

AGENDA FOR NOVEMBER 10, 2020 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Hahn

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

Wood County Wildlife Area Advisory Committee – 3 year term – Marie Luchterhand

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – December 15, 2020

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 146 317 0152

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mf5ba0df5064375ea0ddc62845a86dff6>

Meeting number (access code): 146 317 0152

Meeting password: CB1110

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

October 20, 2020 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on October 20, 2020.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Pliml, Polach, Rozar, Thao, Valenstein, Wagner, Winch, and Zurfluh.

Supervisor Rozar gave the invocation and led the Pledge of Allegiance.

Motion by Feirer/LaFontaine to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Wagner/LaFontaine to approve the following appointments: South Central Library Board of Trustees – Francis Cherney, Veterans Service Commission – Tom Heiser, Civil Service Commission – David Laude, Ethics Committee – Robert Whitrock & Jeff Conradt. Motion carried by voice vote.

Under public comment, Jim Walsh, former County Board Supervisor and River Cities Community Access Coordinator, shared with the board that he was recently inducted into the Hall of Fame for Community Access Professionals. Numerous county residents came forward and commented in support of having Wood County be a 2nd Amendment Sanctuary County. Information was provided in the packet from the Public Safety Committee. A petition with 600 signatures in this regard was presented by Mr. Mike Derrie. Motion by Wagner/Rozar to accept the petitions and place on file in the Office of County Clerk. Motion carried by voice vote. Clerk Miner took possession of the petitions. Discussion followed on next steps. Motion by Rozar/Zurfluh to have this item place on the next Judicial & Legislative Committee agenda. Motion carried by voice vote.

There were no referrals.

Committee minutes presented: Operations.

RESOLUTION 20-10-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To contract with MaryAnn Lippert Consultant LLC to coordinate a Broadband Workgroup, resulting in submission of a funding application to the Wisconsin Public Service Commission (PSC) for a Broadband Expansion Grant.

FISCAL NOTE: Cost not to exceed \$6,200.

Motion by Wagner/Feirer to adopt Resolution 20-10-1. Lengthy discussion on process and succeeding steps. Motion carried unanimously.

RESOLUTION 20-10-2

Introduced by: Operations Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - \$7,463.39

Motion by Valenstein/Feirer to adopt Resolution 20-10-2. Motion carried unanimously.

RESOLUTION 20-10-3

Introduced by: Operations Committee

INTENT & SYNOPSIS: To adopt a comprehensive Classification and Compensation Plan for Wood County which will provide fair, competitive, and equitable wages for full and part-time employees of Wood County not covered by union contracts, excluding any professional employees paid outside of the pay plan as well as employees in positions with flat wages established by statute or County Board.

FISCAL NOTE: None in 2020. If adopted, based upon standard projections, the cost of implementation is approximately \$700,000 in wages in 2021.

Motion by LaFontaine/Zurfluh to adopt Resolution 20-10-3. Discussion on issues and solutions with the 2021 budget. Motion by Wagner/Breu to amend resolution to change the implementation date to July 1, 2021. Motion to amend carried unanimously. Motion to adopt amended Resolution 20-10-3 carried unanimously.

Committee minutes presented: Health & Human Services, Public Safety, Civil Service Commission.

Due to technological issues with the voting system, Chair Pliml called for a 5 minute recess at 10:40 a.m. and reconvened the board at 10:45 a.m.

Supervisor Hamilton was excused.

RESOLUTION 20-10-4

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To accept Legacy Foundation Grant funding and create a Mental Health Liaison Officer position (1.0 FTE).

FISCAL NOTE:

	Year 1 (2021)	Year 2 (2022)
Wages:	\$72,155.20	\$75,041.41
Fringe:	\$37,284.25	\$38,113.17
Total:	\$109,439.45	\$113,154.58
Grant funded:	109,439.45	\$113,154.58
County cost:	\$0	\$0

Years one (2021) and two (2022) wages and benefits are based on Investigator-Sergeant rates outlined in the Deputy Sheriff's 2020-2022 Collective Bargaining Agreement and are fully funded by a Legacy Foundation Grant. Subsequent years' wages and benefits will be funded through the annual budget process.

Motion by Ashbeck/Zurfluh to adopt Resolution 20-10-4. Discussion ensued. Motion carried. Voting no were Wagner, Ashbeck & Winch. Excused was Hamilton.

Committee minutes presented: Conservation, Education, & Economic Development, Golden Sands Resource &

Development Council, North Central ITBEC, Judicial & Legislative, Criminal Justice Coordinator Adhoc, Highway Infrastructure & Recreation.

RESOLUTION 20-10-5

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To authorize the County Clerk to execute a quit claim deed transferring county highway property CSM #10783 to Peter P. Winistorfer.

FISCAL NOTE: The County will receive \$7,500 for the sale of CSM #10783.

Motion by Clendenning/Zurfluh to adopt Resolution 20-10-5. Motion carried unanimously.

Committee minutes presented: Property & Information Technology, Aging & Disability Resource Center of Central Wisconsin, Central Wisconsin State Fair Board of Directors, McMillan Library Board of Trustees, South Central Library System Board of Trustees.

SPECIAL ORDER OF BUSINESS

Jonette Arms, Executive Director of ADRC-CW presented the 2019 Annual Report. She extensively highlighted the many programs that are offered and how many residents are impacted by the services they provide. These include Meals on Wheels and the congregate meal locations. She discussed the many volunteer hours spent on programs as well as the number of contacts the organization makes in each program.

Chairman Pliml recognized Supervisor Rozar who eulogized and recalled the public service of former Chairman Gordon Stargardt, who passed from this life recently.

RESOLUTION 20-10-6

Introduced by: County Board of Supervisors

INTENT & SYNOPSIS: Relating to the Life and Public Service of Gordon E. Stargardt

Motion by Rozar/Feirer to adopt Resolution 20-10-6. Motion carried unanimously by voice vote. The board stood in silence in honor of former Chairman Stargardt.

Without objection, Chairman Pliml adjourned the meeting at 12:00 p.m. Next scheduled county board meeting is November 10, 2020, with the annual budget hearing preceding the meeting.

Trent Miner
County Clerk

REFERRALS FOR NOVEMBER 10, 2020 – COUNTY BOARD

- Resolution from Winnebago County supporting legislation to amend hearing timelines for juveniles taken into custody. Referred to Judicial & Legislative Committee, District Attorney Lambert, and Human Services Director Vruwink.
- Resolution from Kewaunee County requesting the State Senate meeting in Extraordinary Session to address 13 water bills that passed the Assembly. Referred to Judicial & Legislative Committee.

**OPERATIONS COMMITTEE
MEETING MINUTES**

(1)

DATE: Tuesday, October 20, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – County Board Room

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Mike Feirer, Adam Fischer (via Webex)

OTHERS PRESENT: Various County Board Supervisors in the room.

Chairman Wagner called the meeting to order at 9:00 a.m.

There was no public comment.

The resolution for the hiring of a consultant for the broadband grant application process was presented. Motion by Rozar, seconded by Feirer to approve the resolution and forward to the county board for their consideration. Motion carried unanimously.

The resolution to adopt the pay plan was presented. Motion by Pliml, seconded by Rozar to approve the resolution and forward to the county board for their consideration. Motion carried unanimously.

Chair Wagner declared the meeting adjourned at 9:03 a.m.

Minutes prepared by Trent Miner, County Clerk. Minutes in draft form until approved at the next meeting.

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, November 3, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Conference Room 114

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Adam Fischer, Mike Feirer

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Kimberly McGrath, Kelli Quinnell, Al Thurber, Ed Newton, Jason Grueneberg, Adam Fandre, Trent Miner, Reuben Van Tassel, Lisa Keller, Heather Gehrt, Nick Flugaur, Marissa Laher, Jordon Bruce, Mary Solheim, Amy Kaup, Jo Timmerman, Mary Schlagenhaft, Shane Wucherpfennig, Sarah Christensen, Ray Bossert

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

There was no discussion on any items in the Consent Agenda.

Motion (Fischer/Feirer) to approve the Consent Agenda. Motion carried unanimously.

