

## PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

**DATE: Monday, June 1, 2020**

**TIME: 9:30 a.m.**

**LOCATION: Room 114, Wood County Courthouse**

1. Call meeting to order.
2. Public Comments
3. Approve minutes from previous meetings
- 4. Information Technology**
  - a. Vouchers
  - b. Monthly Comments
  - c. Department Overview
  - d. IT CIP
- 5. Maintenance Dept.**
  - a. Vouchers/Report
  - b. Department overview
  - c. CIP Requests
- 6. R&S Committee Report**
  - a. Grant Applications update
7. Set date and time of next meeting.
8. Adjourn.

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### **Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 965 094 893

### **Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m32e26f56fbedb8ba5343a14007f5eda2>

Meeting number (access code): 965 094 893

Meeting password: PIT0601

MINUTES  
Property & Information Technology Committee

Date: Tuesday, April 28, 2020  
Time: 10:20 a.m.  
Location: Wood County Courthouse, Room 114

Members Present: Brad Hamilton, Al Breu, Dennis Polach, Laura Valenstein, William Winch

Other present: County Board Chair Lance Pliml, Trent Miner, Lisa Keller, Reuben VanTassel, Dennis Polach, Joe Zurfluh Bill Clendenning, Amy Kaup

County Board Chair Pliml called the meeting to order at 10:00 a.m.

Pliml discussed appointments to the WCA Steering Committees and County Ambassador Program, and encouraged those interested to apply.

Pliml informed the committee that there is current discussion being held on how to open up county government and individual departments. There will be a webinar on Tuesday, May 5th for department heads for discussion.

Consensus of the committee was to conduct the elections by voice vote instead of secret ballot.

Chair Pliml opened the nominations for Chair, PIT Committee. Polach nominated Breu. Hamilton nominated Hamilton. The vote results were: Breu – 3; Hamilton – 2. Breu was duly elected as chair.

Chair Pliml opened the nominations for Vice Chair, PIT Committee. Hamilton nominated Polach. There being no other nominations, motion by Hamilton/Valenstein to close nominations and cast a unanimous ballot for Polach. Motion carried by voice vote.

Chair Breu assumed the gavel.

The next meeting date was set as Monday June 1<sup>st</sup> at 9:30 a.m.

Breu declared the meeting adjourned at 10:32 a.m.

Minutes taken by Trent Miner, County Clerk

**MINUTES**  
**JOINT OPERATIONS and PROPERTY & INFORMATION TECHNOLOGY COMMITTEES**

**DATE:** Tuesday, May 19, 2020  
**LOCATION:** Courthouse, County Board Room

**MEMBERS PRESENT:**

**Operations:** Ed Wagner, Donna Rozar, Adam Fischer, Lance Pliml  
Excused: Mike Feirer

**Property & Information Technology:** Al Breu, Dennis Polach, Brad Hamilton, Laura Valenstein, William Winch

Chairman Breu called the meeting to order at 8:30 a.m.

The joint committee reviewed the resolution authorizing the transfer of funds and the purchase of property located at 411 E. Jackson St., Wisconsin Rapids (formerly, Ebsen's Greenhouse) This property is located immediately south of the Avon Street parking lot. Discussion ensued on negotiations and funding mechanisms. Motion by Hamilton/Valenstein to approve the resolution and send it to county board for their consideration. Motion carried unanimously.

Chairman Wagner assumed the gavel for the Operations Committee portion of the agenda.

The resolution for the approval of the County Strategic Plan was presented. Motion by Rozar/Pliml to approve the resolution and send it to county board for their consideration. Motion carried unanimously.

The resolution for the funding of the UWSP at Marshfield Greenhouse project was presented. Motion by Fischer/Pliml to approve the resolution and send it to county board for their consideration. Motion carried unanimously.

County Board Chair Pliml provided an update to the elected constitutional officer wages and noted that work continues in this regard.

Chairman Wagner declared the meeting adjourned at 8:47 a.m.

Minutes taken by Trent Miner, County Clerk

## Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: APRIL & MAY 2020

For the range of vouchers: 27200125 - 27200229

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27200125	AMAZON CAPITAL SERVICES	COVID-19 EARBUDS	03/21/2020	\$324.00	P
27200126	CDW GOVERNMENT INC	HS HEADSETS	03/11/2020	\$66.08	P
27200127	EMMONS BUSINESS INTERIORS	TECH FURNITURE	03/18/2020	\$1,425.68	P
27200128	INSIGHT PUBLIC SECTOR INC	MONITORS	02/29/2020	\$325.65	P
27200129	INSIGHT PUBLIC SECTOR INC	MONITORS	03/02/2020	\$3,117.95	P
27200130	INSIGHT PUBLIC SECTOR INC	2020 2ND PC ORDER	03/11/2020	\$5,595.24	P
27200131	INSIGHT PUBLIC SECTOR INC	2020 1ST PC ORDER HS	03/12/2020	\$14,069.54	P
27200132	INSIGHT PUBLIC SECTOR INC	2020 2ND PC ORDER	03/17/2020	\$3,005.70	P
27200133	INSIGHT PUBLIC SECTOR INC	CREDIT MEMO - MONITORS	03/18/2020	(\$445.81)	P
27200134	INSIGHT PUBLIC SECTOR INC	2020 1ST PC ORDER HS	03/19/2020	\$19,036.10	P
27200135	INTER-QUEST CORP	TECH SUPPORT	03/24/2020	\$218.67	P
27200136	SOLARUS	PHONE CHGS ACCT 00063942-1	04/01/2020	\$7,390.24	P
27200137	SOLARUS	PHONE CHGS ACCT 00077856-5	04/01/2020	\$215.57	P
27200138	SOLARUS	PHONE CHGS ACCT 00061009-7	04/01/2020	\$69.99	P
27200139	TDS TELECOM	PHONE CHARGES	03/28/2020	\$69.71	P
27200140	TDS TELECOM	PHONE CHARGES	03/28/2020	\$57.39	P
27200141	TDS TELECOM	PHONE CHARGES	03/28/2020	\$43.79	P
27200142	TDS TELECOM	PHONE CHARGES	03/28/2020	\$58.59	P
27200143	TDS TELECOM	PHONE CHARGES	03/28/2020	\$21.30	P
27200144	US BANK	CREDIT CARD CHARGES	03/25/2020	\$59.98	P
27200145	US CELLULAR	CELL PHONE CHGS ACCT 277407322	03/16/2020	\$1,122.10	P
27200146	US CELLULAR	CELL PHONE CHGS ACCT 851710598	03/16/2020	\$581.90	P
27200147	US CELLULAR	CELL PHONE CHGS ACCT 203538532	03/20/2020	\$1,963.13	P
27200148	US CELLULAR	CELL PHONE CHGS ACCT 203391922	03/20/2020	(\$118.85)	P
27200149	ZOHO CORPORATION	ANNUAL SERVICE DESK RENEWAL	03/25/2020	\$6,021.00	P
27200150	AMAZON CAPITAL SERVICES	ROOMKIT MINI CARTS & TVS	03/30/2020	\$1,271.94	P
27200151	AMAZON CAPITAL SERVICES	EM & HS PHONE ACCESSORIES	04/01/2020	\$72.07	P
27200152	AMAZON CAPITAL SERVICES	HUMAN SVCS CHARGER MC	04/03/2020	\$42.99	P
27200153	CHARTER COMMUNICATIONS	INTERNET PRO100 ACCT 0209726	03/24/2020	\$130.00	P
27200154	COMPLETE CONTROL	EW HVAC SECURITY UPGRADE	03/25/2020	\$3,207.53	P
27200155	INSIGHT PUBLIC SECTOR INC	HS NEW EMPLOYEE PCS	03/20/2020	\$1,655.24	P
27200156	INSIGHT PUBLIC SECTOR INC	2020 3RD PC ORDER	03/26/2020	\$10,759.06	P
27200157	VERIZON	CELL CHGS ACCT 242258062-0001	04/01/2020	\$3,032.97	P
27200158	CORE BTS INC	NETWORK SUPPORT SERVICES	03/31/2020	\$798.75	P

