

CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE AGENDA

DATE: Wednesday, May 6, 2020
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order.
2. Declaration of Quorum.
3. Public Comments (*brief comments/statement regarding committee business*)
4. Review Correspondence.
5. Consent Agenda.
 - a. Approve minutes of previous meeting
 - b. Approve bills
 - c. Receive staff activity reports
6. Risk and Injury Report
7. Land & Water Conservation Department
 - a. Approval of 2021-2025 Capital Improvement Requests (CIP)
 - b. Approval of Jeremy Kring's MIG plan for CREP acres.
 - c. Discuss Intergovernmental Agreement for the Mill Creek Watershed between Wood & Portage Counties.
 - d. Discuss cancellation of 2020 tree sale.
 - e. Update on Surface Water Grant Agreement for the Bear Creek monitoring project.
 - f. Update on TRM Grant application for Serenity River, LLC in Saratoga - \$40,000 grant.
 - g. No-till drill use update.
 - h. Committee reports
 - i. Citizens Groundwater Group meeting.
 - ii. Health Committee report.
 - iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report.
8. Private Sewage
9. Land Records
10. County Surveyor
 - a. Review proposals and select Registered Land Surveyor to complete Public Land Survey System maintenance of 206 corners.
11. Planning
 - a. Review/Action on Preliminary County Plat of Hidden Chapel Subdivision
 - b. Discuss creating a Broadband Forward Community Ordinance.
 - c. Discuss Planning & Zoning COVID-19 response and strategy to reopen office in future.
12. Economic Development
 - a. Update on the Rural Economic Development Innovation Initiative.
 - b. Update on the status of \$5000 funding request for proposed City of Marshfield Sports Tourism Strategic Plan.
 - c. North Central Wisconsin Regional Planning Commission update.
13. Extension
 - a. General Office Update
 - b. Introduction – Allison Jonjak, Cranberry Outreach Specialist
 - c. Horticulture Coordinator Position Update
 - d. FoodWise Agreement
 - e. Educational Presentation – Jackie Carattini
14. Schedule next regular committee meeting.
15. Agenda items for next meeting
16. Schedule any additional meetings if necessary
17. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 966 078 029

Join by Webex App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m6838aeb56c56e81cff9d96653042e50e>
Meeting number (access code): 966 078 029
Meeting password: CEED0506

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, MARCH 4, 2020
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Bill Leichtnam, Robert Ashbeck, Mark Holbrook (via telephone), Dave LaFontaine and Carmen Good.

Members Excused: None

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Kim Keech.

Land & Water Conservation Staff: Rodney Mayer, Caleb Armstrong and Lori Ruess

UW-Madison Division of Extension Staff: Jason Hausler, Matt Lippert and Karli Tomysck.

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning and Nancy Eggleston (Wood County Health Department).

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** None
4. **Review Correspondence.**
Jason Grueneberg mentioned that the Central Housing Region has \$2.5 million dollars available in grants among the nine county region. The program provides no-interest, deferred payment home repair loans low-to-moderate income owner occupants. Jason Gruenberg shared that Wood County needs to pass a resolution to adopt an excessive forest ordinance. This will be an agenda for the April CEED Committee meeting.
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the February 5, 2020 CEED meeting, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Stevana Hamus, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Caleb Armstrong, Adam Groshek, Emily Salvinski, Rod Mayer, Lori Ruess, Matt Lippert, Nancy Turyk, Jackie Carattini, Hannah Wendels, Kelly Hammond, Laura Huber and Rachael Whitehair.
 - A. Minutes of February 5, 2020. No additions or corrections needed.
 - B. Department Bills. No additions or corrections needed.
 - C. Staff Activity Reports. No additions or corrections needed

Motion by Dave LaFontaine to approve and accept the February 5, 2020 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW-Madison Division of Extension-Wood County, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.

6. **Risk and Injury Report.** None.

7. **Land & Water Conservation Department.**

- A. Welcome new Conservation Specialist – Caleb Armstrong Caleb Armstrong, Conservation Specialist, introduced himself and shared he graduated from UWSP with a major in Soil and Land Management. His first day with Wood County Land and Water Department was February 17, 2020.

- B. Update on Farmer Led Conference & Cover Crop Conference held on February 19th and 20th in Stevens Point Rod Mayer read and handed out copies of the February 2020 CEED report by Shane Wucherpennig. Shane is attending the Wisconsin Land & Water Conference in Green Bay today through Friday.

The Farmer Led Conference & Cover Crop Conference was held February 19 and 20 in Stevens Point. This was the fourth annual conference and they offered a separate evening speaker on Ice, Water & Wind Exploring Soil Diversity in Wisconsin followed by discussion and dinner.

- C. Update on Joint Farm Bureau meeting held on February 25th Wood County hosted the February Joint Farm Bureau meeting at the Marshfield Ag Research on February 25. Matt Lippert moderated the evening titled "Farmer Talk". Speakers included Jason Cavidini, Shane Wucherpennig and John Eron. Topics covered included cover crops, no-till and farmer led initiatives. Carmen Good commented her husband attended the farmers talk and said it was a very good event.

D. Committee Reports

- i. Citizens Groundwater Group meeting Wisconsin Assembly approved a \$10 million package on February 18, 2020 of 13 Water Quality Bills designed to combat groundwater contamination in the state. The Senate was not scheduled to vote on the measures until the third week of March. All committee meetings are the third Monday of the month at 2:00 p.m. at the Wood County Riverblock Building, Room #206.

Motion by Bill Leichtnam that the CEED totally opposes all provisions in companion legislation ABB894/SB808 (Livestock Siting) and is particularly concerned that this legislation preempts local control. Second by Mark Holbrook. Motion carried with Supervisor Bob Ashbeck opposed – concerned how it will affect farmers.

Citizen's Groundwater Group project ideas include:

- a. Groundwater protection presentation in area schools.
- b. "How to do Water Testing in a Wood County Town" seminar.
- c. Field day on land practices and economic profitability for farmers.

ii. Health Committee report

Nancy Eggleston reported nothing new to update on the MOU with the Armenia Growers Coalition (AGC). A conference call with AGC is scheduled for Friday.

The Health Department received an open records request from Habush & Rottier for the AGC and is working on compiling the information. Juneau County received the same request. There was no discussion as to what the information will be used for. The Health Department will be billing for staff time.

Nancy Eggleston commented that she was asked to be on the NR151 technical advisory committee. NR151 directs the DNR to promulgate rule performance standards to meet water quality standards and address specific issues either geographically or by activity. The NR151 rule modification is to develop a targeted performance standard to address land spreading of manure on soils in sensitive areas of the state. The committee will meet monthly now through the end of summer with different speakers at every meeting. Eggleston presented at the February meeting. Chairperson Curry asked that the CEED receive a list of all the people who are on the NR151 technical advisory committee.

Supervisor Dave LaFontaine expressed the County well testing program should have a uniform number of wells tested in each township. Chairperson Curry clarified well testing

with the AGC and well testing through the Land & Water Conservation Department are funded differently.

Chairperson Curry referenced Peter Kastenholz' monthly report in the March 6, Judicial & Legislative Committee packet where he gave an update on the AGC MOU.

Nancy Eggleston reported the Health Department received a lead renovation project grant, to prevent child lead poisoning. She explained the grant currently will cover two homes up to \$27,000/each. Homeowners who meet grant specific criteria could qualify for 100% payment for lead abatement and landlords who meet grant specific criteria could qualify for 85% payment. The program will also pay 100% for contractor training. Supervisor Dave LaFontaine asked how information on the available funding will be publicized. Eggleston replied, the Health Department will target homes that already have evidence of child lead poisoning. Supervisor Dave LaFontaine suggested that information be sent to Town Chairs in order to reach rural areas.

Supervisor Bill Leichtnam asked if the Health Department was prepared in the event of a Coronavirus Virus outbreak in Wood County. Eggleston reported that the Health Department is heavily involved in COVID-19 preparedness. The Health Department is working with schools on prevention and developing school closure guidelines. The Health Department is also working with healthcare partners and EMS to be ready for coronavirus if we begin seeing cases in our area. DHS is providing regular updates on testing criteria and the role that Local Health Departments will play in disease tracking and contact investigations.

iii. Central Sands Groundwater County Collaborative (CSGCC) Committee report

Supervisor Bill Leichtnam explained the Central Sands Groundwater County Collaborative is made up of six counties surrounding Wood County. The committee consists of three working groups: communication, technical and supervisors. Meetings are on the 4th Friday each month in the Town of Rome and are open to the public.

8. **Private Sewage.** Staff report in committee packet. Carmen Good mentioned that the Amish have been leaving the Arpin and Vesper area in the Town of Richfield. When these homes are sold and people non-Amish buy the property does the property have to be brought up to code? Jason Grueneberg shared that the property has to be brought up to code. A property can have an outhouse without interior plumbing. The home has to have a private onsite wastewater treatment system if the home has interior plumbing and running water.

9. **Land Records.** Staff report in committee packet.

10. **County Surveyor.** Staff report in committee packet.

11. **Planning.**

- A. Discuss creating a Broadband Forward Community Ordinance. Public Service Commission administers broadband development by certifying local communities as being Broadband Forward. A Broadband Forward Community Certification signals that a local unit of government has taken steps to reduce obstacles to broadband infrastructure investment. Jason Grueneberg discussed creating a Wood County Broadband Forward Community Ordinance. The purpose of the ordinance is to expedite the review process for Broadband and by having a point of contact in the county. Broadband improvements take place in the county without the department knowledge because these improvements take place in public right-of-way and utility corridors. The only time the office would be notified of a Broadband project is if the location is in a Shoreland or Floodplain area with permits pulled for that project. A Wood County ordinance would create an additional review process step for the contractor to go through and for the department to review something it is not familiar with. Centergy may be creating a regional resolution for Broadband Forward

Community. Wood County will wait see how Centergy will proceed. State of Wisconsin has additional funding for Broadband improvements.

12. Economic Development

- A. Update on the Rural Economic Development Innovation Initiative Jason Grueneberg shared that the steering committee met for two days in December 2019. Steering committee met to discuss goals and strategies on February 13th at MSTC in Wisconsin Rapids. Goals and strategies are being developed that promote economic development and improve quality of life. Draft is targeted for completion in June with the completed document in September. Steering Committee next meeting is Friday, March 20th from 9:30 a.m. - 11:30 am at MSTC in Marshfield.
- B. Consider funding request for a City of Marshfield Sports Tourism Strategic Plan. There is a need in Marshfield for an assessment of recreation and sporting resources. The occupancy rates at hotels drops by 40-50% in the winter months. This affects local businesses because they do not see the foot traffic like they would want to see. The county would like to see outside money come into the county to increase the tax base. The current ice arena is a 40 year old structure and not year round because it is not insulated. The groups using the ice arena are the Hockey Clubs, Silver Laces Figure Skating Club and Curling Club. The groups are having to buy ice time in other cities which is a need for the study to take place. Strategic Plan cost is estimated at \$28,000. A shared funding model to pay for the study. They anticipate the clubs to cover \$3,000-\$5,000, Visit Marshfield \$15,000 and Marshfield Economic Board \$5,000. Visit Marshfield hopes that Wood County will fund \$5,000 of the Strategic Plan. A request for Matt McLean of Visit Marshfield to give a presentation at the April CEED Committee meeting.

Motion by Dave LaFontaine to create a resolution to fund City of Marshfield Sports Tourism Strategic Plan in the amount of \$5,000 to be reviewed at the April CEED Committee meeting. Second by Robert Ashbeck. Motion carried unanimously.

- C. North Central Wisconsin Regional Planning Commission update Jason Grueneberg shared that the Wood County appointments have been submitted to the Governor with a decision expected in 6 months. The appointments are not a high priority.

Projects:

- The resolution for the Wisconsin Department of Transportation (WisDOT) 2020-2024 Transportation Alternatives Program (TAP) grant was been forwarded to the WisDOT.
- Marshfield Sewer Service Area Plan Update
- Nekoosa Safe Routes to School

Wood County is now eligible for federal economic development funds as part of the membership.

NCWRPC will be contacting the townships in Wood County notifying them that they are a member.

- D. Consider sponsorship request for Wisconsin Rural Partner Summit in Marshfield on April 22-23. Jason Grueneberg commented that the Wisconsin Rural Partners 2020 Rural Summit will be April 22-23 at Hotel Marshfield. Wood County has been asked to be a gold sponsor for the event. Gold sponsorship is \$1,000. Funds are not budgeted for 2020. A Planning & Zoning staff person will attend the summit.

Motion by Kenneth Curry to deny Wisconsin Rural Partner Summit gold sponsorship request in the amount of \$1,000 which is not budgeted for in 2020 budget year. Second by Dave LaFontaine. Motion carried 4-1. Mark Holbrook voted against.

13. UW-Madison Division of Extension.

A. General Office Update

Jason Hausler shared the following updates:

- John Exo will be presenting at the March 17th County Board Meeting. This will be a good opportunity for supervisors to hear about coordinated effort around the state regarding water quality. Jason will be in attendance and handle introductions at the meeting.
- Jackie Carattini, Human Development & Relationships Educator, is one of two delegates from Wisconsin attending the Public Issues Leadership Development conference in Washington D.C. this April. The intention of the conference is to raise awareness and promote Extension to legislatures. This is a great opportunity for Jackie to represent Extension and Wood County.
- Jason is looking for one or two volunteers from CEED to serve on the Horticulture Coordinator interview committee. The final in-person interviews are scheduled for Tuesday, March 31st. Please let Jason know if you are interested in participating.
- Extension is one of the only remaining departments not integrated into the County's print management program. Jason and support staff will be meeting with IT on 3/11 to discuss and streamline printing operations.
- A meeting between Extension and the fair board was recently held regarding the upcoming transition of responsibilities. The fair board has almost all new members who were unaware of the extent of Extension's time investment and involvement with administrative fair functions. The purpose of the meeting and plan of action is to realign Extension's role as an educational organization within the fair.

B. Delegation of Budget Authority Form

Jason explained with the transition to UW-Madison, the financial office raised questions about Area Directors (state employees) managing County budgets. Wood County does not currently have a Delegation of Authority Form in place. Jason discussed this with Corporate Counsel, Peter Kastenholz and reviewed a copy of the form (as presented in the packet) for the committee. Discussion followed.

Motion by Bill Leichtnam to approve authorizing and requesting acting Finance Director to sign the agreement on behalf of Wood County. Second by Dave LaFontaine. Motion carried unanimously.

C. Cranberry Position Update

An offer has been made for the Cranberry Specialist position. Jason is currently waiting on a signed contract to release the name. Extension is tentatively planning for an April 1st start date.

D. Educational Presentation-Matt Lippert

Matt Lippert updated the committee that as of November 1, he is now split half time between Wood and Clark Counties.

Matt shared brochures for an upcoming program, 2020 North Central Heart of the Farm. This is a Women in Agriculture conference being held on March 17th at UW-Stevens Point Marshfield. Session topics include Farm Stress: Breaking the Cycle, Dairy Industry Trends and Milk Prices, European Agriculture Innovation and local family farm diversity. Presenters include Jackie Carattini (Extension Wood County), Mark Stephenson (Director of Dairy Policy – UW-Madison), Matt Lippert (Extension Wood & Clark Counties) and Darci Daniels (Garden Valley Farmstead).

Matt shared the Dairy program area recently sponsored programs on robotic milking in Sheboygan and Abbotsford. The program included a speaker from Finland, a specialist from University of Minnesota who has worked with many robotic installations and a panel of local

producers who are currently milking cows with robots. 40 people attended the Abbotsford session. Discussion on robotic milking practices followed.

14. Schedule Next Regular Committee Meeting. The next regular CEED meeting is scheduled for Wednesday, April 1, 2020 at 9:00 a.m. at Wood County Courthouse in Conference Room #115.

15. Agenda items for next meeting.

- A. Excessive Forest Ordinance
- B. Broadband Forward Community Ordinance
- C. City of Marshfield Sports Tourism Strategic Plan

16. Schedule any additional meetings if necessary. None.

17. Adjourn. Chairperson Curry declared the meeting adjourned at 12:15 p.m.

Minutes by Kim Keech (Planning & Zoning Department section), Lori Ruess (Land & Water Conservation Department section) and Karli Tomysck (UW-Madison Division of Extension section).

MINUTES
Conservation, Education, & Economic Development Committee

Date: Tuesday, April 28, 2020
Time: 9:20 a.m.
Location: Wood County Courthouse, Room 114

Members Present: Ken Curry, Bill Leichtnam, Jake Hahn, Robert Ashbeck, Dave LaFontaine

Other present: County Board Chair Lance Pliml, Trent Miner, Lisa Keller, Adam Fischer, Brad Hamilton, Dennis Polach, Bill Clendenning, Jason Hausler, Jason Grueneberg

County Board Chair Pliml called the meeting to order at 9:20 a.m.

Pliml discussed appointments to the WCA Steering Committees and County Ambassador Program, and encouraged those interested to apply.

Pliml informed the committee that there is current discussion being held on how to open up county government and individual departments. There will be a webinar on Tuesday, May 5th for department heads for discussion.

Consensus of the committee was to conduct the elections by voice vote instead of secret ballot.

Chair Pliml opened the nominations for Chair, CEED Committee. Leichtnam nominated Curry. There being no other nominations, motion by LaFontaine/Hahn to close nominations and cast a unanimous ballot for Curry. Motion carried by voice vote.

Chair Pliml opened the nominations for Vice Chair, CEED Committee. Hahn nominated Leichtnam. There being no other nominations, motion by Hahn/ Curry to close nominations and cast a unanimous ballot for Leichtnam. Motion carried by voice vote.

Curry assumed the gavel.

The next meeting date was set as Wednesday May 6th at 9:00 a.m.

Chair Curry declared the meeting adjourned at 9:27 a.m.

Minutes taken by Trent Miner, County Clerk

Committee Report

County of Wood

Report of claims for: LAND & WATER CONSERVATION DEPT

For the period of: APRIL, 2020

For the range of vouchers: 18200033 - 18200231

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18200033	GOLDEN SANDS RC D	LWC - 2020 MEMBERSHIP DUES	02/28/2020	\$800.00	P
18200034	KOLO WAYNE A	SWRM - 70% CS KEUFFER STREAMBA	01/29/2020	\$2,646.00	P
18200035	PHEASANTS FOREVER	LWC - PRAIRIE SEEDS AND GRASSE	01/20/2020	\$815.85	P
18200036	US BANK	LWC - OFFICE & ENV ED SUPPLIES	04/16/2020	\$177.40	
18200037	ABEL EDWARD C & CHRISTINE A	REFUND - 2020 TREE ORDER	04/20/2020	\$26.66	
18200038	ALLWORDEN KARL OR SUSAN	REFUND - 2020 TREE ORDER	04/20/2020	\$92.84	
18200039	ALTMANN JAY	REFUND - 2020 TREE ORDER	04/20/2020	\$22.15	
18200040	ALTMANN JOHN	REFUND - 2020 TREE ORDER	04/20/2020	\$110.78	
18200041	ARENDT DUANE	REFUND - 2020 TREE ORDER	04/20/2020	\$34.82	
18200042	BANGART DENNIS	REFUND - 2020 TREE ORDER	04/20/2020	\$37.98	
18200043	BARTH COLLIN	REFUND - 2020 TREE ORDER	04/20/2020	\$77.02	
18200044	BAUR STEVE & NAN	REFUND - 2020 TREE ORDER	04/20/2020	\$79.13	
18200045	BECKER ERNEST	REFUND - 2020 TREE ORDER	04/20/2020	\$150.87	
18200046	BECKER RON	REFUND - 2020 TREE ORDER	04/20/2020	\$105.76	
18200047	BELTER STEVEN L	REFUND - 2020 TREE ORDER	04/20/2020	\$37.98	
18200048	BEMBENEK DALE	REFUND - 2020 TREE ORDER	04/20/2020	\$44.31	
18200049	BEYER LARRY	REFUND - 2020 TREE ORDER	04/20/2020	\$48.53	
18200050	BINGER JEFF	REFUND - 2020 TREE ORDER	04/20/2020	\$18.99	
18200051	BRANDT EILEEN	REFUND - 2020 TREE ORDER	04/20/2020	\$47.48	
18200052	BURLING ERIC	REFUND - 2020 TREE ORDER	04/20/2020	\$158.25	
18200053	CARLSON DENNIS	REFUND - 2020 TREE ORDER	04/20/2020	\$37.98	
18200054	CASSIDY TIMOTHY	REFUND - 2020 TREE ORDER	04/20/2020	\$94.95	
18200055	CATTANACH DAVID	REFUND - 2020 TREE ORDER	04/20/2020	\$37.98	
18200056	CEPRESS PAUL	REFUND - 2020 TREE ORDER	04/20/2020	\$60.14	
18200057	CHEATLE CHRIS	REFUND - 2020 TREE ORDER	04/20/2020	\$164.05	
18200058	CLARK CORY D	REFUND - 2020 TREE ORDER	04/20/2020	\$109.72	
18200059	DANIEL JIM	REFUND - 2020 TREE ORDER	04/20/2020	\$81.24	
18200060	DASSOW JEFFREY J	REFUND - 2020 TREE ORDER	04/20/2020	\$64.36	
18200061	DEMCHIK MICHAEL	REFUND - 2020 TREE ORDER	04/20/2020	\$71.74	
18200062	DICKS VERNON	REFUND - 2020 TREE ORDER	04/20/2020	\$18.99	
18200063	DIEHLMANN TERRI	REFUND - 2020 TREE ORDER	04/20/2020	\$146.91	
18200064	DIVER ROY OR BECKY	REFUND - 2020 TREE ORDER	04/20/2020	\$65.41	
18200065	DOERING KRIS	REFUND - 2020 TREE ORDER	04/20/2020	\$90.99	
18200066	DORSHORST CHARLES	REFUND - 2020 TREE ORDER	04/20/2020	\$106.56	

5b

Committee Report - County of Wood

LAND & WATER CONSERVATION DEPT -
APRIL 2020

18200033 - 18200231

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18200067	DOWNS JOHN JR	REFUND - 2020 TREE ORDER	04/20/2020	\$24.27	
18200068	DUMS BOB	REFUND - 2020 TREE ORDER	04/20/2020	\$40.09	
18200069	ECKES TODD	REFUND - 2020 TREE ORDER	04/20/2020	\$113.94	
18200070	ECKES TOM	REFUND - 2020 TREE ORDER	04/20/2020	\$44.31	
18200071	EGLAND LAWRENCE	REFUND - 2020 TREE ORDER	04/20/2020	\$22.16	
18200072	EMPEY JON	REFUND - 2020 TREE ORDER	04/20/2020	\$304.90	
18200073	FAIT TERRY	REFUND - 2020 TREE ORDER	04/20/2020	\$77.02	
18200074	FEDERWITZ RYAN	REFUND - TREE ORDER	04/20/2020	\$70.69	
18200075	FERK DAVID	REFUND - 2020 TREE ORDER	04/20/2020	\$55.92	
18200076	FERK DAVID	REFUND - 2020 TREE ORDER	04/20/2020	\$202.56	
18200077	FILTER BEN	REFUND - 2020 TREE ORDER	04/20/2020	\$48.53	
18200078	FLEES DANIEL	REFUND - 2020 TREE ORDER	04/20/2020	\$428.59	
18200079	FOX TODD D	REFUND - 2020 TREE ORDER	04/20/2020	\$102.33	
18200080	FRANSEEN MARK	REFUND - 2020 TREE ORDER	04/20/2020	\$60.14	
18200081	GABEL CYRIL	REFUND - 2020 TREE ORDER	04/20/2020	\$20.31	
18200082	GARFIELD DALE	REFUND - 2020 TREE ORDER	04/20/2020	\$41.15	
18200083	GILDENZOPH MICHAEL	REFUND - 2020 TREE ORDER	04/20/2020	\$223.66	
18200084	GILE MITCHELL R	REFUND - 2020 TREE ORDER	04/20/2020	\$46.42	
18200085	GILLETTE KIRK	REFUND - 2020 TREE ORDER	04/20/2020	\$77.54	
18200086	GOTTBEHEUT GORDON	REFUND - 2020 TREE ORDER	04/20/2020	\$24.27	
18200087	GRAPER, MICHAEL FREDERICK	REFUND - 2020 TREE ORDER	04/20/2020	\$133.99	
18200088	GREEN RON	REFUND - 2020 TREE ORDER	04/20/2020	\$63.30	
18200089	GREENEWAY DAVID	REFUND - 2020 TREE ORDER	04/20/2020	\$68.58	
18200090	GREINER RON	REFUND - 2020 TREE ORDER	04/20/2020	\$44.31	
18200091	GRIMM JUDY	REFUND - 2020 TREE ORDER	04/20/2020	\$83.61	
18200092	GROSHEK ADAM	REFUND - 2020 TREE ORDER	04/22/2020	\$25.32	
18200093	GRUBE DOUG	REFUND - 2020 TREE ORDER	04/20/2020	\$322.83	
18200094	HALLINAN MICHAEL	REFUND - 2020 TREE ORDER	04/20/2020	\$108.66	
18200095	HANSEN TOM	REFUND - 2020 TREE ORDER	04/20/2020	\$44.31	
18200096	HAUGEN ARVID	REFUND - 2020 TREE ORDER	04/20/2020	\$22.16	
18200097	HAUPT JOSEPH	REFUND - 2020 TREE ORDER	04/20/2020	\$88.62	
18200098	HERMAN MIKE	REFUND - 2020 TREE ORDER	04/20/2020	\$143.48	
18200099	HESS ROB	REFUND - 2020 TREE ORDER	04/20/2020	\$31.91	
18200100	HETZE STEVE	REFUND - 2020 TREE ORDER	04/20/2020	\$90.73	
18200101	HILGART GERALD OR MAGGIE	REFUND - 2020 TREE ORDER	04/20/2020	\$50.64	
18200102	HOLBROOK MARK	REFUND - 2020 TREE ORDER	04/20/2020	\$83.87	
18200103	HOLTERMAN MIKE OR DEBBIE	REFUND - 2020 TREE ORDER	04/20/2020	\$68.58	
18200104	HORVATH PETER	REFUND - 2020 TREE ORDER	04/20/2020	\$147.96	
18200105	HOUDEK CATHY	REFUND - 2020 TREE ORDER	04/20/2020	\$40.09	
18200106	HUGHES JAMES W	REFUND - 2020 TREE ORDER	04/20/2020	\$15.83	
18200107	HUNN TOM	REFUND - 2020 TREE ORDER	04/20/2020	\$59.08	
18200108	ISAACSON MARISA	REFUND - 2020 TREE ORDER	04/20/2020	\$114.20	
18200109	JENSEN CHAD	REFUND - 2020 TREE ORDER	04/20/2020	\$80.44	
18200110	JEVALTAS RON	REFUND - 2020 TREE ORDER	04/20/2020	\$63.30	