Planning & Zoning Director Grueneberg presented a resolution for the Broadband Grant Application. Grueneberg explained that the resolution passed through the PIT Committee on November 2, 2020, was being brought to this Committee today, and would also be brought to the CEED Committee on November 4, 2020. Grueneberg explained that the grant is through the Public Service Commission and the deadline to submit is December 1, 2020. Discussion ensued.

Motion (Pliml/Rozar) to approve the resolution for the Broadband Grant Application. Motion carried unanimously.

Treasurer Gehrt presented a resolution to deed property back to former owner.

Motion (Rozar/Feirer) to approve the resolution to deed property back to former owner. Motion carried unanimously.

Gehrt presented the Committee with September sales tax information. Gehrt stated that the County was 5% behind where sales tax were in September 2019, however, overall the County is currently about 84% ahead of where it was for the whole year in 2019.

Wellness Coordinator Fandre gave a presentation on the Wellness Program Aggregate Report, including his recommendations for the 2021 Wellness Program. Pliml questioned the large drop in spousal participation and Fandre explained that it is likely due to the elimination of the spousal incentive. Rozar asked Fandre if there was a way to track the impacts of the drop of spousal participation. Fandre stated that he would look into that. Discussion ensued.

Human Resources Director McGrath presented information about the 2020 Performance Evaluation process. McGrath stated that all performance evaluations are due to Human Resources by December 18, 2020. She further stated that emails would be going out by the end of the week to departments with a list of their evaluations that are due. McGrath asked for permission to place a closed session to complete performance evaluations for Department Heads that report to the Committee on the December agenda. Chair Wagner granted her permission to do so.

Finance Director Thurber stated that the proposed budget was posted out on the website and he encouraged everyone to read the budget summary.

Thurber presented a resolution to amend the 2020 Public Health budget for COVID-19 funding.

Motion (Feirer/Rozar) to approve the resolution amending the 2020 Public Health budget for COVID-19 funding. Motion carried unanimously.

County Conservationist Wucherpennig presented a request to the Committee to move internal funds to purchase a replacement for a GPS unit. Wucherpennig explained that the current unit they have is 10 years old and they recently found out that it is end of life and will no longer be supported after December 31, 2020. He further explained that the cost of the unit is \$13,000, but the company will offer a contract to reduce the cost to \$10,000 if it is purchased by December 31, 2020. Wucherpennig stated that the funds are all available internally within the Land Conservation budget and no money is needed from contingency.

Motion (Rozar/Pliml) to approve the reallocation of funds in the Land Conservation budget for the purchase of a replacement GPS unit. Motion carried unanimously.

Chair Wagner thanked Finance Director Thurber and Deputy Finance Director Newton for the Budget in Brief document that they prepared this year. Wagner stated that he would be asking the County Clerk Miner to distributed the Budget in Brief document to the Committee.

A brief discussion occurred regarding the Operations Committee meeting that is a public hearing on the budget at 8:30 a.m. on November 10, 2020.

The Committee discussed the schedule of meetings for 2021 and it was decided that the Committee will continue to meet the first Tuesday of every month at 9:00 a.m. for the time-being.

The next regular meeting of the Operations Committee is scheduled for December 1, 2020 at 9:00 a.m.

Chair Wagner adjourned the meeting at 9:56 a.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – November 2020

- It probably does not take a rocket scientist, or even a county board supervisor, to figure out where our time has been spent this past month. The November election has consumed our time in phone calls from voters and clerks, preparing and distributing state acquired cleaning supplies, preparing election notices for publication, and making sure our municipalities have all the tools they need to conduct this election.
- Each year, in order to continue to provide passport acceptance services to the public, all of us in the office have to go through a recertification process. This requires online training and a final exam that all of us must pass. We are all currently in various stages of that process, as time allows.
- We have published the Statistical Report of Property Valuations for 2020. I print one copy of it to file in my office, and provide links from the County Clerk webpage for the public to be able to see their individual municipality's Statement of Assessment and their Equalized Value. Not only is it statutory that we provide this information, it is very interesting to go through and see where the ratios are for each of the property classes.
- We had another municipality purchase a ballot tabulator machine, which takes our total hand county municipalities down to 2. The Village of Rudolph purchased a unit, and while it will not be operational for the November election, they will have it for all of the elections going forward. I will provide the training for them, as I did with the Town of Remington. The Town of Remington until is operational for the November election.
- We will be busy after the election, conducting the county canvass and voluntary audit of ballots. In addition, pursuant to state statutes, there is a mandatory audit of ballots conducted after each November election. The day after the election, the Elections Commission randomly chooses municipalities in the state to conduct a hand count of ballots to ensure each piece of voting equipment in Wisconsin is operating correctly. Each county will have at least one of their reporting units chosen. As we did with the 2018 audit, we will coordinate with the municipalities selected to have them come to the courthouse, with their poll workers and clerks, to complete that audit. There is a time crunch to this, as it has to be done prior to the final election certification by the Commission on December 1st.
- The apportionment is completed for the most part, based on the budget numbers that have been acted on in the Operations Committee. While I have them all in the system and ready to go, I will not certify them until after the county board meeting on November 10th when the budget and levy are approved.
- I will have election statistics for you next month. Stay tuned. Expect the Town of Hiles to rank in the top 3 for voter turnout.....just saying.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

October 30, 2020

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – October 2020

Human Resources Activity

	October 2020	2020 Year-to-Date
Applications Received	553	3,857
Positions Filled	17	176
Promotions/Transfers	1	30
New Hire Orientations	17	96
Terminations, Voluntary	12	105
Terminations, Involuntary	1	21
Retirements	0	12
Exit Interviews	5	38

Human Resources Narrative

General Highlights

1. With the County Board adoption of the Wood County Wage Plans as a result of the Classification and Compensation Study with Carlson Dettmann (which will be effective July 1, 2021) we have now concluded this project. Final pay plans and the updated implementation date were shared with employees on October 20th. We are now in the post-study Appeals Stage in which employees may request to appeal the grade placement of their position. Information on the appeals process and timeline, including the initial Statement of Intent to Appeal forms, was distributed to employees on October 21st. Initial appeal forms are due back to Human Resources by November 6th. The appeal process timeline is as follows:
 - October 21, 2020- Appeal process opens
 - November 6, 2020- Statement of Intent to Appeal Forms due to Human Resources
 - November 13, 2020- Employees are provided with response letters
 - November 25, 2020- Formal Appeal forms due to supervisor/Department Head
 - December 4, 2020- Appeal forms due from departments to Human Resources
2. We are excited to share that the new Electronic Benefit Election process through Employee Self Service (ESS) for annual open enrollment has successfully launched. We continue to be extremely thankful to IT for building/creating the electronic benefit election forms and processes within the ESS platform, as well as continuing to be available to quickly troubleshoot any issues that may arise. We are approving enrollments as they come in, if complete, or sending them back to the employee if additional information is necessary. We appreciate employees' patience as we work through this new process.

3. Assisted the Ad Hoc Criminal Justice Coordinator Committee by preparing an onboarding and orientation schedule for the new Criminal Justice Coordinator. The Coordinator has joined Wood County as of October 26th.
4. With regards to a former Wood County employee appealing their termination, Human Resources met with the individual on October 22nd to hear their grievance. We are currently investigating the claims and will respond to the former employee in writing by November 6th.

