

HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE AGENDA

DATE: Thursday, May 7, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse
Room 114
400 Market Street
Wisconsin Rapids, WI 54495

1. Call meeting to order.
2. Declaration of Quorum.
3. Public comments.
4. Correspondence
5. Approve minutes from previous committee meetings.
6. Department Staff Reports
7. Department Vouchers
8. Department Revenue Reports
9. Review items, if any, pulled from consent agenda
10. ATV Update

11. HIGHWAY

- a. ATV Route Review
- b. Wisconsin County Highway Association updates
- c. Review of recently approved policies
 - a. Certified Flagger
 - b. Access Control
- d. Review of Permit revisions
 - a. Access/Driveway Permits
 - b. Seasonal Weight Restriction Permit
 - c. Utility Permits
 - d. OS/OW/OH/OL Truck Permit
- e. Marshfield Facility Update

12. PARKS AND FORESTRY

- a. Timber Sale Contract Extensions: #719, #724, #741, #744
- b. 2021-2025 CIP Request
- c. Parks Revenue Report
- d. Forestry Revenue Report

13. Future Agenda Items

14. Set next regular meeting date: June 4, 2020 at 8:00am at the Wood County Highway Dept.
555 17th Ave N., WI Rapids, WI 54495

15. Adjournment.

Join by phone

+1-408-418-9388 United States Toll

Join by Webex App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m67bc8bf294d40d9cbbc980668fe6181b>

Meeting number (access code): 968 185 375

Meeting password: HIRC0507

***MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

DAY & DATE: Thursday, April 9, 2020
PLACE: Wood County Courthouse, Conference Room 114, 400
Market St, Wisconsin Rapids, WI 54495
WebEx virtual meeting room was provided as well.
MEETING TIME: 8:00 A.M.
ADJOURNMENT TIME: 9:24 A.M.
MEMBERS PRESENT: Chairman Adam Fischer, Supervisor William Winch,
Supervisor Marion Hokamp, Supervisor Lance Pliml,
Supervisor Dennis Polach
EXCUSED: Not Applicable.
OTHERS PRESENT: Supervisor Bill Clendenning, County Board; Chad
Schooley, Parks & Forestry Director; Fritz Schubert, Forest
Administrator; Roland Hawk, Highway Commissioner;
Caitlin Carmody, Highway Accounting Technician; Lisa
Keller, Information Technology; Jeff Schuh, Fahrner
Asphalt; Michael Feirer

1. Call meeting to order.
2. Declaration of Quorum.
3. Public comments.
4. Correspondence

Supervisor Fischer thanked Supervisor Hokamp for her many years of service on the County Board and on the Highway oversight committee. Hokamp was first elected to the Board in 1994 and served on the Highway oversight committee (and later the Highway Infrastructure and Recreation Committee) from 1994-1998, 2004-2006, and again from 2008 to the present. The committee thanked her for her service.

R. Hawk stated that weight limits came off today. In addition, he received a letter stating that the frac sand company Carbo Ceramics had filed for Chapter 11 bankruptcy. Hawk stated the Highway Department has no outstanding balance with them since they received money up front for the improvement of the road.

Hawk also stated that they interviewed one person for and LTE Truck Operator position and the person did not accept the position. He is hoping to hire 4 Summer Help instead.

5. **CONSENT AGENDA**
 - a. Approve minutes from previous committee meetings.
 - b. Department Staff Reports
 - c. Department Vouchers
 - d. Department Revenue Reports

Motion by D. Polach and second by M. Hokamp to approve the consent agenda items less pages 3 and 6-19. All in favor. Motion carried.

6. Review items, if any, pulled from consent agenda

The committee reviewed the pages in question. Winch requested additional information on numerous vouchers presented by both the Highway department and the Parks and Forestry department.

Motion by L. Pliml and second by D. Polach to approve the removed pages from the consent agenda. All in favor. Motion carried.

7. ATV Update

No ATV update was provided. Hawk stated he would have a few sections of County Highway for the committee to review for the purposes of opening for ATV use. He will have these on the May agenda.

8. **HIGHWAY**

a. GSB 88 Bid Results

Hawk stated both bids received were lower than he had expected. This will allow them to do more of these types of projects than previously planned. Gee Asphalt was the higher bidder with Fahrner Asphalt getting the low bid. Hawk stated that, as discussed at the March meeting, he would like to split the projects between the two bidders so he could test both of their products, as Gee Asphalt had indicated that they had some proprietary method that they claim will produce better results.

Jeff Schuh from Fahrner Asphalt expressed disappointment in the idea of splitting the projects between the two bidders. Hawk explained that the oversight committee already approved that.

Motion by L. Pliml and second by W. Winch to accept the bids and uphold the recommendation made in March to offer projects to both bidders. All in favor. Motion carried.

b. Chip Sealing Maintenance Plan

Hawk shared the chip sealing maintenance plan with the committee. He stated that the asphalt industry is recommending reconditioning of pavements as soon as 1 to 2 years after reconstruction. Hawk stated the Highway department is doing 3-5 years for treatments.

c. 2021 Capital Improvement Projects Bonding

Hawk shared correspondence from the Wisconsin Department of Transportation regarding the rebuilding of the salt sheds in Marshfield. They agreed to reimburse the County for construction of a State salt shed when built at the same time as the County salt shed. Hawk stated he would like a portion of the 2021 capital bonding to be used for the salt shed construction. He is estimating \$350,000 approximately for the site work, foundation, and shed. The State would fund their sister shed through the Routine Maintenance Agreement (RMA) reimbursement. Hawk stated he would be overall lowering the bod amount to \$2 million for 2021, including the \$350,000 for the salt shed, but will end up covering the same amount of construction work as expected previously due to grant funding.

Motion by M. Hokamp and second by W. Winch to approve the 2021 capital bonding recommendation provided by the Highway Commissioner. All in favor. Motion carried.

- d. County and State Funded Salt Shed Project - This topic was discussed in conjunction with item 8.c.
- e. Discussion of March future agenda items:
 - 71st Street Culvert – Supervisor Clendenning requested this be an agenda item. Hawk stated that the culvert at the intersection of CTH W and 71st Street has not failed officially, but is undersized. Hawk stated they do plan to replace this eventually. Clendenning stated that he has been researching this culvert for years and cannot find record of it being approved. Hawk stated that nutrient flow issues are not the Highway department’s responsibility and that they are responsible for maintaining drainage of the roadway. C. Schooley stated that in prior years, they would never see water flowing on the park property but they have had a constant stream flow this year and it is disrupting use of the walking trail.

Study of County Truck U – Hawk stated that the Town of Grand Rapids had applied for grant funding for a project through the State MLS (Multimodal Local Supplement) program for Washington Ave. This was not approved. A cranberry producer owns the parcel that the road is being redesigned for, but the parcel has been annexed into the City of Wisconsin Rapids. Hawk believes that the issue is between the Township and the City and any improvements made to the roads should have the City included on the conversation.

9. PARKS AND FORESTRY

- a. Public service announcement/commercial for logging and snowmobile trail safety

F. Schubert stated that he had sent out an email with a video attached for the committee to discuss. The video is a Public Service Announcement encouraging safety around logging operations for snowmobilers and the like. Shubert stated that the Wisconsin County Forestry Association and the Great Lakes Timber Professionals Association had funded the video and are now asking counties if they would be willing to contribute any funds to distribute the PSA. They produced the video last year, but Schubert did not ask at that time because funding was so tight.

Fischer asked if the funding would come out of the Parks and Forestry Budget. Schooley stated they have a small line item for advertising and promotions, but that it could maybe be absorbed into the budget. Schooley stated the PSA is already out and running on many platforms – this effort would just extend its reach.

Pliml stated he would be willing to bring the matter to the Wisconsin Counties Association to see if they would be willing to fund it at all, given that it is a matter that affects all counties.

Motion made by L. Pliml to allocate \$1000 in the Parks and Forestry budget for the PSA but to wait to pay until it is determined what involvement Wisconsin Counties Association will have. No second. Motion dies.

The committee agreed to wait to hear from Pliml on the WCA involvement before taking further action and asked that this topic be put on the May agenda.

- b. Discuss concerns from Wood County townships.

Schooley shared a draft agreement between the Parks and Forestry Department, Highway Department, and the Towns regarding debris cleanup in County property right of way. Schooley stated he has not heard back from Jim Patrick, the township representative he was working with on the matter. Clendenning suggested that Patrick take the matter to the Towns Association to get a collective approval. It was suggested that Schooley discuss the matter with Jim Tremelling who is the head of the Towns Association in Wood County.

- c. Forestry 15-year plan, Chapter 500 and discussion of notes.

Schubert stated that the only section in Chapter 500 that is not complete is section 525, which discusses Treaty Rights. Tribal involvement has changed on a number of the County forestlands and so this section will need to be revised extensively and brought back for review later.

- d. 2021-2025 CIP

Schooley stated he was looking for insight from the committee on their capital improvement projects list as a lot of it depends on if they have the support of the committee or the board for funding of the Powers Bluff project. Fischer stated that because committees will likely be reorganized after the elections, he thought it would be prudent for the new committee to provide their insight before approving the capital improvement projects. There was committee consensus to wait to approve the Parks and Forestry CIP until after the new committee is formulated. It will be put on the May agenda again.

- e. Parks Revenue Report

Schooley stated the Parks and Forestry Revenue Reports were able to be included in the consent agenda this month because of the late committee meeting date. Schooley did share that they had a number of shelter reservations cancel because of the COVID-19 restrictions but that camping has not seen many cancellations yet.

- f. Forestry Revenue Report

- g. Resolutions:

- a. To amend the 2020 budget to include monies that were budgeted in 2019 for (2) Parks and Forestry building projects, but were not used during the budget cycle due to unavailable contractors.
- b. 2) To become eligible for Snowmobile Trail Aid monies for replacement or rehabilitation of two bridges on private lands for the 2020-2021 snowmobile season.

Motion by W. Winch and second by D. Polach to approve both the presented resolutions. All in favor. Motion carried.

10. Future Agenda Items

- Review the ATV plan
- Forestry Public Service Announcement
- Revised sales tax revenue estimates
- Timber sale contract extensions
- Chapter 500, section 575 of the Forestry Fifteen Year Plan
- Parks and Forestry 2021-2025 Capital Improvement Projects

11. Set next regular meeting date: May 7, 2020 at 8:00 AM at Powers Bluff Recreation Area Shelter, 6990 Bluff Drive, Arpin, WI 54410

12. Adjournment at 9:24 A.M.

Minutes taken by Caitlin Carmody, Highway Administrative Assistant

MINUTES
Highway Infrastructure & Recreation Committee

Date: Tuesday, April 28, 2020
Time: 10:00 a.m.
Location: Wood County Courthouse, Room 114

Members Present: Al Breu, Jake Hahn, John Hokamp, Dave LaFontaine, Lee Thao

Other present: County Board Chair Lance Pliml, Trent Miner, Lisa Keller, Brad Hamilton, Bill Clendenning, Dennis Polach, Joe Zurfluh.

County Board Chair Pliml called the meeting to order at 10:00 a.m.

Pliml discussed appointments to the WCA Steering Committees and County Ambassador Program, and encouraged those interested to apply.

Pliml informed the committee that there is current discussion being held on how to open up county government and individual departments. There will be a webinar on Tuesday, May 5th for department heads for discussion.