INFORMATION TECHNOLOGY - APRIL &  
MAY 2020

27200125 - 27200229

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27200159	STREAMLINE HEALTHCARE SOLUTIONS LLC	HS TCM REPLACEMENT - PAYMENT 2	04/08/2020	\$14,356.00	P
27200160	CENTURYLINK	LONG DISTANCE CHARGES	03/31/2020	\$7.65	P
27200161	CHARTER COMMUNICATIONS	WR FIBER ACCT 0294876	03/28/2020	\$1,327.54	P
27200162	COMPLETE CONTROL	EW HVAC SECURITY UPGRADE	04/09/2020	\$2,405.65	P
27200163	FRONTIER COMMUNICATIONS	PHONE CHARGES	03/19/2020	\$136.96	P
27200164	INSIGHT PUBLIC SECTOR INC	2020 3RD PC ORDER	03/30/2020	\$6,011.40	P
27200165	INSIGHT PUBLIC SECTOR INC	VIDEO CONF UPGRADES-RM KITS	03/30/2020	\$2,987.79	P
27200166	INSIGHT PUBLIC SECTOR INC	VIDEO CONF UPGRADES-RM KITS	03/31/2020	\$2,987.79	P
27200167	INSIGHT PUBLIC SECTOR INC	VIDEO CONF UPGRADES-RM KITS	04/01/2020	\$5,975.58	P
27200168	NEWEGG BUSINESS INC	USC MEMORY UPGRADE	03/02/2020	\$3,217.70	P
27200169	TIME WARNER CABLE	NETWORK SERVICES	04/01/2020	\$2,120.00	P
27200170	CENTER FOR INTERNET SECURITY INC	ALBERT MONITORING SERVICE	04/09/2020	\$11,580.00	P
27200171	CHARTER COMMUNICATIONS	MFLD FIBER ACCT 0364818	04/09/2020	\$400.12	P
27200172	CORE BTS INC	SUPPORT SERVICES	04/16/2020	\$188.75	P
27200173	HEARTLAND BUSINESS SYSTEMS LLC	CISCO DUO LICENSING	04/22/2020	\$42,440.00	P
27200174	INSIGHT PUBLIC SECTOR INC	VIDEO CONF UPGRADES-RM KITS	04/08/2020	\$252.39	P
27200175	INSIGHT PUBLIC SECTOR INC	VIDEO CON UPGRADE-RM KIT MAINT	04/09/2020	\$1,266.52	P
27200176	INSIGHT PUBLIC SECTOR INC	WARRANTY - R90ME7NL	04/09/2020	\$233.57	P
27200177	INSIGHT PUBLIC SECTOR INC	2020 1ST PC ORDER	04/09/2020	\$3,224.28	P
27200178	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	04/06/2020	\$3,471.31	P
27200179	SOURCE IT TECHNOLOGIES LLC	TWO FACTOR SUBSCRIPTION	03/25/2020	\$20,829.34	P
27200180	AMAZON CAPITAL SERVICES	HEADSET, CABLE, SUPPLIES	04/14/2020	\$152.89	P
27200181	CDW GOVERNMENT INC	COVID19 COMPUTER ACCESSORIES	04/10/2020	\$168.65	P
27200182	FRONTIER COMMUNICATIONS	PHONE CHARGES	04/19/2020	\$148.93	P
27200183	INSIGHT PUBLIC SECTOR INC	2020 3RD PC ORDER	04/13/2020	\$5,373.80	P
27200184	INSIGHT PUBLIC SECTOR INC	HS NEW EMPLOYEE PCS	04/14/2020	\$1,074.76	P
27200185	INSIGHT PUBLIC SECTOR INC	TEST FIREPOWER 1010 27-20-002	04/17/2020	\$497.07	P
27200186	INSIGHT PUBLIC SECTOR INC	TEST FIREPOWER 1010 27-20-002	04/21/2020	\$80.64	P
27200187	EO JOHNSON COMPANY INC	PAPERCUT BILLING 1ST QTR 2020	03/26/2020	\$1,042.52	P
27200188	RHYME BUSINESS PRODUCTS	1ST QTR 2020 BILLING	04/17/2020	\$5,286.19	P
27200189	US BANK	CREDIT CARD CHARGES - ZOH0	04/16/2020	\$225.00	P
27200190	SOLARUS	PHONE CHGS ACCT 00063942-1	05/01/2020	\$5,339.76	P
27200191	SOLARUS	PHONE CHGS ACCT 00077856-5	05/01/2020	\$214.17	P
27200192	SOLARUS	PHONE CHGS ACCT 00061009-7	05/01/2020	\$69.99	P
27200193	TDS TELECOM	PHONE CHARGES	04/28/2020	\$69.49	P
27200194	TDS TELECOM	PHONE CHARGES	04/28/2020	\$57.24	P
27200195	TDS TELECOM	PHONE CHARGES	04/28/2020	\$43.58	P
27200196	TDS TELECOM	PHONE CHARGES	04/28/2020	\$60.99	P
27200197	TDS TELECOM	PHONE CHARGES	04/28/2020	\$21.75	P
27200198	US CELLULAR	CELL PHONE CHGS ACCT 277407322	04/16/2020	\$959.13	P
27200199	US CELLULAR	CELL PHONE CHGS ACCT 851710598	04/16/2020	\$591.68	P
27200200	US CELLULAR	CELL PHONE CHGS ACCT 203538532	04/20/2020	\$1,963.09	P
27200201	US CELLULAR	CELL PHONE CHGS ACCT 203391922	04/20/2020	\$6.24	P
27200202	AMAZON CAPITAL SERVICES	CABLES, HEADSET, SUPPLIES	04/23/2020	\$310.99	P

Committee Report - County of Wood

INFORMATION TECHNOLOGY - APRIL & MAY 2020

27200125 - 27200229

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27200203	AMAZON CAPITAL SERVICES	CABLES, HEADSET, SUPPLIES	04/25/2020	\$9.99	P
27200204	AMAZON CAPITAL SERVICES	HLTH,HWY VIDEO SCRNS 27-20-005	04/28/2020	\$581.24	P
27200205	CHARTER COMMUNICATIONS	INTERNET PRO100 ACCT 0209726	04/24/2020	\$130.00	P
27200206	STREAMLINE HEALTHCARE SOLUTIONS LLC	HS TCM REPLACEMENT-LICENSE PAY	04/30/2020	\$16,464.00	P
27200207	US BANK	CREDIT CARD CHARGES	04/24/2020	\$9.99	P
27200208	VISTA IT GROUP	PHONE UPGRADES	04/30/2020	\$13,537.90	P
27200209	KAUP AMY	IPAD CHARGERS FOR EW	03/17/2020	\$74.04	P
27200210	VERIZON	CELL CHGS ACCT 242258062-00001	05/01/2020	\$2,370.23	P
27200211	AMAZON CAPITAL SERVICES	DISPLAY ADAPTORS	05/09/2020	\$162.61	P
27200212	CHARTER COMMUNICATIONS	WR FIBER ACCT 0294876	04/28/2020	\$1,677.02	P
27200213	CITIES DIGITAL	DOC MGMT PROJECT 27-20-008	04/23/2020	\$7,959.06	P
27200214	PAESSLER AG	PRTG 1000 MAINTENANCE	05/11/2020	\$680.00	P
27200215	TIME WARNER CABLE	NETWORK SERVICES	05/01/2020	\$2,018.20	P
27200216	CENTURYLINK	LONG DISTANCE CHARGES	04/30/2020	\$4.19	P
27200217	CHARTER COMMUNICATIONS	MFLD FIBER ACCT 0364818	05/09/2020	\$444.08	P
27200218	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	05/04/2020	\$3,471.31	P
27200219	VISTA IT GROUP	POWER INJECTORS FOR 8851S	05/14/2020	\$275.03	P
27200220	AMAZON CAPITAL SERVICES	HS HEADSETS, IT USB HUBS	05/12/2020	\$656.99	
27200221	AMAZON CAPITAL SERVICES	HS HEADSETS	05/16/2020	\$113.76	
27200222	AMAZON CAPITAL SERVICES	CREDIT MEMO PO 56772	05/20/2020	(\$299.99)	
27200223	AMAZON CAPITAL SERVICES	CREDIT MEMO PO 56772	05/26/2020	(\$299.99)	
27200224	ECON ELECTRIC	NORTH PARK FIBER	05/15/2020	\$24,635.00	
27200225	FRONTIER COMMUNICATIONS	PHONE CHARGES	05/20/2020	\$137.28	
27200226	INSIGHT PUBLIC SECTOR INC	NP SWITCH UPDATE 27-20-002	05/12/2020	\$1,013.76	
27200227	INSIGHT PUBLIC SECTOR INC	PHONE SYSTEM UPGRADE 27-20-006	05/12/2020	\$20,345.90	
27200228	INSIGHT PUBLIC SECTOR INC	CHILD SUPPORT ELEVATE LAPTOPS	05/13/2020	\$858.96	
27200229	INSIGHT PUBLIC SECTOR INC	CD/DVD DRIVES	05/16/2020	\$180.35	

**Grand Total: \$331,654.99**

Signatures

Committee Chair: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_  
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 Committee Member: \_\_\_\_\_



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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### May 2020