Meetings & Trainings

1. Attended the Operations Committee on October 6th which included a presentation regarding the Nationwide Deferred Compensation benefit, approving the final draft of the Safety Manual update, and giving a brief update on the Classification & Compensation Study.
2. Attended the Judicial & Legislative Committee via WebEx on October 2nd.
3. Attended the Department Head Budget Discussion meeting on October 7th.
4. Attended the Operations Committee on October 15th and 20th.
5. Attended County Board on October 20th.
6. Attended the Ad Hoc Criminal Justice Coordinator Committee on October 26th.
7. Held the monthly conference call with The Horton Group on October 27th to discuss various benefit topics including Open Enrollment.
8. Attended the weekly COVID-19 calls facilitated by Emergency Management.
9. Held individual staff meetings to discuss and provide updates on the department's progress towards our 2020 goals.
10. Staff attended various meetings including:
 - a. Presented FFCRA & EPSL information at the Highway Department on October 2nd
 - b. Attended the Future HR Leadership Virtual Conference Webinar through the Oshkosh Chamber of Commerce/CWSHRM on October 7th
 - c. Attended the Fall WACPD Fall Conference Webinar on October 15th
 - d. Attended FFCRA Webinar through The Benefits Co. on October 20th
 - e. Assisted Highway staff with Open Enrollment on October 23rd and 26th
 - f. Attended WPELRA Virtual Supervisory Training on October 28th and 29th

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Fund Balance document for September.
5. Tracked hours used under the FFCRA and processed approvals.
6. Tracked vacation accruals lost during bi-weekly accruals for essential departments due to reaching the maximum hours. This is due to the COVID-19 pandemic and many departments having to restrict staff vacation and/or time off.
7. Received and tracked Boston Mutual Whole Life Waiver forms as well as processed new enrollments.
8. Worked with IT to upload Open Enrollment videos, documents, and compliance notices to the HR Intranet.
9. Mailed required compliance notices to retirees and COBRA participants.
10. Assisted multiple employees with open enrollment election questions.
11. Conducted CPR Renewal at Norwood on October 29th.
12. Printed and collated New Hire Orientation packets.
13. Update Wood County phone numbers in HRMS which auto-populate in the Directory in ESS.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying issues.
5. Sent out notifications for 4th Quarter DOT Random selections.
6. Prepared applicant list for Sheriff's Department for Deputy testing to be held on October 23rd.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Branch I	Legal Administrative Assistant – Floater	Position posted, applications reviewed, interviews conducted. Final candidate selected, references being conducted 10/22/20.
Replacement	District Attorney	Legal Administrative Assistant	Due to hiring freeze, position is on hold.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 11/1/20.
Replacement	Edgewater	Maintenance Technician	Position posted, applications reviewed, interviews conducted. Final candidate selected, references completed, offer extended and accepted. Filled 10/7/20.
Replacement	Emergency Management	Administrative Services	Position posted, applications reviewed, interviews conducted. Final candidate selected, references completed, offer extended and accepted. Filled 10/26/20.
New-Grant funded	Health	COVID Response Interviewers (7)	Position posted. Multiple telephone interviews conducted. Final candidates selected. Attended orientation and filled on 10/7/20.
Replacement	Health	Public Health Nurse	Position posted, applications reviewed, interviews conducted. Final candidate selected, references and background completed. Offer pending as of 10/23/20.
Replacement	Health	WIC-Health Educator/ Nutritionist	Position posted, deadline 11/2/20.
Replacement	Health	Health Screener	Position posted, interviews conducted. Final candidate selected. References and background completed. Offer extended and accepted. Filled 10/5/20.
Replacement	Highway	Administrative Services	Position posted, applications being reviewed.
Replacements	Human Services	Social Worker – Initial Assessment (2)	Positions posted, interviews conducted. References and background conducted. Offer extended for one position, filled 11/2. Additional vacancy is on hold due to hiring freeze.
Replacement	Human Services	Secretary – Marshfield City Hall	Due to hiring freeze, position is on hold.
Replacements	Human Services	Bus Driver (One casual, one full-time)	Positions posted, deadline 11/8 (Casual) & 11/1 (FT).

Replacements	Human Services	Social Workers (4) – Family Services Ongoing	Positions posted, interviews conducted. Final candidates selected. References and backgrounds completed. Offers extended and accepted. Filled 10/12, 10/26, 11/2 & 11/16/20.
New – Approved by CB	Human Services	Discharge Case Manager	Position posted, interviews conducted. Final candidate selected 10/21, references being conducted.
Replacement	Human Services	Family Interaction Worker	Position posted, interviews conducted. Final candidate selected, references being conducted 10/23/20.
Replacement	IT	IT Intern	Position posted, deadline 11/8/20.
New/Replacement	Norwood	COTA, Occupational Therapist, Therapy Asst., Dietary Aide, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood.
Replacement	Norwood	Head Nurse	Position posted. Deadline 10/6/20.
Replacement	Planning & Zoning	Code Technician	Position posted. Interviews conducted, final candidate selected. References completed. Offer extended and accepted. Filled 11/2/20.
Replacement	Register of Deeds	Deputy	Position posted. Interviews conducted, final candidate selected. References completed. Offer extended and accepted. Filled 10/12/20.
Replacements	Sheriff	Part-time Deputies (Reserves)	Position continually posted, deadline 11/2/2020. Eligibility list being established.
Replacement	Sheriff	Deputy Sheriff	Position posted. Civil Service Commission & Sheriff's Department reviewing applications. Testing scheduled for 10/24/20 at WCSD.

Safety/Risk Management – News and Activities

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms (expected completion is January 2021).
2. Managed open claims with Aegis throughout the month.
3. Working with Facilities, IT and Courthouse Security to develop Courthouse Emergency Action Plan.
4. Continuing process of updating various insurance policies with Aegis/County Mutual and other providers.
5. Provided N95 fit testing for employees at Edgewater Haven as requested.

NEW Workers' Compensation Claims (2)

1. 10/2/20 – Edgewater – Employee had bloodborne pathogen exposure from accidental needlestick.
2. 10/10/20 – Sheriff's Rescue – Employee had bloodborne pathogen exposure from lacerated forearm at accident scene.

OPEN Workers' Compensation Claims (4)

1. 8/4/20 – Highway – Employee fractured L elbow in fall at asphalt plant (surgery required).
2. 8/18/20 – Highway – Patrol truck tailgate dropped onto employee's R foot on roadside after it became detached from truck bed.
3. 8/22/20 – Sheriff's Rescue – Employee injured R knee at accident scene performing extrication (surgery required).

4. 9/3/20 – Highway – Employee strained lower abdominal muscles pulling posts at roadside (surgery required).

CLOSED Workers' Compensation Claims (1)

1. 8/29/20 – Sheriff's – Employee injured upper back/neck after hitting deer in squad during emergency call.

First Aid Injuries (3)

1. 9/26/20 – Edgewater – Employee suffered lower back/hip pain lifting resident from floor.
2. 10/12/20 – Sheriff's – Employee injured R shoulder removing animal from roadway.
3. 10/20/20 – Edgewater – Employee strained muscle in R knee moving resident to recliner.

Property/Vehicle Damage Claims (1)

1. 10/4/20 – Sheriff's – Squad was struck at scene of accident while performing traffic control duties (est. \$2,576.82).

Liability Claims (0)

OPEN EEOC/ERD Claims (2)

1. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4, 2019 Counsel submitted the County's Reply Brief in Opposition to the Petition for Review.
2. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. Our position statement was submitted to the Equal Rights Division by counsel on July 1, 2020.

Notice of Claim (1)

1. 9/8/20 - We received notice of a former Wood County employee seeking damages related to the denial of Post Employment Health Plan benefits.

Other

1. Began work with Human Services Deputy Director on various employee engagement and recognition initiatives.
2. Interviewed various employees in the Health Department throughout the month to highlight the Health Department in the upcoming Employee Newsletter.
3. Worked with Finance to create hybrid 2021 salaries for all employees to be imported into Questica after the decision was made to delay implementation of the new wage structure to July 1, 2021.
4. Worked with HR Director and Carlson Dettmann Consultant to create final draft wage structures.
5. Prepared annual Department Head Evaluation packets for Committee Chairs. Packets were distributed to Committee Chairs at the October County Board meeting. Evaluations are due to Human Resources by December 18, 2020.
6. Worked with UI to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
7. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
8. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
9. Facilitated New Hire Orientation on October 5th, 12th, 19th and 26th.
10. Facilitated New Hire Orientation for Health LTE's on October 7th and October 29th.

