Flugaur, Sue Kunferman, Kyle Theiler, Brandon Vruwink, Mary Schlagenhaft, Nancy Turyk, Mary Solheim

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Motion (Fischer/Rozar) to approve the consent agenda. Motion carried unanimously.

Pliml provided updated information to the Committee regarding the guidance on ARPA fund spending. Pliml shared that there are some things on CIP that will likely be allowable and that more clarity is anticipated to be provided each day.

Nancy Turyk provided the Committee with information on progress with the Strategic Plan as well as an overview of the role of the Committee in the Strategic Plan. Discussion ensued regarding communication and marketing the County from an Economic Development standpoint. Pliml stated that he would have preliminary conversations with some organizations regarding how Wood County can help with attracting tourists and residents.

County Clerk Miner presented his department's 2022 budget.

Motion (Rozar/Feirer) to accept the County Clerk's 2022 budget as presented. Motion carried unanimously.

Wellness Coordinator Fandre provided a brief update on Wellness activities.

Treasurer Gehrt presented her department's 2022 budget.

Motion (Fischer/Pliml) to accept the Treasurer's 2022 budget as presented. Motion carried unanimously.

Gehrt presented seven resolutions to sell properties back to former owners.

Motion (Fischer/Feirer) to approve the seven resolutions to sell properties back to former owners. Motion carried unanimously.

Gehrt presented a resolution for the Investment Policy. Gehrt explained that the policy was last updated in 1985 and was in need of updates, among those being to allow the Treasurer to do some longer term investing. Brief discussion ensued.

Motion (Rozar/Pliml) to approve the resolution on Investment Policy. Motion carried unanimously.

Gehrt discussed the option of investing some of the ARPA funds rather than holding them all as liquid assets. Gehrt explained that the current interest rate is .03% and will earn approximately \$2,100. She further explained that, if the funds are invested for a term of two years, the interest rate would be .16% and could potentially earn around \$11,000. Discussion ensued at length, including investing with local financial institutions with much higher interest rates.

Motion (Rozar) to put \$3.5 million of the ARPA funds in a 2 year investment. Motion dies for lack of a second.

Gehrt informed the Committee that there is a current lawsuit from Marshfield Clinic against the City of Marshfield for \$2.8 million regarding over taxation/illegal taxation. Gehrt explained that the County's liability is approximately \$602,000 that would need to be repaid if Marshfield Clinic wins the lawsuit. Discussion ensued.

Gehrt stated that an oversight occurred a couple of years ago on a property that was sold in the Treasurer's office. Gehrt provided details on the error to the Committee and stated that the impacted mortgage company is seeking damages of \$104,000 and that the County sold the property for \$15,000. She further explained that, if the claim proceeds, the insurance deductible for legal aid is \$10,000.

Finance Director Newton stated that he submitted the first ARPA reporting. The next reporting will be for the quarter ending September 30th and is due on October 31st.

Newton provided an overview of the CIP after oversight committees reviewed their departments' requests. He stated that the current CIP is \$4.6 million. He reminded the Committee that there is \$455,000 in carryover from the Parks & Forestry Department that can be utilized, so the total threshold for CIP is \$3.9 million. Discussion ensued at length. The Committee will review the CIP and the items that may be eligible for ARPA funds to have a final CIP prior to the budget resolution being presented in October.

Newton presented his department's 2022 budget.

Motion (Rozar/Feirer) to accept the Finance Department's budget as presented. Motion carried unanimously.

Newton provided an overall budget update. He stated that we are right about where we were at last year at \$4 million over budget. Discussion ensued. The Committee set the budget meeting for September 24, 2021 at 9:00 a.m.

Human Resources Director McGrath presented her department's 2022 budget. Brief discussion regarding the Anthem administrative fees ensued. McGrath will work with the Horton Group to monitor the administrative fees.

Motion (Rozar/Pliml) to approve the Human Resources budget as presented. Motion carried unanimously.

Wagner shared with the Committee that he received an appeal from an employee concerning the Flexible Spending Dependent Care benefit. He explained that an appeal was denied by the benefit administrator and that the Committee is being asked to review it. McGrath stated that a decision is needed prior to the end of the fiscal year.

Rozar expressed that she believed the oversight committee review of positions prior to filling them was going to be on the agenda for this month's meeting. Rozar stated that Department Heads are continuing to follow the direction of the Committee by presenting information and asking for permission to fill open positions prior to posting them. She explained that this process is taking up an inordinate amount of time and she would like to see it reviewed. Fischer requested that this topic be placed on the next agenda.

Items for next agenda: Oversight Committee review of positions prior to filling them
Employee Benefit Appeal (Closed Session)

The next regular Committee meeting is scheduled for October 5, 2021 at 9:00 a.m.

Wagner declared the meeting adjourned at 10:38 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – September 2021

- The 5 budgets I am responsible for will be presented to you in your packet. I will be attending the meeting to answer any questions you may have.
- Our voting system, Roll Call Pro, has been bought out by Open Meeting Technologies. The new company has informed us that the current version we are on will no longer be supported or functional after 2022. They have given us an estimate to continue with their product, but the cost, I believe, is prohibitive for what function we need. In addition, the yearly maintenance fee tripled in cost. I am researching other options and will plan on having a new system in place by the beginning of 2023.
- This has been the month of recall questions. The school districts of Wisconsin Rapids, Marshfield, Stevens Point, and Port Edwards have all inquired about the process of recalling school board members. There is a manual and statutorily set timelines and mandates that all parties have to follow. We have answered all of those questions and calculated the number of signatures needed to trigger a recall election for each of those districts. Currently, only the Wisconsin Rapids School District is actively in the process. Paperwork was filed with the school district clerk and now those folks in favor of recall are in their 60 day window for circulating recall petitions. If there were a recall election, the timeframe is going to be right around Christmas and the cost associated with the recall will be the responsibility of the School District.
- I received the check for the easements associated with the Jackson Street reconstruction project and deposited it into the General Fund.
- This office will be more involved in redistricting than it has in the past. Because of the shortened timeline, it is “all hands on deck” to make sure the municipalities have the information they need to complete their tasks and get that information back to the county in the timeline that we set forth.
- We had our site inspection for passport acceptance recently and it went extraordinarily well. I have attached the letter I received from the customer service manager congratulating us on a perfect score that not many facilities receive! Again, this is a large revenue enhancement for our office and all of us in the office take our responsibilities very seriously when it comes to passport acceptance.
- As I have mentioned in the past, I continue to receive open records requests as it relates to the November election. There is a recent one that asked for router log records and IP addresses for all of our machines. After consultation with legal counsel for our vendor, the county IT Director, and Corp Counsel, I denied that request pursuant to state and federal statutes. In short, that information is proprietary information for our vendor. In addition, United States Department of Homeland Security has designated election systems as part of the United States’ critical infrastructure, and the disclosure of the

information would create a security risk to the critical infrastructure. The requestor then asked District Attorney Lambert to file a Writ of Mandamus with Circuit Court to require me to release that information. DA Lambert denied that request. This person could petition the court on his own, or request the Attorney General of Wisconsin to petition for it. This same person previously requested all of the ballot images from the November election, and we did release those to him in a timely manner.



United States Department of State

*Chicago Passport Agency
44132 Mercure Circle
PO Box 1038
Sterling, Virginia 20166-1038*

August 3, 2021

Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54495

Dear Wood County Clerk's Office,

We would like to take this opportunity to thank the Wood County Clerk's Office for its continued passport application acceptance services and to congratulate you and your Acceptance Agents for outstanding achievements in your operation of the Passport Application Acceptance Program.

The Wood County Clerk's Office is a part of a small group of Passport Application Acceptance Facilities throughout IL, IN, and WI to receive a perfect score on the Acceptance Facility Oversight "Acceptance Facility Review Report."

Your Acceptance Facility Oversight inspection included one-on-one interviews with the Facility Manager, virtual inspections of facility space and security features, as well as real – time observations of Acceptance Agents accepting and executing passport applications from the general public. With over 700 Facilities in the Chicago Passport Agency's Region having undergone the same rigorous assessment, it is no small feat to be recognized as one of the best.

Through your facility's hard work and vigilance, the U.S. Department of State is able to accomplish our mission to issue secure travel documents to U.S. citizens while providing the highest level of customer service, information security, professionalism, and integrity.

We thank you for your continued commitment to the Passport Application Acceptance Program and congratulate you on this outstanding achievement.

Sincerely,

A handwritten signature in black ink, appearing to read "Sean Loftus", with a long horizontal flourish extending to the right.

Sean Loftus
Director



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

August 31, 2021

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – August 2021

Human Resources Activity

	August 2021	2021 Year-to-Date
Applications Received	111	975
Positions Filled	16	125
Promotions/Transfers	9	58
New Hire Orientations	13	68
Terminations, Voluntary	15	89
Terminations, Involuntary	4	10
Retirements	1	15
Exit Interviews	5	36

Human Resources Narrative

General Highlights

1. Completed the Human Resources/Risk Management budget for 2022 and submitted it to Finance. Our budget will be presented to the Operations Committee at their September meeting and we are happy to share that our projected budget increase is under the 2.5% parameter.

Meetings & Trainings

1. Attended the Operations Committee Meeting on August 3rd.
2. Attended County Board on August 17th.
3. Met with IT on August 26th regarding electronic document storage.
4. Held the monthly conference call with The Horton Group on August 31st to discuss various benefit topics.
5. Held individual staff and team meetings to discuss and provide updates on the department's progress towards our 2021 goals.
6. Staff attended various meetings including:
 - a. SPAHRA Board meeting on August 5th
 - b. FSA Implementation meeting with Employee Benefits Corporation (EBC) on August 10th
 - c. SPAHRA Legal Update on August 11th
 - d. DocuSign Introduction Webinar on August 13th
 - e. Departmental Budget Meeting on August 16th
 - f. Meeting with The Advantage Group to discuss implementation and rollout of voluntary accident and critical illness benefits with Boston Mutual on August 16th

- g. Boston Mutual Presentation on multiple dates/times during the week beginning August 23rd
- h. Department Head meeting on August 25th
- i. Legal & Regulatory Update and Transparency Notice & Disclosure Requirements webinar on August 26th

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Reserve Spreadsheet and Health Fund Balance document for June.
5. Tracked vacation accruals lost during bi-weekly accruals for essential departments due to reaching the maximum hours.
6. Assisted multiple employees with questions related to FMLA, leave of absences, retirement, and claims concerns.
7. Processed COBRA notifications for dependents on the health plan reaching age 26.
8. Continued communication with Employee Benefits Corporation to meet requirements of the COBRA subsidy under the American Rescue Plan Act (ARPA).
9. Completed and submitted the 2021/2022 Upper Midwest Salary Planning Survey.
10. Organized the annual presentations for Boston Mutual voluntary insurance options and implemented the addition of Accident and Critical Illness options. Developed a new procedure to connect new hires with the information at hire, eliminating the need for annual presentations.
11. Created employee reports for Edgewater and Norwood for years 2019-2021.
12. Developed and recorded a webinar on FMLA and STD for employees and managers.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Updated new wage scales in Cyber Recruiter for July 2021.
6. Worked with IT Department to ensure our vacancies are linked to Indeed.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement – Eligibility List	Dispatch	Dispatchers (3)	One position filled, checking references on the 2 nd vacancy. Eligibility list established.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 9/27/2021.
Replacement	Edgewater	Cook	Position posted, interviews held. Offer declined due to personal reasons, reposted, filled 8/22/21.

Replacement	Emergency Management	Program Assistant	Position posted, applications review, interviews conducted. Final candidate selected, references completed, filled 9/7/2021.
Replacements	Health	COVID Response Interviews	Five positions filled as of 8/31.2021.
Replacement	Highway	Truck Operator	Position posted, interviews conducted, final candidate selected. References completed, offer accepted, filled 8/16/2021.
Replacement	Highway	Mechanic (2)	Position posted, interviews conducted, one position filled. Additional interviews conducted 9/2/2021 for 2 nd vacancy.
New position	Humane Officer	Humane Officer	Position posted, deadline 8/30/2021.
Replacements	Human Services	Bus Driver (Part-time)	Position posted, deadline 9/19/2021.
Replacements	Human Services	Crisis Interventionists (Casual)	Position posted, deadline 8/29/2021. Two positions filled. Will continue recruitment in order to establish eligibility list for future vacancies.
Replacement	Human Services	Crisis Interventionist – Full-time (Days)	Position posted, deadline 8/26/2021.
Replacement	Human Services	Youth Mentor Case Manager	Position posted, interviews conducted, final candidate selected, conducting references.
Replacement	Human Services	Economic Support Specialist	Position posted, interviews conducted, one position filled. Deadline 9/6/2021.
Replacement	Human Services	Community Resource Receptionist	Position posted, interviews conducted, references/background conducted, offer extended, filled 8/2/2021.
New Position	Human Services	Emergency Mental Health Services Program Manager	Position posted, filled internally 8/23/2021.
Replacement	Human Services	Administrative Assistant II – Admin/FS Transcriptionist	Position posted, interviews being conducted.
Replacement	Human Services	Family Interaction Worker	Position posted, deadline 9/12/2021.
Replacement	Human Services	Crisis/Mental Health Therapist	Position posted, deadline 9/6/2021.
Replacement	Human Services	Independent Living Coordinator-SW	Position posted, deadline 8/29/2021.
Replacement	Human Services	Admin Asst II – General	Position posted, deadline 8/24/2021
Replacement	Human Services	EMH/MH Adult Protective Services Coordinator	Position posted, deadline 9/6/2021.
Replacements	Human Services	Social Workers-Ongoing (2)	Positions posted, deadline 8/22/2021.
Replacement	Human Services	Social Worker – IA (WR)	Position posted, filled 8/30/2021.
New/Replacement	Norwood	COTA, Occupational Therapist, Therapy Asst., Dietary Aide, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood.
Replacement	Norwood	Cook – Full-Time	Position posted, position filled 8/2/2021.
Replacement	Norwood	Psychiatrist	Position posted, deadline 9/26/2021.
Replacement	Norwood	Social Worker-Inpatient	Position posted, deadline 9/13/2021.
Replacement	Parks	LTE Summer (1)	Positions posted, filled 8/23/2021.
Replacements	Sheriff	Part-time Deputies (Reserves)	Offers extended and accepted. Eligibility List established.

Replacements	Sheriff	Investigator Sergeant	Filled internally.
Replacement	Sheriff	Patrol Lieutenant	Filled internally.
Replacement	Sheriff	Deputy Sheriff	Filled internally.

IMPACTED POSITIONS DUE TO HIRING FREEZE (Positions currently on hold)	
Department	Position
Clerk of Courts	Administrative Services 4
Human Services	Bus Driver-Casual
Human Services	Transcriptionist/Admin Asst/FS
Human Services	Mental Health Therapist

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms.
2. Managed open claims with Aegis throughout the month.
3. Attended Edgewater and Norwood Safety Committee meetings.
4. Participated in various Jail Construction workgroup meetings.
5. Assisted in Health Department's Vaccine Clinic After-Action Report (AAR).
6. Attended Wood County Local Emergency Planning Committee (LEPC).

NEW Workers' Compensation Claims (1)

1. 8/18/21 – Edgewater – Employee struck R hand/wrist while door was being opened

OPEN Workers' Compensation Claims (2)

1. 8/4/20 – Highway – Employee fractured L elbow in fall at asphalt plant (surgery required)
2. 7/14/21 – Maintenance – Employee cut R hand lifting manhole cover

First Aid Injuries (7)

1. 7/24/21 – Sheriff's – Employee was spit on by combative individual while taking into custody (delayed reporting)
2. 8/9/21 – Highway – Employee hit in R knee with hammer while setting stakes on roadway
3. 8/10/21 – IT – Employee received shock to L index finger while unplugging cord from power strip
4. 8/18/21 – Edgewater – Employee was struck in the R shoulder during a disagreement
5. 8/23/21 – Highway – Employee had lower back pain from lifting wall planks at Marshfield Shop
6. 8/24/21 – Sheriff's – Employee strained R leg performing drill maneuvers
7. 8/30/21 – IT – Employee injured L wrist, both knees and R elbow slipping on water in hallway

OPEN EEOC/ERD Claims (3)

1. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4, 2019 counsel submitted the County's Reply Brief in Opposition to the Petition for Review.
2. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021.
3. 5/3/2021 – Former Norwood contracted employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. Our position statement was submitted to the Equal Rights Division on June 10, 2021.

Other

1. Received selection forms from employees for the Years of Service Recognition program. Ordered items and plan to distribute those items to supervisors and Department Heads in mid-September so that they can be meaningfully presented to employees.
2. Conducted Basic Life Support (BLS) Certification Courses on August 24th and 25th at Norwood Health Center.
3. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Reconciled and processed the July Unemployment Insurance payment.
5. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
6. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
7. Facilitated New Hire Orientation on August 2nd, 9th, 16th, 23rd, and 30th.
8. Conducted exit interviews on July 29th, August 3rd, 12th, and 25th (2).
9. Responded to various verifications of employment.
10. Replied to multiple requests from surrounding counties with varied information.
11. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

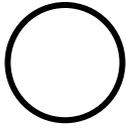
WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—SEPTEMBER 2021

1. Attended Wisconsin Counties Association zoom meetings on Mondays in August.
2. Attended Operation Committee meeting on August 3 and August 17.
3. Attended County Board meeting on August 17.
4. With the assistance of the Maintenance and Sheriff's Departments, went around to 3 properties to lock up in the Cities of Marshfield and Wisconsin Rapids. The sale for these 3 properties and 2 vacant lots starts September 3 and goes till 4:00 on September 24.
5. Paid out all taxing jurisdictions August settlements on August 20.
6. Attended Department Head meeting at the River Block building on August 25.
7. Met with Tari Jahns from the United Way to get information for our employee campaign on August 26.
8. Submitted required information to Finance for the departmental budget.
9. Sales tax continues to be ahead of this time last year by about \$364,466.
10. Assisted the Village of Port Edwards with "estimated" tax bills for people along the Nepco shoreline for expectations when the agreement with the Town of Saratoga ends and the properties are reverted back.



RESOLUTION# _____

Introduced by Operations Committee
Page 1 of 1

CAK

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount \$306.77

WHEREAS, by Resolution No. 21-7-1, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 02-00441A, more particularly described as:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Lot 1 of Wood County Certified Survey Map No. 7404 (recorded in Volume 25 of Survey Maps at Page 204 as Document No. 886868) being part of the SE ¼ of the SE ¼ of Section 27, Township 25 North, Range 4 East, Town of Auburndale, Wood County, Wisconsin.

WHEREAS, Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

WHEREAS, it is beneficial for Wood County to sell to the former owner of this property because the funds received on August 12, 2021 will compensate the County in full for the amounts due and owing,

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.

{ }

ED WAGNER, CHAIR

DONNA ROZAR, VICE CHAIR

MIKE FEIRER

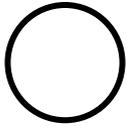
ADAM G FISCHER

LANCE PLIML

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

CAK

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount \$1,896.62

WHEREAS, by Resolution No. 21-7-1, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 18-00565DA, more particularly described as:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Parcel 1: Lot 2 of WCCSM No. 3154 (recorded in Volume 11 of Survey Maps at Page 154 as Document No. 632839) being part of the NE ¼ of the NE ¼ of Section 33, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin. Together with an existing easement of ingress and egress purposes.

Parcel 2: A part of the NE ¼ of the NE ¼ of Section 33, Township 21 North, Range 6 East, described as follows: Commencing at the NE corner of said Section 33 run thence North 88°34'35" W 1,076.55 feet to the NW corner WCCSM No. 828 as corrected, said point being the NE corner of Lot 1 of WCCSM No. 3154 thence South on the East line of said CSM No. 3154 1,043.55 feet to the point of beginning; thence S 88°34'35" E 33 feet; thence North on the West line of WCCSM No. 2355 and 877 to the South line of WCCSM No. 2827 thence West on the South line of said CSM No. 2827 to the East line of WCCSM No. 3154; thence South to the point of beginning, all in the Town of Saratoga, Wood County, Wisconsin. Said property is subject to an easement for ingress and egress as described on WCCSM No. 3154. Together with an existing easement for ingress and egress purposes.

WHEREAS, Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

WHEREAS, it is beneficial for Wood County to sell to the former owner of this property because the funds received on August 13, 2021 will compensate the County in full for the amounts due and owing,

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.

{ }

ED WAGNER, CHAIR

DONNA ROZAR, VICE CHAIR

MIKE FEIRER

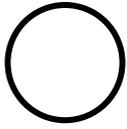
ADAM G FISCHER

LANCE PLIML

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____ Absent: _____		
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount \$5,393.87

WHEREAS, by Resolution No. 21-7-1, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 28-00077, more particularly described as:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Lot 1 of Wood County Certified Survey Map No. 10436 (recorded in Volume 38 of Survey Maps at Page 136 as Document No. 2018R07763) being part of the NW ¼ of the NW ¼ of Section 9, Township 23 North, Range 6 East, Village of Rudolph, Wood County, Wisconsin.

WHEREAS, Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

WHEREAS, it is beneficial for Wood County to sell to the former owner of this property because the funds received on August 13, 2021 will compensate the County in full for the amounts due and owing,

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.

{ }

ED WAGNER, CHAIR

DONNA ROZAR, VICE CHAIR

MIKE FEIRER

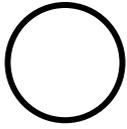
ADAM G FISCHER

LANCE PLIML

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by Operations Committee
Page 1 of 1

CAK

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount \$3,333.10

WHEREAS, by Resolution No. 21-7-1, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 31-00374, more particularly described as:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Lot 2 of Wood County Certified Survey Map No. 3764 (recorded in Volume 13 of Survey Maps at Page 164 as Document No. 664432) being part of Lot 1, Block 11, Subdivision of the NW ¼ of the NE ¼ of Section 34, Township 23 North, Range 3 East, according to Sargent's Plat of the City of Pittsville, Wood County, Wisconsin.

WHEREAS, Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

WHEREAS, it is beneficial for Wood County to sell to the former owner of this property because the funds received on August 13, 2021 will compensate the County in full for the amounts due and owing,

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.

{ }

ED WAGNER, CHAIR

DONNA ROZAR, VICE CHAIR

MIKE FEIRER

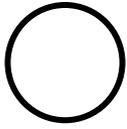
ADAM G FISCHER

LANCE PLIML

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by Operations Committee
Page 1 of 1

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____ Absent: _____		
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount \$1,625.67

WHEREAS, by Resolution No. 21-7-1, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 31-00374AA, more particularly described as:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Lot 1 of Wood County Certified Survey Map No. 3764 (recorded in Volume 13 of Survey Maps at Page 164 as Document No. 664432) being part of Lot 1, Block 11, Subdivision of the NW ¼ of the NE ¼ of Section 34, Township 23 North, Range 3 East, according to Sargent’s Plat of the City of Pittsville, Wood County, Wisconsin.

WHEREAS, Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

WHEREAS, it is beneficial for Wood County to sell to the former owner of this property because the funds received on August 13, 2021 will compensate the County in full for the amounts due and owing,

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.

{ }

ED WAGNER, CHAIR _____

DONNA ROZAR, VICE CHAIR _____

MIKE FEIRER _____

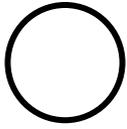
ADAM G FISCHER _____

LANCE PLIML _____

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by Operations Committee
Page 1 of 1

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

CAK

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount \$7,254.06

WHEREAS, by Resolution No. 21-7-1, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 34-04590, more particularly described as:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Lot 11, Block 5 of Wickham’s Subdivision, City of Wisconsin Rapids, Wood County, Wisconsin, together with the North ½ of vacated alley lying immediately South of said lot.

WHEREAS, Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

WHEREAS, it is beneficial for Wood County to sell to the former owner of this property because the funds received on August 11, 2021 will compensate the County in full for the amounts due and owing,

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.

{ }

ED WAGNER, CHAIR

DONNA ROZAR, VICE CHAIR

MIKE FEIRER

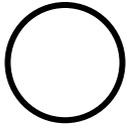
ADAM G FISCHER

LANCE PLIML

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by Operations Committee
Page 1 of 1

CAK

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount \$33,430.83

WHEREAS, by Resolution No. 21-7-1, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 34-14102, more particularly described as:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

That part of the South one-half of the North one-half of the Northeast Quarter of the Southwest Quarter of Section 29, Township 22 North, Range 6 East, City of Wisconsin Rapids, Wood County, Wisconsin, described as follows, to wit: Commencing at the Northeast corner of the above described ten acre tract for a starting point of the lands hereby conveyed, run thence West parallel with the North line of the Forty 350 feet; thence South parallel with the East line of the Forty a distance of 133.5 feet more or less and to the North line of Dove Avenue as now laid out and used, thence East along the North line of Dove Avenue 350 feet and to the East line of the Forty, thence North along the East line of the Forty a distance of 133.5 feet and to the place of beginning, excepting therefrom the East 50 feet heretofore laid out and used for highway purposes, being State Truck Highway No. 13.

WHEREAS, Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

WHEREAS, it is beneficial for Wood County to sell to the former owner of this property because the funds received on August 17, 2021 will compensate the County in full for the amounts due and owing,

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.

{ }

ED WAGNER, CHAIR

DONNA ROZAR, VICE CHAIR

MIKE FEIRER

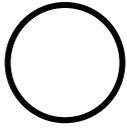
ADAM G FISCHER

LANCE PLIML

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by Operations Committee
Page 1 of 1

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

HLG

INTENT & SYNOPSIS: To amend the Wood County Investment Policy to include clarifications and update statutory references.

FISCAL NOTE: None

WHEREAS, the Wood County Board of Supervisors approved the Wood County Investment Policy with Resolution 99-9-5 on September 21, 1999, and

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, minor modifications to the Investment Policy were needed to comply with State Statutes, and have been approved by the Operations Committee,

NOW, THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors approves the updated Investment Policy (attached hereto).

{ }

ED WAGNER, CHAIR

DONNA ROZAR, VICE CHAIR

MIKE FEIRER

ADAM G FISCHER

LANCE PLIML

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

County Board Chairman

WOOD COUNTY INVESTMENT POLICY

I. Introduction

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment policy and to organize and formalize investment-related activities.

The investment policies and practices of Wood County are based on state law and prudent money management. All funds will be invested in accordance with ~~the County's~~ **this** investment Policy, and Wisconsin State Statute ~~66.04(2)~~ **66.0603**. The provisions of relevant bond documents will further restrict the investment of bond proceeds.

II. Scope

It is intended that this policy cover all funds (except retirement funds) and investment activities under the ~~direction name~~ **of the Wood County**.

III. Prudence

Investments shall be made with judgment and care - under circumstances then prevailing - which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The standard prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

IV. Objectives

The primary objectives, in priority order, of ~~the~~ **Wood County's** investment activities shall be:

A. Safety of Principal

Safety of principal is the foremost objective of the investment program. Each investment transaction shall seek to ensure that all capital losses are avoided, whether from securities default, broker-dealer default, or erosion of market value. The ~~County~~ **Treasurer** shall seek to preserve principal by mitigating the two types of risk: credit risk and market risk.

a. Credit risk, defined as the risk of loss due to failure of the issuer of a security, shall be

mitigated by investing in only very safe securities, and by diversifying the investments portfolio so that the failure of any one issuer would not unduly harm the Wood County's cash flow.

b. Market risk, defined as the risk of market value fluctuations due to overall changes in the general level of interest rates, shall be mitigated by structuring the portfolio so that securities mature at the same time the major cash outflows occur, thus eliminating the need to sell securities prior to their maturity. It is explicitly recognized herein, however, that in a diversified portfolio, occasional measured losses are inevitable and must be considered within the context of overall investment return.

B. Liquidity

The Wood County's investment portfolio will remain sufficiently liquid to enable the County Treasurer to meet its cash flow requirements. This will be accomplished through diversity of instruments to include those with active secondary markets, those which can match maturates to expected cash needs and the State Local Agency Investment Fund with immediate withdrawal provisions. The County Treasurer will not purchase a security which cannot be held to maturity. ~~Investment of the operating funds is to be limited to instruments maturing within one year at the time of purchase.~~

C. Return on Investment

The Wood County's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, commensurate with the County's Treasurer's investment risk constraints and cash flow considerations.

V. Delegation of Authority

The management responsibility for the investment program is hereby delegated to the Treasurer (**Resolution #2, 9-17-1985**) who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The County Treasurer may delegate its investment transaction execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

VI. Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program or which could impair their ability to make impartial decisions.

VII. Internal Controls

The ~~County~~ **Treasurer** shall establish a set of internal controls that shall be documented in writing. (**Resolution #00-3-9, 03-21-2000**) The internal controls will be reviewed by the ~~County~~ **Treasurer** and with the independent auditor. The controls shall be designed to prevent employee error, misrepresentation by third parties, unanticipated changes in financial markets, ~~or~~ **and** impudent actions by officers or employees of the County.

VIII. Permitted Investment Instruments

~~The following are examples of permitted Investment Instruments~~ **All investment instruments described below must**, and are intended to, comply with Wisconsin Statute ~~66.04(2)~~ **66.0603**.

1. Government obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest.
- 2. Bonds or securities of any county, city, drainage district, technical college district, village, town or school district of this state.**
3. Obligations issued by banks for Cooperatives, Federal Land Banks, Federal Intermediate Credit Banks, Federal Farm Credit Banks, Federal Home Loan Banks, the Federal Home Loan Bank Board, the Federal Home Loan Mortgage Corporation, the Resolution Funding Corporation, or in obligations, participation's, or other instruments of or issued by, or fully guaranteed as to principal and interest by the Federal National Mortgage Association; or in guaranteed portions of Small Business Administration notes; or in obligations, participations, or other instruments of or issued by a federal agency or a United States government-sponsored enterprise, or other such federal agencies or enterprises which may be created.
4. Repurchase Agreements used solely as short-term investments not to exceed 90 days.

The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities, as described in Section VIII, paragraph 1 and 2 directly above, will be acceptable collateral. All securities underlying Repurchase Agreements must be delivered to ~~the~~ **Wood** County's custodian bank versus payment or be handled under a tri-party repurchase agreement. The total of all collateral for each Repurchase Agreement must equal or exceed, on the basis of market value plus accrued interest, 103 percent of the total dollar value of the money invested by the ~~County~~ **Treasurer** for the term of the investment unless the term of the investment is overnight, in which case the total of all collateral for the Repurchase Agreement must equal or exceed, on the basis of market value plus accrued interest, 100 percent of the total dollar value of the investment. For any Repurchase Agreement with a term of more than one day, the value of the underlying securities must be reviewed on a regular basis.

Market value must be calculated each time there is a substitution of collateral.

The ~~County~~ **Treasurer** or its trustee shall have a perfected first security interest under the Uniform Commercial Code in all securities subject to Repurchase Agreement.

The ~~County~~ **Treasurer** may enter into Repurchase Agreements with (1) primary dealers in U.S. Government securities who are eligible to transact business with, and who report to, the Federal Reserve Bank of New York and (2) Banking institutions having assets in excess of \$1 billion and in the highest short-term rating category as provided by Moody's Investors Service, Inc., of Standard & Poor's Corporation.

The ~~County~~ **Treasurer** will have specific written agreements with each firm with which it enters into Repurchase Agreements.

Reverse repurchase agreements will not be allowed without the prior specific consent of the ~~County~~ **Treasurer**.

5. Banker's Acceptances issued by domestic banks which are eligible for purchase by the Federal Reserve System, the short-term paper of which is rated in the highest category by Moody's investors Services or by Standard & Poor's Corporation. Banker's Acceptances issued by domestic branches of foreign banks are not allowed. Purchases of Banker's Acceptances may not exceed 270 days maturity.

6. Commercial paper rated in the highest short-term rating category, as provided by Moody's Investors Service, Inc. or Standard & Poor's Corporation: provided that the issuing corporation is organized and operating within the United States, has total assets in excess of \$500 million and has an "AA" or higher rating for its long-term debt, if any, as provided by Moody's or Standard & Poor's.

Purchases of eligible commercial paper may not exceed 180 days maturity nor represent more than 10 percent of the outstanding paper of an issuing corporation.

7. Medium-term corporate notes issued by corporations organized and operating within the United States or by depository institutions licensed by the U.S. or any state and operating within the U.S. Medium-term corporate notes with an investment grade rating or its equivalent or better by a nationally recognized rating service.

~~8. Time certificates of deposit in banks or savings and loan associations which are authorized to transact business in Wisconsin, with a maturity not to exceed three years, and which are FDIC insured or collateralized at 100% of market value by U.S. Treasury obligations or federal agency securities. Time certificates of deposits in excess of \$100,000 must have the additional insurance offered by the State of Wisconsin.~~

Time deposits in any credit union, bank, savings bank, trust company, or savings and loan association which is authorized to transact business in this state. Allow for out of state deposits as long as they are fully FDIC insured (Chapter 219)

9. Negotiable certificates of deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "AA" or better by Moody's or Standard & Poor's.

10. State of Wisconsin's Local Government Investment Pool and other similar investment pools legally authorized to do business in this state. These portfolios should be reviewed periodically.

11. Insured savings account or money market account.

Credit criteria listed to in this section refer to the credit of the issuing organization at the time the security is purchased. If a credit rating falls below the criteria stated, the ~~County~~ **Treasurer** ~~should~~ **shall** be notified.

IX. Sales Prior to Maturity

Sales prior to maturity are permitted. Certain investment opportunities may involve the recognition of book value gains and losses. Book value trading losses are permitted as long as it can be shown to benefit the overall portfolio and/or the funds are required for the payment of ~~Treasurer's County~~ **Treasurer's** obligations.

X. Ineligible Investments

Any security type or structure not specifically approved by this policy is hereby specifically prohibited. Security types which are prohibited include, but are not limited:

A. "Complex" derivative structures such as range notes, dual index notes, inverse floaters, leveraged or deleveraged floating-rate notes, or any other complex variable-rate structured note.

B. Interest-only strips that are derived from a pool of mortgages or any security that could result in zero interest accrual if held to maturity.

XI. Maximum Duration/Maturity

Investment duration is defined as the amount of time that the investment instrument is intended to be held. Investment duration shall be based on a review of cash flow forecasts. Duration will be scheduled so as to permit the ~~County~~ **Treasurer** to meet all projected obligations. Wisconsin Statute ~~66.04(2)(a)(4)~~ **66.0603(1m)(4)** states that permitted investments include ~~“any security which matures or which may be tendered for purchase at the option of the holder within not more than 7 years of the date on which it is acquired”~~. **“any security which matures or which may be tendered for purchase at the option of the holder within not more than 7 years of the date on which it is acquired, if**

that security has a rating which is the highest or 2nd highest rating category assigned by Standard & Poor's corporation, Moody's investors service or other similar nationally recognized rating agency or if that security is senior to, or on a parity with, a security of the same issuer which has such a rating”.

The maximum maturity or duration will be no more than seven years from purchase date to maturity date ~~unless otherwise noted to be less than seven years.~~

XII. Reporting Requirements

Monthly investment reports shall be submitted to the ~~County~~ **Treasurer** by the last business day of the succeeding month. The reported investment detail shall be as set forth in the contractual agreement(s) with third party financial institutions and/or investment advisors.

XIII. Safekeeping and Custody

The assets of the County shall be secured through the third-party custodial arrangement. Bearer instruments shall be held only through third-party institutions. Collateralized securities such as repurchase agreements shall be purchased using the delivery vs. payment procedure.

XIV. Diversification

The ~~county~~ **Treasurer** will diversify its investments by security type and institution.

~~Finance & Budget~~ **Operations** Committee Approval _____

County Board Approval _____

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: August 26, 2021

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: (in-person) Donna Rozar, Adam Fischer, Tom Buttke, Lee Thao, John Hokamp, Laura Valenstein, (via WebEx) - - -

ABSENT: Heather Wellach, RN

EXCUSED: Kristen Iniguez, DO

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Mary Solheim, Marissa Laher, Kyle Theiler, Mary Schlagenhaft (Human Services); Rock Larson (Veterans Service); Sue Kunferman, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Ed Newton (Finance); Lance Pliml (County Board Chair); Bill Clendenning (County Board Supervisor); Sergeant Susa (Wood County Sheriff's Department); 5 members of the public

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Rozar declared a quorum.

3) Public Comments

- n/a

4) Discussion of vacant citizen member opportunity

Lori Nordman was introduced. Lori shared personal experiences that she believes will contribute to her success as an appointed member of the Committee.

5) Consent Agenda

Pages 26 and 28 pulled for discussion.

6) Discussion and consideration of items removed from consent agenda

- Sue Kunferman responded to question regarding lead abatement expenses. Motion (Fischer/Thao) to approve the consent agenda. All ayes. Motion carried.

7) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center

Department staff answered questions regarding information in the financial statements.

8) 2022 CIP Review

Because CIP projects exceed the borrowing resolution, the Operations Committee requested departments to review their 2022 CIP requests for potential reprioritization. Brandon Vruwink, Kyle Theiler, Marissa Laher, and Reuben Van Tassel provided justification for most projects, with an explanation of projects that could be removed or reprioritized.

9) UW Stevens Point Population Health Partnership

A project description of the Population Health Partnership was shared in the packet, Sue provided additional over view, background, and partnership details. The Committee extended appreciation to the Legacy Foundation for this opportunity and expressed no objections to support the partnership between the Health Department and UW Stevens Point.

10) Request(s) to fill Positions

Brandon Vruwink, Marissa Laher, and Kyle Theiler provided rationale for positions that are essential to recruit. They include:

- Human Services ... Independent Living Coordinator (.97 FTE), Adult Protective Services/Emergency Mental Health Worker (.97 FTE), Transcriptionist (.97 FTE), Crisis Mental Health Therapist (.97 FTE)

- Edgewater Haven ... Certified Nursing Assistant (.97 FTE), Licensed Practical Nurse (.7 FTE), Certified Nursing Assistant (.6 FTE), Registered Nurse (.97 FTE), Dietary Aide (1.0 FTE), Certified Nursing Assistant (.97 FTE)
- Norwood Health ... Therapy Assistant (Casual), Dietary Aide (.5 FTE), Mental Health Technician (1.0 FTE), Receptionist (Casual), Mental Health Technician (Casual), Hospital Social Worker (1.0 FTE), Treatment Director/Psychiatrist (1.0 FTE)

Motion (Fischer/Buttke) to support recruitment of all positions. All ayes. Motion carried.

11) Resolution to Transfer Agency Staff Dollars to Create Mental Health Technician FTE at Norwood

Donna Rozar and Marissa Laher provided explanation of savings with position reclassification of contracted employee to FTE of Wood County. Motion (Thao/Hokamp) to create one (1.0 FTE) Mental Health Technician position as presented with no tax levy increase necessary to fund the position. All ayes. Motion carried.

12) Budget presentation by Veterans Service (action required)

Rock Larson presented the 2022 Veteran Services budget and responded to questions and concerns of Committee members. Motion (Valenstein/Thao) to approve the Veteran Services budget as presented and forward to Operations Committee. All ayes. Motion carried.

13) Budget presentation by Health Department (action required)

Sue Kunferman and Kathy Alft presented the 2022 Health Department budget and responded to questions and concerns of Committee members. Motion (Thao/Valenstein) to approve the Health Department budget as presented and forward to Operations Committee. All ayes. Motion carried.

14) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

15) Future Agenda Items

The Chair noted items for future agendas.

16) Next Meeting(s)

- September 2, 2021, 5:00 pm, River Block Building, Room 206 – Wisconsin Rapids with WebEx option
(this meeting is only for purpose of review/approval of Human Services Budget)
- September 23, 2021, 5:00 pm, River Block Building, Room 206 – Wisconsin Rapids with WebEx option

17) Closed Session

Motion (Buttke/Hokamp) to convene into closed session pursuant to Wis. Stat. 19.85(1)(f) Wis. Stats. to consider leave of absence request. Rozar: Aye, Fischer: Aye, Valenstein: Aye, Hokamp: Aye, Thao: Aye, Buttke: Aye. Motion carried. The Committee went into closed session at 6:48 p.m.

18) Return to Open Session

Motion (Buttke/Thao) to return to open session at 7:05 p.m. All ayes. Motion carried.

19) Adjourn

Rozar declared the meeting adjourned at 7:06 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: September 2, 2021

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: Donna Rozar, Adam Fischer, Laura Valenstein, Tom Buttke, Lee Thao

EXCUSED: Kristen Iniguez DO, John Hokamp, Heather Wellach RN

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Mary Solheim, Marissa Laher, Kyle Theiler, Mary Schlagenhaft, Jodi Liegl (Human Services); Ed Newton (Finance); Reuben Van Tassel (Maintenance); Bill Clendenning (County Board Supervisor); one member from the public (*Some of these attendees were in the room and others joined by WebEx.*)

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Rozar declared a quorum present.

3) Public Comment

Jo Timmerman stated her support for the Human Services finance department.

4) Budget presentation by Human Services (action required)

Brandon Vruwink presented the 2022 Human Services Community budget, Norwood budget, and Edgewater Haven budget with input by Marissa Laher and Kyle Theiler. Brandon, Marissa, and Kyle responded to questions and concerns of Committee members.

Motion (Thao/Valenstein) to approve and forward to the Operations Committee the Human Services Community and Norwood budgets as presented, and Edgewater Haven budget with two recommendations 1) increase census on Long Term Care units from 20 to 21, and 2) increase census on Admissions unit from 8.25 to 8.5. All ayes. Motion carried.

5) Date/Time of Next Health & Human Services Committee Meeting

- September 23, 2021, 5:00 pm, Wood County River Block Building Room 206, Wisconsin Rapids

6) Adjourn

Rozar declared the meeting adjourned at 6:26 p.m.

Minutes taken by Donna Rozar, Chair.

Minutes subject to Committee approval

If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

COVID-19 Vaccines for Wisconsin residents

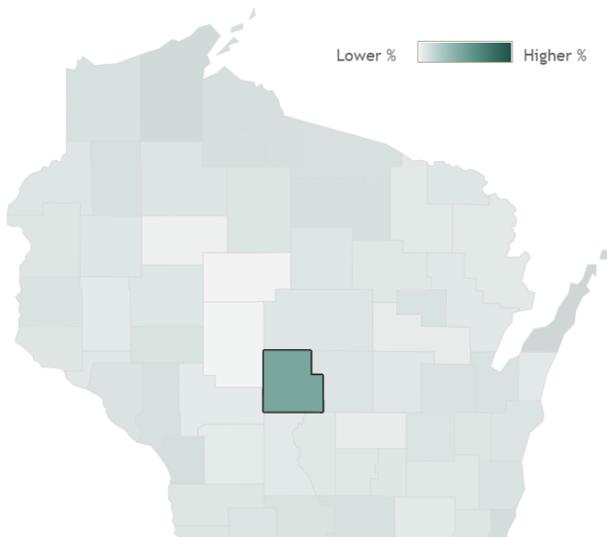
Updated: 8/13/2021

HERC region data

- Total population who have received at least one dose
- Total population who have completed the series
- Adults (18+) who have received at least one dose
- Adults (18+) who have completed series

Percent of Wisconsin residents who have completed the vaccine series by county

Click a county to filter data



Percent of Wood County residents who have completed the vaccine series

The orange represents the population for whom the vaccine is authorized. The gray indicates the population under 12 years of age for whom the vaccines are not authorized.



Age	Percentage
12-15	22.7%
16-17	31.3%
18-24	39.5%
25-34	37.5%
35-44	46.2%
45-54	48.5%
55-64	61.6%
65+	78.7%

Race	Percentage
American Indian	21.6%
Asian	48.0%
Black	17.2%
White	43.6%

*3.9% of records reported a race of "Other".
*3.1% of records reported an unknown race

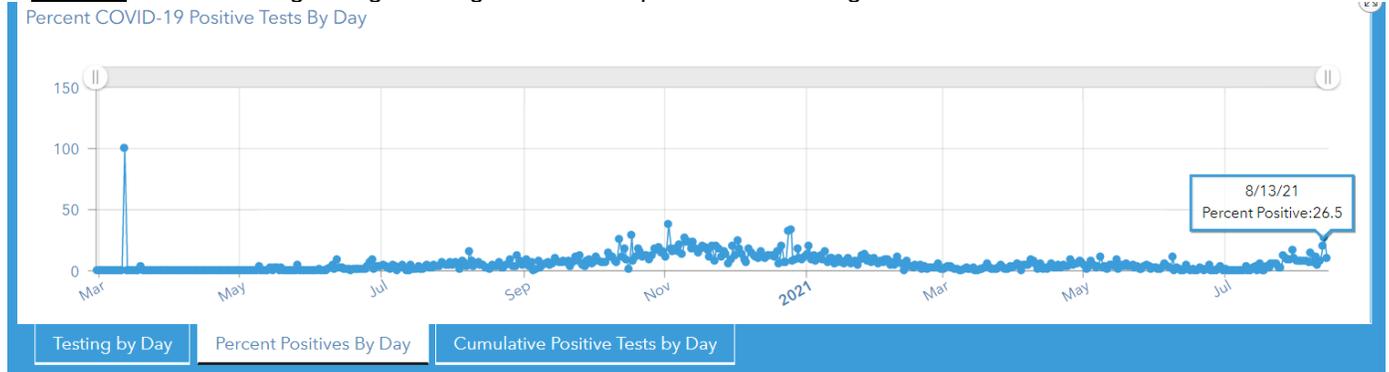
Sex	Percentage
Female	50.4%
Male	41.9%

Ethnicity	Percentage
Hispanic	25.5%
Non-Hispanic	45.7%

In my narrative last month, we had five active cases. Today (August 15) we have 96. This is obviously a significant increase. For a current case count, please see:

<http://woodwi.maps.arcgis.com/apps/opsdashboard/index.html#/da7f0d6815494e4b85e614e042671b14>

- **Testing** numbers are growing once again. Percent positive is climbing.



- **Vaccination** – We continue to provide small, pop-up vaccination clinics where requested. We are providing active outreach to larger businesses, community organizations, etc. We will be providing vaccinations using the county’s new Incident Trailer at the Central Wisconsin State Fair on August 28 from 3-6pm. We are also planning school clinics.

- **Students/Interns** - We have a UW Population Health Fellow (Coriann Dorgay) July 2021-June 2023. Two AmeriCorps positions will be recruited for 2021-2022 (with ongoing support for one thereafter). We will have 8 UW Eau Claire nursing students this fall as well.

- **UWSP Professorship Partnership** – This has been mentioned previously and I wanted to let the committee know that this initiative continues to move forward. We made an initial request, per the recommendation of Corporation Counsel, to have this individual located within our office space. A summary of this partnership was in last month’s narrative.
- **Presentation to Wisconsin Counties Association Health and Human Services Steering Committee** – I had the opportunity to present to the WCA HHSC in Stevens Point. I presented alongside Linda Conlon, Health Officer for Oneida County. We discussed COVID, of course, where we’ve been and where we’re at. We also discussed the mental health impacts on our workforce.
- **Schools** – We continue to work very closely with all of our schools in preparation for the start of school. We held a meeting with districts on Monday, August 9 at the health department. We discussed school decisions that have been made or are upcoming, what each of our roles will be when it comes to isolation and quarantine, and other important details. The Delta variant is clearly acting very different than previous strains. We are experiencing that with two current outbreaks in childcare settings.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

COVID-19 Communications

COVID-19 communications have ramped up again due to a rise in cases. Messages have been created and shared to encourage parents to get their children 12 and older vaccinated ahead of the beginning of the 2021-2022 school year. Messages have been included in press releases, social media, newsletters, and more. Two COVID-19 survivor stories aired on Wisconsin Rapids Community TV in July. They will also be shared on WCHD social media and YouTube. Additional messages will be created and shared from the COVID-19 stories.

Community Needs Task Force

The July edition of the Wood County COVID-19 Updates newsletter was sent out on July 28, 2021. A new COVID Community Needs Assessment Survey has been sent out for Wood County businesses/community organizations and community members to see what resources are needed for COVID-19 recovery.

Community Health Improvement Plan (CHIP)

The Healthy People Wood County (HPWC) team continues to work on revisions to the CHIP. Objectives have been updated and a monitoring and evaluation plan will be worked on over the next month.

Incarceration

A plan for transportation for after release from jail has been drafted. A process to mitigate issues that arise when individuals are released from jail at odd hours is also being worked on.

AOD Prevention Partnership

The Alcohol Workgroup reconvened for the first time since 2018. The workgroup will focus on implementing the “underage drinking” portion of the Drug Free Communities Work Plan, which includes providing education and information through the state campaign, Small Talks; implementing a community-based program to encourage establishments to adopt best-practice policies for serving and selling alcohol; and collecting/analyzing community data around underage drinking.

The AOD Prevention Partnership was awarded a \$750 stipend through the Substance Abuse and Mental Health Services Administration (SAMHSA) to hold a community event on Underage Drinking. The Alcohol Workgroup will determine how funds will be utilized.

The AOD Prevention Partnership received notice of awarded funding/projects through Wisconsin Department of Health Services for the State Opioid Response 2.0. Projects awarded include 110 medication lock boxes, 2 virtual events, and 200 prescription deactivation packets that promote alternative methods for at-home prescription drug disposal. These projects are worth \$5,075 in total funding and are to be completed by September 1, 2021.

The AOD Prevention Partnership met July 7 with 24 community members in attendance. The following topics were discussed at the meeting:

- Current local initiatives and efforts that have been taking place since the Wood County Drug Task Force has not been meeting. There are several community partnerships and organizations that have picked up where Drug Task Force had left off, so at this time, there was not an identified priority for the Wood County Drug Task Force to reconvene. If a future need is identified, there will be discussion as to how this group will operate and become sustained.
- Plans for completing a community scan on Delta-8 THC. This substance can be found throughout Wood County and is being sold the same way Delta-9 THC is sold in states with marijuana legalization laws. These products are deemed as legal under the Farm Hemp bill and are unregulated. The chemical produces a similar euphoric “high” (only less intense), than Delta-9 THC. There is little research on Delta-8 THC, so there are several unknowns at this time. A community scan will tell us where the products are sold, how close these retailers are to youth-serving locations (such as schools, parks, walking paths, etc.), what type of products are sold, what is included on packaging, how potent these products are,

where products are coming from (out of state vs. produced locally), how Delta-8 products are being advertised, age restrictions (or lack of) for selling products, how much employees at these retailers can tell us about the products, among other information.