Consensus of the committee was to conduct the elections by voice vote instead of secret ballot.

Chair Pliml opened the nominations for Chair, HIRC Committee. LaFontaine nominated Breu. Hokamp nominated Hahn. The vote results were: Breu – 2, Hahn – 3. Hahn was duly elected the chair of HIRC.

Chair Pliml opened the nominations for Vice Chair, HIRC Committee. LaFontaine nominated Breu. There being no other nominations, motion by Hahn/Thao to close nominations and cast a unanimous ballot for Breu. Motion carried by voice vote.

Chair Hahn assumed the gavel.

The next meeting date was set as Thursday, May 7th at 9:00 a.m.

Chair Hahn declared the meeting adjourned at 10:07 a.m.

Minutes taken by Trent Miner, County Clerk



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

May 7, 2020

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for May 7, 2020 HIRC meeting

Department Activities

Personnel

Department staff are required to follow the social distancing directive from Governor Ever's Safer at Home order. Highway Department has a plan for limiting exposure for our staff in order to maintain a healthy work place while we ensure there are sufficient staffing required for winter and maintenance operations.

Department has completed web or conference call interviews for mechanic and accounting technician positions. Reference checks are being completed and offers should be sent by 5-7-20.

Highway Projects

CTH U (STH 54 – South Biron Drive) STP Urban project started April 20 and is scheduled to be completed in late September. The Highway Department has set up temporary mailboxes for residents while the construction project makes it difficult for mail carriers to access individual residents. Weekly updates are being posted on the WCH web site.

Work on 2020 construction projects is slated to begin in later part of May. Initial projects are CTH Y between CTH V and City of Marshfield and CTH V from STH 10 to Yellow River Bridge. Three bridge replacements are scheduled to begin after June 15.

Highway Commissioner has negotiated with WisDOT to provide funding to replace deficient state salt shed at the Marshfield facility in 2020-2021 FY. WisDOT has provided an offer to use unused RMA funds from 2019-2020 contracts for Wood County forces to replace aged/undersized state salt shed. This work would be done in conjunction with Wood County replacing aged/deficient/under-sized County salt shed in 2021. HIRC approval to use bonded 2021 Capital Improvement Funds funds in the amount of \$350,000 to construct a County 2500 Ton Salt Shed at the Marshfield facility. HIRC approved constructing a county shed in 2019 but the funding source was not defined. With the State MLS grant and potential Ho-Chunk BIA Roads division grant for CTH X the Highway Department would limit the total Bonded Capital Improvement funds for 2021 to \$2,000,000 for highway improvement funds.

Highway Maintenance

Patrol Superintendents are preparing for 2020 construction projects. Crews are grading ditches, cutting trees & brush from the right-of-way, performing bridge repairs, and replacing culverts where possible.

Crews are patching holes, filling cracks, and placing mastic on spots where pavements have been damaged over the winter.

The Highway Department performs chip seal projects during the first two weeks in June. This year a process new to Wood County is being performed as an alternate to chip seal, and it is referred to as GSB88. Bids were received in April for this work and two contractors will be used to perform this maintenance procedure. This work is not currently scheduled but is expected to take place in late-June or July.

ATV Plan

HIRC has directed the Commissioner to review the approved ATV County Highway Routes in May. Included in the packet is a map showing approved routes and proposed routes, in addition there is a map showing the Wood County ATV Route Trail System.

Commissioner has received a request to evaluate CTH AA from CTH G to Lynn Hill Road and CTH X from STH 80 to STH 54 for ATV access. The Commissioner is in favor of approving these segments of County Highway open to ATV/UTV access.

On Line Permitting

Department is working with RTVision to implement on-line permitting. Anticipate segments go live in 2020, with recent work place restrictions due to Covid-19, this will be delayed until later in 2020.

Access/Driveway Policy / Fees approved November 7, 2019 HIRC. (This policy & fee structure is available on line at the Wood County Highway Web site.

Fee revisions approved March 12, 2020 HIRC:

- Seasonal Truck Weight Restriction Permit (new) \$300, \$400, single trip, double for multi-trip up to 3x
- Utility Permit increase \$25 - \$50
- Boring fee increase to \$100
- Open Cut Fee increase to \$500 plus \$35 per additional 1000 feet

- Oversize/Overweight increase from \$25 - \$50
- Over Height/Over Length increase from \$25 - \$50

Wisconsin County Highway Association (WCHA)

Commissioner was elected to Secretary in January, he will serve in this position for two years then assume the President role for two years, and then move to the Past President position for two years. There are opportunities for elected County Board members to serve on the WCHA Executive committee. Currently the Vice Chair position is open and nominations are being accepted.

WCHA Summer Road School scheduled for June 1-3 at Chula Vista in Wisconsin Dells has been rescheduled for August 10 – 12. This is an opportunity for county highway staff and committee members to receive education and training regarding county highway business.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor
HIRC Meeting

Revenues

Revenues are as anticipated.

Expenses

Expenses are as anticipated in most areas.

Due to the deep deficit in the Snow Budget at the end of last year, we have only about \$137,000 left in the fund at this time.

Other

I have concluded the preparation of the audit workpapers for Finance and the auditors. There were no surprises during the preparation. I am prepared for the auditors on-site questions beginning in May.



Parks & Forestry Committee Reports

Thursday, May 7, 2020

Director Report, by Chad Schooley

- COVID-19 response. Our most recent News Release is included in the packet. I have been working with staff on developing signage and operational changes as we navigate through this process. I continue communicating with other professionals in the field on how they are operating under “Safer at Home” orders.
- I have asked James Patrick, Chairman for Town of Cary, to forward the Right Of Way Agreement, which was drafted with input from a number of townships, to the entire Wood County Town’s Association for review. I will forward followup information once I receive it.
- I have included the 5yr CIP summary sheet. I would like to discuss this in more detail at the meeting.
- Finalized 3-yr contract extensions for garbage/recycling in all parks, and mowing at South Park/Nepco.
- Assisted in meetings with Campground staff/volunteers to discuss COVID-19 restrictions, and overview of job duties/expectations.
- **Special Use Permits**
 - Northward Peddle and Paddle has requested providing canoe/kayak rentals at Lake Wazeecha this summer. They would like to keep an equipment trailer on-site at Portage Point, which is the far North East corner of Lake Wazeecha. This company was allowed to have two “pop up” rental events last summer. These went quite well, and I would recommend approving this agreement for the summer. I propose a similar arrangement as our winter concessionaire agreement, where Wood County retains a % of sales. I have included a draft agreement for your review.

Construction Supervisor Report, by Dennis Quinnell

Current Projects

- White Beach Remodel is nearing completion.
- Sobczak Concrete will be laying the concrete slab for the North Park firewood storage building project. We will start as soon as the weather permits.
- River Cities Construction provided the low quote, and will be performing roof repairs on the South Park Ranger Cabin and the South Park Red Beach Vault Toilet projects. These were damaged in the windstorm last July.
- River Cities Construction also provided the low quote for remodeling the Willow Run Vault Toilet at South Park. This project will occur this summer.

Maintenance Operations

- Crews are getting buildings and grounds prepped for opening . Campground and park areas open May 1st..
- All boat launches are open.

- Beaches typically open Memorial weekend, but will not open this year until the “Safer at Home” order is lifted.

Employee Matters

- All LTE II employee positions are filled or in the process of being filled for the 2020 summer season.
- We have postponed the spring employee meeting/training until a later date.

Other

- We sold the 2004 Chevrolet 4x4 pickup on the Wisconsin Surplus auction for \$3400.00

Office Supervisor Report, by Sandra Green

Snowmobile

- Completed Snowmobile bridge grant applications and submitted to State.
- Began to receive SNARS submissions for snowmobile maintenance from the snowmobile clubs. Will begin reconciling and submitting for reimbursement in mid-May.

Office

- For the month of April, our loss of Revenues due to COVID19 has increased.
Reservations canceled beginning March 1 = Shelter = \$7,050. Camping = \$8,600.
- Sent out LTE/Ranger PAF's to HR.
- News Release regarding opening of Campgrounds and COVID19.
- Worked with IT in getting Rangers email and reservation system logins.
- Submitted several PAF's for LTE's/Rangers to HR.
- Responding to **COVID 19** changes on a daily basis. Sue and I are working at home. My plan is to return to the office on Mondays and Tuesdays beginning the week of May 3. This is mainly to handle Monday Ranger/Campground reconciliations.
- Updated our website, Facebook & Instagram regarding COVID19 and news release information.
- Completed first draft of the Money Handling Policy for Parks & Forestry.
- Continuing to working on a “Ranger Training Manual”.
- Began work on 2019 Annual Report.
- Continued on working on CO-27, White Sands Beach Grant.
- Continuing to work w/D. Quinnell, C. Schooley & Rangers to set up a summer work schedule.
- Corresponded w/new Dexter Host for a meeting with staff on April 29.
- Participated in weekly department planning for COVID19 and opening of campgrounds.
- Meeting at South Park on 4/28 at 1pm with Ranger, Host, Lead Maintenance Worker, Chad, Denny and myself on opening of campgrounds and COVID19.
- Meeting at North and Dexter Parks on 4/28 with Rangers, Hosts, Lead Maintenance Workers, Chad, Denny and myself on opening of campgrounds and COVID19.
- Created, printed and laminated many signs for the campgrounds regarding closures and restrictions.
- Movement of all reservations on Group Sites at Dexter and North on Memorial Day weekend onto regular sites. Group sites canceled due to COVID19.

Forest Administrator, by Fritz Schubert

- Routine Timber sale administration (Office Admin - 0 sales currently being cut).
- Timber Sale Establishment -Finalized fieldwork for timber sales to be bid in May.
- Completed paperwork/reports for May bid opening.
- Established new firewood cutting areas.
- Sold several firewood permits by appointment (office closed to public due to Covid-19).
- Brushing on Hazelnut Trail.
- Cleaned up storm debris on Lonetree Lane.
- Cleaned up public shooting range.



Wood County WISCONSIN

PARKS AND
FORESTRY
DEPARTMENT

**PRESS RELEASE
FOR IMMEDIATE RELEASE
April 22, 2020**

Notice of Park Openings and COVID-19 Restrictions

We recognize that our parks, forests, trails and open spaces can continue to be used in a safe manner during the COVID-19 pandemic. We ask that our visitors continue to follow the guidelines outlined by Governor Evers' most recent "Safer at Home" order, which runs through May 26, 2020.

Among other things, the "Safer at Home" order requires the following: persons reduce non-essential travel, practice 6' social distancing, and avoid social gatherings in groups of 10 or more people. **Please stay home if you are sick.** In following these requirements, with the goal of keeping our guests and employees safe, we will be opening various park and forestry areas on May 1st, with a few restrictions.

Non-Compliance to the Safer at Home order may lead to closed parks, please do your part to follow local, state, and Federal CDC guidelines.