1. Tremendous IT resources were spent transiting staff from working onsite to Telework. During the course of approximately three weeks, Wood County went from having zero Teleworkers to 134 staff working remotely. This provides IT with an entirely new set of challenges. We are working hard to continue to provide support to an ever changing workforce.
2. Wood County internet and intranet website updates concerning COVID-19 are being posted rapidly and continually as we work to keep employees and citizens informed.
3. Reviewed and implemented Webex, a secure video conferencing solution to allow staff to hold virtual meetings with clients.
4. Tested and implemented a soft phone solution. This solution allows users to make and take phone calls using their computer just like they would from their desk phone. The software can also be used to chat with other County staff.
5. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
6. Completed work on building an integration between the door control system, Avigilon, and the Active Directory user system to keep both in sync with one another. Employee photos are now uploaded to Active Directory and the employee photo is now displayed in County Emails.
7. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. The Edgewater Haven Matrix upgrade to CareAssist implementation and training is complete. The new pharmacy interface for Edgewater is live. The Norwood Health upgrade to CareAssist implementation now continues after the project was placed on hold due to COVID. Train the trainer employee group is beginning CareAssist POC testing as security templates are being converted and tested. The next 2 trainings, eMar and My Analytics, will be scheduled in June. The Matrix vendor and upgrade team is being very accommodating and patient as the COVID regulations and processes have taken staff resources and slowed the project progress.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

8. Discovery continues for the Treasurer's Office for a project that will scan and electronically archive the large collection of hard copy tax rolls that are stored in the Treasurer's vault. Hard copy tax rolls date back to 1942.
9. Implementation of the RtVision OneGov permit system for the Highway Department continues. This system will provide online permit applications and payments processing.
10. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. The TimeStar software is scheduled for a large upgrade in early June. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. TimeStar PBJ modifications for Norwood is being manually adjusted by IT before submission to CMS. Issues are due to Norwood's CMS facility ID integration for Norwood PBJ data submissions.
11. Implementation of the Monarch software for the Treasurer's Office is progressing. Monarch software interfaces with the Register of Deeds Fidar software and the Treasurer's GCS property tax software. Monarch allows for automated synchronization and work flow processing of deed transfers necessary for maintaining property tax parcel data.
12. System discovery, research, and documentation regarding multiple departmental use of Quicken software is complete. Implementation and data conversion for one department with 4 database files is complete. Software upgrade and implementation for 1 remaining department will be scheduled as soon as the Human Services department is able to schedule.
13. Fidar Technologies AVID software implementation is complete for the Register of Deeds Office.
14. Work on the Planning and Zoning Sanitary Permit system continues. Development of the sanitary service module continues. This module will allow service providers to enter pumping, maintenance and inspection data directly into the County permit system.
15. Completed development of software features for the Health Department, Environmental Health Division. The new features enable management of residential well water testing results. Deployed an updated version of the software and imported previous results starting from 2019 forward.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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16. Completed an upgrade to the Laserfiche document management system which is used by the Human Resources and Child Support departments. New servers were built for this upgrade due to outdated operating system and database software.
17. Implementing Laserfiche for the Jail. This will replace their current IMS21 system. This includes new setup for Jail users, training, and migrating documents.
18. Began work on the Questica budgeting software, salary module, to automate the import process for employees, positions, pay grades and steps, benefit information, and other information that impact the budget costs related to employees. This automated data interface will streamline budget procedures for Finance staff and provide departments with more current employment information over the course of the budgeting process. Expected completion is in June.
19. Continued work with the Parks and Forestry department on improvements to their online reservations software. Planned improvements include greater self service capability for customers, and online sale of permits and passes.
20. Created new COVID-19 related information pages and alerts on the public website for the Health Department.
21. Began work with the Human Services Transportation program to consider new software for ride scheduling and routing.
22. Applied multiple updates to the TraCS Law Enforcement citation/warning ticketing system for the newly required Use of Force forms that the State is requiring all agencies to utilize.
23. Attended SmartCare implementation and Business Process Analysis meetings.
24. All Wood County wide area network (WAN) circuits have been switched to Spectrum for primary or backup connectivity to the Courthouse. This will increase bandwidth and provide a cost savings to the County.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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25. Completed a Health IT maturity assessment with Human Services and MetaStar, a nonprofit health IT quality improvement organization. MetaStar has been contracted by WI Department Health Services (DHS) to provide counties with assistance in Health IT.
  26. A new router and network core switches were placed at Norwood. Existing switches were also upgraded.
  27. Providing continual support of Webex Meetings Webex Room Kit. – Due to COVID-19 additional measures were taken by the IT staff to support many remote worker daily operations. This included the increased use of video conferencing software and hardware. The County has been using Cisco Webex Meetings, Teams, and Roomkits for video conferencing as well as Cisco Jabber for phone access.
  28. Firewall update – The County firewall OS was upgraded to support additional functionality as well as address security issues.
  29. We have implemented an Albert Sensor for cyber security. This unit monitors internet traffic in and out of our network for known signature to determine the possibility of malicious activity on our network. In the first month in action, it was able to identify a Citrix Server that was infected with a crypto-mining software. We were notified within minutes of it being activated, and able to stop it from carrying out its purpose within an hour. Procurement of the Albert monitor was a joint effort between the County Clerk and the IT department.
  30. Began implementation of Duo, a multi-factor authentication software. Currently, we use multi-factor in Wood County squad cars to meet CJS requirements. This solution will be implemented Countywide as a cyber-security safeguard.
  31. In conjunction with Maintenance and Human Resources, we are starting the research into improving the paging system at the courthouse. These improvements will allow notices to be sent directly to users' phones. Phone notifications will help solve this issues staff being unable to hear the paging speaker in the hallways. It will also allow for other notifications, like severe weather warnings, to be sent directly to user phones.
  32. The Network team has started a Cisco Call Manager upgrade project. Our current hardware will no longer receive support if used past November 30, 2020 by the vendor. This will be a major upgrade to the software used to manage many aspects of the VOIP (Voice over IP)/phone system.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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33. For the month of April, 610 helpdesk requests were created, with staff completing 593 tickets and leaving 162 open requests. These numbers represent service requests from departments throughout the County.
34. Remarkable progress was made this month in eliminating Windows 7 machines from the County network. Approximately 108 new devices were imaged, and 90 of those devices have been placed.
35. Staff are working to replace several video conferencing units throughout the county. This includes permanent units at Health and Highway and a portable unit for Human Services. We are also replacing End of Support video units in the training room and Room 317a in Branch 3 and a current Cisco unit in Human Services.
36. Assisted in scheduling and monitoring several committee meetings.
37. The network team completed several security updates to multiple systems. This includes Service Pack updates to the email servers and operating system updates to the firewalls and wireless controllers.
38. Completed fiber installation at North Park from the maintenance shop to the ranger's station. This provides a network connection to the County for their PC, Printer, and phone.
39. IT Management participated in an interview with Carlson Dettman regarding the Classification & Compensation Study.
40. Recruitment for the Network Analyst vacancy is underway. Interviews are scheduled for early June.



# Wood County

## WISCONSIN

Reuben Van Tassel  
Facilities Manager

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### Letter of Comments April/May 2020

#### 1. Ongoing Projects and Planning

- a. COVID-19 – As with all departments, the last couple months have presented new and unique challenges for day to day operations and special projects alike. We have done our best to assist other departments by helping provide sanitizer and disinfectant products, along with cleaning supplies for some who were affected by product shortages. We installed several document drop boxes to assist departments making operational changes in order to follow Health Department guidelines. We have also been fabricating protective barriers to help protect clients and staff where in-person interaction is necessary.
- b. District Attorney – The remodeled location on third floor is nearly complete and will provide a modern and efficient office space for many years to come. We will be assisting with equipment and staff relocation in the coming weeks.
- c. Jail Cameras – One of this year’s projects was to assist the Sheriff’s Department with a security camera upgrade for the Jail. IT installed the needed server and software, and I worked with the Jail Administrator on migrating all existing cameras in the Jail onto the new security camera system. This upgrade has been completed and will provide increased reliability and monitoring capabilities for the Sheriff’s Department.
- d. Exterior Repairs – Many of you have noticed the contractor working on the Courthouse exterior in recent weeks. Our aging facility is receiving some needed tuck-pointing and repairs to eliminate water infiltration and preserve our historic building. We are also replacing/repairing some exterior concrete steps and other surfaces around our facilities.
- e. 2021 Budget – next year’s budget process has already begun with CIP items being forwarded to Finance. Given the age and size of many of our facilities, we will likely have a number of projects to review and discuss as we work our way through the 2021 budget.

#### 2. Miscellaneous

- a. Attended Operations, PIT, J&L, County Board, and Criminal Justice Ad Hoc meetings.
- b. Attended various informational meetings regarding COVID-19.
- c. Reviewed Jackson Street property discussed by Operations Committee as part of the County’s offer to purchase.
- d. Continuing discussion and planning for improvements to Courthouse public announcement system.

## Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: APRIL & MAY 2020

For the range of vouchers: 19200272 - 19200498 50121017 - 50121024

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19200272	ADVANCED ASBESTOS REMOVAL INC	DA REMODEL - ASBESTOS REMOVEL	03/16/2020	\$22,780.00	P
19200273	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	03/19/2020	\$241.05	P
19200274	AIRGAS USA LLC	WELDING SUPPLIES	03/13/2020	\$10.10	P
19200275	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/21/2020	\$19.47	P
19200276	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/21/2020	\$4.49	P
19200277	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/21/2020	\$27.76	P
19200278	AMAZON CAPITAL SERVICES	SHOP SUPPLIES/TOOLS	03/25/2020	\$183.65	P
19200279	COMPLETE CONTROL	PARTS - UW EXTENSION OFFICE	03/19/2020	\$155.65	P
19200280	CRESCENT ELECTRIC SUPPLY CO	JAIL - ELECTRICAL SUPPLIES	03/17/2020	\$187.08	P
19200281	CRESCENT ELECTRIC SUPPLY CO	CREDIT MEMO	03/18/2020	(\$187.08)	P
19200282	CRESCENT ELECTRIC SUPPLY CO	JAIL - ELECTRICAL SUPPLIES	03/18/2020	\$34.04	P
19200283	K & W GLASS INC	PLEXIGLASS	03/20/2020	\$244.29	P
19200284	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING COURTHOUSE	03/18/2020	\$140.00	P
19200285	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING RIVER BLOCK	03/18/2020	\$140.00	P
19200286	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING ELKS LOT	03/18/2020	\$105.00	P
19200287	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING MUPPET LOT	03/18/2020	\$105.00	P
19200288	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	03/20/2020	\$7,913.91	P
19200289	MENARDS - PLOVER	SHOP SUPPLIES	03/13/2020	\$101.30	P
19200290	MENARDS - PLOVER	RESPIRATORS	03/18/2020	\$35.80	P
19200291	OFFICE ENTERPRISES INC	CH UPDATES - DA FURN DOWNPAY	03/18/2020	\$6,723.17	P
19200292	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	03/19/2020	\$68.32	P
19200293	WISCONSIN VALLEY BUILDING PRODUCTS	DA REMODEL - SUPPLIES	03/19/2020	\$73.28	P
19200294	NASSCO INC	OFFICE SUPPLIES	03/31/2020	\$127.64	P
19200295	SCHILLING SUPPLY COMPANY	OFFICE SUPPLIES	04/01/2020	\$3,866.65	P
19200296	SCHILLING SUPPLY COMPANY	OFFICE SUPPLIES	04/01/2020	\$34.34	P
19200297	SCHILLING SUPPLY COMPANY	OFFICE SUPPLIES	04/01/2020	\$45.06	P
19200298	SCHILLING SUPPLY COMPANY	OFFICE SUPPLIES	04/01/2020	\$24.48	P
19200299	SCHILLING SUPPLY COMPANY	OFFICE SUPPLIES	04/01/2020	\$3.58	P
19200300	ACE HARDWARE	JAIL SUPPLIES	03/25/2020	\$14.98	P
19200301	ACE HARDWARE	SUPPLIES	03/26/2020	\$13.19	P
19200302	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	03/24/2020	\$168.60	P
19200303	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	03/26/2020	\$197.05	P
19200304	AMAZON CAPITAL SERVICES	SIGN FOR LACTATION ROOM	03/31/2020	\$9.35	P
19200305	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/27/2020	\$11.99	P

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Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19200306	CRESCENT ELECTRIC SUPPLY CO	LIGHT BULBS	03/27/2020	\$112.50	P
19200307	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING COURTHOUSE	03/28/2020	\$35.00	P
19200308	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING RIVER BLOCK	03/28/2020	\$35.00	P
19200309	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING ELKS LOT	03/28/2020	\$35.00	P
19200310	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING MUPPET LOT	03/28/2020	\$35.00	P
19200311	NORTHSTAR ENVIRONMENTAL TESTING LLC	DA REMODEL - ASBESTOS TESTING	03/30/2020	\$575.00	P
19200312	QUALITY DOOR & HARDWARE	DOOR CLOSER - SQUAD ROOM	03/26/2020	\$111.80	P
19200313	SHERWIN-WILLIAMS CO THE	PAINT & SUPPLIES	03/30/2020	\$402.32	P
19200314	SHERWIN-WILLIAMS CO THE	SUPPLIES	03/31/2020	\$12.45	P
19200315	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 12TH ST	03/26/2020	\$429.04	P
19200316	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	03/26/2020	\$94.62	P
19200317	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	03/26/2020	\$194.96	P
19200318	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	03/26/2020	\$37.42	P
19200319	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	03/26/2020	\$635.45	P
19200320	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	03/26/2020	\$10.60	P
19200321	STATE OF WISCONSIN	ELEVATOR PERMIT	03/26/2020	\$50.00	P
19200322	STAPLES ADVANTAGE	OFFICE SUPPLIES	04/06/2020	\$25.83	P
19200323	STAPLES ADVANTAGE	OFFICE SUPPLIES	04/06/2020	\$40.42	P
19200324	QUALITY PLUS PRINTING INC	SUPPLIES	04/06/2020	\$85.00	P
19200325	DM STAMPS & SPECIALTIES	OFFICE SUPPLIES	04/06/2020	\$32.05	P
19200326	ACE HARDWARE	SHOP SUPPLIES	04/06/2020	\$10.58	P
19200327	ADVANCED DISPOSAL	WASTE DISPOSAL FEES	03/31/2020	\$643.50	P
19200328	AMAZON CAPITAL SERVICES	CH UPDATES - AUDIO EQUIPMENT	04/02/2020	\$587.94	P
19200329	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	04/07/2020	\$19.47	P
19200330	COMPLETE CONTROL	DA REMODEL - LABOR CHARGES	03/31/2020	\$495.00	P
19200331	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	04/02/2020	\$5,665.41	P
19200332	ECON ELECTRIC	RB UPDATES-MOTION SENSOR,LIGHT	03/27/2020	\$2,688.64	P
19200333	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	04/01/2020	\$244.06	P
19200334	HENRICKSEN AND COMPANY INC	MONITOR ARM - TREASURER	03/26/2020	\$363.17	P
19200335	WE ENERGIES	GAS SERVICE JAIL	03/30/2020	\$1,281.09	P
19200336	WE ENERGIES	GAS SERVICE COMMUNICATIONS	03/30/2020	\$190.43	P
19200337	WE ENERGIES	GAS SERVICE COURTHOUSE	03/30/2020	\$2,339.73	P
19200338	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	03/30/2020	\$268.93	P
19200339	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	03/30/2020	\$62.30	P
19200340	WE ENERGIES	GAS SERVICE HUMAN SERVICES	03/30/2020	\$90.19	P
19200341	WE ENERGIES	GAS SERVICE RIVER BLOCK	03/30/2020	\$825.58	P
19200342	STAPLES ADVANTAGE	OFFICE SUPPLIES	04/13/2020	\$63.11	P
19200343	SCHILLING SUPPLY COMPANY	OFFICE SUPPLIES	04/13/2020	\$2,199.00	P
19200344	SCHILLING SUPPLY COMPANY	CLEANING SUPPLIES	04/15/2020	\$115.08	P
19200345	ACE HARDWARE	TOOLS	04/08/2020	\$7.99	P
19200346	ACE HARDWARE	SHOP SUPPLIES	04/08/2020	\$29.97	P
19200347	ACE HARDWARE	SHOP SUPPLIES	04/13/2020	\$34.47	P
19200348	ADVANCED DISPOSAL	EM WASTE DISPOSAL FEES	03/31/2020	\$86.90	P
19200349	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	04/09/2020	\$519.10	P