- Members were invited to attend the Alcohol Workgroup and Branding Committee.
- The DFC team has connected with “Stay True to You”, an Oregon based anti-THC campaign aimed towards leading youth towards healthy life styles away from THC use. This contact has allowed us to see what materials we are allowed to share, and to start working with the organization on ways to create content for Wisconsin areas.

Providers and Teens Communicating about Health (PATCH)

Teen Educators have completed 50% of initial training for the PATCH program. Additional training commences next week (8/16) to equip teens with the skills needed to go out into the community to educate, empower, and promote positive health changes for their peers.

Mental Health Matters

The month of July for Mental Health Matters was spent focusing primarily on the Goals, Objectives, and Activities laid out within the Community Health Improvement Plan (CHIP) as they pertain to the Behavioral Health Priority Area. The Healthy People Wood County team met multiple times to review the CHIP to review gaps and opportunities in how the Goals and Objectives were written. The discussion around updating the CHIP focused mostly on how to make each health priority area’s objectives Specific, Measurable, Attainable, Relevant, Timely, Inclusive, and Equitable (SMARTIE).

Near the end of July, staff presented the Adverse Childhood Experiences (ACE) Interface Training for the first time. The ACE Interface Training provides the fundamental topics surrounding ACEs such as what trauma is, the importance of trauma in development, and resilience. The training was delivered to a graduate class at University of Wisconsin Stevens Point (UWSP). Part of the ACE Interface Training is a call to action to recruit more people to share about ACEs and become more involved in the work. Staff are looking to expand an ACE Interface Trainer group that is similar to the Question, Persuade, Refer (QPR) training group. The goals of both of those groups are to help raise awareness of these issues, combat stigma, and help connect individuals to resources.

During July, the Jail Booking Data was cleaned further. Bookings through both 2019 and 2020 are now available for analysis. Dahlia, the UWSP summer intern, looks to create a data brief from the booking data providing an update on key data analyses that will be carried out moving forward.

Food Systems / Farmers Market

The Wisconsin Rapids Downtown Farmers’ Market continues to provide our customers with the best products available and serves as a catalyst for community development by offering an educational component and a local music scene. We have space reserved for weekly scheduled acts. Visitors are thrilled with the produce, the chance to visit with neighbors, and best of all, to connect with the farmers who actually grow their food. In the month of July, we processed:

- \$947 in Debit/Credit at the management’s booth.
- \$2390 in Food Share/Electronic Benefit Transfer (EBT) at management’s booth.
- We do not track WIC and Senior Farmers Market Vouchers as they are direct deposited by vendors, but are also available to use at the market.
- \$59,852 in total sales was reported from our vendors for the month of July.

Active Communities/Built Environment

The River Riders and Marshfield Bike Share program is in full swing for the summer season. Since opening in mid-June, over 170 rides have been taken in Wisconsin Rapids and over 115 rides have been taken in Marshfield. The bike share program continues to provide all visitors and residents of Wood County a fantastic way to explore our beautiful area! The bikes are available for a minimal cost of \$1.00/hour to residents and visitors.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

AGC MOU Update

Nitrate sampling was completed August 4th and 5th. Staff sampled over 20 different wells in the area of concern and identified wells with high nitrates once again. Staff continue to educate residents in the area on the risks of high nitrates in groundwater and work to identify these unsafe wells through testing. Testing efforts for the MOU have been completed. Residents with groundwater concerns are still encouraged to test their wells for nitrates and bacteria through the Wood County Water Lab.

Staff Training

Staff attended training with Dept of Ag, Trade, and Consumer Protection in Pool Basics as well as Pools and Water Attractions. The training took place in Southern Juneau County and covered the application of Pool Code ATCP 76 as well as some review of DSPS requirements for Pools and Water Attractions. Staff members attended DNR 149 training for the Wood County Water Lab. Staff members have also begun proficiency testing for nitrates this month to meet the annual quality assurance standards.

New Businesses and Consultations

A pre-licensing inspection was completed for the new Marshfield Aquatic Center last month. A pre-licensing inspection was completed for Simplicity Inn, a food and lodging facility in Marshfield, formerly known as Hillcrest. A pre-licensing inspection was completed for Rembs Celebration Center in Marshfield. A consultation was completed for a Marshfield business considering food service. A pre-licensing inspection was completed for Rubi Reds in Wisconsin Rapids. A pre-licensing inspection was completed for Bud’s Corner Mart in south Wood County due to new ownership. A pre-licensing inspection was completed for a new mobile restaurant in Wood County.

Complaints

Eleven complaint investigations were received in the month of July.

- A complaint was received regarding living conditions. The property owner began clean up. A follow up investigation will occur.
- A complaint was received involving bugs in a home. Professional treatment has been started. A follow up investigation will occur after treatment is complete.
- A complaint investigation has been started for a possible bed bug infestation of a residence.
- A complaint was received concerning possible health hazards in a residence. Due to COVID concerns, the complaint investigation has been postponed.
- A complaint was received in regards to mold in an apartment complex. No health hazards were found upon investigation.
- A caller reported poor living conditions inside a residence. Orders have been issued.
- A complainant was concerned about bugs in a residence. After investigation, no health hazards were found. Information for pest control was provided.
- A caller reported a licensed pool in need of repair. Staff were onsite and recommendations have been provided to the owner.
- A complaint was received regarding a dog in a restaurant. This investigation is ongoing.
- A caller reported a possible bed bug infestation in a residence. Professional treatment has been started. A follow up investigation will occur after treatment.
- A complaint was received regarding hoarding-like conditions in a home. Information was provided to the homeowner.
- A complaint was received regarding a licensed pool. A complaint investigation is in progress.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program – Erin Fandre, RDH

Healthy Smiles received our Award Letter from Wisconsin Seal-A-Smile for the 2021/2022 school year. Like last year, funding is awarded on a performance basis. We will be paid for providing screenings, sealants, multiple fluoride varnish applications, and entering data. On September 9th, Wisconsin Seal-A-Smile will be holding their annual meeting virtually.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CD, CLC

- WIC continues to complete all appointments over the phone during this time. The physical presence waiver to allow appointments over the phone currently goes through mid-November. The waiver is tied to the public health emergency declaration and will allow phone appointments to continue 30 days past the expiration of the public health emergency declaration.
- We welcome Jenny Froeba as our new WIC Nutritionist. She is an RN and comes with a background working with clients similar to ours from working in OB/GYN and Inlusa.

Caseload for 2021 (Contracted caseload 1477)

	Dec 2020	Jan 2021	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1450	1446	1419	1403	1324	1400	1377	1377					
Active (final)	1458	1447	1449	1431	1367	1422	1393						
Participating	1457	1447	1445	1430	1355	1400	1378	1378					

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT August 2021

Director's Report by Brandon Vruwink

The past month has been spent working on the 2022 budget. Because of our budget's size and scope, this is a very long process for our department. Each year brings new challenges, and this year is no exception. The most significant challenge has been identifying what the new normal looks like at our healthcare facilities. We plan to discuss this challenge in more detail at the Human Services budget meeting.

The Human Services Department held our annual public budget hearing on August 3. This year we did not have any members of the public attend the hearing. Fortunately, we heard from all the county staff who participated in the meeting. They shared their perspective on what were the largest community needs. The feedback helps inform the decision making as we develop the 2022 budget.

One common theme from the Public Budget Hearing was the need for additional services for children with higher needs. The number of children requiring additional services continues to increase. At the same time, the age for referral continues to drop. Where in the past we would see referrals for 12-14 year-olds, we are now seeing an increasing number of 6-8 year-olds in need of intensive services. To address this issue, a small workgroup has formed to develop an "on-call" system to respond to children in need during our "after hours." The workgroup is focused on developing interventions to support children and their families in their homes.

The team at Edgewater Haven hosted Senator Patrick Testin on Monday, August 2. Senator Testin toured the facility and was very complimentary. The Senator also made time for a question and answer session with residents. The residents were very excited to spend some time with the Senator and had many questions for him.

Deputy Director Update by Mary Solheim

Adolescent Diversion Program: Our mid-year performance report was submitted to the Department of Health Services on July 30, 2021. As a recap from prior updates, this particular program provides services through one-to-one case management for six to eight hours per week over a period of 18 total weeks. Since the program's inception, we have found that the program typically takes longer than 18 weeks to complete, as we only count active weeks of engagement towards the 18 needed to complete the program. The program requires a significant commitment from our youth and their caretaker/s. The program has served 35 youth to that July 30 date with 13 of those youth carrying over from 2020 into 2021. Data reported within the performance report comes from individual case tracking, the pre and post Developmental Asset Profile (DAP) results as detailed in a former update, and pre and post Survey Monkey Assessments. For each youth, our ADP team documents hours spent with a youth each week, activities completed, youth demonstration of the following activities: awareness of automatic responses, use of coping strategies, identifying thinking traps, using a tool to exit a thinking trap, awareness of higher brain and lower brain, use of two or more LEO tools, use of higher brain communication, engagement in a creative or prosocial activity, engagement in a community or peer group, and demonstration of an increase in prosocial skills. ADP workers write case notes after each youth meeting to explain activities completed, tools reviewed or used, and growth or challenges the youth is experiencing. While the performance report is lengthy with the amount of questions we must address and the corresponding detail provided, I note we have met many of our program goals and metrics. Of particular note within the report is that we have also identified three primary project needs after operating the program for one year. The first of those needs includes addressing a waitlist. We found we have received more referrals than we have been able to serve. We continue to place focus on our waitlist and were able to eliminate it over the course of the summer, but expect a new waitlist to develop as we

approach the start of a new school year. The second identified need is extended services for higher-needs youth. At the start of this program, we expected to serve youth who were just starting to exhibit challenges which could result in youth justice involvement. What we have discovered is almost half of the youth we are serving have deeper challenges including mental health and more ingrained behavior patterns with the youth and with the family. This sub-set of youth are not eligible for Comprehensive Community Services or other programs, yet still have challenges to be addressed. Given this, we believe some of our youth would benefit from a longer intervention. We have discussed our need with our contract manager through DHS and were advised to submit a separate proposal for additional staff to be funded through our grant. We hope to report back in a future report with positive news in this regard. The third and final project need is the expansion of age of youth served. We would like to lower the age limit for this program to 10, which will help our team to do interventions before the youth has more ingrained behavior patterns like what we are seeing with a certain portion of our ADP population.

Youth Justice Advisory Council: The Youth Justice Advisory Council (YJAC) launched in December 2020 as part of our Adolescent Diversion Program and has continued into 2021. The YJAC includes members across Wood County from schools, law enforcement, human services, faith groups, community groups, the public defender's office, the district attorney's office, and mental health providers. Five YJAC work groups have formed including: Mental Health Cost and Access, Parent Education and Support, Community Connections, and Basic Unmet Needs as well as a sub group for current and former justice involved youth called My Side. All YJAC initiatives are aimed at prevention and improved collaboration between partners to better support youth in the justice system. A number of our YJAC partners come from the academic sphere so we are excited to continue forward with some of our initiatives with the upcoming start of the school year.

Community Partnerships: Research has shown us that it is healthy adult-youth relationships that provide youth with assets that lead them to success. With this research in mind, the ADP team worked with the intensive youth justice social worker to plan the launch of a volunteer program in Wood County to connect adults in the community to youth involved in justice related programming within Wood County Human Services. Our vision is to connect youth to volunteers based on a youth's career or hobby interests. These connections might look like a one-time informational interview, a multiday job shadow, or a long-term mentoring relationship. Throughout spring 2021 we created and updated forms including an electronic volunteer application, a volunteer interest questionnaire, a document to track volunteers and related forms, a permission slip, a youth expectations document, a volunteer guide, a confidentiality agreement, and a continued contact agreement permitting youth-volunteer connection after completion of a Wood County Human Services program. We hope to officially launch the volunteer program in fall 2021.

Youth Mentor Program: With the support of our oversight committee and as a follow-up to last month's update, our Youth Mentor Program is underway with tending to its first ever garden. Our youth are excited to learn and grow along with the garden. Our youth also continued to work hard in the planning stages for our first brat fry which was scheduled for August 5. Stay tuned for further updates next month on the success of this event! Lastly, we have two youth set to graduate from our Youth Mentor Program in the coming weeks and we will be accepting a minimum of two additional youth into the program within the next month.

Administrative Services Update by Mary Schlagenhaft

Ongoing meetings with SmartCare to ensure that our product has a successful launch.

Claims and A/R team:

- Community has recovered \$35,705.36 YTD in Trip payments for previous year bad debt
- Norwood has recovered \$36,214.61 YTD in Trip payments for previous year bad debt

The following Insurance claims/Statements have been prepared and submitted in July:

NHC:

- 237 Insurance Claims in the amount of \$943,094

Community:

- 1,569 Insurance Claims in the amount of \$448,145

EW:

- 70 Insurance Claims in the amount of \$335,157

Accounting and A/P Team:

- New Hire for Community Accounting Clerk started in July
- 2020 WIMCR Report completed and certified
- Work on 2022 Budget, preparing reports, payroll projections & working with Division Administrators at all locations
- Met with WIPFLI regarding Provider Relief Funding discussing reporting requirements
- One Team member on FMLA, assisting with ongoing workload remotely
- Prepared monthly cost reports, revenue entries, adjustments and vouchers all prepared and submitted timely

Support Services Team:

- Assistance from NHC team member for 20 hours per week to assist with backlog of Transcribing
- CW/YA Records Administrative Assistant II announced retirement after 35 years of sharing her knowledge

Community Resources Update by Steve Budnik

Economic Support: Wood County's FoodShare recipient count was 10,557 in July. The total number of BadgerCare cases was 7,521. This is the highest count of 2021 and an increase of 428 individuals from January. Medicaid services will increase because when people pursue marketplace medical coverage, more families then become eligible for Children's Health Insurance Program (CHIP).

Transportation: In July, we provided 945 rides on our buses. This is an increase of 24 rides from June. We continue to provide many rides to employment (331) and medical (193) destinations. The other rides are a combination of nutrition, shopping, and other social destinations.

All of our Human Services bus drivers recently became certified in cardiopulmonary resuscitation (CPR). This is an added bonus for the level of service and safe we provide to the elderly and disabled customers we serve in this program.

WHEAP: Since October 1, 2020, we have processed 2,521 applications for the current heating season. This is directly on target from where we were last year. The heating season and our current contract ends 09/30/2021, and the energy assistance staff have been diligently targeting low-income homes for supplemental assistance.

Edgewater Haven Update by Kyle Theiler

In the month of July, we had 18 admissions and 7 readmission with a memory care census is 18 residents.

Census comparison to last year:

July 2020 – 51.23 average census with 11.58 rehab

July 2021 – 47.94 average census with 7.19 rehab

Admissions/Discharges Comparison:

July 2020 – Admissions 16/Discharges 10/Readmissions 10/Deaths 4
 July 2021 – Admissions 18/Discharges 12/Readmission 7/Deaths 3

Personnel Updates: Open position as of writing this: Dietary – 1.0 FTE Cook & 1.0 FTE Dietary Aide
 Nursing - .97 FTE RN, .97 FTE LPN, .7 FTE LPN, .6 FTE CNA, & .5 FTE CNA

As of typing this, we hired a casual RN who recently moved back to the area. The nurse has worked at our building previously and left due to relocating. Excited to hire a casual RN who already has experience and knowledge of our building. Hired a .97 full time certified nursing assistant. Originally, the nurse aide was going to take the .5 FTE opening, but decided to go with full time instead.

Several interviews held the week of August 9th for dietary openings. Hopeful we will fill both open positions in this department!

Two members of the nursing team are dropping to casual status due to going back to school in the fall. Therefore, the .7 LPN and .6 CNA position are now open to reflect this.

COVID-19 Updates: As of 8/9/2021, the Wood County COVID-19 positivity rate increased to 7.8%. The rate is starting to dramatically increase compared to last few months Therefore, Edgewater Haven will adjust testing frequency of unvaccinated staff to weekly testing as set forth by the Wisconsin Department of Health Services.

As of typing this, Edgewater Haven had no positive tests for staff or residents since the last health and human services meeting. Edgewater Haven continues daily in person visits for its residents. However, we are now requiring all visitors wear masks for the duration of their visit regardless of vaccination status. This change was put in place out of the utmost caution for the safety of our residents. Visitors wanting to visit are asked to call ahead so we can limit the capacity of the building to ensure safety for the residents, staff and visitors.

Edgewater Haven recently eclipsed 75% of staff being fully vaccinated. The residents fully vaccinated is even higher as 98% of residents are fully vaccinated as of 8/6/21. Data like this is being shared by the Wisconsin Department of Health Services for all skilled nursing facilities to see. Edgewater Haven has higher vaccine rates for staff and residents compared to the vast majority of skilled nursing facilities in the state.

Capital Projects: The nurse call system project continues to be worked on by Complete Control. A call was conducted on 8/6/2021 with the Complete Control representative, Wood County IT, and Edgewater maintenance. The call was very productive as IT was able to voice their concerns regarding implementation of nurse call system on the Wood County Network. IT will be putting together a question list for Complete Control to ensure proper network security. This should not hinder the project timeline.

The emergency generator quick connect project is ongoing. Maintenance is still working on setting a date to complete this final capital improvement project for 2021.

Wood County CNA Training Site: The onsite visit for the Certified Nursing Assistant Training Site is still set to take place on 8/18/2021. We are looking forward to having the representative from the Wisconsin Division of Quality Assurance come to our building. Our infection preventionist/in-service coordinator spent time this month ensuring that our training room is up to regulated standards. The nursing secretary further assisted our infection prevention/in-service coordinator by ordering needed supplies necessary for the classroom. I will provide narrative in my September report for HHSC to update everyone on how the visit went.

Martin Brothers Vendor Change: In late July, Edgewater Haven entered into an agreement with Martin Brother Distributing Co. to become the new vendor for the resident food operating expense. Martin Brother's offers the same quality of food as our current vendor at a significantly less rate. A comparison was completed of the prices for the top 100 food items Edgewater used with its current vendor and Martin Brother's prices for the same items. Martin Brother's prices were 3.49% less expensive than the current vendor.

Additionally, Martin Brothers offered a 1.5% monthly volume rebate and an automated coupon redemption service of an estimated .25% to .5% for savings. The switch to Martin Brothers will further assist the county as the 1.5% monthly volume rebate will now be given to Norwood Health Care Center as well. Lastly, Edgewater Haven will continue to benefit from its current group purchasing organization, which is an estimated rebate of .5% to .75%. As prices continue to rise in the food industry these rebates will assist in our dietary budgets bottom line significantly.

Lastly, Martin Brothers is more than just a vendor. They are truly a skilled nursing service because of the menu assistance and trainings they offer. The trainings will assist our dietary staff in staying competent on food safety, sanitation, techniques, and customer service.

Aegis Therapy: Our current therapy vendor is struggling to fill current vacant positions at our building. Specifically, they are not receiving applications for the physical therapist position. I have been in close contact with our vendor's area vice president on the progress of filling the position. I will continue my follow-up on the rehab staff management concerns to ensure our facility's residents are receiving care to our high standards.

Family Services Update by Jodi Liegl

Foster Parent Grant Award: In response to our Foster Parent Grant award of \$21,911 from the Wisconsin Department of Children and Families, we received money in three categories: Incentives for the retention of foster parents, Foster parent training activities, and Reimbursement to foster parents for foster care related expenses that allow for normalcy opportunities for children in out-of-home care.

In an effort to provide normalcy opportunities for children and youth in foster care, we received money to celebrate their birthdays during the duration of the grant. Allowing children and youth in out-of-home care the opportunity to celebrate their birthdays, helps promote normalcy, as birthdays are exciting milestones for young people. Foster parents are eligible to receive up to \$75 in reimbursement for any birthday related expenses. This could include a cake, gifts, or an experience. Allowing foster parents to consider purchasing experiences to celebrate the child or youth's birthday provides the ability to encourage personal growth and engage in novel activities. This may lead to a new skill, interest, or pro-social activity in which additional connections may be fostered.

Memory Lane Farm Acres of Fun Farm Camp: Wood County Human Services has collaborated with Memory Lane Farm to offer a Family Fun Night for our foster families. This event is offered through the funds received from the Foster Parent Grant in the area of incentives for the retention of foster parents. The goal is to provide opportunities to express appreciation, recognition, and support to our foster families. The activities will allow foster families to spend quality time together where connections and relationships will naturally occur through the shared activities. This will lead to enhanced support amongst foster parents. Family Fun Night is being held on Friday, September 24th from 5 PM – 8 PM. Activities include dinner, wagon rides, games, farm animals and more.

Community Intervention Program: The program plan for the next year was recently completed and submitted to Wisconsin Department of Children and Families. The funding received assists in supporting the Youth Justice Family Resource Coordinator/Youth Mentor position. This individual is trained to intervene with youth identified as medium or high risk and their families, provide skills from a core

curriculum designed to combat criminal thinking patterns and build resilience and pro-social skills in youth as well as providing parents the skills to set effective limits. The Family Resource Coordinator/Youth Mentor spends significant time with the identified youth to build a trusting relationship and assist them in completing Carey Guides, Behavioral Intervention Techniques (BITS), and Aggression Replacement Training (ART) to address underlying criminogenic needs.

In reviewing the goals developed for this year, we were successful in all of our goal areas. One of our goals was to reduce the number of secure detention days by 25% and we exceeded this goal with a 64% reduction in secure detention placements. From July 1, 2018 to June 30, 2019, youth served a total of 129 days in secure detention. From July 1, 2019 to June 30, 2020, youth served a total of 47 days in secure detention. Our second goal was to reduce the number of placements in restrictive placements, specifically group home, residential treatment centers and corrections, by 10%. This goal was achieved as the number of placements in restrictive settings decreased by 15%. From July 1, 2018 to June 30, 2019, Wood County had nine youth placed in residential care, nine youth placed in group home care, and two youth placed in corrections. From July 1, 2019-June 30th 2020, Wood County had ten youth placed in residential care, six youth placed in group home care, and one youth placed in corrections. The final goal identified was to decrease recidivism in participating youth by 25%. The data tracked indicated that we exceeded the goal, as approximately 55% of the youth had no new law enforcement referrals since working with the Family Resource Coordinator. Out of the 20 youth served over the period of July 1, 2019 to June 30, 2020, 11 of the youth have had no new youth justice law enforcement referrals. Five youth have had one new law enforcement referral and three of our highest risk youth have had two or more law enforcement referrals.

As we look to next year, some goals remain the same including: reducing the number of secure detention days for youth by 10%, reducing the number of youth in group home, residential treatment or correctional placements by 10%, and decreasing recidivism for youth in the program by 10%. Two additional goals were developed this year. The first goal is the average length of stay for youth in group home, residential treatment, or correctional placements will decrease by 10%. The second goal is that 20% of youth participating in the program will have a decreased risk level (from high to moderate or moderate to low) in at least one of the eight YASI domains during the reassessment process. With the creation of the two new goals, additional data will be tracked for reporting purposes.

Norwood Administration Update by Marissa Laher

With the uptick in the county positivity rate for COVID-19 cases, we have had to adjust the routine testing frequency of staff that are not vaccinated to weekly. We anticipate needing to increase routine testing to twice a week as the positivity rate continues to climb in the coming weeks. We have certainly seen the impact with staff needing to be off due to close contacts/exposures. We continue to screen all individuals entering the facility via our automated kiosk and require masks to be worn, which is in alignment with CMS guidelines.

We have been diligently working on projections for the 2021 budget and preparing our 2022 budget.

Norwood Nursing Department by Liz Masanz

Admissions Unit: We have seen an increase in the Hospital census over the last month, with an increase in out of county residents and residents needing longer term stabilization. In turn, we have seen an increase in referrals to the LTC unit.

Long Term Care Unit: We continue to work with residents on COVID-19 precautions, in person visits, activities, and vaccinations. All but five residents on LTC are fully vaccinated. Three of those patient have received their first vaccine from us. There are two out of county patients on the LTC unit right now.

We have recently added one county to our contract list due to having a resident on the hospital unit they wanted to place for LTC stabilization.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of July were 8,657 with revenue of \$39,822.20. Congregate meals for the year are 62,270 with revenue year to date of \$286,437.40.

Norwood Maintenance Department by Lee Ackerman

Update on 2021 Capital Improvement Projects: Work on the flooring installation will be completed in early August, which will be the last portion of refinishing for this project. The new flooring material provides a dramatic improvement from the original vinyl composite tiles as well as a continuous sealed surface that does not require regular maintenance.

The search continues for a second minivan. With new car production down due to supply limitations, we are seeing higher demand for used vehicles, which, in turn, drives prices up, and inventory down. However, I remain confident that the right vehicle can be found.

Other News: In preparation future Capital improvement projects, I was in contact with several contractors this month to discuss the rapidly changing pricing and availability of materials and how they may affect projects planned for 2022. As budget outcomes are still being determined, it is best to remain prepared for a variety of options. This includes HVAC controls, power transfer switches, Pathways renovations, and lawn mower replacement.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: August 26, 2021

July Activity:

Caseload activity for July 2021 – 18 new veterans served. During the month of July, we completed/submitted 301 federal forms to include:

- 30 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 2 Appeals – Higher level review, Notice of Disagreement (appeal)
- 22 new claims for disability compensation
- 3 new claims for veterans pension
- 0 new claims for surviving spouse benefits (DIC or surviving spouse pension)
- 10 new applications for VA Healthcare
- 21 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 7 burial and marker applications

Activities:

1. Completed as of July 14:
 - a. August 17 - Federal VA Regional Office Milwaukee Directors conference call with VSO & CVSO Leadership.
 - b. July 19-21 - National CVSO Association Annual Training Conference (Virtual)
 - c. July 28 – CVSO Association Leadership virtual meeting with Wisconsin Department of Veterans Affairs Secretary and key leadership.
2. Near Future:
 - a. Aug 24-29 – Central Wisconsin State Fair. Outreach booth
 - b. Oct 11-15 CVSO Association Fall Training Conference in Fond Du Lac WI

Office updates:

1. Office and VA response to COVID-19 –
 - a. The Tomah VA Medical Center has begun COVID-19 Vaccination Clinics. Wisconsin Rapids CBOC is one of the sites and providing Friday and some Saturday/Sunday shot clinics. Veterans must be eligible and **enrolled in VA healthcare** to receive a vaccination. They have expanded to **all** veterans currently enrolled. **Their spouses, caregivers and family members/survivors entitled to CHAMPVA health care are now eligible.** Veterans can call to be put on a list for a scheduled shot clinic (800-872-8662 ext 66274). For more information visit www.Tomah.VA.GOV
 - b. Federal VA continues to lag behind on scheduling and completing compensation exams. Therefore, new ratings decisions have slowed.
 - c. As of August 17 the Milwaukee VA Regional Office will again be open to the public for access. **Masks are now mandatory** to the contact team and Veteran Service Organizations Claims Office. However most VA employees will continue to work remotely Wisconsin Department of Veterans Affairs is still mostly working remotely.
2. Office continues to review and reach out to Blue Water Vietnam Navy and Marine personnel. Many veterans have responded and we have submitted claims for compensation.

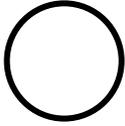
To date Wood County Veterans under this effort have received \$440,205.00 in retroactive payments. Monthly increases totaling \$50,477.79 or additional \$605,733.48 every year.

Since last month's report:

- a. Veteran was increased from 10% to 30% service connected. He received a check for \$891.63 in retroactive payments and a monthly increase of \$297.21 per month.
- b. Veteran was increased from 10% to 20% service connected. He received a check for \$1,404.00 in retroactive payments and a monthly increase of \$104.00 per month.

Note these are just ratings we initiated by reviewing our records on file and contacting the veteran. It does not include claims brought in to our office by the veteran or the normal benefit maintenance activity we do. To date the retroactive payments and the annual ongoing compensation for this initiative have exceeded the annual budget for the department.

3. The 2020 VA Benefit data for Wood County was received. Federal VA expenditure in Wood County increased \$4,206,000 in 2020 for a total of **\$53,195,000**.
 - a. Compensation and pension payments directly to veterans/survivors increased \$2,217,000 for a total of \$26,233,000.
 - b. Federal Education and Vocational Rehabilitation increased \$187,000 to a total of \$1,454,000.
 - c. VA medical care provided to Wood County Veterans increased \$1,961,000 with total expenditures of 25,176,000 in 2020.
4. Central Wisconsin State Fair. Due to the ever changing health considerations of the pandemic I have decided to have an unmanned booth this year. Posters have been made highlighting recent changes and other topics of interest, all directing the public to call our office for more information.



RESOLUTION#

Introduced by
Page 1 of 1

Health and Human Services Committee

MAL

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent: 0
Number of votes required:
[X] Majority [] Two-thirds
Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To create one (1.0 FTE) Mental Health Tech position within the Human Services Department-Norwood Health Center budget. The position is currently filled by a contracted staff person.

FISCAL NOTE: Moving from a contracted position to a Wood County position will save the County \$17,963.73 over the remainder of 2021.

2021 (693 hours remaining)

Wages: \$12,584.88
Fringe: \$2,022.39
Total: \$14,607.27

Table with 5 columns: NO, YES, A, and 19 rows of names (LaFontaine, D to Leichtnam, B)

WHEREAS, the mission of Norwood Health Center is to provide effective, efficient, and safe inpatient mental health services through adequate staff to patient ratios in a cost effective way, and

WHEREAS, Norwood Health Center experienced difficulties in recruiting mental health technicians and needed to utilize contracted mental health technicians to meet required staff to patient ratios, and

WHEREAS, Norwood converted five vacant mental health technician FTEs into contracted dollars in the 2021 budget to contract with five mental health technicians to fill hours needed in unit staffing patterns at a rate of \$47/hour, and

WHEREAS, one mental health technician FTE was previously created in May by converting contracted dollars, and

WHEREAS, a Wood County applicant has applied for a 1.0 FTE mental health technician position, and

WHEREAS, Norwood does not have a vacant mental health technician FTE in the budget, and

WHEREAS, Norwood has identified an opportunity to save \$17,963.73 over the remainder of the 2021 budget year by utilizing a Wood County employee instead of a contracted position, and

WHEREAS, the task of identifying savings and efficiencies is a key task of Norwood Health Center, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to create one (1.0 FTE) Mental Health Technician position at Grade F, 2080 hours per year, FLSA status Non-Exempt, in the Human Services Department-Norwood Health Center. No tax levy increase is required to fund this position.

HEALTH & HUMAN SERVICES COMMITTEE ()

DONNA ROZAR (CHAIR)
ADAM FISCHER
JOHN HOKAMP
LEE THAO
LAURA VALENSTEIN

HEATHER WELLACH, RN
DR. KRISTEN INIGUEZ
TOM BUTTKE

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman

Minutes of the Wood County Public Safety Committee

DATE: August 9, 2021

PRESENT: Bill Clendenning, Bill Winch, Mike Feirer, Dennis Polach, Lance Pliml, Brad

EXCUSED: Hamilton

NOT

PRESENT:

OTHERS David Patton, Sue Kunferman, Erik Engel, Quentin Ellis, Shawn Becker, Lori

PRESENT: Heideman, Reuben VanTassel, Charlie Hoogesteger, Ted Ashbeck, Sarah Christensen, Nanci Olson, Alexa Acker

LOCATION: Wood County Courthouse

1. Call to Order:

Mike Feirer called the meeting to order at 9:00 a.m.

2. Review minutes of July 12, 2021:

Motion by Polach, second by Feirer to approve the minutes of the July 12, 2021 meeting as presented. Motion carried unanimously.

3. Public Comments:

No Public Comments.

4. Set date, time and location of next meeting:

September 13, 2021

9:00 a.m.

Wood County Courthouse Room 114

5. Review Departmental CIP Requests:

Noted that \$1.5 million needs to be made up somewhere in order to be on track. Quentin Ellis stated the Sheriff's Department had received funding related to Covid-19 related expenses that have offset/replaced other revenues. Quentin Ellis suggested their department use revenues from this year in next year's budget to finance the \$290,000 that would have been borrowed for CIP.

Motion to transfer the funds to the following year by Hamilton, second by Winch. Motion carried unanimously.

Communications department stated they could drop the vehicle request of \$36,500 for another year.

**Motion to transfer CIP to a following year motion by Hamilton, second by Feirer.
Motion carried unanimously.**

6. Communications Department:

a. Communications July 2021 Claims:

The Committee reviewed the Communications July 2021 claims. Clarified what the Nekoosa Tower Rent was. Bill Winch suggested the topic of renegotiation. For clarification, the City of Nekoosa receives half of the tower rent because they let the county put up a tower on their land.

b. Communications Report:

The Committee reviewed the report.

7. Emergency Management Department:

a. Emergency Management July 2021 Claims:

The Committee reviewed the Emergency Management July 2021 claims. Clarified what trailer chairs were for. Sarah explained the trailer did not come with any furnishings and there is money through a grant for anything trailer related.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report.

8. Dispatch Department:

a. Dispatch July 2021 Claims:

The Committee reviewed the Dispatch July 2021 claims.

b. Dispatch Activity Report:

The Committee reviewed the Dispatch report. Lori states their department lost one dispatcher and will now need to hire 2 more people to make a full department.

9. Coroner:

a. Coroner Report:

David requested a per diem of \$100.00 per pay period to offset the time that is being used to do coroner duties. The Committee wants to make sure it's legal first before making any solid decision.

The motion to have \$100.00 per pay period to offset coroner duties is approved pending the legality by Hamilton, second by Polach. Motion carried unanimously.

b. Coroner July 2021 Claims:

The Committee reviewed the Coroner July 2021 claims.

10. Humane Officer:

a. Humane Officer Report:

Nanci answered questions about follow up calls on the report. The question was brought up about sending letters to municipalities about the suggestion of having Humane Society contracts. It was requested by Bill Clendenning that Nanci attends the township meeting to discuss these suggested contracts along with what to do with strays once found, seeing what the protocol is for different municipalities, and recommending protocols of what should be done.

11. Sheriff's Department:

a. Correspondences:

Sheriff Becker wanted to thank Quentin Ellis for the idea of foregoing the CIP funds due to the offset by unanticipated revenue funds.

b. Deputy LaVonne Zenner Memorial Bridge:

Sheriff Becker mentioned Sarah McCormick has been taking on this project for years. Wanted to have the site of the fatality named after Zenner but it is already dedicated to the Vietnam Veterans. New idea was posed that a bridge be named after Zenner instead. It is already at the state level but would like a resolution for support by the Committee.

**Motion for a resolution for next month by Polach, second by Hamilton.
Motion carried unanimously.**

c. Recreational Deputy Position:

Recent actions of UTV/ATV on county highways has been established. Sheriff Becker would like to reassign someone as a supervising rank, most likely Sergeant, to supervise recreational patrols for the use of UTV, ATV, boats, and snowmobiles. This individual will still have access to a squad car but will also be able to use boats, UTV's or snowmobiles that are currently owned by the Sheriff's

Department. During the slow months, this individual can help with grant applications, office duties and others as needed.

Motion to reassign a position as a supervising rank by Winch, second by Hamilton.

d. **Wood County Rescue:**

Reported the Car Cruise went well despite the rain.

e. **Crime Stoppers:**

The Committee reviewed the Crime Stoppers report.

f. **K-9 Project:**

The Committee Reviewed the K-9 report.

g. **July 2021 Claims:**

The Committee reviewed the Sheriff's Department July 2021 claims. Reported that 3 of the 5 new vehicles are in. Dealerships are having a difficult time obtaining vehicles but Johnson and Sons has been great to work with so far.

h. **Hiring Process:**

Sheriff Becker stated there was nothing to report.

i. **Boat/ATV Patrol:**

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

j. **Overtime:**

The Committee reviewed the overtime reports.

k. **Courthouse Security:**

The Committee reviewed the Courthouse Security monthly report.

l. **Jail Items:**

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed.
- iii. Safekeeper Housing Numbers: Reviewed.
- iv. Kitchen Report: Reviewed.
- v. Body Scanner: Reviewed.

- vi. Maintenance: Reviewed.
- vii. Inmate Programs: Reviewed.
- viii. Jail Study: Reviewed.

12. July 2021 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner and Humane Officer

Motion by Polach, second by Hamilton to approve the July 2021 claims of all Public Safety Committee Departments. Motion carried unanimously.

13. Agenda Items for Next Meeting:

Budget discussion

14. Adjourn

Meeting adjourned at 9:53 a.m. by Chairman Feirer.

Minutes taken by Wood County Emergency Management.

**WOOD COUNTY
TRAFFIC SAFETY SUBCOMMITTEE MEETING**

Date: Wednesday, August 11, 2021

Time: 10:30 AM

Place: Wood County Highway Department

Present – Bill Clendenning Wood County Supervisor; Dennis Polach Wood County Supervisor; Roland Hawk Wood County Highway Commissioner; Dan Kontos WisDOT BOTS; Anna Schenk WisDOT; Joel Ortman Wood County Highway Department; Patrick Zeps Marshfield Police Department; Scott Dewitt Wisconsin Rapids Police Department; Melvin Pedersen Grand Rapids Police Department; Tony Kemnitz WisDOT; Charlie Hoogesteger Wood County Sheriff's Department; Alexa Acker Wood County Emergency Management

Agenda

1. Call to order

Roland Hawk called the meeting to order at 10:32 a.m.

2. Predictive Analytics Project

a. Review WisDOT Data

Anna Schenk presented slides from 2016-2020 about crash data for the three main areas of Wood County including Wisconsin Rapids, Grand Rapids and Marshfield. See attached slides for data.

b. Select project & identify resources

The number one cause of crashes seemed to be failure to yield. The point was brought up to maybe broaden the focus to include inattentive driving and failure to control vehicle. A question was asked on what the money is supposed to be used for. Dan Kontos stated it is mostly used for equipment charges and will likely need to try and have free media and advertising if possible. Mel Pedersen brought up the possibility of using billboards as advertisement and if there would be funding for that. Another idea of using cameras such as dash cams and static cameras at intersections. Dan reiterated that the point of the project is to show that adding public education such as the distribution of flyers and media is effective in making a difference, not only increased enforcement. The topic of blinking stop signs came up in discussion. Tony Kemnitz stated that in order to have blinking stop signs on a state highway there would need to be three failure to

stops (not yield) in one year or else it won't be approved to have blinking lights. It was agreed that blinking stop signs seem to be effective. Dennis Polach brought up the idea of having larger stop signs instead of blinking stop signs. Ideas of other options for changing signage besides blinking stop signs included reflective strips, orange flags, rumble pads, stop signs on both left and right side of road, larger stop signs. An idea was proposed of having blinking lights on the "stop ahead" signs as they wouldn't interfere with state laws. It would be about \$1,800 per sign that includes solar panels and a battery with a 4-5 year lifespan.

c. Develop project request for TSC approval

Determined our goal would be for the reduction in crashes with the focus on failure to yield, inattentive driving and failure to maintain control for a span of 2 years. Want to have a pamphlet that includes what the laws are for failure to yield as most people don't know. Will focus on main corridors in the Marshfield, Wisconsin Rapids, Grand Rapids and one rural area. Marshfield will focus on Business 13 from the city limits to the county line and Central Avenue. Wisconsin Rapids will focus on Hwy 13 from the expressway to south of the city limits. Grand Rapids will focus on Hwy 54 from the portage county line through Wisconsin Rapids into the intersection of Hwy 54 and Hwy 66, this way Grand Rapids, Wisconsin Rapids, Biron and County police departments can be included. The rural area will focus on Hwy 10 from Hwy 186 to Hwy K.

3. Select time & date for next meeting

Document needs to be put together and formally approved by the Traffic Safety Commission at the next meeting on September 8, 2021. Will then identify resources after approval.

4. Adjourn

Meeting adjourned at 12:18 p.m. by Roland Hawk.

Minutes taken by Alexa Acker – Wood County Emergency Management

Department Head / Humane Officer
Nanci Olson
July 11th July 24th 2021

7-11; Reports

7-12; WC10213 Follow up with child was bit in the township of Arpin. 54

7-12; WC10253 Complaint that a subject intentionally let a cat loose out of his vat @ 4910 Creamery Road; 'Whitetail Crossing' in the village of Port Edwards. A deputy and myself went to the subjects home @ 970 block of Chak Ha Chee Lane. 24

7-14,16; WR10636 Open case @ 3200 block of Gaynor Ave regarding a cat hoarder. 18,18

7-15,21; WC10486 Groomer reports that a dog she groomed was underweight and aggressive and that neither concern was an issue in the past. Welfare check on body condition of the dogs. Open Case. 12.12

7-16; WC10502 A dog bit a child causing several puncture wounds @ 5000 block of Main Street Auburndale. 0

7-17; WC936 A few of the Rottweiler that are under an Order of Abatement for improper confinement were loose @ 10600 block of South Young Street, Saratoga, according to the complainant. Also conversed with Corporate Council on legalities and penalties of violations. 10

7-17,22; WC9104 Cat Hoarding @ 4330 block of County Highway Q, Seneca. Open Case. 30,30

7-19,20; WC10681 Caller stated that she no longer is taking care of her roommates animals and wants them removed. Roommate is staying in a facility and unable to return at this time. 0,12

7-20,21; GR2244 A victim of a cat bite stated she was petting her sister cat on the belly @ 4000 block of Bristol Court, despite being warned that the Siamese does not like his belly pet. The victim received a puncture wound on her arm. 8,8

7-21,23; WR12229 Poor living conditions was anonymously reported for two chocolate labs and one yellow lab that were to be locked in cages in the basement @ 2700 block of 1st street south, WR. The dogs were on the main floor loose, not locked in cages when I arrived; the dogs were in good shape and friendly. The owner stated that when she goes to work she puts them each in kennels. I did observe 3 large kennels in the living room on the main floor. The main floor was clean, the dogs had plenty of food and water. The basement did have feces on the floor. Follow up needed to see if the basement is cleaned. Sanitation concerns. 14,14

7-22,24; WR12293 Health concerns of a found kitten was reported to Dispatch, the kitten was found to have eye infections and was underweight. A Wisconsin Rapids Officer contacted me to take over the case; the kitten was sent to the Humane Society. The gray kitten was found to be from the 1140 block of McKinley Street WR. I found two batches of kittens and seven adult cats. The owners of the home state these are stray cats that they feed. I explained that being they feed them, have built them cat houses and even have named the cats that they are considered caregivers of all of these cats. Therefore they are also responsible for providing them with veterinarian care when needed. Nearly all of the kittens and cats are underweight and have eye infections and several also appear to have upper respiratory infections. The kittens will need nutritional supplements and all the cats need to be wormed as well. Follow up needed to be sure they did obtain proper veterinarian treatment. 18,18

7-23; WR12354 An owner of a cat was bit when her cat was at the Veterinarian's Office. The cat was being treated for an infection was in pain when he became agitated and bit his owner. 12

7-24; WR12451 A 3 year old child was bit by his uncles Pit Bull – Beagle mix dog. This was the child's birthday party and the children were playing with water guns and the dog was playfully jumping up repeatedly trying to bite at the water streams when the dog was jumping up and down he came down on the 3 year old child's head leaving a puncture wound on his right temple. 0

7-24; WC11041 Two St. Bernard's were at large, crossing the street to approached a man out walking in an aggressive manner. This is the forth incident with these dogs @ 10800 block of Main Street, Hewitt. 72

Due to the nature of many of the complaints I do have to go into homes including mobile homes, outbuildings such as garages, sheds and barns with the suspects; so I am not always able to social distance. I am required to purchase my own disposable paper masks to wear in an attempt to try and protect myself from airborne pathogens. The County does not provided me with personal protective equipment (PPE) due to my employment status.

Department Head / Humane Officer
Nanci Olson
June 27th - July 10th 2021

6-27; Reports

6-27,28; WC9387 A dog bite happened @ 12300 block of 80th Street South when a Pit Bull type dog bit the neighbor that was bringing this dog back to it's owner. Being this is a weekend and the Veterinarian's are all closed, the owner won't be able to begin the first Rabies check until they get a hold of their veterinarian Monday. 8,8

6-27,7-1; WR10636 Open case @ 3200 block of Gaynor Ave regarding a cat hoarder. The caretaker of the kitten I impounded did agree to surrender it. The organization called 'The Fix Is In' may spay and neuter them in August at the residence. This case will remain open until health concerns of the cats is resolved and the number reduced. 18,18

6-28,7-1; WC9104 Open Case regarding cat hoarding. I met Kate with Environment Health @ 4300 block of County Road Q, Seneca. We are working together with plans to deal with at least 75 cats, many with eye infections and upper respiratory infections. The inside of the home has serious sanitation concerns including cat feces and garbage. The high concentrations of ammonia from excessive cat pee made it hard to breathe inside the home even with my paper mask. The township of Seneca does not have a contract regarding cats with the South Wood County Humane Society. The Humane Society was unable to find room for the 3 kittens that I had immediate concerns with. The owner did obtain some medication from the veterinarian after our visit. I'm working with a group that may be take the younger kittens to other humane society's, such as Milwaukee for adoption. And am working with a different group called 'The Fix Is In' may spay and neuter them in August at the residence. Current concerns are the health of the animals as they need medication now, sanitation and the high concentrations of ammonia. This case will remain open and I will continue to monitor as necessary. 30,30

6-28,29; WC9428 An American Bull Dog was loose and attacked a small dog that was being walked on a leash. Both of the people walking the little dog could not get the Bull Dog to let go of the little dog, a neighbor ran over and he too was beating on the Bull Dog's head and still it wouldn't let go. Finally the owner of the Bull Dog came over and was able to get it off the little dog and take it home. The small dog, named 'Gotty' was taken to the veterinarian and sedated and given treatment and stitches for several puncture wounds and a bruised back. The owner of the Bull Dog works nights so I was unable to make contact with him until the following day; I gave the two owners/caretakers of the Bull Dog an Order of Abatement detailing proper confinement and if not in a fenced in area to be wearing a basket type muzzle and leashed and under the control of a responsible person. Open Case. 10,10

6-30; WC9509 Complainant stated while he was delivering a package he noticed a dead or near-dead cat on the porch of a residence @ 10500 block of Wills Run, Town of Lincoln. I was able to make contact with the owner of the home, he stated that there has been a stray hanging around that meets that description. He then went home and found the cat deceased so he buried it. The original concern was that this was the owner of the home's cat and that maybe it was being neglected, or recently injured, but that was not the case. 0

7-4; WC9700 Open Case with possible cat hoarding in Saratoga. 10

7-5; WR11305 Dog Bite @ 600 block of 3rd Street South, WR. An eight year old child was bit on her elbow by a beagle when the beagle and another dog got into a fight and the child was near the dogs at the time. 14

7-6,8; GR2079 A man out walking the subdivision near 6000 block of Norway Circle was bit when a loose full size poodle bit him on his left forearm. 10,10

7-7; WR11436 A 4 year old child was attacked by a German Shepherd. The 12 year old dog was tied up on his own property when the next-door neighbor's child ran over and up to the dog. The child received wounds to her lip area, her eye brow and to the top of her head. She received treatment at the ER where they glued the wounds and gave her antibiotics. This dog bit unprovoked a few years ago too. The owner stated the dog has been getting more aggressive lately, even towards him so he decided he will be putting the dog down after the ten-day quarantine period. 16

7-8,9; WC10070 A Pit Bull attacked the neighbor's dog @ 5300 block of Reddin Road, Town of Rudolph. This attack was unprovoked, causing injures including puncture wounds needing stitches to the Husky's neck and face. According to the Husky's owner this is the 3rd time this has happened, but this is the first time it was reported. 26,26

7-8; WR11498 The family dog, a black lab mix, bit a 9 year old child on her left arm @ the 1300 block of Oak Street, WR. The child walked past the dog that had a bone, the dog is known for being food-aggressive. 16

7-9,10; WC10097 A women was attacked by her own dog @ 10800 block of Trophy Lane, Marshfield. Both forearms had puncture wounds. This dog has bitten in the past and has been aggressive towards the owner as well. She had the dog put down. 78,78

7-10; WC10213 A dog attacked a two year old child @ 7500 block of Bethal Road, Town of Richfield. The dog, a Blue Healer, was in it's fenced in back yard when the child along with a relative opened the back door leading to the fenced in yard. At that moment, the dog attacked the child. The child needed stitches on her thigh along with antibiotics. 54

Due to the nature of many of the complaints I do have to go into homes including mobile homes, outbuildings such as garages, sheds and barns with the suspects; so I am not always able to social distance. I am required to purchase my own disposable paper masks to wear in an attempt to try and protect myself from airborne pathogens. The County does not provided me with personal protective equipment (PPE) due to my employment status.



PRELIMINARY DRAFT - NOT READY FOR INTRODUCTION

1 **AN ACT** *to create* 84.10475 of the statutes; **relating to:** designating the Deputy
2 LaVonne Zenner Memorial Bridge.

Analysis by the Legislative Reference Bureau

This bill directs the Department of Transportation to designate and, upon receipt of sufficient contributions from interested parties, mark the overpass on STH 13 and CTH "A" over USH 10 in Wood County as the "Deputy LaVonne Zenner Memorial Bridge." No state funds, other than from contributions from interested parties, may be used for the erection or maintenance of any markers to identify the highway as the "Deputy LaVonne Zenner Memorial Bridge."

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

3 **SECTION 1.** 84.10475 of the statutes is created to read:
4 **84.10475 Deputy LaVonne Zenner Memorial Bridge.** (1) The department
5 shall designate and, subject to sub. (2), mark the overpass on STH 13 and CTH "A"
6 over USH 10 in the towns of Cameron and Marshfield in Wood County as the "Deputy
7 LaVonne Zenner Memorial Bridge" in recognition and appreciation of her service to
8 her community and her dedication to service in law enforcement.