Committee Report - County of Wood

LAND & WATER CONSERVATION DEPT -
APRIL 2020

18200033 - 18200231

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18200111	JODARSKI TOM	REFUND - 2020 TREE ORDER	04/20/2020	\$51.70	
18200112	JOHNS ROBERT	REFUND - 2020 TREE ORDER	04/20/2020	\$18.99	
18200113	JONES RONALD	REFUND - 2020 TREE ORDER	04/20/2020	\$44.31	
18200114	JOOSTEN CINDY	REFUND - 2020 TREE ORDER	04/20/2020	\$41.15	
18200115	KATZNER DAVE	REFUND - 2020 TREE ORDER	04/23/2020	\$227.88	
18200116	KELNHOFER JON	REFUND - 2020 TREE ORDER	04/23/2020	\$151.92	
18200117	KIEDROWSKI LEO	REFUND - 2020 TREE ORDER	04/23/2020	\$111.83	
18200118	KNUTH MICHAEL OR KELLY	REFUND - 2020 TREE ORDER	04/23/2020	\$45.36	
18200119	KOCH PETER	REFUND - TREE ORDER	04/23/2020	\$45.63	
18200120	KOLB MATT	REFUND - 2020 TREE ORDER	04/23/2020	\$234.21	
18200121	KOWALSKI THOMAS	REFUND - 2020 TREE ORDER	04/23/2020	\$123.44	
18200122	KOZICKZKOWSKI RON	REFUND - 2020 TREE ORDER	04/23/2020	\$44.31	
18200123	KRASSETT ADAM	REFUND - 2020 TREE ORDER	04/23/2020	\$186.74	
18200124	KRUEGER JIM	REFUND - 2020 TREE ORDER	04/23/2020	\$78.33	
18200125	KRUMMEL KANE	REFUND - 2020 TREE ORDER	04/23/2020	\$70.69	
18200126	KRUZITSKI DOUGLAS	REFUND - 2020 TREE ORDER	04/23/2020	\$235.52	
18200127	KRZYKOWSKI BRIAN	REFUND - 2020 TREE ORDER	04/23/2020	\$44.31	
18200128	LABARRE CASEY	REFUND - 2020 TREE ORDER	04/23/2020	\$130.03	
18200129	LAPOINTE BILL	REFUND - 2020 TREE ORDER	04/23/2020	\$37.98	
18200130	LEIBL DEAN	REFUND - 2020 TREE ORDER	04/23/2020	\$15.83	
18200131	LEIBL RANDY	REFUND - TREE ORDER	04/23/2020	\$37.98	
18200132	LEIGH BOB	REFUND - 2020 TREE ORDER	04/23/2020	\$112.89	
18200133	LEITNER RYAN	REFUND - 2020 TREE ORDER	04/23/2020	\$44.31	
18200134	LINDGREN DAN	REFUND - 2020 TREE ORDER	04/23/2020	\$50.64	
18200135	LINZMEIER JIM	REFUND - 2020 TREE ORDER	04/23/2020	\$44.31	
18200136	LISITZA MARSHA	REFUND - 2020 TREE ORDER	04/23/2020	\$40.09	
18200137	LIVERNASH RYAN DEAN	REFUND - 2020 TREE ORDER	04/23/2020	\$24.27	
18200138	LOBNER BONNIE	REFUND - 2020 TREE ORDER	04/23/2020	\$24.27	
18200139	LUBECK JORDAN	REFUND - 2020 TREE ORDER	04/23/2020	\$160.36	
18200140	MACHON DOUG	REFUND - 2020 TREE ORDER	04/23/2020	\$25.32	
18200141	MACIEJEWSKI DAVID	REFUND - 2020 TREE ORDER	04/23/2020	\$101.28	
18200142	MANLEY PETER	REFUND - 2020 TREE ORDER	04/23/2020	\$39.09	
18200143	MANTHE DAN	REFUND - 2020 TREE ORDER	04/23/2020	\$91.78	
18200144	MATTHEWS DAN OR BARB	REFUND - 2020 TREE ORDER	04/23/2020	\$69.58	
18200145	MATTHEWS JARED	REFUND - 2020 TREE ORDER	04/23/2020	\$714.24	
18200146	MAU DAVE	REFUND - 2020 TREE ORDER	04/23/2020	\$48.53	
18200147	MCCLUNG BRIAN	REFUND 2020 TREE ORDER	04/23/2020	\$74.91	
18200148	MERKEL RYAN	REFUND - 2020 TREE ORDER	04/23/2020	\$319.67	
18200149	MILKEY CHRIS	REFUND - 2020 TREE ORDER	04/23/2020	\$43.26	
18200150	MILLER SHAWN	REFUND - 2020 TREE ORDER	04/23/2020	\$120.27	
18200151	MUD PUDDLE ACRES LLC	REFUND - 2020 TREE ORDER	04/23/2020	\$73.85	
18200152	MUELLER JIM	REFUND - 2020 TREE ORDER	04/23/2020	\$60.14	
18200153	MUESKE JUSTIN	REFUND - 2020 TREE ORDER	04/23/2020	\$44.31	
18200154	NEUKIRCHEN KEN	REFUND - 2020 TREE ORDER	04/23/2020	\$91.79	

Committee Report - County of Wood

5b

LAND & WATER CONSERVATION DEPT -
APRIL 2020

18200033 - 18200231

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18200155	NEUMANN GERALD	REFUND - 2020 TREE ORDER	04/23/2020	\$88.62	
18200156	NEWBY DON	REFUND - 2020 TREE ORDER	04/23/2020	\$111.83	
18200157	NEWLUN RICHARD OR LUANN	REFUND - 2020 TREE ORDER	04/23/2020	\$44.31	
18200158	NIEHAUS BENJAMIN	REFUND - 2020 TREE ORDER	04/23/2020	\$50.64	
18200159	NUBER BONNIE OR ROGER	REFUND - 2020 TREE ORDER	04/23/2020	\$44.31	
18200160	OESTERREICHER KAY M	REFUND 2020 TREE ORDER	04/23/2020	\$39.30	
18200161	ORR DEREK	REFUND - 2020 TREE ORDER	04/23/2020	\$24.26	
18200162	OUTDOORS FOREVER	REFUND - 2020 TREE ORDER	04/23/2020	\$144.00	
18200163	PANKRATZ THOMAS	REFUND - 2020 TREE ORDER	04/23/2020	\$125.55	
18200164	PATERSON ROBERT	REFUND - 2020 TREE ORDER	04/23/2020	\$32.97	
18200165	PELOT JEFF	REFUND - 2020 TREE ORDER	04/23/2020	\$41.15	
18200166	PERRY ROBERT	REFUND - 2020 TREE ORDER	04/23/2020	\$61.19	
18200167	PETERSON TREVOR	REFUND - 2020 TREE ORDER	04/23/2020	\$88.62	
18200168	PHILLIPPI KELLY	REFUND - 2020 TREE ORDER	04/23/2020	\$243.18	
18200169	PIERSON ROGER F	REFUND - 2020 TREE REFUND	04/23/2020	\$115.79	
18200170	PRANGE TOM	REFUND - 2020 TREE REFUND	04/23/2020	\$86.77	
18200171	PRESCHER SALLY	REFUND - 2020 TREE ORDER	04/23/2020	\$92.84	
18200172	RADEMAN ROB	REFUND - 2020 TREE ORDER	04/23/2020	\$63.30	
18200173	RADEMAN TODD	REFUND - 2020 TREE ORDER	04/23/2020	\$158.25	
18200174	RANDRUP JERRY	REFUND - 2020 TREE ORDER	04/23/2020	\$131.87	
18200175	RASMUSSEN DAVE	REFUND - 2020 TREE ORDER	04/23/2020	\$197.28	
18200176	RITCHART BRIAN	REFUND - 2020 TREE ORDER	04/23/2020	\$194.65	
18200177	ROBUS TROY	REFUND - 2020 TREE ORDER	04/23/2020	\$82.29	
18200178	ROEHL CRAIG	REFUND - 2020 TREE ORDER	04/23/2020	\$151.92	
18200179	ROKUS DANIEL	REFUND - 2020 TREE ORDER	04/23/2020	\$63.30	
18200180	ROSE ROBERT	REFUND - 2020 TREE ORDER	04/23/2020	\$85.72	
18200181	ROSS TIFFANY	REFUND - 2020 TREE ORDER	04/23/2020	\$143.74	
18200182	ROZNER ANGELINE	REFUND - 2020 TREE ORDER	04/23/2020	\$69.63	
18200183	RUCINSKI ALBIN	REFUND - 2020 TREE ORDER	04/23/2020	\$18.99	
18200184	RUESCH PAUL	REFUND - 2020 TREE ORDER	04/23/2020	\$365.03	
18200185	RUSCH PETER	REFUND - TREE ORDER	04/23/2020	\$61.19	
18200186	SAEGER JULIE	REFUND - TREE ORDER	04/23/2020	\$64.36	
18200187	SATTTLER PAUL	REFUND - TREE ORDER	04/23/2020	\$69.63	
18200188	SAYLOR KURT	REFUND - 2020 TREE ORDER	04/23/2020	\$70.69	
18200189	SCHAR MICHAEL	REFUND - 2020 TREE ORDER	04/23/2020	\$40.09	
18200190	SCHIER RANDY	REFUND - 2020 TREE ORDER	04/23/2020	\$133.19	
18200191	SCHMIDT DONALD	REFUND - 2020 TREE ORDER	04/23/2020	\$90.73	
18200192	SCHOENBORN GARY	RFUND - 2020 TREE ORDER	04/23/2020	\$22.16	
18200193	SCHOOLMAN TIM	REFUND - 2020 TREE ORDER	04/23/2020	\$114.47	
18200194	SCHUBERT DAVID NORMAN	REFUND - 2020 TREE ORDER	04/23/2020	\$104.45	
18200195	SCHWIESO ERIK	REFUND - 2020 TREE ORDER	04/23/2020	\$56.97	
18200196	SHELLEY DUWAYNE	REFUND - 2020 TREE ORDER	04/23/2020	\$137.15	
18200197	SHERRY MARY	REFUND - 2020 TREE ORDER	04/23/2020	\$46.42	
18200198	SHERWOOD BETTY	REFUND - 2020 TREE ORDER	04/23/2020	\$51.95	

Committee Report - County of Wood

LAND & WATER CONSERVATION DEPT -
APRIL 2020

18200033 - 18200231

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18200199	SMITH MATTHEW	REFUND - 2020 TREE ORDER	04/23/2020	\$218.38	
18200200	SOSNOWSKI NICHOLUS	REFUND - 2020 TREE ORDER	04/23/2020	\$45.37	
18200201	SPEICH MICHAEL	REFUND - 2020 TREE ORDER	04/23/2020	\$22.15	
18200202	SPENCER DENNIS	REFUND - 2020 TREE ORDER	04/23/2020	\$212.06	
18200203	STANTON CHRISTOPHER OR ANNE	REFUND TREE ORDER	04/23/2020	\$37.98	
18200204	STEBBINS GARY	REFUND - 2020 TREE ORDER	04/23/2020	\$47.48	
18200205	STELZER-JOHNSON CECILE	REFUND - 2020 TREE ORDER	04/23/2020	\$67.52	
18200206	STOFLET SCOTT	REFUND - 2020 TREE ORDER	04/23/2020	\$66.47	
18200207	TEMANSON RANDALL	REFUND - 2020 TREE ORDER	04/23/2020	\$1,033.90	
18200208	THIEL MICHAEL D	REFUND - 2020 TREE ORDER	04/23/2020	\$80.18	
18200209	TREUTEL ROBERT OR CAROL	REFUND - 2020 TREE ORDER	04/23/2020	\$24.27	
18200210	TRITZ SUE	REFUND - 2020 TREE ORDER	04/23/2020	\$44.31	
18200211	URBAN GREG	REFUND - 2020 TREE ORDER	04/23/2020	\$85.46	
18200212	VAN ASTEN JIM OR DEB	REFUND - 2020 TREE ORDER	04/23/2020	\$22.16	
18200213	VAN ASTEN LORI A	REFUND - 2020 TREE ORDER	04/23/2020	\$37.98	
18200214	VAN ERT JEREMY	REFUND - 2020 TREE ORDER	04/23/2020	\$154.03	
18200215	VIRSNIEKS APALLONIA OR LONI	REFUND - 2020 TREE ORDER	04/23/2020	\$90.00	
18200216	WALTERS KENDRIC	REFUND - 2020 TREE ORDER	04/23/2020	\$24.27	
18200217	WARNECKE CATHERINE	REFUND - 2020 TREE ORDER	04/23/2020	\$22.16	
18200218	WEILAND DANIEL	REFUND - 2020 TREE ORDER	04/23/2020	\$91.79	
18200219	WEILER MARK H	REFUND - 2020 TREE ORDER	04/23/2020	\$58.95	
18200220	WENGER BILL OR DIANA	REFUND - 2020 TREE ORDER	04/23/2020	\$72.00	
18200221	WERNER BERNADETTE	REFUND - 2020 TREE ORDER	04/23/2020	\$24.27	
18200222	WETMORE KEVIN J	REFUND - 2020 TREE ORDER	04/23/2020	\$98.38	
18200223	WINCH SUE	REFUND - 2020 TREE ORDER	04/23/2020	\$48.79	
18200224	WINKEL MICHAEL OR CAROL	REFUND - 2020 TREE ORDER	04/23/2020	\$101.28	
18200225	WINTERHACK RICK	REFUND - 2020 TREE ORDER	04/23/2020	\$24.27	
18200226	WINTERS KEENE	REFUND - 2020 TREE ORDER	04/23/2020	\$39.30	
18200227	WIRTZ DOUG	REFUND - 2020 TREE ORDER	04/23/2020	\$22.16	
18200228	ZAGER EUGENE	REFUND - 2020 TREE ORDER	04/23/2020	\$66.47	
18200229	ZETTLER JAY	REFUND - 2020 TREE ORDER	04/23/2020	\$41.15	
18200230	ZOPFI EUGENE	REFUND - 2020 TREE ORDER	04/23/2020	\$99.43	
18200231	CHILI IMPLEMENT CO	LWC - NO-TILL DRILL SEED CUPS	04/22/2020	\$11.10	

Grand Total:**\$22,465.94**

Committee Report - County of Wood

LAND & WATER CONSERVATION DEPT -
APRIL, 2020

18200033 - 18200231

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Report

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: March 2020

For the range of vouchers: 22200023 - 22200036

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22200023	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permits(Feb)	02/29/2020	\$800.00	P
22200024	AMAZON CAPITAL SERVICES	PL-Office Supplies	03/01/2020	\$236.69	P
22200025	CARMODY SOFTWARE INC	PS-Upgrades/Service (March)	03/01/2020	\$299.00	P
22200026	WOOD COUNTY CLERK OF COURTS	PS-Small Claims Filing (6)	02/28/2020	\$597.00	P
22200027	BOYER KEVIN	SU-Services Per Contract (Mar)	03/11/2020	\$833.00	P
22200028	WISCONSIN COUNTY SURVEYOR ASSOCIATION INC	SU-2020 Membership Dues	03/10/2020	\$100.00	P
22200029	STAPLES ADVANTAGE	PL-Office Supplies	03/13/2020	\$77.61	P
22200030	STAPLES ADVANTAGE	PL-Office Supplies	03/14/2020	\$22.82	P
22200031	STAPLES ADVANTAGE	PL-Office Supplies	03/14/2020	\$7.50	P
22200032	STAPLES ADVANTAGE	PL-Office Supplies	03/15/2020	\$7.62	P
22200033	KELLNHOFER SANDRA & DAN	PS-TRIP Overpayment Refund	03/11/2020	\$203.62	P
22200034	EAGLE REPROGRAPHICS	LR-Plotter Paper	03/17/2020	\$127.80	P
22200035	US BANK	Credit Card Charges	03/17/2020	\$608.56	P
22200036	JET ENTERPRISES	SU-Vinyl Survey Marker (900)	03/16/2020	\$423.00	P
Grand Total:				\$4,344.22	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: April 2020

For the range of vouchers: 22200037 - 22200042

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22200037	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permits(Mar)	03/31/2020	\$800.00	P
22200038	CARMODY SOFTWARE INC	PS-Upgrades/Services (April)	04/01/2020	\$299.00	P
22200039	BOYER KEVIN	SU-Services Per Contract (Apr)	04/08/2020	\$833.00	P
22200040	POSTMASTER - WISCONSIN RAPIDS	PS-Postage Septic Mtcs2548 pcs	04/14/2020	\$657.39	P
22200041	US BANK	Credit Card Charges	04/16/2020	\$361.42	
22200042	PIPE'N STICKS	SU-Vinyle 6' "T" Post (900 ea)	04/04/2020	\$4,275.00	P
Grand Total:				\$7,225.81	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Extension

For the period of: April 2020

For the range of vouchers: 30200047 - 30200053

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30200047	ENTERPRISE RENT-A-CAR	Car Rental - Turyk	04/08/2020	\$34.15	P
30200048	EO JOHNSON COMPANY INC	Color Copies - Dec-March	04/08/2020	\$340.22	P
30200049	UW MADISON ACCOUNTING SERVICES	Wood County Contracts Jan-June	04/08/2020	\$131,295.25	P
30200050	UW SOIL TESTING LAB	Soil Testing Fees	04/08/2020	\$46.00	P
30200051	EO JOHNSON CO INC	Copier Lease	04/21/2020	\$229.49	P
30200052	JONJAK ALLISON	April Expenses	04/28/2020	\$76.30	
30200053	US BANK	April Statement	04/28/2020	(\$150.00)	
Grand Total:				\$131,871.41	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____

Committee Member: _____



Activities Report for Shane Wucherpennig - April, 2020

- **April 1** – Worked with County Lidar and produced maps. River. Phone calls, emails and correspondence.
- **April 2** – Worked on TRM grant for Serenity River Project for Rip-Rapping along the Wisconsin River. Phone calls, emails and correspondence.
- **April 3** – Phone calls, emails and correspondence. Worked on Grant proposals.
- **April 6** – Phone calls, emails and correspondence. Worked on Grant proposals.
- **April 7** – Remote Work Preparation & Correspondence with HR and IT to allow department staff to work remotely. Phone calls, emails and correspondence.
- **April 8** – Phone calls, emails and correspondence. Worked on Grant proposals.
- **April 9** – Worked on Caste Rock, Lake Dubay & Black River MDV Plan revisions with Pat Oldenburg. Phone calls, emails and correspondence.
- **April 10** – Worked on GIS Projects and on WAMS to submit MDV plans forms to DNR with Pat Oldenburg.
- **April 13** – Worked on proposed 2020 projects. Phone calls, emails and correspondence.
- **April 14** – Worked on GIS projects and maps for field visits. Phone calls, emails and correspondence. Attended Wood County Board Meeting using WebEx.
- **April 15** – Worked on GIS projects and maps for field visits. Phone calls, emails and correspondence.
- **April 16** – Field visit with Todd Karl to walk property and look at field erosion for fields in The Mill Creek Watershed.
- **April 17** – Phone calls with landowners and producers, emails and correspondence. Worked on TRM grant for Serenity River Project for Rip-Rapping along the Wisconsin River.
- **April 20** – Remote Work Preparation & Correspondence with HR and IT to allow two department staff to work remotely. Phone calls, emails and correspondence.
- **April 21** – Coordinated No-Till Drill Schedule. Phone calls, emails and correspondence. Worked on Mill Creek Cover Crop Contracts and got signatures.
- **April 22** – Talked with DNR to discuss MDV Plans and programing to enter into cost-share contracts. Talked with Supervisor Ken Curry to discuss CEED and office operations. Phone calls, emails and correspondence. Worked on TRM grant for Serenity River Project for Rip-Rapping along the Wisconsin River.
- **April 23** – Delivered No-Till Drill to the Roth farm for 100 Acres of interseeding into Alfalfa. Phone calls, emails and correspondence. Stopped at Todd Karl farm to discuss waterway designs on his farm in the Mill Creek watershed.
- **April 24** – Coordinated No-Till Drill Schedule. Phone calls, emails and correspondence. Worked on Mill Creek Cover Crop Contracts and got signatures.
- **April 27** – Coordinated No-Till Drill Pickup. Phone calls, emails and correspondence. Call DNR to discuss the Mill Creek funding, contracting, programing, tracking, etc. Worked on Mill Creek Cover Crop Contracts and got signatures. .
- **April 28** – Ran to Milladore to Enos Yoder Farm to repair the No-Till Drill. Once fixed Enos planted 25 acres of legumes. Calling and coordination the Drill on the calendar. Phone calls, emails and correspondence. . Talked with Supervisor Ken Curry to discuss CEED and office operations.
- **April 29** – Picked up No-Till drill from Enos Yoder and delivered it to Ralph Hamel at Hamel Forest Products. Worked on Grant approvals for grants applied for and signed contract for summer internship.
- **March 30** – Worked with County Lidar and produced maps.
- **March 31** – Worked on proposal 2020 MDV projects and contacts for potential projects in 2020.

Activities Report for Adam Groshek – April 2020

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

- ~Working through CREP contract name change to Pep Acres, LLC and cancellation of some contracts that were not eligible to start into CREP for Glen Peplinski and family.
- ~Manure storage abandonment discussion, sizing calculations, & methods to empty pit with Don Mrozek to convert to fresh water pond.
- ~Behrend culvert crossing site survey, project planning, mapping, permitting discussion, and investigation for 2020 project construction.
- ~Site visit, earnest money, contract agreement finalizing, and discussions for a project on a severe streambank erosion site for Kirby & Karen Cashen. Planning with State DATCP engineering staff to find best solution to this severe erosion site.
- ~Kueffer creek crossing asbuilt documentation.
- ~Site visit, design, asbuilt documentation, and discussions on the 2 well abandonments for Lori and Dennis Ruess near Vesper.
- ~No-till drill calls, discussions, scheduling, and coordination with different LWCD employees to rent out to various Wood and Portage County landowners for spring planting/interseeding.
- ~Participation in the NE Area Engineering Technician cost estimating spreadsheet process to better estimate contractor pricing/bidding.
- ~Wil-bar Dairy manure pushoff ramp plan design, cost estimate, and discussions with landowner on project construction timeline.
- ~WI Land + Water Technical Committee Online Zoom meeting to discuss quarterly state engineering technical standards and updates.
- ~Krings grazing plan review, forward to CEED committee, and discussions with landowner and DATCP on next steps.
- ~Attempt at conference call online staff meeting, did not work, will try again last week of April.
- ~Required health coaching related calls/scheduling with Wood County wellness coach.
- ~CREP GIS updating and 2020 renewal/new contract discussions.
- ~Full cancellation of 2020 annual Wood County LWCD tree sale due to COVID-19 pandemic. Plan is to resume normal tree sale in 2021 with landowners reimbursed for 2020 dropped sales.
- ~Discussions, planning, nutrient management options, and contractor phone calls on the Reber Farm waste storage lagoon abandonment planned for summer 2020.