11. Conducted exit interviews on September 29th, September 30th, October 1st, 13th, and 14th including the benefit and payout information.
12. Reconciled and processed the September Unemployment Insurance payment.
13. Responded to various verifications of employment.
14. Replied to multiple requests from surrounding counties with varied information.
15. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

TREASURER'S REPORT

November 03, 2020

By: H. Gehrt

1. Attended United Way Campaign meeting on October 1.
2. Attended Operation Committee meeting on October 6.
3. Attended Town of Rudolph meeting on October 6 regarding the 2019 reevaluation and how hundreds of acres were shifted resulting in a correction on the 2020 tax bills by the DOR. This will result in a 1 year increase in their apportionment (taxes) and then in 2021 their taxes will go back to normal reevaluation amount.
4. Attended Department Head meeting regarding the budget on October 7.
5. With the assistance of the Maintenance and Sheriff's Departments, locked up 5 properties with improvements on them on October 13.
6. In lieu of the WCTA (WI County Treasurer's Association) Fall Conference, our education classes and business meetings were held virtually October 14 & 15.
7. Attended Operations Committee budget hearing on October 15.
8. Attended County Board meeting on October 20.
9. Attended WCA Personnel, Finance, and County Organization Committee meeting on October 22.
10. As of this report, I do not have the sales tax numbers yet for September, but will provide that information at the meeting.
11. Starting November 2, there are 13 properties that will be for sale. I will have a resolution at the December meeting for the sale of these properties.



RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee

ITEM#

1-1

DATE

November 10, 2020

Effective Date

Upon passage and
publication

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To establish Wood County's Tax Levy for 2020 collectable in 2021.

FISCAL NOTE: This resolution establishes the tax levy for the 2021 Wood County Budget. The total levy is \$28,165,064, the components of which are the following:

Operating	\$22,425,185
Debt service	4,628,540
Aid to libraries*	1,111,339
Total Levy	<u>\$28,165,064</u>

*not apportioned to municipalities operating a public library: Township of Arpin, Village of Vesper, and the Cities of Marshfield, Nekoosa, Pittsville and Wisconsin Rapids.

WHEREAS, the Wisconsin Department of Revenue has established the Equalized value of Wood County properties for the 2020 apportionment at \$5,476,313,500 (TID values removed); and

WHEREAS, the Operations Committee has formulated a budget proposal and presented it to the County Board; and

WHEREAS, to operate the County a levy of \$28,165,064 is needed with associated levy rates per \$1,000 of: general operating: \$4.0949, debt service: \$0.8452, library aid: \$0.4214; and

WHEREAS, the levy is in compliance with the levy limit imposed by 2019 Wisconsin Act 9 (2019-2021 State Biennial Budget) which limits the property tax levy increase to the greater percent change of net new

construction for Wood County at the level of 1.01% or the statutory rate of 0%, plus an adjustment for the change in the debt service cost. Library aid levies are exempt from the levy limit under Wisconsin Statutes § 66.0602(3)(e)(4); and

WHEREAS, pursuant to Wisconsin Statutes § 65.90, a formal publication of a summary of the proposed budget and announcement of the public hearing were published as a class 1 notice on Saturday, October 24, 2020 in the Wisconsin Rapids Daily Tribune and Marshfield News Herald; and

NOW THEREFORE, BE IT RESOLVED BY THE WOOD COUNTY BOARD OF SUPERVISORS that a property tax levy of \$28,165,064 is hereby authorized in support of the 2021 budget.



RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee

ITEM#

1-2

DATE

November 10, 2020

Effective Date

Upon passage and
publication

Motion:Adopted: ☐1stLost: ☐2ndTabled: ☐No: ☐Yes: ☐Absent: ☐

Number of votes required:



Majority



Two-thirds

Reviewed by: _____, Corp Counsel

Reviewed by: _____, Finance Dir.

INTENT & SYNOPSIS: ADOPTION OF THE 2020 WOOD COUNTY
BUDGET.

FISCAL NOTE: This resolution adopts the 2021 Wood County Budget of \$110,628,248 including the appropriations, revenues and use of fund balances proposed by the Operations Committee as outlined in the 2021 Wood County Proposed Budget document.

WHEREAS, the Operations Committee has conducted numerous budget meetings in formulating the 2021 County budget; and

WHEREAS, the Chair of the Operations Committee has presented a detailed budget to the County Board of Supervisor this day, and

WHEREAS, pursuant to Wisconsin Statutes § 65.90, a formal publication of a summary of the proposed budget and announcement of the public hearing were published as a class 1 notice on Saturday, October 24, 2020 in the Wisconsin Rapids Daily Tribune and Marshfield News Herald; and

WHEREAS, a public hearing on the proposed 2021 Wood County Budget was held, as required by law; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE WOOD COUNTY BOARD OF SUPERVISORS that the year 2021 budget of \$110,628,248 is adopted for the fiscal period beginning January 1, 2021.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

ITEM#

1-3

DATE

November 10, 2020

Effective Date

November 10, 2020

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: <u>[Signature]</u> , Finance Dir.	

CAK

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount **\$2,510.00**

WHEREAS, by Resolution No. 20-9-2, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 34-06821, more particularly described as:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Lot 89 of Morningside Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

WHEREAS, Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

WHEREAS, it is beneficial for Wood County to sell to the former owner of this property because the funds received on October 6, 2020 will compensate the County in full for the amounts due and owing,

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.



RESOLUTION#

Introduced by Health & Human Services Committee and Operations Committee
Page 1 of 1

SK

Motion: Adopted: ☐

1st Lost: ☐

2nd Tabled: ☐

No: ☐ Yes: ☐ Absent: ☐

Number of votes required:

☐ Majority ☒ Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: [Signature], Finance Dir.

INTENT & SYNOPSIS: To amend the 2020 Public Health budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
43551	State Grants		913,459
54121	Wages	722,859	
54121	Program Supplies	190,600	

Source of Money: Department of Health Services, Division of Public Health, CARES Act Funding

WHEREAS revenues generated by the department will be higher than anticipated by \$913,459 due to COVID-19 grant funding, and

WHEREAS expenditures of the above functions are anticipated to exceed the originally adopted budget by \$913,459, and

WHEREAS the reasons for the over expended functions have been adequately justified to the Health and Human Services Committee, and

WHEREAS rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level",

THEREFORE BE IT RESOLVED to amend the Wood County Public Health (54121) budget for 2020 by appropriating \$913,459 of unanticipated revenue from the Department of Health Services and CARES Act Funds into the state grant revenue account (43551),

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: October 22, 2020

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: Donna Rozar, John Hokamp, Laura Valenstein, Kristen Iniguez, DO, Tom Buttke, Lee Thao; Jessica Vicente; Heather Wellach, RN; joining by WebEx are Adam Fischer

ABSENT: - - -

EXCUSED: Sue Kunferman

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Marissa Laher, Mary Solheim, Jo Timmerman, Mary Schlagenhaft, Jordon Bruce (Human Services); Rock Larson (Veterans Service); Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Brian Landowski/Lisa Keller (IT); Bill Clendenning (County Board Supervisors); *(Some of these attendees were in the room and others joined by WebEx.)*

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Rozar declared a quorum.

3) Public Comments

- n/a

4) Consent Agenda

Pulled from consent agenda – page 6

Motion (Buttke/Hokamp) to approve the consent agenda. All ayes. Motion carried.

5) Discussion and consideration of items removed from consent agenda

- Page 6 – Kathy Alft responded to question with where the Influenza Media Campaign information is available. Motion (Hokamp/Thao) to approve page 6 of the consent agenda. All ayes. Motion carried.

6) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center Quarterly Reports – Veterans Service, Health Department

Department staff answered questions regarding information in the financial statements and quarterly reports.

7) Resolution to amend 2020 Health Department budget for additional revenue and expenditures unanticipated during the original budget process

Kathy Alft explained reasons for variance of budgeted expenditures. Motion (Valenstein/Thao) to support the resolution as presented and forward to the Operations Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

8) Update on the 2020 and 2021 budgets

Donna Rozar shared significant changes with Health, Veterans, and Human Services budgets from how they were presented to the Committee in August. Donna also explained initiatives of the Operations Committee that are intended to help address the current budget crisis.

9) Discussion of Norwood additional funding

Jordon Bruce shared a power point presentation providing a Norwood Provider Relief Funding Update. Jordon explained funding received, and funding anticipated. Jordon described eligible expenses attributable to Coronavirus. Jordon identified purchases made to-date and things that Norwood is working on. Jordon defined next steps with continuing to identify cost-effective solutions, and concluded by gathering suggestions from Committee members and responding to questions.