Photo added by Kathleen Englebretson

Lavonne C Zirngible Zenner

BIRTH	11 Mar 1950 Medford, Taylor County, Wisconsin, USA
DEATH	3 Aug 1989 (aged 39) Marshfield, Wood County, Wisconsin, USA
BURIAL	Hillside Cemetery Marshfield, Wood County, Wisconsin, USA
MEMORIAL ID	102053367 · View Source

Mrs. Gerald (LaVonne) C. Zenner 39, 204 W. 25th St., died at 7:10 PM Thursday at St. Joseph Hospital injuries suffered in a traffic accident.

Services will be held at 11 AM Monday at Immanuel Lutheran Church, with the Reverend Robert B. Reinhardt officiating. Music will be provided by Ruth Fick organist and Betty Empke, soloist.

Burial will be in the Hillside Cemetery. The following Jaycees will service pallbearers: Harold Nigon, Michael Huber, Larry Burt, Richard Burt, Craig DeGrand and Roger Gaspard.

Visitation will be at 4 PM Sunday at Rembs/Kundinger Chapel, again on Monday until 9 AM, and then at the church from 9 AM until service time.

The Wood County Sheriff's Department and area law enforcement departments will form a guard of honor at the service.

Memorials may be given in her name. The family will designate a memorial at a later date.

The former LaVonne Zirngible was born March 11, 1950 in Medford, a daughter of Albert and Lila Zirngible. She graduated from Medford Senior High School in 1968.

After graduation, she worked as a secretary for Wilson-Hurd Manufacturing Co., Wausau.

She was married to Gerald M. (Mike) Zenner July 10, 1971

at St. Paul's Lutheran Church, Medford. He survives. After her marriage, she worked in Marshfield Clinic's insurance department. Three years ago she began studying police science at Mid-State Technical College, Wisconsin Rapids. She was employed as a reserve deputy for Wood County and later became a deputy for the city of Pittsville. On July 17 she became a full-time deputy for the Wood County Sheriff's Department.

She was a member of Immanuel Church, Immanuel Lutheran School Board, the church handbell choir, volunteer assistant in Immanuel School's day programs, a member of the Marshfield Police Auxiliary and of the Marshfield Area Jaycees, of which she was serving on the Board of Directors.

Besides her husband and parents, she is survived by a daughter, Angela, and a son Eric, both at home; two brothers, Russell Zirngible of Owatonna, Minnesota, and William (Bill) Zirngible of Medford; and one sister, Janille Zirngible of Medford.

Marshfield News Herald

+++++

A Wood County Sheriff's Deputy was fatally injured in a four vehicle, chain reaction collision on Highway 10 and Staadt Road, in the town of Marshfield, at about 2:10 PM Thursday.

Deputy LaVonne Zenner, 39, of 204 W. 25th St. died at 7:10 PM Thursday at St. Joseph Hospital of massive trauma due to injuries suffered in the accident. Wood County Coroner Michael Bauman said Zenner suffered multiple fractures and expensive had and chest injuries.

Deputy said Zenner was on her way to work in Wisconsin Rapids when the accident occurred. A westbound semi-trailer flatbed truck, driven by ----, 26, of 1407 N. Peach Ave. was stopped at on Highway 10, waiting to make a left turn onto Staadt Road. A second semi-truck driven by ----, 35, Culver, Indiana, rear ended the ---- truck. Upon impact the jack-knifed into the other lane and struck the eastbound Zenner vehicle. The pickup truck driven by ----, 23, then rear-ended the ---- truck. ---- truck was pushed about 150

feet further down the road.

Marshfield firefighters and rescue personnel spent more than thirty minutes attempting to free Zenner from her vehicle with the jaws-of-life. ----- was also removed from his truck by rescuers.

The other drivers, and a passenger in the ---- truck, were taken to Saint Joseph's hospital for treatment.

All parties involved were wearing either seat belts or shoulder harnesses.

Zenner became a full-time deputy with the Sheriff's Department July 17. For that time she was involved in a number of law enforcement positions. She is with the Marshfield Police Department Auxiliary Police for six years prior to 1987. She was still active in the Patch Program and in the Bicycle Safety Program.

In 1987 she became a reserve deputy for the Sheriff's Department area 1988 was hired as a full-time officer at the Pittsville Police Department, the position she held until taking the job with the sheriff department.

Sheriff Brian Illingsworth said today that Zenner was a super achiever, and he noted she was currently in the department's training program. Upon completion of the program, she would have been the only woman in a patrol position. The other two female employees of the department have supervisory position.

Illingsworth said she was also involve the police science classes at Mid-State Technical College, Wisconsin Rapids, and that she had completed three quarters of the work necessary to earn associate's degree.

"She stuck out among all the applicants we receive for that position," Illingworth said today about her hiring. "She was a vivacious and achiever of goals. Our loss cannot be compared to the lost her family is experiencing. We are going to miss her."

Illingsworth said Zenner's goal was to have a career in law enforcement, a goal she achieved just three weeks before death.

She was the eighth person to die on Wood County roads

this year.

Marshfield News Herald

Created by: Kathleen Englebretson

Added: 11 Dec 2012

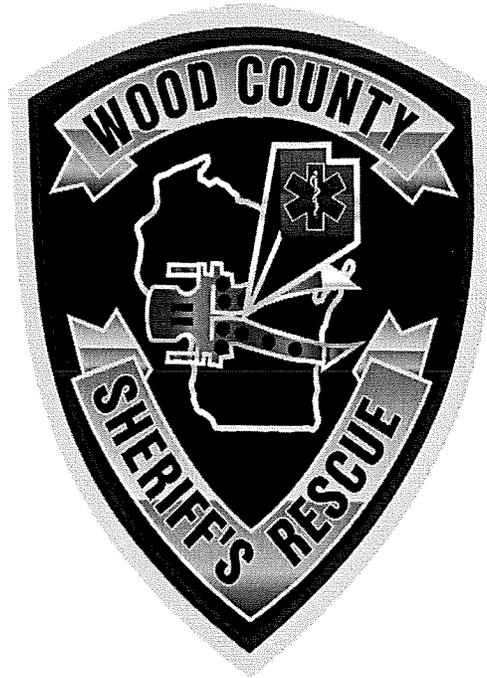
Find A Grave Memorial **102053367**

Find A Grave, database and images

(<https://www.findagrave.com> : accessed 18 December 2019), memorial page for Lavonne C *Zirngible* Zenner (11 Mar 1950–3 Aug 1989), Find A Grave Memorial no. 102053367, citing Hillside Cemetery, Marshfield, Wood County, Wisconsin, USA ; Maintained by Kathleen Englebretson (contributor 47705227) .

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July Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

July Training Descriptions

Date	Type	Description
6-Jul	Business Meeting	July Business Meeting
13-Jul	Work Night	Packing trailer with everything needed for WI State Water Ski Show.
20-Jul	Work Night	Unloading trailer and putting everything away that was used for WI State Water Ski Show. Washing up equipment/vehicles used during the weekend.
27-Jul	Project Lifesaver	Groups sent out to locate transmitter. Transmitter location changed between groups to increase efficacy of training.

Call #	49	50	51	52	n/a
Date	7/4/2021	7/7/2021	7/11/2021	7/15/2021	7/16/2021
Time	0:46	8:34	9:56	8:15	
Day of Week	Sunday	Wednesday	Sunday	Thursday	Friday
Township	Saratoga	Rudolph	Saratoga	Grand Rapids	Grand Rapids
Location	RANGER RD & SQUIRREL TRL	MAIN ST & STH 34	LARRY AVE & STH 13 S	7100 S PARK ROAD	7100 S PARK ROAD
Call Type	Snowmobile/ ATV	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	Other	Other
Medical/ Extrication					Medical
Ambulance		UEMR		UEMR	UEMR
EMR		Rudolph			
Fire		Rudolph		Grand Rapids	Grand Rapids
Tools/ Equipment Used				life jackets	life jackets
Notes	Paging system error - no page sent or received for WCSR	10-22ed prior to arrival	10-22ed prior to arrival	standby by for water rescue	standby by for water rescue

Call #	53	54	55	56	57
Date	7/17/2021	7/18/2021	7/22/2021	7/26/2021	7/26/2021
Time	7:06	6:10	14:50	13:10	23:18
Day of Week	Saturday	Sunday	Thursday	Monday	Monday
Township	Grand Rapids	Grand Rapids	Saratoga	Sigel	Nekoosa
Location	64TH & SOUTH PARK RD	64TH & SOUTH PARK RD	CTH U & EVERGREEN AVE	STH 73 & CTH HH	364 W BUEHLER AVE
Call Type	Other	Other	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries
Medical/ Extrication	Medical		Medical		
Ambulance	UEMR	UEMR	WRFD		Nekoosa
EMR			Grand Rapids		
Fire	Grand Rapids		Grand Rapids		Nekoosa
Tools/ Equipment Used	life jackets	life jackets			
Notes	standby by for water rescue	standby by for water rescue		10-22ed prior to arrival	

Call #	58	59		
Date	7/30/2021	7/31/2021		
Time	8:33	16:09		
Day of Week	Friday	Saturday		
Township	Wisconsin Rapids	Saratoga		
Location	555 17TH AVE N	DEER RIDGE RD & EVERGREEN AVE		
Call Type	Demo	Traffic/Scene Containment		
Medical/Extrication	Extrication			
Ambulance	UEMR			
EMR				
Fire		Grand Rapids		
Tools/Equipment Used	spreaders, cutters	traffic cones		
Notes	Neiman's Towing, Spirit Air and Lifelink III Air also present.			

Date	7/15/2021	7/16/2021	7/17/2021	7/18/2021	7/30/2021
Day of Week	Thursday	Friday	Saturday	Sunday	Friday
Event	WI State Water Ski Show Tournament	WI State Water Ski Show Tournament	WI State Water Ski Show Tournament	WI State Water Ski Show Tournament	Boy's & Girl's Club Show and Tell
Host	WR Aqua Skiers	WR Aqua Skiers	WR Aqua Skiers	WR Aqua Skiers	WCSR
Location	Lake Wazeecha	Lake Wazeecha	Lake Wazeecha	Lake Wazeecha	WCSR Garage
Vehicle Used	R4, ATV Trailer, ATV, Wave Runners	R4, ATV Trailer, ATV, Wave Runners	R4, ATV Trailer, ATV, Wave Runners	R4, ATV Trailer, ATV, Wave Runners	All vehicles at garage
Tools/ Equipment Used	Life jackets	Life jackets	Life jackets	Life jackets	
Event Description	Water rescue standby at the WI State Water Ski Show Tournament. Individual events today.	Water rescue standby at the WI State Water Ski Show Tournament. Team shows today.	Water rescue standby at the WI State Water Ski Show Tournament. Team shows today.	Water rescue standby at the WI State Water Ski Show Tournament. Team shows today.	Show and tell at WCSR garage for Boy's and Girl's Club



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

August 2, 2021

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – July 2021

For the month of July, the Crime Stoppers program received 44 tips that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on July 20, 2021. The next regularly scheduled meeting will be on August 17, 2021 at 6:30 P.M.

Respectfully Submitted

Joseph M. Zurfluh
Investigative Lieutenant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

July K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	12	3	1
K9 Ace	11	8	1
K9 Timo	13	4	0
K9 Rosco	14	7	1

TRAINING (MONTHLY) – Wood County K9’s Timo and Ace trained with K9’s from the Wisconsin Rapids Police Department and Nekoosa Police Department for their monthly training in July. Areas of training included narcotics detection, tracking, interior building narcotic search, open area search, and tracking. No issues were observed. Wood County K9’s Rosco and Sig trained at Jessifany Canine Services. They worked specifically on Narcotic detection.

TRAINING (INDIVIDUAL) – K9 Ace (Christianson), K9 Timo (Arendt), and K9 Rosco (Beathard) completed on duty training with their K9’s. They completed training in narcotic detection and tracking.

USEAGE – Wood County K9’s were deployed 22 times in the month of July. As a result 1.5 grams of heroin, .3 grams of fentanyl, .4 grams of methamphetamine, and numerous items of drug paraphernalia were located. K9 Sig also assisted with two tracks.

DEMO/COMMUNITY – K9 Sig did a demonstration at the Seven Day Adventist Church. K9 Rosco did a demonstration at the Boys and Girls Club. K9 Ace interacted with the public on the 4th of July.

ADDITIONAL INFORMATION –

Respectfully,

Nathan Dean

Nathan Dean
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

JULY 2021

ATV

- 10 hours were dedicated to the ATV program in July.

BOAT

- 5 hours of proactive patrol on the water in July.

SNOWMOBILE

- No activity.

Submitted by

Nate Dean

OVERTIME BREAKDOWN 2021 (HRS.)							2021
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	0.00	0.00	124.00	120.00	244.00	
February	0.00	12.00	0.00	82.00	168.00	262.00	
March	24.00	8.00	0.00	154.00	360.00	546.00	
April	72.00	20.00	24.00	150.00	0.00	266.00	
May	36.00	96.00	156.00	84.00	0.00	372.00	
June	0.00	8.00	267.00	87.00	201.00	563.00	
July	0.00	0.00	0.00	0.00	0.00	0.00	
August	0.00	0.00	0.00	0.00	0.00	0.00	
September	0.00	0.00	0.00	0.00	0.00	0.00	
October	0.00	0.00	0.00	0.00	0.00	0.00	
November	0.00	0.00	0.00	0.00	0.00	0.00	
December	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS	132.00	144.00	447.00	681.00	849.00	2253.00	0



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

July 2021

Patrol

Overtime hours: 95.5

Comp time hours: 169.64

Holiday Pay hours: 108

Holiday Comp hours: 0

Investigations

Overtime hours: 0

Comp time hours: 47.5

Security Services

Overtime hours: 0

Comp time hours: 0

Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services July 2021 Report

For the month of July 2021, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	142
O.C. -	12
Misc. Items -	12

The miscellaneous items that were located for the month were: (2) pliers, (3) skateboards, (2) pairs of scissors, a padlock, an empty holster and a baggie of marijuana.

On July 29th a male subject brought a baggie of marijuana into the courthouse. When he emptied his pockets at the security station, the Deputy noticed something suspicious about the baggie. The male subject grabbed the baggie and throw it away to try to get rid of it before it was discovered. Deputies recovered the baggie and the male subject was cited for the marijuana.

Security Services screened 7,929 people entering the courthouse for the month. Security Services had 36 security requests from different departments within the Courthouse for the month of July.

For the month of July, there were two jury trials. Security Services only handed out 2 masks to two individuals that requested them. This is down from 24 masks for the month of June.

On July 28th, security received information about a female subject on the 3rd floor of the courthouse who had a warrant for her arrest. Security Deputies located the female and confirmed the warrant for her arrest. She was taken into custody without incident.

During the Month of June, I did utilize part-time employees for 36.5hours to fill employee shortage hours.

Report submitted by: Lieutenant Bryan D. Peterson

SAFE KEEPER HOUSING SUMMARY PAGE

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	TOTAL	YTD TOTAL	
2011	\$0.00	\$0.00	\$0.00	\$957,060.00	\$957,060.00	\$957,060.00	
2012	\$0.00	\$0.00	\$0.00	\$988,200.00	\$988,200.00	\$988,200.00	
2013	\$0.00	\$0.00	\$0.00	\$988,470.00	\$988,470.00	\$988,470.00	
2014	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2015	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2016	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2017	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2018	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2019	\$0.00	\$0.00	\$325,500.00	\$985,500.00	\$1,311,000.00	\$1,311,000.00	
2020	\$0.00	\$0.00	\$260,400.00	\$985,500.00	\$1,245,900.00	\$1,245,900.00	
2021	\$0.00	\$0.00	\$97,650.00	\$492,750.00	\$590,400.00	\$590,400.00	
2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TOTALS	\$0.00	\$0.00	\$683,550.00	\$10,324,980.00	\$11,008,530.00	\$11,008,530.00	

Wood County Sheriff's Department Kitchen Report 2021						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2336	2178	2191	0	6705	\$22,180.15
February	1868	1781	1770	0	5419	\$17,883.04
March	2244	2133	2164	0	6541	\$19,084.32
April	2763	2620	2667	0	8050	\$24,182.19
May	1888	1780	1802	0	5470	\$18,455.79
June	2200	2133	2146	0	6479	\$18,996.06
July	3013	2901	2878	0	8792	\$23,947.73
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	16312	15526	15618	0	47456	\$144,729.28

Cost per meal **\$3.05**

Cost per day **\$9.15**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$144,729.28	\$0.00
Number of Meals	122,668	111,439	81,970	47,456	0
Cost per Meal	\$2.14	\$2.36	\$2.85	\$3.05	#DIV/0!
Cost per Day	\$6.41	\$7.08	\$8.54	\$9.15	#DIV/0!
	2023	2024	2025	2026	2027
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

WOOD COUNTY JAIL
January - June 2021
DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	191	94	37	181	87	38	195	92	36	203	92	42	200	89	52	218	93	61
2	190	93	36	179	87	39	198	92	37	206	90	44	199	89	52	221	93	61
3	192	93	36	179	86	38	196	92	37	206	90	44	198	89	52	218	93	61
4	187	93	36	176	90	38	198	89	38	203	89	42	196	89	53	210	88	60
5	186	93	34	173	90	37	193	86	37	205	89	43	200	88	50	218	90	60
6	186	92	38	174	88	37	194	88	39	206	89	44	197	88	51	217	90	59
7	189	95	40	176	88	38	194	88	37	204	86	45	197	85	49	220	90	59
8	189	95	40	178	88	37	193	88	36	206	89	47	197	89	51	215	88	58
9	188	94	42	176	87	34	192	88	36	204	88	46	199	89	51	223	87	60
10	187	94	41	180	86	33	192	86	36	207	88	51	198	88	51	221	86	62
11	189	94	41	180	90	33	197	85	37	207	88	51	198	88	51	221	90	61
12	189	93	44	182	88	37	199	90	40	209	88	51	197	88	52	221	90	62
13	194	92	45	184	87	37	202	89	39	209	87	52	189	84	51	226	90	61
14	192	91	45	182	87	37	201	89	38	207	85	52	191	89	53	232	90	60
15	194	91	45	182	87	37	200	89	38	204	84	49	197	89	54	225	90	61
16	192	99	45	186	86	36	194	83	39	208	84	49	201	89	54	223	89	61
17	190	99	45	189	88	35	193	82	40	212	89	53	200	89	53	225	88	62
18	189	98	45	180	86	34	193	82	41	214	89	52	198	88	53	223	87	61
19	189	92	45	182	85	34	197	89	42	216	89	52	202	87	55	224	84	62
20	192	91	45	182	89	34	198	87	42	204	88	53	204	90	59	222	84	62
21	190	91	42	183	89	34	202	87	42	202	88	52	206	89	59	220	84	60
22	188	89	41	182	89	34	204	87	41	207	88	52	205	87	60	221	84	60
23	189	89	41	184	88	34	201	86	42	209	92	53	207	87	60	228	82	64
24	188	89	40	188	88	34	203	86	45	210	91	53	208	87	59	224	79	62
25	188	89	39	189	93	34	201	90	45	209	91	52	214	87	61	220	80	62
26	184	85	38	190	93	32	205	93	45	211	91	52	212	87	61	224	80	61
27	184	85	40	194	92	36	206	93	45	208	90	54	207	89	62	221	80	60
28	184	90	39	194	92	36	204	93	45	211	88	55	204	93	62	222	77	60
29	183	87	40				204	93	44	210	93	56	210	93	63	217	70	60
30	182	87	40				203	93	42	202	85	56	212	93	61	217	70	59
31	181	87	39				208	93	42				215	93	61			
WClail	188.26			182.32			198.71			207.30			201.87			221.23		
Shipped	91.74			88.36			88.65			88.60			88.68			85.53		
EMP	40.77			35.61			40.10			49.90			55.35			60.73		
Avg Length of Stay (Days)	29.00			0.00			0.00			58.00			34.30			0.00		

WOOD COUNTY JAIL
July - December 2021
DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	219	70	61	222	87	62	0	0	0	0	0	0	0	0	0	0	0	0
2	219	69	63	221	87	62												
3	219	69	63	216	87	62												
4	224	69	62	216	83	65												
5	228	69	62															
6	230	69	62															
7	227	77	60															
8	219	79	62															
9	224	79	65															
10	223	85	63															
11	222	85	62															
12	225	85	61															
13	218	84	60															
14	214	81	62															
15	208	83	62															
16	209	87	63															
17	215	87	66															
18	216	87	66															
19	225	87	65															
20	222	87	65															
21	220	85	65															
22	222	85	65															
23	219	89	64															
24	216	92	64															
25	217	92	63															
26	217	91	62															
27	213	88	62															
28	215	88	62															
29	215	85	63															
30	221	83	65															
31	222	87	64															
WClail	219.45			218.75			0.00			0.00			0.00			0.00		
Shipped	82.35			86.00			0.00			0.00			0.00			0.00		
EMP	63.03			62.75			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	32.00			0.00			0.00			0.00			0.00			0.00		

2021 Yearly Averages		SK Total	
Total	204.74	WP	75
Safekeeper	87.49	AD	15
EMP	51.03	SK	90
LENGTH of STAY	38.33		

Color indicates low population	173	02/05/21
Color indicates high population	232	06/14/21

WOOD COUNTY JAIL & SAFE KEEPER
January - June 2021

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD															
1	60	79	15	56	72	15	67	77	15	69	77	15	59	74	15	63	78	15
2	61	78	15	53	72	15	69	77	15	72	75	15	58	74	15	66	78	15
3	63	78	15	55	71	15	67	77	15	72	75	15	57	74	15	63	78	15
4	58	78	15	48	75	15	70	74	15	72	75	14	54	74	15	62	73	15
5	59	78	15	46	75	15	70	71	15	73	75	14	62	73	15	67	75	15
6	56	77	15	49	73	15	67	73	15	73	74	15	58	72	15	67	75	15
7	54	80	15	50	73	15	69	73	15	73	71	15	62	70	15	70	75	15
8	54	80	15	53	73	15	69	73	15	70	74	15	56	74	15	68	73	15
9	52	79	15	55	72	15	68	73	15	70	73	15	58	74	15	75	72	15
10	52	79	15	61	71	15	70	71	15	68	73	15	58	73	15	72	71	15
11	54	79	15	57	75	15	75	70	15	68	73	15	58	73	15	69	75	15
12	52	78	15	57	73	15	69	75	15	70	73	15	56	71	17	68	75	15
13	57	77	15	60	72	15	74	74	15	70	72	15	53	69	15	74	75	15
14	56	76	15	58	72	15	74	74	15	70	70	15	48	74	15	81	75	15
15	58	76	15	58	72	15	73	74	15	71	69	15	53	74	15	73	75	15
16	48	84	15	64	71	15	72	68	15	75	69	15	57	74	15	72	74	15
17	46	84	15	66	73	15	71	68	14	70	74	15	57	74	15	75	73	15
18	46	83	15	60	71	15	70	68	14	73	74	15	56	73	15	75	72	15
19	52	77	15	63	70	15	66	74	15	75	74	15	59	72	15	78	69	15
20	56	76	15	60	74	15	69	72	15	67	74	14	54	75	15	76	69	15
21	57	76	15	60	74	15	73	72	15	62	73	15	57	74	15	76	69	15
22	58	74	15	59	74	15	76	72	15	67	73	15	57	72	15	77	69	15
23	59	74	15	62	73	15	73	71	15	64	77	15	59	72	15	82	67	15
24	59	74	15	66	73	15	72	71	15	66	76	15	61	72	15	83	67	12
25	60	74	15	62	78	15	66	75	15	66	76	15	65	72	15	78	65	15
26	61	70	15	65	78	15	67	78	15	68	76	15	63	72	15	83	65	15
27	59	70	15	66	77	15	68	78	15	64	75	15	55	74	15	81	65	15
28	55	75	15	66	77	15	66	78	15	68	73	15	48	78	15	85	62	15
29	56	72	15				67	78	15	61	78	15	53	78	15	87	56	14
30	55	72	15				68	78	15	61	70	15	57	78	15	88	55	15
31	55	72	15				73	78	15				60	78	15			
WOOD	55.74			58.39			69.94			68.93			57.03			74.47		
WPSO	76.74			73.36			73.71			73.70			73.61			70.67		
ADSO	15.00			15.00			14.94			14.90			15.06			14.87		
TOTAL	188.26			182.32			198.71			207.30			201.87			221.23		

MONTH	High	Low
January	63	46
February	66	46
March	76	66
April	75	61
May	65	48
June	88	62

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2021

DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	88	55	15	72	72	15	0	0	0	0	0	0	0	0	0	0	0	0
2	87	54	15	71	72	15												
3	87	54	15	66	72	15												
4	93	54	15	67	68	15												
5	97	54	15															
6	99	54	15															
7	90	62	15															
8	78	62	15															
9	80	64	15															
10	75	70	15															
11	75	70	15															
12	79	70	15															
13	74	69	15															
14	71	66	15															
15	63	68	15															
16	59	72	15															
17	61	72	15															
18	62	72	15															
19	72	72	15															
20	69	72	15															
21	69	70	15															
22	71	70	15															
23	65	75	14															
24	59	77	15															
25	61	77	15															
26	63	76	15															
27	62	73	15															
28	64	73	15															
29	66	70	15															
30	72	68	15															
31	70	72	15															
WOOD	73.58			69.00			0.00			0.00			0.00			0.00		
WPSO	67.32			71.00			0.00			0.00			0.00			0.00		
ADSO	14.97			15.00			0.00			0.00			0.00			0.00		
TOTAL	219.45			218.75			0.00			0.00			0.00			0.00		

2021 Safe Keeper Averages		
WOOD Co Jail	65.89	108
WALUPACA Co	72.51	75
ADAMS Co	14.97	15
Total Population	204.74	198

MONTH	High	Low
July	99	59
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE 2021

MONTH	BED DAYS	WOOD CTY COSTS \$31.13/DAY	OUT OF COUNTY Including Wages/mileage \$44.08/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2020 TOTAL AMOUNT
January	2844	\$88,533.72	\$125,363.52	\$36,829.80	\$36,829.80	\$39,549.30
February	2474	\$77,015.62	\$109,053.92	\$32,038.30	\$68,868.10	\$36,544.90
March	2748	\$85,545.24	\$121,131.84	\$35,586.60	\$104,454.70	\$37,270.10
April	2658	\$82,743.54	\$117,164.64	\$34,421.10	\$138,875.80	\$28,269.85
May	2749	\$85,576.37	\$121,175.92	\$35,599.55	\$174,475.35	\$26,340.30
June	2566	\$79,879.58	\$113,109.28	\$33,229.70	\$207,705.05	\$26,340.30
July	2553	\$79,474.89	\$112,536.24	\$33,061.35	\$240,766.40	\$29,526.00
August	344	\$10,708.72	\$15,163.52	\$4,454.80	\$245,221.20	\$27,790.70
September	0	\$0.00	\$0.00	\$0.00	\$245,221.20	\$33,216.75
October	0	\$0.00	\$0.00	\$0.00	\$245,221.20	\$0.00
November	0	\$0.00	\$0.00	\$0.00	\$245,221.20	\$0.00
December	0	\$0.00	\$0.00	\$0.00	\$245,221.20	\$0.00
TOTAL	18936	\$589,477.68	\$834,698.88	\$245,221.20		\$284,848.20

\$31.13
\$44.08

Electronic Monitoring 2021

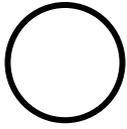
Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2021 Total Amount	2020 Total Amount
January	40.77	\$37,031.39	\$37,031.39	\$39,293.06
February	35.61	\$29,214.44	\$66,245.84	\$70,295.97
March	40.10	\$36,422.83	\$102,668.67	\$115,447.57
April	49.90	\$43,862.10	\$146,530.77	\$175,773.34
May	55.35	\$50,274.41	\$196,805.17	\$237,328.83
June	60.73	\$53,381.67	\$250,186.84	\$287,256.03
July	63.03	\$57,250.15	\$307,436.99	\$335,014.44
August	0	\$0.00	\$307,436.99	\$384,970.94
September	0	\$0.00	\$307,436.99	\$384,970.94
October	0	\$0.00	\$307,436.99	\$384,970.94
November	0	\$0.00	\$307,436.99	\$384,970.94
December	0	\$0.00	\$307,436.99	\$384,970.94
TOTAL	28.79	\$307,436.99	\$307,436.99	\$384,970.94

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings





RESOLUTION#

Introduced by Public Safety
Page 1 of 1

ITEM#
DATE September 13, 2021
Effective Date Upon passage & publication

Committee

kat

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent:
Number of votes required:
[X] Majority [] Two-thirds
Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To cancel stale dated checks as recommended by the auditors. Said checks from Wood County Jail inmate account as per office of the Wood County Sheriff.

FISCAL NOTE: As per resolution - Total to be cancelled \$139.94

WHEREAS, we have received a recommendation from the County's outside audit firm that all stale dated checks be canceled, and

WHEREAS, the below listed checks are stale dated and appropriate for canceling now.

Table with 5 columns: Index, Name, NO, YES, A. Rows 1-19 listing names like LaFontaine, D, Rozar, D, Feirer, M, etc.

Table with 4 columns: Check #, Date, Name, Amount. Lists checks from 21824 to 23159 with names like Henney, Michael, Cournoyer, Chad, etc.

NOW THEREFORE BE IT RESOLVED by the Wood County Board of Supervisors that the above listed stale dated checks in the amount of \$139.94 be cancelled.

Public Safety ()

MICHAEL FEIRER, Chairman
DENNIS POLACH
BILL WINCH
BRAD HAMILTON
JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this ___ day of ___ 20___ .

County Clerk

County Board Chairman

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
TUESDAY, AUGUST 17, 2021
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Jake Hahn, Robert Ashbeck, Dave LaFontaine and Bill Leichtnam.

Members Excused: Carmen Good

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Victoria Wilson (via Webex).

Others Present: Roland Hawk (Wood County Highway Department)for part of meeting; Dennis Polach (Dist. #14 Supervisor)for part of meeting, Bill Clendenning (Dist. #15 Supervisor), Scott Larson (Marshfield Area Chamber of Commerce), Josh Miller (City of Marshfield), Karen Olsen (C2 Makerspace), Gail Kretschmer (Town of Saratoga), Angel Whitehead (Heart of Wisconsin Chamber-via Webex), Ray Bossert (Village of Port Edwards-via Webex)

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 10:35 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** None.
4. **Review Correspondence.**
 - a. Review/approve minutes: No minutes to be approved. Minutes will be amended and approved, to add Dennis Polach in attendance at August 4, 2021 meeting, at next regular CEED meeting.
5. **Economic Development.**
 - a. Review 2022 economic development grant requests.
 - b. Review 2022 economic development budget.

A suggestion was made to move “b.” before “a.” to discuss budget parameters. Jason Grueneberg gave an overview of the economic development budget.

Economic Development grant applications: (See chart of applications with corresponding numbers)

#8-Heart of Wisconsin Chamber of Commerce and #10-Marshfield Chamber Foundation grant applications were reviewed.

Jake Hahn made a motion to approve \$19,500 in funding for each of the grant applications (\$39,000 total). Ken Curry seconded the motion. Motion carried unanimously.
--

#21-Wood County Highway (Phase III ATV route/trail system) grant application was reviewed.

Jake Hahn made a motion to approve \$20,000 of the \$40,000 that was requested. Ken Curry seconded the motion. Motion carried 4 to 1. Voting no was Ashbeck.
--

#15-Town of Saratoga (SEED money) & #16-Town of Saratoga (Nepco Lake Rest Area) grant applications were reviewed. Gail Kretschmer gave a brief overview of these projects.

Bill Leichtnam made a motion to approve \$7,500 in SEED funding and \$15,000 in Nepco Lake Rest Area funding. This is half of the requested funding from both projects respectively. Motion failed 2 to 3. Voting no were, LaFontaine, Ashbeck and Curry. Dave LaFontaine made a motion to approve \$0.00 for SEED funding and \$20,000 in Nepco Lake Rest Area Funding. Jake Hahn seconded the motion. Motion carried unanimously.

#2-Marshfield EDB (City Subdivision for Marshfield) grant application was reviewed.

Dave LaFontaine made a motion to approve \$40,000 in funding of the \$80,000 that was requested. Jake Hahn seconded the motion. Motion carried unanimously.

#1-C2 Makerspace grant application was reviewed. Karen Olsen gave a brief overview of the project.

Dave LaFontaine made a motion to approve the \$30,000 in funding that was requested. Jake Hahn seconded the motion. Motion carried 4 to 1. Voting no was Bob Ashbeck.

#5-City of Pittsville (Building Incentive Program) grant application was reviewed.

Jake Hahn made a motion to approve \$30,000 in funding that was requested. Dave LaFontaine seconded the motion. Motion carried unanimously.

#13-Town of Milladore (Blenker Road from Hwy 10 to Trestik Dr) and #14-Town of Milladore (Trestik Drive from Blenker Rd to Mayflower) grant applications were reviewed.

Bob Ashbeck made a motion to approve funding of \$2,885.00 and \$4,129.45 that was requested for each project respectively. Dave LaFontaine seconded the motion. Motion carried 3 to 2. Voting no were Hahn and Curry.

#4-Marshfield Economic Development Board (Lake Economic Impact for Marshfield) grant application was reviewed.

Ken Curry made a motion not to approve funding for the \$15,000 that was requested. Bill Leichtnam seconded the motion. Motion carried unanimously.

#18-Wisc Rapids Area Convention & Visitors Bureau (State Fair Booth) & #9-HOW, MACCI, Visit WR & Visit Mfld (Marketing) grant applications were reviewed.

Dave LaFontaine made a motion to approve funding for the \$3,000 and \$4,000 that was requested for each project respectively. Bill Leichtnam seconded the motion. Motion carried unanimously.

#19-Village of Port Edwards (Dog Park) grant application was reviewed.

Jake Hahn made a motion not to approve funding for the \$46,000 that was requested. Bill Leichtnam seconded the motion. Motion carried unanimously.

#20-Village of Port Edwards (Kayak Put-Ins) grant application was reviewed. Ray Bossert gave a brief overview of the project.

Dave LaFontaine made a motion to approve \$15,000 in funding of the \$36,500 that was requested. Jake Hahn seconded the motion. Motion carried unanimously.

#12-Town of Dexter Board (Informational Kiosk) grant application was reviewed.

Jake Hahn made a motion to approve funding for the \$2,850 requested. Dave LaFontaine seconded the motion. Motion carried unanimously.

#3-Marshfield Economic Development Board (Housing Economic Impact for Mfld) grant application was reviewed.

Jake Hahn made a motion to increase the funding for #2-Marshfield EDB (City Subdivision for Marshfield) grant funding by the \$10,000 requested for #3 grant application and not fund #3 grant application for the (Housing Economic Impact for Mfld). Bill Leichtnam seconded the motion. Motion carried unanimously. #2-Marshfield EDB (City Subdivision for Marshfield) grant application is now approved for a total of \$50,000 of the \$80,000 requested.

#6-City of Pittsville (LED Message Board) grant application was reviewed.

Jake Hahn made a motion to approve \$10,000 in funding of the \$20,000 that was requested. Dave LaFontaine seconded the motion. Motion carried unanimously.

#7-City of Pittsville (Outdoor Recreational Rink-Shelter) grant application was reviewed.

Jake Hahn made a motion not to approve funding for the \$5,000 requested. Dave LaFontaine seconded the motion. Motion carried unanimously.

#11-Marshfield Municipal Airport (Roy Shwery) and #17-South Wood County Airport Commission grant applications were reviewed.

Dave LaFontaine made a motion to approve \$10,000 of the \$10,000 requested for #11-Marshfield Municipal Airport (Roy Shwery) and \$5,000 of the \$10,000 requested for #17-South Wood County Airport Commission. Jake Hahn seconded the motion. Motion carried unanimously.

6. **Requests for per diem for meeting attendants.** Not discussed.
7. **Schedule next regular committee meeting.** Next committee meeting September 21, 2021 at 10:00am or immediately following County Board.
8. **Agenda items for next meeting.** Amend minutes to reflect attendance of Dennis Polach at August 4, 2021 meeting.
9. **Schedule any additional meetings if necessary.** None.
10. **Adjourn.** Chairman Curry declared the meeting adjourned at 12:30 pm

#	Pages	Wood County Proposed Economic Development Grant Requests for 2022	Description of project	Requested	CEED Approved
1	2-5	C2 Makerspace	Start-up lab prep	\$30,000.00	
2	6-13	Marshfield Economic Development Board	City Subdivision for Marshfield	\$80,000.00	
3	14-16	Marshfield Economic Development Board	Housing Economic Impact for Mfld	\$10,000.00	
4	17-19	Marshfield Economic Development Board	Lake Economic Impact for Marshfield	\$15,000.00	
5	20-26	City of Pittsville	Building Incentive Program	\$30,000.00	
6	27-37	City of Pittsville	LED Message Board	\$20,000.00	
7	38-43	City of Pittsville	Outdoor Recreational Rink-Shelter	\$5,000.00	
8	44-50	Heart of Wisconsin Chamber of Commerce	General Funding for Economic Dev	\$19,500.00	
9	51-53	HOW, MACCI, Visit WR & Visit Mfld	Marketing	\$4,000.00	
10	54-61	Marshfield Chamber Foundation	General Funding for Economic Dev	\$19,500.00	
11	62-73	Marshfield Municipal Airport (Roy Shwery)	General Funding for Economic Dev	\$10,000.00	
12	74-76	Town of Dexter Board	Informational Kiosk	\$2,850.00	
13	77-78	Town of Milladore	Blenker Road from Hwy 10 to Trestik DR	\$2,885.00	
14	79-80	Town of Milladore	Trestik Drive from Blenker Rd to Mayflower	\$4,129.45	
15	81-82	Town of Saratoga	Seed Money	\$15,000.00	
16	83-86	Town of Saratoga	Nepco Lake Rest Area	\$30,000.00	
17	87-88	South Wood County Airport Commission	General Funding for Economic Dev	\$10,000.00	
18	89-90	Wisc Rapids Area Convention & Visitors Bureau	State Fair Booth	\$3,000.00	
19	91-93	Village of Port Edwards	Dog Park	\$46,000.00	
20	94-97	Village of Port Edwards	Kayak Put-Ins	\$36,500.00	
21	98-99	Wood County Highway	Phase III ATV route/trail system	\$40,000.00	
		Total		\$433,364.45	

#	Pages	Wood County Proposed Economic Development Budget	Description	2022 Total Grants Requested	2022 Budgeted Amount	2022 CEED Approved
		Professional Services	NCWRPC Membership		\$42,000.00	\$42,000.00
		Dues	WEDA Membership Dues		\$325.00	\$325.00
		Mileage	Mileage		\$3,000.00	\$3,000.00
		<i>Grants, Donations, Contributions</i>	2022 Economic Development Grants		\$200,000.00	
		<i>REDI Grant Implementation</i>				\$50,000.00
1	2-5	C2 Makerspace	Start-up lab prep	\$30,000.00		\$30,000.00
2	6-13	Marshfield Economic Development Board	City Subdivision for Marshfield	\$80,000.00		\$50,000.00
3	14-16	Marshfield Economic Development Board	Housing Economic Impact for Mfld	\$10,000.00		\$0.00
4	17-19	Marshfield Economic Development Board	Lake Economic Impact for Marshfield	\$15,000.00		\$0.00
5	20-26	City of Pittsville	Building Incentive Program	\$30,000.00		\$30,000.00
6	27-37	City of Pittsville	LED Message Board	\$20,000.00		\$10,000.00
7	38-43	City of Pittsville	Outdoor Recreational Rink-Shelter	\$5,000.00		\$0.00
8	44-50	Heart of Wisconsin Chamber of Commerce	General Funding for Economic Dev	\$19,500.00		\$19,500.00
9	51-53	HOW, MACCI, Visit WR & Visit Mfld	Marketing	\$4,000.00		\$4,000.00
10	54-61	Marshfield Chamber Foundation	General Funding for Economic Dev	\$19,500.00		\$19,500.00
11	62-73	Marshfield Municipal Airport (Roy Shwery)	General Funding for Economic Dev	\$10,000.00		\$10,000.00
12	74-76	Town of Dexter Board	Informational Kiosk	\$2,850.00		\$2,850.00
13	77-78	Town of Milladore	Blenker Road from Hwy 10 to Trestik DR	\$2,885.00		\$2,885.00
14	79-80	Town of Milladore	Trestik Drive from Blenker Rd to Mayflower	\$4,129.45		\$4,129.45
15	81-82	Town of Saratoga	Seed Money	\$15,000.00		\$0.00
16	83-86	Town of Saratoga	Nepco Lake Rest Area	\$30,000.00		\$20,000.00
17	87-88	South Wood County Airport Commission	General Funding for Economic Dev	\$10,000.00		\$5,000.00
18	89-90	Wisc Rapids Area Convention & Visitors Bureau	State Fair Booth	\$3,000.00		\$3,000.00
19	91-93	Village of Port Edwards	Dog Park	\$46,000.00		\$0.00
20	94-97	Village of Port Edwards	Kayak Put-Ins	\$36,500.00		\$15,000.00
21	98-99	Wood County Highway	Phase III ATV route/trail system	\$40,000.00		\$20,000.00
		Total		\$433,364.45	\$245,325.00	\$ 341,189.45

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, SEPTEMBER 1, 2021
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Dave LaFontaine, Bill Leichtnam and Carmen Good.

Members Excused: Jake Hahn.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn, Paul Bernard and Kim Keech.
Land & Water Conservation Staff: Shane Wucherpennig, Klayton Kree and Emily Salvinski.
UW Extension Staff: Jason Hausler and Rachael Whitehair.

Others Present (for part or all of the meeting): Dist. #5 Supervisor Adam Fischer, Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendening, Ed Newton (Finance Department), PaNya Yang (Finance Department), Ben Jeffrey (Health Department), Mark Mauersberger (Savion Energy/Saratoga Solar), Kim Griffin (Savion Energy/Saratoga Solar), Angel Whitehead (Heart of Wisconsin), Meredith Kleker (Wisconsin Rapids Area Convention & Visitors Bureau), Scott Larson (Marshfield Chamber Foundation, Ray Bossert (Village of Port Edwards) and Laura Cunningham.

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** Kim Keech thanked the Wood County Board of Supervisors and CEED Committee for supporting the 2021 Central Wisconsin State Junior Fair.
4. **Review Correspondence.** None.
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the August 4, 2021 and August 17, 2021 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Scott Custer, Kim Keech, Victoria Wilson, Shane Wucherpennig, Caleb Armstrong, Emily Salvinski, Rod Mayer, Klayton Kree, Julianna Kollross, Lori Ruess, Matt Lippert, Allison Jonjak, Janell Wehr, Jackie Carattini, Hannah Wendels, Nancy Turyk, Rachael Whitehair and Laura Huber.
 - A. Minutes of August 4, 2021. No additions or corrections needed.
 - B. Minutes of August 17, 2021. No additions or corrections needed.
 - C. Department Bills. No additions or corrections needed.
 - D. Staff Activity Reports. No additions or corrections needed

The CEED minutes from the July 20, 2021 meeting was amended to include Dist. #14 Supervisor Dennis Polach attendance.

Motion by Dave LaFontaine to approve and accept the August 4, 2021 and August 17, 2021 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** None.
7. **Risk and Injury Report.** None.

8. Land & Water Conservation Department.

- A. Open bids for Kirby and Karen Cashen's Streambank Protection Project. Klayton Kree shared that there was one bid received for the Kirby and Karen Cashen's Streambank Protection Project. The project involves two landowners who are side by side with contiguous land. Land & Water Conservation Department projected cost is \$35,000 and is a conservative figure. Kolo Trucking & Excavating of Rudolph had the only bid of \$18,910.

Motion by Dave LaFontaine to accept the low bid in the amount of \$18,910 from Kolo Trucking & Excavating, Rudolph for Kirby and Karen Cashen's Streambank Protection Project to base cost-sharing on. Second by Bill Leichtnam. Motion carried unanimously.

- B. Discuss 2022 budgets. Shane Wucherpennig shared that the Land & Water Conservation budget looks good with no issues. The Governor's Budget has been approved for the next biennium for funding for County Conservationists at 100, 70 which is a one-time deal helping to reduce personnel costs in Wood County. There are 8 budgets in the Land & Water conservation budget with only 1 impacted by tax levies. The other 7 are funded by grant dollars. The Land & Water Conservation-Administration Budget which is the only tax levied budget amongst the department has a reduction of -16.62%.

Motion by Kenneth Curry to approve and accept the 2022 Land & Water Conservation Department budgets as presented. Second by Dave LaFontaine. Motion carried unanimously.

- C. Update on North Central Land & Water Conservation Tour. Shane Wucherpennig shared that Wood County hosted the tour this year on Friday, August 20th. Tour stops: Cold Snap Aquaponics, Mead Wildlife Area, Heiman Holsteins and drive by Twin Lakes Cranberry fence.
- D. Committee Reports:
- i. Citizens Groundwater Group
Bill Leichtnam mentioned that Olivia Kirchberg, Representative from U.S. Ron Kind's office was the guest speaker. The topic was "Federal Clean Water Initiatives".

Citizens (Wood County) Groundwater Group next meeting is on Monday, September 20th at 2:00 p.m. at the Wood County Courthouse in Conference Room #114 with a WebEx virtual option. Guest Speaker: Randy Romanski, Wisconsin Department of Agriculture, Trade and Consumer Protection Secretary.
- ii. Health Committee report Ben Jeffery shared that on August 4th and August 5th residential nitrate testing was completed in the Town of Armenia and Town of Port Edwards There were 23 water samples with 7 of those water samples testing over 10 ppm. The Armenia Growers coalition has been contacted for residences requiring an RO System. If anyone is in need of bottled water, please contact Ben Jeffrey from the Wood County Health Department.

The next Armenia Growers coalition conference call will be on Wednesday, September 15th @ 2:00 p.m. Farmer-led initiatives remains a concern.
- iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report. Bill Leichtnam reported that Dr. Carla Romano has been hired as the Research Assistant. The Research Associate will analyze the data for the counties that make up the Central Sands Groundwater County Collaborative with project completion in approximately 13 months.
- iv. Golden Sands RC&D report. Bill Leichtnam and Robert Ashbeck attended the July 22nd meeting. Council meetings meet the third Thursday every month.

9. **Private Sewage.** Jason Grueneberg encouraged committee members to review the staff activity report in the packet.
10. **Land Records.** Jason Grueneberg shared that department staff attended a Lidar presentation. The department plans to purchase updated Lidar. Lidar projects will provide better quality.

The Land Information Council meeting will meet on Wednesday, September 29th to review the 2022 budget and projects.

11. **County Surveyor.** Jason Grueneberg mentioned that Kevin Boyer will be providing an annual report at the end of the year.

12. **Planning.**

- A. Review DRAFT Wood County Private Well – Water Systems Ordinance #708. Adam DeKleyn shared the draft of the Wood County Private Well – Water Systems Ordinance #708 and implementation process of the Well Delegation Program. The program provides the opportunity to protect public health and the environment as well as provide for the protection and safety of county citizens by inspecting new and replacement well installations, discovering old wells that should be filled and sealed and learning more about groundwater and soil conditions within the county. The implementation date is set for January 1, 2022. The draft ordinance has been reviewed and approved by Corporation Counsel as well as the Wisconsin DNR. A Public Hearing will be scheduled before the next CEED Committee meeting on October 6th with adoption by the Wood County Board of Supervisors on October 19th.
- B. Discuss 2022 budgets (Planning, County Surveyor, Land Records & Private Sewage). Jason Grueneberg gave an overview of the Planning & Zoning budget. The Land Records budget and Private Sewage budget is a non-levied non-lapsing program. The Planning budget is a tax levied budget. The revenue streams come from local government charges, plat review, shoreland permits, floodplain permits and well delegation. One correction made in the Planning budget is that rent was applied inaccurately to the Private Sewage budget. Rent in the Planning budget will be \$12,672 which is an increase of \$7,872 or 164%. Rent in the Private Sewage budget will be \$4,800 which is a decrease of \$7,872 or -62.12%. Well Delegation program will be implemented in 2022. The Surveyor's budget is a tax levied budget with a 2% increase.

Motion by Dave LaFontaine to approve and accept the 2022 Planning & Zoning Department budgets as presented. Second by Robert Ashbeck. Motion carried unanimously.

13. **Economic Development.**

- A. Overview and update of the Saratoga Solar Project by Mark Mauersberger, Savion Development Director. Mark Maersberger presented an overview of the Saratoga Solar Project. Market drivers is on fossil fuels (retirement of coal facilities, cleaner emission standards), declining solar costs, demand from utilities and consumer demand). ATC confirmed the Zone 1/X-43 line rebuild, which will benefit the Saratoga Solar Project and is on schedule for 12/15/2023 completion. Wisconsin utilities are planning to retire several coal and natural gas plants in the next 2-3 years and electricity capacity needs to be replaced. The cost of solar has declined making solar projects an economic solution. 63.87% out of 1,000 Wood County voters surveyed support solar energy development.

Economic Benefits:

- High local economic impact – Utility aid payments for a 150 MW project.
- Revenue Generator – Expected \$350,000 per year to Wood County and \$250,000 per year to the Town of Saratoga.
- No cost impact to local school districts, public infrastructure or emergency services. No additional police or schools.
- No stress on local infrastructure or sewer. Minimal water use.

- Project will be a “silent revenue generator” for Wood County.
- Construction benefits – Approximately 300 direct or indirect construction jobs through construction. Local companies such as landscaper, printers used directly for project needs. Approximately 1-year of increased revenues to local businesses (equipment rentals, hotels, restaurants, gas stations, etc.).
- 2-5 permanent operations and management jobs plus indirect services.

B. Discuss 2022 budget. Jason Grueneberg gave an overview of the Transportation and Economic Development budget for 2022. The committee decided that it will present the budget to the Operations Committee as follows: \$32,000 – Central Wisconsin Junior Fair, \$42,000 – Contractual Services (NCWRPC Membership), \$3,325 – Supplies & Expense and \$295,864.45 – Grants & Contributions. CDBG budget is for home repair loans and is a budget that functions on its own.

Motion by Kenneth Curry to approve and accept the 2022 Economic Development budget as presented. Second by Dave LaFontaine. Motion carried unanimously.

Break @ 10:46 a.m. Meeting reconvened @ 10:55 a.m.