Campgrounds:

- Dexter, North, and South Wood County Park campgrounds will open Friday, May 1st 2020.
- We have stopped taking reservations for the month of May. All existing reservations are valid, and campers may come and self-register for sites at the campground. Currently, people may make new reservations for June-October, 2020.
- Group sites at North and Dexter Park will be closed through May 26th. Our office staff will contact individuals with existing reservations during this time.
- **SHOWER BUILDINGS WILL REMAIN CLOSED.** Only vault toilets will be available. Camper water filling and dump stations will be open and available for use. Shower building closures will be reviewed on a week to week basis. In addition, drinking fountains and hand pumps will not be available during this time. Please plan accordingly.
- Registered campers should limit site occupants and visitors to immediate family members from common households.
- Wood and ice sales will be available for purchase by cash or check. Reminder that there is **NO OUTSIDE FIREWOOD** allowed in any park areas.
- If you wish to cancel or change an existing reservation in May, you may do so by calling our office. Full refunds, gift certificates, or date changes are allowed if you contact our office **prior to** scheduled date of arrival. No refunds will be granted if request is made on expected date of arrival, or thereafter.

Wood County River Block, 111 W. Jackson Avenue, Wisconsin Rapids, WI 54495
Telephone (715) 421-8422 Facsimile (715) 421-8534
<https://www.co.wood.wi.us/Departments/Parks> or find us on Facebook



Wood County WISCONSIN

**PARKS AND
FORESTRY
DEPARTMENT**

Shelter Buildings:

- All shelters are closed through May 26th. All community events scheduled in the parks are cancelled through May 26th as well.

Other Parks and Forestry areas:

- All park gates will open May 1st. Vault toilet buildings will be open.
- Disc Golf courses will open May 1, 2020 at North & South Parks (permit required at North Park).
- The ATV Intensive Use Area, and the vault bathrooms at the property, will remain open. However, the shelter and playground remains closed.
- The public rifle range will remain open. Please help us keep this area clean by only using allowable targets and cleaning up after yourself.
- All boat landings are open. A boat launch parking pass is required and may be purchased at the landing or by calling the office.
- All playgrounds remain closed.
- All beaches and beach houses will remain closed until the Safer at Home order is lifted.

The Wood County Parks & Forestry Office, located in the Riverblock building, continues to be closed to the public until further notice. You can reach us by using one of the contact methods shown below.

As COVID-19 mandates change, we will update our operations as needed.

You can reach us in the following ways:

- a) Phone – 715-421-8422
- b) Email – parks@co.wood.wi.us
- c) Facebook Messenger – Wood County Parks & Forestry
<https://www.facebook.com/WoodCoWisc.ParksForestry/>

Wood County Parks and Forestry Department

Wood County River Block, 111 W. Jackson Avenue, Wisconsin Rapids, WI 54495
Telephone (715) 421-8422 Facsimile (715) 421-8534
<https://www.co.wood.wi.us/Departments/Parks> or find us on Facebook

OUTDOOR RECREATION EQUIPMENT RENTAL VENDOR AGREEMENT

AGREEMENT executed as of this _____ day of _____, 2020, by and between WOOD COUNTY, (hereinafter referred to as "WOOD COUNTY"), and NORTHWARD, LLC, a Wisconsin Limited Liability Company, (hereinafter referred to as "NORTHWARD"):

WHEREAS, NORTHWARD owns and operates a business which rents outdoor recreation equipment including, but not limited to, kayaks and related equipment; and

WHEREAS, WOOD COUNTY wishes to make available to its members and guests non-motorized water recreation equipment on a rental basis; and

WHEREAS, NORTHWARD has a supply of suitable rental equipment and necessary staff to provide rentals for members and guests of WOOD COUNTY;

NOW, THEREFORE, in consideration of the mutual agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. WOOD COUNTY agrees to make available to NORTHWARD, a suitable location on real estate owned by WOOD COUNTY for the operation of NORTHWARD'S rental business and for storage of NORTHWARD'S kayaks and other equipment.
2. NORTHWARD shall pay Wood County 15% Net Sales generated from all sales and rentals on WOOD COUNTY property, and shall bear all costs of operating the rental business including, but not limited to staff compensation, insurance, and maintenance and equipment replacement. On a monthly basis, NORTHWARD shall provide payment, along with a detailed summary of total sales and rental totals from use of Wood County properties.
3. NORTHWARD hereby agrees to indemnify, defend, protect, and save WOOD COUNTY, it's officers, directors and members, harmless from and against any claimed damage, loss, liability, injury, cost and expense (including reasonable attorney's fees and expenses) in connection with any personal injury or any loss or damage to any property or facilities arising out of or resulting in any way from the acts of omissions to act, negligence, or willful misconduct of NORTHWARD, its directors, officers, employees, or agents, in connection with the exercise of its rights and performance of its obligation under the terms of this Agreement.
4. NORTHWARD hereby agrees to indemnify, defend, protect, and save WOOD COUNTY, its officers, directors and members, harmless from and against any claimed damage, loss, liability, injury, cost, and expense (including reasonable attorney's fees and expenses) in connection with any loss or damage to any equipment stored by NORTHWARD on WOOD COUNTY property.
5. This AGREEMENT shall be interpreted and construed in accordance with the laws of the State of Wisconsin without regard to its conflict of laws and principals with all disputes to be venued in Wood County, Wisconsin.

6. The parties agree that this AGREEMENT creates no partnership between or joint venture of WOOD COUNTY and NORTHWARD.
7. This AGREEMENT shall become effective upon the authorized execution by or on behalf of both parties and shall continue in force and effect until _____.
8. This AGREEMENT may be canceled with a 30-day written notice from either party. In addition, either party may cancel events previously agreed upon or scheduled with a 24-hour notice.
9. This AGREEMENT shall follow Schedule A as set annually by mutual agreement.

Executed as of the date first set forth herein above.

NORTHWARD, LLC

By: _____
Patrick Gatterman, Member

WOOD COUNTY

By: _____
Chad Schooley, Director
Wood County Parks & Forestry
715-421-8422

Committee Report

County of Wood

Report of claims for: Highway Department

For the period of: March, 2020

For the range of vouchers: 16200574 - 16200812

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16200574	PETROTECH LLC	Fuel Pump Repair	03/18/2020	\$995.13	P
16200575	ADVANCE JANITORIAL SERVICE & SUPPLY	Carpet/Floor/Cleaning Service	03/25/2020	\$569.05	P
16200576	ARING EQUIPMENT COMPANY	Conveyor Rental	03/26/2020	\$4,000.00	P
16200577	AT&T-ATLANTA	Telephone - Marshfield	03/21/2020	\$43.39	P
16200578	BADGER LABORATORIES & ENGIN	Air Emission Report	03/12/2020	\$910.00	P
16200579	JOHN DEERE FINANCIAL	Pulley	03/11/2020	\$74.89	P
16200580	JOHN DEERE FINANCIAL	Seal	03/16/2020	\$52.87	P
16200581	JOHN DEERE FINANCIAL	Vapor Condenser	03/24/2020	\$441.86	P
16200582	MILESTONE MATERIALS	Base	03/20/2020	\$102,736.35	P
16200583	ROCK OIL REFINING INC	Used Oil Filters	03/23/2020	\$90.00	P
16200584	SHERWIN INDUSTRIES INC	Roadsaver 221	03/23/2020	\$21,932.63	P
16200585	SOLARUS	Telephone - WI Rapids/Hot Mix	03/31/2020	\$141.48	P
16200586	STAPLES ADVANTAGE	Office Supplies	03/31/2020	\$332.89	P
16200587	WATER WORKS & LIGHTING COMM	Utilities - WI Rapids	03/26/2020	\$20.90	P
16200588	WATER WORKS & LIGHTING COMM	Utilities - WI Rapids	03/26/2020	\$2,236.19	P
16200589	WATER WORKS & LIGHTING COMM	Utilities - WI Rapids	03/26/2020	\$11.58	P
16200590	WATER WORKS & LIGHTING COMM	Utilities - Hot Mix Plant	03/26/2020	\$752.20	P
16200591	WATER WORKS & LIGHTING COMM	Utilities - Brine Plant	03/26/2020	\$695.57	P
16200592	AT&T MOBILITY II LLC	Wireless - Engineer	03/16/2020	\$48.50	P
16200593	ADVANCED DISPOSAL	Garbage Disposal	03/31/2020	\$121.11	P
16200594	COMPASS MINERALS	Salt for Snow and Ice Control	03/30/2020	\$12,619.67	P
16200595	COMPASS MINERALS	Salt for Snow and Ice Control	03/30/2020	\$12,836.04	P
16200596	COMPASS MINERALS	Salt for Snow and Ice Control	03/31/2020	\$18,553.43	P
16200597	COMPASS MINERALS	Salt for Snow and Ice Control	04/01/2020	\$25,052.70	P
16200598	COMPASS MINERALS	Salt for Snow and Ice Control	04/02/2020	\$20,811.78	P
16200599	CONSTRUCKS INC	Conveyor Rental	03/24/2020	\$930.00	P
16200600	FRONTIER	Telephone - Marshfield	03/28/2020	\$58.73	P
16200601	KOLO TRUCKING AND EXCAVATING INC	Screens for Crushing	03/31/2020	\$570.00	P
16200602	MARSHFIELD UTILITIES	Electric/Water/Sewer	03/31/2020	\$149.85	P
16200603	MARSHFIELD UTILITIES	Electric/Water/Sewer	03/31/2020	\$173.27	P
16200604	MARSHFIELD UTILITIES	Electric/Water/Sewer	03/31/2020	\$48.17	P
16200605	MILESTONE MATERIALS	Base	03/27/2020	\$84,990.33	P
16200606	PETROTECH LLC	Fuel Pump Repair	04/02/2020	\$933.92	P
16200607	PRECISE MRM LLC	Flat PlanUSA&GPRS NAF&Software	03/31/2020	\$648.00	P

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Highway Department - March, 2020