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19200350	AMAZON CAPITAL SERVICES	GLOVES - COVID 19 RESPONSE	04/14/2020	\$187.82	P
19200351	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	04/15/2020	\$12.23	P
19200352	COMPLETE CONTROL	CH MEP UPDATES - CHILLER DDC	04/09/2020	\$1,112.98	P
19200353	CRESCENT ELECTRIC SUPPLY CO	LIGHT FIXTURE	04/01/2020	\$74.77	P
19200354	CRESCENT ELECTRIC SUPPLY CO	CH CABLE TRAYS	04/08/2020	\$152.29	P
19200355	DOORWORKS INC	SHOP GARAGE DOOR PARTS	04/07/2020	\$214.00	P
19200356	ERON & GEE/HERMAN'S PLUMBING & HEATING	CH MEP UPDATES-ROOF DRAIN PIPE	04/08/2020	\$4,817.88	P
19200357	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	04/15/2020	\$299.06	P
19200358	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY-3RD FLR ACCESS ADD	04/10/2020	\$1,831.50	P
19200359	GRAYBAR	RB LIGHTS, CH WIRE	04/06/2020	\$1,861.64	P
19200360	GRAYBAR	LIGHT METER	04/06/2020	\$74.01	P
19200361	HOME DEPOT CREDIT SERV (Maintenance)	CH,JAIL,12TH ST,RB,DA REMODEL	04/05/2020	\$1,201.84	P
19200362	MENARDS - PLOVER	SECURE DEPOSIT BOXES	04/07/2020	\$170.42	P
19200363	MIDWEST SECURITY PRODUCTS INC	CH SECURITY - LOCKER	04/10/2020	\$773.56	P
19200364	SUPERIOR CHEMICAL CORPORATION	HAND SANITIZER	04/09/2020	\$628.51	P
19200365	VAN ERT ELECTRIC COMPANY INC	REPLACE HEAT UNIT	04/03/2020	\$1,536.70	P
19200366	MIDLAND PAPER	CLEANING SUPPLIES	04/20/2020	\$94.84	P
19200367	NASSCO INC	CLEANING SUPPLIES	04/20/2020	\$210.00	P
19200368	KRANZ INC	CLEANING SUPPLIES	04/20/2020	\$124.22	P
19200369	KRANZ INC	CLEANING SUPPLIES	04/20/2020	\$436.38	P
19200370	KRANZ INC	CLEANING SUPPLIES	04/20/2020	\$640.35	P
19200371	POWER SERVICES	LIGHTING SYSTEM EQUIP REPAIR	04/20/2020	\$3,569.17	P
19200372	ACE HARDWARE	TOOLS	04/15/2020	\$27.98	P
19200373	COMPLETE CONTROL	CH MEP UPDATES - PULL STATIONS	04/14/2020	\$2,637.58	P
19200374	CRESCENT ELECTRIC SUPPLY CO	CH CABLE TRAYS	04/13/2020	\$1,159.41	P
19200375	CRESCENT ELECTRIC SUPPLY CO	CH MEP UPDATES - HARDWARE	04/16/2020	\$84.77	P
19200376	FASTENAL COMPANY	CH CABLE TRAYS - HARDWARE	04/15/2020	\$40.50	P
19200377	FASTENAL COMPANY	CH CABLE TRAYS - HARDWARE	04/15/2020	\$25.30	P
19200378	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	04/20/2020	\$40.00	P
19200379	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	04/20/2020	\$40.00	P
19200380	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	04/15/2020	\$311.89	P
19200381	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY UPDATES-KEYS,LOCKS	03/31/2020	\$4,403.40	P
19200382	GRAYBAR	CH CABLE TRAYS - WIRING	04/16/2020	\$206.00	P
19200383	GRAYBAR	CH CABLE TRAYS - WIRING	04/17/2020	\$206.00	P
19200384	GRAINGER (Maintenance)	JAIL SUPPLIES	04/20/2020	\$482.80	P
19200385	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	04/20/2020	\$7,913.91	P
19200386	RUESCH DRYWALL	DA REMODEL - DRYWALL	04/17/2020	\$12,000.00	P
19200387	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	04/21/2020	\$180.00	P
19200388	SUPERIOR CHEMICAL CORPORATION	SHOP SUPPLIES	04/20/2020	\$23.49	P
19200389	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	04/13/2020	\$54.94	P
19200390	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	04/13/2020	\$39.34	P
19200391	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	04/13/2020	\$262.45	P
19200392	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	04/13/2020	\$2,636.30	P
19200393	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	04/13/2020	\$792.26	P

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19200394	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	04/13/2020	\$7.88	P
19200395	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	04/13/2020	\$81.30	P
19200396	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	04/13/2020	\$37.33	P
19200397	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	04/13/2020	\$4,781.70	P
19200398	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	04/13/2020	\$3,765.60	P
19200399	US BANK	CH, SOFTWARE, COVID19 SUPPLIES	04/16/2020	\$2,009.52	P
19200400	NASSCO INC	CLEANING SUPPLIES	04/28/2020	\$210.00	P
19200401	DM STAMPS & SPECIALTIES	OFFICE SUPPLIES	04/28/2020	\$29.25	P
19200402	SCHILLING SUPPLY COMPANY	CLEANING SUPPLIES	04/28/2020	\$311.08	P
19200403	DM STAMPS & SPECIALTIES	OFFICE SUPPLIES	04/28/2020	\$207.41	P
19200404	ACE HARDWARE	TOOLS	04/23/2020	\$34.25	P
19200405	ACE HARDWARE	SUPPLIES	04/28/2020	\$9.59	P
19200406	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	04/25/2020	\$4,765.30	P
19200407	AMAZON CAPITAL SERVICES	COVID 19 SUPPLIES	04/17/2020	\$8.99	P
19200408	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	04/21/2020	\$9.99	P
19200409	AMAZON CAPITAL SERVICES	CREDIT MEMO	04/27/2020	(\$8.99)	P
19200410	CRESCENT ELECTRIC SUPPLY CO	CH CABLE TRAYS - SUPPLIES	04/24/2020	\$319.88	P
19200411	EAGLE CONSTRUCTION CO INC	DA REMODEL - ALTERATIONS	04/23/2020	\$24,112.00	P
19200412	FREEDOM CARPETING	DA REMODEL - FLOORING PARTIAL	02/24/2020	\$6,000.00	P
19200413	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE COURTHOUSE	04/22/2020	\$2,452.50	P
19200414	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE 12TH ST	04/22/2020	\$495.00	P
19200415	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE RIVER BLOCK	04/22/2020	\$450.00	P
19200416	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING COURTHOUSE	04/23/2020	\$570.00	P
19200417	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING RIVER BLOCK	04/23/2020	\$200.00	P
19200418	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING ELKS LOT	04/23/2020	\$105.00	P
19200419	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING MUPPET LOT	04/23/2020	\$70.00	P
19200420	SCHMITT ACOUSTICS LLC	CH CABLE TRAYS - CEILING	04/29/2020	\$7,150.00	P
19200421	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	04/23/2020	\$60.00	P
19200422	VAN ERT ELECTRIC COMPANY INC	RB UPS SERVICE CALL	04/15/2020	\$246.12	P
19200423	WERNER ELECTRIC SUPPLY	CH CABLE TRAYS - POWER PACKS	04/23/2020	\$149.40	P
19200424	WERNER ELECTRIC SUPPLY	CH CABLE TRAYS - LIGHTS	04/23/2020	\$2,679.90	P
19200425	NASSCO INC	OFFICE SUPPLIES	05/05/2020	\$273.51	P
19200426	QUALITY PLUS PRINTING INC	OFFICE SUPPLIES	05/05/2020	\$900.00	P
19200427	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	03/25/2020	\$4,685.09	P
19200428	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	04/28/2020	\$318.15	P
19200429	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	05/04/2020	\$5,614.17	P
19200430	CRESCENT ELECTRIC SUPPLY CO	CH CABLE TRAYS - CABLE	04/27/2020	\$184.62	P
19200431	CRESCENT ELECTRIC SUPPLY CO	CH CABLE TRAYS - LIGHTS	04/27/2020	\$214.81	P
19200432	CRESCENT ELECTRIC SUPPLY CO	CH CABLE TRAYS - FREIGHT CHGS	04/28/2020	\$29.87	P
19200433	CRESCENT ELECTRIC SUPPLY CO	CH CABLE TRAYS- CBL CONNECTORS	04/29/2020	\$19.51	P
19200434	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	04/29/2020	\$244.06	P
19200435	RAPID QUALITY LAWN & LANDSCAPING	FERTILIZING AND WEED CONTROL	05/03/2020	\$286.00	P
19200436	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 12TH ST	04/27/2020	\$467.99	P
19200437	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	04/27/2020	\$214.30	P