Activities Report for Rod Mayer

April 2020

- Contact DNR for Pankratz/Brand mine
- Enrolled Moonlight Apiary in Wildlife Damage and Abatement program and obtained fencers for Apiary bear damage prevention
- Completed tree sale scheduling directions sheet for staff
- Worked on NMM reference binder
- Field visit to Verso mine site – check active acres, look into current permit, document all with photos and scans
- Sold tree shelters to two customers
- Reviewed CARBO Ch. 11 documents
- Contacted Real Fence for ROW issue with Twin Lakes fence build
- Contact DNR in regards to Verso mine expansion
- Received new reclamation plan from Verso completed by Tetra Tech 400+ pages
- Completed Verso mine reclamation plan review – completed write up of edits needed – submitted to Verso and Tetra Tech.
- Contacts made to multiple DNR staff, Town of Rudolf, Co. Zoning for Verso mine.
- Multiple phone and email correspondence made with Tetra Tech in regards to changes needed in reclamation plan – documented, organized, and filed all correspondence.
- Completed webinars through Land+Water: Wildlife and Forestry, Vital Wetland Solutions, and Wetlands Water Management.
- Wildlife damage questions and answers with landowner
- Researched Twin Lakes fence file – look over agreement, contact Town of Sigel chairman for copy of variance to build closer to town road, read over fence specifications, obtain inspection forms etc.
- Twin Lakes fence build completed – completed fence inspection (walked entire fence – checking all posts etc.)
- Complete write up for needed fixes on Twin Lakes fence – sent to Real Fence and Twin Lakes
- Exported and indexed fence inspection photos into file.
- Answer pond exemption questions for landowner
- Correspondence through phone and email with Twin Lakes and Real Fence
- Received draft map for Reber mine amendment from Tetra Tech – reviewed and sent correspondence – waiting for draft of write up on amendment.
- Received Draft for Verso Mine Addendum to the reclamation plan – completed review – put write up together for needed items including indexing.
- Multiple phone and email correspondence with Tetra Tech in regards the Verso Addendum – discussed changes needed and how to move forward. Waiting on final draft to the addendum.
- Began working on Twin Lakes Final Contract: input additional such as town variance, prorate 75% cost over 15 years, etc.
- Correspondence with Nurseries in regards to the cancelling of the tree sale – asking them to attempt to distribute any of our trees to others prior to final invoicing.

Activities Report for Emily Salvinski

April 2020

- **Wednesday, April 1.** Reviewed 4 nutrient management plans.
- **Thursday, April 2.** Looked for hot spots that may need cost-sharing.
- **Friday, April 3.** Looked for hot spots that may need cost-sharing. Gathered and organized no-till stats.
- **Monday, April 6.** Updated nutrient management database.
- **Wednesday, April 8.** Prepped and sent out tree sale cancel notices. Attended discovery farm's tile webinar for free credits.
- **Thursday, April 9.** Reviewed 2 nmps, updated maps.
- **Wednesday, April 15.** Gathered maps and information for cost share contract for Shane. Looked at cropping scenarios in snap for P reductions. Watched a video on STEPL software.
- **Thursday, April 16.** E-mailed multiple people for nmp checklists. Updated maps from submitted plans.
- **Monday, April 20.** Reviewed 1 NMP. Updated NMP layer with many farms after a group of checklists were turned in. Started preparing new shapefiles to track cost-share dollars from the new and different sources.
- **Tuesday, April 21.** Met a tree shelter purchaser at the forestry garage to give him his tree shelters. Started adding all of a farmer's fields to new to me contract.
- **Friday, April 24.** Worked with IT on Jabber issues. Attempted a meeting using Jabber with the office. Printed and organized vouchers for tree sale reimbursements. Attended an online wetland webinar. Updated a maps from a submitted NMP.

Activities Report for Lori Ruess – April 2020

- Meeting with Shane and Rodney to discuss status of 2020 tree distribution. Following direction of Health Department, the 2020 tree distribution was canceled
- Had several telecommunication meetings with Dan Brandl to work through reversing orders out of our new tree and shrub program.
- Put together tree and shrub cancellation notice and emailed to all customers with email addresses.
- Responded to all calls and emails regarding the cancellation of the 2020 tree distribution.
- Typed and requested new vendors set up in Dynamics for tree and shrub refunds.
- Typed 194 voucher for tree and shrub refunds
- Entered 194 vouchers – \$18,015.59 for tree refunds into Dynamics and requested checks.
- Sorted prairie flower seeds for distribution to 8 customers.
- Completed Cashen's cost-share contract for streambank and shoreland protection.
- Took calls from three people interested in purchasing tree shelters; arranged pickup time with staff.
- Completed the 2021 Joint DATCP/DNR Grant application.
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed March sales tax report and forwarded to Finance.
- Completed LWCD payroll percentages and forwarded to Finance prior to the April 9 and April 23 payrolls.
- Electronically submitted staff reports to the County Clerk's office for the May CEED packet.

April Staff Report Caleb Armstrong

- Reviewed Checklists for Nutrient Management Plans
- Reviewed farmer/Co-Op written plans sent for a 4 yearlong Nutrient Management being placed and used on farmers' lands.
- Did on-site visit with Adam Groshek to visit farm with streambank erosion due to years of grazing/crossing of cattle. Also looked at crossing that is being put into place.
- Did on-site visit with Adam Groshek to visit a concerned couple with severe streambank erosion due to stream eroding away most of their backyard. This project will be involved with DATCP.
- Received and attended online trainings.
- Attended webinars and researched multiple links with interest into the Changes in Farming due to the COVID-19.
- Attended online webinar of Farmland Preservation Tax Credit Webinar
- Attended online webinar of Developing a County Streambank Easement Program: A Roadmap for Landowners and Counties.
- Attended online webinar for Understanding the Pandemic's Impact on Wisconsin Farms: What Conservation Agency Staff need to know
- Watched most of the old webinars and trainings located under the WI + Land and Water page.
- Researched how nitrates can have an affect to the economy both health and tourist wise.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
 Adam DeKleyn, County Planner
 Paul Bernard, Land Records Coordinator
 Jeff Brewbaker, Code Administrator
 Stevana Hamus, Code Technician
 Kim Keech, Admin Services 5
 Victoria Wilson, Admin Services 4

RE: Staff Report for April 1, 2020

1. Planning/Office/Economic Development (Jason Grueneberg)

a. Planning & Zoning Response to COVID-19

Preparation – In the past month there has been a significant amount of time dedicated to modifying department operations in light of COVID-19. Many meetings and continuing education opportunities that were scheduled to take place have been canceled and not rescheduled. Proactive efforts were taken by department staff to setup necessary technology and modified workflow to telecommute from home in anticipation of the “safer at home” declaration that was made by Governor Evers on March 24th. I would like to credit the Information Technology Department for working directly with the staff to install software and provide support to make this possible. Without their assistance many of the Department functions simply would not be able to continue in a telecommuting scenario.

Implementation – Through every step of the COVID-19 pandemic it has been the goal of the department to maintain the same level of customer service and productivity as if operating under normal conditions. Additionally, the health and well-being of the staff and public that we serve has been of the utmost importance. Currently, in the physical location of the Courthouse, the Planning & Zoning Department is staffed daily at a reduced level to process mail, and answer phone calls. The office door is closed, but staff can be reached by phone and email. Most staff will be available from the hours of 8am until 4:30pm regardless of if they are working in the Courthouse or telecommuting. Department staff has been assigned “special project work” to ensure they remain productive if the number of phone calls and emails decrease due to COVID-19. Private Onsite Waste Treatment System inspections will continue and are deemed “essential government functions”. Although the responsibilities of staff varies significantly, most are able to work from home to complete their daily job responsibilities, and have been assigned “special project work”. Some of the projects that are being completed include indexing scanned survey-related documents, geographic information system mapping data corrections/improvements and entering town of Grand Rapids comprehensive plan survey results.

Ongoing – Under the current circumstances, the staffing scenario will be reviewed on a regular basis and adjustments made to maintain a high level of customer service, and preserve the health and safety of the staff and public.

- b. Heart of Wisconsin Chamber of Commerce – On Wednesday, March 4th, I attended the Heart of Wisconsin Chamber of Commerce Awards Dinner held at the Ridges in Wisconsin Rapids.
- c. Heart of Wisconsin Leadership Program – On Thursday, March 5th, I was a presenter for the Heart of Wisconsin Leadership Class. I talked with the class about what economic development is, and what the County and other economic development organizations are currently working on to promote economic growth in the region.
- d. Marshfield Economic Development Board – On Thursday, March 5th, I attended the Marshfield Economic Development Board meeting. At the meeting the 2019 Annual Report was presented, the CIP for 2021-2025 was discussed, there was a housing update, discussion on funding a winter sports feasibility study, and economic development activity update.
- e. Central Wisconsin Economic Development (CWED) Fund Finance Committee – On Wednesday, March 18th, the CWED Finance Committee met to review the annual Financial Review, discuss a policy on loan loss-calculations, review recent financials, and approve the IRS 990 form.
- f. Central Wisconsin Economic Development (CWED) Fund Board of Directors - On Wednesday, March 18th, the CWED Board of Directors met. Agenda items included approving the annual Financial Review approving submittal of the annual IRS 990 form, administrator update, Finance Committee update, 3 loan modifications, and modifying loans in response to COVID-19.
- g. Rural Economic Development Innovation Initiative (REDI) – On Thursday, March 12th, I participated in the REDI writing team meeting. At this meeting the responsibilities of writing the REDI Economic Development Strategy were delegated among the writing team members. The writing team will have a draft plan ready by June, and a final plan by September.
- h. Saratoga Kayak Launch – On March 19th, I met with a few Saratoga residents regarding establishing a canoe/kayak launch on the Wisconsin River in the town of Saratoga. The discussion focused on permitting requirements, grant funding, and possible project timeline.

2. Planning (Adam DeKleyn)

- a. COVID-19 – Working remotely in response to COVID-19 starting 3/25. County Planner functions and programs will remain operational. I will be available by phone: (715) 421-8568 or email: adekleyn@co.wood.wi.us.
- b. Land Subdivision - Plat Review – (6) CSMs were submitted for review/approval. (5) CSMs were approved/recorded. (6) CSMs are pending approval.

Preliminary plat for Hidden Chapel Subdivision (Town of Saratoga) submitted for review/approval. Sent out to all review authorities. Review/Action needed by CEED.

(1) Condominium Plat submitted for review/approval.

Currently drafting amendments/updates to the Wood County Land Subdivision Ordinance #701. Review/Action by CEED in near future.

- c. Town of Lincoln Independent Town Zoning – Working with the Town of Lincoln to prepare updates/amendments to their town zoning ordinance and official zoning map.
- d. Town of Grand Rapids Comprehensive Plan – Attended Plan Commission (PC) meeting. Presented the Issues and Opportunities Element for review/discussion. Community survey was mailed out March 9th with a return deadline of March 25th. Survey results will guide the plan update.
- e. WI County Planning Directors Meeting – Attended meeting to discuss planning and zoning topics and law/legislative updates.
- f. WI County Code Administrators Spring Conference – Attended the WCCA Spring Conference. Comprehensive planning and farmland preservation zoning were highlighted topics.
- g. Community Engagement Training – Attended a seminar hosted by HPWC for a community engagement training workshop. Public engagement is essential for successful planning projects and processes.
- h. Town Planning and Zoning Assistance – Provided planning and zoning assistance for several town officials.
- i. US 2020 Census – Help shape your future and your community's future. Participate in the 2020 Census. Visit [2020CENSUS.GOV](https://2020census.gov) to learn more.

3. Land Records (Paul Bernard)

- a. Setting up online editing workflows so that GIS data can be edited online without the need for ArcGIS software.
- b. State Parcel data has been submitted – this is one of the most significant data submissions of the year and the data will be used as part of a statewide parcel dataset that is updated annually.
- c. Moving forward with the development and implementation of many address enhancing features as well as getting our address point data and road centerline data up to state standards.
- d. The PLSS maintenance RFP has been sent out to Surveyors that have done work in Wood County – the deadline is Monday, March 30th.

4. Code Administrator's (Jeff Brewbaker and Stevana Hamus)

02-27-2020 Inspection report mound TN 07, inspection report new conventional TN 07, inspection report new conventional TN 18, inspection report replacement holding tank TN 15

02-28-2020 Inspection report new conventional TN 18, Inspection report new conventional TN 18

03-02-2020 Reviewed soil and site evaluation A+0 new home site TN 11, reviewed soil and site evaluation mound new home site TN 11, reviewed soil and site evaluation new holding tank site TN 03, issued 5 bedroom mound permit new TN 11, mound tank inspection TN 03

03-03-2020 Inspection report replacement conventional TN 18, inspection report new conventional 4 bedroom TN 07, inspection report new holding tank 3 bedroom TN 08, inspection report new conventional TN 18

03-04-2020 Inspection report holding tank TN 17, inspection report new conventional TN 07, inspection report geo-mat mound TN 15, inspection report new holding tank TN 10, inspection report replacement conventional TN 13

03-05-2020 Inspection report replacement conventional TN 07, inspection report new A+0 mound TN 10, inspection report conventional TN 07, inspection report replacement holding tank TN 11, holding tank inspection TN 01

03-06-2020 Inspection report new conventional TN 13, inspection report replacement holding tank TN 01, inspection report mound tank replacement TN 15, reviewed conventional new sanitary permit TN 18

03-09-2020 Worked on Board of Adjustment

03-10-2020 Court cases failure to provide servicing and program fee, soil review new A+0 mound site TN 10

03-11-2020 Holding tank maintenance violation research

03-12-2020 WCCA Conference Wausau

03-13-2020 WCCA Conference Wausau

03-17-2020 Reviewed soils, holding tank plan, permit, small retail shop TN 03, small claims court for program fee

03-18-2020 JB vacation

03-23-2020 Conventional soils, hydrograph, plan, permit new 4 bedroom TN 07

03-24-2020 Conventional soils, hydro, plan, permit new 3 bedroom TN 07, holding tank plan, permit, new 4 bedroom conventional TN 07, holding tank plan, permit, new construction, 4 bedroom TN 10

5. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 8 sanitary permits issued in February 2020 (4 New, 4 Replacements, 0 Reconnects and 0 Non-Plumbing) with revenues totaling \$4,175. There were 4 sanitary permits issued in February 2019 (4 New, 0 Replacements, 0 Reconnects and 0 Non-Plumbing) with revenues totaling \$1,600.

There were 14 sanitary permits issued through February 2020. For comparison purposes, the following are through the same period for the previous five years: 2019 – 9, 2018 – 6, 2017 – 7, 2016 – 10 and 2015 – 9.

- b. 2020 Tax Refund Intercept Program (TRIP) – As of March 25th, Wood County received an additional \$1,176.88 for a total of \$1,230.88 on four (4) outstanding cases for 2020.
- c. 2020 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Friday, April 24th with a due date of Friday, August 14th. There are approximately 2,619 scheduled to be mailed between the four notices.
- d. Enforcement Activities Update (Small Claims)

i. Small Claims Court Cases Scheduled

Date

Small Claims

3/03/2020

Cases & Court Case Type

(6) Failure to provide Servicing or Maintenance Report (2019)

Court Case Summary:

(3) cases have settled providing service and paying a forfeiture.

(1) unable to serve by Wood County Sheriff's Dept

(1) case has settled providing service and a monthly forfeiture payment plan.

(1) case signed Stipulation Agreement to complete servicing by 5/31/2020 and paying a forfeiture.

Date

Small Claims

3/10/2020

Cases & Court Case Type

(3) Failure to provide Servicing or Maintenance Report & failure to pay \$20 program fee (2019)

Court Case Summary:

(1) cases have settled providing service and paying a forfeiture.

- (1) case signed Stipulation Agreement to complete servicing by 5/31/20 and paying a forfeiture. unable to serve by Wood County Sheriff's Dept
- (1) case Default Judgment (payment expected)

Date

<u>Small Claims</u>	<u># Cases & Court Case Type</u>
3/17/2020	(10) Failure to pay \$20 program fee (2019)

Court Case Summary:

- (9) cases have settled paying a forfeiture.
- (1) case has been scheduled for Pretrial 6/03/2020

Date

<u>Small Claims</u>	<u># Cases & Court Case Type</u>
3/31/2020	(10) Failure to pay \$20 program fee (2019)

Court Case Summary:

- (4) cases have settled paying a forfeiture.
- (5) cases have been rescheduled for 6/02/2020
- (1) case has settled with a monthly payment plan.

Date

<u>Small Claims</u>	<u># Cases & Court Case Type</u>
4/07/2020	(6) Failure to pay \$20 program fee (2019)

*Expected to be rescheduled.

- e. Wisconsin Fund Grant Program – 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic tanks. If approved, 2019 Assembly Bill 791 delays the elimination of the Wisconsin Fund Grant Program to June 30, 2023.
 - i. (4) Wisconsin Fund Applications FY2021 – Wisconsin Fund Grant Applications was emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. Disbursement of Wisconsin Fund Grant is expected late fall 2020.
- f. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.
- g. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2020.
- h. Grand Rapids Comprehensive Survey – Town of Grand Rapids surveys are being compiled and entered into Survey Monkey.
- i. Kim attended the following meetings/trainings:
 - i. Small Claims on March 3rd
 - ii. CEED Committee meeting on March 4th

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Stevana Hamus, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for May 6, 2020

1. Economic Development (Jason Grueneberg)

- a. Heart of Wisconsin Empower Meeting – On April 7th, I participated in an Empower meeting to talk about economic recovery efforts and planning future municipal meetings.
- b. Wisconsin Rapids Economic Recovery – On April 17th and 30th, I participated in economic recovery strategy meetings facilitated by the city of Wisconsin Rapids.
- c. Wood County Economic Development Roundtable – On April 23rd and 30th, I facilitated Wood County Economic Development Roundtable meetings to talk about economic recovery in the County. Notes from the April 23rd meeting are attached to this report.
- d. Wisconsin Economic Development Corporation (WEDC) COVID-19 Webinars – On April 24th and May 1st, I attended WEDC COVID-19 Leadership webinars.
- e. Central Wisconsin Economic Development (CWED) Executive Committee – On April 24th, the CWED Executive Committee met to discuss the possibility of pursuing grant funds from the Coronavirus Aid, Relief, and Economic Security Act (CARES) or the Economic Development Administration (EDA). If the request is successful, the funds could be used to help businesses in the CWED region. The committee also talked about the possibility of using CWED funds to establish an emergency relief grant fund.
- f. Central Wisconsin Economic Development (CWED) Nominations Committee – On April 24th, the CWED Nominations Committee met to put together a slate of candidates for the CWED Officer election that will be held in May.
- g. Town of Saratoga Canoe/Kayak Launch – On April 27th, I met with town of Saratoga representatives and Wood County Code Administrator, Jeff Brewbaker at the Wakely property. The purpose of the meeting was to walk the site where the canoe/kayak launch is proposed and determine what permits the project would need.
- h. Wisconsin Counties Association Redistricting – On April 28th, I attended a webinar presented by the Wisconsin Counties Association on redistricting.

2. Planning (Adam DeKleyn)

- a. COVID-19 Operational Planning – Working remotely in response to the COVID-19 pandemic. County Planner functions and programs will remain operational as normal. I will be available by phone: (715) 421-8568 or email: adekleyn@co.wood.wi.us.

- b. Land Subdivision - Plat Review – (10) CSMs were submitted for review/approval. (12) CSMs were approved/recorded. (6) CSMs are pending approval.

Preliminary plat for Hidden Chapel Subdivision (Town of Saratoga) submitted for review/approval. Sent out to all review authorities. Staff report and exhibits attached for review/action by CEED in May.

(1) Condominium Plat submitted for review/approval (Town of GR).

Currently drafting amendments/updates to the Wood County Land Subdivision Ordinance #701. Review/Action by CEED in future.

- c. Town of Lincoln Independent Town Zoning – Working with the Town of Lincoln to prepare updates/amendments to their town zoning ordinance and official zoning map.
- d. Town of Grand Rapids Comprehensive Plan – As part of the planning process, 3,330 community surveys were mailed out to all town residents and property owners. 1,378 completed surveys were returned by mail with a completion/response rate of over 41.4%. Results of the survey will be compiled into a summary report and will be used to guide the plan update.
- e. Sewer Service Area (SSA) Water Quality Management (WQM) – 208 Review Compliance Letter issued for:
 - i. Sanitary Sewer Reconstruction Project
Prairie Drive (Wildflower Drive to Sunflower Street)
City of Marshfield
- f. Wood County (CDAC) Meeting – Appointed tourism/economic development representative on the Council. Preliminary quotas and recommendations were developed. Final recommendations will be developed in May after a public input period.
- g. Town Planning and Zoning Assistance – Provided planning and zoning assistance for several town officials.
- h. US 2020 Census – Help shape your future and your community's future. Participate in the 2020 Census. Visit [2020CENSUS.GOV](https://2020census.gov) to learn more.

3. Land Records (Paul Bernard)

- a. Automating the parcel publishing process

- b. Creating a plss dataset
- c. Updating the dispatching data

4. Code Administrator's (Jeff Brewbaker)

Jeff Brewbaker April Progress Report 2020

03-26-2020 - Reviewed/approved soils report, pressurized plan mound, sanitary permit TN 18

03-27-2020 - Preliminary review condo plat for private sewage, shoreland, and floodplain, reviewed/approved soils report, hydrograph conventional system plan, and sanitary permit 3 BR conv TN 07, inspection report 4 BR new conventional TN 07

03-30-2020 - Issued shoreland zoning permit for new house at NEPCO TN 18, reviewed approved soils report, pressurized sewer mound plan, and sanitary permit 2 BR new house TN 19

03-31-2020 - Reviewed/approved soils report for mound system new home TN 02, reviewed/approved soils report for new home TN 09

04-01-2020 - Reviewed/approved pressurized plan mound, and sanitary permit new 3 BR TN 09, on-site shoreland setback determination TN 19

04-02-2020 - Reviewed/approved shoreland and floodplain zoning permits for Enbridge repair TN 03, on-sited wetland/shoreland/floodplain implications for new development TN 07

04-03-2020 - Citizen meeting in office regarding shoreland zoning near Moccasin Creek new home placement TN 13, reviewed/approved shoreland zoning permit for new 1 BR TN 19

04-06-2020 - Reviewed/approved floodplain zoning permit for American Transmission Co. TN 07 & 18

04-07-2020 - Reviewed/soils report, conv. plan, and sanitary permit TN 18, property on seven mile creek needs shoreland & floodplain zoning permits, sent notice TN 18, approved reconnect permit for holding tanks TN 04

04-08-2020 - Reviewed/approved soils report, holding tank plan, 4 BR replacement TN 22, reviewed/approved shoreland zoning permit for an accessory structure > 90' to Wis River TN 17

04-09-2020 - JB Vacation

04-10-2020 - Holiday

04-13-2020 - Reviewed/approved soils report, hydrograph report, conv plan, airport hangar, TN 07, reviewed/approved soils report, hydrograph report, conv plan, and sanitary permit new 3 BR TN 18, holding tank replacement permit 4 BR TN 22,

reviewed/approved soil report, hydrograph report, conv plan, and sanitary permit 4 BR conv TN 18, approved new 4 BR holding tank plan TN 01

04-14-2020 - Reviewed/approved soils report, hydrograph report, conv plan, sanitary permit 3 BR replacement conv TN 18, reviewed/approved soils report, pressurized plan mound, sanitary permit TN 02, phone calls as usual

04-15-2020 - Prepared inspection report conventional system TN 18, numerous calls and emails

04-16-2020 - Reviewed/approved holding tank plan & sanitary permit 3 BR new house TN 15, inspection of conventional system Airport Hanger Rapids, reviewed/approved soil report, pressurized plan mound, & sanitary permit TN 11

04-17-2020 - Shoreland zoning onsite NEPCO new home TN 18, plb abandonment Village 24, wetland/impervious surface onsite TN 03, Town rd. bridge replacement in the floodway TN 14, shoreland zoning onsite new cabin TN 14 (5 on-sites total)

04-20-2020 - Shoreland & floodplain zoning onsite consultation with builder and plumber TN 18, issued mound permit new 2 BR home TN 10, conventional plan review & sanitary permit issued 4 BR replacement TN 07

04-21-2020 - #1 Review/approved new 3 BR conv soils report, hydrograph report, plan, & sanitary permit TN 18, #2 review/approved new 3 BR conv soils report, hydrograph report, plan, & sanitary permit TN 18, reviewed/approved 3 BR mound re-connect permit new home, inspection report conv 4 BR TN 18, insp. report holding tank 4 BR TN 22

04-22-2020 - reviewed/approved/on-sited flooded agriculture district cranberry farm certification TN 05, inspected 4 BR replacement conventional system TN 07, inspected new 12 BR 4-plex conv system TN 18

04-23-2020 - New 3 BR mound plow inspection TN 07, later mound tanks and absorption cell TN 07

04-24-2020 - Reviewed/approved 3 BR system-in-fill individual site design TN 17, new addition shoreland/floodplain on-site TN 18, shoreland/wetland on-site investigation TN 19, took readings at Eichorn well and Tri-Co well TN 07 & TN 18 respectively

04-27-2020 - On-sited proposed kayak/canoe launch site TN 18, reviewed/approved soil evaluation for 3 BR replacement TN 17

04-28-2020 - Reviewed/approved Eljen Geo Sand filter pressurized plan 3 BR soil report, plan, & permit TN 17, first of its kind in the history of Wood County. Inspected new 12 BR 4-plex conv TN 18

04-29-2020 - Reviewed/approved 3 BR new holding tank plan & permit, requested holding tank agreement

5. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 8 sanitary permits issued in March 2020 (5 New, 3 Replacements, 0 Reconnects and 0 Non-Plumbing) with

revenues totaling \$6,825. There were 3 sanitary permits issued in March 2019 (1 New, 1 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$1,400.