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Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16200608	PROVISION PARTNERS	Diesel Fuel & Gasoline	03/31/2020	\$31,071.24	P
16200609	STAMP FULFILLMENT SERVICES 7231	Stamped Window Envelopes	03/31/2020	\$337.60	P
16200610	STERLING WATER INC	Water for Hot Mix	03/31/2020	\$9.55	P
16200611	TRACTOR SUPPLY CREDIT PLAN	Small Tools	03/31/2020	\$353.86	P
16200612	WE ENERGIES	Natural Gas - Brine Plant	03/31/2020	\$39.55	P
16200613	WE ENERGIES	Natural Gas - WI Rapids	03/31/2020	\$1,287.10	P
16200614	WE ENERGIES	Natural Gas - WI Rapids	03/31/2020	\$72.29	P
16200615	WI DEPT OF TRANSPORTATION - BFS	Project Costs - CTH GG	04/01/2020	\$1,587.08	P
16200616	ACE HARDWARE	Small Tools	03/11/2020	\$9.98	P
16200617	ACE HARDWARE	Fasteners	03/13/2020	\$2.90	P
16200618	ACE HARDWARE	Pipe	03/25/2020	\$44.99	P
16200619	AL'S AUTOGLASS LLC	Chip Repair #3131	03/18/2020	\$50.00	P
16200620	APPLIED INDUSTRIAL TECHNOLOGY	2.5" Steel Dry Gauge	03/02/2020	\$9.52	P
16200621	APPLIED INDUSTRIAL TECHNOLOGY	Hydraulic Hose	03/05/2020	\$60.82	P
16200622	APPLIED INDUSTRIAL TECHNOLOGY	Service Plug	03/06/2020	\$27.81	P
16200623	APPLIED INDUSTRIAL TECHNOLOGY	Return Fitting	03/24/2020	(\$4.94)	P
16200624	APPLIED INDUSTRIAL TECHNOLOGY	Adapter	03/25/2020	\$6.00	P
16200625	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	Fittings	03/07/2020	\$403.50	P
16200626	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	Connectors	03/18/2020	\$12.50	P
16200627	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	Cable Ties	03/24/2020	\$759.05	P
16200628	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	Aerosol Primer/Paint	03/27/2020	\$314.20	P
16200629	NORTH CENTRAL UTILITY OF WI	Rims	03/03/2020	\$443.50	P
16200630	NORTH CENTRAL UTILITY OF WI	Hubcap	03/06/2020	\$35.97	P
16200631	NORTH CENTRAL UTILITY OF WI	Service Chamber	03/06/2020	\$31.56	P
16200632	NORTH CENTRAL UTILITY OF WI	Hub Cap, Brake Drum, Shoe	03/11/2020	\$516.13	P
16200633	NORTH CENTRAL UTILITY OF WI	Core	03/11/2020	\$84.56	P
16200634	NORTH CENTRAL UTILITY OF WI	Timken Roller Bearing Cup/Con	03/12/2020	\$74.92	P
16200635	NORTH CENTRAL UTILITY OF WI	Shoe Kit	03/12/2020	\$5.72	P
16200636	NORTH CENTRAL UTILITY OF WI	Band Clamps	03/13/2020	\$81.12	P
16200637	NORTH CENTRAL UTILITY OF WI	Core Credit	03/16/2020	(\$84.56)	P
16200638	NORTH CENTRAL UTILITY OF WI	LED Signal Stat	03/20/2020	\$99.85	P
16200639	NORTH CENTRAL UTILITY OF WI	Model 60 Grommet	03/20/2020	\$8.52	P
16200640	NORTH CENTRAL UTILITY OF WI	License Kit, Marker	03/23/2020	\$4.88	P
16200641	BAUER BUILT INC	Tires	03/09/2020	\$1,150.00	P
16200642	BAUER BUILT INC	Tires	03/16/2020	\$484.16	P
16200643	BDT INC	Bend Diamond Plate	03/25/2020	\$234.00	P
16200644	BEAVER OF WISCONSIN INC	Degreaser	03/28/2020	\$376.25	P
16200645	BROOKS TRACTOR COMPANY	Cutting Edges	03/25/2020	\$1,667.96	P
16200646	ADVANCE AUTO PARTS	Hub Assembly	03/02/2020	\$394.99	P
16200647	ADVANCE AUTO PARTS	Hub Assembly	03/02/2020	\$246.95	P
16200648	ADVANCE AUTO PARTS	Air Filters	03/02/2020	\$41.98	P
16200649	ADVANCE AUTO PARTS	Oil Filters	03/03/2020	\$12.56	P
16200650	ADVANCE AUTO PARTS	Couplers	03/03/2020	\$37.01	P
16200651	ADVANCE AUTO PARTS	Transmission Fluid, Brake Pads	03/04/2020	\$126.00	P

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Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16200652	ADVANCE AUTO PARTS	Fuel Filters	03/04/2020	\$64.74	P
16200653	ADVANCE AUTO PARTS	Fuel Filters, Air Filter	03/05/2020	\$79.44	P
16200654	ADVANCE AUTO PARTS	Rightstuff Gasket Maker	03/05/2020	\$66.20	P
16200655	ADVANCE AUTO PARTS	Grease Fittings	03/10/2020	\$4.59	P
16200656	ADVANCE AUTO PARTS	Air Filters	03/10/2020	\$60.70	P
16200657	ADVANCE AUTO PARTS	Fuel/Lube/Air Filters	03/10/2020	\$132.01	P
16200658	ADVANCE AUTO PARTS	Grease Fittings	03/10/2020	\$13.77	P
16200659	ADVANCE AUTO PARTS	Hydraulic Transmission Fluid	03/10/2020	\$16.48	P
16200660	ADVANCE AUTO PARTS	Grease Fittings	03/11/2020	\$9.18	P
16200661	ADVANCE AUTO PARTS	Grease Fittings	03/11/2020	\$4.59	P
16200662	ADVANCE AUTO PARTS	Air Filters, In Line Regulator	03/11/2020	\$37.88	P
16200663	ADVANCE AUTO PARTS	Micro V Belt	03/12/2020	\$50.15	P
16200664	ADVANCE AUTO PARTS	Lube Filter	03/12/2020	\$6.29	P
16200665	ADVANCE AUTO PARTS	Oil/Fuel Filters, Mini Bulb	03/13/2020	\$62.19	P
16200666	ADVANCE AUTO PARTS	Battery	03/16/2020	\$192.94	P
16200667	ADVANCE AUTO PARTS	Oil	03/19/2020	\$66.20	P
16200668	ADVANCE AUTO PARTS	Filters	03/19/2020	\$89.73	P
16200669	ADVANCE AUTO PARTS	Oil Drain Plug	03/20/2020	\$3.84	P
16200670	ADVANCE AUTO PARTS	Wheel Nut	03/20/2020	\$33.90	P
16200671	ADVANCE AUTO PARTS	Master Discon Switch, Filters	03/23/2020	\$140.06	P
16200672	ADVANCE AUTO PARTS	Filters	03/23/2020	\$30.44	P
16200673	ADVANCE AUTO PARTS	Air Filter	03/23/2020	\$11.02	P
16200674	ADVANCE AUTO PARTS	Hydraulic Element, Filters	03/24/2020	\$43.21	P
16200675	ADVANCE AUTO PARTS	Lube Spin-On, Fuel Spin-On	03/24/2020	\$13.00	P
16200676	ADVANCE AUTO PARTS	Air Filters	03/24/2020	\$19.70	P
16200677	ADVANCE AUTO PARTS	Adhesive Sealant	03/25/2020	\$29.42	P
16200678	ADVANCE AUTO PARTS	Filters	03/25/2020	\$39.10	P
16200679	ADVANCE AUTO PARTS	Air Filters	03/26/2020	\$43.73	P
16200680	ADVANCE AUTO PARTS	Oil	03/26/2020	\$6.89	P
16200681	ADVANCE AUTO PARTS	Starter Solenoid	03/30/2020	\$36.89	P
16200682	ADVANCE AUTO PARTS	Fuses	03/30/2020	\$6.00	P
16200683	ADVANCE AUTO PARTS	Lube Filters	03/30/2020	\$44.72	P
16200684	ADVANCE AUTO PARTS	Lube Filters	03/30/2020	\$44.72	P
16200685	ADVANCE AUTO PARTS	Halogen Headlights, Filters	03/31/2020	\$62.20	P
16200686	ADVANCE AUTO PARTS	Credit	03/31/2020	(\$29.84)	P
16200687	CENTRAL CULVERT & SUPPLY LLC	Culverts	03/18/2020	\$18,165.80	P
16200688	CENTRAL CULVERT & SUPPLY LLC	Culverts	03/18/2020	\$3,109.01	P
16200689	CINTAS CORPORATION	Cleaning Rugs/Uniforms - Mfld	03/02/2020	\$254.13	P
16200690	CINTAS CORPORATION	Cleaning Rugs/Uniforms - Mfld	03/09/2020	\$238.13	P
16200691	CINTAS CORPORATION	Cleaning Rugs/Uniforms - Mfld	03/16/2020	\$254.13	P
16200692	CINTAS CORPORATION	Cleaning Rugs/Uniforms - Mfld	03/23/2020	\$238.13	P
16200693	CINTAS CORPORATION	Cleaning Rugs/Uniforms - Mfld	03/30/2020	\$254.13	P
16200694	CINTAS CORPORATION	Cleaning Rugs/Uniforms - WR	03/04/2020	\$657.66	P
16200695	CINTAS CORPORATION	Cleaning Rugs/Uniforms - WR	03/11/2020	\$654.54	P

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Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16200696	CINTAS CORPORATION	Cleaning Rugs/Uniforms - WR	03/18/2020	\$720.75	P
16200697	CINTAS CORPORATION	Cleaning Rugs/Uniforms - WR	03/25/2020	\$654.54	P
16200698	CRESCENT ELECTRIC SUPPLY CO	Multi-Link ML-200	03/04/2020	\$9.06	P
16200699	DOORWORKS INC	Add'l Transmitter	03/12/2020	\$240.00	P
16200700	FASTENAL COMPANY	Pants	03/03/2020	\$323.19	P
16200701	FASTENAL COMPANY	Hex Nuts	03/03/2020	\$24.94	P
16200702	FASTENAL COMPANY	Bolts	03/17/2020	\$50.70	P
16200703	FASTENAL COMPANY	Disposable Gloves	03/24/2020	\$10.34	P
16200704	FASTENAL COMPANY	N95 #8511	03/31/2020	\$9.28	P
16200705	FERGUSON ENTERPRISES LLC	Tubing	03/11/2020	\$148.19	P
16200706	FERGUSON ENTERPRISES LLC	Foil Tape	03/12/2020	\$25.44	P
16200707	FLEETPRIDE	Piston Bully Repair	03/05/2020	\$378.16	P
16200708	FLEETPRIDE	Hydraulic Cylinder Repair	03/18/2020	\$1,279.17	P
16200709	WISCONSIN MEDIA	Legal Notices	03/31/2020	\$182.72	P
16200710	HAAS BUILDER SUPPLY	Smith Pit - Lumber	03/12/2020	\$1,520.34	P
16200711	HAAS BUILDER SUPPLY	Door - Smith Pit	03/12/2020	\$273.90	P
16200712	HAAS BUILDER SUPPLY	Roof Ice/Water Protector	03/19/2020	(\$1.65)	P
16200713	HAAS BUILDER SUPPLY	Smith Pit Building	03/24/2020	\$646.12	P
16200714	HAAS BUILDER SUPPLY	Smith Pit Building	03/25/2020	\$38.17	P
16200715	HAAS BUILDER SUPPLY	Smith Pit Building	03/25/2020	(\$68.98)	P
16200716	HAAS BUILDER SUPPLY	Windgate Awning - Smith Pit	03/30/2020	\$566.22	P
16200717	CENTRAL WIS TOOL SOLUTIONS INC	Small Tools	03/19/2020	\$3,495.00	P
16200718	HALRON LUBRICANTS INC	Oil	03/06/2020	\$107.88	P
16200719	HALRON LUBRICANTS INC	Blue Def	03/20/2020	\$312.50	P
16200720	HALRON LUBRICANTS INC	Oil	03/19/2020	\$1,033.00	P
16200721	HENRY G MEIGS LLC	SC 500 Oil for Hot Mix	04/03/2020	\$15,907.75	P
16200722	HIGHWAY CONSTRUCTION PRODUCTS LLC	SKT-350 (50') Complete	03/11/2020	\$2,711.00	P
16200723	HIGHWAY CONSTRUCTION PRODUCTS LLC	SKT&ET Post, SKT-Panel	03/30/2020	\$1,322.88	P
16200724	INSIGHT FS	LP Gas	03/09/2020	\$99.11	P
16200725	JX ENTERPRISES INC	Brake Drum/Shoe Kit	03/05/2020	\$349.95	P
16200726	JX ENTERPRISES INC	Air Springs	03/12/2020	\$219.98	P
16200727	JORDAN AGRICULTURAL SUPPLY INC	Bale Guard - Yellow	03/17/2020	\$204.50	P
16200728	LINCOLN CONTRACTORS SUPPLY INC	1500HR Service Kit	03/06/2020	\$977.55	P
16200729	LINCOLN CONTRACTORS SUPPLY INC	Hinge	03/25/2020	\$43.00	P
16200730	MENARDS-MARSHFIELD	Rigid Foam Insulation, Brick	03/16/2020	\$73.52	P
16200731	MID-STATE TRUCK SERVICE INC	Sleeve	03/10/2020	\$92.70	P
16200732	MID-STATE TRUCK SERVICE INC	Battery Bolt	03/11/2020	\$40.12	P
16200733	MID-STATE TRUCK SERVICE INC	Connector	03/25/2020	\$25.58	P
16200734	MID-STATE TRUCK SERVICE INC	Lamps Sealed	03/27/2020	\$45.04	P
16200735	MILLER-BRADFORD & RISBERG INC	#5300 Shoulder Retriever	03/26/2020	\$19,465.00	P
16200736	MILLER-BRADFORD & RISBERG INC	Service Call	03/04/2020	\$484.25	P
16200737	MILLER-BRADFORD & RISBERG INC	Oil Filter	03/11/2020	\$36.73	P
16200738	MILLER-BRADFORD & RISBERG INC	T Saver	03/19/2020	\$29.79	P
16200739	MILLER-BRADFORD & RISBERG INC	Seals, Gaskets	03/30/2020	\$207.35	P