C. North Central Wisconsin Regional Planning Commission update. Jason Grueneberg updated the committee on current projects in Wood County:

- Wood County Bicycle & Pedestrian Plan – Survey
- ATV/UTV Project Survey
- Bounce Back Program
- Economy Recovery Strategies

The North Central Wisconsin Regional Plan Commission is discussing projects for 2022.

D. Update from Wisconsin Rapids Convention and Visitors Bureau on the State Fair Booth, and consider release of 2021 Economic Development Grant Funds. Meredith Kleker gave a presentation on the 2021 Wisconsin State Fair booth. The fair marked the 170th Wisconsin State Fair held on August 5-15 in West Allis. It is estimated that over 841,000 people attended the event. The Wood County booth was located in the Wisconsin Products Pavilion next to the Wisconsin Cranberry Growers Association. It is estimated that 1,208 people may visit Wood County. Fairgoers inquired about information such as cranberries, trails (hiking, biking, walking) and local Wood County events (such as Maple Fall Fest).

Motion by Dave LaFontaine to release the \$2,500 in grant funds for the Wisconsin State Fair booth. Second by Robert Ashbeck. Motion carried unanimously.

E. Update from the Heart of Wisconsin, Wisconsin Rapids Convention and Visitor’s Bureau, Visit Marshfield, and the Marshfield Area Chamber of Commerce and Industry, and consider release of 2021 Economic Development Grant Funds for a Central Wisconsin recreational video. Angel Whitehead shared that Heart of Wisconsin, Marshfield Area Chamber of Commerce & Industry, Visit Wisconsin Rapids and Visit Marshfield collaborated together to produce a recreational video highlighting Wood County. The video will promote Wood County as a tourism destination. Videos will be used to drive traffic to websites through links and social media. Highlighted topics include hiking, biking, camping, fishing, kayaking and ATV/UTV riding focusing on quality of life and tourism.

Motion by Dave LaFontaine to release the \$4,000 in grant funds for the Central Wisconsin recreational video for Economic Development. Second by Kenneth Curry. Motion carried unanimously.

- F. Update from the Marshfield Area Chamber of Commerce and Industry, and consider release of 2021 Economic Development Grant Funds. Scott Larson gave an overview of economic development in 2021.
- i. Business & Entrepreneurial Support
 - “We’re All In” state COVID grants – 29 letters provided to businesses.
 - State, local & national COVID related programs – Assisted 64 businesses.
 - New Business Start-ups – Assisted 40 entrepreneurs.
 - Central Wisconsin SCORE District – Assisted 259 entrepreneurs.
 - Lead and facilitate business retention and expansion visits.
 - CWED Program – Assistance to local businesses.
 - Local Business Impact Surveys – Surveys conducted in April. Follow-up in June.
 - Projects Completed 2019/2020 – 14 additions/large renovations.
 - New Projects/Expansions 2020-2021 – 13 businesses.
 - Marshfield area economic Impact of the pandemic for local businesses – 19 new businesses started in 2020. 22 businesses expanded, remodeled or relocated. 11 businesses closed. Hotels continue to be 20% down in occupancy.
 - C2 Maker Space Project – Space provided by UWSP Marshfield Campus, grant approved to purchase equipment. Partners include businesses, high schools, MSTC, UWSP at Marshfield, MACCI and City of Marshfield.
 - ii. Marketing/Promotion Advertising
 - Promotional efforts for local businesses.
 - iii. Workforce
 - MACCI launched Job Board in February 2020.
 - 50 Youth Apprenticeship students
 - Verso/Ho-Chunk Employment & Resource Fair.
 - Marshfield Leadership Program – Graduated 13 participants.
 - Professional development meetings. 4 training events.
 - Marshfield We Care Facebook group – Recognize caregivers, address workforce shortage
 - Power of Agriculture – (2) 60 minute videos produced. Shared with 10 school districts.
 - Child Care – CARES Act assists childcare facilities, childcare after 6 p.m.
 - iv. Regional & County Development
 - REDI Grant Strategic Plan – Collaboratively work with local, county and regional stakeholders to align and coordinate economic development strategies.
 - Business Services Provided – HOW and MACCI/MACFI provide economic development services to Pittsville area business groups.

Motion by Kenneth Curry to release the \$19,500 in grant funds for general funding for Economic Development. Second by Dave LaFontaine. Motion carried unanimously.

- G. Update from the Heart of Wisconsin Chamber of Commerce and Industry and consider release of 2021 Economic Development Grant Funds. Angel Whitehead gave a presentation of general economic development in South Wood County.

- i. Business & Entrepreneurial Support
 - Meet with potential entrepreneurs and businesses.
 - Potential New Business Start-ups – Assisted 64 businesses.
 - New Businesses – 4 new businesses.
 - Main Street Bounce Back Grant
 - USDA Revolving Loan Funds – New business high risk business for job creation.
 - “We’re All In” state COVID grants
 - Training Events
- ii. Workforce

- Lack of workforce has been impacting businesses.
 - Workforce education training
 - Teen Leadership Program
 - Mentorship
 - Job Shadowing
- iii. Marketing/Promotion Advertising

Motion by Dave LaFontaine to release the \$19,500 in grant funds for general funding for Economic Development. Second by Robert Ashbeck. Motion carried unanimously.

14. Extension.

A. General Office Update

Jason Hausler shared the following office updates:

- UWEX assisting refugees for housing and childcare.
- Central Wisconsin State Junior Fair – Youth were excited to showcase projects.
- Clean Sweep grant has been awarded to Wood County.
- Annual update will be presented at the Wood County Board of Supervisors meeting on September 21st.

- B. Discuss 2022 Extension Budget.** Jason Hausler gave an overview of the University of Wisconsin-Madison Division of Extension budget for 2022. There is a decrease in wages for both Program Assistant positions at 80% full-time with a -16.47% reduction. Contractual Services has a \$14,750 increase for the half-time 4-H person. 4-H Program Educator position is currently 100% funded by Wood County with no state cost share. The 4-H Program Educator position will be state co-funded. An additional 4-H staff member for Wood County is included in the 2022 budget. The staffing position will be 2 days per week and will assist Laura Huber. Clean Sweep has increased to \$10,000.

Motion by Dave LaFontaine to approve and accept the 2022 University of Wisconsin-Madison Division of Extension for Wood County budget as presented. Second by Bill LaFontaine. Motion carried unanimously.

- C. Educator Presentation – Rachael Whitehair, Natural Resource Educator.** Rachael Whitehair gave a presentation on the Wisconsin Science Festival in Wisconsin Rapids on Saturday, October 23rd from 11 a.m.-3:00 p.m. This is a pilot event. The purpose of the festival is to engage in natural resource and technology related based science. There will be a walk or bike ride beginning at Ben Hansen Park and ending at Veteran’s Memorial Park in Wisconsin Rapids. Along the trail, there will be educational booths and hands-on demonstrations provided by staff at George W. Mead State Wildlife Area, Sandhill Wildlife Area, Wisconsin Department of Natural Resources and UW- Stevens Point. This is a family-friendly activity. Food trucks and warming stations will be stationed along the park trail. Promotion of the event will be on social media.

15. Requests for per diem for meeting attendants.

Chairman Curry mentioned that is a USDA Rural Development Program 101 Workshop is on Tuesday, September 14th at 2:00 p.m.

Motion by Kenneth Curry to approve per diem for any CEED Committee member to attend the USDA Rural Development Program 101 on September 14th. Second by Dave LaFontaine. Motion carried unanimously.

Bill Leichtnam shared that there is a Central Sands Groundwater County Collaborative regional meeting that will be held on September 20th.

Motion by Kenneth Curry to approve per diem for the Central Sands Groundwater County Collaborative regional meeting on September 20th. Second by Dave LaFontaine. Motion carried unanimously.

16. **Schedule Next Regular Committee Meeting.** The next regular CEED meeting is scheduled for Wednesday, October 6, 2021 at 9:00 a.m. at Wood County Courthouse in Conference Room #114.
17. **Agenda items for next meeting.** Agenda items are due by Wednesday, September 29th.
18. **Schedule any additional meetings if necessary.** A special CEED meeting will be held on Tuesday, September 21st immediately following County Board at Wood County Courthouse in Conference Room #114.
19. **Adjourn.** Chairman Curry declared the meeting adjourned at 12:58 p.m.

Minutes by Kim Keech, Planning & Zoning Office

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
July 22nd, 2021
Lake Helen Park/Online

Attendees: Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Hannah Butkiewicz (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Al Barden (Member-at-Large); Reesa Evans (Member-at-Large); Diane Hanson (Marathon); Gerry Zastrow (Portage); Gary Beastron (Member-at-Large).

CALL TO ORDER: Hernandez called the meeting to order at 9:03 am.

APPROVAL OF MINUTES: Motion made by Evans,, seconded by Barden, to pass the minutes from the May 2021 meeting. Motion carried unanimously.

Into Closed Session: 9:05 am.

Out of Closed Session: 9:14 am.

TREASURER'S REPORT: Hilgart passed out the treasurer's report, along with separate sheets outlining credit card expenses. Several orders for tree shelters were received. Some orders for Plantra products had to be refunded because items became unavailable due to the pandemic. The commercial loan account was closed by the bank, so alternatives are being investigated. There is enough in the contingency fund to cover one payroll if needed, but it might be better to have enough for two payrolls. Motion by Evans, seconded by Barden, to forward to the full council. Motion carried unanimously.

FINANCIAL PROCEDURES: None

STAFF AND MEMBERSHIP:

Voluntary Membership Dues: All members have paid towards their membership fees except for one corporate member. The amount received is within \$8 of what was estimated in the budget for 2021.

COUNCIL PURCHASES: No new items.

PERSONNEL POLICY & PROCEDURES HANDBOOK

Document Retention Policy: Butkiewicz is working on a draft and will be provided a contact for legal questions.

Conflict of Interest Policy: Three people still have not signed the conflict of interest policy. Contacts will be made to try to get this completed.

Handbook: A section has been added to cover an emergency event like a pandemic or natural disaster. Butkiewicz will send out the suggested changes for the P/F members for review and recommendations.

COMMUNICATION/MARKETING

2020 Highlights: 2020 Highlights were recently made available to the public via Golden Sands RC&D's website, Facebook page, and contact list.

Newsletter: A July newsletter is in process. Thorstenson would like to be able to do a monthly newsletter.

50th Anniversary Planning: 2022 will be the 50th Anniversary for Golden Sands RC&D. Ideas for the celebration were discussed, including: a t-shirt design contest, a photo contest, a video contest, and a wine tasting. There may need to be two events with one being focused on the contests and younger crowd and other one directed towards adults and potential donors. Anyone who is interested in helping with planning should contact Butkiewicz.

OTHER BUSINESS:

Wisconsin Public Radio (WPR): WPR does marketing and advertising. Butkiewicz will look into this, since it appears to cover our service area.

Increase P/F Meeting Time: Butkiewicz would like to extend the Personnel/Finance Meeting to 1.5 hours.

Project Threshold: A discussion occurred about setting a \$5,000 limit for in-house authorization on a project, which would make approvals more efficient and timely.

Juneteenth and 2022 Holidays: The federal government made Juneteenth a national holiday. Historically, Golden Sands RC&D has kept the federal holidays, but a different schedule might work better. Butkiewicz will look at how this will affect office operations and employee schedules.

ADJOURNMENT: The meeting was adjourned at 10:10 am. upon a motion made by Barden, seconded by Evans.

Respectfully submitted,

Reesa Evans
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Agriculture/Wildlife Committee Meeting Minutes
July 22nd, 2021
Lake Helen Park/Online

Attendees: Al Barden (Member-at-Large); Brent Tessmer (Taylor); Hannah Butkiewicz (Golden Sands RC&D Staff); Asa Plonsky (Golden Sands RC&D Staff); Rachel Bouressa (Golden Sands RC&D Staff); Merlin Becker (Member-at-Large); Al Drabek (Marathon); Jacob Fluor (Golden Sands RC&D Staff); Kyle Kettner (Golden Sands RC&D Staff); Sam Welch (Golden Sands RC&D Staff); Robert Ashbeck (Wood).

CALL TO ORDER: Tessmer called the meeting to order at 10:25 am.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion from Drabek, seconded by Barden, to approve the minutes from the May 2021 meeting was passed.

PROJECT UPDATES:

Cooperating For Woods and Wildlife/Demonstration Forests: Fluor reported that outreach to landowners to form cooperatives is ongoing, especially in Green Lake County. Landowners were called and sent postcards. Landowners are invited to meetings where a Wisconsin Department of Natural Resources (DNR) forester and wildlife biologist explain the benefits of participation in a Deer Management Assistance Program (DMAP) landowner cooperative. Demonstration Forest events are being planned for August and September at the Hendricksen Woodland in Adams County and the Bear Crossing Woodland in Taylor County. Butkiewicz reported that Golden Sands RC&D applied to the U.S. Forest Service Great Lakes Restoration Initiative (GLRI) Forest Restoration grant program. The project proposal focused on mitigating effects of oak wilt and includes partnership with the U.S. Fish & Wildlife Service.

Central Wisconsin Invasives Partnership (CWIP)/Northeast Wisconsin Invasives Partnership (NEWIP): Plonsky reported that field season work has continued, including spotted knapweed and Japanese knotweed treatments. CWIP has decided to include Marathon County in its partnership, so that it now covers eight counties. NEWIP held a meeting on June 3rd. Each group (CWIP and NEWIP) submitted an application to the U.S. Forest Service GLRI Cooperative Weed Management Areas grant program. The CWIP application focused heavily on roadside and trailside invasives. The NEWIP application focused on partnerships with county parks and the Oneida Nation. Upcoming events for the two groups include a Forest Invasive Plant Field Day in Waupaca on August 7th, a Prairie Invasive Plant Workshop in Westfield on September 11th, and a Muir Park Invasive Plant Field Day in Montello on October 2nd.

Natural Resources Conservation Service (NRCS) Cooperative Agreements: Kettner introduced himself as the new NRCS co-employee soil conservationist working out of Westfield. So far his work has included lots of training, following up on Conservation Stewardship Program (CSP) and Environmental Quality Incentives Program (EQIP) projects, and coordinating a soils field day at the Boston School Forest in Portage County. Welch introduced himself as the new NRCS co-employee soil conservation technician working out of Medford. He recently graduated from UW-Stevens Point and his current work includes training, field visits, and outreach to landowners. Butkiewicz reported that Golden Sands RC&D recently submitted an application to fund future NRCS cooperative agreements. If funded, this project would provide \$4.8 million in

funding, for over four years, to support various staff including: grazing planners, an irrigation technical service provider, soil conservation technician interns, and a forest habitat management coordinator. Many of these positions would write management plans for producers, which would allow them to access cost-share funding through NRCS programs.

Bluebird And Bat Houses: Butkiewicz reported that there have been no additional bluebird or bat house sales.

Tree Shelters: Butkiewicz reported that Amanda Burzynski manages most of the tree shelter sales. The total sales from tree shelters in 2021 was about \$23,800. This is not a measure of profits.

Waupaca County Conservation Field Day (WCCFD): The event will be held in-person this year at Hartman Creek State Park on September 24th. An alternative date, in case of severe weather, is set for October 1st.

NACD Technical Assistance Project/Managed Grazing: Bouressa reported that she has met and exceeded the number of plans required for the current NACD grant. She received some additional funding by reaching out to the NRCS state grazing coordinator and partnering with Marathon County. Some of this funding is from the GLRI program. The additional funding will help to write more plans. The first pasture walk of the summer was held on July 19th. The next one is planned for July 29th in Green Lake. Two more pasture walks are planned for later this summer. A workshop called "Heal Your Land with Regenerative Agriculture" is also being planned with NRCS, UW-Extension, and the Center for Integrated Agricultural Systems (CIAS). When asked where to direct farmers interested in grazing, Bouressa recommended the Grassworks website, which has lots of resources available.

Little Plover River Appreciation Field Day: Golden Sands RC&D hopes to hold it in 2022. Amanda Burzynski and Amy Thorstenson are looking for additional funding and are doing general coordination.

STEVENS POINT AREA NEIGHBORHOOD GARDENS (SPANG): Butkiewicz reported that all beds are rented this year and that there is an engaged site captain at each garden. The Cornell-Whitney garden holds regular garden workdays. Staff are pursuing grant funding to purchase a new sign.

NEW PROJECTS: None

OTHER BUSINESS: Ashbeck asked about Golden Sands RC&D's involvement with double cropping and interseeding cover crops in Portage and Wood Counties. Kettner said that these practices are becoming very common on a national scale. Butkiewicz said that she would share the contact information for the Golden Sands RC&D's Soil Conservation serving that area, Tristyn Forget. Forget will know more about these practices in those counties.

ADJOURNMENT: Motion by Drabek, second by Becker, to adjourn at 11:06 am. Meeting adjourned.

Respectfully submitted,

Asa Plonsky
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
July 22nd, 2021
Lake Helen Park/Online

Attendees: Pat Kilbey (Marquette); Reesa Evans (Member-at-Large); Paul Pisellini (Adams); Ed Hernandez (Waushara); Amy Thorstenson (Golden Sands RC&D); Amanda Burzynski (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Bob Ellis (Waupaca); Chris Hamerla (Golden Sands RC&D Staff); Joe Tomandl (Taylor); Diane Hanson (Marathon); Denise Hilgart (Golden Sands RC&D Staff); Kendra Kunding (Golden Sands RC&D Staff); Dustin Ladd (Juneau).

CALL TO ORDER: Kilbey, acting as Chair, called the meeting to order at 10:15 am.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion made by Tomandl, seconded by Leichtnam, to approve the May 2021 Minutes was approved unanimously.

NEW PROJECTS: None

GROUNDWATER PROTECTION: Leichtnam said that he is frustrated with the failure of the Wisconsin Senate to act on the 13 water-related bills that were left hanging last year when the legislature stopped meeting, so he has moved on to make federal contact. Senator Tammy Baldwin's chief legislative assistant and another member of her staff attended the last meeting of the Wood County Groundwater Group. The multi-county groundwater group is in the process of hiring a person to collate research on groundwater issues, including PFAs and neonicotinoids.

COUNTY AND STAFF UPDATES:

Hamerla: Anna Cisar left Golden Sands RC&D. Kendra Kunding, who originally joined as a LTE, has been working with Hamerla to complete some of the work formerly done by Cisar. There is also another new LTE, Ricky Xiong, working with Hamerla. He has been working on getting commitments from various counties to continue to work with Golden Sands RC&D on aquatic invasive species (AIS) issues, so that the new grant structure from the Wisconsin Department of Natural Resources (DNR) can be used to continue AIS work in those counties. He also reported that there is plenty of match to complete the reimbursement requests for the current grant.

Thorstenson: Clean Boats, Clean Waters is about halfway done for the season. All the originally hired interns are still working and will likely complete the season. She sent Buckatabon Lake Eurasian Watermilfoil for their control project.

Burzynski: Reported that the number of AIS and groundwater lessons taught to 5th graders this year increased. She provided 50 AIS/groundwater lessons to 1,344 students this past school year. Last year she taught 32 lessons to 1,212 students. Hernandez indicated Waushara County would like to resume groundwater lessons in the fall semester for this upcoming school year. Kilbey said Marquette County might also be interested in lessons.

Wood: Leichtnam said he has nothing further to report for Wood County.

Taylor: Tomandl said that the Taylor County Fair is happening this week. Trempealeau County is

completing its 20th year of private well water testing. Stream testing is also going well this season.

Waupaca: Ellis described the biggest lily pad bloom he's seen on the Chain O' Lakes in 40 years.

Adams: Pisellini said that the first part of the reconstruction of the Adams County Courthouse is expected to be completed in August 2021. There will be only one entrance into the building when the new section opens. Interviews for a manager for the 14 Mile Creek 9 Key Element Plan are being conducted. There is a public hearing coming up on establishing a county forest. The county will be starting its private well testing project soon.

Marathon: Hanson said that Marathon County is working on DNR Surface Water grant applications for two watersheds. There have also been some changes in staff.

Juneau: Ladd said that the Clean Sweep is going on in Juneau right now. Several dam and streambank repairs are in progress. They are starting groundwater testing for PFAs and nitrogen. A proposed 9 Key Element Plan for the Lake Redstone watershed is in progress. There is a plan to also do one for the Lemonweir River Watershed.

Waushara: Hernandez said that Waushara County finished this year's private well water testing and that he is working on a webinar to present results. His department is completing the revision of the county's Land and Water Resource Management Plan to present at the November 2021 Land and Water Conservation Board meeting. Conservation Field Days will be held on September 30 and October 1. The LWCD Committee is scheduled to tour various projects in September 2021. He is hoping to use some of the pandemic relief funds for different projects.

Evans: There are protests going on in Minnesota about Enbridge Line 3 and its potential danger to water quality on several Native American Reservations. Part of it also goes through Northern Wisconsin. Work on Enbridge Line 5, which goes further south in Wisconsin, is also planned. Landowners on Jordan Lake have sued the Town of Jackson in Adams County, claiming that when the Town raised the level of a road in 1935, it caused flooding that damaged the landowners' property. The next court activity on that case isn't set until July 2022. There is still ongoing litigation about the payment Friendship Lake District made for the dam on that lake.

Marquette: Kilbey said that high water levels in natural lakes in Marquette County have resulted in several complaints and pumping/drainage projects. The Healthy Lakes Program is strong, with 13 projects installed to date in 2021 and 5 more planned.

ADJOURNMENT: Kilbey adjourned the meeting at 11:00 am.

Respectfully submitted,

Reesa Evans
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
July 22nd, 2021
Lake Helen Park/Online

Attendees: Ed Hernandez (Waushara); Reesa Evans (Member-at-Large); Al Barden (Member-at-Large); Gary Beastro (Member-at-Large); Amanda Burzynski (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Pat Kilbey (Marquette); Brent Tessmer (Taylor); Paul Pisellini (Adams); Hannah Butkiewicz (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Kyle Kettner (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Joe Tomandl (Taylor); Bob Ellis (Waupaca); Darren Schroeder (Columbia); Robert Ashbeck (Wood); Sam Welch (Golden Sands RC&D Staff); Merlin Becker (Member-at-Large); Al Drabek (Marathon); Diane Hanson (Marathon); Dustin Ladd (Juneau); Gerry Zastrow (Portage).

CALL TO ORDER: The meeting was called to order by President Hernandez at 11:17 am

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Motion made by Leichtnam,, seconded by Tomandl, to approve the minutes from the May 2021 meeting. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report for the past two months was passed around. Hilgart indicated dispersals and receipts were mostly standard for this time of year. Motion made by Evans, seconded by Tomandl, to accept and file the treasurer's reports. Motion carried unanimously

OLD BUSINESS:

Groundwater Legislation: Leichtnam reported that he had gotten frustrated with the lack of activity by the State Senate and its failure to take up water-related bills that were pending when things were suspended for the pandemic. He contacted Federal Senator Tammy Baldwin's office and two members of her staff and attended a meeting of the multi-county groundwater group.

Golden Sands RC&D Voluntary Membership Dues: Butkiewicz reported that all members have paid towards their membership fees except for one corporate member. The amount received is within \$8 of what was estimated in the budget for 2021.

NEW BUSINESS:

Group Benefits: The switch from Anthem to Hartford STD/LTD, Life, and AD&D insurance is almost done. All full-time employees have filled out the necessary paperwork.

50th Anniversary Planning: 2022 will be the 50th Anniversary for Golden Sands RC&D. Ideas for the celebration were discussed, including: a t-shirt design contest, a photo contest, a video contest, and a wine tasting. There may need to be two events with one being focused on the contests and younger crowd and other one directed towards adults and potential donors. Anyone who is interested in helping with planning should contact Butkiewicz.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Evans reported on the meeting. Hilgart passed out the treasurer's report, along with separate sheets outlining credit card specifics. Several orders for tree shelters were received. Some orders for Plantra products had to be refunded because items became unavailable due to the pandemic. The commercial loan account was closed by the bank, so alternatives are being investigated. All members have paid something towards their membership fees except for one corporate member. The switch for various employee benefits from Anthem to Hartford is almost done and all full-time employees have filled out the necessary paperwork. Three people still have not signed the conflict of interest policy. The 2020 Highlights were recently sent out. A July newsletter is being planned. 2022 will be the 50th Anniversary for Golden Sands RC&D. Ideas for its celebration were discussed.

Forestry/Agriculture/Wildlife Committee Report: Butkiewicz reported on the meeting. There are no new projects. For the Cooperating For Woods and Wildlife program, contacts are being made with landowners to gather interest in education about habitat management. There are deer habitat management meetings set up in six counties in August. Two Demonstration Forest events are happening in Adams and Taylor. Great Lakes Restoration Initiative (GLRI) grants have been submitted for more invasive species work. Two new Natural Resources Conservation Service (NRCS) co-employee introduced themselves. An application was recently submitted to fund future NRCS cooperative agreements. If funded, this project would provide \$4.8 million in funding, for over four years, to support various staff. Nothing new about bluebird and bat houses. There were about \$23,800 in tree shelter sales this season. The in person Waupaca County Conservation Field Day (WCCFD) is set for September 24th, with a severe weather date for October 1st. With the increased activity in requests for grazing plans, more funding is being sought. Additional funding for the Little Plover River Appreciation Day is being sought. There is a work day planned for the Cornell/Whitney Community garden July 24th, with a rain date of July 25th.

Water Committee Report: Kilbey reported on today's meeting. There weren't any new projects. Leichtnam gave an update on various water-related legislation issues. He is frustrated with the lack of action by the state senate, so he reached out to Federal Senator Tammy Baldwin's office. The multi-county groundwater group hired a person to collate water-related research. Thorstenson said that the Clean Boats, Clean Waters program is halfway through its season. She provided weevils to attack Eurasian Watermilfoil in Buckatabon Lake. Burzynski provided 50 aquatic invasive species (AIS) and groundwater lessons to 1,344 5th graders, which was a significant increase from last year. Tomandl reported that the Trempealeau County Fair is going on and that there is a LWCD booth there. The county is starting its 20th year of private well water testing. Ellis described a big lily pad bloom on the Chain O' Lakes this year, which is the largest he has seen in 40 years. Pisellini indicated that Adams County is interviewing for a manager for its nine Key Element 14 Mile Creek plan. There is a hearing on a planned county forest. The first phase of courthouse remodeling should be done in August. Private well testing will be starting up soon. Hanson said her department is working on lake grant applications for two watersheds. Ladd announced that its clean sweep program is happening. Dam and streambank repairs are ongoing. Testing for PFAs and nitrogen in the groundwater is occurring. Work on a nine Key Element Plan for Lake Redstone is in progress and one for the Lemonweir watershed is planned. According to Hernandez, Waushara has completed its private well water testing for this year and is putting together a webinar. A tour by the LWCD is scheduled for

September. Kilbey outlined 12-18 Healthy Lakes Projects in Marquette County this year. Lake levels are still high. Evans talked about protests going on for Enbridge lines that go through Minnesota and Wisconsin. The Town of Jackson has been sued by people owning property on Jordan Lake, claiming property damage from the high lake level. Litigation about payment for the Friendship Lake Dam is still in progress. She is working on a lake grant application with Arkdale Lake District. Portage County hired an engineer to look at a groundwater/CAFO issue in Nelsonville. The county is also looking at mapping nitrogen concentrations in groundwater.

NEW PROJECTS: None

STAFF/PROJECT UPDATES: Staff reports were sent out before the meeting via email. Paper copies are available today.

AGENCY/PARTNER REPORTS: None

OTHER REPORTS: Butkiewicz discussed her desire to lengthen the amount of time allotted for the Personal/Finance Committee. The same overall time frame could be followed if the P/F Committee meeting went from 9 am to 10:30 am, the committee meetings went from 10:30 am to 11:30 am, with the regular business meeting went from 11:30 am to 1 pm. Rescheduling will start for the September meeting by consensus.

ADJOURNMENT: Motion made by Barden, seconded by Kilbey, to adjourn the meeting. Meeting adjourned at 11:52 am.

Respectfully submitted,

Reesa Evans
Recording Secretary

Census Review & Redistricting Committee
Tuesday, August 17, 2021@9:00 am
Room 114, Wood County Courthouse

Members Present: Ken Curry-District 11 Supervisor; Michael Feirer-District 3 Supervisor; Joseph Zurfluh-District 17 Supervisor; Jake Hahn-District 8 Supervisor; Dave LaFontaine-District 1 Supervisor

Others Present: Jason Grueneberg-Planning & Zoning Director; Trent Miner-County Clerk; Bill Leichtnam-District 19 Supervisor; Adam Fischer-District 5 Supervisor; Bill Clendenning-District 15 Supervisor; Peter Kastenholz-Corporation Counsel; Donna Rozar-District 2 Supervisor; Lance Pliml-County Board Chair & District 16 Supervisor; Paul Bernard-Land Information Officer; Dennis Polach-District 14-Supervisor; Adam DeKleyn-County Planner; Victoria Wilson-Program Assistant

1. **Call meeting to order.**

Chairman Ken Curry called the meeting to order at 9:00 am.

2. **Public Comments.**

Bill Clendenning had a question regarding the resolution. Discussion followed.

3. **Approve redistricting process and timeline.**

Jason Grueneberg gave an overview of the process. Due to COVID the required data for the Census Review & Redistricting process is behind.

Joseph Zurfluh made a motion to approve the process and timeline. Michael Feirer seconded the motion. Motion carried unanimously.

4. **Resolution – Set number of supervisory districts.**

Dave LaFontaine made a motion to approve the resolution to set the number of supervisory districts at 19. Jake Hahn seconded the motion. Motion carried unanimously.

5. **Adjourn.**

Meeting was adjourned at 9:20 am

Census Review & Redistricting Committee
Public Hearing
Monday September 13, 2021 9:00 am
Room 114, Wood County Courthouse

Members Present: Ken Curry-District 11 Supervisor; Michael Feirer-District 3 Supervisor; Ed Wagner-District 4 Supervisor; Jake Hahn-District 8 Supervisor; Dave LaFontaine-District 1 Supervisor

Others Present: (In Person) Jason Grueneberg-Planning & Zoning Director; Trent Miner-County Clerk; Paul Bernard-Land Information Officer; Victoria Wilson-Program Assistant; Nancy Quick-League of Women Voters; Diana Planer-League of Women Voters; Mary Dahm League of Women Voters; Bill Clendenning-District 15 Supervisor; Peter Kastenholz-Corporation Counsel; Heather Gehrt-County Treasurer; Nancy Olson-Humane Officer

Others Present: (Via Webex):

Adam DeKleyn-County Planner

1. Call meeting to order
Chairman Ken Curry called the Public Hearing to order at 9:00 am.
2. Open Public Hearing- Tentative Supervisory District Plan
Jason Grueneberg gave an overview of the redistricting process. In the past, the census data was generally received in April, however, this year the data was received about two weeks ago. Because of this, the process will be much quicker this time. After this public hearing, the tentative plan will go to County Board for approval. After that, the municipalities will have about a month to develop their wards. From there the county will finalize the district map in November so that the maps can be used for the spring election. There are tools and information on the county webpage for Census Review & Redistricting.

There was a decrease of 542 people in Wood County. The decrease was not consistent throughout the county but more of a population shift in different areas in the county. The current population in Wood County is 74,207. With that population number divided by the 19 districts, ideally each district would have 3,906 people. The tentative plan provides a 2.89% deviation.

Supervisor Ed Wagner requested that two blocks from District 1 be transferred to District 4 due to a Community of Interest in that area. These two blocks are located on the corner of S Lincoln Ave, W 14th St and W 17th St. Discussion ensued. Jason made this change on the tentative plan map.

3. Close Public Hearing
Ken Curry called the Public Hearing closed at 9:13 am
4. Approve minutes of previous meeting

Dave LaFontaine made a motion to approve the minutes from the last meeting. Mike Feirer seconded the motion. Motion carried unanimously.

5. Resolution – Adopt tentative supervisory district plan
With the changes to the tentative supervisory district plan, District 1 is -7 people and District 4 is +60 people, however the deviation remains at 2.89%.

Dave LaFontaine made a motion to approve the tentative supervisory district plan. Jake Hahn seconded the motion. Motion carried unanimously.

6. Adjourn
Ken Curry adjourned the meeting at 9:24 am

Minutes recorded and prepared by Victoria Wilson. Minutes in draft form until approved at the next meeting.



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4-H – Positive Youth Development

Laura Huber, 4-H Program Educator

- A series of three day camps for youth in grades K-8 where campers experienced a hands-on outdoor education typical of a camp experience. These day camp programs were designed to offer youth a camp experience while following pandemic-related health guidance.
- A two-session mini camp for youth in grades 5+ where they learned the basics of flight by building model gliders. This STEM (Science-Technology-Engineering-and Math) program was designed to offer youth an opportunity to learn about flight while also building friendships with other like-minded youth.

Agriculture

Matt Lippert, Agriculture Agent

- A soil health demonstration for farmers was used to show how management affects the microbial activity in decomposing organic matter and overall soil sustainability. The goal of the demonstration was to help farmers visualize the differences in soil activity and for them to understand the importance of soil health.
- An ongoing series of group training and one-on-one consultation with dairy producers where they learn about how to improve and modernize dairy facilities. The purpose of this effort is to improve participants' business and facilities which is critical for the long term sustainability of dairy farms.
- Live radio interviews on local radio stations where the listeners learned about current agriculture programs and issues. The purpose of this effort is to increase understanding of food production systems.
- On farm interviews are being conducted to assess needs and educational interests of dairy producers in Clark and Wood County.
- Workshop and judging events were conducted for youth affiliated with county fair programs in several area counties. The youth learned about evaluating their animals for dairy and meat production to better understand how goats can be developed and utilized for production of dairy products and meat.
- A newsletter article for dairy producers and nutritionists where they learned about utilizing the latest laboratory analytical tools and ration balancing procedures in order to survive tight economic feed margins while protecting the environment by not wasting protein.
- A study to better understand feeding alternative forages to cattle. Results will help consultants and producers in determining how alternative forages can fit into their operations in a way that is also economical.





- Presentation of Agriculture Institute educational displays for the 2021 Wisconsin Farm Technology Days. The goal of this effort was to increase producers knowledge of Crops and Soils, Dairy and Livestock, Master Gardener, and Farm Management program educational initiatives.

Community Development

Nancy Turyk, Community Development Educator

- An annual event for Wood County residents where they can safely dispose of hazardous waste. The purpose of this effort is to keep these items out of local water sources in order to ensure a healthier community.
- A series of meetings for representatives from local communities to develop branding highlighting positive attributes in Wood County. The purpose of this effort is to employ common themes and messages aimed at attracting residents, visitors, and businesses.
- A collection of information and resources for County board and staff where they receive up to date information and available resources about energy efficiency and renewable energy to ensure they are aware of programs and funding opportunities.
- A collection of information and resources for economic development partners where they receive up to date information and available resources to ensure local business learn about economic development programs and funding opportunities.
- A proposal for the Central Sands Groundwater County Collaborative was funded by DATCP to compile and evaluate existing groundwater information to guide management and policy decisions.
- Developing a climate resilience menu for communities and Extension Educators to identify and guide strategies to enhance community resilience and mitigation.

Cranberry Outreach

Allison Jonjak, Cranberry Outreach Specialist

- A pilot soil health assay for cranberries that compares physical, chemical, and biological properties of soils in cranberry beds with similar cultivation but different yields. The goal is to understand if there are soil properties that correlate with yield.
- A radio program (WDLB Extension Insight Tuesdays) for the local community that discussed cranberries in the local economy, as well as upcoming and ongoing research with UW and outreach with Extension. Through the program, the local community better understands and feels connected to cranberry production.
- A Cranberry Crop Management Journal (volume 34 issue 6) was published, informing growers of plant pathology, plant physiology, and grower updates to improve management decision-making during the growing season.
- A training for cranberry growers, where they refreshed their knowledge of soil fertility principles. The goal of this effort is



Cranberry Outreach Specialist, Allison Jonjak, presents on cranberry cultivation and blunt nose leaf hopper research with the Marshfield Golden Glow 4H club.



to support them in drafting nutrient management plans to be approved by the DNR for responsible use of nutrients.

- Mini-Clinics for the Cranberry Summer Field Day were prepared to introduce growers to new UW researchers and hear from field scouts, so that growers have a direct connection to their research investments and know about upcoming results in plant pathology, plant physiology, and cranberry outreach.
- Preparation of a Marsh Tour for the Wisconsin State Cranberry Growers' Association Summer Meeting, allowing 250 attendees to understand the historic and agronomic significance of a Wood County marsh, to inspire and improve their own marshes.

FoodWise

Hannah Wendels, FoodWise Nutrition Educator

- A farmers market tour for families or adults, where participants learn tips on selecting, using, and storing produce, learn about seasonality at the farmers market, and how to process FoodShare, Senior Farmers Market vouchers, and fruit and vegetable prescription transactions to help participants feel more comfortable shopping at the farmers market and help create more access to low-cost fruits and vegetables.
- A monthly meeting of a coalition of local agencies where they learned/discussed community and program specific updates, how many community members inquired about food insecurity each month, and how to support each other's programs to fulfill our purpose of the coalition. The purpose of this effort is to reduce hunger by increasing access to food for community members.
- A monthly meeting of a coalition of local agencies where they learned/discussed how we can establish meaningful and authentic relationships with the community's varied cultural groups, commit resources (human, financial, organizational) to support and encourage community engagements, and work toward and support each other's programs to fulfill our purpose of the coalition. The purpose of this effort is to collaborate with the Wood County Area community to better support, honor and celebrate its unique cultural assets.
- A virtual strength building and healthy eating class (StrongBodies) for older adults, where participants improve strength, balance, and flexibility to stay healthy and socially connected during a time of isolation.
- A 4-week series of nutrition classes for preschoolers, where the students learn about the five food groups, the parts of a plant and where food comes from, and the importance of eating fruits and vegetables to learn how to be healthier in the classroom and at home.



Horticulture

Janell Wehr, Horticulture Coordinator

- Planning and redeveloping an online course about Wisconsin horticulture for consumer audiences (home gardeners) and those interested in becoming a Master Gardener Volunteer. This effort is designed to increase learners' decision-making and problem-solving skills to improve the productivity and health of gardens and landscapes, while also expanding access to new underserved audience members.



- A presentation for participants at the Distance Teaching & Learning conference where we presented our efforts in improving course engagement for nontraditional adult learners with the use of technology, reaching more diverse audiences and improving equitable access with our new online pilot course, Foundations in Horticulture.
- Planning to present at the Distance Teaching and Learning conference. The goal of this effort is to share what we have learned from the pilot of the Canvas course Foundations in Horticulture with other distance educators.
- Planning and development of the optional Lab component of the fall 2021 Foundation in Horticulture online course that will provide an opportunity for course participants to dig deeper into important horticulture concepts and apply what they learn through interactive activities.

Human Development and Relationships

Jackie Carattini, Human Development and Relationships Educator

- A live, on-line webinar series ("Heart of the Farm Coffee Chat") for Women in Agriculture (producers) where they learned the importance of family meals and the impact that family meals have on the health and well-being of individuals.
- Development of a seven-session curriculum for adults where participants learn about end-of-life decision making tasks including health care wishes, financial responsibilities, legal requirements and documentation, distribution of personal property, end-of-life care options, and dealing with grief. The goal of this effort is to help participants proactively learn how to manage the tasks and decisions associated with end-of-life, so they don't feel so overwhelming and so that burdens on loved ones are reduced.
- Planning for the development and distribution of electronic/print resources for parents/guardians and professionals who work with youth ages 5th grade to early adulthood. The goal of this effort is to provide information and tips, so that adults are equipped to support the social emotional and mental well-being of youth as they transition into the new school year in the midst of a continuing pandemic
- Six online workshops ("Rent Smart") for renters where participants gain knowledge and skills essential for a successful renting experience. This effort is designed to encourage housing stability and financial security.

Natural Resources

Rachael Whitehair, Natural Resource Educator

- A radio presentation for listeners of WDLB out of Marshfield, where listeners learned about climate change impacts broadly and locally to increase knowledge and awareness of the issue.
- Planning for a grant funded program through the National Wildlife Federation in collaboration with Portage Co. LWCD and The Farmers of Mill Creek Watershed Council. The goal of this effort is to achieve funding for an educational program focused upon bringing farmers and youth together to conduct on-farm demonstrations, so that conservation practices that maintain perpetual ground cover are further adopted and normalized cross-generationally.
- A facilitated discussion session for the board members of the "14 Mile Watershed Alliance", where they continued developing an action plan with the help of Extension. This effort is designed to assist the group in building organizational capacity including membership, leadership, partnerships, and programs.



- A facilitated meeting for farmers of the Big and Little Roche-A-Cri watershed , where Extension and Adams County LWCD assisted with developing grant language around intended programming, vision, mission, and goals to form a new Producer-led watershed group.

Upcoming Programs

- [Wood County Clean Sweep | August 28, 8am-12pm | Saratoga Town Hall](#)
- [Encouraging Financial Conversations | Tuesdays & Thursdays, September 2 – 21, 12-1pm](#)
- [Aging Mastery Program | Tuesdays & Thursdays, September 7 – October 7, 10-11am](#)
- [Wisconsin Rapids Downtown Farmers Market Tour | September 9 – 10am](#)
- [Foundations in Horticulture – Growing and Caring for Plants in Wisconsin | Sept. 12 – Dec. 11](#)
- [Mental Health First Aid Trainings | September 20, October 6 or November 8 – 9am-3pm](#)
- [Rent Smart | Fall 2021 Sessions \(September, October & November\)](#)

Staff Report for August

Caleb Armstrong

- Resprayed and control the invasive control of phragmites on a farmers land.
- Attended a rotational grazing field day out at Lez Holtz farm, on Highway C just outside of Vesper.
 - Lez rotational grazes for dairy cows.
 - He showed us his rotations along with dense forage on his pastures around the farm.
 - Lez typically farms around 150 cattle.
- Finished up with Wild Parsnip spraying for the year. Since most plants have gone to seed as well as the new growth plants from earlier cutting and spraying.
 - We focused a lot of our efforts this year around the townships of Sherri and Rudolph as most county and sides roads where greatly affected by the invasives.
- Delivered and picked up No-Till Drill to Brad Marten located just north of Pittsville off of County Road A.
 - Brad planted around 22 acres of Sorghum Sedan grass.
- The No-Till Drill also needed some more maintence this month as we had a hydraulic line break twice.
 - The line thankfully was repaired within a couple of days and back in use.
- We conducted our monthly monitoring for water sampling in the Mill Creek and Bear Creek watersheds.
 - We noticed that some areas seemed to cloudy water along with more suspended solids.
 - We figured it had to deal with large amounts of rain in previous days following up before testing.
- We also conducted our monthly streamflow monitoring in southern Wood County.
 - We were only able to conduct 5 out of 6 streams due to one being largely choked off by vegetative growth.
- Meet with Luke Kuefer to update his Nutrient Management Plan to add in new fields for rental that he farmed this year.
- Attended the NCLWCA tour which we hosted this year in Wood County.
 - We visited Cold-Snap Aquaponics located in Southern Wood County, as well as Nashville Dairy, and along with a deer damage fence located around a cranberry bog just west of Wisconsin Rapids.
- Currently the drill is being used by Tammy Montag a farmer just south of Dexterville where she is hoping to bring back new forage on a 7 acre hayfield.
 - She also plans on eventually using our roller crimper in future.

Activities Report for Emily Salvinski

-August 2021-

- **Wednesday, August 4.** Worked on 2021 NMP shapefile.
- **Thursday, August 5.** Worked on 2021 NMP shapefile.
- **Friday, August 6.** Prepped water sample bottles and paperwork.
- **Tuesday, August 10.** Re-worked grants spreadsheet.
- **Wednesday, August 11.** Attended online Badger Crop Connect.
- **Thursday, August 12.** Worked on cost-share contracts. Worked on well shapefile for future mailing.
- **Wednesday, August 18.** Attended Lidar presentation at the courthouse.
- **Thursday, August 19.** Took streamflow measurements at 5 locations in southeast Wood County.
- **Thursday, August 26.** Processed streamflow data.

Activities Report for Julianna Kollross

August 2021

- Watched previously recorded webinars
- Read about the Public Trust Doctrine and how it relates to conservation
- Read information provided on the DNR website
- Checked wild parsnip that was sprayed with Caleb & Klayton to see if it was successful
- Attended the CEED meeting on August 4th, 2021 and gave a brief update on my internship – I'm very grateful for this opportunity and experience
- Picked up the drill with Klayton
- Updated the Animal Waste Ordinance database with the help of Shane
- August 10th, 2021 was my last day

Staff Report for Klayton Kree

August 2021

- Continued with spraying and treating the invasive wild parsnip using chemical spraying methods and using a sharpshooter shovel to neutralize the plant. We then would go check the spots over the next couple days to see if the plant was being hit by the chemical, and if any plants were still looking healthy or new ones popped up, we sprayed or chopped those.
- After sending my revised construction plan for Cashen's and Lang's streambank protection project, Drew Z. approved the plan and sent it back to me. I then started working on applying for the DNR Individual Permit for the project and sent that in. The permit is in process of getting approved hopefully.
- I then created cost estimates and cost share estimates for both Cashen and Lang and then Shane and I met with them to discuss the project and cost estimates and cost share estimates. I briefly went over the construction plan and answered any questions they had.
- Picked up the No-Till drill from Brad Marten with intern Julianna Kollross and brought it back to the garage for storage until the next landowner use. No issues with the drill Brad said.
- Created a WAMS account to allow me to apply for permits and such.
- Had a landowner walk in to the office looking for cost-share on a well closure, talked with him regarding this. Gave him a list of well drillers/closers and information on how the process works.
- Attended a LiDAR informational meeting showcasing what a new LiDAR flyover can do for Wood County. With the new technology they can get from the new LiDAR they are looking to see if counties in WI would want it done for their county.
- Sent bid forms to contractors to send back to us regarding Cashen Streambank project.
- Deliver no-till drill to Tammy Montag with Caleb A. and helped them understand how to use it.
- Talked to Barry Richardson about his Waste Storage Facility Closure, but someone bought that place and might use the WSF.
- Assisted with setting up for the Wood County tour of the Northcentral group. Attended the tour as well. Went to an aquaponics place, Mead wildlife, Heiman Robotic Dairy, and a wildlife fence were all stops along the way.
- Assisted Rod M. with alfalfa deer damage appraisal for Marti. Learned how to look for the damage as well as measure for the damage.
- Helped Emily with streamflow monitoring

***Activities Report for Lori Ruess
August 2021***

- Vacation – August 1-6.
- Answered phones and replied to emails
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed July sales tax report and forwarded to Finance.
- Completed new 15-year CREP contract for 34.96 acres.
- Completed LWCD payroll percentages and forwarded to Finance prior to the August 12 & August 26 payrolls.
- Meeting with Rod Mayer to review Wildlife Damage and Nonmetallic mining budgets.
- Completed Land & Water Conservation Admin, DATCP, Wildlife Damage, Non-Metallic Mining, MDV, Mill Creek and Permits and Fines budgets and forwarded to Shane to review and promote to Finance.
- Attended August 16th staff meeting to discuss and finalize plans for the North Central Land Water Conservation tour.
- North Central Land & Water Conservation tour prep.
- Attended the North Central Land & Water Conservation tour.
- Completed minutes of the North Central Land & Water Conservation Association meeting, hosted by Wood County.
- Meeting with Shane and Ed Newton to review carryover on all budgets.
- Teleconference meeting with Dan Brandl to review progress on new nonmetallic mining program.
- Assisted a landowner with reserving the no-till drill.
- Log and deposit no-till drill payments.
- Attended Docu-Sign Webinar.
- Organized County Board packet and electronically submitted to the County Clerk's office.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.

Activities Report for Rod Mayer

AUGUST 2021

- Meeting with IT for NMM software development email correspondence.
- Contact fencer for repairs needed on wildlife fences.
- Wayerski Act 82 wildlife damage shooting permit enrollment – edit field changes – calculate new acreage for gross enrolled and huntable lands – create enrollment and permit forms – field visit – update database – send to DNR.
- Dammann - Krueger contact and email correspondence for pond build interest.
- Complete preliminary GIS mapping wildlife fence design for Wilderness (Glacial Lake) – put estimate together for 2022 budget.
- Complete preliminary GIS mapping wildlife fence design for 6M marsh 2 – estimate for 2022 budget.
- Steins contact and email correspondence for pond build interest.
- Knuth alfalfa appraisal on one field - complete appraisal maps and forms – calculate damage - update DNR database.
- Contact owner Wisconsin River Cranberry – go over preliminary fence design – send design map with listing of site work needing to be done.
- Non-metallic mining financial assurance part 2 continued webinar completed.
- Completed Wood County annual safety training.
- Review/accept Earth Hwy 186 financial assurance for mine site. Update file and spreadsheet.
- Contacted by nursery for tree sale – species unavailable – made changes to available numbers and species for tree sale.
- Correspondence with Becker Trucking for pics of mine site – DNR storm water.
- Vobora Act 82 wildlife damage shooting permit enrollment – fields map – acreage – created enrollment & permit forms – field visit – update database – sent to DNR.
- Rogers contact & email correspondence for pond build interest.
- Oelke Act 82 wildlife damage shooting permit enrollment – create field map – acreage – created enrollment & permit forms – field visit – updated database – sent to DNR.
- Allworden pond meeting on site – went over what needs to be done to complete site.
- Elsen contact & email correspondence for pond build interest.
- Raikowski pond inspection – GPSed & mapped pond site – completion letter – updated file and spreadsheet.
- Marti alfalfa appraisals (230 acres) – complete appraisal maps and forms – calculate damage - update DNR database.
- Update Marti wildlife damage enrollment with field addition into program and missing landowner rental signature added.
- Losievski Act 82 wildlife damage shooting permit enrollment – create field map – acreage – created enrollment & permit forms – field visit – updated database – sent to DNR.
- Review 2022 budget with Lori.
- Lipert Act 82 wildlife damage shooting permit enrollment – create field map – acreage – created enrollment & permit forms – field visit – updated database – sent to DNR.
- Assisted with and attended North Central Land & Water Assoc. Summer Tour hosted by Wood County.
- Created spreadsheets for 2021-2022 Non-metallic mine inspections – FA/fee tracking, expirations, & route listing.