10) Health Department COVID-19 update

Donna Rozar referred Committee members to the Health Department narrative for a detailed description of COVID-19 response work. Kathy Alft shared testing site opportunities and responded to Committee question regarding the electronic database (WEDSS) downtime for weekend upgrade.

11) Review and signature of updated Edgewater Haven Administrative Policy

Marissa Laher explained the policy needs signature of Committee members. Copies have been provided to members and signatures were obtained.

12) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

13) Items for Future Agenda

The Chair noted items for future agendas.

14) Next Meeting(s)

- November 19, 2020, 5:00 pm, 111 W Jackson Street, 2nd Floor Auditorium (meeting will also be accessible via WebEx)

15) Closed Session

Motion (Buttke/Vicente) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. to discuss annual evaluations of Health Department Director, Human Services Director, and Veterans Service Officer Rozar: Aye, Hokamp: Aye, Thao: Aye, Valenstein: Aye, Wellach: Aye, Buttke: Aye, Vicente: Aye, Iniguez: Aye, (Fischer excused). Motion carried. The Committee went into closed session at 6:29 p.m.

16) Return to Open Session

Motion (Thao/Valenstein) to return to open session at 7:35 p.m. All ayes. Motion carried.

17) Adjourn

Rozar declared the meeting adjourned at 7:36 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

COVID-19 is taking us in a concerning direction these last few weeks. Our phones are more active than ever. Our residents have a lot of questions, concerns, and needs. People are angry, concerned, and scared. We take pride in calling every single person back each day, but this work is draining us. We are getting yelled at, threatened, put down, and insulted. It is hard work every single day and I want to thank our staff who have stepped up to help us lead this response and the limited term employees (LTEs) who have been brave enough to join us in this work.

On October 1, hospitals in our region began daily calls, 7 days/week, to assess the status of each one for that day – are they accepting patients, do they need to transfer, are they closed, etc. This is an indication that they are beginning to be stretched. At the same time, our disease activity continues to climb exponentially and we will not be able to keep up. People are sicker. Medical facilities are having to open additional COVID units. As I am writing this, we have had over 50 new cases and a death in the last 2 days.

We need everyone to make better decisions. Our cases are not all coming from the schools or from that 18-24 age group. We need you all to make safer choices for yourselves, your families and for those around you or we are going to do what we have been trying to avoid since March and that is overwhelm our healthcare system. If that happens, especially as we approach influenza season, we are all in trouble.

So I guess I just want to ask everyone who reads this to take some sort of action and don't stand by as we fall apart. Hold people accountable. Hold businesses accountable. We're either in this together or we aren't and if we aren't, then God help us. We in the health department are not alarmists. We haven't been sending "the sky is falling" messages throughout this whole thing. We've been working our long and difficult days and doing our best and trying to smile, but we are headed to a dark place if we can't get our fellow human beings to be less selfish and more concerned about our neighbors. So, that's my plea...set good examples and hold people accountable because we're headed for a train wreck with the uncontrolled community spread we are currently experiencing.

- For a current case count, please see:
<http://woodwi.maps.arcgis.com/apps/opsdashboard/index.html#/da7f0d6815494e4b85e614e042671b14>
- Here is an update on our larger scale efforts:
 - Communication – We continue to report data and information on our website and Facebook page. We are currently working on a joint press release with all hospitals and health departments in our region. The purpose of the release is to provide situational awareness in regards to our spike in cases and encourage harm reduction behaviors and wise choices.
 - Disease Reporting and Contact Tracing – We continue to bring additional contact tracers and disease investigators on board. We have 24 LTEs working with us now and intend to bring on a handful more. We have scaled back our case interview processes and data collection. We attempt to contact everyone within 24 hours. This happens most of the time, but there are spikes where this does not occur. We provide the information and education they need, answer questions, and provide their isolation or quarantine release dates. We always advise them to contact us if they develop symptoms or to call 9-1-1 if they develop severe symptoms.
 - Testing – We received pilot funding (\$70,000) from DHS to enhance our testing capacity. We have trained several school staff to collect specimens via nasal swab. We have also trained some EMS providers to assist in testing. Our hope is that school staff can swab students and staff who have symptoms prior to sending them home. A courier will take the specimens to Exact Sciences in Madison for analysis. In addition, we have had LTEs and some of our own staff trained to serve on strike teams. These teams will be deployed in the event of an outbreak in the community, business, school, congregate settings or other applicable situations. We have also been tentatively approved for an enduring testing site on Thursdays into mid-December. 300 tests can be conducted at each event.
 - School Planning – Our schools are doing an amazing job. We have had cases in all of our schools and most parochial schools. However, we haven't seen outbreaks resulting from these cases. That says a lot about what our schools are doing to prevent spread within the school walls. Kristie Egge and I are assigned

to specific schools as their liaison and we field calls daily to talk through specific situations and scenarios in order to help them make the best decisions possible on a daily basis.

- Long-Term Care Facilities – Each skilled nursing facility (SNF) has been assigned a specific lab to work with on meeting their required testing frequency. I have to say that both Norwood and Edgewater are doing a wonderful job with preventing outbreaks in their facilities. Their communication with our department has been excellent. On another note, DHS provided "Essential Visitor Guidance" for SNFs. However, as Wisconsin saw a sustained spike in cases and deaths, that guidance was rescinded.
- Vaccination Clinics – We are already planning for mass vaccination clinics in an effort to be prepared immediately when the vaccine becomes available. Once this occurs, this will tax the public health system beyond what we are seeing now as we attempt to continue our disease follow up and contact tracing while at the same time administer vaccinations to as many people as possible as quickly as possible. We know that this will likely be a two-dose vaccine, so mass clinics will be intense for a longer period of time.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Staff attended a CHORDS meeting to discuss potential data sharing between Healthcare Systems and community partners. Data from this potential collaborative would be used to inform the CHA and CHIP as well as help build goals and objectives.

Staff continue to be utilized in various ways to respond to the pandemic.

AOD Prevention Partnership

We continue to participate in Marshfield Area Coalition for Youth (MACY) meetings and initiatives as they align with the Wood County Community Health Improvement Plan (CHIP). MACY's CARA grant funding will be ending in June 2021, so the MACY Drug Task Force is looking to their community partners to sustain efforts, as there will no longer be staff support from Marshfield Clinic. Since there is alignment with Naloxone trainings/distribution and supporting recovery-friendly business policies, those are the main initiatives we will continue to support.

Staff are also participating in the Central Wisconsin Partnership for Recovery efforts lead by The Family Health Center of Marshfield. The group recently received the Health Resources and Services Administration Rural Communities Opioid Response Program (HRSA RCORP) Implementation grant to cover Wood and Clark counties. Efforts in this grant include:

- Targeted Youth Interventions (increase referrals to youth diversion program and evidence-based school curriculum adopted)
- Wood Count Jail Discharge Planner
- Safe and Sober Housing (adopt a Rent Ready program for individuals in recovery)
- Peer Recovery Support (support recovery friendly workplace policies, expand recovery coach and/or peer specialist programming)

Community Needs Task Force/COVID-19 Response/Communications

Educational infographics continue to be created and posted on the WCHD Facebook page on a variety of topics such as testing and COVID-19 and businesses, etc. Infographics are created based on requests of those on the front lines receiving questions and concerns from those in the community (i.e. Trick-or-Treating Guidance, Wear a Mask social media posts, weekly COVID newsletter).

The Latinx Community Engagement Plan is in the final stage of proofing and will be posted to the WCHD website and distributed to community champions. The engagement guide includes a resource checklist of available Spanish language COVID-19 educational resources. An additional resource checklist in English is available. The Community Needs Task Force continues to send weekly newsletters highlighting topics relevant to COVID-19 in Wood County. The task force will continue to address unmet community needs by connecting residents, businesses, and organizations to the appropriate community resources.

The Wood County *Wear a Mask* campaign is underway with regular messaging going out on the importance of wearing a facemask and practicing other safety measures. Efforts to promote influenza vaccinations are more critical than ever due to the health implications that can occur if one were to contract both influenza and COVID-19.

