

## JUDICIAL & LEGISLATIVE COMMITTEE

**DATE: Thursday, April 1, 2021**

**TIME: 1 p.m.**

**LOCATION: Safety Training Room 105A, Wood County Courthouse**

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes of previous meeting.
4. Review any claims and notices of injury against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Fourth circuit court judge in Wood County.
8. Criminal Justice Coordinator soliciting donations.
9. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
  - a. Report of Citizens Groundwater Group.
  - b. ADRC resolution to support increases in the 2021-23 state biennial budget.
10. Review of County Board Rules.
  - a. Rule 12, re: speaking at meetings by non-supervisors; draft resolution.
11. Attendance at meetings.
12. Consideration of agenda items for next meeting.
13. Set date and time of next meeting.
14. Adjourn.

C: Hon. Gregory J. Potter  
Hon. Nicholas J. Brazeau, Jr.  
Hon. Todd P. Wolf

---

**Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 187 915 6768

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m111a20d2b05bb206bb82f591ca224f35>

Meeting number (access code): 187 915 6768

Meeting password: JL0401

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: March 4, 2021  
 TIME: 1:00 p.m.  
 PLACE: Room 105A, Wood County Courthouse  
 TIME ADJOURNED: 2:38 p.m.  
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,  
 Kenneth Curry, Ed Wagner, Joseph Zurfluh  
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 1:00 p.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the February 5, 2021, meeting were reviewed. There being no objections, the minutes were deemed approved by the Chair.
4. The Committee reviewed the claims of Tim Esser, Angie Fuller, Austin Fenzl, Andrew Radloff, and Douglas Villeneuve. These claims will be provided to the county board.
5. There were no new animal claims against the County.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Zurfluh, seconded by Wagner, to approve the reports and payment of department vouchers. All ayes.**
7. The Committee reviewed correspondence and legislative issues.
  - a. Report of Citizens Groundwater Group. Supervisor Leichtnam reported on the Group's February 5 meeting. Minutes of the meeting will be included in the county board's packet.
  - b. Resolution on detention hearing deadlines. **Moved by Clendenning, seconded by Leichtnam, to approve the resolution. All ayes.**
  - c. Resolution to support reauthorization of the Knowles-Nelson funding. **Moved by Clendenning, seconded by Zurfluh, to approve the resolution. All ayes.**
  - d. Lincoln County resolution on climate change. **Moved by Leichtnam, seconded by Zurfluh, to present a Wood County resolution on this to the county board in March. All ayes.**

A meeting will be held on the morning of county board day to review the resolution, but the draft resolution should be included in the county board packet.

- e. ADRC resolution to support increases in the 2021-23 state biennial budget.

**Moved by Clendenning, seconded by Leichtnam, to present the resolution to the county board.**

**Moved by Wagner, seconded by Curry, to table the resolution until the next meeting so that someone from the ADRC can present information on the resolution. All ayes.**

- 8. County Board rules.
  - a. Rule 12 re: speaking at meetings by non-supervisors. Extensive discussion had. Held over for further discussion next month.
- 9. Criminal Justice Coordinator Committee update. Criminal Justice Coordinator Krueger spoke about a desire to use additional space at the County's 12<sup>th</sup> Street property. Krueger also responded to questions about the programs provided by her department and how they integrate with other programs serving the same clientele. Discussion also had on the Criminal Justice Task Force and the general functions of that entity and other advisory bodies.
  - a. Criminal Justice Coordinator soliciting donations. Krueger will present a specific proposal at a future meeting.
- 10. Attendance at meetings. Nothing approved other than the NACo meeting addressed last month.
- 11. Agenda items for the April 2021 meeting:
  - County Board Rule 12
  - ADRC State funding resolution
- 12. The next committee meeting will be April 1, 2021, at 1 p.m. There will also be a meeting on county board day in March to review two resolutions.
- 13. Meeting adjourned without objection by the Chairperson at 2:38 p.m.

Minutes taken by Peter Kastenholz.

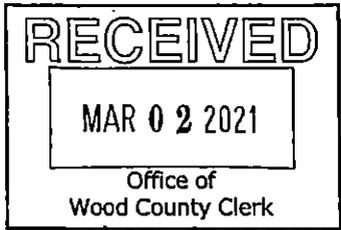


## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: March 16, 2021  
 TIME: 9:00 a.m.  
 PLACE: Room 105A, Wood County Courthouse  
 TIME ADJOURNED: 9:04 a.m.  
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,  
 Kenneth Curry, Ed Wagner, Joseph Zurfluh  
 OTHERS PRESENT: Peter Kastenholz, Dennis Polach, Adam Fischer, and  
 via AV Nancy Turyk and Chad Schooley

1. At 9:00 a.m., the meeting was called to order.
2. Public comments. None.
3. Resolution on Knowles-Nelson funding.  
Moved by Leichtnam, seconded by Zurfluh, to approve the resolution to support reauthorization of the Knowles-Nelson Stewardship Program funding at \$70 million per year and to forward the resolution to the county board. All ayes.
4. Climate change resolution.  
Moved by Clendenning, seconded by Leichtnam, to approve the resolution to commit to taking action to reduce contribution to climate change and to send the resolution to the county board. All ayes.
5. Meeting adjourned without objection by the Chairperson at 9:04 a.m.

Minutes taken by Peter Kastenholz.



NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

CC: Corp Counsel  
HR  
Hwy

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: February 17, 2021

Time: ~ 1:00 pm

Place: 4247 State Highway 173 NeKosau, WI 54457

The circumstances giving rise to my claim are as follows:

Brush cutting / tree trimming operation near my home had tree debris flying through the air that hit my house on the west side causing holes in my siding. My daughter, Stephany, was walking up the driveway toward the road when the debris hit the house. She went back inside until the cutting ended then went out to speak to the cutting crew. The crew member she talked to told her he heard it hit something and she should call Wood Co. Hwy Dept.

The names of county personnel involved are: unknown

The names of other witnesses are: Stephany Andres 715-323-8877  
6130 StH 173 Wisconsin Rapids, WI 54495

THE CLAIM

I request the following monetary or other relief: replace damaged siding to match existing

Date: 02/27/2021

Signature: [Handwritten Signature]  
Print Name: Julie J. Millard  
Address: 4247 State Hwy 173  
NeKosau, WI 54457  
Phone: 715-323-6791



# Wood County

## WISCONSIN

OFFICE OF THE  
COUNTY CLERK

*Trent Miner*

April 1, 2021

To: Judicial & Legislative Committee  
From: Trent Miner, County Clerk  
Re: Dog License Fund Deficit

Gentlemen,

As I previously indicated to you, the 2020 Dog License Fund ended in deficit of \$97.49, and that I was working with the Finance Department in how best to address it, and that I would report back to you the findings.