There were 22 sanitary permits issued through March 2020. For comparison purposes, the following are through the same period for the previous five years: 2019 – 12, 2018 – 20, 2017 – 22, 2016 – 17 and 2015 – 14.

*As of Wednesday, April 29th, Sanitary Permits are up by 17 permits compared to the same period through April 2019.

- b. 2020 Tax Refund Intercept Program (TRIP) – As of April 27th, Wood County received an additional \$5,455.77 for a total of \$6,686.65 on nine (9) outstanding cases for 2020.
- c. 2020 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Friday, April 24th with a due date of Friday, August 14th. There are approximately 2,583 scheduled to be mailed between the four notices. Service Providers (plumbers, pumpers and soil testers) were sent an email regarding the 2020 Septic Maintenance Notices mailing and COVID-19 pandemic guidelines issued by Governor Evers ordering a ban on all public gatherings of 10 people or more statewide and Safer-at-Home. Service Providers are encouraged to take every day precautions to ensure they remain healthy and able to provide essential services to the residents of Wood County.
- d. Enforcement Activities Update (Small Claims)
 - i. Small Claims Court Cases Rescheduled due to COVID-19

Date	# Cases & Court Case Type
<u>Small Claims</u>	
6/02/2020	(6) Failure to pay \$20 program fee (2019)

Court Case Summary:

(3) cases have been rescheduled from 3/31/20

(3) cases have been rescheduled from 4/07/20.

- e. Wisconsin Fund Grant Program – 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic systems. 2019 Wisconsin Assembly Bill 791 delayed the elimination of the Wisconsin Fund Grant Program to June 30, 2023 passed on February 18, 2020. 2019 Wisconsin Senate Bill 791 was scheduled for consideration late March but has not been considered due to COVID-19. No extension yet for the Wisconsin Fund Grant Program. Office Staff continues to take applications for the program.
 - i. (4) Wisconsin Fund Applications FY2021 – Wisconsin Fund Grant Applications were emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. Disbursement of Wisconsin Fund Grant is expected late fall 2020.

- f. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.
- g. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2020.
- h. ArcGIS Software Project – Editing addresses in 22 townships.
- i. Grand Rapids Comprehensive Survey – Town of Grand Rapids surveys are compiled and 1,378 entered into Survey Monkey.
- j. Kim attended the following meetings/trainings:
 - i. Staff Meeting on April 20th
 - ii. Wellness Committee Meeting on April 30th
- k. Victoria attended the following meetings/trainings:
 - i. Staff Meeting on April 20th
 - ii. Economic Development Meeting (COVID-19 Recovery) on April 23rd
 - iii. Economic Development Meeting (COVID-19 Recovery) on April 30th

Hosted by: Ho-Chunk Gaming, Nekoosa

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Zach Vruwink-Mayor-Wisconsin Rapids; Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Scott Larson-Executive Director-MACCI; Josh Miller-Development Services Director-City of Marshfield; Jodi Friday-Community Impact Director-United Way; Jim Webster-General Manager-Ho Chunk Gaming, Nekoosa; Jeremy Sickler-Airport Manager-Alexander Field; Matt McLean-Director-Visit Marshfield; Michelle Boernke-Campus Executive-UWSP@Marshfield; Doug Machon-Chairman-Wood County Board; Nancy Turyk-Community Development Educator-UWEX; Craig Bernstein-Manager-Workforce Development-MSTC; Tara Chapman-Project Manager-Ho-Chunk Gaming, Nekoosa; Kristen Fish-Peterson-CWED; Meredith Kleker-Executive Director-Wisconsin Rapids CVB; Chad Schooley-Director-Wood County Parks & Forestry; Erik Brooks-Mayor-City of South Milwaukee; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Updates from attendees:

Kristen Fish-Peterson-Central Wisconsin Economic Development Fund Administrator:

- Kristen gave an overview of the CWED revolving loan fund and the micro loan fund. CWED represents seven counties. These include, Adams, Wood, Marathon, Lincoln, Vilas, Forest and Portage. Redevelopment Resources now administers the fund. The fund totals \$12 million, with \$6 million available to loan at this time. Loans from the revolving loan fund range from \$50,000 to \$1 million. Loans from the micro loan fund range from \$5,000 to \$50,000. A new loan committee made up of a banker from each county now reviews loans rather than the board doing so as in the past. Loan terms vary depending on the loan but are generally a ten-year term between 4.5% and 6% interest. Contact Kristen for brochures.

Jodi Friday-Community Impact Director for United Way of South Wood and Adams County:

- The Early Years Coalition is moving forward with an event called "No Small Matter". This event will be held on Wednesday April 15th, 2020 from 7:30am to 9:30am at McMillan Memorial Library in Wisconsin Rapids. All are invited to attend. *Update: This event has been cancelled. A new date has not been identified at this time. This is the first feature documentary to explore the most overlooked, underestimated, and powerful force for good in America today: early childhood education. RSVP to jodi@uwsdac.org if you wish to attend. Afterwards there will be a panel discussion.
- United We Can will take place on June 17th, 2020 from 10:00am to 4:00pm at Witter Field. This is an opportunity for groups to form a team and build a sculpture out of food items. Food items are donated to South Wood County food providers. Last year over 8400 pounds of food was collected through this event.
- Yesterday we had a Finance and Investment Challenge Bowl that was hosted by Mid-State Technical College. It is a quiz bowl style competition for high school students. Eighteen teams of high school students from six different school districts competed. Two teams from Lincoln High School are heading to the State competition in May.
- Coming up on March 12th, 2020, is the Teen Job Fair at Lincoln High School in the cafeteria from 2:30pm to 5:30pm.

Josh Miller-City of Marshfield:

- We have got an annexation that took place last year that will bring a new Kwik Trip to the north side of Marshfield.
- We just received a petition for annexation for 84 acres on the north side along Highway 97. It has not been identified what this will be yet.
- A major expansion is Quality Tank Solutions. They are building a 60,000 square foot off-loading facility in the industrial park.

- Putting together the 2019 Economic Development report for the city. It talks about housing, TIF district information, assessment information and other metrics. We are hoping the final version will be available in early March.
- We are rolling out the Housing Incentive Program. This is the second year of this program. This is a program where the city is providing funding to help with infrastructure for housing. There is a lack of available lots for residential development. The City and Economic Development board is putting forth a half a million dollars a year for the next two years (total of three years) to help with this.
- We are rolling out our downtown facade program, which is our downtown renovation program. It is no longer tied to TIF, which gives us more flexibility on what we can fund. The EDB wants to fund restaurant conversions and upper unit apartment conversions.
- We are updating our codes. Building codes, zoning codes and subdivision codes need updates and improvements to remain consistent with state statutes. Primarily we would like to make things more efficient for developers. The covenants for the Mill Creek Business Park need to be clarified as well to become more efficient.
- We are working on a Bike and Pedestrian Plan for the community.
- With money committed for 2020 from Wood County for redevelopment plans, we are identifying areas in need of redevelopment and getting a foundation put together for that money.
- Went to an Ehlers conference last week that talked about the Affordable Housing Extension for TIF districts. We have two TIF districts that could be closing in the next three years. We are looking at how to utilize those closures and how to recapture some of that increment for housing.

Michelle Boernke-UWSP@Marshfield:

- Enrollment is up at UWSP. They have done some unique things with recruitment.
- Discover Your Purpose is being re-branded. It will now be Discover Marshfield or Discover Wausau, etc.
- There was a gift of \$4 million given to the UWSP main campus to support diverse and first-generation elementary education teachers. We met, this week with the Dean that oversees education and with other partners on our campus about how we can bring this to Marshfield. How can we work with local schools to make it "Train your own" programs. How can we train teachers the basic premise of let's keep them here, train them, get them started on a pathway of education, then hopefully have them do their student teaching in our schools and keep them in our schools because everybody is hurting for teachers.
- UWSP is bringing book printing press equipment to the art studio this week.
- Tomorrow is the cultural fair between 10:00am and 4:00pm. There will be entertainment and ethnic food. In the past, they have had as many as 2000 people attend this fair.
- The Extreme Expo is March 10th, 2020. 300 juniors from Columbus and Marshfield High School come to the campus and do resume building and mock interviews.
- Exit and Succession Planning Series: Succession Planning is Wednesday March 4th, 2020 from Noon-1:00pm. and Recruitment and Retention Planning is Wednesday March 11th, 2020 from Noon-1:00pm. Free lunch is included.

Scott Larson-Marshfield Area Chamber of Commerce and Industry:

- We undertook a strategic planning/thinking process in 2019, which has led us to work with Visit Marshfield and some of the efforts on re-branding. We do have a new look, a new logo and some new color schemes. This was made public and unveiled at our annual dinner in January.
- Our workforce programming is kicking into gear. We had a construction day last week hosted by Staub Construction. 8th grade students from multiple school districts came in and gained exposure to everything that is available to them in a construction career. They got to play with some equipment, learn about HVAC, electrical, plumbing, construction work etc.
- Our Reality Stores events are coming up in March and April. Multiple school districts with about 600 8th grade students attend both events. The students are assigned a real life scenario and spend the day trying to learn how to function as an adult.

- A new event coming up is Power of Ag, which is held in conjunction with the Career Expo. High school sophomores will go out to two agricultural sites. One is Heiman Holsteins and the other is H & S Manufacturing. They will explore career opportunities in Agriculture along with the technology that is involved. Power of Ag was made possible thanks to grant monies from Farm Technology Days. The plan is to make this a countywide event in the near future.
- Work continues on the maker space.
- Regionally, we just got back from Central Wisconsin Days. Discussions with legislators included workforce issues and broadband expansion. Another topic of discussion was a program Centergy is undertaking called "Central to Success" that is mirrored off the WEDC Think Make Happen recruitment program. This similar recruitment program targets 13 Midwest urban centers. They target millennials, alumni and veterans to try to recruit them to Wisconsin.
- There are a couple of bills in Senate waiting for passage that would provide more TIF incentives to allow for additional residential development. Another bill would provide \$10 million in loan funds to WHEDA for workforce housing.

Zach Vruwink-Mayor Wisconsin Rapids:

- The position of Community Development Director was filled as of last Tuesday. Kyle Kearns, formerly the Zoning Administrator and Economic Development Specialist for the City of Stevens Point, has taken this position.
- Metalco has the foundation and footings completed which meets the first threshold for their incentives. The project is performing very well. We are working on a T-Grant to assist with the rail infrastructure that they will need to get rail access to their facility. They have begun the hiring process for some positions. Their first castings are expected in the spring.
- Riverfront development continues with the trail and riverfront wall protection. This will wrap up in the spring.
- UNIVERCITY Year-we had applied to and were selected by UW to work with UW students, faculty, UW Extension and other partners around the state that will help us with the arts, humanity and tourism space.
- The recreational center construction continues to proceed and is coming along well. This project is on schedule to open in early June of 2020.
- The City has renewed a lease with the new owners of the Rafters for another ten years.
- The Mead Inn has new owners and they are starting to talk about some of the plans they have for the business.
- Housing developments continue in the city. There is a forty-seven unit family development by Mid-State's campus and a forty unit senior development downtown that should be finished in the spring.
- Partnering with the Ho-Chunk Nation on a wayfinding project not only for the downtown space but also for the trail system that goes throughout our communities.
- We saw a 5% bump in real estate values last year. Houses are selling well above the assessment values.
- The Cultural Center will move to a new location where the former WoodTrust Bank was located on 8th Street South.
- The Boys and Girls Club/YMCA project has moved their opening date from early March to early June. The VA clinic will follow thereafter, with the existing building being torn down and a new expanded clinic will be opened in its place.
- The library is embarking on a capital campaign to introduce a re-worked adult services area to the library.
- Kicking off a campaign to find ways to differentiate and diversify local government finance.

Matt McLean-Visit Marshfield:

- As of January 1, 2020, Marshfield Convention and Visitors Bureau has changed their name to Visit Marshfield.
- Marshfield Made New is the new tourism brand. Many positive results with the new website and new brand.

- The first week in April will bring the Badger State Games-Gymnastics. This event was previously held in Wausau but will now move to Marshfield. The expectation was around 50 to 80 kids. As of last week, 400 kids were signed up. This will be one of the largest gymnastic tournaments in Wisconsin.
- PBS *Around the Corner* did an episode on Marshfield that will air April 15th. Ultimately, the goal of each episode is to highlight different parts of a community so that even its residents will discover something new.
- Hosting the Wisconsin Rural Partners Summit. More people have registered than attended last year.
- Talked to partners in Marathon County who have a Ginseng Festival that they run every other year. It has been cancelled this year due to tariffs doubling on Ginseng and the Corona Virus.
- The Hampton Inn is moving along well with a plan to open in November or December of this year.
- The Historical Preservation Group has a meeting coming up at the end of April.
- Currently in the middle of shooting a Jurustic Park video series. Would like to preserve records of what Clyde Wynia does at the park.
- Hosted a snowshoe and fat tire bikers event recently at the Marshfield School Forest.
- Working with Meredith on Central Wisconsin Tourism Association.
- Sports feasibility study that looks at the impact of building a new sports complex.

Chad Schooley-Wood County Parks & Forestry:

- Powers Bluff project has involved a lot of planning. The long range plan has a lot of parts but overall the intent is to preserve and protect the park and its cultural and natural history. A large part of the historical history is the Native American Nation history. The primary recreation at Powers Bluff is winter recreation.
- A lot of planning has gone into property that Wood County acquired to the north of Powers Bluff in 2012. This includes creating a destination for silent sports with multi-use trails to be utilized for hiking/biking, cross-country skiing and such. The state trend is going towards multi-use trails.
- Hired International Mountain Biking Association to do a comprehensive plan for us with a mindset of hosting day users as well as large events.
- MSA was hired to design the hub of the trail system, which would be a welcoming center/trailhead building. They completed the study and renderings last year.
- Will be applying for a DNR stewardship grant for the trailhead building. The application is due May 1st.
- Looking at utilizing WisCorps (Wisconsin Conservation Corps), which is based out of La Crosse. They do many trail projects throughout the state. Have an application in with them.

Meredith Kleker-Wisconsin Rapids Convention and Visitors Bureau:

- Badger States games for ski jumping was held in the last month at the Tri-Norse Ski Club.
- Tri City Curling club is having their annual Bonspiel event February 28th through March 1st, 2020.
- Gearing up for the WIAA state gymnastics meet, which is next weekend (March 6th & 7th, 2020) and is the 50th anniversary.
- Have produced the news visitor's guide. This is available in print or on the website.
- We are embarking on a destination assessment with Travel Wisconsin. The assessment will be out soon. We are looking for anyone in this group to help distribute the assessment. The more responses we get, the more information we have to make decisions moving forward regarding our destination.
- Very excited about the Rafters staying in town for several years. They have an economic impact (not counting ticket sales) of close to \$800,000 per year.
- The Wisconsin Governor's Conference on Tourism is coming up on March 15th through the 17th, 2020.
- We are partnering with the Central Wisconsin Tourism Association to work on a brand new website, logo and other things.
- Have participated in ATV and bike trail information to become more regional so that our trails can become a destination for everybody.

Jeremy Sickler-Alexander Field

- The infrastructure and operating surface construction and development is mostly done.
- We've modernized the entire airfield. We put in over 400 LED bulbs around the airfield, which has reduced our electrical consumption by seventy five percent from last year to this year.
- Currently developing a large transient hangar. That should be ready by the time the busy season starts, end of May or early June. It can potentially be utilized during the off-season for public use.
- One of the projects billed to the airport commission has been covered by grant funding from the state. This \$140,000 will be refunded to the commission.
- Business After Hours in July will be hosted at Alexander Field.
- Last year we hosted a drone seminar. Hoping to host another seminar this year.
- The airport has hosted a fair amount of meetings over the winter. The commission has opened up the airport space for small community meetings and people are taking us up on this.
- The Ho-Chunk, Chamber of Commerce and the Airport Commission have been working on some partnerships and some cooperative marketing opportunities for getting community businesses, community advocacy groups and aviation enthusiasts to get a robust use of the space in the airport terminal.

Angel Whitehead-Heart of Wisconsin Chamber of Commerce:

- The chamber has been doing its strategic planning. As of the last board meeting, we finalized our mission and vision.
- Started working more to support our local businesses.
- The Opportunity Zone legislative bill has passed. This bill allows a taxpayer to decrease the amount of capital gains subject to income and franchise taxation by investing in a Wisconsin opportunity zone.
- We partnered with the Wisconsin Paper Council to pass legislation to declare the whole month of May 2020, as "Paper and Forestry Month".
- We are working on legislation regarding the long shut down period of the mill boilers. If the mill is in a higher tier of the mill process, they would be required to shut down the boiler every other year rather than every year. This would save the mills millions of dollars as well as elongate the life of the boilers.
- Went to Madison for Central Wisconsin Days on February 27th. We had the highest representation from Wood County than we have had in the past.
- Our annual meeting is coming up on Wednesday March 4th, register today if you have not already. Senator Patrick Testin is speaking about agriculture and some of the things impacting our area.
- March 13th at 7:00am at Bull's Eye Golf Club, the legislative breakfast will take place.
- Late April, we are hoping to schedule a reconvening of our Business Education Alliance. We are hoping to bridge the business to education gap.
- We are looking at ways to restructure REGI.
- Our leadership class is having a session specifically on Economic Development. We will have multiple speakers speak about what Economic Development is.
- Pittsville's local business group is having a business social on Wednesday March 18th, 2020 at one of their local businesses.
- We will start attending job fairs on behalf of our members. We are looking to go out of state to some of the larger job fairs. Some of the members do not have the staff to maintain a booth at the fairs so the hope is that the chamber can represent them and bridge that gap.

Tara Chapman-Ho-Chunk Gaming:

- Putting in an employee investment program called "We Care". We will have a recruitment plan and will be meeting with Craig Bernstein next week to get some education to change the standard of what recruiting is and to make it more appealing and have the recruiters become better "salesman" to get the people we need in our workforce.

Jim Webster-Ho-Chunk Gaming:

- We are trying to put together a regional, multi county, ATV trail system along with signage. The casino received a grant from Wood County and the casino is matching those grant funds. We will use the funds to install wayfinding signage.
- We are doing something similar to this with the bicycle trails in Wisconsin Rapids. The hope is to have a multi-county bicycle trail system with similar wayfinding signage. We are hoping to set up a fund for the maintenance and expansion of the trails through municipal and private casino contributions.
- We are pulling together Ho-Chunk and Native American history for Power's Bluff.
- We are working with the Convention and Visitors Bureau and the mayor to have a cultural festival in Wisconsin Rapids.
- We are testing the waters for funding with the Ho-Chunk Nation to possibly have a Pow wow in Wisconsin Rapids. This would bring in 2000 people to the area.
- We are available to navigate interactions with the Ho-Chunk Nation.
- We have a dedication this summer to present a plaque of World War II Ho-Chunk veterans.
- We are working with local businesses such as Northward Pedal and Paddle to incorporate that into our employee health system.
- Tara is putting together a repository of Ho-Chunk history that will be available for the bicycle and ATV trails and to the public in general.
- We are participating in the REDI grant through Wood County.
- We are participating in the UNIVERCITY grant.
- We are participating in Sponsor a Scholar program with Mid-State. We are sponsoring three people. One person is a non-tribal employee and the other two are tribal employees. We would employ them part time for a year, with school being their focus. We would guarantee them a year of employment afterwards. This gives them the diploma and the experience they need to move forward.
- The Ho-Chunk Nation approached the airport and the city to put digital displays at the terminal primarily for Sand Valley to give visibility for the guests coming into town. Through a collaboration of efforts, we were able to put together a program where the first year we would have information on a digital display on the first floor and in the pilot's lounge. The second year (phase 2), we would utilize the local businesses to make improvements to the terminal. In exchange for those donated improvements, the business would have additional exclusive time on the digital displays. We are transitioning the management of the displays over to the chamber during phase two. In the third year (phase 3), the program transitions over to a chamber specific program where the chamber members would be advertised on the digital displays.

Craig Bernstein-Mid-State Technical College:

- We just put out our new graduate report. 88% of those graduates are employed in the area in which they went to school.
- April 7th, 2020 is the Central Wisconsin Job Fair at Mid-State Technical College in Wisconsin Rapids.
- The Department of Workforce Development is re-releasing the Fast Forward grant opportunity. The objective of the grant program is to provide industry sector worker training grant awards that target unemployed, underemployed, and incumbent workers that will qualify them for full time employment, higher-level employment, or increased wages.
- The other opportunity is the Workforce Advancement Training Grant. This grant is exclusive to the Wisconsin technical college system. The college writes and manages that grant. It covers 40 to 60 % of the training costs.
- We did have to cancel our trip to Japan due to the Corona virus. Twelve students were going as part of their international business class.

Nancy Turyk-UW Extension:

- We met with our core group for the Rural Economic Development Initiative (REDI) grant in December for a two-day workshop. We met again recently and will be meeting again in March and then monthly until at least June. We will need a draft of the county strategic economic development plan ready in June. We will have public meetings over the summer to gather input from a much broader array of

individuals and organizations to provide input on the draft. The final plan is due to USDA in September.

- Through extension, I am able to do radio shows monthly, one in Wisconsin Rapids and one in Marshfield. If anyone has an economic development program they would like highlighted, let me know and I can have you as a co-host or mention your project.
- As we look into the future and think about broadband infrastructure, electric vehicle (EV) infrastructure will become critical as well. The state is thinking about how to distribute the VW settlement funds for EV infrastructure across the state. They are holding a listening session on March 4th, 2020 at the Central Wisconsin Airport from 9:30am to 11:00am.

Doug Machon-Wood County Board

- Very pleased to see how far we have come with economic development. Thanks to everyone for their dedication and commitment to the REDI process.
- Glad we are working with the Ho-Chunk Nation on economic development.
- There are many opportunities for the biking trails at Powers Bluff. This could be a premier facility in the state for huge biking events. Keep going with this project, as it is very important to economic development in Wood County.
- There is a paradigm shift in agriculture taking place right now. Last year we lost approximately 600 farms in Wisconsin. However, overall, we gained 100 farms due to organics and local sourcing. This shift will be a very important conversation we need to have.

Jason Grueneberg-Wood County:

- Suggest we do another district three legislative meeting, possibly at Powers Bluff.
- Wood County is officially a paying member of the North Central Wisconsin Regional Planning Commission. We get member benefits, which include planning services. Some services are offered at no cost and some have a cost involved. If you have a project you are looking at doing, please contact me. We would like to get a positive return on investment and maximize our membership. We also have access to Economic Development Administration funds through NCWRPC. If there are projects out there that would be a good fit for capturing those federal funds in Wood County, please contact me.
- Updating the county Bicycle and Pedestrian Plan. We have requested \$64,000 in grant funding from the state.
- Nekoosa is working with NCWRPC on Safe Routes to School programs. "These programs are an opportunity to make walking and bicycling to school safer for children in grades K-8, and to increase the number of children who choose to walk and bike. On a broader level, SRTS programs can enhance children's health and well-being, ease traffic congestion near schools, and improve community members' overall quality of life."
- Marshfield is working on updating their sewer service area plan to bring more land into the city so they have additional industrial land to market.
- Next meeting: Location and host TBD.

Adjourn 1:22 p.m.

Via: TeleconferenceJason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Scott Larson-Executive Director-MACCI; Josh Miller-Development Services Director-City of Marshfield; Jodi Friday-Community Impact Director-United Way; Jim Webster-General Manager-Ho Chunk Gaming, Nekoosa; Matt McLean-Director-Visit Marshfield; Michelle Boernke-Campus Executive-UWSP@Marshfield; Jennifer Resch-Director Economic & Community Development-UWSP; Nancy Turyk-Community Development Educator-UWEX; Craig Bernstein-Manager-Workforce Development-MSTC; Kristen Fish-Peterson-CWED; Meredith Kleker-Executive Director-Wisconsin Rapids CVB; Adam Fischer-Wood County Board-District 5 Supervisor; Ken Curry-Wood County Board-District 11 Supervisor; Kyle Kearns-Community Development Director-Wisconsin Rapids; Kristie Rauter-Egge-Community Health Planner-Wood County; Ericka Totzke-Director of Marketing-Ho-Chunk Gaming, Nekoosa; Tari Jahns-CEO-United Way of South Wood & Adams County; Dennis Lawrence-Executive Director-North Central Wisconsin Regional Planning Commission; Betsy Wood-Managing Director-Incourage; Bobbi Damrow-VP of Workforce & Economic Development-Mid-State Technical College; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Updates from attendees:

Matt McLean-Marshfield CVB:

- The State Department of Tourism has revamped their JEM (Joint Effort Marketing) grant programs to help with the COVID recovery effort. We have a group called the Central Wisconsin Tourism Association. Working with Meredith from Wisconsin Rapids CVB. They are putting together marketing plans to help with naturally social distant sports, such as ATV/UTV, golf, hiking & biking, kayaking etc. They will have a \$100,000 marketing campaign with 75% matched by the State Department of Tourism that will be launched once travel is open again. We will need help from ED partners once this has been launched.