Activities Report for Shane Wucherpennig – August, 2021

- **August 2** – Field work.
- **August 3** – Met with Nationwide rep., Emails, Phone correspondence.
- **August 4** – CEED mgt., Moved no-till drill around.
- **August 5** – Met with NRCS, LWCD and Liquid Coin Dairy Partners to discuss farm expansion options.
- **August 6** – Project. TMDL Tracking, worked on data bases.
- **August 9** - Landowner visits.
- **August 10**– Moved no-till drill around.
- **August 11** – CEED mgt., Moved no-till drill around.
- **August 12** – Met with Landowner Kevin Heeg to discuss soil health & cover cropping. Wants to plant covers this fall.
- **August 13**– Shane - off
- **August 16**– Staff Meeting, Emails, Phone correspondence, attended the Citizens groundwater group meeting virtually.
- **August 17** – Field Work, Wood County Board Meeting, Presented Lori’s years of service recognition.
- **August 18** – LIDAR demonstration put on by AYRES & Assoc. and the Land Records dept.
- **August 19**– met with Liquid Coin owners to discuss soil healthy and Cover cropping.
- **August 20** – Hosted the NCLWCA tour in Wood County and visited Cold Snap Agro phonics, Mead Wildlife Center, Heiman’s Holsteins, LLC, Dan Tritz Deer Damage Fence.
- **August 23** – CSGCC Quarterly meeting,.
- **August 24** – Met with Cashen & Lang to discuss Streambank Restoration Project on 10 mile creek.
- **August 25** – Department Head meeting, Staff reports and CEED Agenda.
- **August 26** – Working Virtual.
- **August 27** – Funeral.
- **August 30** – Lidar Point clouds and CAD Surfaces.
- **August 31** – Field work, GIS Mapping.

1



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Kim Keech, Program Assistant
Victoria Wilson, Program Assistant

RE: Staff Report for September 1, 2021

1. Economic Development (Jason Grueneberg)

- a. Census and Redistricting – On August 17th, I participated in a Census and Redistricting Committee meeting to initiate the redistricting process. A timeline has been established and a webpage created to provide updates and resources for anyone interested in the process.
- b. LIDAR Demo – On August 18th, I attended a demonstration on an upcoming opportunity for grant funding and cost sharing a Light Detection and Ranging (LIDAR) flight. Adam Dieringer from Ayres Associates was the presenter.
- c. Housing Panel Discussion – On August 23rd, I made a presentation on Wood County housing issues to representatives from Housing & Urban Development, Habit for Humanity, and United States Department of Agriculture. The purpose of the presentation was to learn about resources and possible funding to address the issues that we are facing.
- d. Jail Planning – I have been participating in weekly meeting to help coordinate the jail construction project. The primary focus at this time is on the rezoning of the Avon St. parking lot, and the vacation/discontinuance of Avon St. Both processes have been initiated with the city of Wisconsin Rapids

2. Planning (Adam DeKleyn)

- a. Land Subdivision - Plat Review – CSM: (13) CSMs were reviewed/approved/recorded. (3) CSMs denied. (3) CSMs are pending approval. (2) Condo addendums reviewed/approved (1) Final subdivision plat recorded.
- b. Town of Grand Rapids Comprehensive Plan – Presented plan to TB. TB held public hearing and upon close of the public hearing the TB official adopted the [Town of Grand Rapids Comprehensive Plan – 2021](#) by ordinance. Thank you to all who supported this planning effort.
- c. Wood County Private Well – Water Systems Program – DRAFT Ordinance #708 Private Wood County Well/Water Systems will be reviewed by CEED in September –

anticipated adoption in October. This ordinance will establish the Wood County Private Well – Water Systems Program and allow for local administration pertaining to Wisconsin Administrative Code - Chapters NR 812 and NR 845 – Well Location, and Well and Drillhole Filling and Sealing. DRAFT ordinance and program information is available [HERE](#).

- d. Wood County ATV/UTV Survey and Economic Impact Project – Survey closed. Coordinating with the RPC to prepare a survey summary and economic impact report.
- e. Wood County Bike and Pedestrian Plan Update – A survey and interactive mapping exercise is now open. The survey is tailored to gather community perspectives, opinions and concerns related to bicycle and pedestrian transportation; resident values and attitudes towards future improvements; bicycle and pedestrian preferences and experiences; and much more. Use the interactive map to identify important routes, propose new routes, locate areas of concern, and show us destinations which you like to walk or bike to.

Survey and interactive map link here:
<https://www.ncwrpc.org/wood/bike-ped/>



Your input will be used to update the Wood County Bicycle and Pedestrian Plan. This plan is intended to guide the development of bicycle and pedestrian infrastructure, recommendations, and policy that will create a safe and accessible network across Wood County’s various communities. The County is partnering with the North Central Wisconsin Regional Planning Commission (NCWRPC) on this planning effort.

- f. Town of Seneca Planning and Zoning – Presented at August TB meeting. Updated the town’s zoning map. An interactive official town zoning map is available: [HERE](#)
- g. Town of Grand Rapids Zoning Update – Presented at August TB meeting. Updated the town’s zoning map. An interactive official town zoning map is available: [HERE](#)
- h. Other Town Zoning Updates – Completing updates to the following official town zoning maps: Seneca and Sigel. Presenting at upcoming town meetings.
- i. Town/County Planning and Zoning Assistance – Provided planning and zoning assistance to the general public and several town officials.

3. Land Records (Paul Bernard)

- a. Working on a new Land Records Viewer, a draft will be shared with county employees before implementing.
- b. Working on a “complete” zoning layer for GIS. The City of Pittsville along with the Villages of Rudolph and Vesper are the last gaps. All three are working to get me their zoning information so that it can be put into the GIS layer.

- c. Working on the Land Information plan for 2022-2024.
- d. Addressing and Parcel Mapping updates on a weekly basis.
- e. Working with the Re-Districting committee.

4. Code Administrator (Jeff Brewbaker)

07-28-2021 – Inspection Report Conventional TN: 07; Inspection Report Mound >24” TN: 13, Soils Evaluation replacement Mound <24” TN: 21; Verified Tank Abandonment TN: 07

07-29-2021 – Inspection Report Mound >24” TN: 18; Inspection Report HT TN: 10; Inspection Report Conventional TN: 07; Inspection Report Mound <24” TN: 07

07-30-2021 – Plan Review & Issued Mound A+0 TN: 02; Soils Evaluation HT TN: 15

08-02-2021 – Inspection Mound <24” Plow, Tank & ABS Cell TN: 06; Soils Evaluation Mound A+0 TN: 04; Soils Evaluation Mound A+0 TN: 20

08-03-2021 – Inspection Mound <24” Plow, Tank & ABS Cell TN: 13; Plan Review & Issued Replacement Mound A+0 (GeoMat) TN: 10; Soils Evaluation & Hydrograph Conventional TN: 07; Plan Review & Issued Mound A+0 TN: 04

08-04-2021 – Inspection Conventional TN: 18; Plan Review Mound >24” TN: 20

08-05-2021 – Inspection Mound >24” Plow, Tank & ABS Cell TN: 20

08-06-2021 – Vacation

08-09-2021 – Plan Review HT TN: 12; Soils Evaluation, Plan Review & Issued Mound >24” TN: 08

08-10-2021 – Floodplain Driveway Access meeting TN: 06; Soils Evaluation, Plan Review & Issued Replacement Mound <24” TN: 22; Soils Evaluation, Plan Review & Issued Mound A+0 TN: 15

08-11-2021 – Soils Evaluation, Plan Review & Issued Mound <24” V: 27; Issued Floodplain Permit (Trail Access) TN: 06

08-12-2021 – Meeting RE: Campground TN: 01; Floodplain Soil Drainage Consultant TN: 34; Soils Evaluation Mound <24” TN: 04

08-13-2021 – Vacation

08-16-2021 – Vacation

08-17-2021 – Vacation

08-18-2021 – Vacation

08-19-2021 – Vacation

08-20-2021 – Vacation

08-23-2021 – Soils Evaluation Replacement Mound <24” TN: 21; Soils Evaluation Replacement Mound <24” TN: 18

08-24-2021 – Complaint Investigation (Overfull HT) TN: 21; Soils Evaluation Replacement HT TN: 02; Soils Evaluation Replacement HT TN: 01; Tri-County Well

5. Code Technician (Scott Custer)

7-28-2021 – Mound plan review TN-21. Inspection reports X 5. Parcel permit history research TN-11.

7-29-2021– Inspection Reports X 6.

7-30-2021 – Inspection Reports X 4. Mound inspection TN-15. July POWTS staff meeting. Well Delegation procedure meeting.

8-2-2021 – Mound plow inspection TN-15. Inspection reports X 5.

8-3-2021 – Mound inspection TN-15. Shoreland permit TN-07. Shoreland letter to owner TN-18. Inspection report X 4

8-4-2021 – Conventional inspection TN-18. Mound Plow inspection TN-16. Holding tank inspection TN-16. Inspection Reports X 3.

8-5-2021 – Mound Inspection TN-15. Inspection reports X 2.

8-6-2021 – Inspection reports X 4.

8-9-2021 – Inspection reports X 4. Mound re-inspection TN-16.

8-10-2021 – Inspection reports X 2. Well placard form creation.

8-11-2021 – Approved reconnect permit application TN-16. Conventional system inspection TN-18. Mound tanks inspection TN-16.

8-12-2021 – Approved conventional system application TN-18. Inspection reports X 3.

8-13-2021 – Conventional inspection TN-18. Mound plan review TN-22. Mound plan review TN-04. Inspection report X 1.

8-16-2021 – Mound plan review TN-21. Mound plan review 18. Citizen’s groundwater web meeting.

8-17-2021 – Conventional application approval. Mound plow inspection TN-15. Mound tank re-

inspection TN-15. Holding Tank in section TN-03.

8-18-2021 – Mound Plow inspection TN-20. Mound final inspection TN-15. Wetland/shoreland/floodplain plat review site inspection TN-04. Inspection report X 2. Issued shoreland permit TN-18.

8-19-2021 – Mound plow inspection TN-01. Mound re-inspection TN-20. Mound plow inspection TN-04. Conventional inspection TN-18.

8-20-2021 – Mound core inspection TN-18. Reconnect inspection TN-15. Mound re-inspection TN-01. Mound re-inspection TN-04.

8-23-2021 – Inspection reports X 5. Insurance presentation.

8-24-2021 – Reviewed Holding Tank application TN-02. Conventional application review TN-18 X 2. Tri-County well reading*.

*Training purposes with Code Administrator.

6. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 14 sanitary permits issued in July 2021 (5 New, 8 Replacements, 0 Reconnects and 1 Non-Plumbing) with revenues totaling \$6,900. There were 18 sanitary permits issued in July 2020 (8 New, 7 Replacements, 3 Reconnects and 0 Non-Plumbing) with revenues totaling \$8,950.

There were 100 sanitary permits issued through July 2021. For comparison purposes, the following are through the same period for the previous five years: 2020 – 100, 2019 – 92, 2018 – 87, 2017 – 98 and 2016 – 93.

- b. 2021 Tax Refund Intercept Program (TRIP) – As of August 24th, Wood County received an additional \$989.11 for one (1) payment for a total of \$5,539.29 on nine (9) outstanding cases for 2021.
- c. 2021 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, Holding Tank (Farmer Exempt) and Holding Tank Maintenance Notices were mailed Friday, April 23rd with a due date of Friday, August 13th. There are approximately 3,207 to be mailed between the five notices. As of August 24th, 856 septic systems, 16 aerobic and 70 holding tanks have not had maintenance completed for 2021. Second reminders are tentatively scheduled for Friday, September 24th.
- d. Enforcement Activities Update (Small Claims) – None
- e. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.

- f. ArcGIS Pro Software Project – ACE comparison of over 3,100 addresses provided by Datamark to establish a master database for use by Wood County.
- g. Wisconsin Fund Grant Program - 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic systems. 2021 Senate Bill 84 delays the elimination of the Wisconsin Fund Grant program to sunset on June 30, 2023. The 2021 Senate Bill 84 has been passed by the Senate and Assembly. The governor signed the bill on July 8, 2021 as 2021 Wisconsin Act 67. The bill did not provide appropriation authorization for the grant. DSPS will need to request funding for the POWTS grant program from the Joint Finance Committee which has to approve or deny the funding request.

Office Staff continues to promote and take applications for the grant program. Wisconsin Fund Grant program brochure and application form can be found on the Wood County Planning & Zoning website. As of June 27th, Wood County has 8 applicants that have applied for Wisconsin Fund Grant.

- h. 2022 Planning & Zoning Department Budgets (Kim) – A fair amount of time has been spent on working with staff to compile budget numbers for 2022. The Planning & Zoning Budget and Transportation & Economic Budget along with the mission statements were submitted to the Finance Department on Tuesday, August 24th meeting their deadline. Both budgets were submitted for the CEED Committee meeting packet to be reviewed on Wednesday, September 1st.
- i. Kim attended the following meetings/trainings:
 - i. CEED Committee on August 4th.
 - ii. DocuSign Webinar Training on August 13th.
 - iii. Citizens (Wood County) Groundwater Group on August 16th.
 - iv. DocuSign Discovery Training on August 18th.
 - v. Finance Budget meeting on August 24th.
- j. Victoria attended the following meetings/trainings:
 - i. Census & Redistricting Meeting on August 17th.
 - ii. CEED Committee (Economic Development) Meeting on August 17th.
 - iii. Lidar Demo on August 18th.



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2021 Wood County Economic Development Funding Request

Questions regarding eligible funding or this application should be directed to:
Jason R. Gruenberg, Director at 715-421-8466 or jgrueneberg@co.wood.wi.us

Applicant Organization: Heart of Wisconsin Chamber of Commerce, Marshfield Area Chamber of Commerce & Industry, Visit Wisconsin Rapids, and Visit Marshfield
Mailing Address: 1120 Lincoln Street, Wisconsin Rapids, WI 55494

Street Address (if different):

Web Site: [Click here to enter text.](#)

Organization Telephone: [Click here to enter text.](#)

Contact Person/Title: Angel Whitehead, President & Scott Larson, President

Contact Person Telephone: 715-422-4861 Email: president@wisconsinrapidschamber.com

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

Please see attachment #1

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

Please see attachment #1

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits	\$0.00	\$3,000.00	\$3,000.00
Office Supplies & Expenses			
Professional Services			
Conferences & Dues			
Marketing	\$4,000.00	\$8,000.00	\$2,000.00
Misc. or Other			
Total	\$4,000.00	\$11,000.00	\$5,000.00

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2020. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting *Jason R. Gruenberg, Director at 715-421-8466 or jgrueneberg@co.wood.wi.us*

2021 Wood County Funding Request

Attachment #1

Request Overview

The Heart of Wisconsin Chamber of Commerce, Marshfield Area Chamber of Commerce & Industry, Visit Wisconsin Rapids and Visit Marshfield in collaboration is requesting \$4,000.00 to support video production for Wood County recreation.

To support Wood County's economic development mission the combined organizations would produce and market a Wood County recreation destination video. These efforts will create awareness and stimulate additional growth in Wood County. Additionally, these efforts will elevate current promotions as a tourism destination.

Videos will be short induration for social media and website, likely 30 seconds – 2 minutes, videos more than 2 minutes long typically do not get watched much on those platforms.

Videos would be used to drive traffic to our websites through links and social media. Topics could include: Outdoor recreation such as Hiking, Biking, Camping, Fishing, Kayaking, and ATV/UTV riding focusing on quality of life and tourism

Return on Investment

Videos may be used by the four entities listed on our application as well as by Wood County, the Central Wisconsin Tourism Association, and Centergy. The video could also be utilized on state platforms such as Travel Wisconsin, <https://www.travelwisconsin.com/>. The funding would contribute to an increase in visitors, community recreation use, and general sales increase for local businesses. Listed below are data point regarding recreation.

- Outdoor recreation adds \$7.8 billion to Wisconsin's GDP (2.4%)
- 93,000 jobs are supported by outdoor recreation
- Over 15% of requests to the Wisconsin Rapids Area Convention & Visitors Bureau so far in 2020 have been for outdoor recreation.

* Information from Travel Wisconsin's Office of Outdoor Recreation based on data from the 2017 U.S. Bureau of Economic Analysis.

Key Goals for 2020

- Increase visits to Recreation websites by 10% resulting in the attraction of more visitors and recreation use.
- Provide support for one recreation marketing video in a collaborative effort.

ROI – Visitors and Residents will spend dollars locally.



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2021 Wood County Economic Development Funding Request

*Questions regarding eligible funding or this application should be directed to:
Jason R. Gruenberg, Director at 715-421-8466 or jgrueneberg@co.wood.wi.us*

Applicant Organization: Heart of Wisconsin Chamber of Commerce
Mailing Address: 1120 Lincoln Street, Wisconsin Rapids, WI 55494

Street Address (if different):

Web Site: www.wisconsinrapidschamber.com

Organization Telephone: 7154231830

Contact Person/Title: Angel Whitehead, President

Contact Person Telephone: 715-422-4861 Email: president@wisconsinrapidschamber.com

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

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- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

Please see attachment #1

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

Please see attachment #2

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits	\$0.00	\$98,00.00*	\$98,000.00*
Office Supplies & Expenses	\$0.00	\$10,000.00	\$10,000.00
Professional Services	\$8,000.00	\$65,000.00	\$41,000.00
Conferences & Dues	\$2,500.00	\$17,600.00	\$10,600.00
Marketing	\$8,500.00	\$15,500.00	\$2,500.00
Misc. or Other	\$500.00	\$2,000.00	\$1,500.00
Total	\$19,500.00	\$208,100.00	\$188,600.00

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2020. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting *Jason R. Gruenberg, Director at 715-421-8466 or jgrueneberg@co.wood.wi.us*



2021 South/East Wood County Funding Request

Attachment #1 - Request Overview

Through partnerships and coordinated efforts, the Heart of Wisconsin Incubator (Foundation) and the Heart of Wisconsin Chamber of Commerce respectfully request \$19,500.00 to continue to enhance the economic development mission for Wood County. The mission of fostering a business-friendly environment with a skilled workforce, maintaining and enhancing the quality of life, creating awareness of recreational opportunities, and promoting the County as a tourism destination align with the mission for the Heart of Wisconsin.

Our new mission at the Heart of Wisconsin is to strengthen the economy and enhance quality of place. We promote and encourage growth in the southeast area, which includes many communities such as Nekoosa, Grand Rapids, Biron, Saratoga, Port Edwards, Wisconsin Rapids, Pittsville, and others. The efforts of the HOW Incubator (Foundation) and the Chamber continue to grow to address the needs in the County. These initiatives have the organization working with local, regional, and state programs that engage in education, businesses, and the communities to retain and attract skilled talent to the County.

Additionally, these efforts are propelled with marketing, promotions, and advertisements for tourism. The additional collaborative efforts, with the Marshfield Area Chamber of Commerce and Industry, Visit Marshfield and the Wisconsin Rapids Area Convention & Visitors Bureau, work on maximizing the benefits to all of Wood County. This year will have a large focus on marketing, workforce, and broadband initiatives.



2020 South/East Wood County Funding Request

Attachment #2 – Return on Investment

Business & Entrepreneurial Support

- Facilitate, promote, and develop growth in businesses through access to Revolving Loan Funds for local entrepreneurs.
- Continue to facilitate information for ALL businesses in the area.
- Provide counseling, training, forums, and programs to entrepreneurs to assist with business formation and growth with the county.
 - Specific sessions on business issues such as Agriculture, Transportation, and Housing with local and state elected officials.
- Participate in Hatch Events, a community-based start-up pitch platform that encourages entrepreneurs to launch or grow new companies in Central Wisconsin. This platform exposes entrepreneurs to the local communities and gives the opportunity to receive cash prizes for winners to expand or start their business.
- Continue to lead and facilitate Business Retention and Expansion Visits. These visits include learning and assessing business needs and growth within Wood County.
- Host local Leads Group. The Leads Group consists of local businesses that shared leads to other members and expose information on their businesses. There are 24 members.
- Continue to host network development events to continue the promotion and growth of local businesses.

Key Metrics for 2020

Assist 40 entrepreneurs resulting in new business start-ups.

ROI – New businesses increase the tax base and retain quality business professionals in the area.

Visit 25 local businesses to better understand key issues driving business decisions and provide them with resources for growth.

ROI – Businesses stay in Wood County and continue to do business.

Provide 4 training events resulting in 100 Wood County residents reporting increased knowledge on training topics.

ROI – Wood County residents increase knowledge to produce a higher quality workforce to support the growing industries.

Workforce Development

- Continue the growth with K-12 educators and influencers to develop career opportunities to encourage businesses to engage along with post-secondary education.
- Coordinate career awareness programs through the local area schools with local businesses in attendance.
 - Facilitate Student Bus Tours that are geared toward local businesses to have the youth develop a better understanding of industries that give them opportunities within the community.
 - Promotion of job shadowing opportunities and apprenticeships with local high schools and Mid-State Technical College. Students receive opportunities to view the community and make decisions that allow them to gain the skills necessary to contribute to our local economy in the future.
 - Develop a new partnership with local school districts to assess needs in schools and communities, including broadband.
- Continue to partner with post-secondary educators to address issues within the area regarding workforce needs.
 - Support partnership between In courage and the University of Wisconsin-Stevens Point with the Tribune Building.
 - Promote Mid-State Technical College programs that feature local manufacturers and local industry needs in the business community including Hospitality and Nursing.
- Collaborate with Workforce Development, Higher Education & Business Leaders in the area to promote new career opportunities and learning as needed in the area businesses from Business Retention and Expansion visits.
 - The Heart of Wisconsin is now the entity facilitating the Business & Education Alliance.
 - Contribute/host job fairs and information sessions that attract and retain quality workers.
- Promote and participate in the Regional Central to Success initiative. The premise of Central to Success is to coalesce fragmented talent attraction efforts throughout the region and state to address the deep shortage of a skilled workforce by identifying candidates from outside of Wisconsin to fill open positions here, and to retain skilled workers who are in our region.
 - The three populations targeted by Central to Success initially are Wisconsin Alumni – job candidates who attended college or grew up in our area and may want to move back; Veterans in Transition – the more than 250,000 service-members who transition out of the armed services every year, and; Citizen’s Considering Leaving – current residents that may feel they need to leave our region for better career or lifestyle.

Key Metrics for 2020

Bring awareness to 400 area students and 100 teachers of careers available in the region and community.

ROI - These programs promote the local businesses community to students and the opportunity for work and a place to make it their home.

Marketing/Promotion/Advertising

- Implement strategic economic development marketing and supporting branding efforts within the service area by leveraging existing local, regional, and state marketing assets and developing new initiatives.
 - These marketing activities include collaboration with regional and state entities such as Centergy, and Wisconsin Economic Development Corporation (WEDC) with newly launched websites, marketing toolbox, social media, print, and others. The goal is to promote the region, attract businesses, retain and develop talent.
 - Promote Regional Revolving Fund and other local incentives to businesses.
 - Continue partnership with Marshfield Area Chamber Commerce & Industry and other organizations to arrange for the exposure of Wood County properties to national retailers with Locate In Wisconsin and local real estate agents.
- (New) Promote and produce area quality of life events videos and materials that give exposure not only to the businesses but attract potential new residents, all of which help continue growth in the county.
- Attend and represent the County with conferences such as Entrepreneur event, WEDA's Governor's Conference and Legislative Days, Centergy regional events such as Central Wisconsin Days, Broadband and Opportunity Zones.
- Continue to develop targeted campaigns including ads and flyers, website enhancements, social media to attract new or relocating businesses, as well as promote activities happening in the Wood County area.
 - Reconvene SHOP LOCAL BUY LOCAL group to help promote the small businesses by hosting small business Saturday event and shopping promotions.
 - Promote and produce the local quality of life events that give exposure not only to the businesses, but the continued growth in the community.
 - Respond and connect site selectors, local businesses, and RFI requests.
 - Provide in-office hours for community members to acquire area maps, snowmobile maps, information on trails, chamber gift certificates and much more.
- Participate with local media sources and outlets to develop material that promotes South Wood County.
 - Personal invitations from the organization to the County for participation with local media such as interviews on the local news station, invitations to exclusive information releases, ribbon cuttings, and more.
 - Ads and featured articles in publications such as the Business News and others.
- Speak on economic development with groups such as Rotary, Young Professional groups, Community Leadership Program, etc.

Key Goals for 2020

Increase visits to digital platforms representing Wood County by 10% resulting in the attraction of 35 qualified workers to Wood County employers.

ROI - The tax base is increased by the population growth with increased spending from visitors.

Provide support for one recreation marketing video in a collaborative effort.
ROI – Visitors and Residents will spend dollars locally.

Regional & County Development

- Continue collaborative work with local, county, and regional stakeholders to align and coordinate economic development strategies.
- Assist and coordinate efforts regarding broadband and opportunities with partners.
- Help facilitate and attend, in conjunction with Centergy, MACCI, WEDA, and local businesses with pro-Wood County issues that are discussed with local, state, and federal representatives and agencies. Specific events include Central Wisconsin Days and Legislative Day.
- Support additional funding at the state level for educational systems
- Host Legislative Breakfast to facilitate communication between elected officials and citizens.
- Continue partnerships with WEDC on marketing and growing local businesses and promote the county within the supply chain program.
- Produce marketing material that grows the state marketing efforts to attract new talent to Wisconsin, Central Wisconsin, and finally to Wood County.
- Continue support for the Rural Economic Development fund and state budget support for the Broadband coverage expansion.
- Collaborate with the State of Wisconsin, regional and county partners to enhance broadband coverage,

Key Metrics for 2020

Have 80 residents, businesses, and municipal representatives from Wood County participate in Central Wisconsin Days and Legislative Breakfast to discuss pro-Wood County issues.

ROI – Wood County is promoted as a business-friendly community that is actively supporting business and community needs.

This summary highlights just some of the many efforts that the organization is involved in. We would appreciate the continued support for economic development in the Southeast portion of Wood County as we provide economic development service to this area.

This report is for the Wood County CEED committee for the economic development update. These key updates are from the Heart of Wisconsin Chamber of Commerce (Chamber).

Business & Entrepreneurial Support

Key Metrics for 2021

Assist 40 entrepreneurs resulting in new business start-ups.



- The Chamber President has currently consulted with **64 different potential businesses**. Currently, there are **four new businesses** in operations.
- Additionally, as funding becomes available from the Federal and State agencies, the Chamber continues to support promotions and assistance for these funding opportunities. This ranges from support letters on proof of businesses, training on applications, to full meetings on available resources. Over **\$100,000 in grants** have been supported.
- Promotion and execution of the Revolving Loan Fund Programs continues. This program is currently being utilized by **six individual businesses**. **There is \$120,000 currently being loaned** to local businesses in the County. There have been several requests for information and one recent application.

Visit 25 local businesses to better understand key issues driving business decisions and provide them with resources for growth.

- The Chamber staff has visited with over **50 businesses** on issues impacting operations.
- The Chamber facilitates Business Retention and Expansion Visits for a more detailed meeting.
- At this time there have been **four visits** that include Matalco, ERCO Worldwide, Unifirst, and Verso.

Provide 4 training events resulting in 100 Wood County residents reporting increased knowledge on training topics.

- There have been **eight training sessions** hosted virtually with over **80 people in attendance**. These sessions are also available as a recording online for additional resources to the community.
- In partnership with the Small Business Development Center, the Chamber has also promoted additional trainings that have included Gen Z Marketing, Pivoting and Business

Sample Trainings

Communications and Public Relations as is Affects Us Now
Social Media Marketing Strategies
Learning for the Future
How is COVID Affecting my Taxes and Money
HR Best Practices

Workforce Development

Key Metrics for 2021

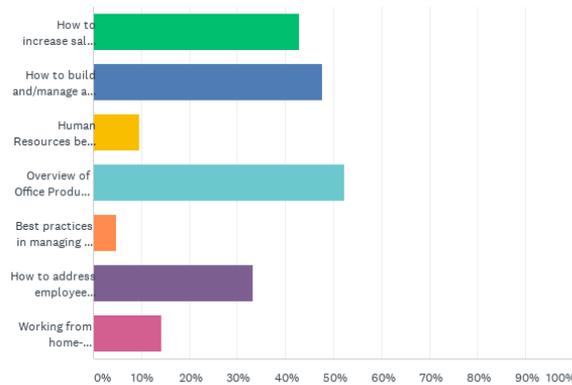
Bring awareness to 400 area students of careers available in the region and community.

- The Chamber is scheduled to have Metal Mania in October with local school district participation.
- New to 2021 – Teen Leadership is now being facilitated by the Chamber. The program encompasses nine months of learning with Sophomores and Juniors for one day per month. The school districts that are participating include Wisconsin Rapids, Pittsville, Nekoosa, and Port Edwards.

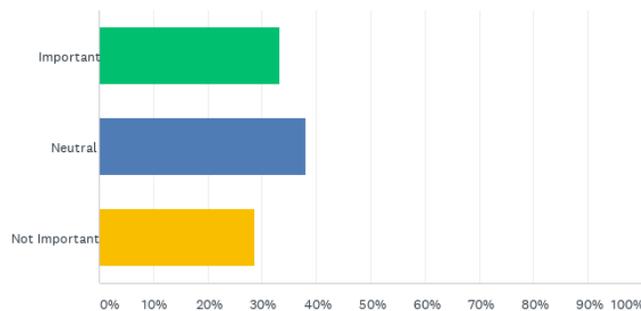
Other Workforce Items

- The Heart of Wisconsin provided a Employment and Resource Fair in April of 2021. There were over **65 vendors** that include hiring businesses, resources, health and wellness, childcare, insurance, and financial assessment. There were at least **two known hires and many applications submitted**. The Chamber has scheduled another event in November.
- **Ten community tours facilitated by Chamber staff.**
- The Chamber has also participated in broadband expansion in the rural areas of the County.
- There is currently a survey available for the community to participate in on educational needs. This survey will assist in directing training needs. <https://www.surveymonkey.com/r/96YT9CW>

Q3 What training topics do you find beneficial to you or your organization? Select all that apply:



Q6 How important is it to receive a certificate of completion when paying for a training session?



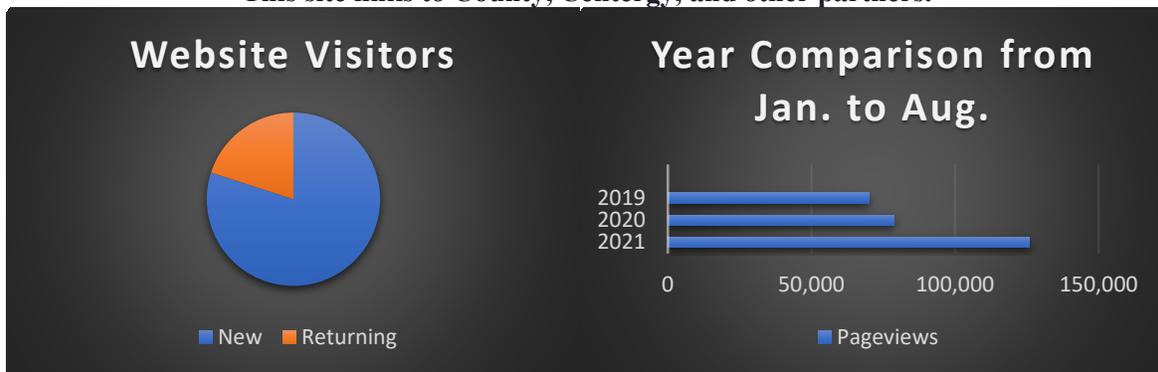
Marketing/Promotion/Advertising

Key Goals for 2021

Increase visits to the regional website by 10% resulting in the attraction of 50 qualified workers to Wood County employers.

- The Heart of Wisconsin has been partnering with many organizations in continued promotions of Wood County. Just a few of these items are listed below.
 - **Community Guide** and Area Maps This guide is for promoting local businesses and communities. <http://www.novoprint.com/heartofwiezbook.html>
 - **Ten new referrals** for listing properties to the Locate In Wisconsin platform.
 - Will be hosting the **2021 American Express Shop Local Campaign**.
 - New to 2021 the Sip, Shop, Support Campaign. **50 businesses participated with over \$10,000 in local dollars spent.**
 - Distributed **150+ Relocation Packets**
 - Video production for rural communities and recreation.
 - Ads and articles for the workforce and economic development include The Business News, Wisconsin Rapids City Times, Daily Tribune, Channel 7, and others.

**Information listed is regarding wisconsinrapidschamber.com
This site links to County, Centergy, and other partners.**



Top pages visited – Food, Retail. Information Directory, and COVID-19 Resources

Additional Marketing Links

Heart of Wisconsin – YouTube Channel, 3,506 views

https://www.youtube.com/channel/UCOQxASbjy65vuP3vqPA_ag

Dive Into the Rapids Videos, Learning About Businesses

Out of the Box - <https://www.youtube.com/watch?v=RR8ja0muCeM&t=6s>

Derrie's Foodworks - <https://www.youtube.com/watch?v=mFAFpawxfj0>

It Happens at the Heart – Showcasing businesses and community efforts

<https://pubhtml5.com/homepage/akvs/>

Regional & County Development

Key Metrics for 2021

Have 80 residents, businesses, and municipal representatives from Wood County take part in Central Wisconsin Days and Legislative breakfast that discuss pro-Wood County issues.

- Spring Legislative Breakfast – **35 attendees** with four candidates speaking and special guest Congressman Ron Kind
- The next Legislative Breakfast **will be hosted in October.**
- Central Wisconsin Days **was held virtually with over 50 people in attendance.**
- Assisted projects Matalco, Out of the Box Coffee, ERCO Worldwide, Downtown Redevelopment, Verso, Derrie’s Foodworks, Pittsville Business Group Projects, Bene Company, Loyal Phant, Quality Plus Printing, Broadband Grants, City of Wisconsin UniverCity, EDA Cares Act Grant, WEDC Grant, and more.

Other Economic Items

- The Heart of Wisconsin provided information and leads in **10 local companies** that are looking to do business in the area. These are Economic Development Partner referrals.
- The Chamber and partners continue to assist with COVID-19 items.

Thank you for taking the time to review the Heart of Wisconsin update. We hope that this information shows the economic development services that we help provide and the continued engagement we deliver to the communities within Wood County.



Wood County Conservation, Education, and Economic Development Committee

2021 Wood County Economic Development Funding Project Report 2021 Wisconsin State Fair

The 170th Wisconsin State Fair was held August 5th - 15th, 2021. Over 841,000 people attended, an average / day of > 76,000. While it was down about 25% from the record over 1.1 million in 2019, officials consider it a success. Over a million people visited for 7 straight years prior to 2020.

The Central Wisconsin Tourism Association booth is the only regional tourism organization at the fair. Our booth is in the Wisconsin Products Pavilion next to the Wisconsin State Cranberry Growers Association and across from the Real Wisconsin Cheese booth which served 47,000 grilled cheese sandwiches. We can easily conclude over 35,000 people passed by our booth.



Grateful to our business partners for donating prizes.

- A 2-night stay at [Hotel Marshfield](#)
- 2 E-bike rentals from [The Hostel Shoppe](#) in Stevens Point (Full-day rentals)
- A [SUP the Rapids](#) stand-up paddleboard experience for 2
- Gift certificates to [Hokkaido Sushi & Grill](#) and [From the Ground Up](#) in Wisconsin Rapids

We collected 363 entries to the Play Outdoors In Central Wisconsin sweepstakes; nearly 7% of the total 5,235 entries collected during the six week sweepstakes period. We distributed Visitors Guides, Wood County Recreation maps, Wood County Parks Spring & Summer Guides, community outdoor recreation, trail, and event materials to 1,650 visitors. Using WI Department of Tourism (Travel Wisconsin) numbers based on independent research* we have determined the following:

$$363 \text{ entries} \times 3 \text{ (average \# of people in a trip)} = 1,089$$

$$1,650 \times 3 \text{ (avg. trip size)} = 4,950$$

$$1,089 + 4,950 = 6039 \text{ visitors to booth}$$

Calculating conservatively that 20% of the visitors to our booth will visit our area,
20% of 6039 = **1208 Visitors** to Wood County in the next year

If 80% of those visitors come just for the day:
966 visitors x \$71* / day = \$68,586

20% of those visitors are likely to stay overnight:
242 x \$160* / night = \$38,720

\$107,306 estimated direct visitor spending in Wood County.

$\$107,306 \div \$2,500$ (C.E.E.D. grant) = \$42.92 for each grant dollar spent. **Return on Investment 42:1**

Thank you
for helping us promote Wood County as a destination!

* Travel Wisconsin averages of dollars spent based on research performed by Longwoods International and Tourism Economics.



on behalf of



www.CentralWisconsin.com



Wood County Planning & Zoning Office

Courthouse - 400 Market Street

P.O. Box 8095

Wisconsin Rapids, WI 54495-8095

2021 Wood County Economic Development Funding Request

Questions regarding eligible funding or this application should be directed to:

Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us

Applicant Organization: Wisconsin Rapids Area Convention & Visitors Bureau on behalf of Central Wisconsin Tourism Association

Mailing Address: 131 2nd Street N.

Wisconsin Rapids, WI 54494

Street Address (if different): [Click here to enter text.](#)

Web Site: <https://www.visitwisrapids.com/> and <https://centralwisconsin.com/>

Organization Telephone: 715-422-4650

Contact Person/Title: Meredith Kleker, Executive Director

Contact Person Telephone: 715-422-4651 Email: mkleker@VisitWisRapids.com

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,*
- *maintaining and enhancing our quality of life,*
- *creating awareness of recreation opportunities,*
- *and promoting the County as a tourism destination.*

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

Wisconsin State Fair Booth - Wisconsin Rapids Area Convention & Visitors Bureau and Visit Marshfield, along with our Central Wisconsin Tourism Association partner Stevens Point collaborate each year to staff a booth in the Wisconsin Products Pavilion at the Wisconsin State Fair in West Allis. We are requesting \$2500 to assist with expenses for the booth and insurance. Our organizations provide staffing and travel expenses for the 11 days. We promote Wood County as a destination including our abundant outdoor recreation, natural beauty, heritage, vibrant arts, music and culture along with our attractions, festivals and events. Examples include: trails for use all seasons at Powers Bluff, Richfield Forest, NEPCO Lake, South and North Wood County Parks, the ATV intensive use area, rifle range, disc golf, hunting, fishing and camping, plus Maple Fall Fest, the Cranberry Highway, Pumpkin Festival and tours. Attendance at State Fair in 2019 set a record with over 1 million people visiting. Our central location and naturally distanced recreation position us as an ideal place to visit. Visitors help by creating jobs, inspiring innovative businesses, and assuring quality of place amenities (like parks, wildlife areas, open spaces). Please help us continue to encourage tourism and create awareness of the recreation opportunities in Wood County at the WI State Fair.

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

County funding helped us promote Wood County as a destination face to face to over 100,000. The average daily attendance to the fair was over 102,000 and the Wisconsin Products Pavilion is one of the most popular indoor places to visit. Our location in the center aisle next to the Cranberry Growers and adjacent to Travel Wisconsin helps us attract people to our booth. We distributed roughly 2,200 Visitors Guides. New in 2019 was our *Say Cheese* photo app that encouraged visitors to take selfies and post on social media along with registering to win a trip. We collected 517 qualified email leads. Additionally, the 2019 State Fair had 5.4 million website page views. Using WI Department of Tourism numbers, based on literature distributed and emails collected at a conservative conversion rate of 20% (# of trips to our area), the 2019 booth at State Fair generated the following economic impact:

1629 Visitors – 20% of 2717 contacts = 543 trips × 3 (average number of people in a trip)

\$83,405 in day trips – 80% of 1629 = 1303 at \$64 (average spend / day visitor)

\$46,915 in overnight visitors – 20% of 1629 = 326 at \$144 (average spend / overnight visitor)

\$130,320 Direct Visitor Spending in Wood County from 2019 WI State Fair booth

\$52 to \$1 ROI (ratio of dollars received into Wood County vs. grant spending)

Funding Request Summary – Program/Project

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			We receive volunteers and use paid staff for the 11-day event.
Office Supplies & Expenses			Promotional materials provided by organizations.
Professional Services			
Conferences & Dues	\$2,500 to help with cost of booth & insurance	\$5,000 budget	
Misc. or Other			We use room tax dollars as available for additional funding.
Total	\$2,500.	\$5,000.	

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2021. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting *Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us*



CONTACT: Angel Whitehead
September 1, 2021
Heart of Wisconsin Chamber of Commerce
Phone: 715-423-1830
Email: president@wisconsinrapidschamber.com

FOR IMMEDIATE RELEASE:

Local Chambers and Visitors Centers Announce Video Promoting Recreation in Wood County

September 1, 2021, Wisconsin Rapids, WI – The Heart of Wisconsin Chamber of Commerce, Marshfield Area Chamber of Commerce & Industry, Wisconsin Rapids Area Convention & Visitors Bureau, and Visit Marshfield have partnered together to produce marketing videos for promoting recreation in Wood County.

To support Wood County’s economic development mission the combined organizations have produced a recreation destination video. These efforts will create awareness and stimulate further growth in Wood County. Additionally, these efforts will elevate current promotions as a tourism destination.

“We are very excited to showcase the many great outdoor recreation activities in Wood County with these promotional videos,” stated Matt McLean, Executive Director for Visit Marshfield. “These videos and related marketing will target potential and interested visitors who will spend money in our restaurants, retail, hotels, and more when they enjoy all Wood County has to offer,” continued McLean.

Outdoor Recreation in Wisconsin adds \$7.8 billion to Wisconsin’s GDP (2.4%). It also supports 93,000 jobs in the state of Wisconsin. In addition to helping boost local spending, these videos will be available for businesses, organizations, and the County for use as a marketing piece.

“We are grateful for the grant from the Wood County Conservation, Education, and Economic Development (CEED) committee and the opportunity to partner together to create videos highlighting our abundant outdoor recreation,” commented Executive Director, Meredith Kleker from Visit Wisconsin Rapids Area.

If you would like to utilize the recreation video for promotion, please contact any of the listed entities for access. The community can have access to the full video or shorter videos to utilize on social media

Video link

<https://www.youtube.com/watch?v=-PMlyhZmweA> – Full version

<https://youtu.be/fginFP7yTtA> - UTV Video

<https://youtu.be/U3GkOhOxnFE> - Biking Video

Contact Angel Whitehead at 715-422-4861 or president@wisconsinrapidschamber.com.

###

Heart of Wisconsin Chamber of Commerce is a dynamic investor organization comprised of non-profit, educational, government, and small and large businesses. The mission of the Heart of Wisconsin Chamber of Commerce is to strengthen the economy and enhance quality of place. By following our mission, our vision is to be the first choice for investors by providing resources, opportunities, and advocacy.

**Heart of Wisconsin Chamber of Commerce
Transactions for gritHouse Films**

Type	Date	Account	Amount
Bill	08/24/2021	2000 · Accounts Payable	\$ 1,170.00
Bill	06/07/2021	2000 · Accounts Payable	\$ 1,852.50
Bill	05/24/2021	2000 · Accounts Payable	\$ 1,950.00
		Contractor Total	\$ 4,972.50

Dollar amount does not include
marketing cost or staff hours

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, August 16, 2021
TIME: 2:00 p.m.
LOCATION: In-Person (Wood County Courthouse, Room #114) & Teleconference via WebEx

Present: Caleb Armstrong, Ray Bossert, Rhonda Carrell, Scott Custer, Tamas Houlihan, Ben Jeffrey, Kim Keech, Olivia Kirchberg, Klayton Kree, Bill Leichtnam, Arne Nystrom, Amy Sue Vruwink, Gregg Wavrunek, Shane Wucherpennig and Tim Wuebben.

1. **Call Meeting to Order:** Chair Bill Leichtnam called the meeting to order at 2:01 p.m.
2. **Public Comment:** None.
3. **Speaker – Olivia Kirchberg, Representative from U.S. Ron Kind’s office speaking on “Federal Clean Water Initiatives”**
Olivia Kirchberg is a Legislative Assistant in Washington D.C. for U.S. Representative Ron Kind. Duties include: Transportation, Infrastructure Policy, Environmental Policy & Agriculture portfolio.

Highlights of “Federal; Clean Water Initiatives” presentation:

- Bipartisan Infrastructure Bill recently passed from the Senate. The appropriations process is for fiscal year 2022. The infrastructure bill is moving through Congress. House will debate the bill the week of August 23rd. The Infrastructure bill has a fair amount of funding. \$9.5 billion for U.S. Army Corps for construction, operation and maintenance for authorized projects. \$300 million for Mississippi River and Tributaries project. \$3.5 billion for flood litigation assistance through FEMA. Additional funding for Port Infrastructure and Hydropower Infrastructure. Funding for FEMA, NOA, Army Corps to support dam safety and maintenance. The provisions of the bill and timeframe to implement is unknown. The House will debate over the next couple of weeks. Tied to budget reconciliation process which will likely include infrastructure pieces and Clean Water initiatives.
- The Bipartisan WRDA, Water Resources Development Act, passed in December 2020 is critical to all states, territories and Tribal communities that invests in our ports, harbors and inland waterway, build more resilient communities; and ensure that the the US Army Corp of Engineers carries out projects in an economically and environmentally responsible manner.
- Drinking Water Quality – PFA’s contamination. Assist communities and accountability for pollution.
- USDA Rural Water Programs – Supports and serves the rural community which is designed to support enough funding to get projects off of the ground.
- NOA Research
- Land & Water Conservation Funds
- Amendment to increase USDA Rural Water & Waste Disposal Grant program
- Other Investments: Ecosystem Programs (construction, navigation, navigable), Great Lakes Restoration Initiatives, Upper Michigan Basin & Resource Plan.

Discussion comments:

- Southwest Wisconsin Water Study found human waste in contaminating private wells.
- Funding to provide municipalities to keep nitrates and PFA’s at measureable levels.
- PFASs mostly in private wells.
- American Rescue Act provides funding availability for smaller communities.
- Water Keeper Alliance – Fights pollution and protect watersheds.
- The “Dirty Water Rule” narrows the scope of the Clean Water Act by cutting federal protections for the nation’s wetlands and stream miles.
- Thank you to Congressman Ron Kind for his years of service after nearly 25 years in the U.S. House of Representatives.

4. **Correspondence/Updates/Handouts/Reports:**

Bill Leichtnam shared the following:

- Golden Sands RC & D meeting on Thursday, July 22nd – Portage County Board of Supervisors approved \$20,000 towards the Nelsonville Water Quality Monitoring Project. The Village of Nelsonville is an area that is facing potential water quality concerns similar to those seen across Portage County. The intent of this project is to establish a current baseline of water quality data that will help the Village to make decisions regarding water quality in the future and management practices that may influence drinking water quality.
- Wisconsin Public Radio by Danielle Kaeding, “Regulators Vow to Meet Water Quality Challenges despite Pushback from Industry Lawmakers” – Wisconsin health and environmental regulators will meet the state’s water quality challenges despite pushback from lawmakers and industry over efforts to address nitrates, lead and PFAS. Lawmakers removed proposals from the governor’s budget for the replacement of lead service lines, grant program to address PFA’s and testing, 11 new positions and grants for county conservation staff to support land and water conservation.
- WSAW News Article by Emily Davies, “Research turns focus toward finding solutions to nitrate contaminated groundwater” – Kevin Masarik of UWSP experimented to find ways to minimize nitrates in a commercial potato farm. The reason potatoes was chosen because it is the largest crop grown in the region, potatoes require a nitrogen nutrient application and potatoes leach the most nitrogen into the groundwater. Kevin Masarik’s UWSP students planted grass between the potato crops to create a root mass that soaks the extra water and nutrients the potatoes did not absorb. In 2020, ryegrass and millet was used but they found that the ryegrass preferred cooler conditions and could not grow fast enough to compete. In 2021, the UWSP students used a mix of barley oats and millet.

5. **Action Items proposed by Citizens (Wood County) Groundwater Group** None.

Actions proposed by citizens that would go to the Conservation, Education and Economic Development Committee of the Wood County Board. Citizens have access to their board.

6. **Roundtable**

Tamas Houlihan shared that – DNR Little Plover River Wisconsin Wildlife Association, thinned buckthorn growers and students bundles and put it along the river to narrow the river Larry Romansky USDA. Producer Led Grant – Irrigation tech highlighted farmer to farmer field day tour of Little Plover tour

7. **Announcements of members / visitors (upcoming parallel events / meetings)**

Portage County Groundwater Citizen Advisory Committee – The next meeting is scheduled for Thursday, August 19th, 7:00-9:00 p.m. at Portage County Courthouse Annex in Conference Rooms 1 and 2. The committee is comprised of one primary representative and/or one alternate from each of the municipalities in Portage County. Agenda Items: Farmer Led Watershed Council Information, Wellhead Protection Ordinance, Village of Nelsonville, Central Sands Groundwater County Collaborative Project, State Budget and Water Related Legislation, County Wide Water Quality Sampling and next steps.

Central Sands Groundwater County Collaborative hired a researcher who will be employed for 13 months to research the impacts of nitrogen and neonicotinoids. The county collaborative group is made up of representatives from Adams County, Juneau County, Marquette County, Waushara County, Portage County and Wood County. The six counties are in the Central Sands aquifer.

8. **Wood County CLEAN SWEEP on Saturday, August 28th, 8 a.m.-Noon, Town of Saratoga garage**

Acceptable Items: fungicides, herbicides, insecticide, rodenticides, household drain cleaner, dry cleaning fluid, floor polish, metal cleaners, mildew cleaner, moth balls, nail polish remover, NiCad batteries, oven cleaner, photography chemicals, pool chemicals, silver polish, spot remover, creosote, gun cleaning fluid, hobby materials, lacquer, lead-based paints, stripper, thinner/solvents, turpentine, varnish, wood preservatives, automotive brake fluid, degreasers, ether, old fuel, transmission fluid.

Unacceptable Items: latex paint, tires, motor oil, automotive batteries, fluorescent tubes, electronics, appliances antifreeze, explosives and high pressure cylinders.