I have talked with the Deputy Finance Director, who in turn has consulted with our auditors. Because the amount is as small as it is, they recommend we just carry the negative balance forward into 2021 and keep monitoring the situation.

If you have any questions, please advise.

# Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: MARCH 2021

For the range of vouchers: 03210011 - 03210017

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03210011	MARATHON COUNTY TREASURER	CIVIL PROCESS FEE 18IN268	03/15/2021	\$75.00	
03210012	PORTAGE COUNTY TREASURER	CIVIL PROCESS FEE 18IN268	03/08/2021	\$75.00	
03210013	SHEBOYGAN COUNTY SHERIFF'S DEPT	CIVIL PROCESS FEE 11IN17	03/12/2021	\$60.00	
03210014	STATE BAR OF WISCONSIN	PROBATE & ESTATE STATUTES 2021	03/11/2021	\$73.80	
03210015	WI JUVENILE COURT CLERKS ASSN	2021 DUES - TARA JENSEN	03/01/2021	\$40.00	
03210016	WI JUVENILE COURT CLERKS ASSN	2021 DUES - KIM THURBER	03/01/2021	\$40.00	
03210017	US BANK	STAPLES OFFICE SUPPLIES	03/17/2021	\$8.08	
<b>Grand Total:</b>				<b>\$371.88</b>	

## Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

# Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: MARCH 2021

For the range of vouchers: 04210009 - 04210014

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04210009	PETERSON MICHELLE L	TRANSCRIPT FEE 18CF684	02/24/2021	\$32.00	P
04210010	PETERSON MICHELLE L	TRANSCRIPT FEE 19CF495	03/04/2021	\$22.00	P
04210011	PETERSON MICHELLE L	TRANSCRIPT FEE 20CT99	02/24/2021	\$28.00	P
04210012	DELUXE	SUPPLIES - 2022 CALENDAR	03/20/2021	\$121.11	
04210013	PETERSON MICHELLE L	TRANSCRIPT FEES	03/16/2021	\$48.00	
04210014	TEMECULA VIETNAMESE INTERPRETER	INTERPRETER SERVICE 21CF171	03/23/2021	\$100.00	
<b>Grand Total:</b>				<b>\$351.11</b>	

## Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

# Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: MARCH 2021

For the range of vouchers: 05210016 - 05210022

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05210016	STATE BAR OF WISCONSIN	JUDICIAL BENCHBOOK UPDATES	03/02/2021	\$70.20	P
05210017	PETERSON MICHELLE L	TRANSCRIPT FEE 20CF281	02/24/2021	\$28.00	P
05210018	PETERSON MICHELLE L	TRANSCRIPT FEE 19CF656	03/01/2021	\$44.00	P
05210019	PETERSON MICHELLE L	TRANSCRIPT FEE 20CT347	03/01/2021	\$16.50	P
05210020	PETERSON MICHELLE L	TRANSCRIPT FEE 20CF26,20CF473	03/05/2021	\$16.50	P
05210021	ZAMOW DENISE	TRANSCRIPT FEE 18CF621	02/26/2021	\$28.00	P
05210022	PETERSON MICHELLE L	TRANSCRIPT FEE 19CF343	03/12/2021	\$84.00	
<b>Grand Total:</b>				<b>\$287.20</b>	

## Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: 03/2021

For the range of vouchers: 02210012 - 02210021

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02210012	OFFICE DEPOT	OFFICE SUPPLIES	03/12/2021	\$244.18	P
02210013	CW SOLUTIONS LLC	ELEVATE-A&V PROGRAM COSTS	03/23/2021	\$13,650.44	
02210014	DNA DIAGNOSTICS CENTER	10-IND. GENETIC TESTS	03/23/2021	\$240.00	
02210015	WI DEPT OF ADMINISTRATION	SHARED MANAGED ROUTER-CSA/DHSS	03/23/2021	\$75.00	
02210016	LEGAL LOGISTICS LLC	8-PROCESS OF SERVICE FEES	03/23/2021	\$590.00	
02210017	OFFICE DEPOT	OFFICE SUPPLIES	03/23/2021	\$165.00	
02210018	OFFICE DEPOT	OFFICE SUPPLIES	03/23/2021	\$24.56	
02210019	RIVER CITY PROCESS SERVERS	8-PROCESS OF SERVICE FEES	03/23/2021	\$400.00	
02210020	STATE BAR OF WISCONSIN	WI FAMILY CODE/STAT BOOK	03/23/2021	\$73.80	
02210021	US BANK	CREDIT CARD-HOTEL-WCSEA MTG	03/23/2021	\$177.94	
<b>Grand Total:</b>				<b>\$15,640.92</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: MARCH 2021

For the range of vouchers: 07201045 - 07201053 07210127 - 07210223

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07201045	CAMPELL HUNTER SHUNETTE ATTY	Atty Fee - 20CF382/20CT210(20)	02/10/2021	\$1,350.84	P
07201046	CAMPELL HUNTER SHUNETTE ATTY	Atty Fee - 20CM357	02/11/2021	\$870.69	P
07201048	GEBERT LAW OFFICE	Atty fee - 07GN45 (20)	02/23/2021	\$30.00	P
07201049	NASH LAW GROUP	Atty Fee -20CM505 (20)	02/09/2021	\$70.00	P
07201050	NASH LAW GROUP	Atty fee - 19TP22-24 (20)	02/12/2021	\$1,233.75	P
07201051	NASH LAW GROUP	Atty Fee - 20CM122 (20)	02/16/2021	\$148.70	P
07201052	SIEWERT JEFFREY J ATTORNEY	Atty Fee - 18GN12 (20)	02/08/2021	\$225.00	P
07201053	WEILAND LEGAL SERVICES	Atty Fee - 14GN23 (20)	02/14/2021	\$120.00	P
07210127	US BANK	USB Feb Statement	02/17/2021	\$9.98	P
07210128	WEYMOUTH RICHARD D	Court Comm Services Feb 2021	02/24/2021	\$5,416.66	P
07210129	GEBERT LAW OFFICE	Atty Fee - 20CM322 (20)	02/10/2021	\$82.11	P
07210130	AMAZON CAPITAL SERVICES	Jury Supplies	02/16/2021	\$106.92	P
07210131	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 20ME193	02/16/2021	\$195.00	P
07210132	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 21ME22	02/18/2021	\$195.00	P
07210133	CAMPELL HUNTER SHUNETTE ATTY	Atty Fee - 20CF382/20CT210 (21	02/10/2021	\$225.00	P
07210134	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 20ME193	02/17/2021	\$650.00	P
07210135	DOMINO'S PIZZA	Jury Meal 01-05-2021	01/05/2021	\$112.51	P
07210136	DOMINO'S PIZZA	Jury Meal 02-04-2021	02/04/2021	\$93.64	P
07210137	GEBERT LAW OFFICE	Atty Fee - 20CM322	02/10/2021	\$310.00	P
07210138	GEBERT LAW OFFICE	Atty Fee - 07GN45	02/23/2021	\$140.00	P
07210139	GEBERT LAW OFFICE	Atty Fee - 19CF321	02/16/2021	\$406.07	P
07210140	GORSKI & WITTMAN SC	Atty Fee - 11GN54	02/16/2021	\$220.00	P
07210141	GORSKI & WITTMAN SC	Atty Fee - 21GN08	02/20/2021	\$376.40	P
07210142	HILL & WALCZAK ATTYS	Atty Fee - 12GN04	02/15/2021	\$340.00	P
07210143	HILL & WALCZAK ATTYS	Atty Fee - 12GN05	02/15/2021	\$320.00	P
07210144	HILL & WALCZAK ATTYS	Atty Fee - 20GN11	02/15/2021	\$370.00	P
07210145	NASH LAW GROUP	Atty Fee - 20CM505 (21)	02/09/2021	\$145.00	P
07210146	NASH LAW GROUP	Atty Fee - 20CM122 (21)	02/16/2021	\$285.00	P
07210147	NASH LAW GROUP	Atty Fee - 19TP22-24 (21) OHC	02/12/2021	\$90.00	P
07210148	NASH LAW GROUP	Atty Fee - 19JC21 & 22 OHC	02/12/2021	\$140.00	P
07210149	SIEWERT JEFFREY J ATTORNEY	Atty Fee - 18GN12 (21)	02/08/2021	\$25.00	P
07210150	SERSCH THERESE	Med Exam - 15GN74	01/29/2021	\$45.00	P

