

# PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

December 17, 2019 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on December 17, 2019.

Chairman Machon called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hamilton, Hokamp, Holbrook, LaFontaine, Leichtnam, Machon, Pliml, Polach, Rozar, Urban, Winch, and Zurfluh.

Supervisor Fischer gave the invocation and led the Pledge of Allegiance.

Motion by LaFontaine/Hamilton to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Breu/Hamilton to approve the appointments of Matt Susa and Supervisor Curry to the Ethics Committee, Supervisor Hokamp to South Central Library Board of Trustees, and Supervisors Breu, LaFontaine, & Feirer to the Renewable and Sustainable Committee. Motion carried by voice vote.

Chairman Machon opened the floor to nominations for Highway Commissioner. Fischer nominated Roland Hawk. Upon call of the chair, motion by Clendenning/Hamilton to close nominations and cast a unanimous ballot for Hawk. Motion carried by voice vote.

Public comment was opened. Michelle Boernke, Campus Administrator for UWSP at Marshfield spoke about the increased enrollments at both the UW Stevens Point main campus and at the Marshfield campus. She introduced Shane Glinski, who is a public relations intern for the Wood County solar project. He noted the functions of his position. Comment was heard from Greg Ellious, requesting a further extension of time in order to vacate his property that is up for tax deed.

Referrals were noted.

Committee minutes presented: Executive.

Without objection, the board acted on the first 11 resolutions with one vote.

## RESOLUTION 19-12-1

Introduced by: Executive Committee

INTENT & SYNOPSIS: To amend the 2019 budget for Property & Liability Insurance (51931) for deductible expenditures not included in the 2019 budget process:

FISCAL NOTE: Transfer of \$10,000 from the Wood County contingency fund balance which is currently at \$281,639. Unanticipated revenue from FEMA of \$25,000 will be received to cover a portion of the unanticipated expenditures.

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
51931	Property & Liability Insurance		\$35,000
51590	Contingency Fund	\$10,000	
43300	FEMA Funds	\$25,000	

Motion by Clendenning/Hamilton to adopt Resolution 19-12-1. Motion carried unanimously.

## **RESOLUTION 19-12-2**

Introduced by: Health & Human Services & Executive Committees

INTENT & SYNOPSIS: To Amend the 2019 budget for Edgewater Haven Dietary (54212) for the purpose of funding the Capital Purchase necessary to replace the current Dietary Water Heater with a new Water Heater.

FISCAL NOTE: To transfer \$13,000 from Available Contingency (51590) to the Edgewater Dietary Function (54212). At the time of this request the funds available in contingency are \$281,639. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54212	Edgewater Dietary		\$13,000
51590	Contingency	\$13,000	

Motion by Clendenning/Hamilton to adopt Resolution 19-12-2. Motion carried unanimously.

## **RESOLUTION 19-12-3**

Introduced by: Health & Human Services and Executive Committees

INTENT & SYNOPSIS: To amend the 2019 ADAMS-JUNEAU budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54130	ADAMS-JUNEAU		38,853
44100	Licensing Revenue	27,692	
48540	Other Grants	11,161	

Motion by Clendenning/Hamilton to adopt Resolution 19-12-3. Motion carried unanimously.

## **RESOLUTION 19-12-4**

Introduced by: Health & Human Services and Executive Committees

INTENT & SYNOPSIS: To amend the 2019 GRANTS budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54128	GRANTS		13,000
43557	State Grants	13,000	

Motion by Clendenning/Hamilton to adopt Resolution 19-12-4. Motion carried unanimously.

## **RESOLUTION 19-12-5**

Introduced by: Health & Human Services and Executive Committees

**INTENT & SYNOPSIS:** To amend the 2019 WIC budget for additional revenue and expenditures unanticipated during the original budget process.

**FISCAL NOTE:** No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54122	WIC		41,541
43554	State Grants	41,541	

Motion by Clendenning/Hamilton to adopt Resolution 19-12-5. Motion carried unanimously.

## **RESOLUTION 19-12-6**

Introduced by: Executive Committee

**INTENT & SYNOPSIS:** To amend the 2019 budget for the Human Services, Norwood Health Center and Edgewater Haven programs for transfer of available appropriations to functions where actual expenditures are recorded.