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19200438	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	04/27/2020	\$35.02	P
19200439	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	04/27/2020	\$10.30	P
19200440	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	04/27/2020	\$571.91	P
19200441	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	04/27/2020	\$95.16	P
19200442	WE ENERGIES	GAS SERVICE JAIL	04/29/2020	\$1,058.58	P
19200443	WE ENERGIES	GAS SERVICE COMMUNICATIONS	04/29/2020	\$127.51	P
19200444	WE ENERGIES	GAS SERVICE COURTHOUSE	04/29/2020	\$2,054.76	P
19200445	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	04/30/2020	\$197.62	P
19200446	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	04/30/2020	\$31.24	P
19200447	WE ENERGIES	GAS SERVICE HUMAN SERVICES	04/29/2020	\$78.37	P
19200448	WE ENERGIES	GAS SERVICE RIVER BLOCK	04/30/2020	\$587.78	P
19200449	NASSCO INC	OFFICE SUPPLIES	05/13/2020	\$63.82	P
19200450	NASSCO INC	OFFICE SUPPLIES	05/13/2020	\$2,603.78	P
19200451	QUALITY PLUS PRINTING INC	OFFICE SUPPLIES	05/13/2020	\$190.00	P
19200452	QUALITY PLUS PRINTING INC	OFFICE SUPPLIES	05/13/2020	\$190.00	P
19200453	AWARDS 'N MORE	OFFICE SUPPLIES	05/13/2020	\$106.00	P
19200454	STAPLES ADVANTAGE	OFFICE SUPPLIES	05/13/2020	\$28.57	P
19200455	ACE HARDWARE	SUPPLIES	05/14/2020	\$3.20	P
19200456	ACE HARDWARE	SHOP SUPPLIES	05/07/2020	\$12.96	P
19200457	ACE HARDWARE	SHOP SUPPLIES	05/11/2020	\$7.57	P
19200458	ADVANCED DISPOSAL	WASTE DISPOSAL FEES	04/30/2020	\$643.50	P
19200459	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	05/13/2020	\$92.58	P
19200460	GAPPA SECURITY SOLUTIONS LLC	SERVICE CALL	03/12/2020	\$400.00	P
19200461	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - KEYS & LOCKSET	05/04/2020	\$318.30	P
19200462	GAPPA SECURITY SOLUTIONS LLC	AVIGILON ADDS - SHERIFFS DEPT	05/05/2020	\$1,693.50	P
19200463	HOME DEPOT CREDIT SERV (Maintenance)	CH, CABLE TRAYS, DA REMODEL	05/05/2020	\$696.29	P
19200464	VAN ERT ELECTRIC COMPANY INC	RB UPDATES - SURGE SUPPRESSORS	04/28/2020	\$6,868.67	P
19200465	WERNER ELECTRIC SUPPLY	CH CABLE TRAYS - SENSORS	05/05/2020	\$832.00	P
19200466	MCMaster-CARR SUPPLY CO	RESPIRATORS	03/30/2020	\$158.73	P
19200467	KRANZ INC	OFFICE SUPPLIES	05/19/2020	\$550.39	P
19200468	NASSCO INC	OFFICE SUPPLIES	05/19/2020	\$378.00	P
19200469	MIDLAND PAPER	OFFICE SUPPLIES	05/19/2020	\$142.26	P
19200470	STAPLES ADVANTAGE	OFFICE SUPPLIES	05/19/2020	\$20.36	P
19200471	STAPLES ADVANTAGE	OFFICE SUPPLIES	05/19/2020	\$50.30	P
19200472	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	05/11/2020	\$49.75	
19200473	AMAZON CAPITAL SERVICES	PHONE CASE	05/05/2020	\$9.99	
19200474	AMAZON CAPITAL SERVICES	WATER FILTERS	05/14/2020	\$169.58	
19200475	CRESCENT ELECTRIC SUPPLY CO	LIGHT BULBS	05/05/2020	\$225.00	
19200476	CRESCENT ELECTRIC SUPPLY CO	CH CABLE TRAYS - CABLE	05/11/2020	\$200.62	
19200477	CRESCENT ELECTRIC SUPPLY CO	CH CABLE TRAYS-TRAYS,SUPPLIES	05/12/2020	\$1,595.61	
19200478	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	05/19/2020	\$40.00	
19200479	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	05/19/2020	\$40.00	
19200480	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	05/13/2020	\$311.89	
19200481	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - CAMERAS	05/15/2020	\$4,837.50	

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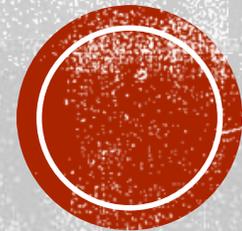
Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19200482	GAPPA SECURITY SOLUTIONS LLC	CH UPDATES - CORES	05/18/2020	\$66.25	
19200483	QUALITY DOOR & HARDWARE	GLASS - CLK CRTS & REG DEEDS	05/14/2020	\$1,206.81	
19200484	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	05/19/2020	\$180.00	
19200485	SUMMIT COMPANIES	SEMI ANNUAL FIRE INSPECTION	05/11/2020	\$421.60	
19200486	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	05/12/2020	\$48.26	
19200487	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	05/12/2020	\$33.56	
19200488	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	05/12/2020	\$261.17	
19200489	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	05/12/2020	\$1,951.48	
19200490	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	05/12/2020	\$679.30	
19200491	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	05/12/2020	\$7.88	
19200492	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	05/12/2020	\$81.30	
19200493	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	05/12/2020	\$37.33	
19200494	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	05/12/2020	\$5,377.78	
19200495	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	05/12/2020	\$2,988.85	
19200496	WINSUPPLY OF WISCONSIN RAPIDS	ICP MOTOR	05/07/2020	\$83.00	
19200497	US BANK	PLEXIGLASS, RB REPAIR	05/18/2020	\$3,976.57	
19200498	SHOPMASTER LLC	ROOFTOP SAFETY LADDERS	05/26/2020	\$1,644.00	
50121017	SCHILLING SUPPLY COMPANY		04/01/2020	\$34.34	P
50121018	KRANZ INC		04/20/2020	\$52.34	P
50121019	STAPLES ADVANTAGE		04/13/2020	\$48.12	P
50121020	SCHILLING SUPPLY COMPANY		04/28/2020	\$45.02	P
50121021	AMAZON CAPITAL SERVICES		05/05/2020	\$311.00	P
50121022	KRANZ INC		05/19/2020	\$19.09	P
50121024	KRANZ INC		05/26/2020	\$62.24	
<b>Grand Total:</b>				<b>\$241,805.12</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