## Committee Report - County of Wood

CLERK OF CIRCUIT COURT - MARCH 2021

07210127 - 07210223 07201045 - 07201053

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07210151	SERSCH THERESE	Med Exam - 21GN05	02/17/2021	\$358.10	P
07210152	SERSCH THERESE	Med Exam - 12GN21	02/19/2021	\$30.00	P
07210153	WEILAND LEGAL SERVICES	Atty Fee - 14GN23 (21)	02/14/2021	\$90.00	P
07210154	WEILAND LEGAL SERVICES	Atty Fee - 18GN23	02/11/2021	\$100.00	P
07210155	WEILAND LEGAL SERVICES	Atty Fee - 20GN43	02/14/2021	\$290.00	P
07210156	WEILAND LEGAL SERVICES	Atty Fee - 21GN02	02/18/2021	\$360.00	P
07210157	WEILAND LEGAL SERVICES	Atty Fee - 21GN05	02/18/2021	\$380.00	P
07210158	JOOSTEN CINDY	Paper Towels for Office	02/24/2001	\$16.98	P
07210159	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 21GN14	02/19/2021	\$500.00	P
07210160	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 21GN09	02/19/2021	\$500.00	P
07210161	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 21ME27	02/26/2021	\$690.00	P
07210162	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 20ME138	03/02/2021	\$195.00	P
07210163	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 20ME135	03/02/2021	\$195.00	P
07210164	BEHAVIORAL CONSULTANTS	Med Exam - 13CF271	02/24/2021	\$1,206.00	P
07210165	BEHAVIORAL CONSULTANTS	Med Exam - 20CF455 et al	02/24/2021	\$1,296.00	P
07210166	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 21ME27	02/26/2021	\$995.00	P
07210167	CVEYKUS LAW OFFICE (DANIEL CVEYKUS)	Atty Fee - 12GN21	02/24/2021	\$430.00	P
07210168	GEBERT LAW OFFICE	Feb 2021 Mediation Services	03/03/2021	\$2,100.00	P
07210169	HILL & WALCZAK ATTYS	Feb 2021 Mediation Services	03/03/2021	\$50.00	P
07210170	HOEL KARI S ATTY	Atty Fee - 11GN51	02/24/2021	\$170.00	P
07210171	SERSCH KAREN Y	Witness Fee - 20CM169	02/15/2021	\$27.60	P
07210172	STAPLES ADVANTAGE	Office Supplies	02/26/2021	\$10.95	P
07210173	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	Feb 2021 SDC Peopel Search	03/01/2021	\$77.40	P
07210174	WEILAND LEGAL SERVICES	Atty Fee - 20CM486	02/27/2021	\$392.37	P
07210175	WEILAND LEGAL SERVICES	Atty Fee - 20CT239	02/28/2021	\$475.80	P
07210176	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 21JM08	03/04/2021	\$690.00	P
07210177	BALES MARSHALL J MD	Med Exam - 21ME22	02/14/2021	\$512.00	P
07210178	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 21JM08	03/04/2021	\$995.00	P
07210179	GEBERT LAW OFFICE	Atty Fee - 17GN1 - 3	03/08/2021	\$150.00	P
07210180	GEBERT LAW OFFICE	Atty Fee - 21JC07 (OHC)	03/10/2021	\$170.00	P
07210181	GORSKI & WITTMAN SC	Atty Fee - 20GN08	03/06/2021	\$270.84	P
07210182	GORSKI & WITTMAN SC	Atty Fee - 20GN16	03/07/2021	\$170.00	P
07210183	GORSKI & WITTMAN SC	Atty Fee - 91GN203	03/09/2021	\$170.00	P
07210184	GORSKI & WITTMAN SC	Atty Fee - 21GN10	03/09/2021	\$323.20	P
07210185	GORSKI & WITTMAN SC	Atty Fee - 21GN03	03/09/2021	\$567.84	P
07210186	GREENE-GRETZINGER LAW OFFICE LLC	Atty Fee - 02GN31	03/04/2021	\$330.70	P
07210187	NASH LAW GROUP	Atty Fee - 13GN16	03/02/2021	\$140.00	P
07210188	NASH LAW GROUP	Atty Fee - 20CM420	03/03/2021	\$602.37	P
07210189	SIEWERT JEFFREY J ATTORNEY	Atty Fee - 19GN74	03/05/2021	\$192.50	P