**FISCAL NOTE:** No additional cost to Wood County. The additional appropriations needed for transfers in are available and are not anticipated to be spent in the appropriations to be transferred out. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54325	Norwood SNF/BI		\$70,000
54326	Norwood Inpatient		75,000
54350	Norwood Dietary		25,666
54317	Norwood Bridgeway/Crisis		5,000
54324	Norwood SNF-CMI	\$ 25,666	
54351	Norwood Maintenance	5,000	
54220	Edgewater Woodhaven TBI	170,000	
54213	Edgewater Laundry		3,000
54218	Edgewater Social Services		10,000
54219	Edgewater Administration		12,000
54410-35	Community Resources Division		85,000
54500	Community Administrative Division		35,000
54455-95	Mental Health/AODA Division	120,000	

Motion by Clendenning/Hamilton to adopt Resolution 19-12-6. Motion carried unanimously.

## **RESOLUTION 19-12-7**

Introduced by: Executive Committee

**INTENT & SYNOPSIS:** To amend the 2019 budget for Humane Officer (54129) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: To transfer \$15,000 from available balance in contingency (51590) to Humane Officer (54129). At the time of this request the funds available in contingency are \$281,639. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54129	Humane Officer		\$15,000
51590	Contingency	\$15,000	

Motion by Clendenning/Hamilton to adopt Resolution 19-12-7. Motion carried unanimously.

### **RESOLUTION 19-12-8**

Introduced by: Executive Committee

INTENT & SYNOPSIS: To amend the 2019 budget for UW Extension - Projects (55660) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: To transfer \$12,000 from available balance in Fund Balance (34300) to UW Extension – Project (55660). The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54129	UW Extension - Projects		\$12,000
34300	Fund Balance	\$12,000	

Motion by Clendenning/Hamilton to adopt Resolution 19-12-8. Motion carried unanimously.

### **RESOLUTION 19-12-9**

Introduced by: Executive Committee

INTENT & SYNOPSIS: To amend the 2019 budget for Circuit Court Branch III (51214) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: To transfer \$10,000.00 from available balance in contingency (51590) to Circuit Court Branch III (51214). At the time of this request, the funds available in contingency are \$281,639.00. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
51214	Circuit Court Branch III		\$10,000.00
51590	Contingency	\$10,000.00	

Motion by Clendenning/Hamilton to adopt Resolution 19-12-9. Motion carried unanimously.

### **RESOLUTION 19-12-10**

Introduced by: Highway Infrastructure & Recreation and Executive Committees

INTENT & SYNOPSIS: To amend the 2019 budget of various Highway functions listed below for additional expenditures of \$299,408 not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County.

Source of Money: Available appropriations in revenues in excess of budget of \$254,901 and functions under budget of \$44,507. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43531	State Aid – Transportation	97,833	
47470	Dept Charges – Highway	157,068	
53240	Hwy-Machinery Operations	44,507	
53266	Hwy – Bituminous Ops		152,751
53313	Hwy – Maint. Gang		11,530
53314	Hwy – Maint Gang – Materials		2,230
53270	Hwy-Buildings & Grounds		4,317
53312	Hwy-Snow Removal		128,580

Motion by Clendenning/Hamilton to adopt Resolution 19-12-10. Motion carried unanimously.

### **RESOLUTION 19-12-11**

Introduced by: Highway Infrastructure & Recreation & Executive Committees

INTENT & SYNOPSIS: To provide for unanticipated revenue from the State of Wisconsin Department of Natural Resources to finance additional maintenance and grooming for the Wood County Snowmobile Trails for the winter of 2018-2019.

FISCAL NOTE: The costs to be funded in the 2019 budget are in lines 244-2102-55441-345 (expenditures) and 244-2102-43574 (revenues). The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43574	State Aid Revenues	\$66,868.04	
55441	Snow Maintenance		\$66,868.04

Motion by Clendenning/Hamilton to adopt Resolution 19-12-11. Motion carried unanimously.

Without objection, the board acted on the next 2 resolutions with one vote.

### **RESOLUTION 19-12-12**

Introduced by: Executive Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - \$8,705.25

Motion by Feirer/Hamilton to adopt Resolution 19-12-12. Motion carried unanimously.

### **RESOLUTION 19-12-13**

Introduced by: Executive Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - \$12,526.86

Motion by Feirer/Hamilton to adopt Resolution 19-12-13. Motion carried unanimously.