Central Wisconsin Tobacco Free Coalition and Wisconsin Wins

The Wisconsin Department of Health Services determined that tobacco age compliance checks should halt in our current situation. Contracted communities are instead increasing outreach activities that will reduce and prevent the sale of tobacco and nicotine products to those under the age of 21. The Wisconsin Wins program has updated materials to include the new federal tobacco 21 age requirement for purchasing tobacco products.

Mental Health Matters

The month of September was still slow due to the ongoing COVID-19 situation. Health Department staff have continued to support the Wood County Health Department through epidemiological efforts to update and maintain data.

Staff attended A Better Way Clubhouse board meeting to remain updated on the happenings of the clubhouse and provide insight on mental health considerations of members. The clubhouses are operating under extreme restrictions due to COVID, but continue to provide outreach to its members.

Staff had an opportunity to speak on the radio about Suicide Prevention during the COVID-19 pandemic. During the radio spot, community resources such as the crisis hotlines and local clubhouses were shared.

A continuing Mental Health Matters initiative is working with the Wood County Jail to become more trauma informed. Planning continues internally for the proposed initiatives the Wood County Jail Workgroup could take on. Of these initiatives, training community members in the Adverse Childhood Experiences Interface and utilizing Trauma Informed Care trainings came through as core initiatives that Mental Health Matters could champion.

A group of University of Wisconsin-Eau Claire students are working on a project regarding employee burnout and self-care during the COVID-19 response. The group is set to research and provide tools to measure employee burnout as well as propose mitigation ideas to reduce the effects this stress has on employees. This student group is set to deliver a plan by mid-December.

Staff are preparing a virtual presentation for University of Wisconsin-Stevens Point about COVID-19 and its relationship to built environment. This presentation is a continued partnership being fostered between the Sociology, Psychology, and Criminal Justice Departments of the school with the Wood County Health Department.

Influenza Media Campaign

The influenza media campaign's goal is to improve flu vaccination rates in Wood County. The campaign will run from October 1-November 28, 2020 with three posts each week. Each weekly posting will include a Q&A on a flu topic, reminder to get a flu shot, and other educational information. Topics so far include:

- What is the flu?
- What are the symptoms of the flu?
- How to prevent the flu?
- When can symptoms start after exposure? How long do flu symptoms last? Who is considered high risk?
- Who should get the flu shot?

An additional five reminder infographics about the flu have been created. There are other posts in draft form and are currently being reviewed.

Health Equity Team

A Cultural Awareness presentation was updated and presented to all staff at the October staff meeting. Work continues to complete action items on the action plan.

Active Communities

The River Riders Bike Share program has decided to postpone their season to spring 2021. This will allow us to open with 30 bikes and 6 stations in the Wisconsin Rapids area for a full season; spring until fall. We are looking at purchasing more bikes to expand the River Riders Bike Share program into the Marshfield area. This will allow us to better reach the needs of more community members in Wood County. We will still launch our bike share program with Koloni, Inc. and continue to have conversations with them this winter.

COVID-19 Testing Strategy

Staff continue to build out plans and details to increase access to COVID-19 testing in Wood County. A testing pilot grant was written to the Department of Health Services and was awarded. Through this grant, school nurses in Wood County, along with strike teams, are being trained to administer testing at schools and various community sites. Staff have reached out to local Fire/EMS to help support ongoing testing as well. The grant includes a total of 2,000 tests to be used through middle of November.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S

Port Edwards/Armenia Groundwater Issues-MOU progress

An open records request was made by Habush Habush and Rottier for information regarding work on the MOU, any meeting notes, and updates on the groundwater study. This law firm is working with citizens of the Town of Armenia and the Town of Port Edwards involved in a lawsuit against AGC.

Staff Training and Registered Environmental Health Specialist Exam

Dave Joosten and Ben Jeffrey received food inspection training with DATCP trainers. Both felt it was a very good experience. Ben is being trained to provide back-up for the water laboratory. Staff also participated in Retail Wholesale clarification training. Ben and Logan assisted with Contact Tracing and advising establishments with COVID issues. Tim Wuebben passed the National Environmental Health Association's Registered Environmental Health Specialist exam. He is now an Environmental Health Specialist with our department.

Lead Safe Homes Program

Environmental Health staff attended lead risk assessment training via webinar. A contractor was chosen for a Marshfield home and work will begin soon. Three other homes are pending DHS approval of the risk assessment and development of the scope of work.

New Businesses and Consultations

A pre-licensing inspection was conducted at Anchor Bay in Wisconsin Rapids due to a change in ownership. Everythang Tacos, a food truck in Wisconsin Rapids, had a pre-licensing inspection.

Complaints

Twenty-eight complaint investigations were received in the month of September.

- 2 Complaints were received about living conditions for a disabled individual. Several safety issues were identified. APS will be monitoring the situation.
- A tenant complained of a cockroach infestation, originating with a neighbor. An onsite inspection did not indicate an active infestation. Surveillance info was provided.
- A complaint came in regarding a rooming house resident urinating and defecating in his room, causing odors for other tenants. Human Services is unable to intervene. The landlord will monitor the situation.
- An odor complaint was found to be caused by a dead animal under a trailer.
- An abatement order was written for a home without running water since October 2019.
- An abatement order was written for an accumulation of urine and feces in a home.
- A tenant complained of health issues from mold in the home. Mold is in the basement and there is no verification of illness. Mold cleanup info was provided.
- A tenant stopped in to complain about no water to a trailer. Water was then reconnected but they wanted the complaint documented and sent to them.
- An abatement order was written for a homeowner discharging sewage to the ground.
- Cockroaches were reported at two mobile homes. An onsite visit was done. The residents said they had no cockroaches and did not allow entry.
- A complaint of a water issue was resolved following an onsite visit and the discovery of a water leak beneath a trailer. The City Plumbing inspector ordered corrections.
- Holes in the exterior wood of an apartment building are allowing animals and birds to get in. The landlord is replacing the siding soon and will correct the problem.
- Two complaints of mice were reported in rental units. The landlords will seal up holes.
- A home had an accumulation of cat feces. An onsite visit revealed a strong ammonia odor and many cats. The home has been cleaned; the odor issue is nearly resolved.
- A business was reported to have sewage issues. An onsite visit revealed no sewage.
- An unlicensed individual is doing online egg roll sales from her home. Licensing requirements and instructions were provided and she was ordered to cease operation until licensed.
- Mice were reported at a nursing home. The complaint was forwarded to DHS, the licensing authority.
- A complaint was made about food being re-used by a restaurant. The caller ordered food, claimed he didn't get it all, and the restaurant asked for it back. They were checking to see if the order was incorrect, and the food was discarded with no re-use.
- An onsite visit was done to confirm the presence of bed bugs. Pest control was called and will heat treat the infested areas.
- Two complaints were made about toxic chemicals used at a public facility. The manager is using an approved virucide appropriately. It has an unpleasant odor, but is not unsafe.
- A caller complained of spiders and roaches at 2 rooms in a hotel. The manager felt they were seeking free rooms. Pest control comes in regularly. An onsite inspection revealed no insects in any of the rooms checked.
- An online report was made of cold food at a buffet. The manager stated that it was near the time to change over the buffet. He will better monitor temperatures.
- A caller complained of a home with a bathroom that wasn't working, excess garbage, and cat feces. An onsite visit revealed that the bathroom was working and there were no health hazards. There was clutter, but nothing hazardous.
- A caller was concerned about bed bugs and how to prevent re-infestations. Information was sent to the caller.
- A caller complained of a home with a large number of cats, pit bulls, and feces throughout the home. The humane officer removed several cats and more were brought in. The tenants did extensive cleaning and made conditions livable.