## Committee Report - County of Wood

CLERK OF CIRCUIT COURT - MARCH 2021

07210127 - 07210223 07201045 - 07201053

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07210190	STAPLES ADVANTAGE	Office Supplies	03/06/2021	\$26.35	P
07210191	WEILAND LEGAL SERVICES	Atty Fee - 21GN09	03/07/2021	\$366.80	P
07210192	WEILAND LEGAL SERVICES	Atty Fee - 18GN117	03/10/2021	\$100.00	P
07210193	WEST PAYMENT CENTER	LL Internet Access - Feb 2021	03/01/2021	\$1,502.07	P
07210194	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 21ME39	03/11/2021	\$345.00	P
07210195	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN38	03/13/2021	\$500.00	P
07210196	AMAZON CAPITAL SERVICES	Jury Supplies (Covid Funds)	03/11/2021	\$379.40	P
07210197	AMAZON CAPITAL SERVICES	Jury Supplies - Covid Funds	03/12/2021	\$83.90	P
07210198	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty fee - 20CF628	03/11/2021	\$1,276.62	P
07210199	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty Fee - 20CF321	03/15/2021	\$1,685.56	P
07210200	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty Fee - 20CF547	03/15/2021	\$354.75	P
07210201	BRATCHER LAW OFFICE LLC	Atty Fee - 06GN17	03/08/2021	\$199.93	P
07210202	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 21ME39	03/11/2021	\$575.00	P
07210203	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 21ME37	03/11/2021	\$575.00	P
07210204	GEBERT LAW OFFICE	Atty Fee - 20PA80PJ	03/10/2021	\$100.00	P
07210205	GEBERT LAW OFFICE	Atty Fee - 20CM390	03/10/2021	\$424.75	P
07210206	GEBERT LAW OFFICE	Atty Fee - 20CF752	03/10/2021	\$889.49	P
07210207	GEBERT LAW OFFICE	Atty Fee - 97GN72	03/10/2021	\$140.00	P
07210208	GEBERT LAW OFFICE	Atty Fee - 87GN224	03/10/2021	\$140.00	P
07210209	GEBERT LAW OFFICE	Atty Fee - 19GN19	03/10/2021	\$140.00	P
07210210	GEBERT LAW OFFICE	Atty Fee - 20JC144 - OHC	03/11/2021	\$190.00	P
07210211	GEBERT LAW OFFICE	Atty Fee - 20JC143 IHC to OHC	03/11/2021	\$480.00	P
07210212	GEBERT LAW OFFICE	Atty Fee - 03GN17	03/11/2021	\$180.00	P
07210213	HILL & WALCZAK ATTYS	Atty Fee - 20JC32 - OHC	03/16/2021	\$550.00	P
07210214	HILL & WALCZAK ATTYS	Atty Fee - 97GN90	03/15/2021	\$440.00	P
07210215	HILL & WALCZAK ATTYS	Atty Fee - 19JC77 - OHC	03/16/2021	\$540.00	P
07210216	HOEL KARI S ATTY	Atty Fee - 87GN222	03/14/2021	\$200.00	P
07210217	HOEL KARI S ATTY	Atty Fee - 87GN216	03/15/2021	\$220.00	P
07210218	NASH LAW GROUP	Atty Fee - 20CF576	03/10/2021	\$370.00	P
07210219	NASH LAW GROUP	Atty Fee - 20CF631	03/10/2021	\$255.00	P
07210220	WEILAND LEGAL SERVICES	Atty Fee - 20GN12	03/11/2021	\$100.00	P
07210221	WEILAND LEGAL SERVICES	Atty Fee - 18GN26	03/12/2021	\$100.00	P
07210222	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee - 20PA81PJ	02/17/2021	\$150.00	P
07210223	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee - 20PA80	02/23/2021	\$150.00	P
<b>Grand Total:</b>				<b>\$44,298.54</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

# Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: March 2021

For the range of vouchers: 09210005 - 09210006

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09210005	STAPLES ADVANTAGE	office supplies	03/11/2021	\$24.64	
09210006	STATE BAR OF WISCONSIN	Wis Family Code	03/16/2021	\$73.80	
<b>Grand Total:</b>				<b>\$98.44</b>	

## Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

# Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: MARCH 2021

For the range of vouchers: 35210005 - 35210007

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35210005	CORDANT HEALTH SOLUTIONS	DRUG TESTING	02/28/2021	\$2,813.30	P
35210006	STAPLES ADVANTAGE	OFFICE SUPPLIES	03/04/2021	\$60.64	P
35210007	US BANK	TRAINING AND LODGING	03/17/2021	\$2,032.00	
<b>Grand Total:</b>				<b>\$4,905.94</b>	

## Signatures

Committee Chair:

\_\_\_\_\_

Committee Member:

\_\_\_\_\_

**Committee Report**

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: MARCH 2021

For the range of vouchers: 11210010 - 11210011

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11210010	STAPLES ADVANTAGE	OFFICE SUPPLIES	03/09/2021	\$97.29	P
11210011	STAPLES ADVANTAGE	OFFICE SUPPLIES	03/10/2021	\$9.18	P
<b>Grand Total:</b>				<b>\$106.47</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

**Committee Report**

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: MARCH 2021

For the range of vouchers: 24210006 - 24210007

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24210006	WLIA	WLIA 2021 CONFERENCE - RINGER	02/08/2021	\$125.00	P
24210007	FIDLAR TECHNOLOGIES INC	LAREDO USAGE FEBRUARY 2021	03/15/2021	\$1,689.38	
<b>Grand Total:</b>				<b>\$1,814.38</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_



# Wood County

## WISCONSIN

CHILD SUPPORT  
AGENCY

---

**APRIL 2021**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Child Support Director Brent Vruwink

- The Joint Committee on Finance has announced their schedule for public hearings on the State Budget. I plan on attending the April 21<sup>st</sup> session in Rhinelander to advocate for additional Child Support funding.
- I met with Human Services Family Services leadership in regards to ways we can further collaborate to help families within the ELEVATE Program.
- On March 17<sup>th</sup> I met with the UW Institute for Research on Poverty in regards to the ELEVATE Program. They are conducting research on the effectiveness of the program.
- I attended the WCA Judicial and Public Safety Steering Committee Meeting on March 12<sup>th</sup>.
- The February performance numbers have been released. We are making some progress in our current support collection rate and I remain hopeful we can meet the 80% benchmark.
- The current IV-D case count is 3,708.

## ANNUAL REVENUE COMPARISON

	Total	2020 State	County	Muni	Total	2021 State	County	Muni	
Jan	223,004	159,574	62,197	1,233	Jan	172,499	124,524	46,601	1,374
Feb	202,972	138,950	62,508	1,514	Feb	164,031	110,559	52,476	997
Mar	214,998	158,928	53,740	2,331	Mar	-			
Apr	121,789	85,475	35,406	908	Apr	-			
May	135,285	99,861	33,945	1,478	May	-			
Jun	174,646	127,001	45,414	2,231	Jun	-			
Jul	177,742	128,952	47,700	1,090	Jul	-			
Aug	159,374	117,125	40,928	1,321	Aug	-			
Sep	165,998	118,786	46,345	868	Sep	-			
Oct	172,766	115,614	56,065	1,087	Oct	-			
Nov	157,744	115,522	40,672	1,550	Nov	-			
Dec	144,297	98,769	43,680	1,848	Dec	-			
	2,050,616	1,464,556	568,602	17,458		336,530 #	235,082	99,077	2,370
		2020 YEAR TO DATE REVENUE:				425,976 #	298,524	124,705	2,747
		INCREASE (Decrease)				(89,446)	(63,441)	(25,628)	(377)