Jim Webster-Ho-Chunk Gaming, Nekoosa:

- Having read some information on the government Small Business Administration loans of \$349 billion dollars, most of the funding seems to have gone to larger corporations rather than smaller businesses. How did the smaller businesses fare in that loan and are they prepared for the second round of funding?

Jason Grueneberg spoke to some smaller businesses when funding was first approved. There was some difficulty with the technology/website when it came out. There was also a rumor that the system may have been hacked. There were definitely some challenges initially.

Angel Whitehead is trying to get the message to small businesses that although the first round of funding has been depleted, businesses should continue to put in applications for when the second round of funding becomes available.

Scott Larson states the businesses need to work through a SBA certified lender. There were a number of businesses that were able to get loans through the Paycheck Protection Program (PPP). There is another program called Economic Injury Disaster Loan Program (EIDL). Both programs exhausted all funds immediately. The PPP program starts as a loan but if you keep your payroll intact, the loan can be forgiven. The EIDL program is a low interest rate loan where you can get funds to help your business. Congress is voting on April 23rd to provide another \$311 billion dollars in funding. The businesses need to work with their banks on the application process.

Angel Whitehead states they have partnered with the City of Wisconsin Rapids and the Wood County Health Department to host business briefings. A survey was done to gain feedback from the businesses attending those briefings that asked if they were participating in the programs that provided funding. Over half of the businesses indicated that they had applied for the SBA loan programs, specifically the PPP program.

Jim Webster-How can we encourage businesses that have not applied to apply for funding?

Scott Larson-We (MACCI & HOW) are constantly working to let the businesses (whether they are members or not) know that these programs are out there and encourage them to work with their financial institutions to apply for funding. Once the funding is available, we will be doing a mass media announcement to let businesses know so they can have a conversation with their financial institution.

Jim Webster-Is it true that the banks are working with their customers first and then non-customers after?

Scott Larson states this is the case. Banks are prioritizing their customer applications first and non-customers as capacity opens up.

Nancy Turyk has also been providing information to town clerks and created a Facebook page as well as posting on the Extension website to get information out to as many people/businesses as possible.

Scott Larson-Marshfield Area Chamber of Commerce and Industry:

- Right now, we need to keep doing what we are doing, which is focusing on our areas of expertise to provide service to the community. Much of what we will need to do won't take place until after the shelter order has been lifted. That is when we will see a lot of the damage that has occurred, which businesses have survived, and start taking action to rebuild that lost capacity. We will need to have communication with our partners in order to help with the recovery.

Nancy Turyk-UW Extension :

- Extension is very involved in trying to meet local needs. If you see gaps in terms of future recovery, please let her know so she can indicate the need to UW Extension. Businesses will need to adapt to different ways of doing business and will need support in doing so. Can we help businesses be ahead of the curve on what they will need when the time comes to re-open?

Kristie Rauter-Egge-Wood County Health Department:

- Wood County Health Department is currently working on guidance documents for the Badger Bounce Back plan and reopening of businesses. Will let the group know when those documents are available. Scott Larson-This information will be critical as businesses start opening up again. What types of materials & supplies will be needed? Can we buy needed items in bulk and re-sell them to businesses at a reduced rate.

Jason Grueneberg-Wood County Planning & Zoning:

- What role does the Economic Development group play in this recovery?

Bobbi Damrow-We have experienced some amazing unity from Wood County to support our college and our students. One of our roles is working together to make sure information and messages are getting out to the community.

Matt McLean-One of the tools we are going to use to get some positive messaging out is the Best of Marshfield campaign. There may need to be different categories this year amid the pandemic. We are trying to figure out when a good time is to launch this campaign. We want to be a leader in celebrating the things and businesses we have as everything starts to open back up.

Meredith Kleker-One of things we are doing to generate awareness and attention to the recreation, arts and amenities in our community is to have a Facebook "Where is Cranberry Guy" contest. We are asking people to guess where he is, like and share, and then we will post where he is and tag the business, recreation etc. We are hoping to raise awareness and get people working together on something positive. This will launch later this week.

Jason Grueneberg suggests that MACCI and HOW are in the best position to take the lead role in harnessing the resources of the Economic Development Roundtable group. Scott Larson feels that both Chambers are happy to be leads but will call on other partners to help as things open up again. Kyle Kearns suggests we should meet regularly to stay on top of things and help each other look at best practices, share ideas and see what other ideas are working in the state.

Michelle Boernke-Concerned that we need to get in front of recovery. Do we need to bring in partners that are suppliers of goods (gloves, masks, hand sanitizer) that may be needed as businesses recover? Will we need to take temperatures? How do we do that? What if someone has a fever? This and many other questions will need answers.

Ken Curry-Wood County Board of Supervisors:

- There was an election in April that brought four new members to the board and a new county board chair. Lance Pliml is County Board Chair, Adam Fischer is Vice-Chair and Joe Zurfluh is 2nd Vice-Chair. Government is going to suffer financial issues similar to businesses. The next step for the county will be reassessing what kind of financial situation we are in, the budget for next year and how we are going to operate in this new environment.

Josh Miller-City of Marshfield:

- The City of Marshfield is working on a grant program for local businesses. The EDB is meeting to review a program that will provide up to \$1500 for businesses to cover mortgages, lease costs and utilities bills. That will potentially be implemented the middle of next week if approved.

Next meeting: Thursday April 30th, 2020 at 9:00am via teleconference

Adjourned at 10:40am



COVID-19 and the Impacts on Septic Systems

Do you know what happens to your wastewater after you take a shower, wash dishes, or flush the toilet? Where exactly does it go? How does it affect the environment? And why should you care? If you are like most people, you never give much thought to what happens to the wastewater from your home and community. But whether you think about it much or not, wastewater continues to affect your life even after it disappears down the drain.

The water we use never really goes away. In fact, all of the wastewater we generate eventually returns to the environment – after it has been properly treated at a public wastewater treatment plant in a community or through the soil in a Private Onsite Wastewater Treatment System (POWTS or septic system). A properly installed and managed septic system uses soil to treat viruses and other disease-causing organisms so that by the time the treated wastewater enters the water table, there is no harm to drinking water supplies.

While we are working through this Safer-At-Home time during the COVID-19 crisis, we are putting added pressure on septic systems that otherwise got some down time while parents were at work and the kids were at school. We might be using more disinfectants and bleach or washing clothes and showering more often. Along with that, while we are at home we are making more meals and washing more dishes. All of this has an impact on the septic system.

With all of the other unknowns that we are surrounded by during this COVID-19 crisis, we surely don't want to have an issue with our septic system! Here are a few tips on why and how to keep your septic system in good working condition through this COVID-19 crisis and beyond.

- 1) **Be sure the septic system is properly treating the wastewater.** If the septic system has a pipe or hose that is discharging wastewater to the ground surface, viruses (like COVID-19) are not being treated and can be present in the sewage that is surfacing on the ground. Viruses and other disease-causing organisms can be spread to other humans in the community by flies, dogs, birds, mice or other vectors that might come into contact with contaminated sewage. In addition, if there isn't proper separation from your septic system to high groundwater or bedrock (usually older systems or steel tanks >20 years old), bacteria, nutrients and disease-causing organisms will not be properly treated in the soil and can easily move into the drinking water or surrounding surface waters.
- 2) **Be sure your septic system is being well managed.** Septic systems use naturally occurring bacteria to help decompose and treat the wastewater we put into them. They cannot function properly when they receive large amounts of bleach, disinfectants or other chemical products. Keep this in mind when you dump cleaning products down the drain or flush them down your toilet and limit their use. Along with that, because of a toilet paper shortage, some people are using other products for wipes. Baby wipes, tissues, paper towels and flushable wipes do not break down in the septic tank and can lead to backups into the house. These should not be flushed at all - even on a community system. Other helpful system management techniques include:

- Use liquid laundry and dishwashing detergent – powder detergents can cause clogging in the drainfield
- No need to use anti-bacterial soap – regular soap does the same job and does not stress the good bacteria needed in the septic tank
- Reduce water usage by limiting showers, repairing leaks, and reducing number of wash loads
- Avoid stressing your system by spreading laundry wash loads throughout the week instead of one day
- Don't use a garbage disposal – this increases the organic load on the septic system
- Have the septic system pumped and/or inspected every three years by a professional. This professional inspection may help reveal issues that might be occurring with your system before it becomes imminent.

3) **Be sure any above grade manholes are LOCKED at all times.** With schools closed and kids playing in the yard more - be sure that the manhole lid(s) on a septic or holding tank cannot be easily lifted. Every year we hear of children – and even adults – falling into septic tanks and causing death. These accidents are easily preventable.

If you have questions or concerns about your septic system, contact the local governmental unit responsible for the POWTS program in your county. In Wisconsin, this is generally the county zoning, planning or environmental health office.

This factsheet brought to you by:

Wisconsin Department of Safety and Professional Services - POWTS Program

POWTS Contacts can be found here: <https://dsps.wi.gov/Documents/Programs/Maps/Wastewater.pdf>

March 31, 2020

CEED Committee Report

April 2020

LAURA HUBER

Extension Wood County, 4-H Program Coordinator

- Appeared on WFHR with members of the Youth Success Coalition to discuss the upcoming Teen Met with WI 4-H Online Resource Screen & Filter ad hoc committee via Zoom (1 April.) Our final product: <https://4h.extension.wisc.edu/2020/04/03/wisconsin-4-h-releases-curated-list-of-fun-hands-on-learning-at-home-activities/>
- Viewed the UW Extension Dean's COVID-19 update Zoom (1, 8, 15, 22, and 29 April)
- Met with Extension Area 7 colleagues (1, 15, and 29 April)
- Met with the Central WI State Junior Fair's Home & Family Committee to plan Foods Revue and Clothing Revue 2020 (1 April)
- Met with the Executive Committee of the Wood County 4-H Leaders Association to assist with 2020-21 budget development and bylaws review (4, 11, 18 April)
- Met with Wood County Extension colleagues via Zoom (6, 13, 20, 27 April)
- Participated in WI 4-H Policy Advisory Standing Committee (6, 13, 20, and 27 April)
- Met with colleagues to discuss summer camp 2020 - decided to cancel both June and July overnight camps (6 April)
- Participated in training to be able to facilitate Volunteer in Preparation Training via Zoom (8 and 16 April)
- Appeared on WFHR radio to discuss 4-H in times of social distancing (9 April)
- Met with Northern Region WI 4-H Colleagues via Zoom (14 and 29 April.) Taught how to effectively connect and interact on virtual meetings on the 29th.
- Met with Jackie, Hannah, and Jason to discuss and plan the Educational Outreach program with Boys & Girls Club (20 April)
- Met with colleagues to begin planning "Camp in a Box" for summer 2020. At least 5 counties will partner (22 April)
- Attended Zoom on virtual education facilitated by Upham Woods camp staff (24 April)
- Delivered 220 activity packets to Boys & Girls Club of Wisconsin Rapids Area for distribution today (24 April)
- Met with colleague Kevin Palmer to co-write policies for the WI 4-H Advisory Standing Committee (27 April)
- Attended WI 4-H Program statewide Zoom update (9 and 30 April)

Special COVID-19 Educational Programs:

- Lego Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader. The club met every Sunday of April, including Easter.
- Art Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader. The club met on the 19th and 26th of April.
- 4-H Flat Stanley Pen Pal Project for youth in K-3rd grade in Langlade, Lincoln, Manitowoc, Waupaca, and Wood counties.
- Outreach activities - A partnership between Extension Wood County and Boys & Girls Club of Wisconsin Rapids Area. Extension will provide an activity to all youth who receive a meal from the B&GC each Friday beginning 24 April.



- "Camp in a Box" - an alternative to summer camp (in planning stages now)

Ongoing Responsibilities:

- Working cooperatively with state programs and club leaders and volunteers to address insurance and other logistical questions
- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 897 followers
- Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 345 followers
- Updated and maintained the Wood County 4-H Instagram page with currently has 19 followers
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
 - Ongoing assistance for new leaders and the volunteer background checks

MATT LIPPERT

Extension Wood & Clark Counties, Agriculture Agent

- I met with agriculture educators from across the state to plan for future programming in 2020. We are doing a lot of teleconferencing. We have unique and special needs to work on developing materials.
- In my area of expertise, we are working on reducing milk production in herds due to processor demands, how to do this most economically.
- How can waste milk be utilized- feeding calves, feeding mature animals, land spread with manure, consequences of each method.
- I met with the Wood County Farm Bureau as they planned for summer activities.
- I interviewed on the Extension hour on WDLB and WFHR radio.
- The CWAS Agriculture newsletter was produced and is available online.
- There have been many questions on how to communicate to Spanish speaking labor about Covid-10 prevention.
- How to dispose of animals if processors cannot take them due to plant closures because of Covid-19.
- There are still general questions coming in on land rent, land prices, seeding practices, tillage methods, etc.
- I have been developing material for identifying which animals in the herd should be selected for making dairy replacement heifers while using other animals for dairy-beef crosses.
- I have been training on using distance learning technologies.
- I have been corresponding with reporters to explain milk shortages in the grocery store while milk being dumped on the farms and how does this make sense.
- Farmers are asking questions on alternative forage crops due to short forage inventories from last year's wet season.

NANCY TURYK

Extension Wood County, Community Development Educator

Economic Development

- Joined forces with City of Wisconsin Rapids, Heart of Wisconsin Chamber, Visit Wisconsin Rapids Area, Small Business Development Center, and others to initiate an Economic Development Task Force aimed at assisting businesses during the pandemic and recovery.



We are organizing a similar task force to address issues though Wood County. Both task forces plan to meet weekly.

- Continued coordination with the USDA Rural Economic Development Initiative (REDI) facilitating team and the Wood County REDI and plan writing teams about the economic development initiatives for the County and its partners. The plan writing team is comprised of people from Wood County, North Central Wisconsin Regional Planning Commission (NCWRPC), Marshfield Area Chamber of Commerce and Industry (MACCI), and UW-Madison's intern to coordinate efforts to write portions of the plan. Initiated discussions with USDA and Purdue University partners about grant extensions to allow time to revisit and adjust the initiatives for the Wood County REDI plan, if needed. After consultation with others, cancelled the REDI team meeting scheduled for April 8th.
- Participated in webinars hosted by WEDC, Heart of Wisconsin, and WMC and read about programs designed to support businesses during the pandemic and best practices being implemented by workplaces designated as essential in order to evaluate opportunities for Wood County businesses and municipalities.
- Shared information about pandemic-related business support opportunities through grants and loans by emails, Facebook posts, telephone, and web conferencing conversations primarily with Wood County towns/villages/cities, chambers of commerce, visitor and convention bureaus, Mid-State Technical College, UW-Stevens Point@Marshfield, Ho-Chunk Nation, Wood County health and planning and zoning departments.
- WDLB radio show focused on the support that is available to businesses and municipalities during the pandemic. Guest on the show included Marshfield's Development Services Director and Mainstreet Marshfield's Executive Director. Set up and tested Zoom with the radio show host and guests for use during the live show.
- Participated in conversations about strategies for community recovery and support with UW-Madison Extension colleagues. Discussions focused on business recovery, housing, and broadband. Assisted my Lincoln County Extension colleague with a Zoom program for businesses and other interested in learning about federal and state assistance programs.

Strategic Planning

- Updated the County's strategic plan. It was presented to the Executive Committee and was unanimously approved to move on to full County Board. In was not taken up by full County Board since the March meeting was cancelled; awaiting future guidance.
- Summarizing the result for the Wisconsin Forest History Association's strategic plan.

Energy

- Review new information about energy efficiencies and renewable energy programs. Shared relevant newsletters such as "Energy on Wisconsin" with County staff interested in these topics.
- Exploring how implementation of energy efficiencies can reduce costs for municipalities.

Local Community Initiatives

- Developed a Wood County Extension Community Development Facebook page to enhance community communication options.
- Communicated about absentee voting procedures and voter safety on the Facebook page. Inquired about poll worker needs by Wood County Towns on behalf of the UW Local Government Center.



- Forwarded Wood County Health Dept. and other relevant COVID outreach to town/village/city clerks and REDI team listserv.
- Stayed informed about the County by reading county email updates, county committee packets, and reading local newspapers and Facebook posts.
- Participated in meetings related to Wisconsin Rapid's UniverCity projects through UW. Meetings and follow up correspondence focused on developing the concept and outcomes for centralized communication and the development of a marketing plan.

UW-Madison Division of Extension

- Obtained and set up a Jabber account phone number in lieu of giving out my personal number for business purposes.
- Assisted UW Extension Lakes with their virtual Lakes and Rivers Conference by providing technical support for some of their Zoom sessions.
- Participated in planning sessions with UW-Madison Extension Climate Change Leadership Team and Assessment sub-team to discuss the content of train the trainer curriculum and determine programming needs for Extension Educators. Weighed in on the content for the UW-Madison Extension Climate Change Leadership Team's presentation during the National Extension Educators Climate Change Team's virtual meeting.
- Discussed possible collaborations about community resiliency with UW-Madison Extension Community Development colleagues and Wisconsin's Green Fire.
- Accepted invitation from NOAA and the US Global Change Research Program (USGCRP) to participate in the development of a plan that will identify what is needed to support climate adaptation initiatives in communities across the county so they can improve their ability to rebound from extreme weather events.
- Participated in virtual meetings primarily related to the pandemic with UW-Madison Extension Dean, Community Development Institute, and Wood County staff.
- Participated in CommUnity Conversations for non-profits in response to the pandemic. Shared information about this series of discussion on the Wood County Extension website, Facebook, and direct emails to some of the non-profits that I have worked with in Wood County.
- Keeping current on the pandemic and sharing relevant information with appropriate partners and the business community.

ALLISON JONJAK

Extension Wood County, Cranberry Outreach Specialist

Started position April 1, 2020

- Met cranberry extension specialists via Zoom to form research relationships
- Joined WSCGA Education committee to choose curriculum for 2020 trainings
- Sent growers information on PPP financing and safely distancing while operating a cranberry marsh
- Sought & received contributions for issue 1 of the new 'all online' format of the Cranberry Crop Management Journal
- Will serve on committee to research Healthy Grown certification
- Attended WSCGA board meeting via Zoom
- Helped a grower navigate herbicide label concerns to ensure DNR won't write permits that would prevent water from being used for cranberry irrigation
- Will serve on Cranberry Research Station Advisory Committee



- Co-hosted a Cranberry Virtual Mini-Clinic via Zoom to replace the face-to-face spring clinic; had 75 attendees
- Received many University trainings for an effective onboarding as a new Extension employee

JACKIE CARATTINI

Extension Wood County, Human Development and Family Relationships Educator

- Attended a Faculty Senate meeting via zoom
- Attended a Faculty Senate meeting via zoom
- Hosted 3 weeks of "Catch Your Breath" for community partners and taught mini Taking Care of You lesson.
- Held weekly individual financial coaching sessions with two clients
- Recorded 12 "Mindful Minutes" for WFHR radio
- Taught a program on "Taking Care of You- Tips for Isolation" on WFHR radio
- Taught 3 "Extension Wellness Moments"
- Recorded a gardening lunch n learn for the Wood Co Wellness Program
- Attended the 2 day National PILD (Public Issues in Leadership Development) conference and hosted a breakout
- Taught 2 national sessions on "Connecting with your Stakeholders" for NEAFCS (National Association for Family Consumer Sciences)
- Recorded a lesson on "Connecting with your stakeholders" for NEAFCS virtual newsletter
- Authored re-writes of 2 modules of Taking Care of You
- Authored 2 "mini" Taking care of you modules for social media
- Taught a 2 day National Rent Smart Train the Trainer curriculum with the Extension Rent Smart team.
- Attended virtual meeting with Program Manager
- Attended virtual meeting with men-tee
- Attended virtual meetings with United Way of South Wood and Adams County
- Attended a virtual "Stuff the Bus" meeting
- Attended virtual meetings on planning programming for the Boys and Girls Club
- Attended virtual meetings on "Heart of the Farm- Coffee Chat series"

Attended multiple zooms on:

- PILD conference prep/transition to virtual (attended on 4-6 and hosted break-out on 4-7) and post conference evaluation
- JCEP conference prep/transition to virtual
- JCEP Forward Fridays (attended and took Lead on kick-off presentation on 4-17)
- Department of Extension Administrative Committee
- Extension Wellness moments (daily at 8:15am)
- Justice Involved Audiences team meeting
- Financial team meeting zoom
- Racism as a Public Health Crisis
- Taking Care of You- video shorts
- Rent Smart Team



- Pre-planning for the death of a loved one team
- Life Span program check-in
- Free Throw Fridays (institute weekly zoom)
- Institute meetings on changes and programming

HANNAH WENDELS & KELLY HAMMOND

Extension Wood County, FoodWise Nutrition Educator and Coordinator

- Attend virtual FoodWise North Region check in calls (ongoing, Tuesdays)
- Attend virtual FoodWise State check in calls (ongoing, Tuesdays)
- Attend virtual Wood County Extension check in calls (ongoing, Mondays)
- Attend virtual Extension Area 7 check in calls (ongoing, every other Wednesday)
- 4/2 Began working with "Greener in FoodWise" workgroup with colleagues throughout the state (ongoing, Hannah)
- 4/3 Attend virtual Health and Wellbeing Institute meeting
- 4/3 Began working with "Physical Activity/Nutrition for Colleagues in FoodWise" workgroup (ongoing, Hannah)
- 4/16 Began working on FoodWise curriculum workshop (ongoing, Hannah)
- 4/16 Completed professional development opportunity: Racial Equity Challenge
- 4/17 Completed and submitted the FY21 FoodWise Plan (Kelly)
- (4/20) Began working with Wood County 4-H and Wood County Human Development and Relationships to partner with the Boys & Girls Club to provide educational outreach with their meals every week (Hannah)

RACHAEL WHITEHAIR

Extension Wood County, Natural Resources Educator

- Hosted several virtual workshops for the 2020 WI Lakes and Rivers Convention that was moved online due to the pandemic (April 1-2)
- Drafted and sent out a mini-grant proposal for a Farmers of Mill Creek Watershed Council programming effort, the 'Prairie and Pollinators' program. The funding would cover costs of implementing prairie plantings at schools and on area farms as well as field day events to educate the public about the benefits of native prairie. (April 3)
- Interviewed Jason Cavadini of the Marshfield Ag Research Station on the benefits and options for interseeding cover crops, then produced an article for the Mill Creek Farmers newsletter. (April 6)
- Met with technical staff at EZ texting, a mass texting service, to discuss potential usage of this service with area farmers. A mass texting service would allow for fast and efficient communication of events, producer-led updates, and pop-up field days. (April 7)
- Met with Kadi Row, UW-Madison program and evaluation specialist, about the development of a cross-institute effort with extension and partners like DATCP and DNR to conduct a pilot study that evaluates the social outcomes of farmer network programming and the effects of these outcomes on environmental impacts. (April 8)
- Met with Area conservation staff and DATCP to discuss strategies for organizing regional producer-led communication and collaboration. (April 9)
- Organized an internal team within Extension with input from DATCP partners to create a proposal for the Dean's Innovative Funding Initiative to complete a pilot evaluation of the social



outcomes of farmer networks and the role Extension plays in these farmer-networks. (April 10-16)

- Met with Water Quality focused Extension staff to discuss and brainstorm about a potential website focused on supporting and disseminating information regarding the nexus between agriculture, nitrates, and groundwater. (April 17)
- Served on the Marathon County Land and Water Plan Advisory Committee (April 20)
- Went on WDLB-Marshfield radio to discuss opportunities for folks to get outside and enjoy the outdoors safely, Extension opportunities for families and small businesses available on Facebook, and interseeding cover crops, and other soil health practices. (April 21)
- Met with Natural Resource Education Regional staff to review DNR water contract deliverables to date (April 22)
- Drafted a Qualtrics survey to collect information from Extension educators and specialists about their roles with, and the services they provide farmer-led networks. This is part of a larger effort to evaluate the social outcomes of producer-led networks as well as begin to formalize the understand the impact extension plays in the success of farmer networks. (April 23)
- Met with the EPPIC advisory panel via Webex platform to discuss ongoing and future programming efforts. (April 27)
- Met with a newly formed collaborative work team focused on soil health programming to brainstorm structure and programming foci (April 28)
- Went on WFHR-Was. Rapids Radio to discuss indicators of healthy environments both in your town and on the farm. (April 30)

WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2021-2025

#1	PROJECT #	18	-21	-001	18-21-001
	PROJECT NAME:	Roller Crimper - Equipment			
	START DATE:	1/1/2021			
	END DATE:				

TOTAL PROJECT COSTS: \$ 7,500

#2	DEPARTMENT	18	Land & Water Conservation
	CONTACT PERSON	Shane Wucherplennig	
	TYPE	Equipment-Moveable	
	USEFUL LIFE	Beyond 20	
	CATEGORY	Major Equipment	
PRIORITY	Desirable		

PROJECT DESCRIPTION:

12 foot crimper roller - This crimper roller would benefit no-till and organic farmers with cover crop management. We currently have a no-till drill that we will be renting out to farmers and this crimper roller would be beneficial to rent out along with the no-till drill.

PROJECT ALTERNATIVES:

Chemical useage for producers versus the crimping which is organic and eliminates chemical use.

RELATIONSHIP TO OTHER PROJECTS:

This crimper roller would be beneficial to no-till and organic farmers with cover crop management.