# **WOOD COUNTY MAINTENANCE DEPARTMENT**



# STATEMENT OF SERVICES

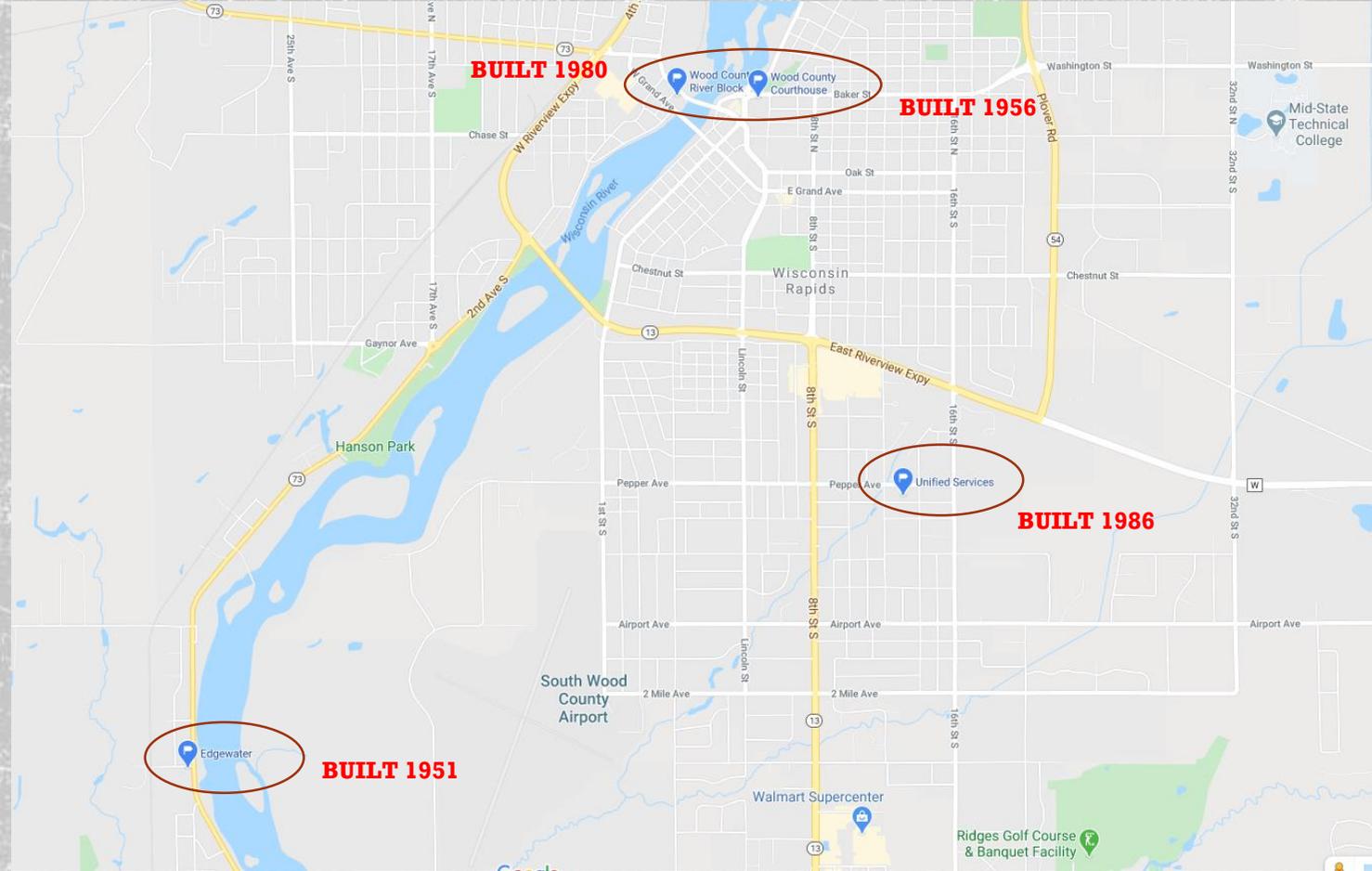
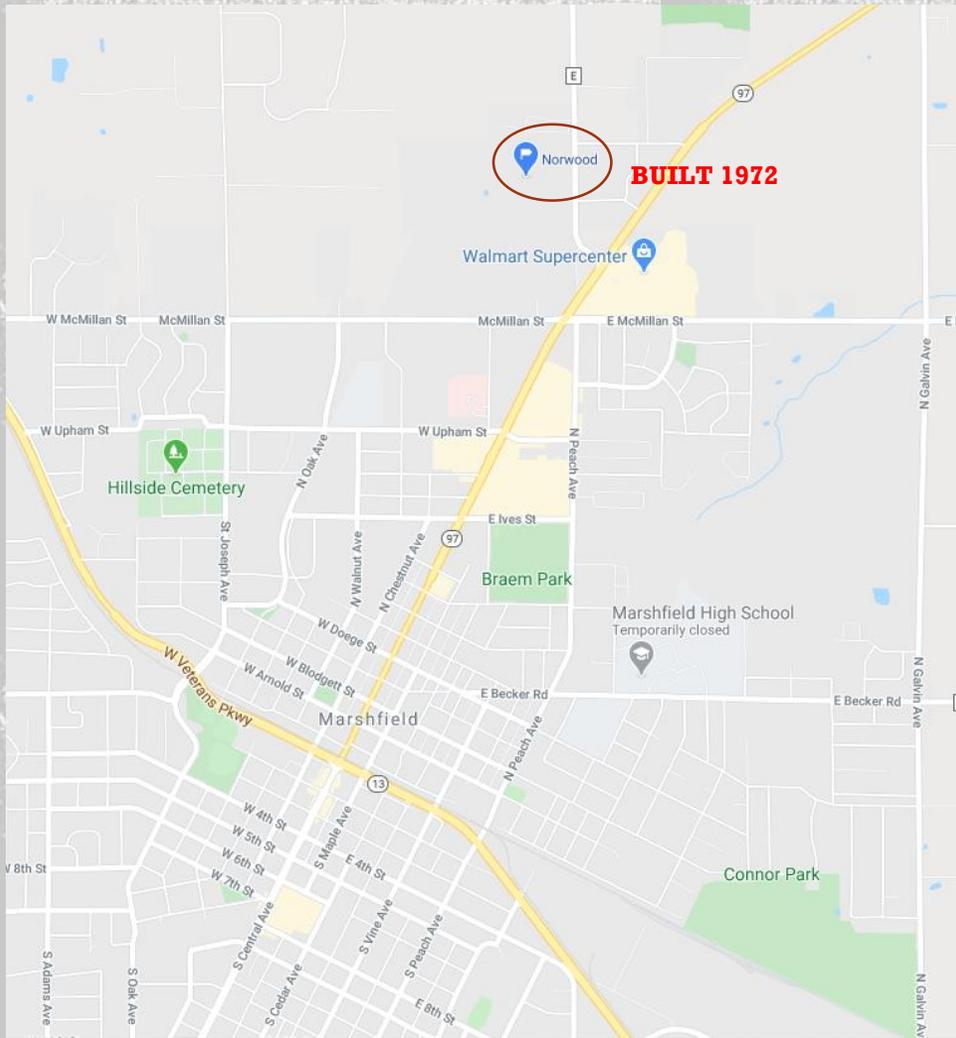
The Maintenance Department directly manages the buildings and grounds of the Courthouse and Jail, River Block, Sheriff's Lockup, Joint-Use Garage, and others. In addition, the department provides bulk purchasing opportunities for all county departments

Some responsibilities include:

- Maintenance and repair of external structures such as roofs, windows, and parking lots.
- Maintenance and repair of internal systems such as heating, cooling, electrical, plumbing, and security.
- Provide for general upkeep such as janitorial services, snow removal, waste removal, painting, and grounds care.
- Evaluate the changing needs of departments and provide for remodeling.
- Prepare for future needs by overseeing building of new facilities.
- In addition to these responsibilities the Facilities Manager also provides direction and support to the Maintenance Departments of Norwood Health Center and Edgewater Haven.



# LOCATIONS



# RECENT PROJECTS:

- Courthouse and Jail electrical transformer relocation
- Upgraded and expanded card access and security camera systems
- Implemented facility management software
- Remodel and/or Relocate:
  - County Clerk
  - Dispatch
  - Information Technology
  - Data Center
  - Emergency Management
  - Victim/Witness
  - Veterans
  - Treasurer
  - Finance
  - Human Resources
  - Sheriff Administration
  - Human Services
  - Health Department
  - Land & Water Conservation
  - Parks & Forestry
  - Security



**WOOD COUNTY  
CAPITAL IMPROVEMENT PLAN  
2021-2025**

<b>#1</b>	PROJECT #	19	-21	-001	19-21-001
	PROJECT NAME:	COURTHOUSE/JAIL M.E.P. UPDATES			
	START DATE:	1/1/2021			
	END DATE:	12/31/2021			

<b>#2</b>	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	EQUIPMENT	
	USEFUL LIFE	10- 20	
	CATEGORY	Major Equipment	
	PRIORITY	Urgent	

TOTAL PROJECT COSTS: \$ 75,000

**PROJECT DESCRIPTION:**

COURTHOUSE/JAIL M.E.P. UPDATES. MANY SYSTEM COMPONENTS ARE BEYOND THEIR USEFUL LIFE.

**PROJECT ALTERNATIVES:**

EXPERIENCE DOWN-TIME AND PAY FOR REPAIRS AS EQUIPMENT FAILS

**RELATIONSHIP TO OTHER PROJECTS:**

**PROJECT JUSTIFICATION**      Priority from Above    **Urgent**

**Expenditure Schedule**

PRIOR TOTAL	2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Planning/Design					-	
	Land Acquisition					-	
	Construction/Maintenance					-	
	Equip/Vehicles/Furniture	75,000				75,000	
	Other					-	
	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>	

**Funding Sources**

PRIOR TOTAL	2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Tax Levy					-	
	Debt					-	
	State/Federal Grant					-	
	User Fees					-	
	Other	75,000				75,000	
	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>	

<b>OPERATIONAL IMPACT/OTHER</b>	
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**Operating Budget Impact**

PRIOR TOTAL	2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Salaries & Fringes					-	
	Professional Services					-	
	Supplies/Materials					-	
	Depreciation					-	
	Other (Insurance, Utilities)					-	
	Principal & Interest					-	
	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**WOOD COUNTY  
CAPITAL IMPROVEMENT PLAN  
2021-2025**

<b>#1</b>	PROJECT #	19	-21	-002	19-21-002
	PROJECT NAME:	COURTHOUSE UPDATES & REPAIRS			
	START DATE:	1/1/2021			
	END DATE:	12/31/2021			

<b>#2</b>	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Building Improvements	
	USEFUL LIFE	10- 20	
	CATEGORY	Building	
	PRIORITY	Necessary	

TOTAL PROJECT COSTS: \$ 75,000

**PROJECT DESCRIPTION:**

COURTHOUSE UPDATES & REPAIRS

**PROJECT ALTERNATIVES:**

**RELATIONSHIP TO OTHER PROJECTS:**

**PROJECT JUSTIFICATION**    Priority from Above    **Necessary**

FACILITY IS OLD (1956) AND IN NEED OF REPAIRS AND UPDATES TO MEET NEEDS OF COUNTY DEPARTMENTS.