**Clerk of Courts Departmentwide**  
**Stats as of March 17, 2021**

	Actual	2021 Budget	Variance	Variance %
<b>REVENUES</b>				
Intergovernmental Revenues				
43512 State Aid-Courts	\$29,741.50	\$59,000.00	(\$29,258.50)	(49.59%)
43513 State Aid - Courts IV-E Reimb Grant	31.20	20,000.00	(19,968.80)	(99.84%)
43514 State Aid-Court Support Services		88,678.00	(88,678.00)	(100.00%)
Total Intergovernmental	29,772.70	167,678.00	(137,905.30)	(82.24%)
Fines, Forfeits and Penalties				
45115 County Share of Occupational Driver		200.00	(200.00)	(100.00%)
45120 County Share of State Fines and Forfeitures	20,517.28	130,000.00	(109,482.72)	(84.22%)
45130 County Forfeitures Revenue	16,118.82	94,000.00	(77,881.18)	(82.85%)
Total Fines, Forfeits and Penalties	36,636.10	224,200.00	(187,563.90)	(83.66%)
Public Charges for Services				
46140 Court Fees	26,398.34	150,000.00	(123,601.66)	(82.40%)
46141 Court Fees and Costs-Marriage Counseling	1,500.00	6,000.00	(4,500.00)	(75.00%)
46142 Attorney and GAL Reimbursements	15,570.43	46,500.00	(30,929.57)	(66.52%)
46143 Interpreter Reimbursements	1,157.50	7,927.00	(6,769.50)	(85.40%)
Total Public Charges for Services	44,626.27	210,427.00	(165,800.73)	(78.79%)
Interdepartmental Charges for Services				
47410 Dept Charges - Family Court Commissioner	92.40	2,000.00	(1,907.60)	(95.38%)
47411 Dept Charges - Clerk of Courts		9,000.00	(9,000.00)	(100.00%)
Total Interdepartmental Charges	92.40	11,000.00	(10,907.60)	(99.16%)
Total Intergovernmental Charges for Services	92.40	11,000.00	(10,907.60)	(99.16%)
Miscellaneous				
48117 Interest-Clerk of Courts	57.73	300.00	(242.27)	(80.76%)
Total Miscellaneous	57.73	300.00	(242.27)	(80.76%)
<b>TOTAL REVENUES</b>	<b>111,185.20</b>	<b>613,605.00</b>	<b>(502,419.80)</b>	<b>(81.88%)</b>
<b>EXPENDITURES</b>				
General Government				
51217 Clerk of Courts-Divorce Mediation	3,650.00	25,000.00	21,350.00	85.40%
51220 Family Court Commissioner	10,927.88	65,600.00	54,672.12	83.34%
51221 Clerk of Courts	201,822.64	1,579,453.61	1,377,630.97	87.22%
Total General Government	216,400.52	1,670,053.61	1,453,653.09	87.04%
<b>TOTAL EXPENDITURES</b>	<b>216,400.52</b>	<b>1,670,053.61</b>	<b>1,453,653.09</b>	<b>87.04%</b>
<b>NET INCOME (LOSS) *</b>	<b>(105,215.32)</b>	<b>(1,056,448.61)</b>	<b>951,233.29</b>	<b>(90.04%)</b>

This Report was generated on March 17, 2021 and includes February revenue.

The majority of revenue account variances should be at (83.3%) or more.  
The majority of expense account variances should be at 83.3% or less.

For the Judicial & Legislative Committee Meeting dated: April 1, 2021  
Prepared by Cindy Joosten Clerk of Circuit Court



# Wood County

## WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholz*  
CORPORATION COUNSEL

---

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE  
April 2021

Cranberry Creek Landfill Expansion. Waste Management has petitioned the SOW Waste Facility Siting Board to expand its existing Cranberry Creek Landfill to the north. This is a heavily regulated process with limited input available to the surrounding local municipalities. The CEED Committee will take up whether or not to recommend to the county board to have the County appoint two members to the local siting committee. The last time this landfill expanded the County did appoint members to the local siting committee; that committee lost in binding arbitration and I spent a fair amount of effort trying to control the attorney retained by the local siting committee and then fending off his lawsuit to recover fees from the County. That experience has given me a bit of a jaundiced view of this process so I wanted to be forthright about that bias.

Fourth Judge. The County and the State are in the process of determining if Wood County will pursue a fourth circuit court judge, which office, if created, would likely be filled, via election, on August 1, 2023. I wanted it known that I will not be pursuing said office if in fact it is created so any involvement I have in the process is without personal interest.

Electro Convulsive Therapy (ECT). Last fall this office obtained an order requiring a person to subject themselves to ECT. Recently the subject has appealed the ECT order and the trial court has temporarily stayed that aspect of its decision pending further hearing. It is a fascinating case from both a factual basis, which is of course confidential, as well as a legal one, as various constitutional rights are at play. Although Wood County has obtained involuntary ECT orders numerous times in the past, not all counties feel it is legal to do so. My goal in bringing this case to your attention is not to convince you on the efficacy of the procedure or justification of bringing the case, but to alert you that the case could become newsworthy in a negative way.

Committee Meeting Per Diems. The question recently came up as to whether there was a limit to the number of meetings a county board supervisor could receive per diems for in a calendar year. There is. Wisconsin Stat. s. 59.13(2)(b) sets the annual limit to 30 committee meeting per diems per year but then allows a county to set a different number via a resolution approved by a 2/3<sup>rd</sup> vote. By means of Wood County Board Rule #30B., that limit has been set at 125 meetings per calendar year.



# Wood County WISCONSIN

CRIMINAL JUSTICE  
COORDINATOR

MARCH 2021

## MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator Janelle Krueger

### General Department

Overall, things are continuing to go well. There has definitely been a bit of a learning curve to how Wood County operates in relation to other counties that I have worked within. I continue to look at how the Drug Court program works collaboratively with other departments recommending changes to enhance our service delivery, thereby increasing graduation rates and decreasing termination rates. We continue to work on data entry and have also continued to encounter some barriers in getting the data necessary to be in compliance with our grant. You will see that I have added a new heading to this month's report indicating talking points for some key highlights and needs that I will likely continue in future updates.