## **RESOLUTION 19-12-14**

Introduced by: Executive Committee

INTENT & SYNOPSIS: Tax deed eligible property – authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

FISCAL NOTE: TAXES 2011 – 2018	\$56,340.51
PUBLICATION FEES	114.00
TAX DEEDING EXP.	204.73
<u>TOTAL</u>	<u>\$56,659.24</u>

Motion by Breu/Hamilton to adopt Resolution 19-12-14. Motion carried unanimously.

## **RESOLUTION 19-12-15**

Introduced by: Executive Committee

INTENT & SYNOPSIS: To show additional elements of committed and assigned governmental fund balance projected as of December 31, 2019:

FISCAL NOTE: Total committed and assigned governmental fund balance as of December 31, 2019 is projected to be \$9,341,940 detailed as Follows:

Account			
General Fund		Actual	Projected
Committed	Account Name	12/31/2018	12/31/2019
51440	Clerk Elections	\$250,630	\$221,466
52530	Building Numbering	8,743	8,481
52130	Police Radio	10,853	10,853
54122	Public Health WIC	4,238	4,238
54128	Health-Grants	31,400	21,118
54130	Health-Dental Sealants	55,346	31,937
54132	Juneau/Adams	-	43,076
51433	HR Labor Relations	71,141	66,078
56121	Land Conservation	17,748	17,748
56315	Census Redistricting	4,500	4,500
59210	Permits & Fines	2,009	8,037
51931	Property & Liability Ins	155,066	38,491
51711	Reg of Deeds-Redaction	42,367	42,367
52131	Indian Law Enforcement	66,613	61,894
52712	Electronic Monitoring	325,978	353,711
52721	Jail Surcharge	209,709	221,904
51451	Voice-Over IP	35,391	30,463
55660	UW Ext Project Accounts	96,946	72,717
55661	Farm Technology Days	43,000	-

54710 Veteran's Relief	3,979	2,421
54730 Veteran's Relief Donations	3,145	28,864
51316 Victim Witness Task Force	6,010	6,010
Total Committed	\$1,444,812	\$1,296,374

Assigned Funds	Actual	Projected
Account Name	12/31/2018	12/31/2019
Subsequent Year Budget	\$2,917,866	\$3,955,613
Other Governmental Funds Assigned		
County Highways	1,851,426	1,776,198
Human Services Fund (before deferral of revenues)	48,762	1,498,224
ADRC	55,265	55,265
Parks and Forestry	687,004	427,927
Land Records and Private Sewage	199,050	223,365
Land Conservation	80,770	(67,975)
Transportation and Economic Development	38,728	83,074
Sheriff and corrections	93,875	93,875
Total Other Governmental	5,972,746	8,045,566
Total Governmental Funds		
Committed and Assigned	\$5,813,358	\$6,129,668

Motion by Hamilton/Feirer to adopt Resolution 19-12-15. Motion carried unanimously.

#### **RESOLUTION 19-12-16**

Introduced by: Executive Committee

INTENT & SYNOPSIS: To formally adopt the General Fund – Fund Balance Reserves Policy.

FISCAL NOTE: No additional cost to Wood County.

Motion by Rozar/Hamilton to adopt Resolution 19-12-16. Motion carried unanimously.

Committee minutes presented: Health & Human Services, North Central Community Action Program.

#### **RESOLUTION 19-12-17**

Introduced by: Health & Human Services Committee

INTENT & SYNOPSIS: To authorize out-of-state training and travel for the Outpatient Clinic Psychiatric Nurse Practitioner.

FISCAL NOTE: \$800 for conference registration fee. Airfare and hotel costs will be paid for by the Psychiatric Nurse Practitioner.

Motion by Fischer/Hamilton to adopt Resolution 19-12-17. Motion carried. Voting no was Winch.

Committee minutes presented: Public Safety, Traffic Safety Commission.

#### **RESOLUTION 19-12-18**

Introduced by: Public Safety & Executive Committees

**INTENT & SYNOPSIS:** To increase the Civil Process service fee in the Wood County Sheriff's Department from \$65 to \$75 for basic service fees and service attempts. Writs of replevin, writs of restitution, and writs of execution will be increased from \$65 to \$75 for service and will still have the additional costs including officers productive hourly rate added.

**FISCAL NOTE:** Unknown Revenue

Motion by Breu/Hamilton to adopt Resolution 19-12-18. Motion carried unanimously.