**Expenditure Schedule**

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Planning/Design						-	
	Land Acquisition						-	
	Construction/Maintenance	75,000					75,000	
	Equip/Vehicles/Furniture						-	
	Other						-	
		\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	

**Funding Sources**

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt						-	
	State/Federal Grant						-	
	User Fees						-	
	Other	75,000					75,000	
		\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	

**OPERATIONAL IMPACT/OTHER**

**Operating Budget Impact**

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY  
CAPITAL IMPROVEMENT PLAN  
2021-2025**

<b>#1</b>	PROJECT #	19	-21	-003	19-21-003
	PROJECT NAME:	RIVER BLOCK UPDATES & REPAIRS			
	START DATE:	1/1/2021			
	END DATE:	12/31/2021			

<b>#2</b>	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Building Improvements	
	USEFUL LIFE	10- 20	
	CATEGORY	Building	
	PRIORITY	Necessary	

TOTAL PROJECT COSTS: \$ 50,000

**PROJECT DESCRIPTION:**

RIVER BLOCK UPDATES & REPAIRS

**PROJECT ALTERNATIVES:**

**RELATIONSHIP TO OTHER PROJECTS:**

**PROJECT JUSTIFICATION**      Priority from Above    Necessary

**Expenditure Schedule**

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Planning/Design						-	
	Land Acquisition						-	
	Construction/Maintenance	50,000					50,000	
	Equip/Vehicles/Furniture						-	
	Other						-	
		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	

**Funding Sources**

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt						-	
	State/Federal Grant						-	
	User Fees						-	
	Other	50,000					50,000	
		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	

**OPERATIONAL IMPACT/OTHER**

**Operating Budget Impact**

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

WOOD COUNTY  
CAPITAL IMPROVEMENT PLAN  
2021-2025

#1	PROJECT #	19	-21	-004	19-21-004
	PROJECT NAME:	SECURITY UPDATES			
	START DATE:	1/1/2021			
	END DATE:	12/31/2021			

#2	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Equipment	
	USEFUL LIFE	10- 20	
	CATEGORY	Building	
	PRIORITY	Necessary	

TOTAL PROJECT COSTS: \$ 30,000

PROJECT DESCRIPTION:

SECURITY UPDATES

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION    Priority from Above    Necessary

Expenditure Schedule

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Planning/Design						-	
	Land Acquisition						-	
	Construction/Maintenance						-	
	Equip/Vehicles/Furniture	30,000					30,000	
	Other						-	
		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	

Funding Sources

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt						-	
	State/Federal Grant						-	
	User Fees						-	
	Other	30,000					30,000	
		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY  
CAPITAL IMPROVEMENT PLAN  
2021-2025**

<b>#1</b>	PROJECT #	19	-21	-005	19-21-005
	PROJECT NAME:	RIVER BLOCK WINDOWS			
	START DATE:	1/1/2021			
	END DATE:	12/31/2021			

<b>#2</b>	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Building Improvements	
	USEFUL LIFE	Beyond 20	
	CATEGORY	Building	
	PRIORITY	Necessary	

TOTAL PROJECT COSTS: \$ 75,000

**PROJECT DESCRIPTION:**

RIVER BLOCK WINDOWS

**PROJECT ALTERNATIVES:**

REPAIR LEAKS AND WATER DAMAGE UNTIL WINDOWS ARE REPLACED

**RELATIONSHIP TO OTHER PROJECTS:**

PROJECT JUSTIFICATION    Priority from Above    **Necessary**

**Expenditure Schedule**

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Planning/Design						-	
	Land Acquisition						-	
	Construction/Maintenance	75,000					75,000	
	Equip/Vehicles/Furniture						-	
	Other						-	
		\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	

**Funding Sources**

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt	75,000					75,000	
	State/Federal Grant						-	
	User Fees						-	
	Other						-	
		\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	

OPERATIONAL IMPACT/OTHER

**Operating Budget Impact**

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

WOOD COUNTY  
CAPITAL IMPROVEMENT PLAN  
2021-2025

<b>#1</b>	PROJECT #	19	-21	-006	19-21-006
	PROJECT NAME:	SOUTH COURTHOUSE PARKING LOT			
	START DATE:	1/1/2021			
	END DATE:	12/31/2021			

<b>#2</b>	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Land Improvement	
	USEFUL LIFE	10- 20	
	CATEGORY	Land Improvements	
	PRIORITY	Urgent	

TOTAL PROJECT COSTS: \$ 150,000

**PROJECT DESCRIPTION:**

SOUTH COURTHOUSE PARKING LOT

**PROJECT ALTERNATIVES:**

**RELATIONSHIP TO OTHER PROJECTS:**

**PROJECT JUSTIFICATION**    Priority from Above    **Urgent**

SOUTH LOT IS BEYOND ITS USEFUL LIFE, NEEDS TO BE REPLACED/REGRADED.

**Expenditure Schedule**

PRIOR TOTAL	2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Planning/Design					-	
	Land Acquisition					-	
	Construction/Maintenance	150,000				150,000	
	Equip/Vehicles/Furniture					-	
	Other					-	
	<b>\$</b>	<b>150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

**Funding Sources**

PRIOR TOTAL	2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Tax Levy					-	
	Debt	150,000				150,000	
	State/Federal Grant					-	
	User Fees					-	
	Other					-	
	<b>\$</b>	<b>150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

**OPERATIONAL IMPACT/OTHER**

**Operating Budget Impact**

PRIOR TOTAL	2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Salaries & Fringes					-	
	Professional Services					-	
	Supplies/Materials					-	
	Depreciation					-	
	Other (Insurance, Utilities)					-	
	Principal & Interest					-	
	<b>\$</b>	<b>-</b>	<b>\$ -</b>				

WOOD COUNTY  
CAPITAL IMPROVEMENT PLAN  
2021-2025

#1	PROJECT #	19	-21	-007	19-21-007
	PROJECT NAME:	ELEVATOR			
	START DATE:	1/1/2021			
	END DATE:	12/31/2021			

#2	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Equipment	
	USEFUL LIFE	10- 20	
	CATEGORY	Major Equipment	
	PRIORITY	Urgent	

TOTAL PROJECT COSTS: \$ 275,000

PROJECT DESCRIPTION:

ELEVATOR UPGRADE

PROJECT ALTERNATIVES:

PAY FOR EXPENSIVE REPAIRS AND/OR UPGRADE ON SHORT NOTICE

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION Priority from Above Urgent

PARTS FOR CURRENT ELEVATOR CONTROLS ARE BECOMING OBSOLETE

Expenditure Schedule

PRIOR TOTAL	2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Planning/Design					-	
	Land Acquisition					-	
	Construction/Maintenance					-	
	Equip/Vehicles/Furniture	275,000				275,000	
	Other					-	
	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000	

Funding Sources

PRIOR TOTAL	2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Tax Levy					-	
	Debt	275,000				275,000	
	State/Federal Grant					-	
	User Fees					-	
	Other					-	
	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL	2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Salaries & Fringes					-	
	Professional Services					-	
	Supplies/Materials					-	
	Depreciation					-	
	Other (Insurance, Utilities)					-	
	Principal & Interest					-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

WOOD COUNTY  
CAPITAL IMPROVEMENT PLAN  
2021-2025

<b>#1</b>	PROJECT #	19	-21	-008	19-21-008
	PROJECT NAME:	CLERK OF COURTS OFFICE			
	START DATE:	1/1/2021			
	END DATE:	12/31/2021			

<b>#2</b>	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Building Improvements	
	USEFUL LIFE	10- 20	
	CATEGORY	Building	
PRIORITY		Desirable	

TOTAL PROJECT COSTS: \$ 200,000

**PROJECT DESCRIPTION:**

CLERK OF COURTS OFFICE

**PROJECT ALTERNATIVES:**

**RELATIONSHIP TO OTHER PROJECTS:**

**PROJECT JUSTIFICATION**     Priority from Above     **Desirable**

**Expenditure Schedule**

PRIOR TOTAL	2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Planning/Design					-	
	Land Acquisition					-	
	Construction/Maintenance	200,000				200,000	
	Equip/Vehicles/Furniture					-	
	Other					-	
	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	

**Funding Sources**

PRIOR TOTAL	2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Tax Levy					-	
	Debt	200,000				200,000	
	State/Federal Grant					-	
	User Fees					-	
	Other					-	
	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	

**OPERATIONAL IMPACT/OTHER**

**Operating Budget Impact**

PRIOR TOTAL	2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Salaries & Fringes					-	
	Professional Services					-	
	Supplies/Materials					-	
	Depreciation					-	
	Other (Insurance, Utilities)					-	
	Principal & Interest					-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY  
CAPITAL IMPROVEMENT PLAN  
2021-2025**

<b>#1</b>	PROJECT #	19	-21	-009	19-21-009
	PROJECT NAME:	TRACTOR			
	START DATE:	1/1/2021			
	END DATE:	12/31/2021			

<b>#2</b>	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Equipment	
	USEFUL LIFE	10- 20	
	CATEGORY	Vehicle	
	PRIORITY	Necessary	

TOTAL PROJECT COSTS: \$ 30,000

**PROJECT DESCRIPTION:**

TRACTOR REPLACEMENT

**PROJECT ALTERNATIVES:**

PAY CONTRACTOR FOR SNOW REMOVAL ON COURTHOUSE AND RIVER BLOCK SIDEWALKS

**RELATIONSHIP TO OTHER PROJECTS:**

**PROJECT JUSTIFICATION**    Priority from Above    **Necessary**

CLEARING SNOW/ICE FROM SIDEWALKS IS CRITICAL TO REDUCING COUNTY LIABILITY

**Expenditure Schedule**

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Planning/Design						-	
	Land Acquisition						-	
	Construction/Maintenance						-	
	Equip/Vehicles/Furniture	30,000					30,000	
	Other						-	
		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	

**Funding Sources**

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt						-	
	State/Federal Grant						-	
	User Fees						-	
	Other	30,000					30,000	
		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	

**OPERATIONAL IMPACT/OTHER**

**Operating Budget Impact**

PRIOR TOTAL		2021	2022	2023	2024	2025	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