### Key Highlights/Needs

- **Space** – space continues to be an issue and is compounded now with the addition of a second full-time employee. As I consider future programming and needs of my department space will continue to be a priority. I have had some conversation regarding the intent of the 12<sup>th</sup> street building and would like to discuss this further as both an immediate fix as well as a future need.
- **TAD** – as you may have noticed Governor Evers added an additional 15 million dollars to his proposed budget (may or may not end up being that much in the final) for Treatment Alternatives and Diversion funding. This is the grant that currently supports about 75% of our Drug Court funding. I am considering the potential for additional dollars for our current program as well as writing for dollars to support some alternatives for low/medium risk folks as well as some pretrial services but again go back to space as a constraint.
- **Collaboration** - I continue to advocate for a shift in our ability to provide Wood County with a broad, system wide advisory group that aligns with the work of a formal Criminal Justice Coordinating Council. I believe in the structure of these bodies and the work that they do and firmly believe that this level of collaboration is the key to beginning to solve multisystem needs in Wood County. I believe that this body also would be of key importance to the ongoing jail study. I will be attending a meeting with all three of our Circuit Court Judge's on March 11, 2021 and plan to present bylaws from several other counties in addition to why this practice is of importance.
- **Recovery Coach** - I am currently working on a collaborative effort between myself, our Jail Discharge Planner, Three Bridges Recovery, and the Marshfield Health System to bring an AmeriCorps Volunteer that would serve a minimum of a one year term with the option of up to four years to work as a Recovery Coach with our jail and Drug Court programs. I have pulled Sheriff Becker into discussions to further collaborate and may need to also look to Brandon and Mary in Human Services at some point.
- **Programming Drug Court** – I will be starting an additional group for our drug court participants. This group is called Seeking Safety and specifically addresses the intersection between trauma and substance use. While I am not functioning under my license – I can offer this group as an educational group. I will be training Maribeth to facilitate this for women and will also train Ryan to facilitate this curriculum for men. The curriculum seeks to provide a comprehensive range of safe

coping skills that individuals can implement in their recovery. This curriculum is evidence-based and considered a best practice approach within the Drug Court context.

### **Meetings Attended**

- Client Grievance Meeting w/ Human Services 2/3
- Jail Study Adhoc Meeting 2/4
- Judicial and Legislative 2/5
- Client Grievance Meeting w/ Human Services 2/8
- Collaboration Meeting w/ CCS Program 2/12
- Team Meeting 2/12
- Drug Court Staffing 2/15
- Drug Court 2/15
- County Board 2/16
- Criminal Justice Coordinator Adhoc 2/16
- Client Grievance Meeting w/ Human Services 2/17
- Jail Study Adhoc Meeting 2/18
- Drug Court Sustainability 2/18
- Treatment Staffing 2/18
- Team Training Motivational Interviewing 2/19
- Collaboration w/ Sheriff Becker 2/19
- Drug Court Staffing 2/22
- Criminal Justice Coordinator Adhoc 2/22
- Transport Participant 2/23
- Collaboration w/ Three Bridges Recovery 2/23
- AmeriCorps Recovery Coach w/ Marshfield Clinic Collaboration 2/23
- Department Head Meeting 2/24
- Collaboration w/ DA on Veteran DPA Program 2/24
- Collaboration w/ Discharge Planner – Grant Opportunity 2/24
- Collaboration w/ Emergency Management – Work Program 2/25
- Treatment Staffing 2/25
- Collaboration Aspirus & Jail MH Services 2/26
- Team Meeting 2/26
- Team Training Motivational Interviewing 2/26

### **Research/Programmatic**

I continue to research options for both programming expansions as well as collaborative efforts to improve current systems. I am working on a potential Veterans Diversion Program as well as looking at a grant opportunity for expanding services including recovery housing for the reentry population. I am also working with Emergency Management to enhance and memorialize the work program that has been in existence for many years.

### **Collaboration**

Ongoing collaboration with departments and community partners.



# Wood County WISCONSIN

CRIMINAL JUSTICE  
COORDINATOR

April 2021

## MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator Janelle Krueger

### General Department

Overall this month has been going as expected. I continue to work with the Drug Court team to collect and input necessary program data both for ongoing review but also as we prepare for the competitive five year grant application. We have yet to receive the historic data from Human Services regarding treatment specific data and this will be needed to provide concrete data.

### Key Highlights/Needs

- **Space** – Space is an ongoing discussion. I was able to work with Sheriff Becker and it appears as though the office space at the end of our hallway may become available later this year.
- **TAD** – TAD will be released later this year for competitive application. We are in need of the remaining data rather quickly as we need to enter the data to be able to draw any information from it. This data will be imperative in the grant application.
- **Collaboration** - I was able to meet with all three Judges to discuss the Criminal Justice Task Force and how we move forward with a group that works to address multisystem issues. Judge Potter is reaching out to an individual who may still have access to bylaws that are believed to have been created many years ago. I will work to ensure that all members of the task force are invited to the next meeting and reach out to hopefully increase attendance.
- **Programming Drug Court** – I will be starting an additional group for our drug court participants. This group is called Seeking Safety and specifically addresses the intersection between trauma and substance use. While I am not functioning under my license – I can offer this group as an educational group. I will be training Maribeth to facilitate this for women and will also train Ryan to facilitate this curriculum for men. The curriculum seeks to provide a comprehensive range of safe coping skills that individuals can implement in their recovery. This curriculum is evidence-based and considered a best practice approach within the Drug Court context.

### Meetings Attended

- 3/1 – Drug Court Staffing
- 3/1 – Drug Court
- 3/1 – Drug Court Business Meeting
- 3/3 – Three Bridges Recovery
- 3/4 – Jail Study Adhoc
- 3/4 – Judicial and Legislative
- 3/8 – Drug Court Staffing
- 3/8 – Drug Court
- 3/10 – Oxford House Board Meeting
- 3/11 – Radio Interview Marshfield
- 3/11 – Judge’s Meeting
- 3/15 – Drug Court Staffing
- 3/15 – Drug Court
- 3/17 – Criminal Justice Task Force

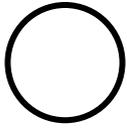
- 3/18 – Drug Court Sustainability
- 3/18 – Meeting with Emily Nolan-Plutchak

### **Research/Programmatic**

I continue to research options for both programming expansions as well as collaborative efforts to improve current systems. I am working on a potential Veterans Diversion Program as well as looking at a grant opportunity for expanding services including recovery housing for the reentry population. I am also working with Emergency Management to enhance and memorialize the work program that has been in existence for many years.

### **Collaboration**

Ongoing collaboration with departments and community partners.



RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 1 of 2

Motion: Adopted: Lost: Tabled: Absent:
Number of votes required:
[X] Majority [ ] Two-thirds
Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

LAD

INTENT & SYNOPSIS: To support increases in the 2021-23 state biennial budget to ensure access to critical services provided by ADRCs to Wisconsin's aging and disability populations.

FISCAL NOTE: None.