PROJECT JUSTIFICATION Priority from Above Desirable

The Land & Water Conservation Department are heavily pushing for the use of no-till drills and cover cropping to minimize ground disturbance. This minimizes soil erosion and Phosphorus & Nitrogen movement to our stream, lakes and rivers. Having a roller crimper to rent to landowners will reduce chemical useage and promote cover crops for weed control and excess nutrient uptake to the plant to prevent losses through soil movement and help reduce the movement of Nitrates to groundwater.

Expenditure Schedule

PRIOR TOTAL

	2021	2022	2023	2024	2025	TOTAL
Planning/Design						-
Land Acquisition						-
Construction/Maintenance						-
Equip/Vehicles/Furniture	7,500					7,500
Other						
\$	7,500	\$ -	\$ -	\$ -	\$ -	7,500

FUTURE TOTAL

Funding Sources

PRIOR TOTAL

	2021	2022	2023	2024	2025	TOTAL
Tax Levy	7,500					7,500
Debt						-
State/Federal Grant						-
User Fees						-
Other						-
\$	7,500	\$ -	\$ -	\$ -	\$ -	7,500

FUTURE TOTAL

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL

	2021	2022	2023	2024	2025	TOTAL
Salaries & Fringes						-
Professional Services						-
Supplies/Materials						-
Depreciation						-
Other (Insurance, Utilities)						-
Principal & Interest						-
\$	-	\$ -	\$ -	\$ -	\$ -	-

FUTURE TOTAL

WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2021-2025

79

#1	PROJECT #	18	-24	-001	18-24-001
	PROJECT NAME:	Carlson Surveyor+ with (628) GPS Receiver			
	START DATE:	1/1/2024			
	END DATE:				

#2	DEPARTMENT	18	Land & Water Conservation
	CONTACT PERSON	Shane A Wucherpfennig	
	TYPE	Equipment	
	USEFUL LIFE	5 - 10	
	CATEGORY	Major Equipment	
	PRIORITY	Necessary	

TOTAL PROJECT COSTS: \$ 23,000

PROJECT DESCRIPTION:

Carlson Surveyor+ with (628) GPS Receiver - this is an instrument used for surveying projects.

PROJECT ALTERNATIVES:

Borrow one from another agency until we can replace it.

RELATIONSHIP TO OTHER PROJECTS:

Used exclusively for all our survey and construction needs for Installation of BMPs (Best Management Practices).

PROJECT JUSTIFICATION Priority from Above Necessary

Our current instrument will be 9 years old in 2024 and will be approaching the end of its useful life. This new instrument will replace our current instrument that is used by the County Conservationist, Engineering Technician, Conservation Program Coordinator and Conservation Specialist for surveying/GPS of various projects.

Expenditure Schedule

PRIOR TOTAL

	2021	2022	2023	2024	2025	TOTAL
Planning/Design						-
Land Acquisition						-
Construction/Maintenance						-
Equip/Vehicles/Furniture				23,000		23,000
Other						-
	\$ -	\$ -	\$ -	\$ 23,000	\$ -	\$ 23,000

FUTURE TOTAL

Funding Sources

PRIOR TOTAL

	2021	2022	2023	2024	2025	TOTAL
Tax Levy				23,000		23,000
Debt						-
State/Federal Grant						-
User Fees						-
Other						-
	\$ -	\$ -	\$ -	\$ 23,000	\$ -	\$ 23,000

FUTURE TOTAL


OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL

	2021	2022	2023	2024	2025	TOTAL
Salaries & Fringes						-
Professional Services						-
Supplies/Materials						-
Depreciation						-
Other (Insurance, Utilities)						-
Principal & Interest						-
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUTURE TOTAL

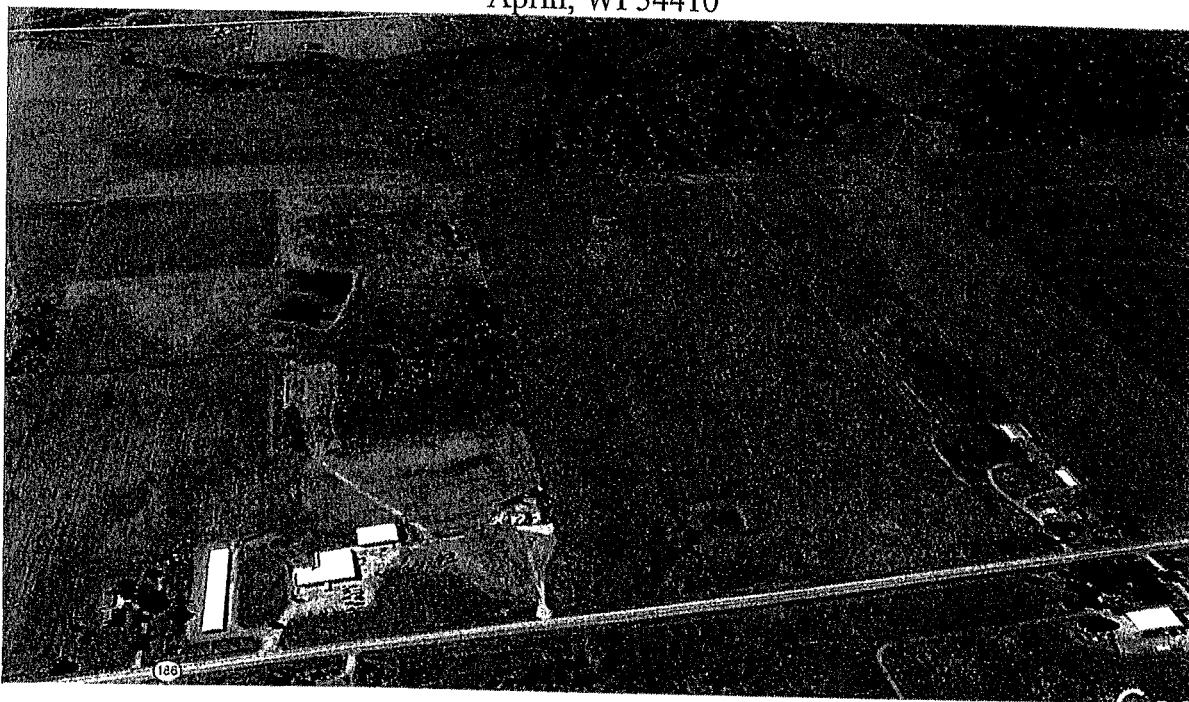
Agronomy & Nutrient Services LLC		 <p>Soil Sample</p>
<p>9235 County Road H Fremont, WI 54940 Cell: 920-740-1457 Email: wallysedlar@live.com</p>		
		<p>Wally Sedlar CCA 379370</p>
		<p>Nutrient Management & Grazing TSP</p>

Jeremy Krings Manage Intensive Grazing Plan 528

Legal Description:
Sections 35--Township 24 North -- Range 4East
Wood County-WI

Acreage Summary:
140.1 Planned Grazing Acres

Address: 7493 State Hwy 186
Aprin, WI 54410

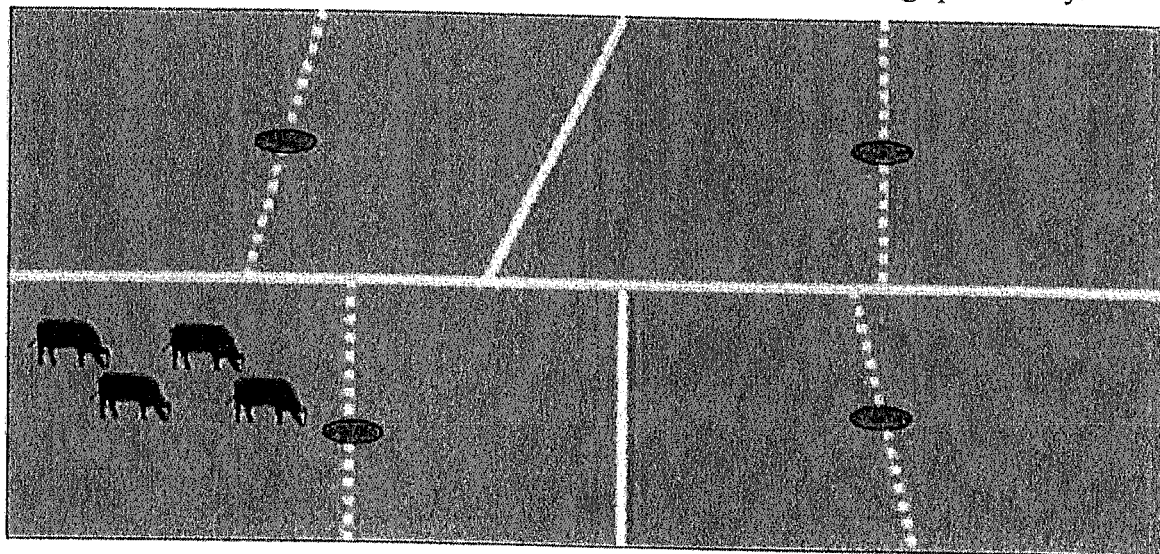


Plan prepared by: Wally Sedlar TSP 18-22463

Jeremy Krings
Sec. 35 T.24 N. R.4 E.
Wood County, WI
Managed Grazing Plan

Management Objective: Develop farm into a grazing based livestock, primarily beef operation for about 71 animal units consisting of 30 Cows, 20 heifers and 12 steers seasonal grazed. Objective is to take maximum advantage of grazing days available on 140 acres and utilize maximum managed pastures for environmental benefit and maximum economics. Winter forage will be produced on existing MIG area and produced on other land off the MIG system or purchased if livestock are overwintered.

Existing forage: Existing fields are seeded to a pasture/grass mix and existing cropland will be converted to pastures in 2019/2020. Existing pastures will need to be inter-seeded to perennial grasses and legumes periodically to ensure forage demands are met. Follow the seeding recommendations that are given in your plan for inter-seeding. Follow the Grazing Template/Residency provided for approximately 4.8 acres per 2 days under ideal growing conditions with 71 animal units. The grazing areas have been identified on the MIG Map provided. Drought is one of many conditions that may vary the paddock size through the growing season. Daily inspection of plant material left after the grazing pass will ensure proper paddock sizing. Renovate pastures as needed to maintain high productivity.



Soils of the farm: The soils of the farm for this Grazing Plan consist of Kert silt loam, Vesper silt loam and Milladore silt loam. The Kert soils are somewhat poorly drained, very low to moderately high permeable soil with moderate available water capacity. The Vesper soils are poorly drained, moderately low to moderately high permeable soil with moderate available water capacity. The Milladore soils are somewhat poorly drained, moderately low to moderately high permeable soil with high available water capacity. The soils on the existing fields have the potential of producing 3-4 tons of dry matter on average per acre under proper management and fertilization.

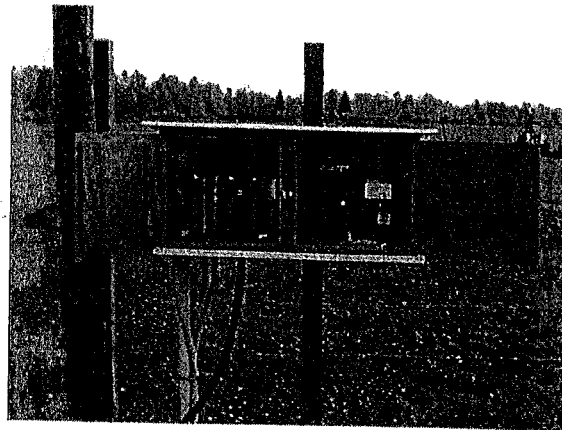
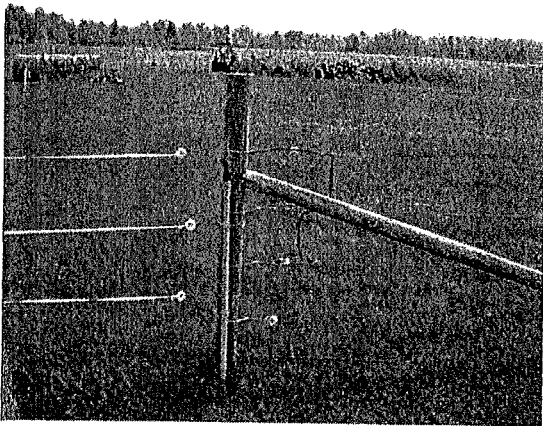
Evaluating of Current Field/Pastures:

Pasture productivity and the stability of existing plants, plant community diversity and soil conditions for addressing environment conditions are good on existing pastures due to low cattle numbers and on existing cropland not rated due to current cropping conditions and tillage. Pasture Condition Score Sheet Rating has been completed on existing pastures and will be completed in the future on new established pasture upon request. Once cattle populate the new fields and MIG treatments are completed, a re-evaluation will be conducted and if any changes are needed they will be identified. Sustainable and environmentally sound agricultural production of Managed Grazing System (MIG) will be addressed in this plan.

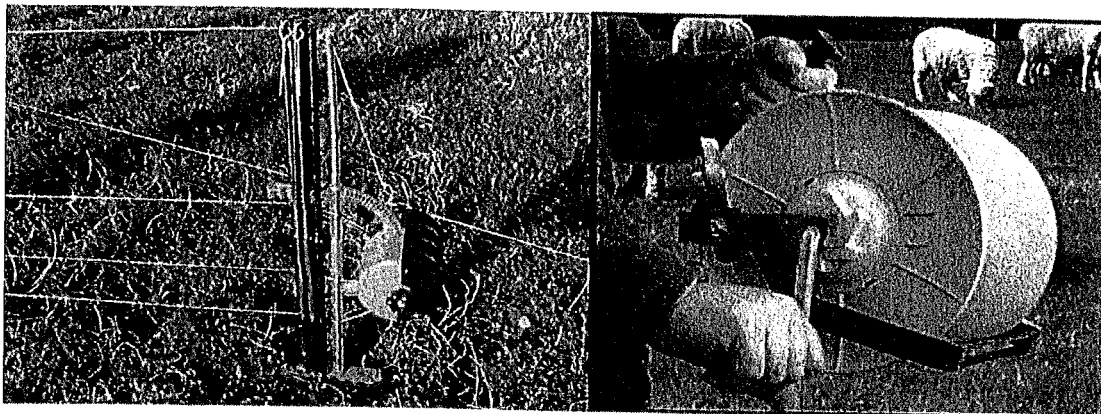
Priorities:

Fencing and Watering Systems

- ◆ Remove all existing fences that are in poor shape and install a minimum 3 strand high tensile perimeter fence around grazing acreage. 4-strand is recommended due to road traffic adjacent to proposed pasture and adjacent residential property owners within close proximity to grazing system. Install a minimum one strand interior fence, and watering system pipeline. See plan map for layout details. All fencing must meet the High Tensile rating and be a specific strength or psi for Cost Sharing. Fencing must meet practice standard 382 – Wisconsin Construction Specification 10 section IV- FOTG.

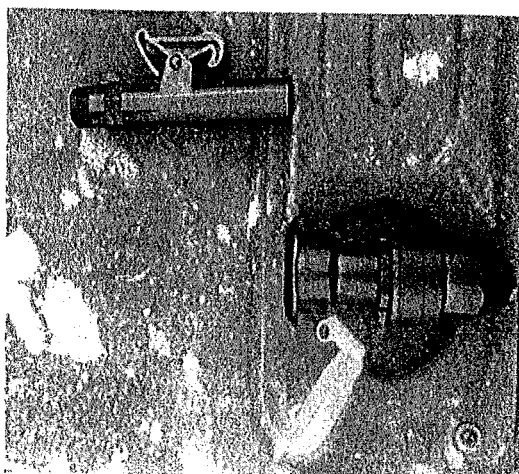
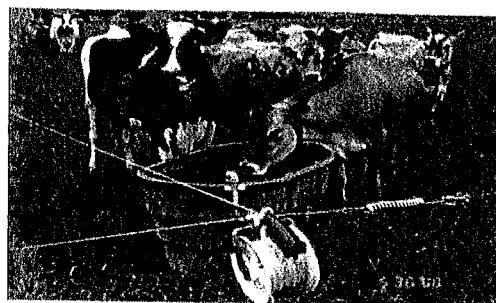


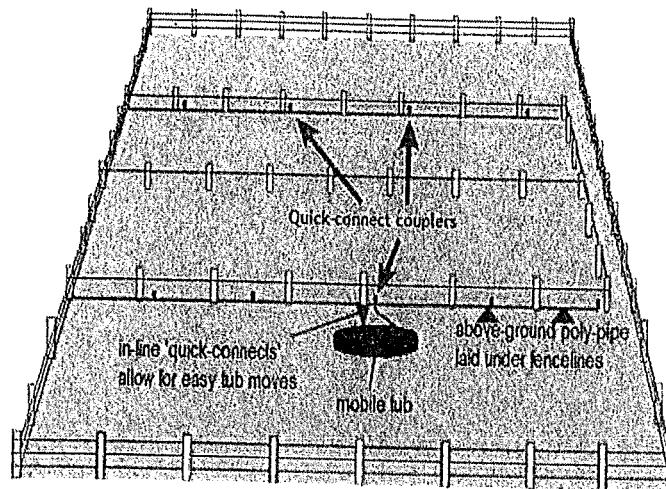
- ◆ Installation of a low-impedance electric fence energizer is strongly suggested. Energizers should have a joule rating of at least 8, and at least 3 galvanized ground rods 8 feet long and 10 feet apart. Fencers should be tested regularly, especially during dry periods. Use a digital voltmeter designed for checking an energizer system. A desire voltage of 5000 is recommended at all times livestock are present. Lightning and surge protection are required.
- ◆ Use portable fencing to subdivide larger fields into paddocks sized appropriately for the day's grazing. Poly-wire is recommended and must have a minimum of 6 strands of stainless steel filament and made with UV resistant polyethylene. Step in posts approximately every 30' are recommended for wire support. Closer spacing may be needed where terrain is irregular.



Summer Watering System:

- It is recommended that an above ground seasonal watering system be installed with a pressurized 1-inch diameter HDPE waterline-100 psi, ASTM D2239 rating. Couplers should be placed at 250 ft. intervals so water tanks can be located to serve several paddocks at one time. Install the watering system as shown on the plan map. Anti-backflow valves must be installed between all hydrants and pipeline connections. All surface pipeline is recommended to be black ASTM D2239 HDPE and have a "C" 2% carbon black content. Buried water line is recommended to be ASTM D2239 HDPE and rated at 160-180 psi. If water line is buried it must be a minimum of 6" below the soil surface.



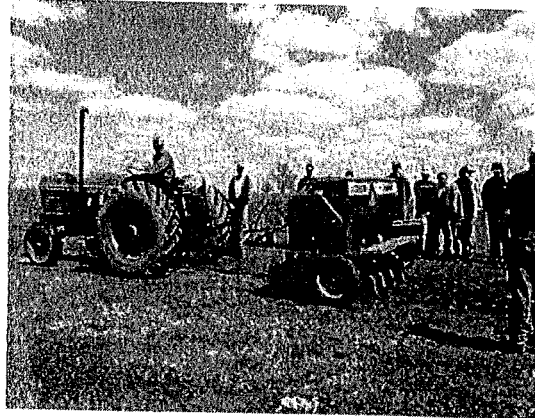


Mineral Supplements:

- Free choice supplements allow minerals to be taken in without reducing the livestock's ability to continually graze. Supplemental Iodine may reduce the potential for pink eye in your livestock. If health issues arise contact your local veterinarian early on to reduce long term effects.

Soils, Carrying Capacity and Nutrition:

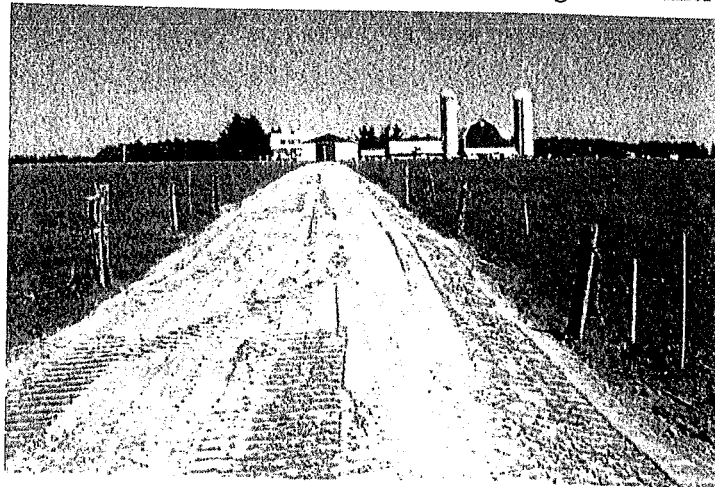
- Soil test all fields and pastures. Refer to UW-Extension Publication A2100 for proper soil sample collection. Prepare and follow a nutrient management plan, to allow for optimum forage production for your livestock. Apply fertilizer and manures at recommended rates to meet crop needs.
- Inter-seeding: Since nitrogen is very costly, you may choose to inter-seed with red clover (6-8 lbs./acre) and white or ladino clovers (2-3 lbs./acre) to provide nitrogen to your pastures. You may also thicken existing stands by adding 5-10# per acre of Meadow Fescue. A no-till drill can be used (they can be rented) or a conventional drill with a disk opener can also be used. This is best done as early as possible in the spring. Pastures should contain a minimum of 30% legume to grass mix. Utilize the Forage Biomass recommendation for seed choices. Consider inter-seeding 1/3 of your pastures annually with a legume mix to maintain stand density.
- Pastures: When the 83 acres of managed pastures for the beef animals are at full production and are being properly managed they should provide about 191 tons of forage annually. This will provide approximately 100% of the forage needs for the 71 animal units during the grazing season. The assumed intake of dry matter is 4% of body weight per day. Under ideal growing conditions approximately 0 tons of excess forage could be produced. If excess forage was produced this can be machine harvested for winter feed early in the summer when the grazing animals cannot keep up with the grass growth. NOTE: Cattle will need supplemental feed during times of low production (summer and fall) and through the winter.



- ◆ Concentrate on improving the fertility and management of your property. This will improve the production and carrying capacity of your land. Broadcasting nutrients can ensure more even distribution of plant forage across your pastures. Develop a history of nutrient availability and application through soil testing and tissue testing.
- ◆ Develop a feed budget on the farm to help dictate your management and ration out your feed properly. A minimum of a 30 day rest period is recommended to ensure plant recovery from the last grazing event and to reduce potential parasite issues. Out wintering of cattle should be considered if you are going to over winter livestock. Proper feeding layout will insure good nutrient distribution and reduce environmental concerns. Stay away from concentrated areas when out wintering and ensure livestock movement throughout the winter months just as you ensure continual movement during the summer months for nutrient distribution.

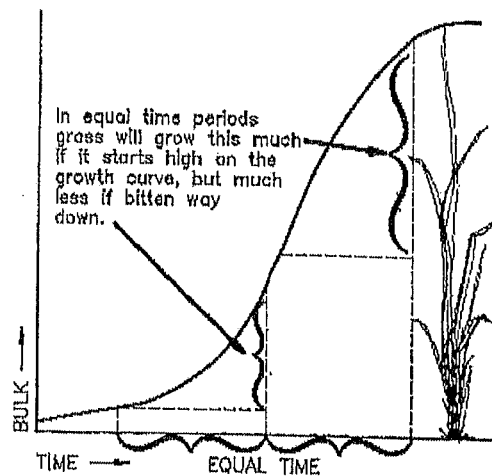
Lanes:

- ◆ A constructed and raised lane is desired to aid movement of cattle to pasture areas through low area. The raised lanes would be designed for livestock and will be raised, crowned and capped with quarry screenings to provide good access to pastures. Consult with NRCS or LWCD for proper design considerations and placement. Raised Lane provides access to buildings and ensures cattle access to additional MIG acreage for completion of plan land base for number of animal units.



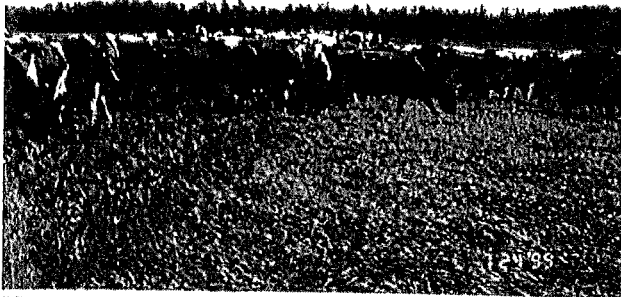
Pasture Management:

- ◆ Beef animals: Rotate livestock to new paddocks every 2 days. (Approximately 4.8 acres per 48 hours). Rotation length will vary throughout the grazing season depending on growing conditions. The general rule is to size the paddock so they can graze the top half of the grass and leave the bottom half of the grass (put animals in paddock when grass is 12-14 inches tall and remove them when it is grazed down to 4-5 inches tall). ***In designated CREP area grazing to a minimum height of 6" is required per DATCP requirements. Additional requirements need to be followed for nesting bird habitat and environmental initiatives. Grazing events will occur after July 15 to protect nesting bird habitat per NRCS requirements. The current CREP area will have approximately 16 day of grazing time after a 30 day rest period as recommended in a Managed Intensive Grazing Plan. The grazing events for this area will commence after July 15th with approximately 3 grazing events to occur. An additional map has been developed to identify the approximate grazing day events that would be allowed if forage volumes and quality are present in the CREP area. In addition to***



grazing the CREP area an improved access lane has been identified as essential for utilization of the existing cattle housing facilities during inclement weather, out wintering grazing events and winter housing. The improved access lane will be fenced on both sides to ensure cattle are confined to the lane when use of the lane is required to access the additional paddocks. Additional benefits to the CREP area will be the reduction of invasive/non desirable plant species and the revitalization of the planted prairie/warm season grasses if the seed bank still exists. All livestock should be moved within 48 hours from any paddock. Residual height is critical to keep your animals producing at acceptable rates and your pastures producing at high levels. Do not over graze. If you are going to clip, clip high and do it immediately before or after grazing the paddock.