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Highway Department - March, 2020

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Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16200740	MILLER-BRADFORD & RISBERG INC	Hydraulic Filter	03/30/2020	\$206.69	P
16200741	MILLER-BRADFORD & RISBERG INC	Bolt, Seals	03/31/2020	\$187.55	P
16200742	MILLER-BRADFORD & RISBERG INC	Packing Kits	01/14/2020	(\$501.90)	P
16200743	MISSISSIPPI WELDERS SUPPLY CO INC	SC Cutting Tips	03/19/2020	\$50.16	P
16200744	MISSISSIPPI WELDERS SUPPLY CO INC	Service Call	03/26/2020	\$121.00	P
16200745	MISSISSIPPI WELDERS SUPPLY CO INC	Cylinders	03/20/2020	\$209.25	P
16200746	MONROE TRUCK EQUIPMENT	Cylinder 3x44 Piggy Back	03/10/2020	\$2,714.29	P
16200747	MONROE TRUCK EQUIPMENT	Exchange Cylinder	03/18/2020	(\$762.39)	P
16200748	MSA PROFESSIONAL SERVICES INC	Mfld Building & Site Plan	03/31/2020	\$7,403.70	P
16200749	NAPA CENTRAL WI AUTO PARTS	Oil Dry	03/03/2020	\$458.55	P
16200750	NAPA CENTRAL WI AUTO PARTS	Grease Guns, Blaster, Brakleen	03/11/2020	\$131.73	P
16200751	NICK MICHELS & SONS	Roof Repair	03/12/2020	\$280.00	P
16200752	POMP'S TIRE SERVICE INC - GREEN BAY	Alignment Bus 247	03/02/2020	\$79.95	P
16200753	POMP'S TIRE SERVICE INC - GREEN BAY	Rim/Tube	03/09/2020	\$43.53	P
16200754	POMP'S TIRE SERVICE INC - GREEN BAY	Tires	03/30/2020	\$184.66	P
16200755	PRECISE MRM LLC	ARC Wireless Sensor	03/09/2020	\$747.60	P
16200756	PRECISE MRM LLC	Cable	03/09/2020	\$103.60	P
16200757	RAPIDS RENTAL & SUPPLY	Oil Pump	03/24/2020	\$29.71	P
16200758	RENT-A-FLASH INC	HI Intensity Panel	03/05/2020	\$1,057.50	P
16200759	RON'S REFRIGERATION & AC INC	Service/Sensor/Calibration Kit	03/23/2020	\$2,840.74	P
16200760	SCHILLING SUPPLY COMPANY	Supplies	03/03/2020	\$394.74	P
16200761	SCHILLING SUPPLY COMPANY	Supplies	03/31/2020	\$331.14	P
16200762	SHERWIN INDUSTRIES INC	Flue, Combustion Chambers	03/17/2020	\$1,312.15	P
16200763	STAPLES ADVANTAGE	Office Supplies	03/31/2020	\$18.29	P
16200764	TEAM MATTHEWS	Tires	03/31/2020	\$470.80	P
16200765	TRIERWEILER CONSTRUC & SUPPLY	Concrete	03/24/2020	\$384.75	P
16200766	TRUCK COUNTRY OF WISCONSIN	Belt	03/05/2020	\$122.10	P
16200767	TRUCK COUNTRY OF WISCONSIN	Tube	03/12/2020	\$23.27	P
16200768	TRUCK COUNTRY OF WISCONSIN	Rocker Switch	03/13/2020	\$17.92	P
16200769	ISTATE TRUCK CENTER	Cable	03/20/2020	\$25.56	P
16200770	ISTATE TRUCK CENTER	Spring Assembly	03/02/2020	\$598.07	P
16200771	ISTATE TRUCK CENTER	Resistor-Blower Motor	03/03/2020	\$17.54	P
16200772	ISTATE TRUCK CENTER	Bolt, Filter Cover	03/06/2020	\$97.36	P
16200773	ISTATE TRUCK CENTER	Pressure Sensor	03/09/2020	\$131.67	P
16200774	ISTATE TRUCK CENTER	Harness Assembly	03/31/2020	\$439.22	P
16200775	ISTATE TRUCK CENTER	Long Stroke Piggyback	03/10/2020	\$201.57	P
16200776	ISTATE TRUCK CENTER	Carrier Service Kit - Switch	03/11/2020	\$53.77	P
16200777	ISTATE TRUCK CENTER	12V Starting Battery	03/11/2020	\$228.22	P
16200778	ISTATE TRUCK CENTER	Sensor	03/16/2020	\$578.30	P
16200779	ISTATE TRUCK CENTER	Leveling Valve	03/13/2020	\$85.41	P
16200780	ISTATE TRUCK CENTER	Control Valve Arm Assembly	03/17/2020	\$35.14	P
16200781	ISTATE TRUCK CENTER	Connector	03/24/2020	\$6.72	P
16200782	ISTATE TRUCK CENTER	Freight Charge - Harness	03/17/2020	\$28.74	P
16200783	ISTATE TRUCK CENTER	Nitrogen Oxide Sensor	03/20/2020	\$549.52	P

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Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16200784	ISTATE TRUCK CENTER	Sensor	03/17/2020	\$38.31	P
16200785	ISTATE TRUCK CENTER	12V Starting Battery	03/23/2020	\$114.11	P
16200786	ISTATE TRUCK CENTER	Nitrogen Oxide Sensor	03/24/2020	\$596.43	P
16200787	ISTATE TRUCK CENTER	Tank-Surge	03/26/2020	\$145.66	P
16200788	ISTATE TRUCK CENTER	Radiator Drain Plug	03/26/2020	\$12.26	P
16200789	ISTATE TRUCK CENTER	Pressure Sensor	03/30/2020	\$176.18	P
16200790	ISTATE TRUCK CENTER	Fuel Filter Element	03/31/2020	\$55.53	P
16200791	ISTATE TRUCK CENTER	Harness Assembly	03/11/2020	\$439.22	P
16200792	ISTATE TRUCK CENTER	Pressure Sensor	03/31/2020	\$168.46	P
16200793	ISTATE TRUCK CENTER	Spring Assembly	03/02/2020	(\$1,196.14)	P
16200794	ISTATE TRUCK CENTER	Core	03/13/2020	(\$62.10)	P
16200795	ISTATE TRUCK CENTER	Nitrogen Oxide Sensor	03/19/2020	(\$569.80)	P
16200796	ISTATE TRUCK CENTER	Core	03/26/2020	(\$92.57)	P
16200797	ISTATE TRUCK CENTER	Core	03/27/2020	(\$92.57)	P
16200798	ISTATE TRUCK CENTER	Harness Assembly	03/27/2020	(\$439.22)	P
16200799	ISTATE TRUCK CENTER	Core	03/27/2020	(\$31.05)	P
16200800	ISTATE TRUCK CENTER	Gasket	03/27/2020	(\$5.82)	P
16200801	VARITECH INDUSTRIES INC	#9014/9015/9016 WR Brine Tanks	03/11/2020	\$15,799.80	P
16200802	WE ENERGIES	Natural Gas - Asphalt Plant	04/07/2020	\$555.79	P
16200803	WE ENERGIES	Natural Gas - Marshfield	04/08/2020	\$371.23	P
16200804	WI COUNTY HIGHWAY ASSOCIATION	NACE Dues	04/10/2020	\$350.00	P
16200805	WISCONSIN VALLEY BUILDING PRODUCTS	Drill, Vacuum, Charger	03/06/2020	\$458.15	P
16200806	WISCONSIN VALLEY BUILDING PRODUCTS	Sawzall	03/13/2020	\$181.50	P
16200807	WISCONSIN VALLEY BUILDING PRODUCTS	Lok-Bolt	03/25/2020	\$29.00	P
16200808	WISCONSIN METALS	Blacksmith Steel	03/04/2020	\$142.75	P
16200809	WISCONSIN METALS	Blacksmith Steel	03/30/2020	\$470.00	P
16200810	WI DEPT OF TRANSPORTATION - BFS	Project Costs	04/01/2020	\$2,144.66	P
16200811	ZARNOTH BRUSH WORKS INC	Broce Core, Broom Refills	03/16/2020	\$1,858.00	P
16200812	CNE GAS	Natural Gas - Hot Mix Plant	04/08/2020	\$367.55	P
Grand Total:				\$480,510.84	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: PARKS & FORESTRY

For the period of: APRIL FOR (MAY HIRC)

