

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** November 1, 2018

**PLACE:** Edgewater Haven, Administration Building, Conference Room 110 - Port Edwards

**PRESENT:** Donna Rozar, Adam Fischer, Marion Hokamp, Jessica Vicente, Tom Buttke, Mark Holbrook, Lori Slattery-Smith R.N.

**EXCUSED:** Al Breu

**ALSO PRESENT (for all or part of the meeting):** Brandon Vruwink, Jordon Bruce, Cindy Robinson, Jo Timmerman (Human Services); Sue Kunferman, Kathy Alft, Erica Sherman, Julie Cutright (Health Department); Rock Larson (Veterans Service); Reuben Van Tassel (Maintenance); Bill Clendenning (County Board Supervisor); Doug Machon (County Board Chair)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chair Rozar

**2) Quorum**

Rozar declared a quorum.

**3) Public Comments**

n/a

**4) Tour of Edgewater renovated area**

Committee members took a brief tour of the renovated rooms.

**5) Health Department presentation on Wood County Youth Risk Behavior Survey (YRBS)**

Erica Sherman and Julie Cutright described the YRBS and explained differences between high school and middle school surveys as well as the importance of the data collected. Highlights of some results were shared.

**6) Human Services CPS caseload study presentation**

Brandon Vruwink shared a Power Point presentation of County perspectives and recommendations to address Wisconsin's child welfare crisis. Brandon described some of the child protective service's issues, and how a workgroup was formed to address those issues. Statistics, along with out-of-home care growth and costs, were presented. Furthermore, Brandon explained the Wisconsin County Human Service Association adopted caseload standards and a process to advocate for increased funding.

**7) Consent Agenda**

Motion (Fischer/Buttke) to approve the consent agenda. All ayes. Motion carried.

**8) Discussion and consideration of items removed from consent agenda**

- n/a

**9) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center  
Quarterly Reports – Veterans Service, Health Department**

Department staff answered specific questions regarding information in the financial statements and quarterly reports.

**10) Edgewater Haven Write Offs**

Cindy Robinson shared a list of 2018 write-off requests. Jo Timmerman responded to Committee member questions regarding attempts to collect. Motion (Slattery-Smith/Fischer) to approve \$18,444 write-offs. All ayes. Motion carried.

**11) Update on the Congregate Meal Program and possible additional sites**

Jordon Bruce described projected revenues with possible expansion of the congregate meal program and associated construction costs. There is no recommendation to pursue at this time.

**12) Invitation to Committee members to attend Wisconsin County Human Services Association (WCHSA) Fall Conference November 29-30, 2018 in Stevens Point**

Conference agenda was shared in the packet. Motion (Buttke/Fischer) to approve attendance by Committee members to the WCHSA Conference. All ayes. Motion carried. Anyone interested in attending should let Dawn Schmutzer know as soon as possible.

**13) Update on Aging and Disability Resource Center of Central Wisconsin Adult Protective Services feasibility study**

Brandon Vruwink was invited by the County Board Chair to attend a meeting with the Aging and Disability Resource Center (ADRC) of Central Wisconsin and gave an update regarding the ADRC providing adult protective services. The ADRC is currently conducting a feasibility study to determine next steps.

**14) Update on Marshfield Human Services (Cornerstone) space needs**

Reuben Van Tassel shared a proposed floor plan for consideration utilizing available space on second floor in City Hall Plaza. The plan was designed with input from Cornerstone employees. Motion (Fischer/Holbrook) to direct Human Services leadership to engage in conversations with the City regarding possible renovation cost-sharing and lease options. All ayes. Motion carried.

**15) Discuss challenges in Nursing recruitment for Edgewater Haven and Norwood Health Center**

Brandon Vruwink described the challenges, which have increased over the past year. Cindy Robinson shared additional challenges with wage structure, even with the County's total benefit package. Jordon Bruce explained the difference in recruitment between Edgewater Haven (nursing home RN) and Norwood Health Center (hospital RN). Cindy and Jordon shared concerns with overtime costs because of vacancies, and questioned how we might use those dollars to help with recruitment and retention. Human Services will continue to research options and bring recommendations back to the Committee for consideration.

**16) Discuss amending 2019 Human Services budget on the floor at the November County Board meeting**

Chair Rozar explained need for amendment of 2019 Human Services budget on the County Board floor.

**17) Resolutions to amend 2018 WIC, Grants, and Adams/Juneau budgets**

Sue Kunferman explained reasons for the variance of budgeted expenditures. Motion (Holbrook/Hokamp) to support the resolutions as presented and forward to the Executive Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

**18) Activation date of 9 FTEs for Edgewater Haven**

Cindy Robinson provided an explanation of 2019 budgeted FTEs for TBI unit at Edgewater Haven and request to recruit in 2018 vs 2019. Motion (Holbrook/Buttke) to approve recruitment of 9 FTEs in 2018. Motion (Holbrook/Buttke) to amend the motion to include December 1<sup>st</sup> as hire date. Vote called for the amendment. All ayes. Motion passes. Vote called for amended motion. All ayes. Amended motion passes.

**19) Legislative Issue Updates**

Department heads provided updates regarding issues pertaining to their departments.

**20) Items for Future Agenda**

The Chair noted items for future agendas.

**21) Next Meeting(s)**

- November 29, 2018 (**this is November meeting rescheduled to 5<sup>th</sup> Thursday**) 5:00 pm, Wood County Annex & Health Center, Classroom - Marshfield

**22) Recommendation to County Board Chair for appointment of physician member to Health & Human Services Committee**

Dr. Steven Kulik was not present at the meeting and agenda item tabled.

**23) With permission of the Committee, the closed sessions were reversed from agenda order.**

Motion (Buttke/Fischer) to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) and 19.85(1)(f) to discuss performance evaluation data of an employee for whom the Committee exercises responsibility, as well as disciplinary data that could have a substantial adverse effect upon the reputation of the subject of the discipline if discussed in public. Rozar: Aye, Fischer: Aye, Breu: Aye, Hokamp: Aye, Holbrook: Aye, Slattery-Smith: Aye, Buttke: Aye, Vicente: Aye. Motion carried. The Committee went into closed session at 7:40 p.m.

Motion (Buttke/Fisher) to return to open session at 8:13 p.m. All ayes. Motion carried.

**24) Closed Session**

Motion (Buttke/Fisher) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. to discuss annual evaluations of Health Department Director and Veterans Service Officer. Rozar: Aye, Fischer: Aye, Breu: Aye, Hokamp: Aye, Holbrook: Aye, Slattery-Smith: Aye, Buttke: Aye, Vicente: Aye. Motion carried. The Committee went into closed session at 8:14 p.m.

**25) Return to Open Session**

Motion (Vicente/Fischer) to return to open session at 8:27 p.m. All ayes. Motion carried.

**26) Adjourn**

The Chair declared the meeting adjourned at 8:28 p.m.

Minutes taken by Kathy Alft and reviewed by Adam Fischer, secretary.

Minutes subject to Committee approval

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Adam Fischer, secretary  
Health and Human Services Committee