- ☛ Make available a planned sacrifice area for drought or excess water conditions. Sacrifice a small area away from any streams or drainage ways, where you can feed stored feed during these times. During wet times choose a higher sloped area to reduce muddy areas or give animals a much smaller paddock and move them every 4-6 hours.



Networks:

- ☛ Attend as many pasture walks as you can, this will allow you to continually develop your grazing management skills. I recommend at least two per year as a minimum.
- ☛ There are several newspapers and websites available to increase your awareness of grazing methods, forage guides and animal and health concerns. Graze Magazine (www.grazeonline.com), Stockman Grass Farmer (www.stockmangrassfarmer.com) www.grassworks.org, www.grassfarmer.com, and www.uwrf.edu/grazing/ are just a few available.
- ☛ **Environmental Concerns:** The slopes on the farm vary from flat to moderate in grazing areas. Utilizing managed grazing, very little if any erosion should occur when the pastures are established. During winter months animals can be fed stored feed on pastures. To avoid any runoff problems from the wintering sites, keep feeding areas out of the major drainage ways, and wet areas subject to concentrated runoff. Also be sure to spread out feeding areas so that manure does not become over concentrated. Feed on the pastures with the lowest nutrient levels to take maximum advantage of the fertility from the manure. Any feeding areas that kill the grass must be reseeded to keep the grazing area needed for your livestock. CREP grazing area will need to be monitored periodically for compliance with established requirements and revitalization of warm season grasses.

- ☛ Manage pastures as described in the Beginner Graziers Guide that can be purchased from GrassWorks. Specific management problems can be dealt with on an individual basis by contacting me.



- ◆ **Woodland Management:** Woodlands are working lands. Manage your woods to meet your goals, which may include, timber management, recreation, wildlife management etc. Keep livestock out of your woods to prevent damage to trees, grazing of tree seedlings, compaction etc. To better manage your woodlands contact a private forester of your choice or contact the DNR and ask for a licensed Forester.
- ◆ **Agricultural Prohibitions and Performance Standards:** Consult your local County NRCS or Land and Water Conservation Department for prohibitions and performance standards. Upon execution of a cost share contract and implementation of your managed grazing plan you should be in compliance with both the prohibitions and performance standards, except for the nutrient management requirement and may be certified by the County to be in compliance.

<u>INVESTMENT FOR GRAZING DEVELOPMENT</u>			
Item	Total Units	Price Per Unit	Total
Perimeter Fencing = feet	11,300	0	\$0.00
Interior Fencing = feet	9,400	0	\$0.00
Portable Fencing	Misc. Supplies	0	\$0.00
Water Line - 1" dia.=feet	7,900	0	\$0.00
Raised Lane	700	0	\$0.00
Inter-seeding - acres	36	0	\$0.00
Cropland seeding to MIG	55	0	\$0.00
Total			\$0.00

Remember: One of the keys to managed grazing is simplification.

Keep in mind Forage +livestock =milk or meat. Anything in between are costs. Anything you can do to improve forage or meat yield while holding costs in line can improve the bottom line.

I have read the above managed grazing plan. Updates and changes to this plan will be made as practices are implemented and grass stands are developed.

Producer Signature Date

Conservation Specialist (TSP) Date

County Agency Representative Date

Revision dates: _____

Plan developed by Wally Sedlar 2019

7c

Intergovernmental Cooperative Agreement for the Mill Creek Watershed

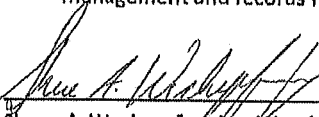
Purpose - This Intergovernmental Agreement has been drafted to address the Implementation of a Large Scale Watershed Targeted Runoff Management Grant Project for the Mill Creek Watershed which overlaps the political boundaries of Wood and Portage Counties.

Participating Units of Government -

- Wood County Land & Water Conservation Department
- Portage County Land & Water Conservation Division

Assignment of Project Duties -

1. Wood County agrees to sign the Runoff Management Grant Agreement with DNR on behalf of the project.
2. Wood County agrees to establish a grant account for the project on behalf both counties.
3. Wood County agrees to negotiate, sign, and oversee any professional service contracts as they relate to the project and will provide the other entitled copies of such contracts.
4. Wood County with assistance from Portage County, agrees to develop, approve, and submit to DNR a final report of grant deliverables.
5. Wood County agrees to sign cost-share agreements with landowners in each County and retain copies for grant purposes and will forward copies to each LWCD. If recording is necessary, it will be done within the appropriate County.
6. Wood County agrees to manage the grant account including invoices, payments, and reimbursements.
7. As grant accounting manager for the project, Wood County agrees to follow a financial management and records retention system consistent with NR 155.29.

 Date 4/29/20
Shane A. Wucherpfennig - Wood County LWCD

 Date 4/22/20
Chris Holman - Portage County Executive

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
107 Sutliff Avenue
Rhineland WI 54501-3349

Tony Evers, Governor
Preston D. Cole, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



April 29, 2020

► **REQUIRES IMMEDIATE ACTION** ◀

River Planning
Grant# RP34520
Grant Amount: \$882.00

Shane Wucherpennig, County Conservationist
Wood County
111 W Jackson St
Wisconsin Rapids, WI 54495

Dear Mr. Wucherpennig:

Congratulations! On behalf of the Governor, we are pleased to announce the following project is approved for funding under Wisconsin's River Planning Grant Program: **Wood County LWCD**

Please review the agreement including the list of conditions and return the original signed by the authorized individual **within 30 days of this letter's date** to Scott Provost, your regional Environmental Grant Specialist, at 473 Griffiths Ave, Wisconsin Rapids, WI 54494. Once signed please make a second copy for your file.

The scope summarized in the agreement is the project detail provided in the application and does not negate tasks/deliverables described therein. Data, records, and reports, including GIS-based maps, and digital images, must be submitted to the Department in a format specified by the regional Lake Biologist.

The period covered by the agreement is from February 15, 2020 through December 31, 2020. If you can't complete your project within this time period, please request an extension from Scott Provost, your Regional River Coordinator at (715) 421-7881, or Scott Provost at (715) 421-7881. You must submit your request for your final payment within six (6) months after all work activity is complete or your grant may be terminated. Should you have any questions about the project, please contact your regional River Coordinator. If you have any financial questions, please contact your regional Environmental Grant Specialist above.

Under this grant program, you are entitled to a project advance payment. This advance payment is made available to you to cover costs you may incur in the initial stages of the grant process. The advance payment is equal to 75% of the State grant amount. **If you wish to request the advance payment, please check the blank provided before the signature block on the last page of the project agreement.**

Please note that this grant program is a reimbursement program. This means that you must pay all expenses incurred before the last 25% of the grant award is paid to the sponsor. Instructions and forms for the financial administration of the project are enclosed. Please submit your final report to Scott Provost at 473 Griffiths Ave, Wisconsin Rapids, WI 54494, and final billing to Scott Provost at 473 Griffiths Ave, Wisconsin Rapids, WI 54494. Please write the project number (RP34520) on all billing material submitted.

Advance or Reimbursement Check: Your advance or reimbursement may be direct deposited to your organization's financial institution or a check mailed to Wood County, Shane Wucherpennig, 111 W Jackson St, Wisconsin Rapids, WI 54495. This is the check recipient that appears in our records.

- ☒ **Your project includes the analysis of water.** If the Wisconsin State Lab of Hygiene (WSLH) is processing your water samples: The DNR has provided the WSLH with a copy of the Surface Water Grant Lab Costs form that you submitted with your application. The form provides all the necessary information the lab will need to set up your account. If the WSLH needs any further information, they will contact you. The DNR will send you a final copy of the Surface Water Grant Lab Costs form that will identify your WSLH Client ID, Grant Project number and DNR Lake/River Coordinator information. Be sure to include this information on all materials you submit to the lab. The DNR will provide a test request form for you to use when sampling. Once your samples are processed, you will pay the lab directly and request

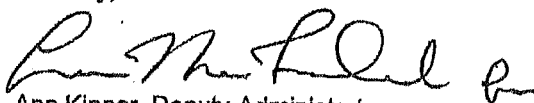
reimbursement for lab costs through the grant program. If you were approved to use a certified lab other than the Wisconsin State Lab of Hygiene: Please contact your lab directly to set up an account.

If you have questions regarding this aspect of your grant, please contact your Lake Coordinator above.

- ☒ **Your project includes the use of donated labor as part of your local share.** As your project progresses you must document all volunteer labor and/or professional labor by keeping a log of the person's name, the date the work is performed, a description of the work performed, the number of hours and rate of pay per hour (including benefits for professional hours). Attached are sample worksheets and summary sheets for your use. Please make, as many copies from these blank sheets as you think will need for the project. Tracking hours by computer is accepted.

You may be contacted by the Office of the Governor or your state Legislator concerning the issuance of a press release to publicize the grant award. The Department of Natural Resources is pleased to have the opportunity to participate with you in this grant project.

Sincerely,



Ann Kipper, Deputy Administrator
External Services Division

C: Scott Provost – Wisconsin Rapids
Laura MacFarland – Rhinelander
Gina Keenan – Eau Claire

7e

State of Wisconsin
Department of Natural Resources
P. O. Box 7921
Madison, WI 53707-7921

SURFACE WATER GRANT AGREEMENT Form 8700-246 Rev. 12-16

Notice: Personally Identifiable Information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats].

Grantee Wood County		Project Number RP34520	
Project Title Wood County LWCD		Grantee DUNS #: N/A	CFDA # N/A
Start and End Date of Grant From February 15, 2020 Through December 31, 2020		Name of Program River Planning	
Project Scope Sponsor: Wood County Land and Water Conservation Department Project: Wood/Portage Counties Bear Creek Stream Monitoring Project Purpose: This project will pay for the lab costs for additional sampling of the Bear Creek to fill gaps for the Mill Creek 9-Key Element Plan. The monitoring will also be used to identify potential high nutrient load areas in this sub-watershed. Project activities include: <ul style="list-style-type: none"> • Six surface water sampling points over the growing season • Flow monitoring • Load calculation Project deliverables: All data collected, all outreach and event materials, agendas and minutes from meetings. Specifically: <ul style="list-style-type: none"> • Water quality results uploaded to SWIMS • Long-term monitoring plan • Evaluation of land BMP's Special conditions: WDNR River Management Coordinator will be provided with an electronic (pdf or word) copy of all data and maps from the project. This scope summarizes the project detail provided in the application and does not negate tasks/deliverables described therein. Data, records, and reports, including GIS-based maps, and digital images, must be submitted to the Department in a format specified by the regional Lakes Coordinator			
WISCONSIN DEPARTMENT OF NATURAL RESOURCES CONTACT: Gina Keenan, Financial Assistance Specialist, (715) 836-6574, Gina.Keenan@wisconsin.gov Scott Provost, AIS Coordinator, (715) 421-7881, Scott.Provost@wisconsin.gov			
PROJECT FINANCIAL ASSISTANCE SUMMARY:		The following documents are incorporated into and made part of this agreement:	
Total Project Cost	\$2,288.00	1. Chapter NR 195, Wisconsin Administrative Code 2. Surface Water Grant Application Form #8700-284 and all attachments.	
Cost Share Percentage	38.5%		
Grant Award	\$882.00		
Grantee Share	\$1,406.00		
Advance Payment	\$661.50		

A. General Conditions:

RP34520

1. The State of Wisconsin Department of Natural Resources (Department) and the Grantee mutually agree to perform this agreement in accordance with the project proposal, application, terms, promises, conditions, plans, specifications, estimates, procedures, maps and also any assurances attached and made a part of this agreement.
2. This agreement, together with any referenced parts and attachments, shall constitute the entire agreement and previous communications or agreements pertaining to the subject matter of this agreement are superseded. Any revisions to the original grant agreement, including cost adjustments, time extensions, and scope changes, must be requested by the grantee in writing. E-mail from the grantee is an acceptable format. Grantee must submit requests for amendment to this agreement prior to the end date of the original agreement. The Department may approve time extensions to the original agreement in writing without the requirement of the Grantee's signature. The Department may only approve cost and scope changes in a written grant agreement that requires signature of the grantee. The Grantee shall submit each amendment request to the Department contact listed on page 1 of this agreement.
3. Failure by the Grantee to comply with the terms of this agreement shall not cause the suspension of all obligations of the State if, in the judgment of the Secretary of the Department, such failure was due to no fault of the Grantee. In such case, any amount required to settle at minimum costs any irrevocable obligations properly incurred shall be eligible for assistance under this agreement, at the Department's discretion.
4. Grantee match is defined as that portion of eligible project costs paid for by the grantee. Eligible sources of grantee match may include cash from the grantee; funds generated by local, non-department state or federal governments; grants or contributions from foundations, businesses, private individuals or nonprofit organizations; and donated or force account labor, professional services, supplies, and equipment usage. State funds from the department may not be considered part of the grantee match. Interest earned on advance payment under this grant cannot be considered as grantee match.
5. **The Grantee:**
 - a. Agrees to comply with all applicable Wisconsin Statutes and Wisconsin Administrative Codes in fulfilling terms of this agreement. In particular, the Grantee agrees to comply with the provisions of ss. 23.22, 281.68, 281.69, 281.70, and 281.71, Wis. Stats., as appropriate, and to comply with all applicable federal, state and local contract and bidding requirements. The Grantee should consult its legal counsel with questions concerning contracts and bidding.
 - b. Agrees to obtain all regulatory permits and approvals, including water and wetland regulatory permits and approvals, required by federal, state, or local agencies prior to project implementation and complied with fully during project implementation
 - c. Promises, in consideration of the promises made by the Department, to execute the project described in accordance with this agreement.
 - d. May decline the offer of financial assistance provided through this agreement, in writing, at any time prior to the start of the project and before expending any funds. After the project has been started or funds expended, this agreement may be rescinded, modified, or amended only by mutual agreement in writing.
 - e. Agrees, to save, keep harmless, defend and indemnify the Department and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this agreement or omissions of Grantee's employees, agents or representatives. The Grantee is an Independent Contractor for all purposes, not an employee or agent of the Department.
 - f. Agrees to reimburse the Department for any and all funds the Department deems appropriate in the event the Grantee fails to comply with the conditions of this agreement or project proposal as approved by the Department or fails to provide public benefits as indicated in the project application, proposal description or this agreement. In addition, should the Grantee fail to comply with the conditions of this agreement, fail to progress due to non-appropriation of funds, or fail to progress with or complete the project to the satisfaction of the Department, all obligations of the Department under this agreement may be terminated, including further project cost payment.
 - g. Agrees, in connection with the performance of work under this agreement, not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Grantee further agrees to take affirmative action to ensure equal employment opportunities, as required by law. The Grantee agrees to post in conspicuous places available, for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.
 - h. Agrees that accounting for project funds shall conform to generally accepted accounting principles and practices, and shall be maintained by the Grantee in separate accounts.

- i. Agrees to submit final reimbursement claims within six (6) months from the grant end date. Reimbursement requests must be accompanied by progress reports detailing activities that have taken place during the time period for which the Grantee is seeking reimbursement and documentation for the costs being claimed.
 - j. Agrees to keep all financial records, including invoices and canceled checks, that support all project costs claimed by the Grantee and make these available to the Department for inspection for six (6) years after receipt of final payment.
 - k. Agrees that all water chemistry analyses that are part of the project shall be analyzed by either the Wisconsin State Lab of Hygiene or a Wisconsin certified laboratory approved by the Department for sample analysis. The DNR must pre-approve private laboratory eligibility. The grantee will first pay 100% of laboratory costs incurred directly to the laboratory and then request reimbursement from the DNR. This provision does not apply to planning projects conducted by the U.S. Geological Survey.
 - l. Agrees to report data and information acquired as part of the project to the Department in the format specified by the Department's regional contact.
 - m. Agrees to provide all information (data) gathered under this grant and final report products in electronic format and to submit these materials to the Department's regional contact as part of the final report.
 - n. Will follow the conditions related to invasive species movement. The grantee agrees to the following methods required under s. NR 109.05(2), Wis. Adm. Code for controlling, transporting and disposing of aquatic plants and animals, and moving water:
 1. Aquatic plants and animals shall be removed, and water drained from all equipment as required by s. 30.07, Wis. Stats., and ss. NR 19.055 and 40.07, Wis. Adm. Code.
 2. Operator shall comply with the most recent Department-approved 'Boat, Gear, and Equipment Decontamination and Disinfection Protocol', Manual Code # 9183.1, available at <http://dnr.wi.gov/topic/invasives/disinfection.html>.
 - o. Agrees to have an annual audit performed in accordance with 2 CFR Part 200 Uniform -- Administrative Requirements, Cost Principles, & Audit Requirements for Federal Awards (also known as "Uniform Guidance") and WI State Single Audit Guidelines found at <http://www.doa.state.wi.us/Divisions/Budget-and-Finance/Financial-Reporting/state-controllers-office/state-single-audit-guidelines> issued by Wisconsin Department of Administration, State Controller's Office, if Grantee expends federal grant funds totaling \$750,000 or more during the fiscal year and the those funds were received from a State or Federal agency.
6. **The Department:**
- a. Promises, in consideration of the covenants and agreements made by the Grantee, to obligate for the Grantee the amount of \$882.00, and to tender to the Grantee that portion of the obligation that is required to pay the Department's share of the costs based upon the state providing up to the maximum percent of eligible project costs and not to exceed the maximum allowable grant award.
 - b. Agrees that the Grantee shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided in this document. The Department takes no responsibility of supervision or direction of the performance of the agreement to be performed by the Grantee or the Grantee's employees or agents. The Department further agrees that it will exercise no control over the selection and dismissal of the Grantee's employees or agents.
 - c. Reserves the right only to inspect the job site or premises for the sole purpose of insuring that the performance is progressing or has been completed in compliance with this agreement.
 - d. Will withhold up to 25% of the state share for final payment, subject to a determination that the projects final report, and any required audits have been completed satisfactorily.

B. Special Conditions:

The following special project terms and conditions were added to this agreement before it was signed by the parties hereto:

1. Indirect costs are not eligible for reimbursement under the Surface Water Grants program. This applies to both indirect costs that the grantee may wish to charge the Department and any indirect costs that a subcontractor may wish to charge the grantee. If indirect costs are incurred, they are wholly the responsibility of the grantee.

☒ Check here if you request advance payment totaling \$661.50

The person(s) signing for the Grantee represents both personally and as an agent of his or her principal that he or she is authorized to execute this agreement and bind his or her principal, either by a duly adopted resolution or otherwise.

By

Alvin A. Wehuff Jr.
(Signature)

County Conservation
(Title)

4/29/2020
(Date)

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES
FOR THE SECRETARY

By

Ann Kipper
Ann Kipper, Deputy Administrator
External Services Division

4/29/2020
(Date)

Proposals for PLSS Perpetuation and Maintenance - 2020

Wood County, WI

206 Corners

Company	Proposed Project Cost	Cost Per Corner	Rating By Cost
Rutzen Survey Services	\$ 42,219.70	\$ 204.95	1
Quest Civil Engineers, LLC	\$ 51,182.00	\$ 248.46	2
Central Staking	\$ 55,002.00	\$ 267.00	3
Lampert-Lee & Associates	\$ 57,680.00	\$ 280.00	4



Wood County WISCONSIN

OFFICE OF PLANNING
AND ZONING

DATE: May 6th, 2020 Meeting
TO: CEED Committee
FROM: Adam DeKleyn, County Planner *AD*
RE: Preliminary County Plat of Hidden Chapel Subdivision

STAFF REPORT

REQUEST: Review/Action on Preliminary County Plat of Hidden Chapel Subdivision

SUBDIVISION NAME: Hidden Chapel Subdivision (*Exhibit 1*)

LOCATION: SE Corner of Church Avenue and Dusty Trail, Town of Saratoga (*Exhibit 2*)

LEGAL: BEING PART OF THE NORTHWEST ¼ OF THE SOUTHEAST ¼ OF SECTION 12,
TOWNSHIP 21 NORTH, RANGE 5 EAST, TOWN OF SARATOGA, WOOD COUNTY,
WISCONSIN.

OWNER/SUBDIVIDER: William and Cheryl Miles

SURVEYOR: Vreeland Associates, INC.

INTRODUCTION:

The Wood County Land Subdivision Ordinance is administered countywide within the unincorporated areas of the county. This ordinance regulates procedures and standards for dividing a parcel of land into smaller parcels. The purpose of this ordinance is to promote the public health, safety and general welfare; and to encourage orderly subdivision layouts. The Preliminary County Plat of Hidden Chapel Subdivision shall be in conformance with all provisions of this ordinance and the Wis. Stats.

BACKGROUND:

A preliminary plat for Hidden Chapel Subdivision was submitted to the Department of Planning and Zoning (DPZ) on January 23, 2020. Preliminary plat was sent to the Town of Saratoga for comment/review. Additionally, copies of the preliminary plat were sent to the following review agencies for comment/review: County Treasurer's Office, County Surveyor, Emergency Management, Sheriff's Department, and applicable utilities. DPZ staff have reviewed the preliminary plat.

ANALYSIS:

Site is wooded, relatively flat and consists of approximately 40 acres total. The preliminary plat proposes 12 lots ranging from 2.0 to 4.5 acres in size. Proposed land use is residential. Size of the lots provide adequate area for development and provision of Private Onsite Wastewater Treatment Systems (POWTS). Soils appear to be consistent with the installation of conventional septic systems. The preliminary plat proposes a new ±750' cul-de-sac street (Voit Trail) to be dedicated to the public. All lots will have adequate access to Voit Trail or Church Ave depending on lot location. Additionally, no WI-DNR mapped wetlands or FEMA flood hazard areas are located on the site. County Zoning on the site is Unrestricted. Land use/zoning onsite is regulated by the Town of Saratoga zoning ordinance.

(1 of 2)



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

REVIEW AND DECISION:

CEED review and decision concerning approval or disapproval of preliminary subdivision plats shall be based on compliance with county/town ordinances and comprehensive plans. Objections by any review agencies shall also be considered.

FINDINGS OF FACT AND CONCLUSIONS OF LAW:

Findings of Fact:

Preliminary plat is consistent with:

- Wood County Comprehensive Plan and Future Land Use Map (*Exhibit 3*)
- Wood County Land Subdivision Ordinance and Zoning Ordinance
- Town of Saratoga Comprehensive Plan and Future Land Use Map (*Exhibit 4*)
- Applicable Town of Saratoga ordinances

Saratoga Town Board approved the preliminary plat on 03/18/2019. All agencies having the authority to review the preliminary plat have approved.

Conclusions of Law:

The actions being taken and followed in this report are in accordance with the provisions of Chapter 701.04(2) of the Wood County Land Subdivision Ordinance #701.

RECOMMENDATION:

Based on DPZ review and the aforementioned Findings of Fact and Conclusions of Law, I forward a recommendation to **conditionally approve** the Preliminary Plat of Hidden Chapel Subdivision.

CEED COMMITTEE OPTIONS:

- Conditionally approve preliminary plat.
- Reject the preliminary plat.
- Table the item to later date with just cause.

EXHIBITS:

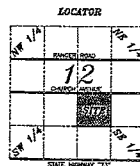
1. Preliminary County Plat of Hidden Chapel Subdivision
2. Location Map
3. Wood County Future Land Use Map
4. Town of Saratoga Future Land Use Map

RECEIVED
FEB 28 2020
WOOD COUNTY
PLANNING AND ZONING OFFICE

PRELIMINARY HIDDEN CHAPEL

PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST
1/4 OF SECTION 12, TOWNSHIP 21 NORTH, RANGE 5
EAST, TOWN OF SARATOGA, WOOD COUNTY, WISCONSIN.