For the range of vouchers: 21200207 - 21200291

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21200207	AMAZON CAPITAL SERVICES	Dog Waste Bags & Seat Covers	03/24/2020	\$164.31	P
21200208	GRIFFITH STATE NURSERY	Jack & White Pine Seed-Forest	03/24/2020	\$914.25	P
21200209	HILLER'S TRUE VALUE HARDWARE	Supplies for NP	03/24/2020	\$18.28	P
21200210	KASSBOHRER ALL TERRAIN VEHICLES INC	Door Repairs for Pisten Bully	03/24/2020	\$58.64	P
21200211	KASSBOHRER ALL TERRAIN VEHICLES INC	Door Gas Shock- Pisten Bully	03/24/2020	\$53.44	P
21200212	STATE INDUSTRIAL PRODUCTS	Cleaning/Operating Supplies	03/24/2020	\$4,354.25	P
21200213	ULTRA-CHEM INC	Cleaning/Operating Supplies	03/24/2020	\$5,524.76	P
21200214	AMAZON CAPITAL SERVICES	Golf Cart Items	03/31/2020	\$68.58	P
21200215	KASSBOHRER ALL TERRAIN VEHICLES INC	Track for Pisten Bully Groomer	03/31/2020	\$20,350.00	P
21200216	MARKING JOHN	SP-E Shelter Cancellation	03/31/2020	\$295.00	P
21200217	SCHWAAB INC	Office Stamper for 2021	03/31/2020	\$33.95	P
21200218	WATER WORKS & LIGHTING COMM	Electric Service for SP	03/31/2020	\$110.45	P
21200219	WATER WORKS & LIGHTING COMM	Electric Service for SP	03/31/2020	\$123.70	P
21200220	WATER WORKS & LIGHTING COMM	Electric Service for SP	03/31/2020	\$24.56	P
21200221	WATER WORKS & LIGHTING COMM	Electric Service for SP	03/31/2020	\$132.16	P
21200222	WATER WORKS & LIGHTING COMM	Electric Service for SP	03/31/2020	\$10.30	P
21200223	WATER WORKS & LIGHTING COMM	Electric Service for SP	03/31/2020	\$18.03	P
21200224	WATER WORKS & LIGHTING COMM	Electric Service for SP	03/31/2020	\$229.20	P
21200225	WATER WORKS & LIGHTING COMM	Electric Service for SP	03/31/2020	\$10.30	P
21200226	WATER WORKS & LIGHTING COMM	Electric Service for RSBP-SP	03/31/2020	\$30.89	P
21200227	WATER WORKS & LIGHTING COMM	Electric Service for SP	03/31/2020	\$10.30	P
21200228	WATER WORKS & LIGHTING COMM	Electric Service for SP	03/31/2020	\$18.22	P
21200229	WE ENERGIES	Gas Service for SP	03/31/2020	\$9.24	P
21200230	AMAZON CAPITAL SERVICES	Safety Helmet & Chap Wrap	04/07/2020	\$112.90	P
21200231	BUDS CORNER MART	Gas for Vehicles & Cans-DP	04/07/2020	\$302.96	P
21200232	C & D AUTO	Flares, Rust Repairs-'12 Dodge	04/07/2020	\$1,480.00	P
21200233	FEIGNER COMPANY INC THE	Aqua Deck Panels-Nepco Dock	04/07/2020	\$251.56	P
21200234	JACOBY TEANNA	Nepco Shelter Cancellation	04/07/2020	\$250.00	P
21200235	LAKESIDE OASIS LLC	Gas for #757-Forestry	04/07/2020	\$38.64	P
21200236	LAKESIDE OASIS LLC	Gas for #757-Forestry	04/07/2020	\$33.53	P
21200237	LAKESIDE OASIS LLC	Gas for #545-DP	04/07/2020	\$54.59	P
21200238	LAKESIDE OASIS LLC	Gas for #759-DP	04/07/2020	\$21.68	P
21200239	LAKESIDE OASIS LLC	Gas for #757-Forestry	04/07/2020	\$29.48	P
21200240	LAKESIDE OASIS LLC	Gas for #759-DP	04/07/2020	\$19.82	P
21200241	LAKESIDE OASIS LLC	Gas for #545-DP	04/07/2020	\$39.35	P
21200242	LAKESIDE OASIS LLC	Gas for #560-Forestry	04/07/2020	\$149.94	P
21200243	LAKESIDE OASIS LLC	Gas for #569-Forestry	04/07/2020	\$36.78	P
21200244	LAKESIDE OASIS LLC	Gas for #757-Forestry	04/07/2020	\$26.76	P
21200245	LAKESIDE OASIS LLC	Gas for #759-DP	04/07/2020	\$20.97	P

Committee Report - County of Wood

PARKS & FORESTRY - APRIL FOR (MAY HIRC)

21200207 - 21200291

21200246	MORRISON WENDY	Nepco Shelter Cancellation	04/07/2020	\$250.00	P
21200247	OAKDALE ELECTRIC CO	Electric Service-DP Bath House	04/07/2020	\$30.90	P
21200248	OAKDALE ELECTRIC CO	Electric Service for DP	04/07/2020	\$30.90	P
21200249	OAKDALE ELECTRIC CO	Electric Service for DP Dam	04/07/2020	\$184.91	P
21200250	OAKDALE ELECTRIC CO	Electric Service-DP Loop 3	04/07/2020	\$30.90	P
21200251	OAKDALE ELECTRIC CO	Electric Service - DP Shelter	04/07/2020	\$46.43	P
21200252	OAKDALE ELECTRIC CO	Electric Service-DP Loop 2	04/07/2020	\$30.90	P
21200253	OAKDALE ELECTRIC CO	Electric Service-DP Lake Road	04/07/2020	\$38.90	P
21200254	OAKDALE ELECTRIC CO	Electric Service-DP Overflow	04/07/2020	\$35.62	P
21200255	OAKDALE ELECTRIC CO	Electric Service-DP Site 7Area	04/07/2020	\$30.90	P
21200256	OAKDALE ELECTRIC CO	Electric Service for DP	04/07/2020	\$39.47	P
21200257	OAKDALE ELECTRIC CO	Electric Service-DP Loop 1	04/07/2020	\$122.40	P
21200258	OAKDALE ELECTRIC CO	Electric Service for DP Loop 3	04/07/2020	\$30.90	P
21200259	OAKDALE ELECTRIC CO	Electric Service-DP Shop	04/07/2020	\$271.43	P
21200260	PITTSVILLE FARM & HOME CENTER	Assorted Supplies for DP	04/07/2020	\$62.08	P
21200261	POTOCKI SUE	Printer Ink Reimbursement	04/07/2020	\$36.91	P
21200262	PROVISION PARTNERS	Gas & Diesel-#569/609-Forestry	04/07/2020	\$245.69	P
21200263	PROVISION PARTNERS	Gas for #605-Forestry	04/07/2020	\$175.91	P
21200264	TIM'S SHARPENING SERVICE	Sharpening Saw Blade-SP	04/07/2020	\$39.15	P
21200265	ADVANCED DISPOSAL	Garbage Service for Parks	04/14/2020	\$975.00	P
21200266	ALLIANT ENERGY/ WP&L	Electric Service for ATV Park	04/14/2020	\$29.34	P
21200267	ALLIANT ENERGY/ WP&L	Electric Service for PB	04/14/2020	\$260.97	P
21200268	ALLIANT ENERGY/ WP&L	Electric Service-Nepco Shelter	04/14/2020	\$117.53	P
21200269	ALLIANT ENERGY/ WP&L	Electric Service-NP Showers	04/14/2020	\$17.50	P
21200270	ALLIANT ENERGY/ WP&L	Electric Service-NP Cabin	04/14/2020	\$93.24	P
21200271	ALLIANT ENERGY/ WP&L	Electric Service - NP Shelter	04/14/2020	\$28.65	P
21200272	ALLIANT ENERGY/ WP&L	Electric Service for NP	04/14/2020	\$17.27	P
21200273	ALLIANT ENERGY/ WP&L	Electric Service for NP	04/14/2020	\$17.27	P
21200274	ALLIANT ENERGY/ WP&L	Electric Service-NP Showers	04/14/2020	\$17.27	P
21200275	ALLIANT ENERGY/ WP&L	Electric Service for NP Shop	04/14/2020	\$117.86	P
21200276	ALLIANT ENERGY/ WP&L	Electric Service for NP	04/14/2020	\$17.27	P
21200277	INSIGHT FS	Diesel, Gas & LP for Parks	04/14/2020	\$1,581.31	P
21200278	AMAZON CAPITAL SERVICES	Security Holograms Stickers	04/21/2020	\$19.99	P
21200279	AMAZON CAPITAL SERVICES	Pigment Powder-White Beach Shelter	04/21/2020	\$29.98	P
21200280	ADVANCE AUTO PARTS	Oils for Truck #757-Forestry	04/21/2020	\$39.98	P
21200281	ADVANCE AUTO PARTS	Oil Absorbent-NP	04/21/2020	\$41.16	P
21200282	ADVANCE AUTO PARTS	Grease, Etc. for Skidsteer	04/21/2020	\$41.30	P
21200283	ADVANCE AUTO PARTS	Battery for #545 Ford F350-DP	04/21/2020	\$138.01	P
21200284	CUB SCOUT PACK 392	NP Shelter Canceled (4 Hrs.)	04/21/2020	\$75.00	P
21200285	FERGUSON ENTERPRISES LLC	Urinal Cartridges	04/21/2020	\$630.76	P
21200286	HANES GEO COMPONENTS	Terratex for PB	04/21/2020	\$395.00	P
21200287	HOME DEPOT CREDIT SERV (Parks)	SP Lights, Misc, White B Items	04/21/2020	\$1,707.29	P
21200288	KOPF GILBERT P	NP Shelter Cancellation	04/21/2020	\$200.00	P
21200289	MENARDS-MARSHFIELD	Garden Hose & Assorted Supplies-NP	04/21/2020	\$124.04	P
21200290	OLSON TONYA	RSBP Shelter Cancellation	04/21/2020	\$150.00	P
21200291	SHERWIN-WILLIAMS CO THE	Paint for Barricades-SP	04/21/2020	\$56.68	P

Grand Total:

\$44,105.74

Signatures

Committee Chair: _____

Committee Member: _____

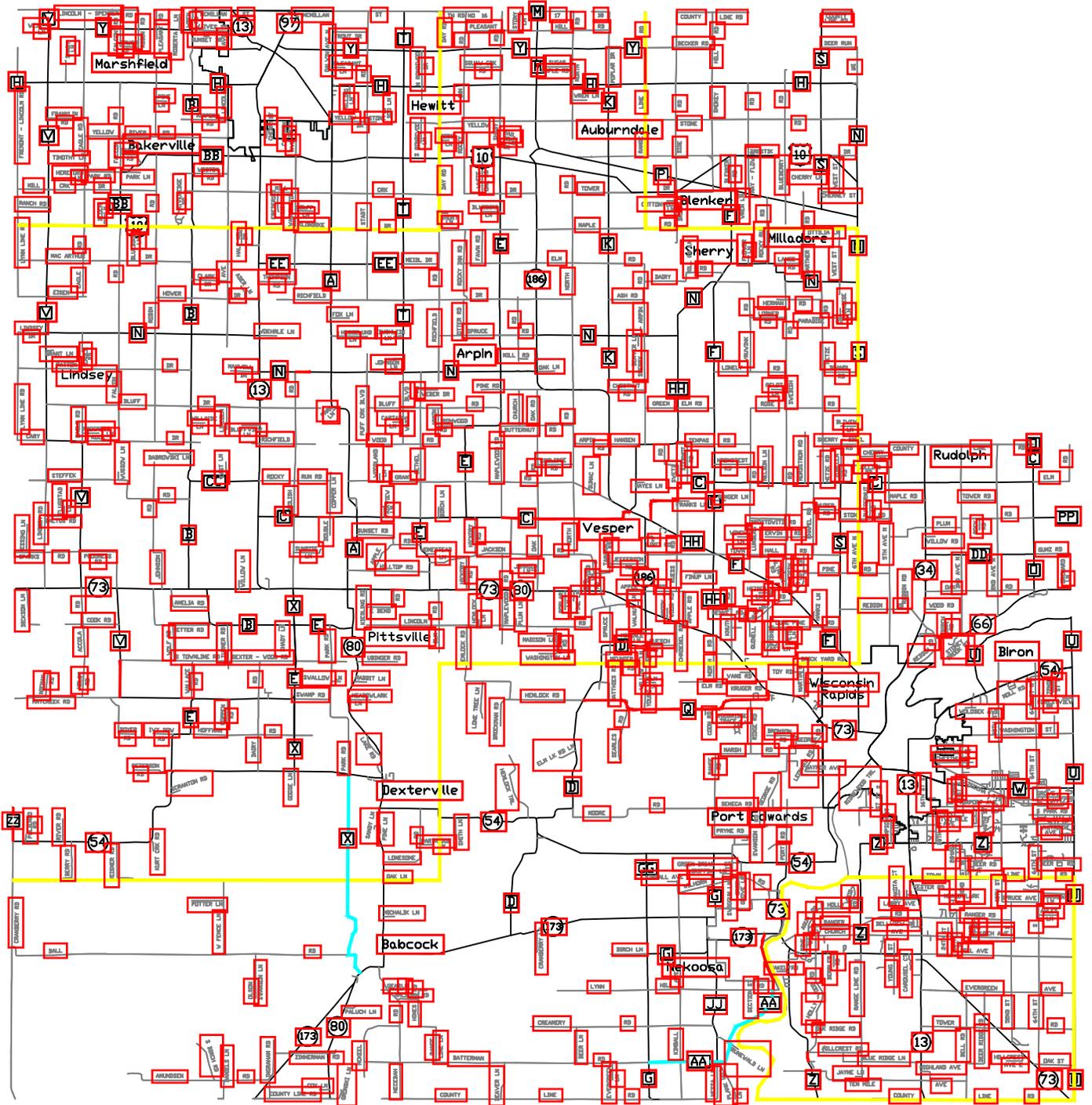
County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Thursday, April 30, 2020