- A caller had concerns about the same spoons being used for 4 coffee drinks at a restaurant. The restaurant manager stated that the spoons are rotated out regularly and if a customer states there is an allergy, a new spoon is used.
- A caller complained about a mobile restaurant preparing food in their home kitchen. Caller wanted a list of commercial kitchens that could be used, so he could provide the list to the restaurant owner.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CD, CLC

- WIC continues to complete all appointments over the phone during this time. The physical presence waiver to allow appointments over the phone was extended and currently goes through November 22nd. The waiver is now tied to the public health emergency declaration and will allow phone appointments to continue 30 days past the expiration of the public health emergency declaration.
- Sarah Krubsack, Emily Tauschek, Tiffany Halama, Jessica Hutchinson and I attended the NWA Virtual Nutrition and Breastfeeding Education Conference Sept 9th-11th. This allows for continuing education for lactation and dietitian credentials and staying up-to-date on current recommendations, including constantly changing recommendations concerning COVID-19.
- The entire WIC team attended the all staff virtual WIC conference on Sept 29th furthering support staff and dietitian knowledge on WIC related topics. This year's conference focused on health equity and trauma informed care.

Caseload for 2020 (Contracted caseload 1433)

	Dec 2019	Jan 2020	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1397	1413	1365	1393	1408	1382	1402	1431	1419	1444			
Active (final)	1409	1424	1375	1395	1408	1404	1413	1441	1437				
Participating	1402	1422	1371	1395	1410	1403	1402	1440	1420	1448			

(2)

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
October 14, 2020

Director's Report by Brandon Vruwink

Finance Director Thurber called a special Department Head meeting to discuss overall county budget challenges. Director Thurber shared the challenges and the need to reduce the county budget in 2020 and 2021. Each Department was given the assignment to identify cuts and submit them to the Finance Department by 4:30 pm on Friday, October 9. We began this process after the special meeting and finished by the deadline on Friday. We have continued to work with the Finance Department during the week of October 12 to ensure all of the numbers are entered correctly.

Deputy Director Solheim and I continue to meet with District Attorney Lambert to coordinate and work through challenges related to Chapter 48 matters. All of the conversations have been respectful and collaborative. We understand this process will take time and we are all committed to improving this partnership.

I am pleased to share the Parent Engagement Center is open and being used regularly. Children and their parents have found the space to be very warm and welcoming. We are looking forward to the time when we can facilitate in-person parenting classes.

Interviews for the Jail Discharge Case Manager/Planner position are scheduled to be held on Thursday, October 15, and Friday, October 16. Since this position is entirely grant-funded, it was not subject to the hiring freeze. I am hopeful a final candidate will be identified before the November H&HS Committee meeting.

Our Human Services office location at 630 S. Central Avenue in Marshfield which, has been known as "the old Marshfield City Hall" or "City Hall Plaza," has been renamed by the owners. The location will now be known as *DC Steinle Plaza*. This change was made to eliminate confusion within the community. City of Marshfield staff indicated residents seeking county services were presenting at the Marshfield City Hall building. We have updated all of our marketing materials along with the county website to reflect the name change.

Next month will mark the end of my two-year term facilitating county-wide Department Head meetings. I have enjoyed the opportunity to meet with my colleagues over the past two years. I look forward to the opportunity to support the next facilitator as they take on this important role.

Administrative Services Update by Jo Timmerman

Norwood: Fiscal staff worked on additional 2021 budget reductions in response to requests from the Finance Department to review and reevaluate departmental 2020 projections and 2021 budget projections.

I worked on the Round 2 DHS Covid funding. During this process, it was learned that counties are not eligible for revenue reimbursement under the Wisconsin DHS funding opportunities. Covid-19 related expenditures are allowable considerations for this funding source. While working through the application it was determined we would not qualify for Round 2 funding, due to yet unexpended CARES ACT funding from the Federal government.

I continue to research guidance related to use and reporting of use for CARES ACT funding.

Additional projects worked on by staff are:

- Processed Medicare, Medicaid, HMO, Commercial Insurance, other county and patient responsible billings
- Processed vendor payments
- Attended Norwood Department Head meetings
- Attended weekly payer source meetings for patient/resident updates
- Attended bi-weekly budget meetings with Administrator and Norwood Department Heads
- Tracked COVID-19 expenditures

Edgewater: Fiscal staff at Edgewater also worked on additional 2021 budget reductions in response to requests from the Finance Department to review and reevaluate departmental 2020 projections and 2021 budget projections.

Work on Round 2 DHS funding included Edgewater's expenditures as part of the total of Wood County's Skilled Nursing Facility Covid-19 related expenditures.

Additional projects worked on by staff are:

- Processed a total of 71 claims in the amount of \$422,497 for Medicare, Medicaid, HMO, Commercial Insurance, and patient responsible billings and payments
- Processed vendor payments
- Attended daily stand-up meetings for patient/resident care and payer source updates
- Conducted weekly "triple-check" meetings regarding patient accounts and billing issues; as well as other miscellaneous issues that arise
- Attended bi-weekly budget meetings with Administrator and Edgewater Department Heads
- Track COVID-19 expenditures

Community: Fiscal staff at River Block worked with Division Administrators on additional 2021 budget reductions in response to requests from the Finance Department to review and reevaluate departmental 2020 projections and 2021 budget projections.

Recruitment for the Family Services Secretary position at Marshfield City Hall was initiated September 30, with interviews conducted on October 1st and 2nd. Final selection has been placed on hold due to the countywide hiring freeze.

Additional projects worked on by staff are:

Fiscal

- Attended Administrative Services Managers' meeting
- Attended SmartCare Core Meetings (multiple)
- Attended Norwood bi-weekly budget meeting
- Attended Edgewater Stand- up meetings - weekly
- Attended weekly staff one-to-one meeting and update sessions
- Reviewed and approved time off request
- Reviewed and approved staff time cards
- Met with Energy Program to ensure contract fulfillment
- Met with Child Welfare Division Administrator to go over funding
- Attended Mandatory Whole Life Presentation
- Coordinated and provided documentation for 2019 Single Audit
- Prepared Wood County's 2021 Income Maintenance budget for the Northern Income Maintenance Consortium (NIMC)
- Prepared and reviewed 2021 NIMC budget, combining 12 county reports
- Completed mandatory Relias Training for Edgewater location

- Met with Staff regarding follow-up WIMCR Report responses
- Supervised Monthly Revenue and Integration download from TCM to Dynamics
- Attended HHS Committee Budget Meeting via WebEx
- Attended HHS Committee Meeting
- Reviewed projected 2020 and 2021 Budget Revenues for Finance Department
- Prepared and conducted employee Annual Review
- Prepared and submitted 2021 CST budget request
- Prepared 2021 CLTS Case Management rate request
- Participated in panel Interviews for Administrative Services employee - .60 FTE
- Completed monthly expenses reports for Childcare and Income Maintenance
- Reviewed and approved Monthly Expense reports for Energy, FSET, DCF & DHS
- Prepared and filed Monthly expense report for NIMC
- Prepared and submitted ACH for NIMC expense payments
- Provided NIMC reports for Monthly Director Meeting prepared Monthly Bi-Weekly Budget report for Edgewater revenues
- Reviewed and presented YTD data and budget projections to all Community Program Managers (Crisis, Behavioral Health, Long Term Support, Family Services)
- Reviewed and gave feedback for Monthly Financial reports.
- Provided support and supervision to team members

Support Services

- Conducted recruitment and interviews for one vacant position - Family Services Secretary MFLD
- Completed four staff annual performance evaluations and one 30 day probationary review
- Coordinated support needed for Family Service, Birth-to-Three, CLTS and Cornerstone interim coverage during staff FMLA beginning 09/28/20
- Coordinated upcoming support needed for the Outpatient Clinic (OPC) Reception interim coverage during staff FMLA beginning approximately 11/7/20
- Complete orientation and ongoing training with new staff member; developing a schedule of trainings for multiple programs that are supported by this staff member
- Attended all web meetings for Streamline Implementation of Smartcare, to include: weekly internal planning meetings, and workflows for Smartcare, coordinate implementation team and Superusers (define roles and global codes/data migration)
- Work with Family Services Supervisors, Deputy Director and Support staff regarding: working remotely, interim tasks
- Investigate and follow up on one HIPAA breach (Family Services)
- Weekly look ahead meetings with OPC group scheduling staff; work through problems with clinic groups
- Coordinated coverage for multiple staff vacations and extended or last minute absences at three locations
- Met with 14 support services staff biweekly by phone or in person
- Provided direct coverage to Marshfield Reception and River Block OPC Reception desk as needed
- Inventoried and ordered PPE supplies for reception and other areas

Adolescent Diversion Program (ADP) Update by Mary Solheim

In our last update, we referenced the hiring of two case managers with a start date of July 27, in addition to four interns who joined our team on August 28. All case managers and interns have now joined our ADP Team and completed the requisite training for the program. We have also built on the referrals as

previously received and now have a total of nine youth on both ends of the County being actively served. We anticipate bringing additional referrals into the program very soon to fill our remaining four spots. In an effort to receive referrals into the program, we have reached out to all school districts within Wood County. The goals of that outreach included providing education on the Adolescent Diversion Program itself, answering questions, and talking through our referral process. We are also working with law enforcement with the same goals in mind.