Table with 5 columns: NO, YES, A, and 19 rows of names (LaFontaine, D to Leichtnam, B)

WHEREAS, Aging and Disability Resource Centers (ADRC) are the first place to go to get accurate unbiased information on all aspects of life related to aging or living with a disability; and

WHEREAS, ADRC services include providing information and assistance, options and benefits counseling, coordinating short-term services, conducting functional screens, and enrollment processing and counseling; and

WHEREAS, in Wisconsin, there are currently 34 single-county ADRCs, 12 multi-county/tribal ADRCs, and seven tribal Aging and Disability Resource Specialists that work with an ADRC; and

WHEREAS, ADRCs serve the fastest growing demographic of our state's population; and

WHEREAS, the funding method for ADRCs has not been revised in more than a decade, and funding for ADRCs has not increased since 2006; and

WHEREAS, it has become evident that ADRC funding needs revision for a number of reasons, including:

- The current inequitable distribution of funding among ADRCs.
The need to increase funding so that all ADRCs may effectively meet their mission, as outlined in the Scope of Services contract addendum; and

WHEREAS, the Office for Resource Center Development (ORCD) within the Department of Health Services (DHS) established a stakeholder advisory group in 2017 to discuss ADRC funding; and

WHEREAS, the stakeholder advisory group identified a number of issues with the current funding formula, such as:

- Dollars are distributed based on the date of ADRC establishment - older ADRCs (Generation One) receive more funding than ADRCs established at a later date (Generation Two and Three ADRCs);
The current formula does not take into account elements associated with health and social inequity that require a greater need for ADRC services;
The current formula does not adjust with need - Wisconsin's aging and disability populations continue to grow and are expected to grow significantly over the next 20 years;
The current formula does not account for needed cost of living adjustments; and

{ }

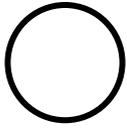
Signature lines for County Board members

BILL CLENDENNING (Chair)
BILL LEICHTNAM
KENNETH CURRY
ED WAGNER
JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this \_\_\_ day of \_\_\_ 20\_\_.

County Clerk

County Board Chairman



**RESOLUTION#** \_\_\_\_\_

Introduced by Judicial and Legislative Committee  
Page 2 of 2

**WHEREAS**, a significant state GPR investment is needed to implement the recommendations of the stakeholder advisory group; and

**WHEREAS**, such a significant state investment would provide consistency in ADRC funding statewide, cover the services required and recommended in the Scope of Services contract addendum, and equalize services among ADRCs; and

**WHEREAS**, the work of the stakeholder advisory group complements the work of the Governor’s Task Force on Caregiving; and

**WHEREAS**, according to the Wisconsin Department of Health Services Projected Population data for 2020, older adults 60 years plus are 30 percent of Wood County’s total population and this percentage is expected to increase to 35 percent by 2030; and

**WHEREAS**, according to the Wisconsin Department of Health Services 2014-2018 Projected Population data, people 18-64 living with disabilities comprise 6.5 percent of Wood County’s total population.

**WHEREAS**, the Wood County Board of Supervisors recognizes that the growing aging population will place increased demands and costs on health care, public health, and long-term care systems; and

**WHEREAS**, the Wood County Board of Supervisors believe it is imperative that Wisconsin ADRCs are funded adequately and equitably, consequently easing the burden on these systems.

**NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES** to support the following increases in the 2021-23 state biennial budget to ensure access to critical services provided by ADRCs to Wisconsin’s aging and disability populations:

- Provide an additional \$27,410,000 GPR in funding to our state’s ADRCs. It is important to note that the proposed change in the ADRC allocation methodology cannot occur unless the full \$27.4 million is allocated.
- Provide additional funding to expand/equalize ADRC services across the state:
  - Expand Dementia Care Specialist Funding Statewide: \$3,320,000
  - Fully Fund Elder Benefit Specialists Statewide: \$2,300,000
  - Expand Caregiver Support and Programs: \$3,600,000
  - Expand Health Promotion Services: \$6,000,000
  - Expand Care Transition Services: \$6,000,000
  - Fund Aging and Disability Resources in Tribes: \$1,180,000
  - Fully Fund Aging and Disability Resource Support Systems: \$2,650,000; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to Governor Tony Evers, DOA Secretary Joel Brennan, DHS Secretary-designee Andrea Palm, the Wisconsin Counties Association, and all area legislators.

( )

---



---



---



---



---



---



---



---



---



---

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ .

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Board Chairman

DRAFT

RESOLUTION # \_\_\_\_\_

Date: April 20, 2021  
Effective date: April 20, 2021

INTRODUCED by the Judicial and Legislative Committee

INTENT & SYNOPSIS: To update County Board Rule #12 entitled: Speaking at Meetings by Non-Supervisors, to address video participation at meetings and to conform the rule to current practices.

FISCAL NOTE: None

**WHEREAS**, Rule 12 of the “Rules and Committees of the Wood County Board of Supervisors” was reviewed by the Judicial and Legislative Committee in light of current practices and the desire to address meetings conducted in full or part by video and how citizens need to comport themselves at all county meetings, and

**WHEREAS**, the Committee feels it is important that citizens be allowed to voice their concerns on the policies, both existing and proposed, of the county, in an effective way, and

**WHEREAS**, oversight committees and the county board have been conducting meetings that allow for participation via video and telephonic means, and

**WHEREAS**, it isn’t plausible for the chairs who run meetings to allow non-supervisor video and telephonic participants to be recognized and speak at such meetings due to the difficulty in ascertaining who wants to speak and controlling the meetings during such presentations, and

**WHEREAS**, the Judicial and Legislative Committee has studied the matter and recommends the following changes to Rule 12 so as to better enable chairs to run meetings and non-supervisors to know how to effectively participate in those meetings:

**RULE 12**

B. Consent for a non-Board member to speak up to three minutes on an agenda item at a Board meeting ~~shall~~ may be authorized ~~and scheduled by the County Clerk if the request is received in advance of the meetings.~~ may be requested of the Chairperson by any Board member at the discretion of the Board Chair. If there is an objection ~~to the Chair’s decision,~~ an affirmative majority vote by the supervisors ~~present participating in the meeting will grant permission.~~ control the issue. ~~If the request is not so timely made, then consent for a non-Board member to speak up to three minutes on an agenda item at a Board meeting may be requested of the Chairperson by any Board member. If there is an objection, an affirmative majority vote by the supervisors present will grant the permission to speak.~~

C. ~~While it is not required,~~ Committees ~~shall~~ may open part of their meetings for the public to speak to issues. Committees may also hold public hearings on issues of importance. Committees

may also be required by statute or direction of the full Board of Supervisors to hold public hearings. When the public participates in a meeting or hearing, the following rules will apply.

1. Public comments must be related to the written agenda. No one will be permitted to speak to non-agenda items. [????? Is this really something we want to require?]

2. The chairperson by consensus or the committee by vote may set time limits for public comments per individual. The chairperson or the committee may also set a time limit on the public comments portion of the agenda. The chairperson may appoint a timekeeper. Time limits may be extended by consensus or vote of the committee. The chair, subject to consent of the committee, may set forth guidelines for speakers to comply with.