		2020			
		Actual	Budget	Variance	Variance %
REVENUES					
Intergovernmental Revenues					
43531	State Aid-Transportation	\$630,897.20	\$2,194,425.00	(\$1,563,527.80)	(71.25%)
43534	State Aid-LRIP		218,258.00	(218,258.00)	(100.00%)
	Total Intergovernmental	<u>630,897.20</u>	<u>2,412,683.00</u>	<u>(1,781,785.80)</u>	<u>(73.85%)</u>
Licenses and Permits					
44101	Utility Permits	8,715.00	1,050.00	7,665.00	730.00%
44102	Driveway Permits		860.00	(860.00)	(100.00%)
44260	Moving Permits		1,025.00	(1,025.00)	(100.00%)
	Total Licenses and Permits	<u>8,715.00</u>	<u>2,935.00</u>	<u>5,780.00</u>	<u>196.93%</u>
Intergovernmental Charges for Services					
47230	State Charges	337,109.61	1,702,757.00	(1,365,647.39)	(80.20%)
47231	State Charges-Highway	98,820.06	232,838.00	(134,017.94)	(57.56%)
47300	Local Gov Chgs	67,704.19	594,327.00	(526,622.81)	(88.61%)
47330	Local Gov Chgs-Transp	110,222.09	1,277,200.00	(1,166,977.91)	(91.37%)
47332	Local Gov Chgs-Roads		420,187.00	(420,187.00)	(100.00%)
47333	Local Gov Chgs-Bridges	(11,773.74)	78,103.00	(89,876.74)	(115.07%)
	Total Charges to Other Governments	<u>602,082.21</u>	<u>4,305,412.00</u>	<u>(3,703,329.79)</u>	<u>(86.02%)</u>
Interdepartmental Charges for Services					
47470	Dept Charges-Highway	28,139.20	2,169,804.00	(2,141,664.80)	(98.70%)
	Total Interdepartmental Charges	<u>28,139.20</u>	<u>2,169,804.00</u>	<u>(2,141,664.80)</u>	<u>(98.70%)</u>
	Total Intergovernmental Charges for Ser	<u>630,221.41</u>	<u>6,475,216.00</u>	<u>(5,844,994.59)</u>	<u>(90.27%)</u>
Miscellaneous					
48300	Gain/Loss-Sale of Property	185,060.00		185,060.00	0.00%
48340	Gain/Loss-Sale of Salvage and Waste	2,390.90	6,700.00	(4,309.10)	(64.31%)
	Total Miscellaneous	<u>187,450.90</u>	<u>6,700.00</u>	<u>180,750.90</u>	<u>2,697.77%</u>
Other Financing Sources					
49110	Proceeds from Long-Term Debt		2,300,000.00	(2,300,000.00)	(100.00%)
	Total Other Financing Sources		<u>2,300,000.00</u>	<u>(2,300,000.00)</u>	<u>(100.00%)</u>
	TOTAL REVENUES	<u>1,457,284.51</u>	<u>11,197,534.00</u>	<u>(9,740,249.49)</u>	<u>(86.99%)</u>
EXPENDITURES					
Public Works-Highway					
53110	Hwy-Administration	115,646.97	351,879.80	236,232.83	67.13%
53120	Hwy-Engineer	70,458.54	254,866.05	184,407.51	72.35%
53191	Hwy-Other Administration	119,446.31	335,532.33	216,086.02	64.40%
53210	Hwy-Employee Taxes & Benefits	(908,300.75)	1,753,982.36	2,662,283.11	151.79%
53220	Hwy-Field Tools	18,568.60	(1,839.92)	(20,408.52)	1,109.21%
53230	Hwy-Shop Operations	98,953.03	247,343.16	148,390.13	59.99%
53232	Hwy-Fuel Handling	(4,437.28)	(23,105.00)	(18,667.72)	80.80%
53240	Hwy-Machinery Operations	(308,708.77)	92,274.18	400,982.95	434.56%
53260	Hwy-Bituminous Ops	9,827.38	230,793.04	220,965.66	95.74%
53262	Hwy-Bituminous Ops	20,330.64		(20,330.64)	0.00%
53266	Hwy-Bituminous Ops	25,204.48	1,856,661.62	1,831,457.14	98.64%
53270	Hwy-Buildings & Grounds	70,681.58	181,404.12	110,722.54	61.04%
53290	Hwy-Salt Brine Operations	19,169.06		(19,169.06)	0.00%
53291	Hwy-Salt Brine Operations	(27,854.71)	150.00	28,004.71	18,669.81%
53281	Hwy-Acquisition of Capital Assets	70,628.00		(70,628.00)	0.00%
53310	Hwy-Maintenance CTHS		21,950.55	21,950.55	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	522,605.51	1,907,786.45	1,385,180.94	72.61%
53312	Hwy-Snow Remov	573,215.67	802,481.54	229,265.87	28.57%
53313	Hwy-Maintenance Gang	13,296.19	103,111.16	89,814.97	87.10%
53314	Hwy-Maint Gang-Materials	6,439.76	2,900.00	(3,539.76)	(122.06%)
53320	Hwy-Maint STHS	488,226.47	1,442,910.19	954,683.72	66.16%
53330	Hwy-Local Roads	165,840.51	1,195,139.14	1,029,298.63	86.12%
53340	Hwy-County-Aid Road Construction		456,930.91	456,930.91	100.00%
53341	Hwy-County-Aid Bridge Construction		131,193.61	131,193.61	100.00%
53490	Hwy-State & Local Other Services	96,315.90	555,188.46	458,872.56	82.65%
	Total Public Works-Highway	<u>1,255,553.09</u>	<u>11,899,533.75</u>	<u>10,643,980.66</u>	<u>89.45%</u>
Capital Outlay					
57310	Highway Capital Projects	54,447.06	2,132,862.32	2,078,415.26	97.45%
	Total Capital Outlay	<u>54,447.06</u>	<u>2,132,862.32</u>	<u>2,078,415.26</u>	<u>97.45%</u>
	TOTAL EXPENDITURES	<u>1,310,000.15</u>	<u>14,032,396.07</u>	<u>12,722,395.92</u>	<u>90.66%</u>

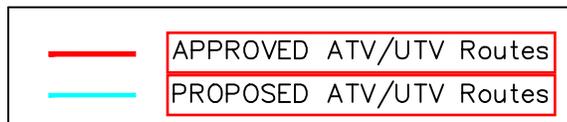
County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Thursday, April 30, 2020

	Actual	2020 Budget	Variance	Variance %
NET INCOME (LOSS) *	147,284.36	(2,834,862.07)	2,982,146.43	(105.20%)

Wood County Highway ATV Open Roads



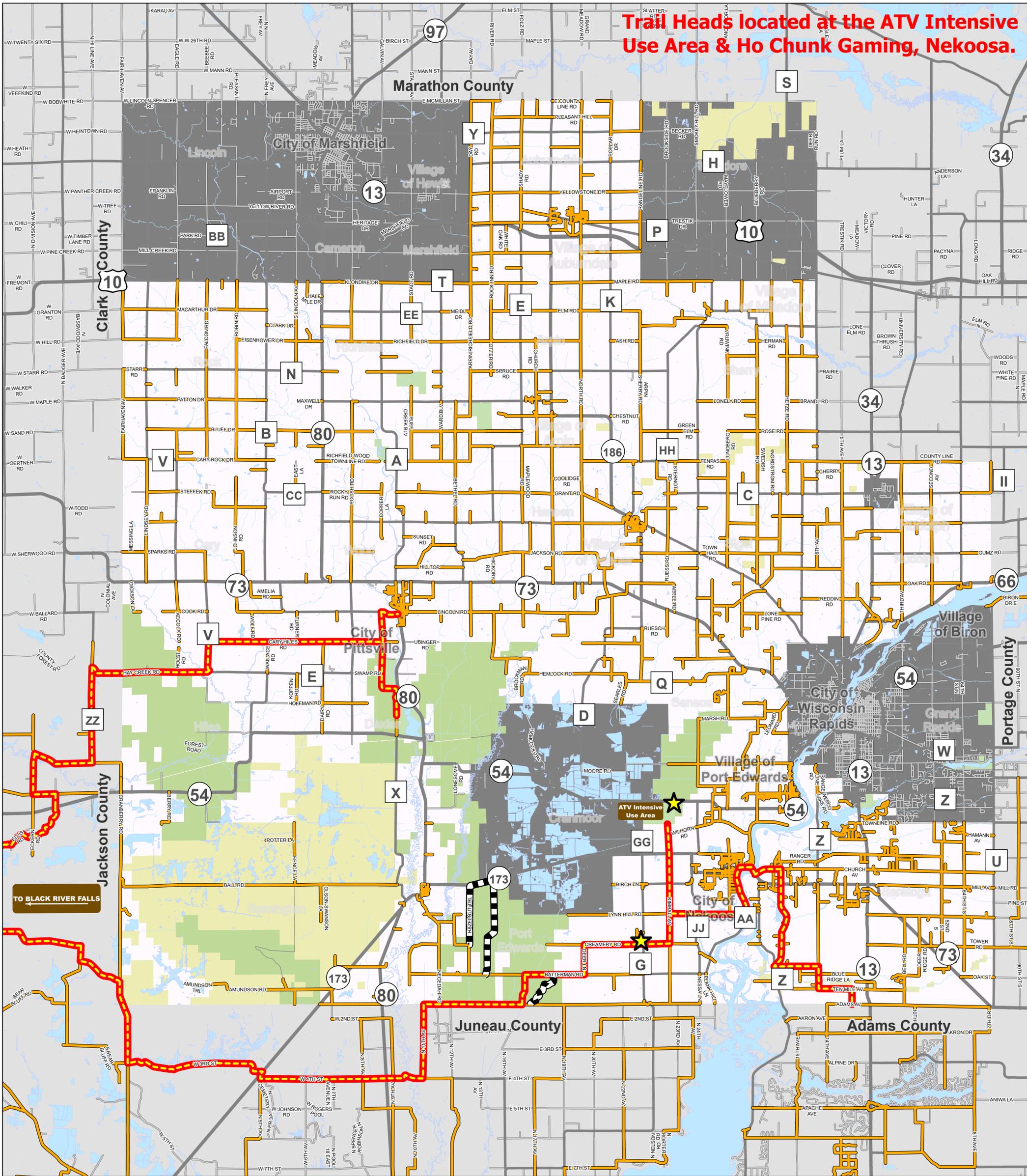
Legend



Wood County ATV Route/Trail System

WOOD COUNTY, WISCONSIN

LAST UPDATED 11/8/2019



Trail Heads located at the ATV Intensive Use Area & Ho Chunk Gaming, Nekoosa.