### **ORDINANCE 19-12-19**

Introduced by: Public Safety and Judicial & Legislative Committees

**INTENT & SYNOPSIS:** To establish an ordinance prohibiting the first time possession of small amounts of Marijuana and then consolidating that with the drug paraphernalia and synthetic cannabinoids ordinances already in existence.

**FISCAL NOTE:** There will be an unknown increase in revenues to the county by means of using an ordinance versus a state statute to enforce the law.

Motion by Hamilton/Clendenning to adopt Ordinance 19-12-19. Motion carried. Voting no was Breu.

Committee minutes presented: Conservation, Education, & Economic Development, North Central ITBEC.

### **RESOLUTION 19-12-20**

Introduced by: Conservation, Education, & Economic Development Committee

**INTENT & SYNOPSIS:** To encourage the Wood County Board of Supervisors to support the proposed revisions to Ch. NR 151, Wis. Adm. Code, which will set newer Targeted Performance Standards and Prohibitions to abate pollution of groundwater by nitrate in areas of the state with highly permeable soils that are susceptible to groundwater contamination.

**FISCAL NOTE:** There are no fiscal obligations for the County associated with this resolution.

Motion by Clendenning/Rozar to adopt Resolution 19-12-20. Motion carried. Voting no were Ashbeck and Winch.

Committee minutes presented: Judicial & Legislative, Criminal Justice Coordinator Adhoc, Residential Options.

### **ORDINANCE 19-12-21**

Introduced by: Judicial & Legislative Committee

**INTENT & SYNOPSIS:** To require the use of parcel identification numbers on all future filings in the Register of Deeds' office.

**FISCAL NOTE:** There is no added cost to the county or the public; the ordinance will make document location

by county staff and the public easier and faster.

Motion by Clendenning/Hamilton to adopt Ordinance 19-12-21. Motion carried unanimously.

### **ORDINANCE 19-12-22**

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To mandate that a vacancy in the office of county board supervisor be filled if the vacancy arises at least three months prior to the next election for county board supervisors.

FISCAL NOTE: None.

Motion by Clendenning/Pliml to adopt Ordinance 19-12-22. Motion carried. Voting no were Hahn and Zurfluh.

Committee minutes presented: Highway Infrastructure & Recreation.

### **RESOLUTION 19-12-23**

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To approve the Highway Commissioner to travel to Orange Beach, Alabama from April 19-23, 2020 for the National Association of County Engineer's annual conference.

FISCAL NOTE:	Airfare	\$600
	Vehicle Rental	\$300
	Hotel (\$189/night)	\$1134
	Meals	\$68
	<u>Registration</u>	<u>\$645</u>
	Total (HWY Budget)	\$2747

Motion by Clendenning/Hamilton to adopt Resolution 19-12-23. Motion carried. Voting no was Winch.

### **ORDINANCE 19-12-24**

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To clarify that the Highway Commissioner is exempt from Wood County Board Rule #42 and may negotiate the purchase and sale of real property without prior authorization of the County Board.

FISCAL NOTE: None.

Motion by Fischer/Breu to adopt Ordinance 19-12-24. Lengthy discussion and clarification followed. Motion carried. Voting no were Rozar, Winch, Curry, Clendenning, and Hamilton.

### **RESOLUTION 19-12-25**

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To authorize the County Clerk to execute a quit claim deed transferring county highway property Parcel 1 (ID 0400054) to Stacy Brogan, Parcel 2 (ID 1600659) to Matt Akins, and Parcel 3 (ID 1600671) to Carrie Draeger.

FISCAL NOTE: The County will receive \$82,500 for the sale of parcel 1, \$63,000.00 for the sale of parcel 2, and \$102,500.00 for the sale of parcel 3.

Motion by Breu/Hamilton to adopt Resolution 19-12-25. Motion carried unanimously.

Committee minutes presented: Central Wisconsin State Fair Board of Directors, McMillian Library Board of Trustees, South Central Library System Board of Trustees.

### **RESOLUTION 19-12-26**

Introduced by: County Board of Supervisors

Relating to the Life & Public Service of Carl Hilke.

Motion by Hamilton/Clendenning to adopt Resolution 19-12-26. Motion carried by voice vote. The board stood for a moment of silence in respect to the passing of Carl Hilke.

Motion by LaFontaine/Hamilton to adjourn. Motion carried by voice vote at 10:37 a.m. Next scheduled county board meeting is January 21, 2020.

Trent Miner  
County Clerk