9. **Future Speakers:** Please contact Bill Leichtnam or Bruce Dimick with any suggestions for speakers.

Speaker suggestions:

Randy Romanski, Wisconsin Department of Agriculture, Trade and Consumer Protection Secretary

10. **Agenda Items for next meeting**

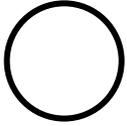
Agenda items should be submitted to Bill Leichtnam or Kim Keech by the second Monday of the month.

11. **Next Meeting** Meetings will be the third Monday of each month @ 2:00 p.m.

The next regular Citizens (Wood County) Groundwater Group meeting is scheduled for Monday, September 20th at 2:00 p.m. at Wood County Courthouse in Conference Room #114. A virtual WebEx option will also be available for this meeting.

12. **Adjourn Groundwater Group Meeting** Chair Bill Leichtnam adjourned @ 2:45 p.m.

Notes by Kim Keech, Planning & Zoning Office



RESOLUTION#

Introduced by
Page 1 of 1

Census Review & Redistricting Committee

TDM

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent:
Number of votes required:
[X] Majority [] Two-thirds
Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To approve a tentative County Board Supervisory District Boundary Plan

FISCAL NOTE: None

WHEREAS, the redistricting of County Board Supervisory Districts to reflect population changes found in the 2020 Census is required by Wisconsin Statutes 59.10, and

WHEREAS, because of the COVID-19 pandemic, census data was not able to be transmitted to the states until late August 2021, thereby shortening the statutory deadlines in development of the supervisory plan, and

WHEREAS, due to the inability of the Wisconsin Legislature & Governor to come to an agreement to extend the redistricting timelines, the county and municipalities are working on a very shortened timeline to complete redistricting, and

WHEREAS, Resolution 21-8-8 established the mandate to continue operating with 19 supervisory districts, and

WHEREAS, the tentative plan addresses the goals of one-person, one-vote, compactness, community of interest, recognizable boundaries, and whole contiguous municipalities, and

Table with 5 columns: District Number, Name, NO, YES, A. Rows 1-19 listing supervisors like LaFontaine, Rozar, Feirer, etc.

WHEREAS, the Wood County Census Review & Redistricting Committee has held a public hearing for input on the tentative plan, and

WHEREAS, a tentative Wood County Supervisory District Plan must be approved by the Wood County Board in order to give municipalities time to complete their ward boundary development, followed by a public hearing and adoption of a final supervisor district plan.

NOW THEREFORE BE IT RESOLVED that the Wood County Board of Supervisors does adopt the attached tentative County Supervisory District Plan setting forth 19 supervisory districts and tentative boundaries, and

BE IT FURTHER RESOLVED that the Wood County Clerk shall transmit to each Wood County municipal governing body the tentative Wood County Supervisory District Plan.

()

Kenneth Curry, Chair

Michael Feirer

Dave LaFontaine

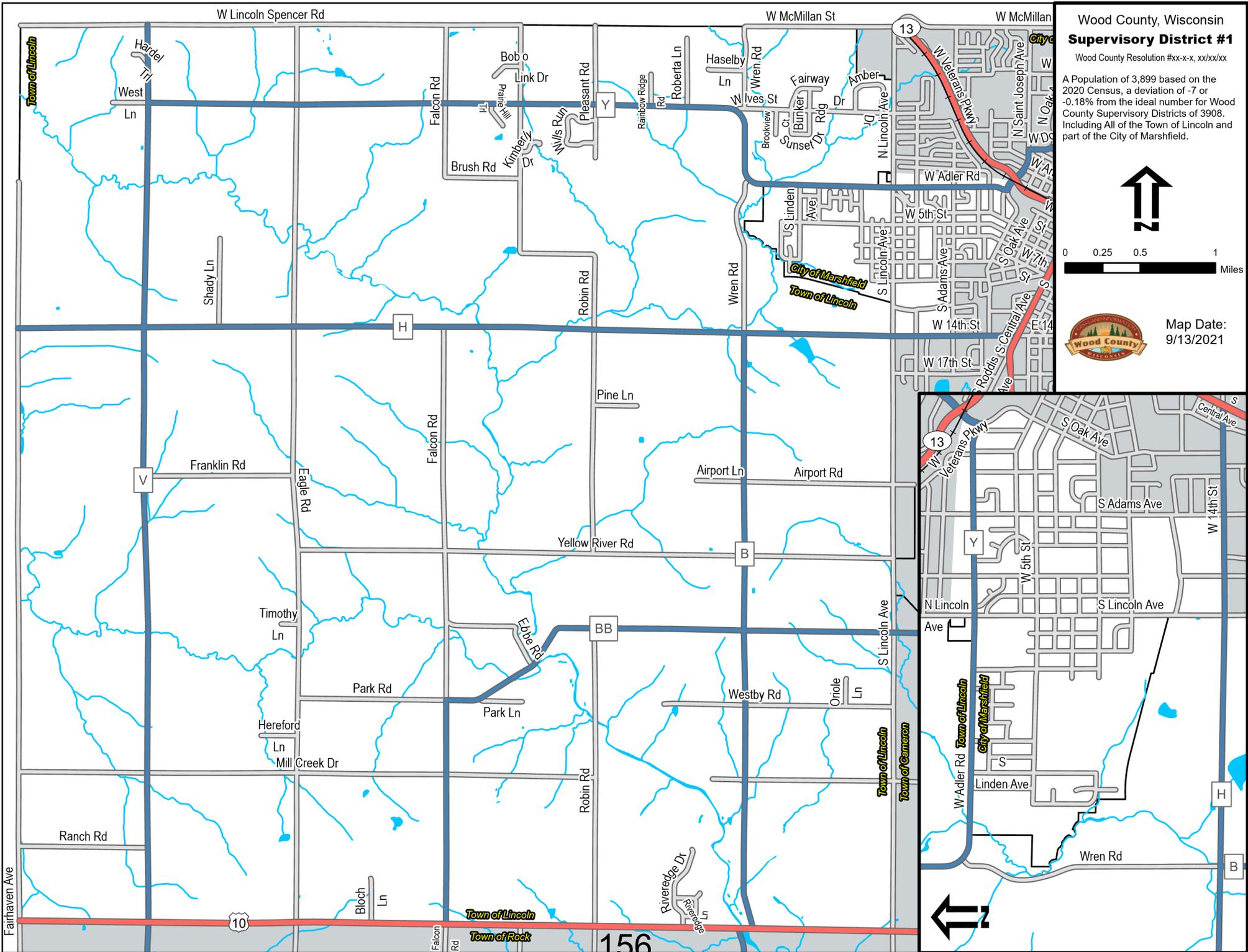
Jake Hahn

Ed Wagner

Adopted by the County Board of Wood County, this day of 20

County Clerk

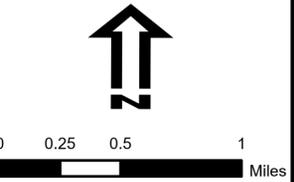
County Board Chairman



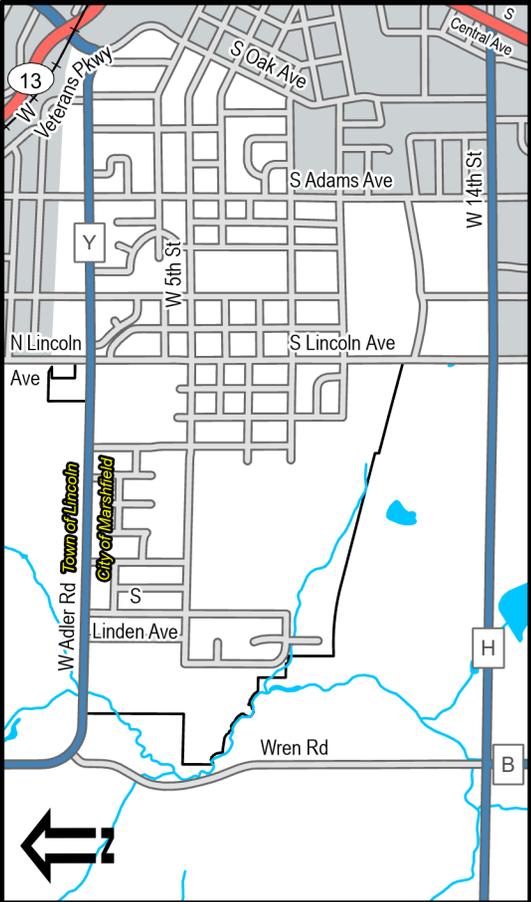
**Wood County, Wisconsin
Supervisory District #1**

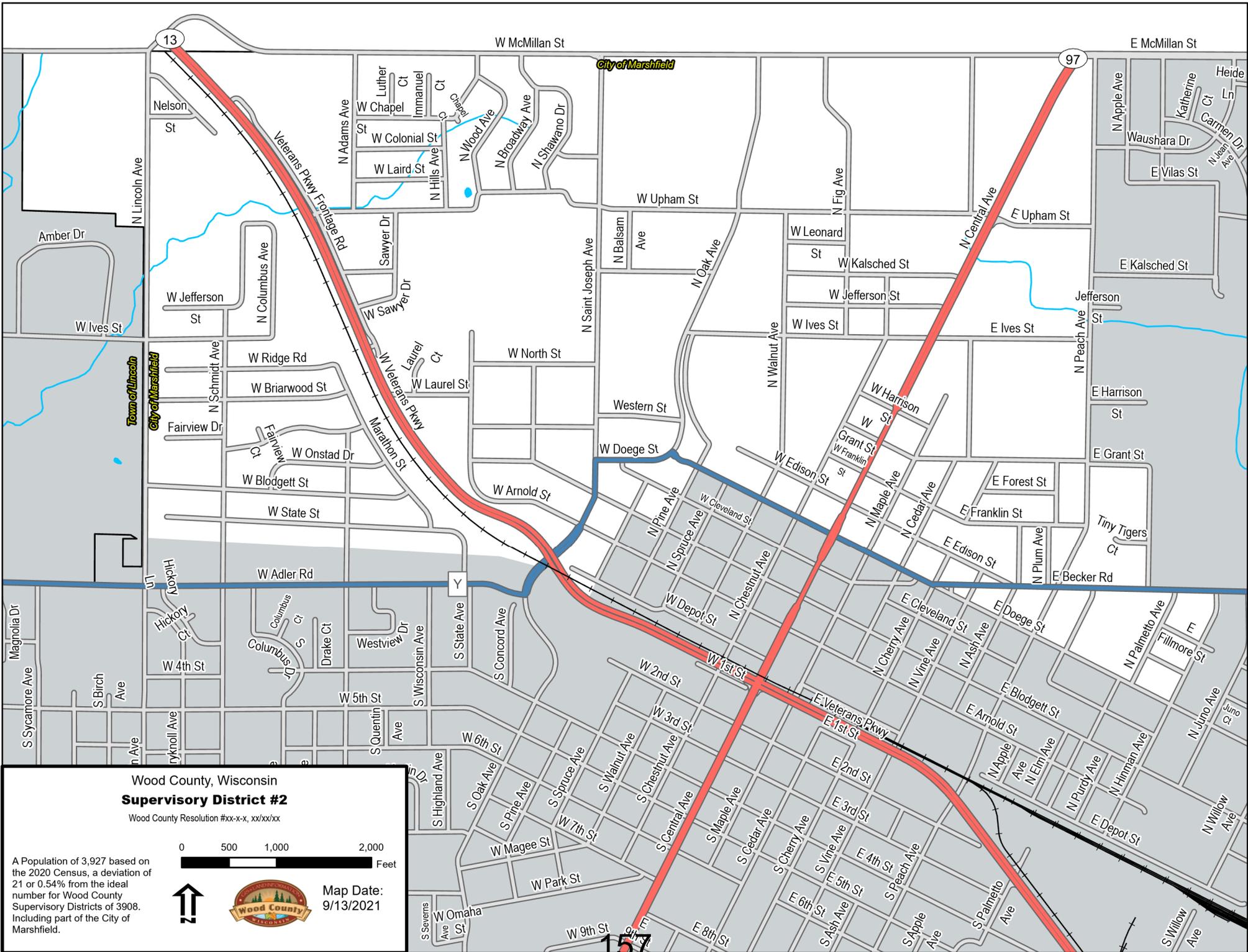
Wood County Resolution #xx-x-x, xx/xx/xx

A Population of 3,899 based on the 2020 Census, a deviation of -7 or -0.18% from the ideal number for Wood County Supervisory Districts of 3908. Including All of the Town of Lincoln and part of the City of Marshfield.



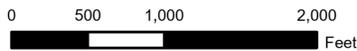
Map Date:
9/13/2021



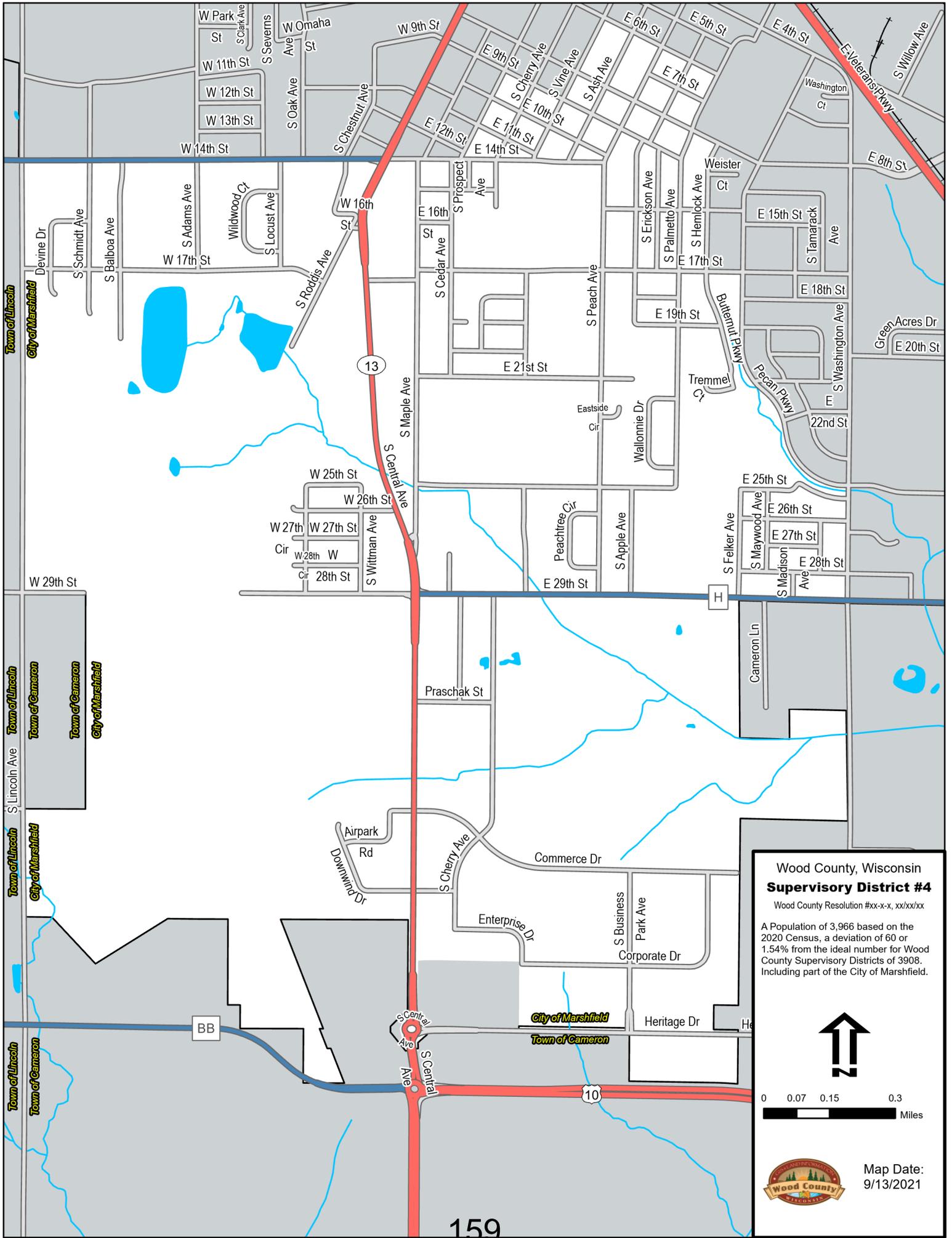
Wood County, Wisconsin
Supervisory District #2

Wood County Resolution #xx-x-x, xx/xx/xx



Map Date:
 9/13/2021

A Population of 3,927 based on the 2020 Census, a deviation of 21 or 0.54% from the ideal number for Wood County Supervisory Districts of 3908. Including part of the City of Marshfield.



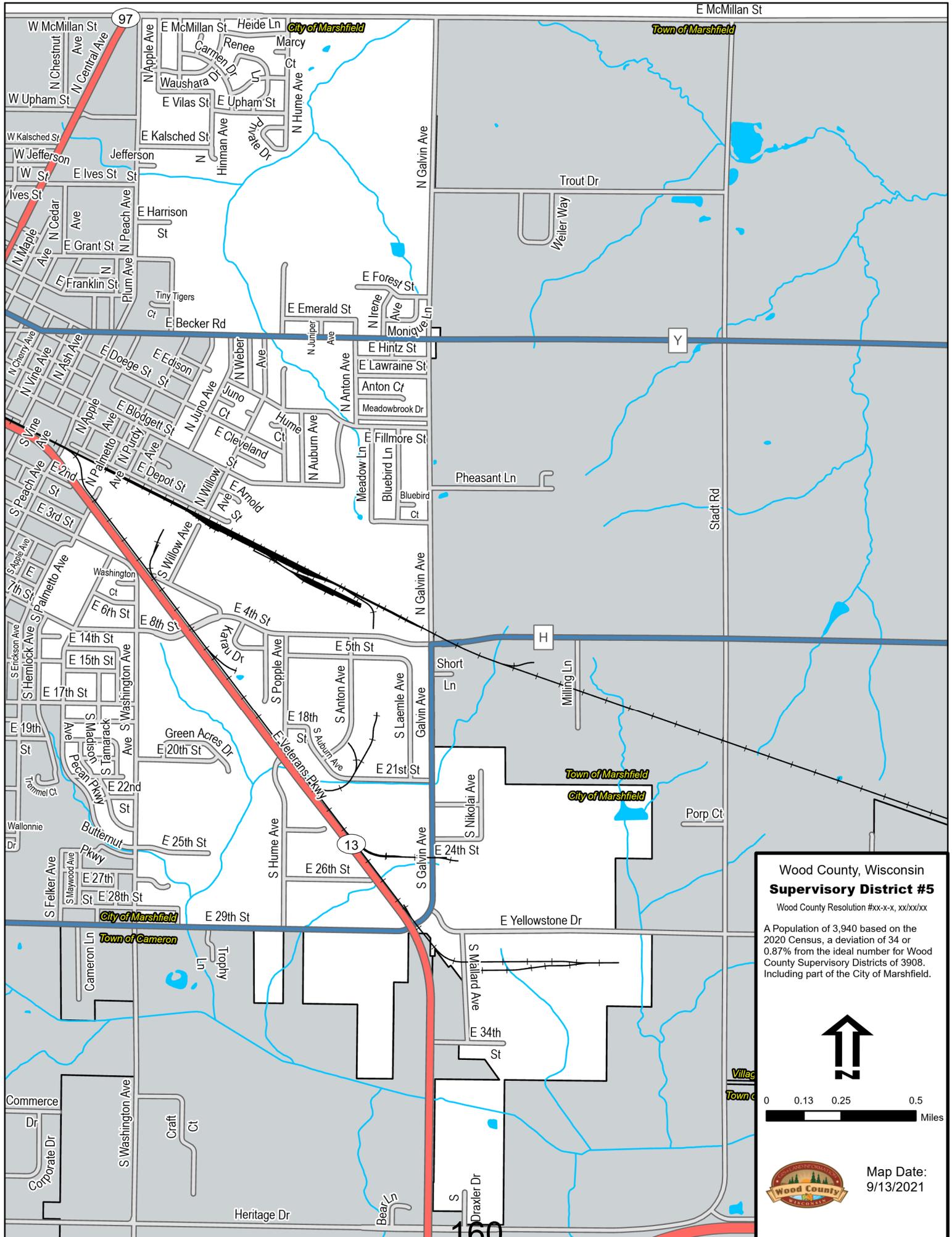
Wood County, Wisconsin
Supervisory District #4

Wood County Resolution #xx-x-x, xx/xx/xx

A Population of 3,966 based on the 2020 Census, a deviation of 60 or 1.54% from the ideal number for Wood County Supervisory Districts of 3908. Including part of the City of Marshfield.



Map Date:
 9/13/2021

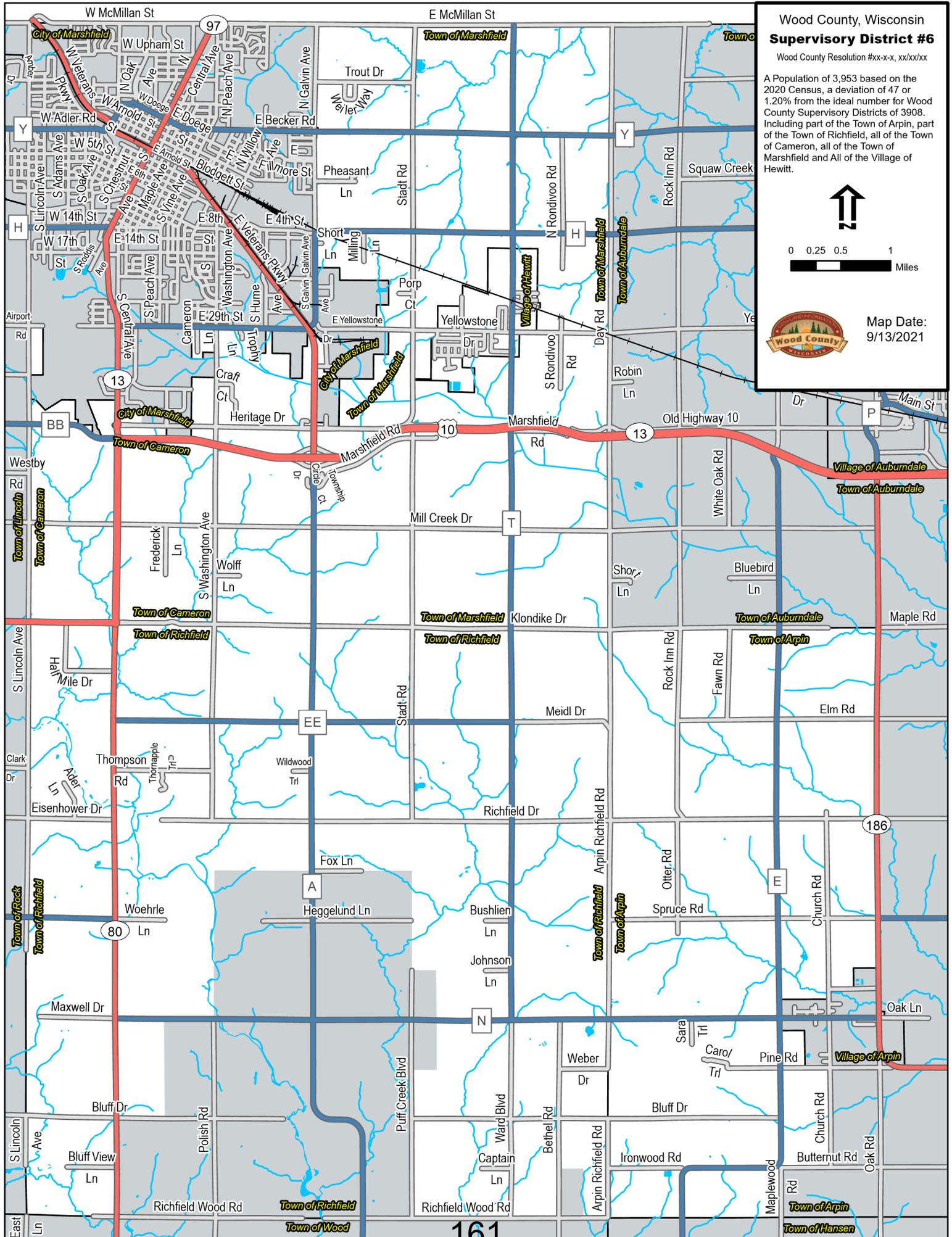


Wood County, Wisconsin
Supervisory District #5
 Wood County Resolution #xx-x-x, xx/xx/xx

A Population of 3,940 based on the 2020 Census, a deviation of 34 or 0.87% from the ideal number for Wood County Supervisory Districts of 3908. Including part of the City of Marshfield.



Map Date:
 9/13/2021



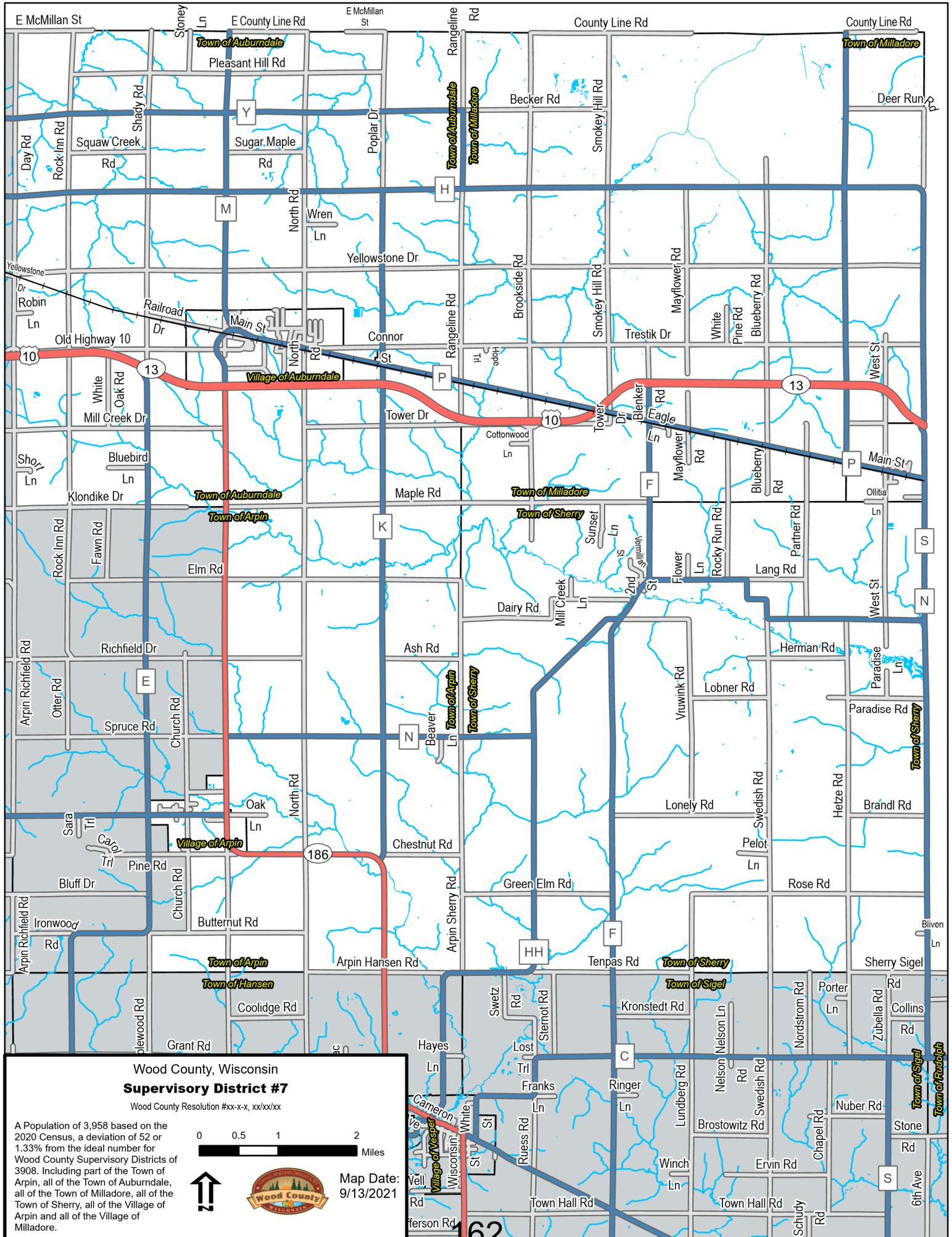
**Wood County, Wisconsin
Supervisory District #6**

Wood County Resolution #xx-x-x, xx/xx/xx

A Population of 3,953 based on the 2020 Census, a deviation of 47 or 1.20% from the ideal number for Wood County Supervisory Districts of 3908. Including part of the Town of Arpin, part of the Town of Richfield, all of the Town of Cameron, all of the Town of Marshfield and All of the Village of Hewitt.

Map Date:
9/13/2021

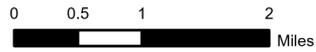




**Wood County, Wisconsin
Supervisory District #7**

Wood County Resolution #xx-x-x, xx/xx/xx

A Population of 3,958 based on the 2020 Census, a deviation of 52 or 1.33% from the ideal number for Wood County Supervisory Districts of 3908. Including part of the Town of Arpin, all of the Town of Auburndale, all of the Town of Milladore, all of the Town of Sherry, all of the Village of Arpin and all of the Village of Milladore.

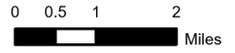


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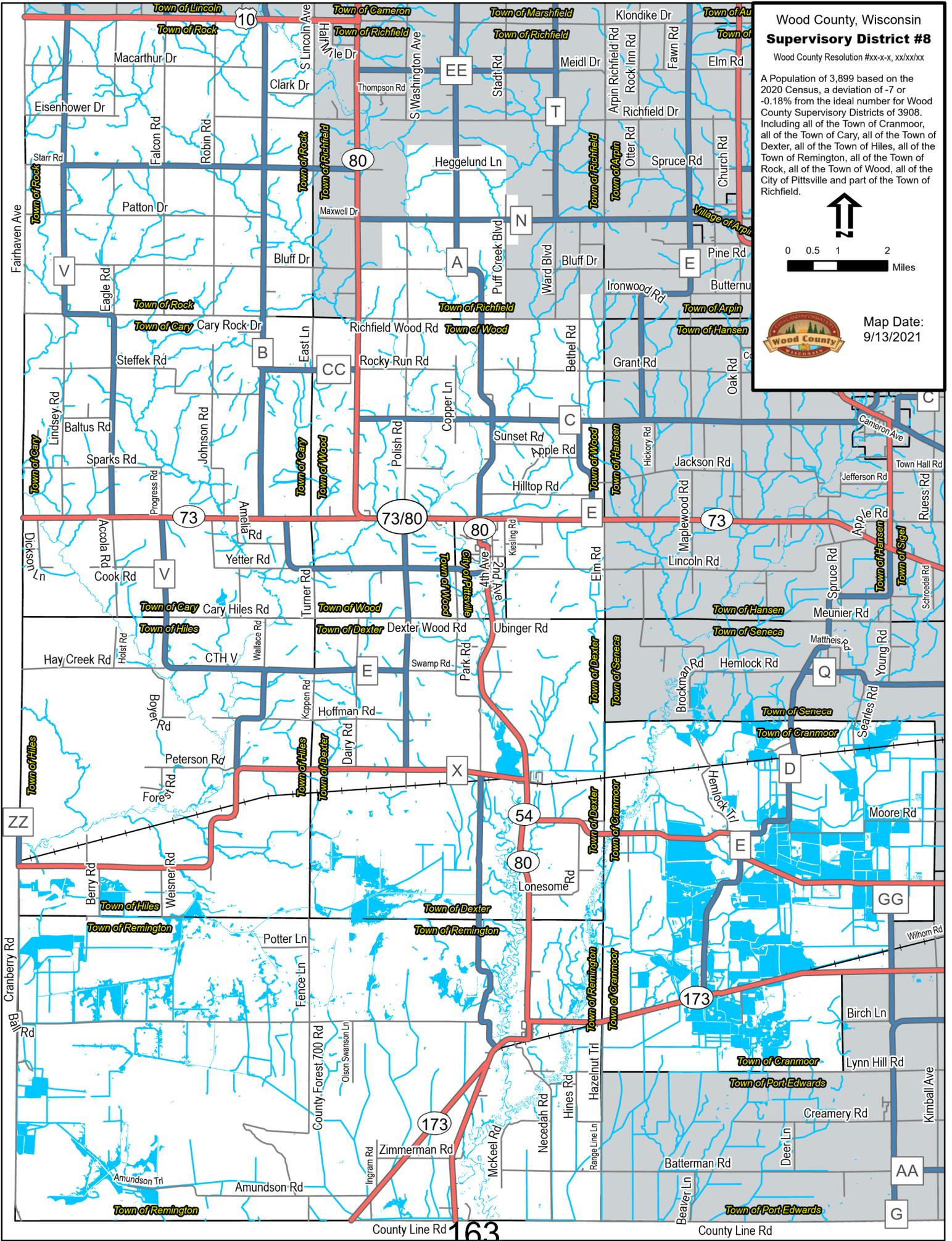
Wood County, Wisconsin Supervisory District #8

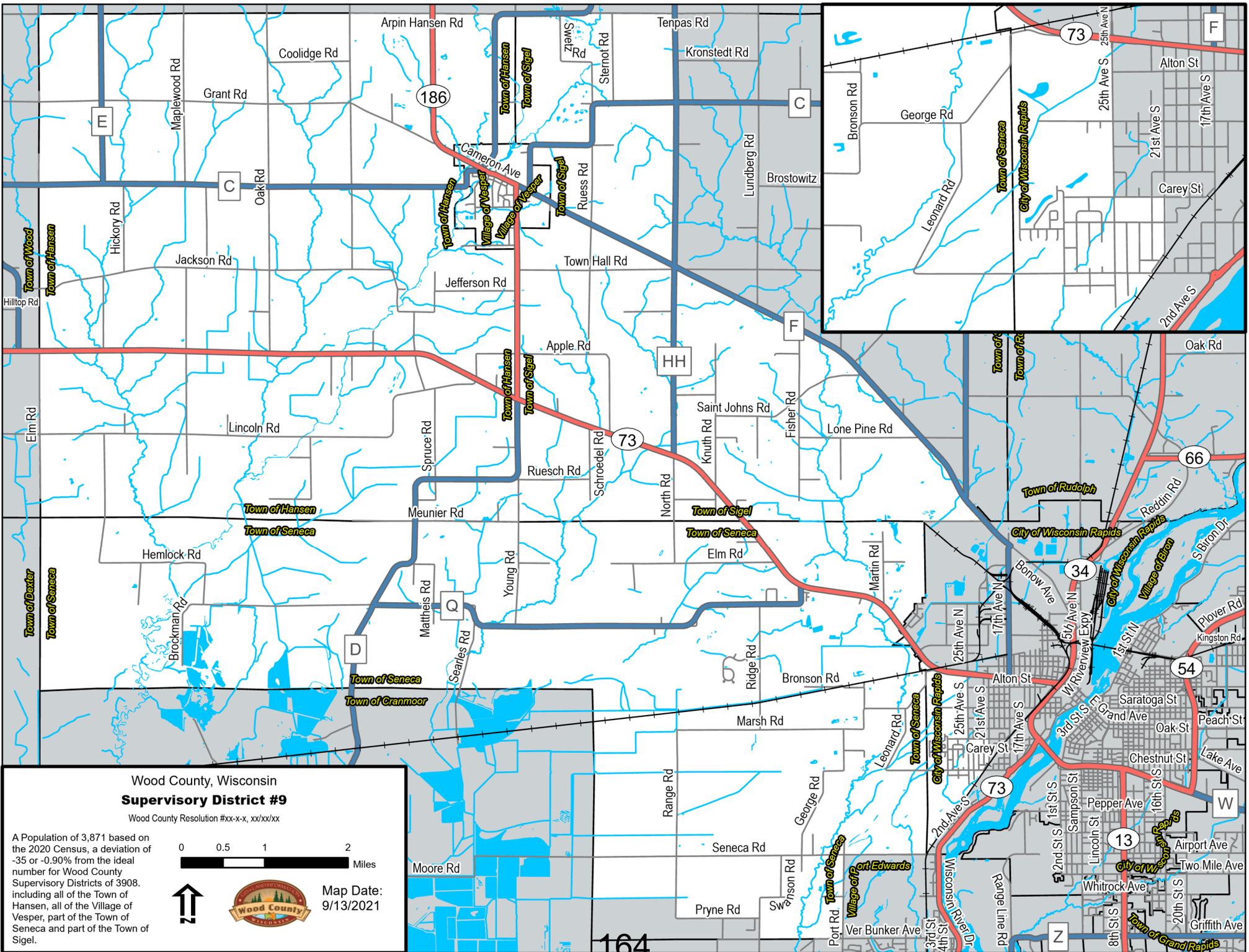
Wood County Resolution #xx-x-x, xx/xx/xx

A Population of 3,899 based on the 2020 Census, a deviation of -7 or -0.18% from the ideal number for Wood County Supervisory Districts of 3908. Including all of the Town of Cranmoor, all of the Town of Cary, all of the Town of Dexter, all of the Town of Hiles, all of the Town of Remington, all of the Town of Rock, all of the Town of Wood, all of the City of Pittsville and part of the Town of Richfield.



Map Date:
9/13/2021

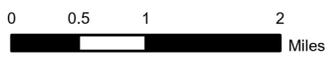




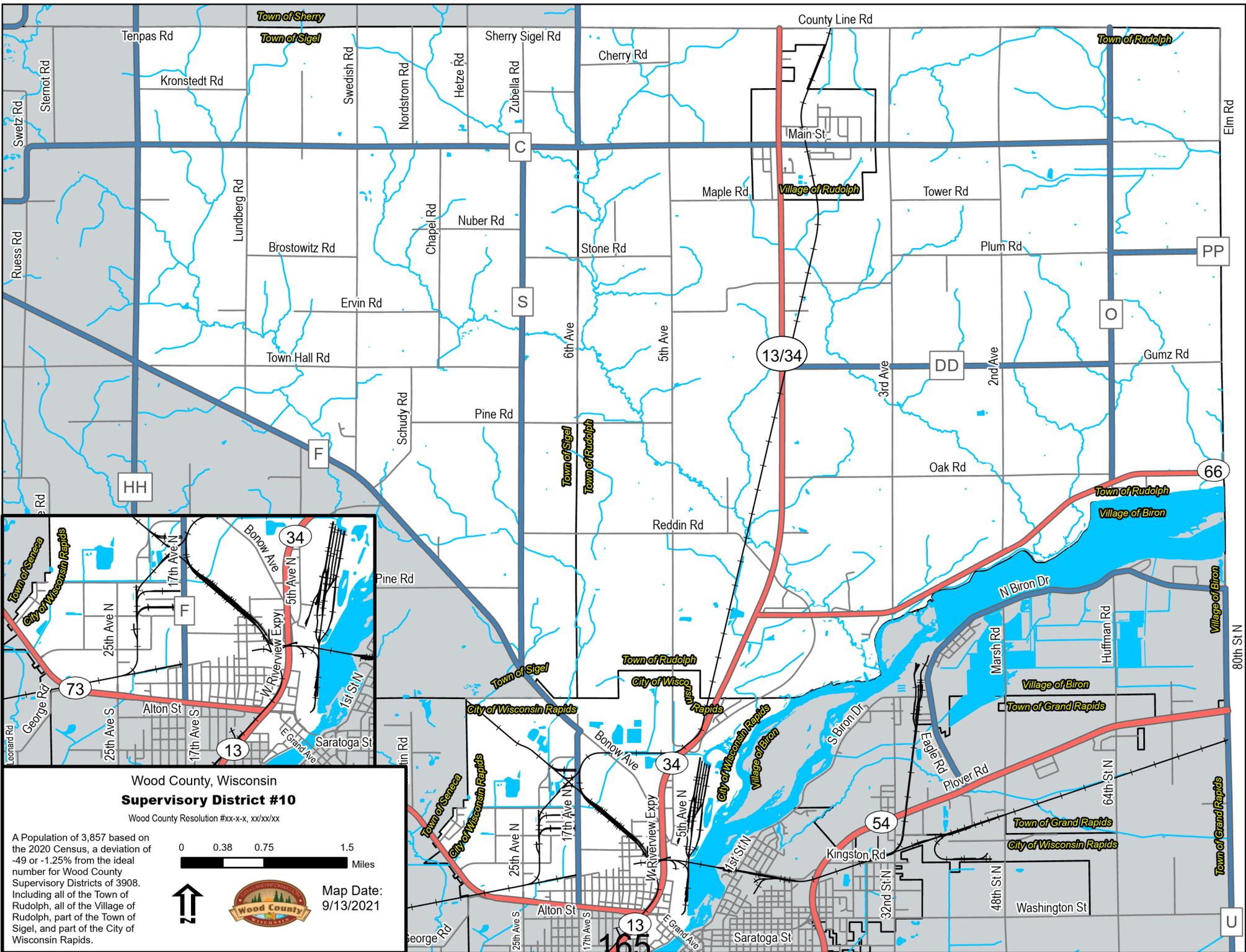
Wood County, Wisconsin
Supervisory District #9

Wood County Resolution #xx-x-x, xx/xx/xx

A Population of 3,871 based on the 2020 Census, a deviation of -35 or -0.90% from the ideal number for Wood County Supervisory Districts of 3908, including all of the Town of Hansen, all of the Village of Vesper, part of the Town of Seneca and part of the Town of Sigel.



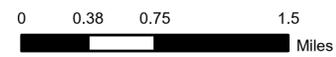
Map Date:
 9/13/2021



**Wood County, Wisconsin
Supervisory District #10**

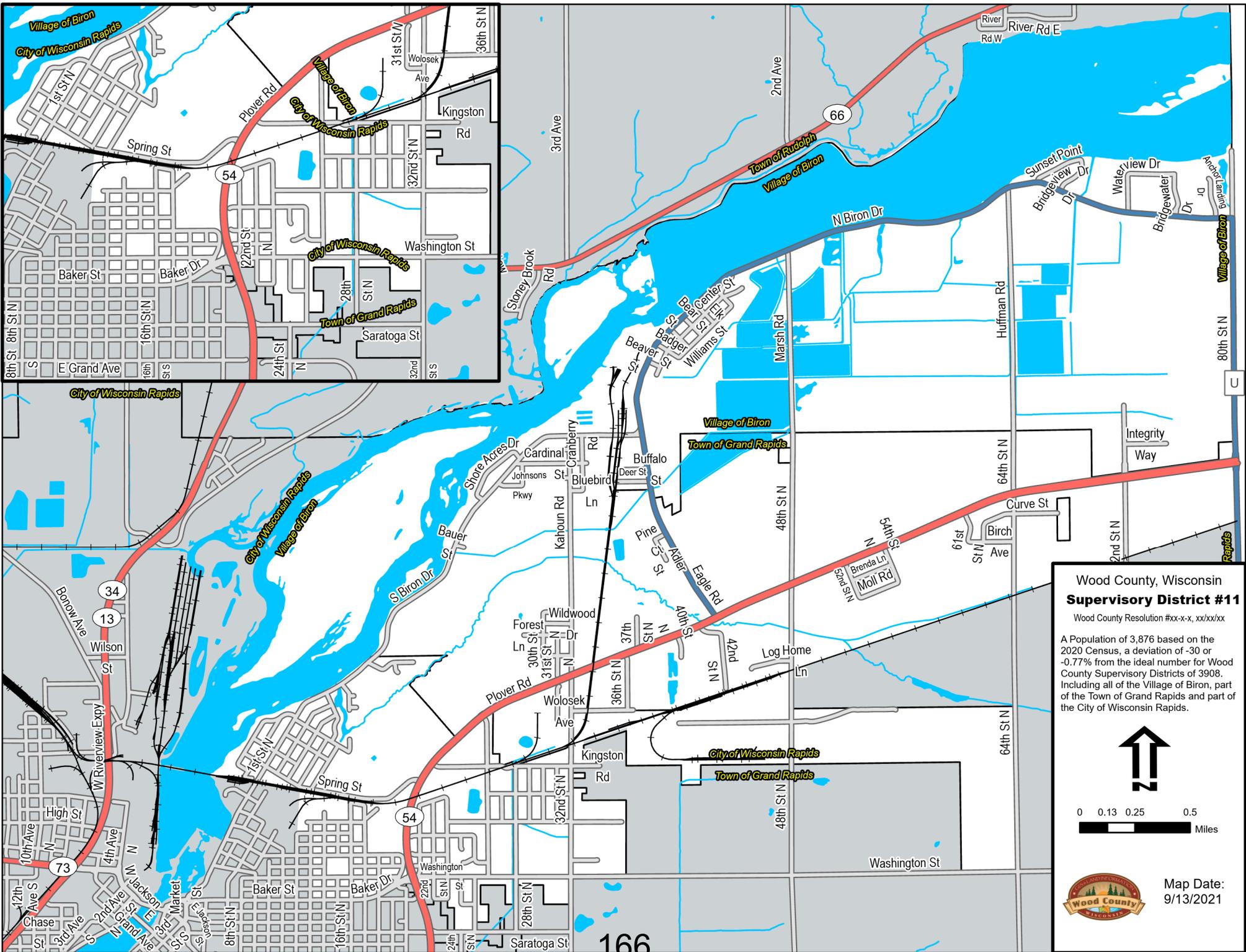
Wood County Resolution #xx-x-x, xx/xx/xx

A Population of 3,857 based on the 2020 Census, a deviation of -49 or -1.25% from the ideal number for Wood County Supervisory Districts of 3908. Including all of the Town of Rudolph, all of the Village of Rudolph, part of the Town of Sigel, and part of the City of Wisconsin Rapids.



Map Date:
9/13/2021

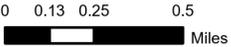
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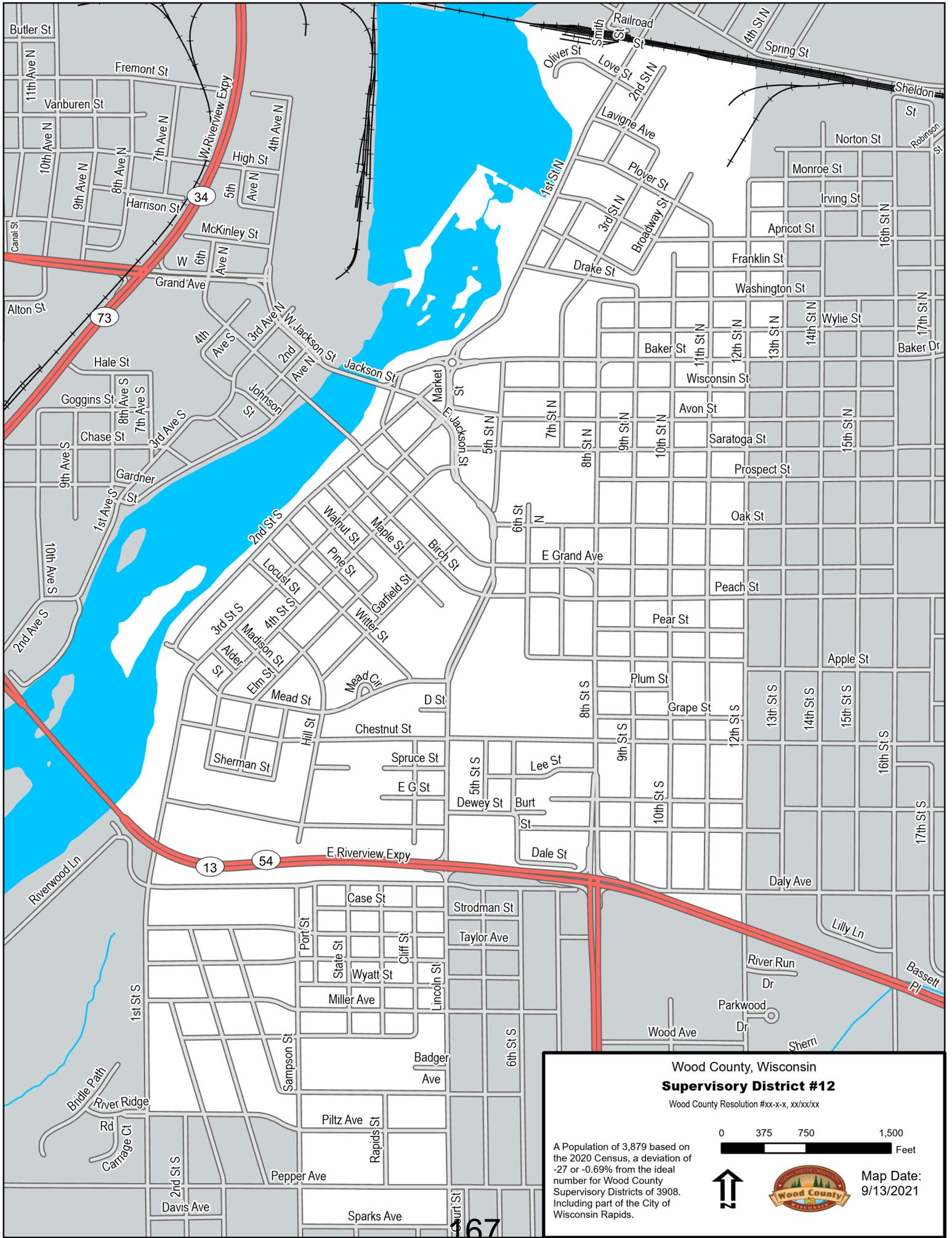
**Wood County, Wisconsin
Supervisory District #11**

Wood County Resolution #xx-x-x, xx/xx/xx

A Population of 3,876 based on the 2020 Census, a deviation of -30 or -0.77% from the ideal number for Wood County Supervisory Districts of 3908. Including all of the Village of Biron, part of the Town of Grand Rapids and part of the City of Wisconsin Rapids.