Please contact your local township to confirm opening and closing updates.

- Mainline Route
- ATV Trails
- ATV/UTV Routes
- ATVs NOT allowed by Local Ordinance
- Trail Heads



How does Wood County Highway Determine if a CTH is opened to ATV/UTV access.

Whether alternative routes have been investigated leaving no other practical options other than the use of a county trunk highway.

Whether the route is being requested for one of the following reasons:

1. The route will connect trails or municipal road route networks
2. The route addresses safety issues
3. The route provides access to business or services

Commercial Truck Traffic Volumes

Site Distance for Sag Vertical Curves and Crest Vertical Curves

Posted Speed Limit

Roadway/Bridge Width

Highway Functional Classification

Average Daily Traffic

Length of Route

Distance to nearest trail with open public access



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

Flagging Certification Policy

Flagging is a dangerous activity and the project engineer must make sure the operation is being performed correctly. Field staff should familiarize themselves with the Wisconsin Flagging Handbook available online at:

<https://wisconsin.gov/Pages/doing-bus/local-gov/traffic-ops/manuals-and-standards/manuals.aspx>

Before the flagging operation begins, ask to see the flaggers' certification. The contractor may present all the certifications at the preconstruction meeting or the flaggers may show a certification card with their name, instructor name, date of certification, and expiration date. All flaggers must be properly trained and are required to be certified. Do not allow flagging operations to begin until certified flaggers are available. The flagging techniques, proper equipment, and PPE can be found in the Wisconsin Flagging Handbook.

All flagging operations must have the proper advance warning. This can be found on SDD 15c12. Ideally this will be set up and taken down as the flaggers move, however, the signs may be taken down or set up within 1/2 hour of the work starting or stopping.

Make sure the flaggers have positioned themselves correctly to give themselves an escape route from an errant vehicle and so they can be seen by drivers. Flaggers are not allowed to sit/lean on chairs or in/on vehicles while the operation is being conducted. Make sure the flaggers are paying attention to traffic and not distracted.

Temporary Portable Rumble Strips (TPRS) are required for all flagging operations. The TPRS have a spacing requirement based on the posted speed limit. Make sure the TPRS have been installed according to the manufacturers' recommendations. This also includes the strips being installed with the correct side up, and on the proper surface. Monitor the TPRS for movement and have the contractor adjust when necessary. TPRS are not required for roads with speeds limits of 35 mph or less. Do not use TPRS on loose gravel or milled surfaces because of excessive movement of the strips.

For flagging operations with two or more flaggers, radios must be used for communication.

When the flagging operation exceeds 2 miles, a pilot car must be used. This is to better guide traffic through the work zone and control speeds. As with any longer flagging operation, the length of queues must be considered. Direct the contractor to adjust the flagging operation if queuing exceeds the advance warning.

Additional flaggers are needed at intersections. A single flagger may be sufficient at an intersection, however at higher volume side roads, an additional flagger may be needed if they cannot control all the approaches. The flaggers may use flags at intersections.

If the project will be intersecting a railroad, make sure to contact the railroad company for any further requirements. An additional flagger may be needed at the railroad tracks to stop traffic for trains and to prevent drivers from stopping on the tracks.

Flagging at night will require the flaggers to be illuminated properly as to not blind drivers.

Adopted 3/12/2020 by the Highway Infrastructure and Recreation Committee

TIMBER SALE CONTRACT EXTENSION POLICY

The Wood County Highway Infrastructure and Recreation Committee is responsible for the extension of timber sale contracts and would like to see sales cut in a timely manner. The Committee grants contract extensions and associated stumpage increases at their discretion. Each contract extension/stumpage increase will be determined on a case by case basis with factors such as: access, weather, ground conditions, silvicultural objectives, balances owed, natural disasters, etc. taken into account.

In general, the Committee may be more willing to grant first extensions without any stumpage increase if a job has been started. Contracts that are two years old with no activity, and contracts that have had more than one extension are of special concern and are more likely to have stumpage increases assessed. There may be special contracts that have no flexibility in length due to timing of silvicultural considerations, storm damage, etc. In these cases contract length will be fixed, and the contractor should expect to be penalized for not completing the sale in the time specified in the contract. Additionally, contracts that have had multiple extensions may not be extended in the future.

The typical contract extension will be for one year. The extension/stumpage increase schedule is as follows:

Extension #1	0% to 10% (maximum) increase
Extension #2	0% to 10% (maximum) increase
Extension #3	10% (minimum) to 25% (maximum) increase

Additional extensions will only be granted in cases of extraordinary circumstances. Stumpage increases associated with these extensions will be determined by the Committee on a case-by-case basis.

Contract Extension Notes – May 2020

#719 Schreiner Forestry

- Bid September 2013 – original contract expiration: October 1, 2016.
- Contract extensions: four (current extension expired March 31, 2020)
- % completion = 35%
- Job constraints: Seasonally wet access, ground needs to be frozen for access across marsh. Oak wilt restriction. *This is one of the poorest access sales we have had on the Wood County Forest during my time with the county.*
- Considerations: Contractor has completed many contracts with Wood County in the past, has had a good payment history, and quality of work is above average. Currently this is the only contract this contractor holds on Wood County Forest. Was not able to operate on this contract this past winter due to extreme wet ground conditions. Access to cutting units crosses a couple marshes that were flooded all winter and did not freeze sufficiently to support logging machinery and pulp trucks. Generated **\$0.00** total revenue to the Wood County Forest in the past year.

Recommendation:

Grant contract extension to March 31, 2021 with **no increase in stumpage.**

#724 Futurewood

- Bid May 2014 – original contract expiration: June 1, 2016.
- Contract extensions: four (current extension expired March 31, 2020).
- % completion = 92%, 3 to 4 acres remain to be cut.
- Job constraints: Seasonally wet access, ground needs to be frozen for access and to operate in portions of sale area.
- Considerations: Contractor has completed many contracts in the last few years, has had an excellent payment history, and quality of work is excellent. Currently holds 7 other contracts on Wood County Forest. Cut/operated **4 contracts** (completed 3) according to specs in the past year and generated **\$52,549.66** total revenue on all contracts to the Wood County Parks and Forest. *Note: One sale was a storm damage salvage harvest on park property on the north side of Lake Wazeecha. Contractor arrived quickly after short notice.*

Recommendation:

Grant contract extension to March 31, 2021 with **no increase in stumpage - or - release contractor from obligation to complete the harvest without penalty.**

#741 Thurs Logging

- Bid April 2016 – original contract expiration: April 1, 2018.
- Contract Extensions: Two (current extension expired March 31, 2020). **Last extension carried a 5% increase in stumpage.**
- % completion = 17%
- Job constraints: Seasonally wet access, portions of sale area require frozen conditions for access. Oak wilt restriction.
- Considerations: This is the only contract this contractor holds on Wood County Forest. Contractor quality of work on past contracts has been very good. Contractor did not attempt to operate on this contract over the past winter.
- Contractor cut one small patch (about 4 acres) just before deer season (fall 2019).
- Total sale area encompasses 23 acres, in 5 small cutting units.
- Contractor has generated **\$0.00** total revenue to the county forest in the past year.

Recommendation:

Grant contract extension to March 31, 2021. **Consider 5% increase in stumpage.**

#744 Delaney Forest Products

- Bid April 2016 – original contract expiration: April 1, 2018.
- Contract extensions: Two (current extension expired March 31, 2020).
- Contract extensions have been without any increase in stumpage.
- % completion = 0%
- Job Constraints: Seasonally wet access, Requires frozen ground for access and to operate, oak wilt restriction, access across private land.
- Considerations: Contractor has completed many contracts in the last few years. Contractor currently holds no other contracts on Wood County Forest. Contractor has good history of payments and quality of work is excellent. Contractor did not attempt to operate on this contract over the past winter.

Recommendation:

Grant contract extension to March 31, 2021. **Consider 5% increase in stumpage.**

2021-2025 - 5 YEAR CAPITAL IMPROVEMENT PLAN (PROPOSED)

WOOD COUNTY PARKS & FORESTRY DEPARTMENT

	2021	2022	2023	2024	2025
FLEET VEHICLE REPLACEMENT	\$40,000.00				
NP DISC GOLF PARKING LOT PAVING	\$30,000.00				
NEPCO WALK TRAIL AND RIP-RAP REPAIRS	\$25,000.00				
DUMP TRUCK REPLACEMENT	\$45,000.00				
TRAIL/ROAD/PARKING LOT IMPROVEMENTS	\$40,000.00				
FLEET VEHICLE REPLACEMENT		\$40,000.00			
TRAIL/ROAD/PARKING LOT IMPROVEMENTS		\$30,000.00			
PLAYGROUND REPLACEMENT		\$50,000.00			
TRACTOR REPLACEMENT		\$40,000.00			
FLEET VEHICLE REPLACEMENT			\$40,000.00		
TRACTOR REPLACEMENT			\$40,000.00		
TRAIL/ROAD/PARKING LOT IMPROVEMENTS			\$40,000.00		
PLAYGROUND REPLACEMENT			\$50,000.00		
FLEET VEHICLE REPLACEMENT				\$40,000.00	
UTILITY TRACTOR REPLACEMENT				\$30,000.00	
PLAYGROUND REPLACEMENT				\$50,000.00	
TRAILROAD/PARKING LOT IMPROVEMENTS				\$40,000.00	
FLEET VEHICLE REPLACEMENT					\$40,000.00
PLAYGROUND REPLACEMENT					\$50,000.00
D3 DOZER REPLACEMENT					\$45,000.00
TRAIL/ROAD/PARKING LOT IMPROVEMENTS					\$40,000.00
NET TAX LEVY	\$180,000.00	\$160,000.00	\$170,000.00	\$160,000.00	\$175,000.00

POSSIBLE CONSTRUCTION PROJECTS

PB ENTRANCE ROAD AND SHELTER**	\$2,300,000.00	
NORTH PARK LOWER DAM REPAIRS**	\$300,000.00	
DXT ATV CAMPGROUND DEVELOPMENT**	\$500,000.00	
SOUTH PARK CAMPGROUND EXPANSION**	\$750,000.00	
PB SNOWMAKING	\$750,000.00	
NORTH PARK OPEN SHELTER **	\$200,000.00	
DEXTER PARK BEACH HOUSE REMODEL	\$200,000.00	
PB SHOP RELOCATION	\$375,000.00	

***** ELIGIBLE FOR COST SHARE GRANTS**