3. Committee members are not required to participate in discussion or answer questions from individuals during public comments. In general they are to use public comments to gather information or gauge public opinion. However, committee members may answer, comment, or ask questions if they choose.

4. Comments or questions by committee members will not count against allotted time given for public comment.

5. The chairperson or committee will not tolerate abusive language or disruptive behavior. The chairperson, for abusiveness or disruptive behavior, may terminate an individual's public comments. The chairperson has the authority to call a short recess in disorderly situations.

6. "Public comments" as an agenda item may be closed at any time by a motion and majority vote of the committee.

7. An individual speaking under public comments or at a hearing shall provide his or her name and address. The individual is permitted to speak to the agenda once per meeting unless the committee grant permission.

8. Unless arranged with the Chair in advance, public comments require personal attendance by the speaker. If a person desiring to make a public comment is unable to attend a meeting in person, they may submit a written statement to the chair or a committee member in advance of the meeting and the written statement can then be read at the meeting, subject to the same rules applicable to those speaking in person. Such written comments to the committee do not become a part of a record nor are they to be included in the committee's minutes unless specifically directed by the committee via motion made and passed.

9. Health and safety concerns may result in the inability to apply this rule in part or full measure.

**NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY** goes on record as accepting and implementing the updated Rule 12 of the "Rules and Committees of the Wood County Board of Supervisors" as set forth above.

## Rule 12 Speaking at Meetings by Non-Supervisors

The Judicial & Legislative Committee asked that a list of options to modifying rule 12 be prepared based in part on the suggestions made by WCA counsel. I will proceed here in going through each of the comments made in the WCA counsel's memo of January 25, 2021. I would generally note, though, that although educational for the novice supervisor, the WCA's memo isn't particularly enlightening to experienced supervisors or others who have given thought to applying existing procedural rules to virtual meetings. Wood County has a number of rules that control how county board and committee meetings are to be conducted. Those rules can be enhanced by more specifically addressing some common oddities attendant to having committee members and public attendees participating virtually, as with in person meetings though, the rules cannot realistically be fleshed out so thoroughly as to eliminate the need for a chair to apply common sense to rare circumstances that arise.

1. The WCA's first recommendation is that the county board rules specifically authorize attendance at meetings via telephonic and audio-visual means. Wood County's rules do not currently specifically address this issue. If the rules were to be amended to speak to this point, it would be more appropriate to insert the provision other than in rule 12. For instance, rule 5.C. could be established to read: "Supervisors may attend county board and committee meetings by means of audio-visual or telephonic means if the option is available from a technological standpoint."
2. The WCA next recommends that the county comply with the Open Meetings Law if it is going to allow for AV and/or telephonic participation in a meeting. The county is always subject to the Open Meetings Law and does its best to comply therewith. When a meeting is going to allow public participation via AV or telephonic means, there is currently a practice to make that clear on the agenda. It doesn't seem to be necessary to set forth this methodology in the rules especially since there can be variants to the notice contents based upon the fact situation being dealt with. As with other comments made by the WCA that are essentially admonishments to follow the law, their intent seems to be more of a reminder to follow the law than to encourage a specific rule be adopted by which to do so.
3. The third comment of the WCA goes to a responsibility the county has under the Open Meetings Law (and the Americans with Disabilities Act as well) to make participation in meetings possible for those with disabilities. In light of the numerous ways in which people can be disabled and the myriad ways that may enable those disabilities to be overcome in part or full in order for the person wanting to participate in a meeting to be afforded the opportunity to do so, specific lists of disabilities and means of accommodating them is not practical to be included in the rules book. Again, suffice it to say, the county is obligated to comply with the various laws.
4. The WCA points out that public comment and participation generally is not required by law at meetings; sometimes it is required at public hearings, though. The WCA memo then goes on to suggest that a means of public participation should be determined (and presumably set forth in the rules) when there is going to be attendance by the public via AV or telephonic. So, no real guidance here from the WCA. In the draft modifications Bill L. and I worked up, we suggested the following addition to rule 12 to address this issue:

"Unless arranged with the Chair in advance, public comments require personal attendance by the speaker. If a person desiring to make a public comment is unable to attend a meeting in person, they may submit a written statement to the chair or a

committee member in advance of the meeting and the written statement can then be read at the meeting, subject to the same rules applicable to those speaking in person. Such written comments to the committee do not become a part of a record nor are they to be included in the committee's minutes unless specifically directed by the committee via motion made and passed."

5. The WCA next states that additional language is needed for a meeting notice if the agenda allows for teleconferencing or video conferencing. This is pretty much a rehash of what was dealt with in #2, above. Here again, the WCA does not suggest any specific canned language nor do I. What the County Clerk has developed in conjunction with IT works well. If there are needs to change that in the future, those folks can do so and it doesn't help to tie their hands by means of some canned language mandate that might not fit the bill in a certain application. So, I am recommending no action on this commentary.
6. The WCA memo next points out that supervisors are entitled to per diems by appearing at meetings telephonically or virtually. I am not aware that this has been an issue here that we need to memorialize the point by means of a rule but it would certainly be simple enough to do so if the committee so determines it fitting.
7. Next, the WCA makes recommendations on best practices it suggests committees should follow when holding virtual meetings. These include:
  - The county board vetting technology used for virtual meetings. The board has left this for IT to do.
  - The public meeting notice containing a name of a staff person with contact information to serve as a liaison for the committee with the public in regards to assisting in meeting participation issues. This is done.
  - Having chairs maintain decorum at meetings by developing a script that everyone is cognizant of and will adhere to. To a large extent this is done by virtue of the county board rules we already have. To the extent there is a unique and problematic situation there will always be a need for the chair to address the situation in an appropriate manner and pages of rules addressing odd scenarios will not be remembered or followed in a time of need so creating same is problematic if not counterproductive.
  - Having folks identify themselves before speaking and not allowing two people to speak at the same time. This is already required per rule 12.C.6.
  - Using roll call for routine voting. We do this but it is an odd suggestion in the context of discussing virtual meetings where votes by those attending virtually are inherently going to vote orally based upon current technology.
  - Having members advise when they will be temporarily absent from virtual meetings. Some things are so obvious they really don't belong in a rule; this is one of them.
8. The WCA suggests that there are times when virtual meetings will be inappropriate. The WCA's advice is based upon an older AG opinion that represented a time when the technologies attendant to videoconferencing were not what they are now. The take away from this comment is that there will be times when additional consideration must be given to conducting a meeting that is virtual in part or full. Whether there is a perceived need to advise chairs that they must use common sense in anticipating and planning for the events that will likely take place at any meeting is up to the committee but it isn't practical to try and set out all of the potential scenarios that may arise and dictate how they can, should be or must be addressed.