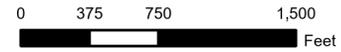
Map Date:
9/13/2021



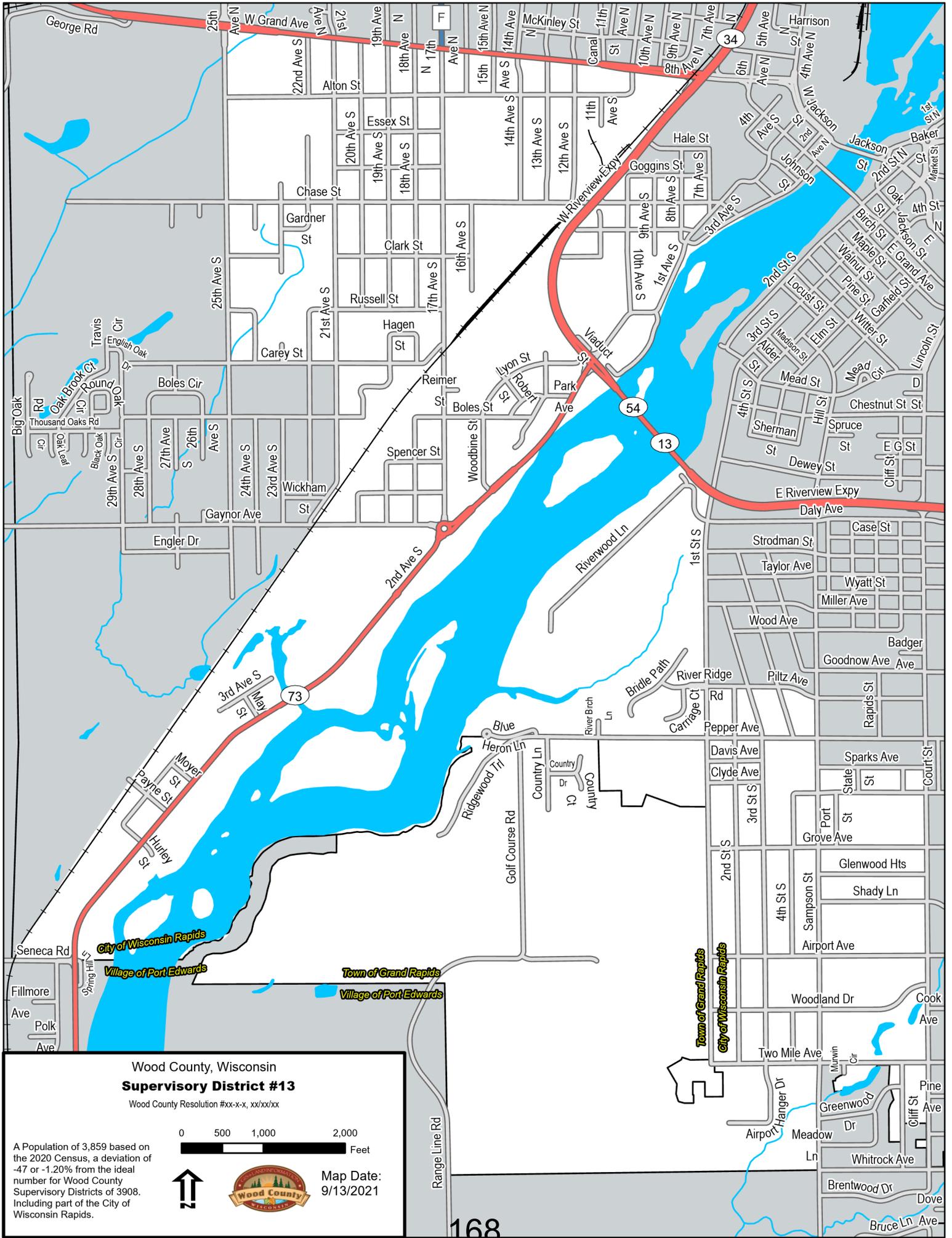
**Wood County, Wisconsin
Supervisory District #12**

Wood County Resolution #xx-x-x, xx/xx/xx

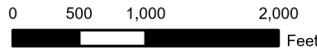
A Population of 3,879 based on the 2020 Census, a deviation of -27 or -0.69% from the ideal number for Wood County Supervisory Districts of 3908. Including part of the City of Wisconsin Rapids.



Map Date:
9/13/2021

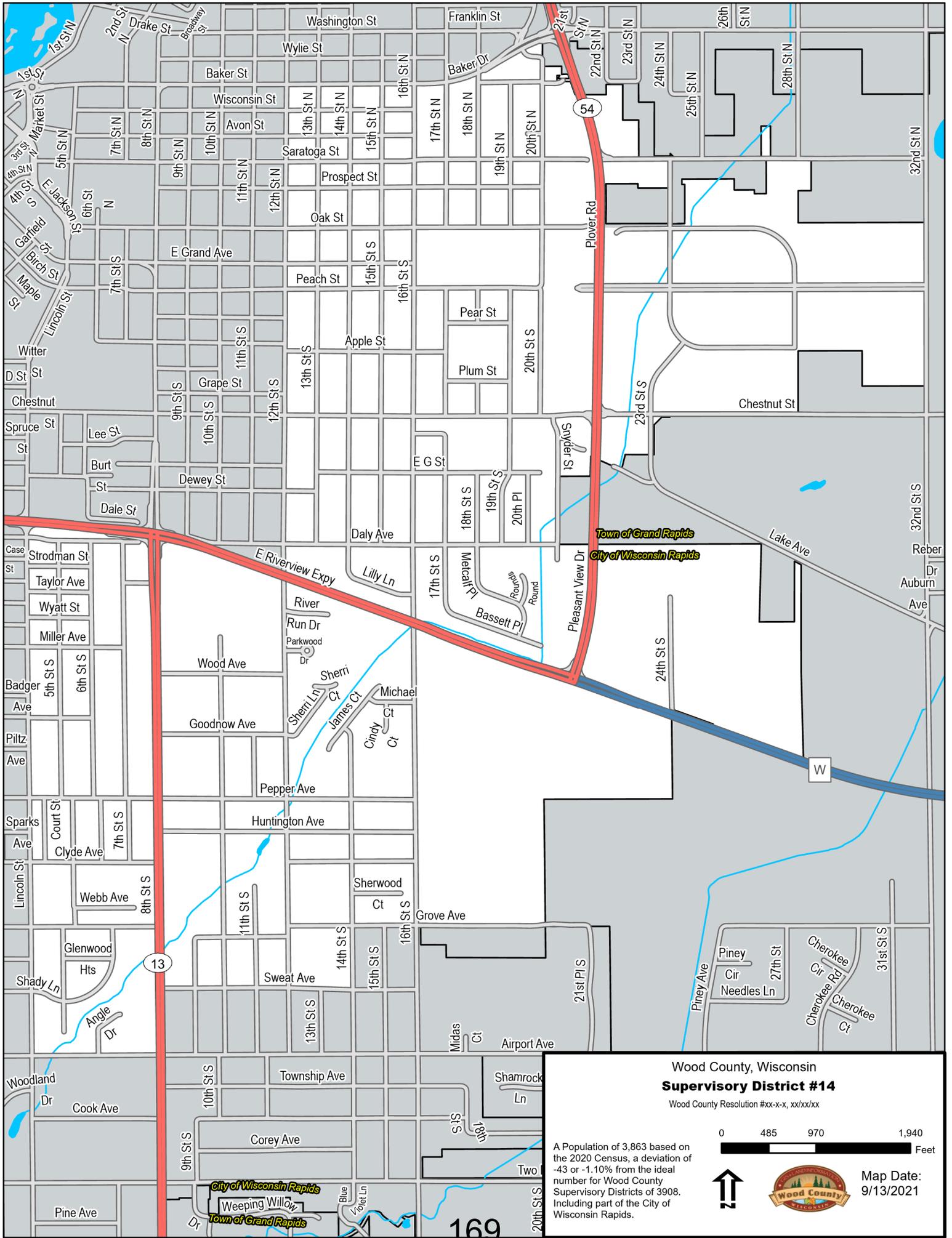


Wood County, Wisconsin
Supervisory District #13
 Wood County Resolution #xx-x-x, xx/xx/xx

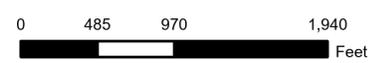


Map Date:
 9/13/2021

A Population of 3,859 based on the 2020 Census, a deviation of -47 or -1.20% from the ideal number for Wood County Supervisory Districts of 3908. Including part of the City of Wisconsin Rapids.



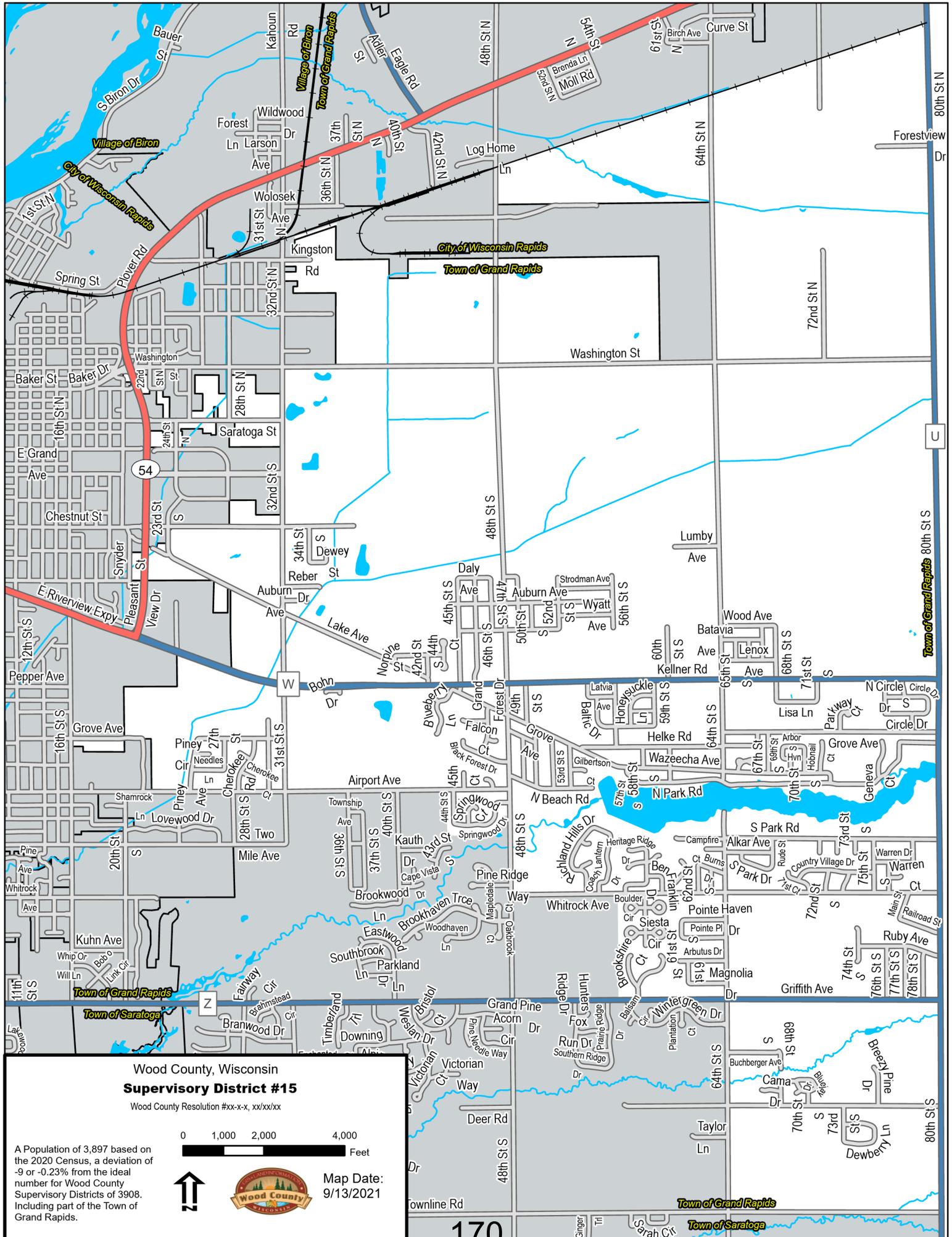
Wood County, Wisconsin
Supervisory District #14
 Wood County Resolution #xx-x-x, xx/xx/xx



A Population of 3,863 based on the 2020 Census, a deviation of -43 or -1.10% from the ideal number for Wood County Supervisory Districts of 3908. Including part of the City of Wisconsin Rapids.



Map Date:
 9/13/2021

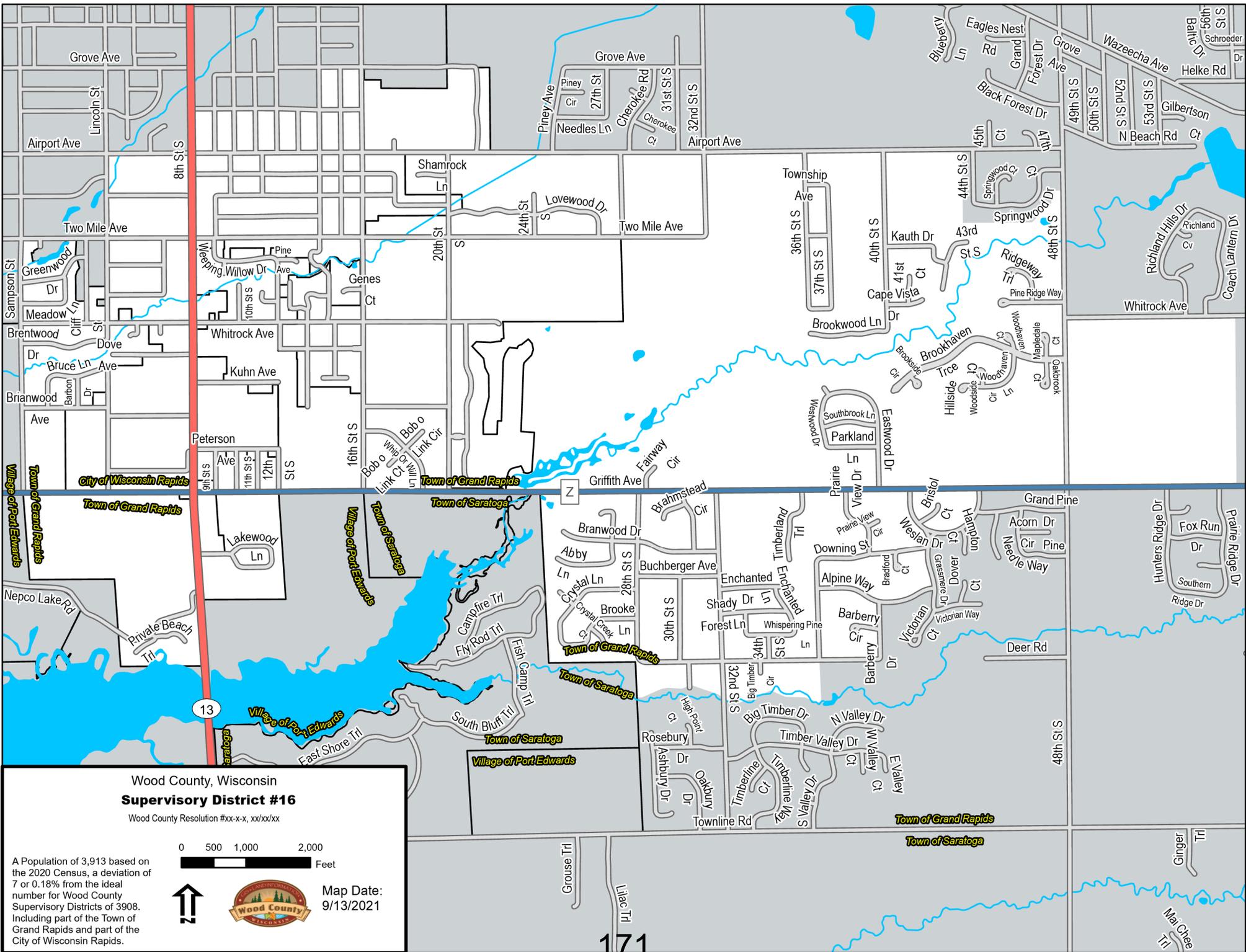


Wood County, Wisconsin
Supervisory District #15
 Wood County Resolution #xx-x-x, xx/xx/xx



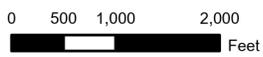
Map Date:
 9/13/2021

A Population of 3,897 based on the 2020 Census, a deviation of -9 or -0.23% from the ideal number for Wood County Supervisory Districts of 3908. Including part of the Town of Grand Rapids.



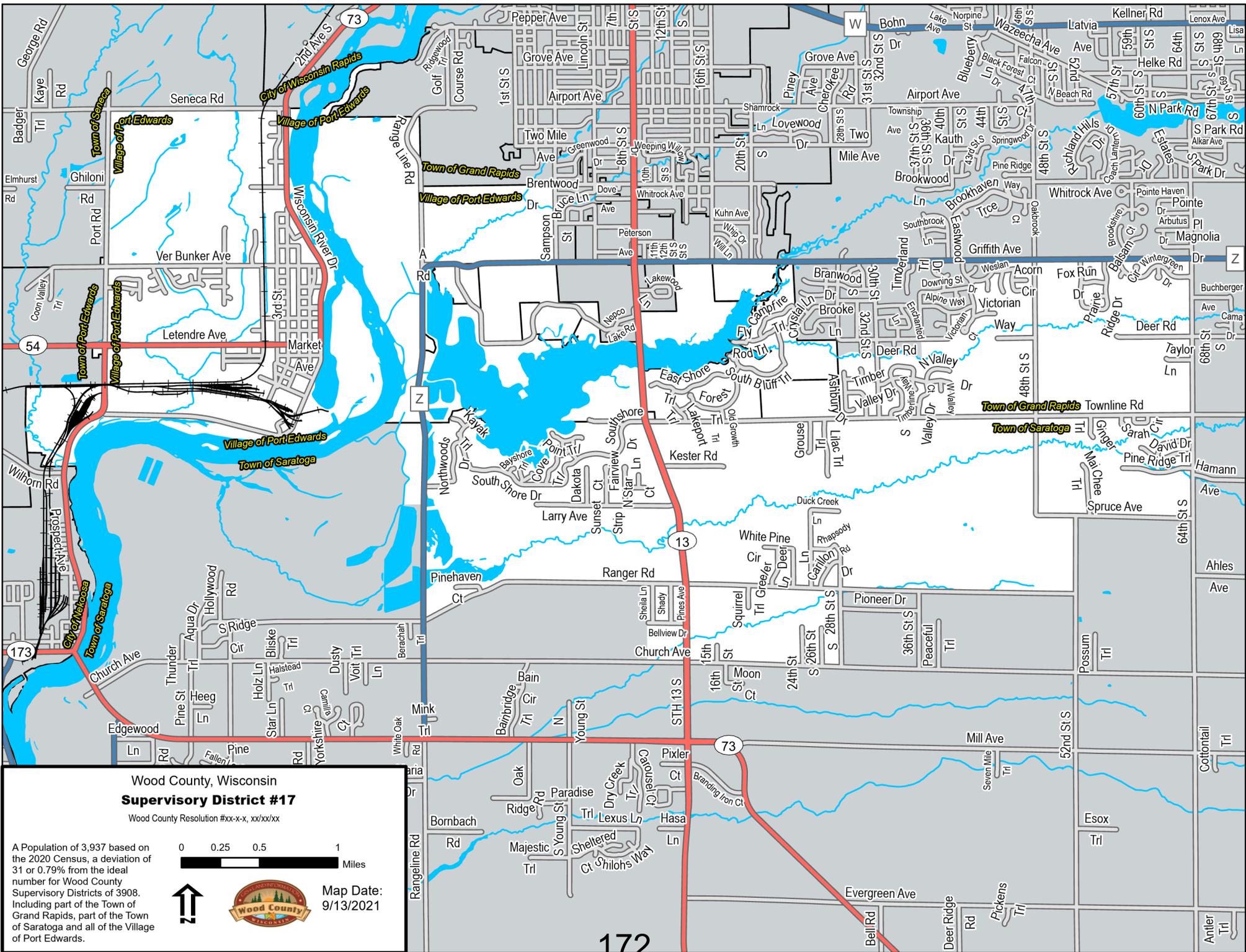
Wood County, Wisconsin
Supervisory District #16

Wood County Resolution #xx-x-x, xx/xx/xx



Map Date:
 9/13/2021

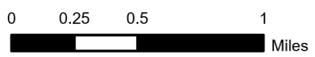
A Population of 3,913 based on the 2020 Census, a deviation of 7 or 0.18% from the ideal number for Wood County Supervisory Districts of 3908. Including part of the Town of Grand Rapids and part of the City of Wisconsin Rapids.



**Wood County, Wisconsin
Supervisory District #17**

Wood County Resolution #xx-x-x, xx/xx/xx

A Population of 3,937 based on the 2020 Census, a deviation of 31 or 0.79% from the ideal number for Wood County Supervisory Districts of 3908. Including part of the Town of Grand Rapids, part of the Town of Saratoga and all of the Village of Port Edwards.

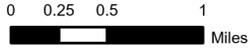


Map Date:
9/13/2021

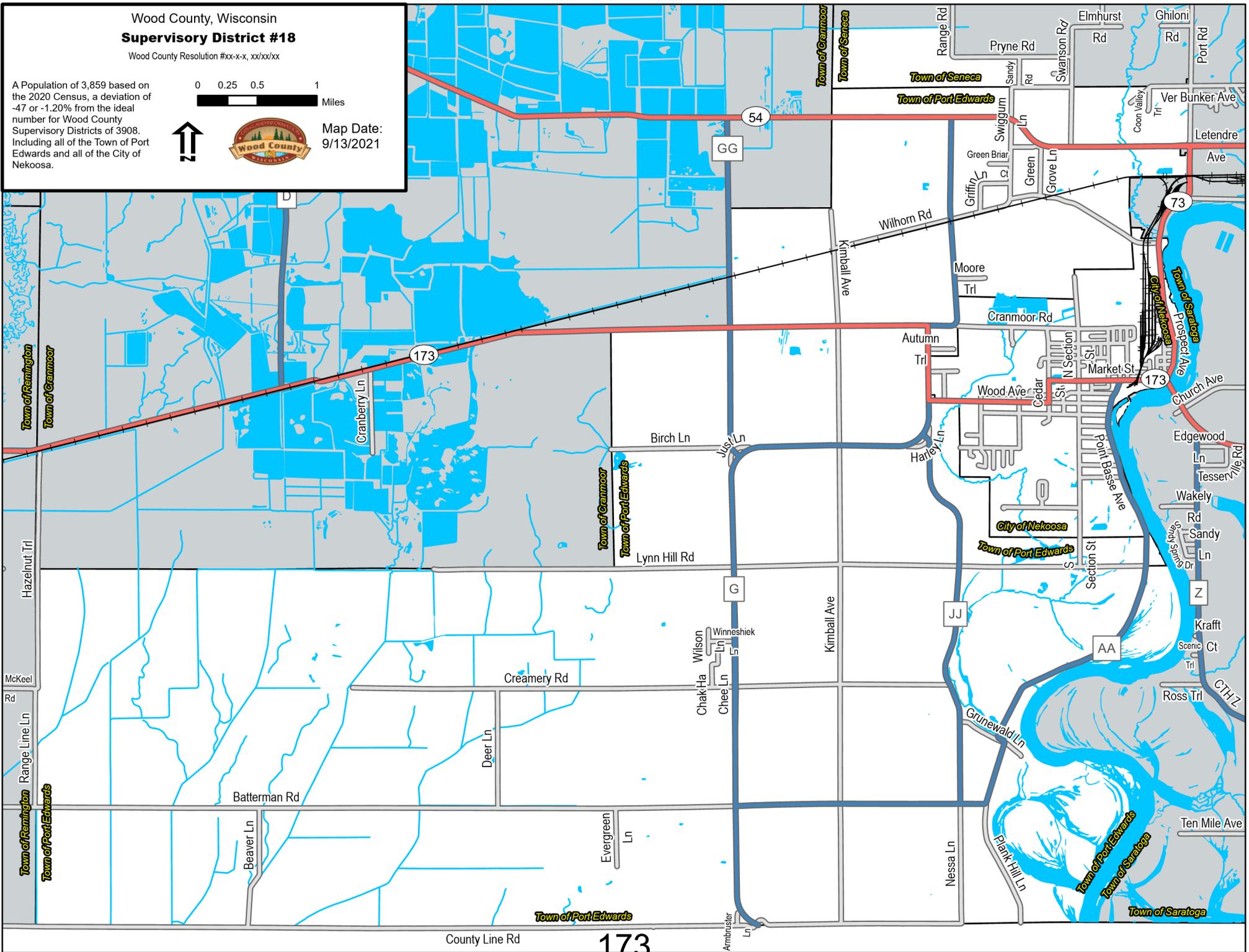
Wood County, Wisconsin
Supervisory District #18

Wood County Resolution #xx-x-x, xx/xx/xx

A Population of 3,859 based on the 2020 Census, a deviation of -47 or -1.20% from the ideal number for Wood County Supervisory Districts of 3908. Including all of the Town of Port Edwards and all of the City of Nekoosa.



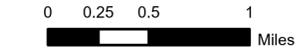
Map Date:
9/13/2021



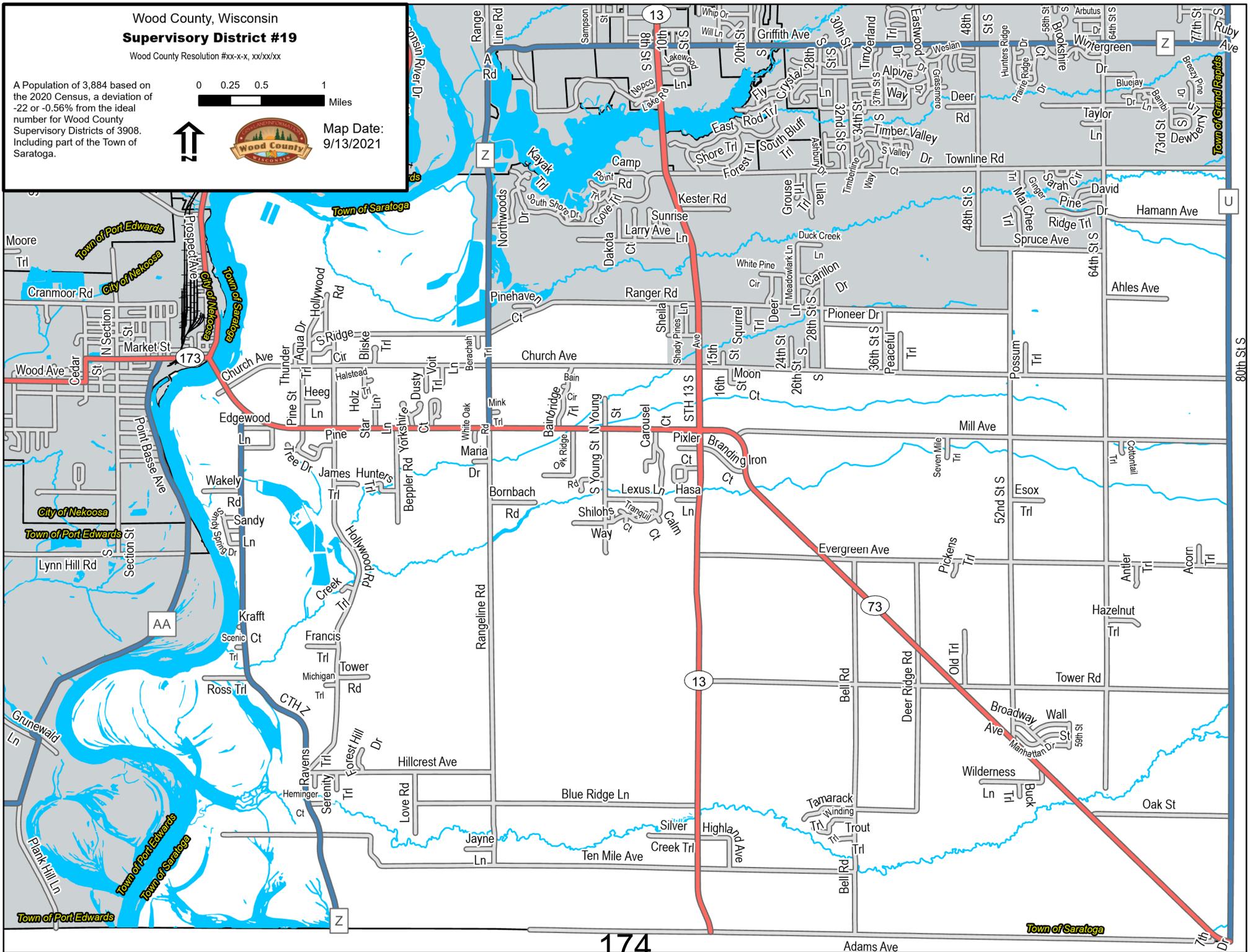
Wood County, Wisconsin
Supervisory District #19

Wood County Resolution #xx-x-x, xx/xx/xx

A Population of 3,884 based on the 2020 Census, a deviation of -22 or -0.56% from the ideal number for Wood County Supervisory Districts of 3908. Including part of the Town of Saratoga.



Map Date:
9/13/2021



MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: September 7, 2021
 TIME: 1:00 p.m.
 PLACE: Room 114, Wood County Courthouse
 TIME ADJOURNED: 2:47 p.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,
 Kenneth Curry, Ed Wagner, Joseph Zurfluh
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 1:00 p.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the August 5, 2021, meeting were reviewed. **Moved by Wagner, seconded by Curry, to approve the minutes. All ayes.**
4. There were no claims.
5. There was one new animal claim against the County. **Moved by Curry, seconded by Clendenning, to approve payment of \$96 to Castlerock Veterinary Hospital for rabies testing of a stray cat. All ayes.**
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Curry, seconded by Leichtnam, to approve the reports and payment of department vouchers. All ayes.**

As part of the discussion of the Criminal Justice Coordinator's monthly report, the Committee was asked if it would approve an educational leave for Coordinator Hafermann by reducing her hours from full-time to 60% the next two semesters such that she could complete her master's program for clinical mental health counseling. A secondary option would be for the Coordinator to use flextime.

Moved by Leichtnam, seconded by Curry, to approve an educational leave for Coordinator Hafermann to reduce her hours to 60% from 08/29/21 to 11/20/21 and 01/16/22 to 04/23/22. The motion passed with 3 ayes and 2 nays. Supervisors Wagner and Clendenning voted no.

7. The Committee reviewed the 2022 budgets of the departments it oversees:
 - a) **Moved by Wagner, seconded by Curry, to approve the 2022 budgets for Branch I and Register in Probate and to forward them to the Operations Committee. All ayes.**

b) Moved by Curry, seconded by Wagner, to approve the 2022 budget for Branch II and to forward it to the Operations Committee. All ayes.

c) Moved by Wagner, seconded by Leichtnam, to approve the 2022 budget for Branch III and to forward it to the Operations Committee. All ayes

d) Moved by Zurfluh, seconded by Leichtnam, to approve the 2022 budget for Child Support and to forward it to the Operations Committee. All ayes.

e) Moved by Curry, seconded by Wagner, to approve the 2022 budget for the Clerk of Courts, which includes Divorce Mediation and Family Court Commissioner, and to forward it to the Operations Committee. All ayes.

f) Moved by Clendenning, seconded by Leichtnam, to approve the 2022 budget for Corporation Counsel and to forward it to the Operations Committee. All ayes.

g) Moved by Wagner, seconded by Leichtnam, to approve the 2022 budgets for Criminal Justice Coordinator and Drug Court and to forward them to the Operations Committee. All ayes.

The Committee did discuss a request by Coordinator Hafermann to carry over \$15,000 in 2021 funds. Much discussion was had on the request but no formal action was taken at this time. It should be noted the Committee did not reduce the budget due to the partial educational leave of the Criminal Justice Coordinator, approved earlier.

h) Moved by Wagner, seconded by Curry, to approve the 2022 budget for District Attorney and to forward it to the Operations Committee. All ayes.

i) Moved by Wagner, seconded by Leichtnam, to approve the 2022 budget for Register of Deeds and to forward it to the Operations Committee. All ayes.

j) Moved by Zurfluh, seconded by Curry, to approve the 2022 budgets for Victim/Witness and Task Force and to forward them to the Operations Committee. All ayes.

8. The Committee reviewed correspondence and legislative issues.

a. Report of Citizens Groundwater Group. Supervisor Leichtnam gave a brief update on the presentation given to the group. The six-county group hired a contract employee to collate data. No Wood County funds were allocated to pay for the position.

9. County Board rules.

- a. Discussion on Rule 28 that requires county board approval to create new positions.

Supervisor Rozar is interested in saving funds by allowing oversight committees to convert contract employees into county employees. This would require a change to Rule 28. Supervisor Rozar stated a proposed change to the rule whereby an exception would be created when the funds are available and it would save the county money.

Brandon Vruwink explained that this would be particularly useful with CNAs. The funds would need to be in the same function.

Moved by Zurfluh, seconded by Wagner, to amend County Board Rule 28 to create an exception to it. The new rule would read in full as follows: "A majority vote of County Board members present is required to authorize the creation of any new positions in county employment unless the position is budgeted under a different line item in the same function, it will save the county money, and it is approved by the oversight committee." All ayes.

10. Discussion on letter from a county board supervisor requesting compensation increase for supervisors. A number of requests for compensation changes have come in and the Committee will discuss the matter in depth next month.
11. Attendance at meetings. The Chair encouraged members to attend the Criminal Justice Task Force meeting.
12. Agenda items for the October 2021 meeting:
- County Board supervisor compensation.
13. The next committee meeting will be October 1, 2021, at 9 a.m.
14. Meeting adjourned without objection by the Chairperson at 2:47 p.m.

Minutes taken by Peter Kastenholz.

Judicial & Legislative Committee Meeting

Date: Sept 7, 2021

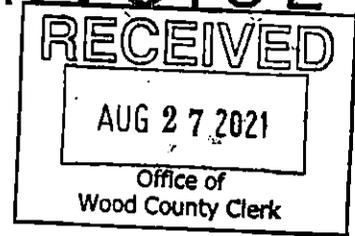
NAME (PLEASE PRINT)	REPRESENTING
Brandon Vruwink	WEHSP
Craig Lambert	D. A.
Adam Fischer	WCB # 5
DENNIS POLACH	WCB - #14
Michele Newman	VW
DONNA ROZAR	WCB # 2
Tiffany Ringer	ROD
Kelley Clane	branch 3
Julie Terrell	branch 2
Bret Vruwink	CSA
Lance Pume	WCB
Appearing via AV	
Trent Miner	County Clerk
Mary Anderson	Register in Probate
Cindy Joosten	Clerk of Court
Amy Raup	IT Administrator
Ed Newton	Finance Director
Mary Solheim	Deputy Director H.S.

Castlerock Veterinary Hospital, Inc.

1214 S Oak Ave.
Marshfield, WI 54449
715-389-1011

cc: Corp Counsel

INVOICE



FOR: Ordinance Control Ordinance Control-WOOD CO
Courthouse Annex
184 2nd St North
Wis. Rapids, WI 54494
(715) 421-8911

Printed: 08-16-21 at 1:00p
Date: 08-16-21
Account: 780
Invoice: 220021

Date	For	Qty	Description	Price	Discount	Price
Services by Dr. Kubica						
08-05-21	Stray Kitten 8/	1	Rabies 1st Exam			40.00
Services by Kristy Langhoff, DVM						
08-11-21		1	Rabies 2nd Exam			28.00
Services by Makayla Schultz, DVM						
08-16-21		1	Rabies 3rd Exam			28.00
Old balance		Charges		Payments		New balance
0.00		96.00		0.00		96.00



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

SEPTEMBER 2021

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I have completed the 2022 Child Support Budget. The 2022 budget calls for a \$672.00 increase in county levy for the program. The agency is committed to providing outstanding service to the public at the same time being conscious of every tax dollar spent.
- We held an open house for the new Parent Engagement Center in Wisconsin Rapids on August 31st. The center is a partnership between CW Solutions and the Wood County Child Support Agency. The center is fully funded by Federal Access and Visitation dollars. We hope to expand services to provide a safe place for parents to exchange children for visitation.
- The Department of Children and Families is working to create a new system interface between WiKids and the eFiling system. I was able to view a demonstration of the new system on August 18th. One of our Case Managers Denise Willfahrt has been on the work group designing the interface which will allow Wood County to be one of the first groups to pilot the interface.
- I will be attending the WCA Annual Conference September 27th and 28th I will be working the vendor booth for the Wisconsin Child Support Enforcement Association and presenting at a workshop.
- Agency performance is still holding steady as we embark on the last month of the Federal Fiscal Year.
- The current IV-D case count is 3,530.



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
September 2021

Opioid Litigation. Periodically, counsel representing the county in one capacity is also involved in some other proceeding that is or has the potential to be adverse to the county. In those situations the counsel need to obtain a conflict waiver from the county to continue to proceed in both actions. These conflict waiver requests routinely are sent to me and after conducting a brief investigation and assessment, I act upon them. I don't ever recall denying one, likely due to the fact that attorneys place a high value on their licensure and aren't going to involve themselves or their firms in actions where a true conflict will arise. In any event, such a conflict waiver was presented for one of our counsel in the opioid litigation; that firm has a completely unrelated action that may involve the county and so a conflict waiver was requested. I reviewed the situation, thought about it, and then approved the waiver. I wouldn't have given it any more thought but then started reading on the corporation counsel listserve how some corporation counsel were inquiring who should sign off on such waivers. A few responded that their executives or county administrators executed the waivers. Seemed like overkill to me but my perspective may not be the best in light of my past practice. So, I thought that I would bring the matter to your attention such that you could determine if you wanted me to handle these conflict waivers differently in the future.

Child Support. A number of years ago a paternity action was brought against a person living out of state who claimed that he was essentially a sperm donor and bore no legal liability as the father of the child. The Child Support agency did not agree, nor did the circuit court trial judge or the court of appeals. Recently the Child Support agency became aware the subject had an account here in the states (the subject has since moved abroad) and acted to seize the account. The subject appealed that action to the circuit court and lost. He is now pursuing further remedies via the court of appeals. The reason I bring this matter to your attention is that last time around the subject communicated with county board supervisors about his plight and allegations of injustice. I wouldn't be surprised if he resorted to that as well in the near future. I can't tell you the subject's name because it is confidential in this context. However, if anyone contacts you about a child support or paternity matter, you are likely best served by referring them to either the Child Support Director, Brent Vruwink, or myself.

Electro Convulsive Therapy (ECT) Order to Treat (OTT). Over the last several months, I had reported on attempts by the county to obtain an ECT OTT on a resident under a mental commitment proceeding. We were stymied by the court of appeals. Meanwhile, the subject was institutionalized at significant cost to the subject in her wellbeing and to the county in costs. After the court of appeals issued the stay on the ECT OTT, which had been granted by the circuit court, based upon the likelihood the county would not succeed against the appeal, the subject had decompensated so far as to become incompetent. We thereupon pursued not only a guardianship and protective placement but also an ECT OTT under that proceeding, which the case law supports in a much stronger way. Although there is still time to appeal, it doesn't appear that will happen, so I don't think you will be reading about this matter in the newspapers. There is also a reasonable likelihood that the subject will return to full competency and community placement as a result of the ECT, as this cycle has happened before.



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

SEPTEMBER 2021

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. On August 3rd, I attended a virtual WRDA virtual meeting.
2. Rita Eichstadt attended a virtual vital records training with the State Vital Records Office on August 9th. All ROD staff are rotating to attend these when they are offered.
3. I met with Clint Heitz, from Fidlar, on August 9th. We discussed software upgrades and new ways to promote Official Records Online (ORO). Flyers will be printed for ORO to deliver at the DMV, local libraries, hospitals, etc.
4. I attended WRDA District 7 virtual meeting on August 12th.
5. On August 16th, I attended the virtual WCA County Weekly Leadership Meeting.
6. I attended the Fidlar college continuing education webinar on August 17th.
7. Wood County IT and Fidlar completed a recording software upgrade to Avid on August 18th. The upgrade allows new features in our recording software to be utilized. The upgrade was no additional costs to Wood County.
8. On August 24th, I attended the WRDA Executive board meeting in Weston.
9. I completed the Wood County Register of Deeds 2022 budget and submitted to Finance.
10. I was interviewed by Fidlar for the Wisconsin eByte monthly issue. Wood County will be the first office in WI to go “live” with accepting credit cards for online Laredo services. I am ecstatic to provide this service!
11. I attended the virtual Property Records Industry Association national conference from August 30th to September 2nd.
12. All ROD staff attended an Avid software training with Fidlar.
13. I've been working with WRDA District 7 to finalize all WRDA Fall Conference planning. We are the host district this year and are looking forward to a successful event.

VICTIM WITNESS SERVICES REPORT

Michele Newman, Coordinator
May 26, 2021 to August 24, 2021

Victims/Witnesses Served:

434 Victims or Witnesses made contact with via phone

75 Victims or Witnesses met with in person

6 Victims assisted with preparation of Crime Victim Compensation Application

324 Initial contact packet information sent

3 No contact order information

30 No prosecutions notification

205 Victims or Witnesses were notified of all hearings

150 Victims or Witnesses were notified of plea agreement/sentencing

39 Victims or Witnesses notified of disposition on closed cases

2 Victims or Witnesses notified of sentencing after revocation

41 Victims with restitution requested

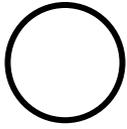
42 Victim Impact Statements

39 - Victims registered with NOTIS/Vine service – Victims now register for NOTIS services with the State Office of Crime Victim at the state level. This detail will now be for Vine Link only.

0 Victims notified of appeals court proceedings

Total services/events // Total unique parties = **1305 // 635**

Trainings/Meetings/Other: CPR skills test/ recertification



RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 1 of 1

Motion: Adopted: Lost: Tabled: Absent:
Number of votes required:
[X] Majority [] Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: , Finance Dir.

LAD

INTENT & SYNOPSIS: To change County Board Rule 28 so as to allow oversight committees to approve new positions of employment when the new position is due to converting a fully funded outside contractor position and there will be a cost savings to the county.

FISCAL NOTE: There will be an unknown amount of savings to departments by bringing contract positions in-house when the opportunity arises and the result is a savings in costs.

Table with 5 columns: NO, YES, A, and 19 rows of names (LaFontaine, D to Leichtnam, B)

WHEREAS, current County Board Rule 28 requires that a new position must be approved by resolution of the county board, and

WHEREAS, the resolutions creating new positions are either stand-alone resolutions or a component of the annual budget resolution, and

WHEREAS, the current resolution process is a good one but there are times it is problematic, specifically, when the opportunity arises to convert a contract position to an employment position where the county will save money, and

WHEREAS, the county has lost out on converting trained contractors to employees at a cost savings due to the lengthy process, and

WHEREAS, the sooner that a contract employee can be transitioned to a county employee the quicker the county will start saving money, and

WHEREAS, the creation of an exception to the standard resolution process would be limited to instances where the funds would not need to be transferred from one budgeted function to another and where the county will save money.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to amend County Board Rule 28 to read as follows:

“A majority of County Board members present is required to authorize the creation of any new position in county employment except that an oversight committee may authorize transitioning a contract position into a county position if there will be a savings in doing so and a transfer of funds from one function to another is not necessary.”

{ }

BILL CLENNING (Chair)
BILL LEICHTNAM
KENNETH CURRY
ED WAGNER
JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman

**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

DAY & DATE: Wednesday, August 18, 2021
PLACE: Wood County Highway Dept., 555 17th Ave North, Wisconsin Rapids, WI 54495
TIME: 9:00 a.m.
ADJOURNMENT TIME: 9:43 a.m.
MEMBERS PRESENT: Chairman Jacob Hahn, Supervisor John Hokomp, Supervisor Lee Thao, Supervisor Dave LaFontaine

HIRC MEMBERS PRESENT VIA WEBEX: Supervisor Al Breu

OTHERS PRESENT: John Peckham, Highway Accounting Supervisor; Chad Schooley, Parks & Forestry Director; Supervisor Bill Clendenning, Supervisor Dennis Polach, Rachel Krause, Highway Program Assistant

OTHERS PRESENT VIA WEBEX: Sandra Green, Parks and Forestry Office Supervisor

1. Call meeting to order. Meeting called to order at 9:03 a.m.
2. Declaration of Quorum. Declared
3. Public comments. None
4. Review of both Parks and Highway draft 2022 budgets and recommendation to forward to the Operations Committee for further review.

PARKS - C. Schooley presented the Parks and Forestry budget. C. Schooley began by reminding the HIRC of a clerical error that was made in the 2021 budget that effected the tax levy for this year. He handed out the draft budget that was approved by HIRC in 2021, which was then forwarded to the Finance Department, and the Operations Committee. After the Finance Department instructed departments to try to find additional budget reductions, P&F agreed to make adjustments by reducing its 2021 CIP, and by increasing 2020 revenue estimates. However, in error, the 2021 revenues were increased instead of 2020 revenue estimates, thus reducing the 2021 levy amount. For this reason, C. Schooley would like the HIRC, and Operations Committee to base the 2.5% departmental budget increases off of 2020 tax levy totals instead of 2021 tax levy totals. C. Schooley presented the 2022 budget summary. The only tax levy account is the 2101 account. Tax levy request is \$724,907. All other functions are nonlapsing accounts and are funded through grants and/or fund balance. C. Schooley highlighted the increases for the year. Revenue was increased due to increased park use and the approval of user fee increases for 2022. Increased expenses are mostly from the increase in wages and the three new LTE 1 positions that would be created. There is an increase in workers comp. Professional services increased because more firewood is being processed. Liability insurance increase and is somewhat out of our control. An increase of \$40,000 for capital outlay. The rest of the accounts are not tax levy and are funded tough other sources such as grants. Snowmobile trails is money in from DNR and money out to clubs, except bridges which are grant funded a little differently. ATV trail maintenance is grant funded through the DNR. The ATV intensive use area funding comes from DNR grants and club donations of inkind work. Parks capital projects account is for future CIP projects. L.Thao wanted to know why the signing of ATV routes on roadways was not in the Parks and Forestry budget. J. Hahn replied that the signing of roads had been moved to the Highway Department budget. D. Polach question the State Wildlife Habitat fund as it was higher last year. C. Schooley will look into it. **J. Hahn made a motion to approve the budget as presented, second by A. Breu. Motion carries.**

HIGHWAY - J. Peckham presented the summary of the Highway Department Budget. The operations committee asked for cuts last year and the Highway Department gave back \$53,571 out of the County Road-Aid Fund and \$100,000 out of the County Bridge-Aid Fund. For the 2022 budget year the Department is asking for the return of the \$53,571 for the Road-Aid Fund and \$50,000 of the \$100,000

for the Bridge-Aid Fund. J. Hahn commented that those funds were given back with the understanding it was for one year and would come back to the department. The budget narrative shows a comparison of this year to next year and would have comments on anything that had an increase of 10% or over the 2021 budget. D. LaFontaine commented that some had some big percent changes but were small numbers. J. Hahn, would like a separate line item for the ATV sign maintenance. CEED has preliminary approved a grant for \$20,000 to help with the signing the other \$20,000 will need to come from the Highway Department budget. J. Hahn indicates that some ATV clubs have reached out to the Highway Department and offered assistance with signing. This may be inkind or monetary donations. B. Clendenning doesn't think there are any clubs in Wood County, J. Hahn knows of two active clubs and believes that as more roads and trails become available more clubs will form. **Motion to approve the Highway Department budget with the addition of the \$20,000 expense for ATV signs made by D. LaFontaine, 2nd by L. Thao.** Discussion J. Hahn doesn't believe the Highway Department CIP should be cut and needs to be maintained at the \$2.5 million for the future. **Motion carries.**

5. Motion to adjourn. J. Hahn adjourned the meeting at 9:43.

**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

DAY AND DATE: Thursday, September 2, 2021
PLACE: Wood County Highway Dept., 555 17th Ave North, Wisconsin Rapids, WI 54495
MEETING TIME: 9:00 a.m.
ADJOURNMENT TIME: 10:10 a.m.
MEMBERS PRESENT: Chairman Jacob Hahn, Supervisor John Hokamp, Supervisor Lee Thao, Supervisor Dave LaFontaine,

HIRC MEMBERS PRESENT VIA WEBEX: Supervisor Al Breu

OTHERS PRESENT: Roland Hawk, Highway Commissioner; Chad Schooley, Parks & Forestry Director; Fritz Schubert, Forest Administrator, Supervisor Bill Clendenning, Supervisor Dennis Polach, Sandra Green, Parks & Forestry Office Supervisor

OTHERS PRESENT VIA WEBEX: County Board Chairman Lance Pliml, Ed Newton, Finance Director

1. Call meeting to order. Meeting called to order at 9:00 a.m.
2. Declaration of quorum. Quorum declared
3. Public comments. None
4. Correspondence. Political sign on Hwy. 13 should be removed by opinion. It is on County F, next to HAAS Builders. If it is in the right-of-way, then it needs to be removed 45 days after the election is over. If it is on private property or not in the right-of-way, can be left.
R. Hawk, FEMA requested information on damage from flooding. He states that Hwy. Dept. does have some washouts and minor damage. Anything of significance, they are repairing right now. Chad, at North Park there was damage, some washout. Some campers were isolated for about a day and a half because both exits were submerged. We were very fortunate, as there was not a lot of damage, maybe about \$2,000.
C. Schooley announced that Dennis Quinnell is retiring and has given a two-month notice to retire. Congratulations, Dennis! He will be looking at updating and/or changing that job description and bringing it back to the committee for consideration to fill the position as soon as possible. In addition, he is announcing that both large grants that he applied for, unfortunately does not look good for this round of grants.
5. Approve minutes from previous committee meetings. **Motion to approve by D. LaFontaine, second by L. Thao. Motion carried**
6. ATV Trail/Route system update R. Hawk announced he has had communications with the clubs. One of the clubs have offered to help with signing costs. Mandy at Power Pac is working on a couple things as well for Power Pac entrance for ATV's.
7. **HIGHWAY**
 - a. Highway staff reports. Positions were discussed. Work zone accidents were discussed and mentioned due to the Clark County highway employee death recently. In Wood County, they have created a policy for when working in dark, out at night, a patrol officer purchases a set of flashing orange lights that have strobes. The site where they stop the truck and drop a flashing lights every 100 feet so that drivers will see those lights as they approach the work areas. The DOT is requesting that each department do more to protect their employees.
Chainsaw training is coming up here in a week and will train four deputies and put electric chainsaws in their squads so they are able to assist with tree or branch removal when needed.
The State Salt Shed is about 80% complete.
 - b. Highway revenue report. No questions.