PREPARED FOR: **BILL MILES**
PREPARED BY: **THOMAS G. WIELAND**
DATE: **1/21/20**



SECTION 12
TOWNSHIP 21 NORTH
RANGE 5 EAST
TOWN OF SARATOGA
WOOD COUNTY, WISCONSIN

SCALE 1" = 100'

LEGEND

- CONCRETE CORNER LOCATION PER COUNTY SURVEY RECORDS
- 1" = 1/4" OUTSIDE DIAMETER IRON PIPE FOUND IN PLACE
- 3/4" = 3/4" REBAR FOUND IN PLACE
- 2" = 2" OUTSIDE DIAMETER IRON PIPE FOUND IN PLACE
- 1 1/4" = 1 1/4" x 3/4" ROUND IRON BAR
- 4.73 POUNDS PER FOOT SET
- ALL OTHER LOT CORNERS MONUMENTED WITH 3/4" x 24" REBAR 1.50 POUNDS PER FOOT SET
- < = PREVIOUSLY RECORDED AS
- CON = CERTIFIED SURVEY MAP
- = 10' UTILITY EASEMENT
- - - BUILDING SETBACK LINE

UTILITY EASEMENT RESTRICTION
NO UTILITY POLE, FORDING, OR COIL SHALL BE PLACED SO AS TO DISTURB ANY SURVEY MONUMENT OR EASEMENT MONUMENT ALONG ANY LOT OR STREET LINE. THE UNAUTHORIZED PLACEMENT OF A UTILITY MONUMENT IS A VIOLATION OF WISCONSIN STATUTE. UTILITY EASEMENTS SET FORTH HEREIN ARE FOR THE USE OF PUBLIC BODIES AND PRIVATE FORCE UTILITIES HAVING THE RIGHT TO SERVE THIS SUBDIVISION.

RESTRICTION: SOIL EVALUATIONS HAVE NOT BEEN COMPLETED. THEREFORE, IF A LANDOWNER IF THE LOT COULDED BY THE MAP MEET THE REQUIREMENTS OF THE WOOD COUNTY PRIVATE SEWAGE SYSTEM, THE LANDOWNER FOR A PRIVATE ON-SITE WASTE WASTEWATER SYSTEM.

SURVEYORS CERTIFICATE

I, THOMAS G. WIELAND, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF WILLIAM MILES, I SURVEYED, MAPPED AND DIVIDED THAT PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 12, TOWNSHIP 21 NORTH, RANGE 5 EAST, TOWN OF SARATOGA, WOOD COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 12; THENCE N 89°59'41" W ALONG THE EAST - WEST 1/4 LINE 1311.45 FEET; THENCE S 0°29'11" E ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 AS MONUMENTED 32.72 FEET TO THE SOUTH LINE OF CHURCH AVENUE AND TO THE POINT OF BEGINNING; THENCE CONTINUING S 0°29'11" E ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 AS MONUMENTED 1280.41 FEET TO THE SOUTHWEST CORNER OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4; THENCE S 89°59'21" W ALONG THE SOUTH LINE OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 AS MONUMENTED 1311.27 FEET TO THE SOUTHWEST CORNER OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4; THENCE N 0°29'11" E ALONG THE WEST LINE OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 AS MONUMENTED 1280.41 FEET TO THE SOUTH LINE OF CHURCH AVENUE; THENCE S 89°59'01" E ALONG THE SOUTH LINE OF CHURCH AVENUE 1312.10 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD AND USE.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE TOWN AND THE COUNTY PLAT MAP THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH SECTION 238 OF THE WISCONSIN STATUTES IN SURVEYING, MAPPING AND DIVIDING THE LANDS AND THE LAND DIVISION ORDINANCE OF WOOD COUNTY AND THE TOWN OF SARATOGA, ALL TO THE BEST OF MY KNOWLEDGE AND BELIEF IN SURVEYING, DIVIDING AND MAPPING THE SAME.

THOMAS G. WIELAND PLS. = 2291
DATED THIS 21ST DAY OF FEBRUARY, 2020

STATE OF WISCONSIN
COUNTY OF WOOD
The Wood County Planning Agency does hereby certify that the above described plat is in accordance with the provisions of the Land Subdivision Ordinance, Wood County, Wisconsin, and is hereby approved by the WOOD COUNTY PLANNING AGENCY.
PLAT REVIEW OFFICER

OWNERS CERTIFICATE OF DEDICATION

WE, WILLIAM MILES AND CHERYL MILES, DO HEREBY CERTIFY THAT WE CAUSED THE LANDS DESCRIBED ON THIS PLAT TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED ON THIS PLAT. WE ALSO CERTIFY THAT THIS PLAT IS REQUIRED TO BE SUBMITTED TO THE TOWN OF SARATOGA AND WOOD COUNTY FOR APPROVAL.

WITNESS THE HANDS AND SEALS OF SAID OWNERS THIS ____ DAY OF _____, 20__.

STATE OF WISCONSIN ss
WOOD COUNTY
PERSONALLY CAUSE BEFORE ME THIS ____ DAY OF _____, 20__, THE ABOVE NAMED WILLIAM MILES AND CHERYL MILES, TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC, WOOD COUNTY, WISCONSIN

MY COMMISSION EXPIRES

CERTIFICATE OF TOWN TREASURER

STATE OF WISCONSIN ss
TOWN OF SARATOGA
BEING THE DULY ELECTED, QUALIFIED AND ACTING TREASURER OF THE TOWN OF SARATOGA, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF ____ AFFECTING THE LANDS INCLUDED IN THE PLAT HIDDEN CHAPEL, A COUNTY PLAT.

DATE ____ TOWN TREASURER

TOWN BOARD RESOLUTION

STATE OF WISCONSIN ss
WOOD COUNTY
RESOLVED THAT THE PLAT OF HIDDEN CHAPEL, A COUNTY PLAT IN THE TOWN OF SARATOGA IS HEREBY APPROVED BY THE TOWN BOARD OF THE TOWN OF SARATOGA, BILL MILES AND CHERYL MILES, BEING THE OWNERS OF THE LANDS.

DATE APPROVED ____ TOWN CHAIRMAN

DATE SIGNED ____ TOWN CHAIRMAN

I HEREBY CERTIFY THAT THE FOREGOING IS A COPY OF A RESOLUTION ADOPTED BY THE TOWN BOARD OF THE TOWN OF SARATOGA.

WOOD COUNTY PLANNING AGENCY

STATE OF WISCONSIN ss
WOOD COUNTY
RESOLVED THAT THE PLAT OF HIDDEN CHAPEL, A COUNTY PLAT, IS HEREBY APPROVED BY THE WOOD COUNTY PLANNING AGENCY.

DATE APPROVED ____ PLAT REVIEW OFFICER

DATE SIGNED ____ PLAT REVIEW OFFICER

CERTIFICATE OF COUNTY TREASURER

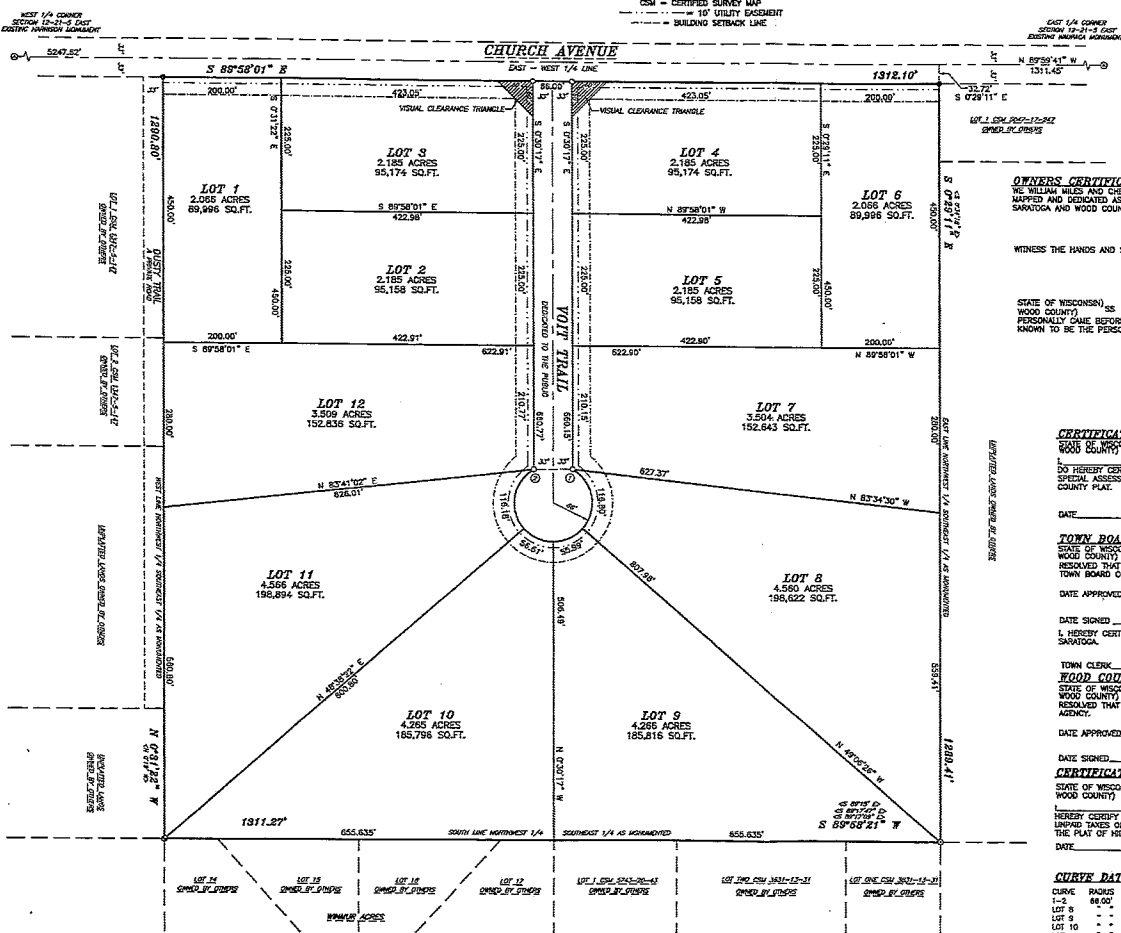
STATE OF WISCONSIN ss
WOOD COUNTY
BEING THE DULY ELECTED, QUALIFIED AND ACTING TREASURER OF THE COUNTY OF WOOD, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF ____ AFFECTING THE LANDS INCLUDED IN THE PLAT OF HIDDEN CHAPEL, A COUNTY PLAT.

DATE ____ COUNTY TREASURER

CURVE DATA

CURVE	RADIUS	CENTRAL ANGLE	CHORD	TANGENT BEARINGS
LOT 8	88.00'	101°23'31"	S 89°28'43" W 68.00'	N 0°30'17" W N 59°29'43" E
LOT 9	48.00'	101°23'31"	S 89°28'43" W 68.00'	N 0°30'17" W N 59°29'43" E
LOT 10	48.00'	101°23'31"	S 89°28'43" W 68.00'	N 0°30'17" W N 59°29'43" E
LOT 11	101°23'31"	N 0°30'17" W 68.00'	S 89°28'43" W 68.00'	N 0°30'17" W N 59°29'43" E

REGISTER OF DEEDS
WOOD COUNTY, WI
RECEIVED FOR RECORD THIS
DAY OF ____ A.D. 20__
AT ____ O'CLOCK ____ M. IN PLAT
CABINET NO. ____ ON PAGE ____
REGISTRAR









Location Map

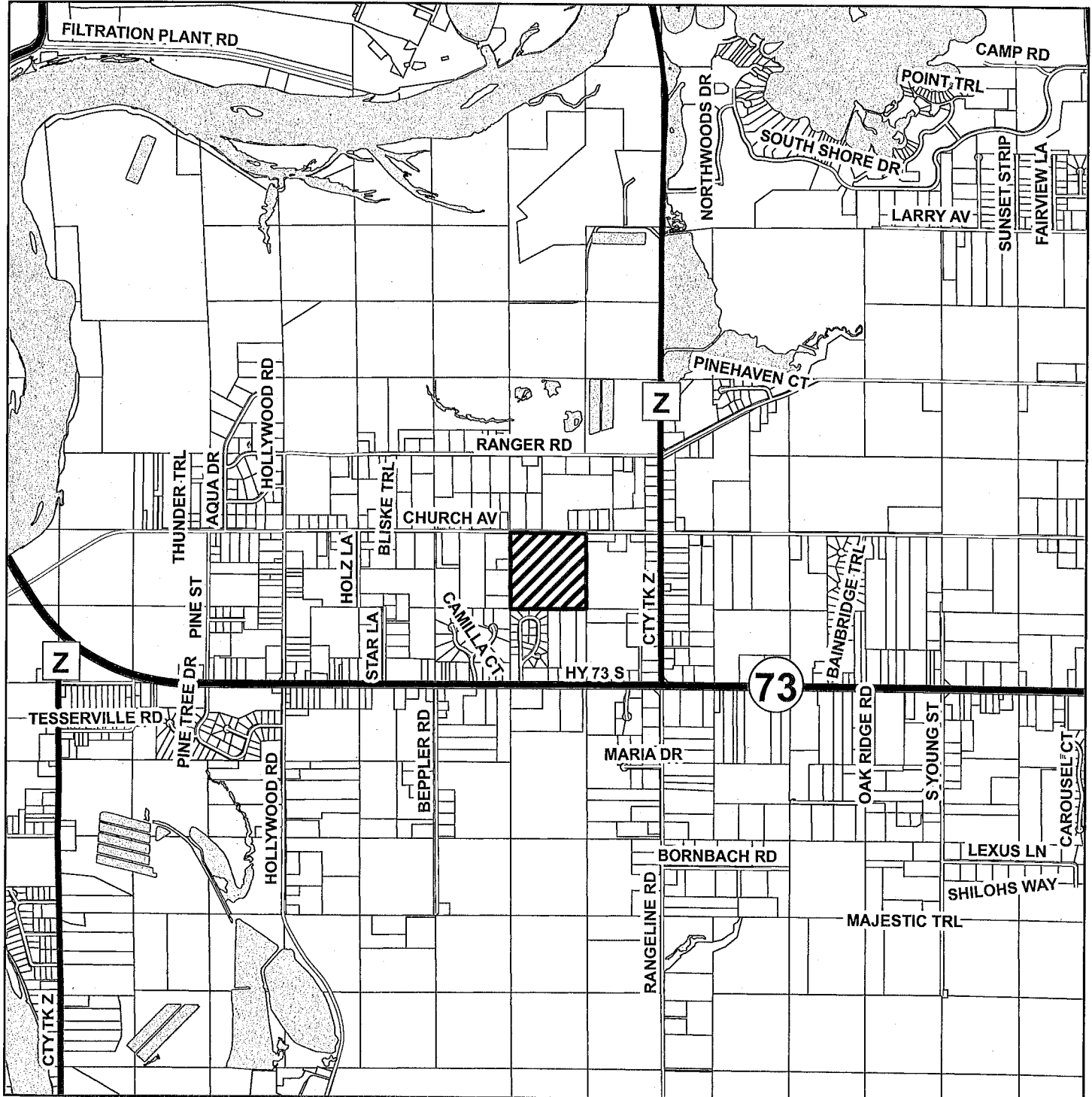
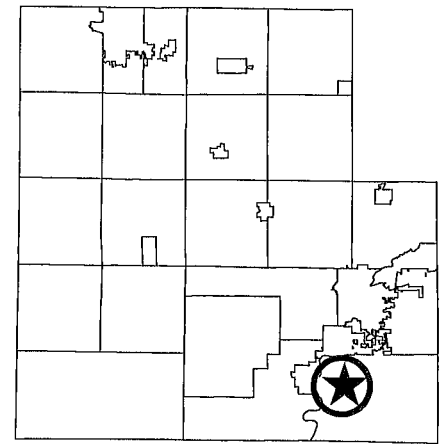
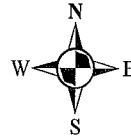
Preliminary Plat - Hidden Chapel Subdivision

Town of Saratoga, Wood County, WI

Legend

-  Preliminary Plat Area
-  State Highway
-  Water
-  County Highway
-  Parcels
-  Town Road

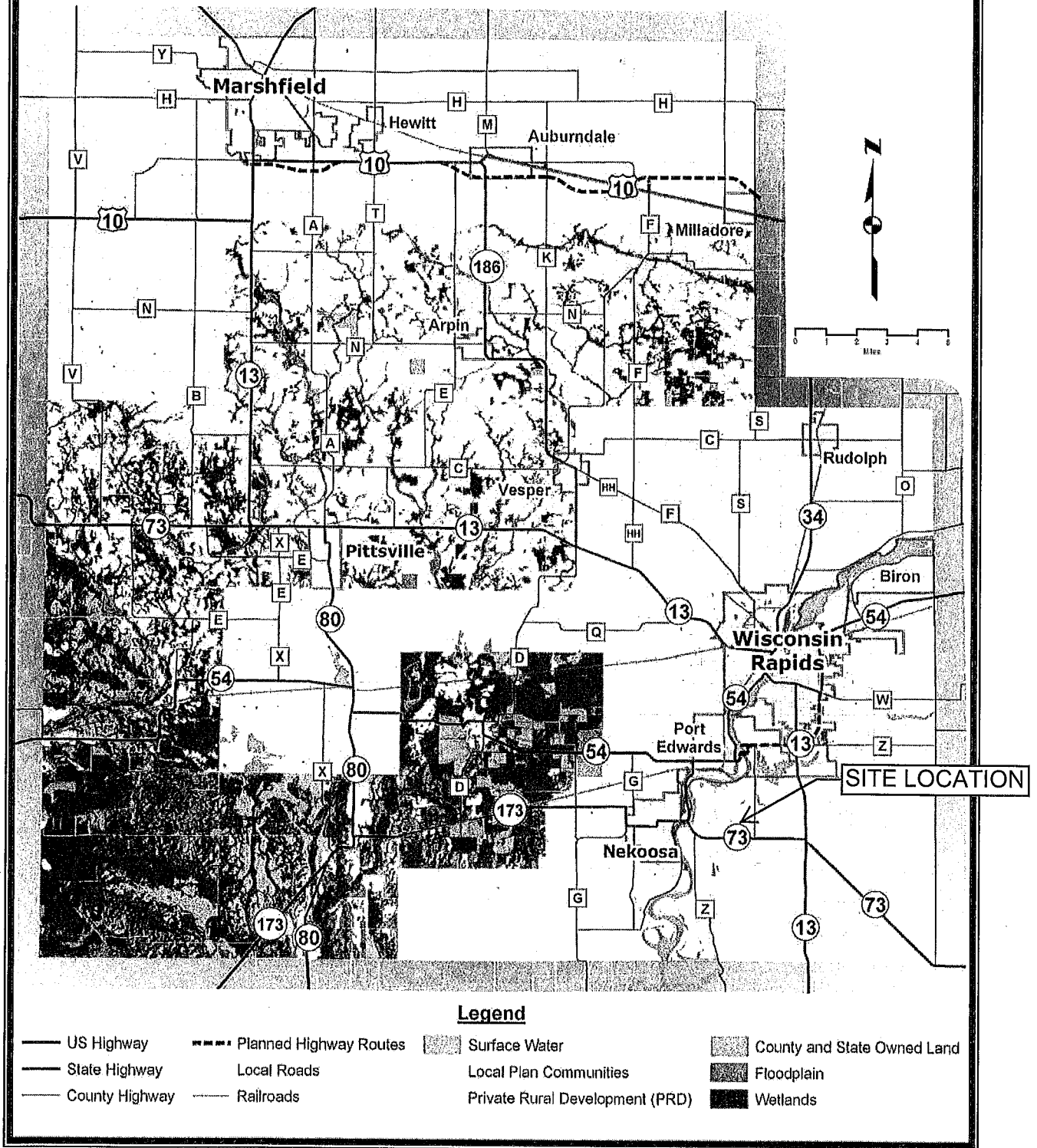
0 0.25 0.5 1 Miles



Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2020)

FUTURE LAND USE

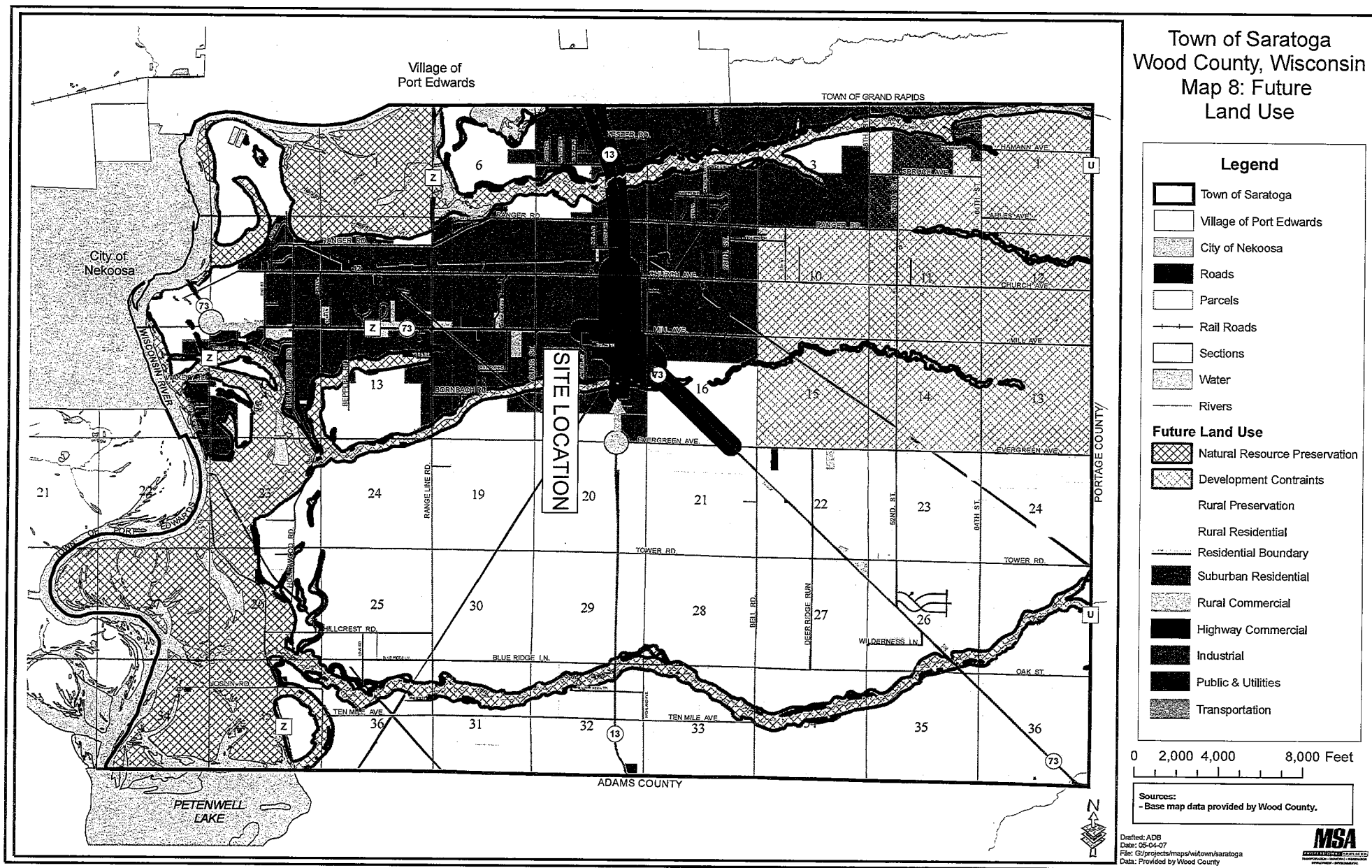
Wood County, Wisconsin



Wood County Comprehensive Plan

Element 8: Land Use

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**Agreement Letter – Wood County Extension Office
FoodWise Federal Fiscal Year 2021**

University of Wisconsin-Madison Division of Extension FoodWise program has been offering nutrition education programming to the SNAP/FoodShare-eligible residents of Wood County since 1997. During the period of October 2018 to September 2019 1,682 educational contacts were made in Wood County reaching 231 persons at locations such as Wood County Schools, SWEPS Food Pantry and grocery stores like Wal-Mart. Participants learn to make healthy food choices, to manage their food dollars, and handle their food safely. We also work with community partners to make the healthy choice, the easy choice where our participants live, learn, work, shop and play.

Much of the cost to provide FoodWise educational programming is paid with the \$91,000 in federal funds that FoodWise is bringing into Wood County during this current year. FoodWise federal dollars pay the salaries, fringe benefits and direct teaching expenses for FoodWise colleagues in the county office.

FoodWise relies upon our County partners to provide office space and related overhead costs, as well as basic operating costs and resources such as internet service, IT support and basic software, office telephones, shared supplies and equipment in the Extension Office. These contributions from the County are essential to FoodWise’s work and presence in the County Extension Offices.

We ask that a representative of Wood County confirm continued support of the work of FoodWise by signing below.

AGREEMENT STATEMENT:

During the period from October 1, 2020 to September 30, 2021, Wood County agrees to support the delivery of University of Wisconsin-Madison Division of Extension FoodWise grant funded efforts within the County Extension Department by contributing the following:

- *Physical Space:* Offices and shared work spaces in the County Extension Office used by FoodWise colleagues and other Cooperative Extension colleagues when they are working on FoodWise efforts.
- *Shared Direct & Indirect Costs & Resources:* Resources such as overhead, supplies, equipment, information systems support and county administrative costs (categories and amounts vary by county) to be used by FoodWise colleagues in support of FoodWise work. These resources are supplied to FoodWise colleagues as they are to other Extension colleagues in the office.

County Official

Date

Area Extension Director

Date

Thank you for your continued support of the FoodWise program!

FoodWise education is funded by the USDA Supplemental Nutrition Assistance Program– SNAP and Expanded Food and Nutrition Education Program - EFNEP. An EEO/AA employer, the University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.