- c. Highway vouchers. **Motion to approve vouchers by D. LaFontaine, second by J. Hokamp. Motion carried.**
- d. Application to work in Wood County Highway Right-of-Way. An application permit was drafted and R. Hawk presented it at the meeting. **Motion to approve the final version of this form by D. LaFontaine and second by L. Thao. Motion carried.**
- e. After the Fact Fee for Access Permit. **Motion to approve this Fee Access Permit to do work in the Right-of-Way request by A. Breu and second by D. LaFontaine.**
- f. Engineer's Truck. An employee hit a deer with the 2013 Ford Explorer and the damage repair cost is more than the value of the truck. They are looking at salvaging the current vehicle and purchasing a new/used vehicle. **R. Hawk is requesting to take the cash from the repairs of the current vehicle and put that toward the purchase of a new/used vehicle and a motion was made by A. Breu and second by J. Hokamp. Motion carried.**
- g. WCHA NCR Legislative Breakfast on October 29 2021. R. Hawk mentions this breakfast is being held at the Holiday Inn, in Stevens Point. Inviting all Federal, State, Local legislators to attend if anyone is interested in attending. R. Hawk needs to know by October 8th.

8. PARKS AND FORESTRY

- a. Parks & Forestry staff reports. C. Schooley mentions that he is researching the "reservation only" option within our campgrounds. This will be very beneficial to all involved including the customers and the employees. He is also working with IT in getting a WIFI connection at each campground as well so it is not an obstacle to make reservations. C. Schooley also discusses the cameras within the parks. He did move forward and looked at different funding sources. He does have a 4-camera system installed at the Red Sands Beach area. It is already a huge benefit already as we are finding vandals in the act.
- b. Special Use permits. None
- c. Goose control in Parks. This continues to be an issue in all of our parks. C. Schooley is proposing a goose round up. There are a few options to where the meat would go. There are other non-death options but are time intensive and most do not work well. If the county wishes to do a goose round up, they would need to do a presentation by the individuals for the public to review and ask questions. The Health Department is here to discuss how the goose feces effects the water and how the testing works. The City of WI Rapids did a goose round up in the past and it has worked very well and gone smooth. There is a cost to this, which is approximately \$3k. Our cost may be a bit higher due to having multiple locations. C. Schooley is looking at South and North Parks. **Motion to set up this presentation at next month's HIRC meeting by USDA, APHIS, Animal and Plant Health Inspection Service by A. Breu and second by L. Thao. Motion carried.** F. Schubert gave a review on his timber sale progress.
- d. 2022 Budget. The LTE changes are in the changes brought in front of the committee, which are based off the old rates for our LTE's. C. Schooley brought forward and handed out updated information. Page 1 shows budgeted and actual Tax Levy information back to 2017, which shows our Tax Levy dollars are reducing over time. C. Schooley reviewed the changes that were made to the current budget. The change to the budget that C. Schooley is proposing would be an increase of \$12,426 if the new LTE wage scale were approved. E. Newton, the Finance Director states we can make those financial changes regarding the LTE positions. **Motion by D. LaFontaine and second by L. Thao to give the department head the flexibility to move within the pay ranges as he sees fit and to approve everything on page 27 of the packet regarding wages and flexibility. Also, increase the budget \$9500 for security cameras by D. LaFontaine and second by J. Hokamp. Motion carried.** The Parks Department should keep track of these costs for possible reimbursement.

- e. Wood County Forest 15-year Comprehensive Land Use Plan. Plan is all drafted. Had open house public meeting, on August 30, 2021, at Nepco Park shelter, which was not well attended by the public. Thirty-day public comment period ends September 6th. We will be sending draft plan to DNR County Forest Specialist for review. It is likely there will be some edits/corrections because of the review. Finally, depending on return from DNR, in November the corrected draft will be brought back to the committee and then to the County Board with a resolution for final approval.
 - f. Parks and Forestry revenue reports. Reviewed and accepted.
 - g. Parks & Forestry vouchers – **Motion to approve vouchers by D. LaFontaine, second by J. Hokamp. Motion carried.**
9. Future Agenda Items. Fall Tour. This will be scheduled for October 7, 2021 at the Wood County Highway Dept. There will be an 11:30 start time for the HIRC meeting and presentation by individuals for goose round up. Begin tour at 8am, lunch and meeting at noon and then continue tour.
10. Set next regular meeting date: October 7, 2021 at 9:00 am at Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495
11. Adjournment J. Hahn declared meeting adjourned at 10:10 am.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

September 1, 2021

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for September 1, 2021 HIRC meeting

Department Activities

Personnel

New truck operator interviewed in July started August 16. Interviewed two candidates for two mechanic vacancies. Made an offer to one candidate who accepted, working with HR to schedule additional interviews for second opening.

Commissioner and management staff are developing a procedure for patrolman when responding to incidents similar to the one in Clark County where one person was killed and the second severely injured.

Highway/Facility Projects

CTH BB (US 10 – CTH B) paving was completed July 28, using recycled asphalt for shouldering material. Crews started shouldering in early August but due to higher priorities, approximately 1/3 of the shoulder material has been installed. The road is open to local traffic and crews will continue shouldering on rainy days or as paving demands diminish.

Work on CTH N bridges (2) (CTH F – CTH S) started June 15. The contractor has completed the east bridge and due to heavy rains and high water in late July, the west bridge is anticipated to be completed by September 9. County crews began pavement work August 23 with anticipated completion September 17.

Work at the Marshfield site to construct a State & a County salt shed is going very well. The State salt shed foundation is complete and much of the walls have been constructed. The foundation for the County shed is nearly complete. The State shed is still on scheduled for a late October completion. The County shed is on track for a mid-November completion. The City of Marshfield building inspector was not happy with the late payment for the building permit. Due to the process to request checks for payment the payment was not received prior to starting work. Issue has been resolved.

Highway & City of Marshfield staff met with the Architect conducting the shared campus study at the Marshfield facility. A third meeting was held August 30. A combined meeting with HIRC and City alderman will be scheduled soon, to share the findings.

Engineering work on CTH U corridor from South Biron Drive to Huffman Road continues. Commissioner met with Ho-Chunk BIA Roads Staff to confirm grants on CTH X project slated for 2022 and CTH Z project slated for 2024.

Highway staff have developed a Work in The Right of Way permit for various tasks that does not fall under either the Utility Permit or Access Permit. Commissioner is seeking permission to implement the Work in the R/W permit and add “After the Fact” fee to the Access Permit.

Highway Maintenance

GSB 88 work was completed in July on CTH C west of Vesper, CTH AA south of Nekoosa, CTH P in Milladore. The first round of R/W mowing was completed the week of July 19.

Crews have been installing new culverts on CTH F between CTH HH – CTH P for the 2022 pavement replacement project as well as replacing failing culverts on CTH E between Arpin and US 10. Crews have also installed culverts in numerous towns in July.

Crews have been working on installing a detention pond at the Marshfield Highway facility as required in the site plan approved by WDNR. A site plan was required as part of the construction plans for the new salt sheds.

ATV Plan/Development

Commissioner continues to have ongoing communications with ATV/UTV clubs and riders regarding the Ordinance change and when county highways will be opened. Commissioner attended the CEED committee July 18 to promote the request for \$40,000 to complete the ATV/UTV plan. The committee voted to approve \$20,000.

Engineering Equipment

Engineering staff are working on the purchase of new survey equipment as approved by the HIRC. Instead of pursuing a stationary base station, the vendor has identified a subscription to SmartFix, Leica’s reference system with reference stations already established in Wood County and neighboring counties. Using the SmartFix reference system avoids having the highway department install and maintain base stations.

Shop Equipment

The engineer hit a deer with his county vehicle, (2013 Ford Explorer with 160,878 miles). The estimated damage is \$8,000. The vehicle is valued of \$10,000. Shop is pursuing options to use damage payment to replace the vehicle. Commissioner is looking for permission to solicit local dealers for half ton truck quotes and purchase a replacement vehicle.

The 2021 patrol truck chassis will be delivered in the next 60 days and then the box, special tailgate and brine system will be built and installed. The expected in service date is late December to early January.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated. We have been working on several Road Aid and Bridge Aid projects so the revenue will be booked as those projects get completed. Asphalt revenues continue to come in as we run the plant full-time. Revenues from the State are on target.

Expenses

Expenses are as anticipated.

Other

As of the date of HIRC, the budget has been promoted to Finance and the Operations Committee.

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Tuesday, August 31, 2021

		2021			
		Actual	Budget	Variance	Variance %
REVENUES					
Intergovernmental Revenues					
43531	State Aid-Transportation	\$1,881,061.68	\$2,194,425.00	(\$313,363.32)	(14.28%)
43534	State Aid-LRIP	198,952.75	975,000.00	(776,047.25)	(79.59%)
	Total Intergovernmental	2,080,014.43	3,169,425.00	(1,089,410.57)	(34.37%)
Licenses and Permits					
44101	Utility Permits	24,945.00	16,000.00	8,945.00	55.91%
	Total Licenses and Permits	24,945.00	16,000.00	8,945.00	55.91%
Intergovernmental Charges for Services					
47230	State Charges	682,657.48	1,114,354.00	(431,696.52)	(38.74%)
47231	State Charges-Highway	156,785.80	579,812.00	(423,026.20)	(72.96%)
47232	State Charges-Machinery	9,236.21		9,236.21	0.00%
47300	Local Gov Chgs	223,888.53	520,712.00	(296,823.47)	(57.00%)
47330	Local Gov Chgs-Transp	337,425.53	1,151,102.00	(813,676.47)	(70.69%)
47332	Local Gov Chgs-Roads	123,770.12	417,440.00	(293,669.88)	(70.35%)
47333	Local Gov Chgs-Bridges	(0.01)	74,917.00	(74,917.01)	(100.00%)
	Total Charges to Other Governments	1,533,763.66	3,858,337.00	(2,324,573.34)	(60.25%)
Interdepartmental Charges for Services					
47470	Dept Charges-Highway	1,127,071.00	2,092,213.00	(965,142.00)	(46.13%)
	Total Interdepartmental Charges	1,127,071.00	2,092,213.00	(965,142.00)	(46.13%)
	Total Intergovernmental Charges for Services	2,660,834.66	5,950,550.00	(3,289,715.34)	(55.28%)
Miscellaneous					
48100	Interest	2,510.00		2,510.00	0.00%
48340	Gain/Loss-Sale of Salvage and Waste	7,169.36	6,700.00	469.36	7.01%
	Total Miscellaneous	9,679.36	6,700.00	2,979.36	44.47%
Other Financing Sources					
49110	Proceeds from Long-Term Debt	2,350,000.00	2,350,000.00		0.00%
	Total Other Financing Sources	2,350,000.00	2,350,000.00		0.00%
	TOTAL REVENUES	7,125,473.45	11,492,675.00	(4,367,201.55)	(38.00%)
EXPENDITURES					
Public Works-Highway					
53110	Hwy-Administration	199,711.76	338,277.73	138,565.97	40.96%
53120	Hwy-Engineer	102,503.11	252,201.85	149,698.74	59.36%
53191	Hwy-Other Administration	211,224.52	333,809.28	122,584.76	36.72%
53210	Hwy-Employee Taxes & Benefits	(737,219.54)	1,612,034.11	2,349,253.65	145.73%
53220	Hwy-Field Tools	36,195.98	(832.98)	(37,028.96)	4,445.36%
53230	Hwy-Shop Operations	161,249.26	256,841.04	95,591.78	37.22%
53232	Hwy-Fuel Handling	(13,612.25)	(23,105.00)	(9,492.75)	41.09%
53240	Hwy-Machinery Operations	(645,541.65)	343,319.63	988,861.28	288.03%
53260	Hwy-Bituminous Ops	97,033.14	229,437.92	132,404.78	57.71%
53262	Hwy-Bituminous Ops	112,684.50		(112,684.50)	0.00%
53266	Hwy-Bituminous Ops	892,000.99	1,874,692.32	982,691.33	52.42%
53270	Hwy-Buildings & Grounds	116,249.16	183,568.29	67,319.13	36.67%
53290	Hwy-Salt Brine Operations	(35,876.79)		35,876.79	0.00%
53291	Hwy-Salt Brine Operations	9,091.32	150.00	(8,941.32)	(5,960.88%)
53281	Hwy-Acquisition of Capital Assets	64,202.49		(64,202.49)	0.00%
53310	Hwy-Maintenance CTHS		21,351.82	21,351.82	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	1,702,046.90	1,887,686.10	185,639.20	9.83%
53312	Hwy-Snow Remov	484,556.18	890,438.04	405,881.86	45.58%
53313	Hwy-Maintenance Gang	58,849.03	103,303.39	44,454.36	43.03%
53314	Hwy-Maint Gang-Materials	3,327.81	2,900.00	(427.81)	(14.75%)
53320	Hwy-Maint STHS	714,144.14	1,109,246.76	395,102.62	35.62%
53323	Hwy-Maint STHS PBM	56,417.45		(56,417.45)	0.00%
53330	Hwy-Local Roads	610,255.24	1,126,479.33	516,224.09	45.83%
53340	Hwy-County-Aid Road Construction	89,473.57	475,418.61	385,945.04	81.18%
53341	Hwy-County-Aid Bridge Construction	59,285.28	129,393.16	70,107.88	54.18%
53490	Hwy-State & Local Other Services	254,141.85	517,068.91	262,927.06	50.85%
	Total Public Works-Highway	4,602,393.45	11,663,680.31	7,061,286.86	60.54%
Capital Outlay					
57310	Highway Capital Projects	1,269,986.35	2,294,738.29	1,024,751.94	44.66%
	Total Capital Outlay	1,269,986.35	2,294,738.29	1,024,751.94	44.66%

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Tuesday, August 31, 2021

	Actual	2021 Budget	Variance	Variance %
TOTAL EXPENDITURES	5,872,379.80	13,958,418.60	8,086,038.80	57.93%
NET INCOME (LOSS) *	1,253,093.65	(2,465,743.60)	3,718,837.25	(150.82%)



Parks & Forestry Department Reports

Thursday, September 2, 2021

Director Report, by Chad Schooley

- Continue assisting with new P&F reservation system development process. We are currently researching the option of going “Reservation Only” at our campgrounds starting next year. This would require individuals to call the office or go online to make reservations at the park. This would provide for “same day” reservations, which would be a change from the current “7 day in advance” requirement. This would also eliminate the current “self registration” at the campground where individuals can pay with cash/check at the registration station.
- Over the past several years we have had issues with geese in our parks, particularly in our beach areas. I have once again reached out to representatives from USDA-APHIS regarding options we have with population control. I would like to have a representative come to a future meeting to discuss this subject.
- Continue work on 2022 budget. The budget that was approved by the HIRC at the last meeting did not include my recommendations, which I presented at the August 5 meeting, regarding increasing the hourly pay range for LTE’s. Chairman Hahn asked me to bring this back for discussion and possible approval. I will bring information showing the financial impact the changes would have on our budget.
- We have started the process of purchasing and installing security cameras at our South Wood County Park. The 4 camera system was installed at the Red Sands Beach Pavilion. Future install locations will be White Sands Beach House, Nepco shelter building, and the South Park Ranger station. Installation timeframe will depend on finding funding sources. The 1st install was done using P&F operations budget and was approximately \$3,000.00.
- Filled in for Chairman Pliml on his monthly radio show for WDLB on August 20th.
- **Special Use Permits**
None at this time

Construction Supervisor Report, by Dennis Quinnell

Construction Projects

- Plans are being made for a small storage building at the South Park Campground.
- Quote accepted for the concrete portion of the firewood storage building at Dexter Campground.
- Quote has been accepted for the installation of the furnaces in the Powers Bluff Shelter basement.
- We are beginning the remodel of the lower level of the Powers Bluff Shelter.

Maintenance Operations

- Summer maintenance operations continue; trash control, mowing, cleaning restrooms/shelters, down trees, trail maintenance, etc.

Employee Matters

- We were able to hire one new LTE at South Park. Very few applications.

Office Supervisor Report, by Sandra Green

8/24/2021

Snowmobile / ATV

- Completed DNR Trail Aids bridge reimbursements.
- As time permits, continue to work on updating the ATV Trail/Route System map.
- Received updated ATV map but is not official as the newly opened roads are not signed yet.

Office

- Sent out a news release, posted on Facebook and our website information regarding the e-coli water results for our beaches.
- Updated website, Travel Wisconsin, Facebook and Instagram with pertinent news.
- It continues to be extremely busy in the office with camping and shelter inquiries.
- Issued and processed violations within our parks.
- Attended a WebEx meeting with the Konect vendor, IT and our office to launch our new reservation system. We received information on what the layout will look like and we were all very impressed with the simplicity of it.
- Continued budget preparation for 2021-2022 in Questica. Chad and I worked with Finance on various issues.
- Assisted Chad in new fee structure for 2022 that was recently approved by HIRC. Will begin updating various brochures with the newly implemented fees.
- Attended the 2021 Summer Employee meeting at North Park and recorded minutes.
- 15-yr. Forestry Plan. Uploaded newly drafted chapters to the Forestry website and made 3 paper copies for people to view if they wish.
- Attended the August 18th Special HIRC Budget meeting via WebEx.
- Attended the Boston Mutual Presentation by HR on 8/24 at 11am.

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Currently 3 active timber sales. Met logging crews and started jobs, scaled wood, job site inspections, routine timber sale administration. Closed ATV intensive use area for two days to facilitate safe logging operations (sale #786) adjacent to trail.
- Wood County Forest 15-year plan: sent letters to stakeholders and drafted announcements pertaining to 30 day comment period and open house meeting. 30 day public comment period ends September 6, 2021. Open house meeting occurred August 30, 2021.
- Forestry Tech. has been working on project to construct/improve Powers Bluff multi-use trail.
- Forestry Tech. mowed selected forest roads and trails as equipment availability and weather permitted.
- Mowed and cleaned up public shooting range.
- Participated in WCFA quarterly administrators conference call.
- Attended LIDAR presentation put on by Paul Bernard (P&Z) and others.
- Attended P&F employee meeting on 8-19-21.

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2021**

AUGUST REVENUE - SEPTEMBER HIRC

BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2021	YTD REVENUE 2020	AUGUST REV 2021	AUGUST REV 2020	ACTUAL REV 2020	
\$ 420,000.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	\$10 Resv. Fee+/\$18/\$21/\$23/\$26/\$33	\$344,174.20	\$ 315,140.57	\$48,373.64	\$ 59,556.08	\$ 379,606.13	
\$ 100,000.00	Camping Self-Registration, All site types	\$18/\$21/\$23/\$26/\$33	\$57,467.69	\$ 88,129.86	\$11,941.23	\$ 17,093.84	\$ 125,846.17	
\$ 45,000.00	Campground Firewood Sales	\$6 per rack	\$28,982.94	\$ 31,575.35	\$5,946.92	\$ 7,148.82	\$ 43,746.76	
\$ 8,000.00	Ice	\$3 (7 lbs.) /\$6 (20 lbs.)	\$8,654.04	\$ 7,488.09	\$1,984.84	\$ 1,457.77	\$ 8,287.14	
\$ 1,600.00	Non-Camper Dump Fee	\$12 (2021 Increase)	\$2,294.80	\$ 1,472.28	\$698.58	\$ 618.25	\$ 2,341.21	
\$ 800.00	Camper Storage Fee	\$15/wk - \$60/mo	\$241.71	\$ 254.98	\$56.87	\$ 112.80	\$ 800.52	
\$ 800.00	Washer/Dryer	\$2 wash / \$2 dry/\$1 Laundry Pods	\$536.49	\$ 282.46	\$189.57	\$ 73.93	\$ 568.94	
\$ 50,000.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	\$100/\$150/\$175/\$200/\$225	\$36,838.88	\$ 33,736.39	\$4,492.90	\$ 6,090.05	\$ 47,670.04	
\$ 10,000.00	Shelters - Open (DX, SP, RSBP, White Sands)	\$75/\$125	\$11,374.41	\$ 8,217.92	\$1,018.96	\$ 1,421.80	\$ 9,047.31	
\$ 800.00	General Park User Fees (outside of normal shelter fee areas)	\$50 / \$10 per picnic table	\$50.00	\$ 616.11	\$0.00	\$ -	\$ 663.50	
\$ 25,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$10/\$15/\$250/\$450/\$500	\$12,884.84	\$ 31,810.06	\$0.00	\$ -	\$ 31,810.06	
\$ 2,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$5/daily; \$15/annual; \$40/family	\$1,854.50	\$ 1,493.84	\$0.00	\$ -	\$ 1,503.32	
\$ 6,500.00	Disc Golf	\$2 / \$4 / \$20 / \$40 (2019 Inc.)	\$4,869.46	\$ 5,494.51	\$548.82	\$ 935.55	\$ 6,449.96	
\$ 2,000.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -	
\$ 25,000.00	Boat Launch	\$20/annual; \$5/daily	\$19,925.63	\$ 23,063.32	\$1,011.85	\$ 1,909.95	\$ 24,336.31	
\$ 1,000.00	45123 - Violations (non-tax)	\$50.00	\$200.00	\$ 550.00	\$0.00	\$ 200.00	\$ 700.00	
\$ 20,000.00	Miscellaneous*	AQS Firewood / NWPP Rentals (8/21)	\$8,780.42	\$ 26,291.50	\$351.81	\$ 3,184.29	\$ 61,876.50	
\$ 1,500.00	Gift Certificates	Gift Certificates	\$183.45	\$ -	\$0.00	\$ -	\$ 2,144.67	
\$ 720,000.00			\$539,313.46	\$575,617.24	\$76,615.99	\$99,803.13	\$747,398.54	
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.								
\$ 5,000.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	\$140.00	\$ 26.00	\$0.00	\$ -	\$ -	
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$242,682.40	\$ 173,747.61	\$7,256.07	\$ 18.00	\$ 369,031.14	
\$ 3,000.00	Auctions - Non-Lapsing	WI Surplus	\$5,730.50	\$ 3,932.00	\$0.00	\$ -	\$ 6,572.00	
TOTAL REVENUE:			\$787,866.36	\$753,322.85	\$83,872.06	\$99,821.13	\$1,123,001.68	

WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES

AUGUST 2021

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE CURRENT YR	AMOUNT RCVD TO DATE CURRENT YR	ENDING MONTH BALANCE
741	8-15	THURS LOGGING	23,936.00	04/07/16	03/31/22		\$0.00	\$0.00	\$0.00
744	2-16	DELANEY FP	*27384.5	04/07/16	03/31/22		\$0.00	\$0.00	\$0.00
748	5-16	FUTUREWOOD	*18522.1	10/06/16	12/31/21		\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	12/31/21		\$0.00	\$0.00	\$0.00
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/21		\$0.00	\$0.00	\$0.00
762	4-17	FUTUREWOOD	14,431.60	11/14/17	12/31/21		\$0.00	\$0.00	\$0.00
764	6-17	FUTUREWOOD	14,091.00	11/17/17	12/31/21		\$10,262.46	\$10,262.46	\$0.00
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/22		\$0.00	\$0.00	\$0.00
777	1-19	KOERNER	38,680.50	03/29/19	04/01/22		\$25,329.60	\$25,329.60	\$0.00
779	8-19	LAMBERT FP	15,255.00	06/10/20	06/01/22		\$0.00	\$0.00	\$0.00
780	2-16	YODER LOGGING	42,886.00	07/10/20	06/01/23		\$0.00	\$0.00	\$0.00
781	5-19	YODER LOGGING	9,720.00	07/10/20	06/01/22		\$0.00	\$0.00	\$0.00
783	1-20	KOERNER	116,380.00	06/01/21	12/01/23		\$0.00	\$0.00	\$0.00
784	2-20	LAMBERT FP	12,900.00	06/01/21	12/01/23		\$0.00	\$0.00	\$0.00
785	4-20	KOERNER	136,058.00	06/01/21	12/01/23	\$8,052.30	\$52,664.55	\$8,052.30	-\$44,612.25
786	5-20	FLINK F.P.	13,126.60	06/01/21	12/01/23	\$0.00	\$1,513.19	\$0.00	-\$1,513.19
787	1-21	KOERNER	111,269.60	06/01/21	12/01/23		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$10.00			

Payments Received This Month: **\$8,062.30** AMOUNT BILLED TO DATE CURRENT YR AMOUNT RCVD TO DATE CURRENT YR **(46,125.44)**

2021 Budgeted Total Revenues	\$350,000	Jobs Finished
2021 Total County Forestry Revenues this month (90%) \$	7,256.07	Jobs Started
2021 Total Township Revenues this month (10%):	\$806.23	Jobs Continuing/Reactivated
		Jobs Gone Inactive

2021 TOTAL NET FORESTRY REVENUE TO DATE: \$ 242,682.40

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Tuesday, August 17, 2021
TIME: 10:30 a.m.
PLACE: Wood County Courthouse – Room 105

PRESENT: Al Breu, Bill Winch, Dennis Polach, Brad Hamilton

OTHERS PRESENT (for part or all of the meeting): Nicole Gessert, Reuben Van Tassel, Bill Clendenning.

1. The meeting was called to order at 10:37 a.m. by Chair Breu.
2. Public Comments: None.
3. Reuben Van Tassel shared he was contacted by the Mead-Witter Foundation with a request regarding an additional electrical circuit outside River Block to serve the abutting park. Van Tassel stated as part of the original agreement to lease the River Block property, Wood County is responsible to provide the electric to the walking path along the River Block building. Van Tassel shared the new request to allow the additional circuit would not cost the County because the Mead-Witter Foundation would be paying for the installation and the cost of consumption.

Motion (Hamilton/Winch) to approve the request from the Mead-Witter Foundation to allow an additional electrical circuit outside River Block to serve the abutting park. Motion carried unanimously.

4. Chair Breu declared the meeting adjourned at 10:41 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Wednesday, September 8, 2021
TIME: 9:30 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Bill Winch, Dennis Polach, Laura Valenstein

OTHERS PRESENT (for part or all of the meeting): Nicole Gessert, **See attached list.**

1. The meeting was called to order at 9:30 a.m. by Chair Breu.
2. Public Comments: None.
3. Approve minutes from the previous meeting.

Motion (Winch/Polach) to approve the minutes from the previous meeting. Motion carried unanimously.

4. (a) Supervisors Winch and Polach asked for clarification on items within the Information Technology vouchers. Amy Kaup answered general questions pertaining to her department's vouchers.

Motion (Valenstein/Polach) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

- (b) Kaup provided information pertaining to projects in her department.
- (c) Kaup provided information pertaining to the Information Technology 2022 budget. Discussion ensued.

Motion (Valenstein/Breu) to approve the 2022 Information Technology department budget. Motion carried. Voting no: Winch.

5. (a) Supervisors Winch and Polach asked for clarification on items within the Maintenance vouchers. Reuben Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Polach/Winch) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

- (b) Van Tassel provided information pertaining to projects in his department.
- (c) Van Tassel provided information pertaining to the Maintenance 2022 budget. Discussion ensued.

Motion (Valenstein/Winch) to approve the 2022 Maintenance department budget. Motion carried unanimously.

6. Van Tassel shared information from initial conversations he had with City staff regarding Courthouse parking.
7. Van Tassel shared information regarding the fourth Courtroom as related to 2022 CIP. Discussion ensued.
8. Van Tassel shared information regarding the rezoning and conditional use permits that have been submitted pertaining to the Jail project. Van Tassel along with several others from the Jail AdHoc Committee will be attending the City Plan Commission meeting on September 13, 2021.
9. Agenda items for the next meeting:
 - Elevator Update

The next regular Committee meeting will be Monday, October 4, 2021 at 9:00 a.m.

10. Chair Breu declared the meeting adjourned at 11:32 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

August 2021

1. Wood County internet and intranet website updates, especially those concerning COVID-19, are being posted continually as we work to keep employees and citizens informed.
2. Continued work with Questica budget software to assist Finance staff with preparing the 2022 budget.
3. Working on the next version of the Non-Metallic Mining system for Land and Water Department. IT and Land is planning for a full release of the new system by October of 2021.
4. Started the process to upgrade the Sheriff's Department Citation System, TraCS, to the latest version. This upgrade will expand the features of the system and make operations easier for the administration and patrol crew within the department.
5. Completed work at Edgewater moving computers as requested and terminating network connections for the addition of a security camera at their location. An on-premise video server was configured for this purpose.
6. Register of Deeds Fidlar AVID software and workstation upgrades were completed.
7. Staff continue to work on finalizing the wireless upgrade project. This included configuring/combining some of our wireless networks, improving the reliability of our wireless infrastructure, and configuring monitoring of the wireless networks.
8. Development for adding new well water permits into the Planning & Zoning Department system continues.
9. Continued working with Konect Parks to implement a new Park Reservations system starting in fall 2021. Transition activities will continue through the 2022 camping season.
10. Network staff continue to work on multiple projects that include moving all PCs onto the latest version of virus scan software, automating security patching of desktops and servers, moving network drives onto new servers with improved security features, and installing better network infrastructure monitoring.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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11. Continued setup and testing of Laserfiche document management in the Human Services department. Non-clinical documents for Human Services, Norwood, and Edgewater will be migrated into the Laserfiche system over the coming months and all related business units will begin using a paperless process as much as possible utilizing the Laserfiche software.
 12. Completed updates to the GIS system at the Courthouse. Work was done in-house and our GIS and IT staff gained a lot of valuable experience. The system is now running the latest GIS and operating system software, and system security was improved for public-facing services.
 13. The IT Security Team continues the Security Awareness Program. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
 14. Applied numerous updates to database servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
 15. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing.
 16. Implementation of the RtVision OneGov permit system for additional permit types for the Highway Department continues. This permit system is available for public applications and payment processing on the Wood County website.
 17. Support for GCS property tax systems is ongoing. Two property tax software upgrades were performed in August. The property tax web server was rebuilt completely and deployed. Discovery started for migration and upgrade of the property tax application server in preparation of decommission of end-of-life Citrix application server.
 18. Discovery phase is scheduled for a system to provide an online property tax lottery credit search for property owners. The search utility will help reduce tax payer expense and increase county revenues.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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19. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. Additions this month include adding EW casual holiday worked pay, discovery for contracted staff clock punch time tracking only, PBJ job code updates, PBJ CMS export file adjustments. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.
 20. Legacy data migration from TCM to SmartCare continues.
 21. Print servers at all locations have been updated in order to provide uninterrupted print functionality during a network outage.
 22. Providing continual support of Webex Meetings Webex Room Kit. The County has been using Cisco Webex Meetings, Teams, and Roomkits for video conferencing as well as Cisco Jabber for phone access.
 23. For the month of July, 453 helpdesk requests were created, with staff completing 456 tickets and leaving 129 open requests. These numbers represent service requests from departments throughout the County. There are currently 321 project requests from departments.
 24. Continued migration of countywide antivirus to a new platform that will provide better insight into possible compromises and safeguards on devices. This month included migrating all workstations and servers to the new platform.
 25. Continue to migrate to the new Mobile Device Management (MDM) platform. This has been implemented for all new cellular devices, Health Contact Tracers, and devices like iPads. All users have been moved off Airwatch and onto Desktop Central. Currently working on contacting all users that have email on their phone but are not on the new MDM platform yet.
 26. Experienced a hardware failure at River Block that resulted in unavailable servers at the location. Wood County IT staff worked over the weekend to get the critical servers up before employees return on Monday morning. Other servers have remained offline until new hardware arrives so that we can rebuild the system. Some systems which were recently configured as a failover worked as expected, allowing computers and telephones to remain on the network without connectivity problems.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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27. Facilitated demos for an E-Signature application that will be used by multiple departments.
 28. Provide various reports and quotes to assist Departments in 2022 budgets.
 29. Completed 2022 IT, VOIP, and PC Replacement Budgets.
 30. Staff continued to roll out more security to the IT infrastructure. This includes installing our advanced threat detections software, dual factor authentication, and Desktop Central agent on Wood County server infrastructure.
 31. A web server was defaced by outside threat actors. Wood County staff along with the MS-ISAC were able to determine how the breach occurred confirm that there was no data loss, and implement practices that will help to prevent this from happening in the future. Remediation of the defacement included building a new server with updated vendor software, two factor authentication, and the latest virus scan software with artificial intelligence to help prevent zero-day attacks. Windows updates will also occur on an automatic schedule to ensure proper patching of the operating systems. Several Counties in Wisconsin that used the same software were impacted by this defacement.
 32. Staff has worked to add the UW-Extension back onto the Wood County domain. Their access was originally removed at the beginning of the pandemic when they needed access to a video conferencing software that was not very secure. The video software has since improved the security posture and it will now be easier to take care of the department's technical needs.
 33. Performed training for Highway Department staff on the use of their video conferencing unit.
 34. Due to substantial delays in receiving hardware, final PC replacement surveys for 2021 have now been sent to departments so the hardware order can be placed. In effort to receive equipment when needed, IT staff has also reached out to departments about the replacement needs for 2022.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments August 2021

Ongoing Projects and Planning

- 1) Jail – Contracts for professional services have been signed. The Sheriff's Department is currently reviewing the program developed by Venture Architects to ensure current and future needs for department operations will be met as the new facility is designed in the coming months.

Corporation Counsel and Planning & Zoning have submitted requests to Wisconsin Rapids for vacating Avon Street and rezoning the south parking lot to accommodate a new jail. The City Planning Commission will discuss the rezoning request at a public hearing on Monday, September 13, 2021 at 5:30 pm.

A site survey has been completed for the Courthouse campus to identify public and private utilities that may need to be relocated during the project and to provide other site information required by the design team.

- 2) Courthouse – Continuing to work through many details regarding the upcoming remodeling to relocate Clerk of Courts and create a fourth courtroom on the third floor.

We have been given a tentative start date of November 15th for the Courthouse elevator modernization/upgrade. I will be working with affected departments to minimize impact on their operations and employees during this project.

- 3) River Block – Some of the materials have arrived for our window replacement project; we are hoping the remaining materials are delivered in the next couple weeks so our contractor can begin replacing the remaining original windows.

Miscellaneous

- 1) Attended PIT, Operations, J&L, Public Safety, County Board, and HHS meetings.
- 2) Continuing to review CIP with Norwood, Edgewater, and Finance to identify adjustments that may be considered by the County Board.

MINUTES
McMillan Memorial Library
Special Board Meeting
August 4, 2021

DRAFT
Subject to
Approval

Vice President Heniadis called the Special Meeting of the McMillan Memorial Library Board of Trustees to order at 5:27 p.m.

ROLL CALL ATTENDANCE:

Present: Kim Heniadis, Craig Broeren, Doug Machon, Karen Schill, Susan Feith, William Clendenning, Ryan Austin

Absent: Anne Zacher, Andrea Galva, Scott Kellogg, Eric Montag

Administration: Andrew Barnett and JoAnn Ogreenc

Others in attendance: Grant Daigle from Miron Construction and Eric Blowers of Engberg Anderson Architects

Mr. Barnett established that this was an open meeting conducted and appropriate public notice was given.

MINUTES: A motion to approve the Minutes of the July 21, 2021 Library Board meeting minutes with two corrections was made by Mr. Clendenning, second by Ms. Schill. Motion carried.

Reports from Building & Grounds Committee: Mr. Machon reported the Buildings and Grounds Committee met on July 27, 2021 to make final recommendations of furniture selections. The committee recommends to the full board approval of Furniture selections, approval of Change Order 2, approval of Change Order Proposal 19 (display cabinet credit), and approval of theater seating contract. The Committee did not make a recommendation for Change Order Proposal 17 (ceiling tile change).

A motion to approve all recommendations from the Building and Grounds Committee was made by Ms. Feith, second by Mr. Broeren. Motion carried.

A motion to approve Change Proposal 17 in the amount of \$9,651 was made by Ms. Feith, second by Mr. Austin. Motion carried.

A motion to advise acting Chairperson Ms. Heniadis to sign Change Order 2 and theater seating contract with JWC Building Specialties was made by Ms. Feith, second by Mr. Clendenning. Motion carried.

Mr. Clendenning left the meeting at 5:45 p.m. quorum remained.

Chairperson Heniadis declared the meeting adjourned at 5:46 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held on August 18, 2021 at 5:00 p.m.

Respectfully submitted,
JoAnn Ogreenc, Assistant Director

MINUTES
McMillan Memorial Library
Services Committee
August 10, 2021

DRAFT
Subject to
Approval

Chairperson Montag called the Services Committee meeting to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Eric Montag, Kim Heniadis, Karen Schill, Doug Machon and Andrea Galvan

Absent: Anne Zacher

Present Via Zoom: William Clendenning, Susan Feith,

Administration: Andrew Barnett, JoAnn Ogreenc

Mr. Montag established that this was an open meeting and appropriate public notice was given.

Gain alignment on the role of the Services Committee: Chairperson Montag read the Library Board by-laws pertaining to the Services Committee.

Determine objectives going forward: Chairperson Montag requested a presentation covering an update and a plan of services for the new Makerspace at the next Services Committee meeting.

Chairperson Montag stated that a review of the Library Plan of Services along with the Makerspace presentation would be on the agenda for the next Services Committee meeting.

A motion to adjourn was made by Mr. Machon, second by Ms. Heniadis. Motion carried. The meeting adjourned at 5:34 p.m.

Respectfully submitted,
JoAnn Ogreenc, Assistant Director

MINUTES
McMillan Memorial Library
Building and Grounds Committee
August 11, 2021

DRAFT
Subject to
Approval

Chairperson Doug Machon called the meeting of the McMillan Memorial Library Building and Grounds Committee to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: Doug Machon, Eric Montag, William Clendenning, Ryan Austin, Andrea Galvan, and Susan Feith

Administration: Andrew Barnett and Vicki Steiner

Others in attendance: Erin O'Keefe of Engberg Anderson and Grant Daigel of Miron Construction

Mr. Machon established that this was a public meeting with Zoom access and appropriate public notice was given.

A motion to approve the Minutes of the May 12, June 9, July 14 and August 4, 2021 Building and Grounds Committee meetings was made by Mr. Clendenning, second by Mr. Montag. Motion carried.

Owners Rep. Grant Daigel presented change order #3 involving change item 19- credit for the display case and change item 17-ACT change along with a review of the contingency. A motion to recommend presenting change order 3 to the full board was made by Mr. Austin, second by Mr. Clendenning. Motion carried.

Mr. Daigel has an additional change item regarding the skylight to bring before the committee. More information and costs are needed before he can make a recommendation. Mr. Daigel requested a Building & Grounds committee meeting prior to the Board meeting at 4:45pm on August 18th to discuss ASI3 architectural changes to skylight. There was discussion on skylight finishing between stain and paint.

Mr. O'Keefe presented some final finish selections for the furniture.

A motion was made by Mr. Montag, second by Mr. Austin to go with the Option 1 recommendations of the designer and bring these recommendation to the full board on August 18th, Motion carried.

It was noted that the cost of the furniture came in lower than expected. Some final numbers are still needed.

Mr. Barnett received information that the Fine Arts Center seating fabric selected has an order time of 110 days. Which would delay installation. Ms. O'Keefe will look at other options to present to the Board.

The meeting was declared adjourned at 5:27 p.m. by Chairman Machon.

Respectfully submitted,
Vicki Steiner, Secretary

MINUTES
McMillan Memorial Library
Board of Trustees
August 18, 2021

DRAFT
Subject to
Approval

President Galvan called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:30 pm. Ms. Galvan established this was an open meeting and appropriate public notice was given.

ROLL CALL ATTENDANCE:

Present: Andrea Galvan, Kim Heniadis, Susan Feith, Eric Montag, Scott Kellogg, William Clendenning, and Karen Schill.

Absent: Craig Broeren, Anne Zacher, Doug Machon and Ryan Austin

Administration: Andrew Barnett and Vicki Steiner

Others in attendance: Eric Blowers and Erin O'Keefe from Engberg Anderson Architects, and Grant Daigel from Miron Construction.

CORRESPONDENCE: There were no items of correspondence.

MINUTES: **A motion to approve the Minutes of the August 4, 2021 Special Board Library Board meeting was made by Mr. Montag, second by Mr. Clendenning. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for August 2021. Ms. Feith added further discussion. **A motion to pay the Operating and Endowment Fund bills and file the financial reports was made by Mr. Clendenning, second by Ms. Schill. Motion carried**

A joint meeting of the Building & Grounds and Finance Committees will be scheduled to discuss the 2022 Budget.

DIRECTOR'S REPORT:

Library Use and Events – Our second pandemic summer program is complete. We hosted a “hot trivia” contest on July 29 and a historic kayak paddle on August 4. Story walks, the teen garden club, socially distanced teen book club, rock painting and author Leah Brown highlighted the last month. We continue with monthly Write Nights, Farmer's Market and anime club. Story time resumes in September.

Building & Grounds – Issues concerning the skylight are being explored. Window replacement on the south and west side of the Adult Room is planned. New shelf ends of the units in the Adult Room are being produced.

Budget – The City has requested our budget by September 1. We are planning to request a zero increase appropriation, as we have done for a number of years. A joint Finance / Building & Grounds committee should meet to consider a proposed budget.

COMMITTEE REPORTS: Mr. Montag reported on the Services Committee meeting on August 10th. Goals of the committee, the Maker Space and co-working spaces were discussed. Also the possible development of a friends group was discussed.

Mr. Montag reported on the Building and Grounds meetings held on August 11. Mr. Daigel presented Change Order 3 which covers an ACT change and display cabinet credit. Total credit is \$5,549.00.

Ms. O'Keefe shared the furniture presentation, as presented to the Building and Grounds Committee, with the Board and samples were presented. The Building and Grounds committee recommends approval of Ms. O'Keefe's Option 1 selections and a change for the study tables from Hon tables to Ki Pillar tables. Discussion followed.

A motion to approve the Building and Grounds committee recommendations as presented was made by Mr. Montag, second by Mr. Kellogg. Motion carried with Mr. Clendenning opposed.

Ms. O'Keefe presented some additional Fine Arts Center fabric choices which would be readily available. Discussion followed. The Building and Grounds committee recommendation is to stay with the Seaglass fabric originally chosen. **A motion to approve the recommendation of the committee was made by Mr. Montag, second by Mr. Kellogg. Motion carried.**

Mr. Daigel reviewed the change orders presented to the Building & Grounds committee at the meeting held prior to the Board meeting. Change Order #3 was previously approved and ready for a signature. **A motion to approve signing Change Order #3, for a credit of \$5,549.00, was made by Mr. Montag, second by Ms. Schill. Motion carried.**

Change Order 9 on skylight siding and finishing in the amount \$9,589 was presented. The Building and Grounds Committee recommends approval. **A motion to approve Change Order 9 was made by Mr. Montag, second by Mr. Kellogg. Motion carried.**

Mr. Barnett noted that a structural engineer was contacted to review repairs to the exterior of the skylight. Repairs will be handled by the Operations budget and K & W Glass will schedule the repairs soon.

Mr. Blowers presented the color options for staining the skylight siding. **Mr. Montag moved approval of color option 2, second by Ms. Heniadis. Motion carried.**

Change Order 11, for \$843.00, was approved directly by Mr. Daigel.

Change Order 20 covers changes in ASI – 03 at a cost is \$9,065.00. A revised copy from the one originally sent has been forwarded to Ms. Steiner for the file. The Building and Grounds committee recommends approval. **A motion to approve Change Order #20 was made by Mr. Montag, second by Ms. Schill. Motion carried.**

Mr. Daigel reviewed the contingency account and pending balance. There are some additional changes to present at the next meeting. He will send the changes to Ms. Steiner to share with the Board.

Ms. Galvan asked that we schedule a Capital Campaign meeting. Ms. Steiner will look for possible meeting dates after September 1st.

OLD BUSINESS: There were no items of Old Business

NEW BUSINESS: Mr. Clendenning noted that attendance at Board meetings is very important. Ms. Feith noted that the By-Laws does address Board attendance. Discussion followed. Further discussion will take place at next month's meeting.

A motion to adjourn was made by Mr. Kellogg, second by Ms. Montag. Motion carried and the meeting adjourned at 6:36 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held on September 15, 2021 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

Draft
South Central Library System Board of Trustees Minutes
7/22/2021, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held remotely via BlueJeans & in person

Action Items: None

Present: P. Cox, S. Elwell, N. Foth, M. Furgal, J. Healy-Plotkin, J. Honl, N. Long, M. Nelson, R. Nelson, G. Poulson, T. Walske, K. Williams

Absent: N. Brien, F. Cherney

Excused: B. Clendenning

Guests: David Haug, Lighthouse Realty; Devin Flanigan, Keller, Inc.

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden, V. Teal Lovely

Call to Order: 12: 15 p.m. G. Poulson, Vice President

- a. Introduction of guests/visitors: D. Flanigan, Keller, Inc.; D. Haug, Lighthouse Realty
- b. Changes/additions to the agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 6/24/2021

- a. Motion: N. Foth moved approval. K. Williams seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Bills for Payments: The payment amount is \$545,783.21

- a. Motion. G. Poulson moved approval of the bills for payment. M. Furgal seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Presentations:

Building Update – D. Flanigan of Keller, Inc. and D. Haug, Lighthouse Realty - provided a land update and building timeline/next steps. You may view the document online.

J. Honl inquired about the uncertainty of delivery due to the PLSR proposal and its impact on the BNAW plans for how large to make the delivery portion of the new building. D. Flanigan noted the architect can maneuver things within the building to accommodate the potential elimination of space for trucks and create more space for offices, etc.

There was a question about lumber prices. D. Flanigan noted we are experiencing “Covid-19 whiplash”, due to lower mill production and decreased inventory. The hope is that by the time building begins prices will decrease and stabilize. When preliminary planning begins, the goal is to have the cost estimate included.

SCLS Technology and ILS Services – V. Teal Lovely – You may view the PowerPoint presentation online. J. Honl inquired about how much time is split between remote work and in person services amongst the technology and ILS teams. The vast majority is done remotely.

N. Foth expressed her gratitude for the support provided to the libraries.

G. Poulson noted his LINKcat account had 3 items added to a hold list that he did not initiate. V. Teal Lovely

asked him to email her directly to determine what happened.

Who determines how many holds an individual can place? The policies are under the domain of the ILS committee and the Circulation Services Subcommittee, which reports to the ILS committee who creates the uniform settings for all patrons.

S. Elwell inquired about cyber security. SCLS's first line of defense is a firewall that is maintained by a third party. All pc's have anti-virus software installed and need passwords to be logged into. The network is partitioned to a staff network versus patron network. Security is always at the forefront.

Committee Reports:

- a. Advocacy – K. Williams noted the committee will meet in August. S. Elwell noted her son is volunteering at the Monona Public Library this summer and is writing an article from a teenager's perspective regarding the library. The editor from the Independent Herald and the McFarland Thistle has been contacted to include the letter in those newspapers.

Action Items: None

SCLS Foundation Report: M. Van Pelt noted the board meets today following the SCLS Board meeting. First Business Bank donated an additional \$2,000 as sponsor of the Cornerstone events. The Cedar Grove Public Library joined the foundation. M. Van Pelt & K. Goeden met with First Business Bank and because of the amount of funds invested in the foundation, the administrative fees have been lowered.

System Director's Report: You may view the System Director report online. The SCLS Directors approved the 2022 fees. An LSTA grant was approved to receive \$350,000 to add to OverDrive this year. The New Glarus Library director has resigned.

Discussion:

- a. Bill Examiner Schedule – If unable to review the bills for payment on the month you are scheduled, please contact SCLS and we will find a replacement for you that month.

Administrative Council (AC) Report: All Directors Met 7-17-2021. You may view the minutes online.

Other Business: None

Information Sharing:

T. Walske encouraged the board to donate toward the SCLS Foundation.

J. Healy-Plotkin visited the Portage County Public Library recently.

S. Elwell inquired about the next Bylaws Committee date. An email will be sent to the committee members to determine available dates.

N. Long noted the Lodi Public Library held a community read that was well attended.

Adjournment: 1:23 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/7-22-2021

Minutes of the Jail Construction ADHOC Committee

DATE: September 9, 2021

PRESENT: Lee Thao, Laura Valenstein, David LaFontaine, Adam Fischer, Jake Hahn, Al
EXCUSED: Breu,

NOT PRESENT: John Hokamp

OTHERS PRESENT: Quentin Ellis, Shawn Becker, Reuben VanTassel, Ted Ashbeck, Kelli Trzinski, Kurt Berner, Jason Grueneberg, Cory Beyer, Steve Genz, John Cain, Lance Pliml

LOCATION: Wood County Courthouse, Room 114

1. Call to Order:

Laura Valenstein called the meeting to order at 10:00 a.m.

2. Public Comments:

No Public Comments.

3. Review minutes of June 9, 2021:

Motion by LaFontaine, second by Thao to approve the minutes of the June 9, 2021 meeting as presented. Motion carried unanimously.

4. Jail Design and Construction Update:

Sheriff Becker discussed the layout of the new facility. He stated the number of holding cells on the first floor is still being discussed. He talked about a release point on the west side of Market Street. He stated parking would possibly be on the north and south side of the building. He discussed the main features on each of the floors.

The committee discussed having two options for the exterior brought before them to approve one of the designs.

Supervisor Fischer recommended the Committee establish a threshold for payment approvals as the project progresses.

5. Discuss Wisconsin Rapids Planning Commission Public Hearing on September 13:

Jason Grueneberg from Wood County Planning and Zoning discussed the rezoning of the Avon Street parking lot from a B2 zone to an institutional zone. The committee asked Jason questions about opposing views regarding the rezoning.

Laura Valenstein stated notices regarding the new facility were sent to residences from by Samuels Group for Wood County and also by the City of Wisconsin Rapids.

6. Set date, time and location of next meeting:

October 14, 2021

10:00 a.m.

Wood County Courthouse Room 114

7. Adjourn

Meeting adjourned at 10:40 a.m. by Chairman Valenstein.

Minutes taken by Wood County Sheriff's Department