In addition to partnering with our schools and law enforcement, we continue as a team to engage in partnerships within our local community to support our youth and with colder months upon us, we have secured YMCA memberships with the South Wood County YMCA as well as the Marshfield Clinic Health Systems YMCA. Our youth and their case managers will have full access to the YMCA facilities, as will youth and their case managers, mentors, and social workers outside of the Adolescent Diversion Program. In addition to the YMCA partnership, we have also focused on forming partnerships with the Boys & Girls Club, I Heart Art Studio, and the Central WI Cultural Center, among others. Our goal is to get our youth connected within their community and to continue to assist them in developing healthy habits and interests that will long-lasting.

We are also working to implement a Youth Justice Advisory Council. By design, the purpose of the Youth Justice Advisory Council will be to get together and discuss the needs of youth within our community. The cross-system partnership will include the District Attorney's office, law enforcement agencies throughout the county, school districts, health care providers, and other community agencies, in addition to staff here at Human Services. While we look continue to develop the list of our partners outside of Human Services, we are simultaneously looking to develop a list of internal partners. This internal list includes individuals from our Adolescent Diversion Program team, our Independent Living Coordinator, our Youth Mentors, and individuals from Family Services and Behavioral Health. While we are committed to a launch of the Youth Advisory Council by year-end, we are looking to secure a date for our first meeting in November.

Behavioral Health Services Update by Stephanie Gudmunson

Personnel Updates: Kerry Ringer, Behavioral Health RN, resigned her position effective 10/12/2020. Our current contracted Child Psychiatrist Dr. Mofikoya, will not be renewing his contract for 2021. We are currently working with Locumtenens.com to find a replacement. The re-certification visits for the Comprehensive Community Services Program, Crisis Intervention and the Outpatient Clinic are taking place this week. The site visits are being completed remotely with the surveyor.

The Behavioral Health RN's are facilitating the flu shots clinics this year for the River Block building and the DC Steinkle Plaza (formerly Marshfield City Hall). Flu shot clinics began this week with a slightly different format to ensure social distancing.

Each year, we are required to use 20% of our Substance Abuse Block Grant to fund substance abuse prevention efforts. We do this through a combination of activities, programs and partnerships. We use prevention dollars to help fund peer support at the clubhouses, staff time for the Critical Incident Stress Management program, and staff time on coalitions including the Wood County Drug Task Force, the Central Wisconsin Partnership for Recovery and the Marshfield Area Coalition for Youth. This year prevention dollars will fund Know Meth campaign billboards and printing costs for materials for Prescription Drug Take Back events. In effort to help those who are struggling to cope with these stressful times, we are also creating kits that contain various healthy methods of coping with stress to avoid turning to substances.

Community Resources Update by Steve Budnik

Transportation: In September, we provided 1031 rides on our buses. This is an increase of 63 total rides from August! A majority of our rides are for employment (395) and medical (266). The Transportation Department currently has a vacancy for a part-time bus driver out of the Marshfield area.

WHEAP: The 2019-2020 energy assistance heating season is now over. This heating season was in effect from October 1, 2019 until September 30, 2020. Overall, 2692 households applied for energy assistance. This is an increase of 131 homes from the last heating season. Below is a three-year comparison:

Energy Assistance Services	2020	2019	2018
Total # of customers applied	2692	2561	2576
# of furnaces repaired	31	45	43
# of furnaces replaced	26	26	27

Edgewater Haven Update by Marissa Laher

In the month of September we had 5 admissions and 5 readmissions with a memory care census is 17 residents.

Census comparison to last year:

September 2019 – 53.33 average census with 6.50 rehab

September 2020 – 44.97 average census with 4.53 rehab

Admissions/Discharges Comparison:

September 2019 – Admissions 10/Discharges 10/Readmissions 5

September 2020– Admissions 5/Discharges 9/Readmission 5

As I mentioned in my update last month, we saw a census impact in September due to having to hold admissions based on positive COVID-19 employees. The state has since revised admission hold guidance to be a little less restrictive which allows us to admit in certain circumstances.

Recent industry publications have stated that referrals from hospitals to nursing homes have decreased by 24.5% compared to the same time period in 2019. We are certainly seeing this trend, as many patients that previously received care in a SNF are having their needs met by home health and hospice in their homes. With the hospitals in the area cancelling elective procedures that require inpatient care, we are not seeing the normal amount of referrals for orthopedic and rehab patients.

In regards to COVID-19 activity, as of writing this, we have:

- 0 resident cases
- 1 active employee case
- 5 recovered employee cases

We have been in “outbreak” testing since the beginning of September, which means we are testing all staff and residents every week in response to positive employee cases. We are meeting these testing requirements through a combination of antigen tests, our state assigned lab, and Marshfield Clinic Lab. We need to go 14-days without any new cases to clear our outbreak status.

Recent guidance from CMS has allowed us to resume communal dining and group activities for the residents by following the core COVID-19 infection control practices. This includes social distancing, hand hygiene, and wearing a facial covering besides when eating or drinking. The guidance would also

allow us to resume indoor visitation when we are not in outbreak status and when the county positivity rate is below 10%. We have a policy and procedure ready to go for when we can conduct indoor visits. The visits will be very similar to the outdoor visits we had been conducting, as they will occur in a common room that can be sanitized between each visit. Masks and social distancing will still be required under this guidance. Based on our supply of antigen tests, we may test visitors prior to their entry.

Employment & Training Update by Lacey Piekarski

FSET Program: The NorthCentral FSET Career Services team was selected to present at the SNAP E & T Virtual National Form October 13 – 15, 2020. Our session – *Career Services – A Customized Approach to the Labor Market and Employer Relationships* – will review the unique challenges to employer relationships in rural and small urban areas in a large geographic area. While planning this session, the Career Services team created employer testimonial videos, sharing a quote from direct employer contact Jerry Melvin, Goodwill Store Team Leader.

“When we get a referral from FSET, by that point, we know that person is truly ready to take that step into employment...We have had some really great placements from FSET by going that extra step...I feel we’re fulfilling a need by eliminating barriers to employment.”

The FSET Program concluded the Federal Fiscal Year contract and budget period 09/30/20. In the 4th quarter of our program year, our annual Customer Satisfaction Survey was completed, sharing virtually via text or email to currently enrolled customers.

Customer Satisfaction Survey Data – Completed September 2020

Surveyed All Enrolled FSET Customers

Total Respondents: 144 (46 of 144 respondents Wood County customers)

Highlighted Data:

Survey Question:	Response:	Action Step(s):
Please rate the frequency of your phone appointments with your case manager:	94.44% - “I get to talk with my case manager as often as I need.”	Policy requires monthly contact; NC FSET emphasizes bi-weekly to as often as requested or necessary. Continuing to review requests for more timely appointments through Engagement Tracking Tool.
Are you satisfied with your case manager’s availability to connect via phone or email?	97.84% - Yes	Focusing effort on value-added conversation during virtual case management.
This appointment length is:	97.16% - Just Right	Measuring contact method and length of current virtual appointments offered.
Has FSET provided you with the tools and support necessary to reach your goals in a timely manner?	97.12% - Yes	Continuing to explore adaption to virtual case management, expanding community relationships to identify gaps and strengthen supports for customers.
Do you share information about the FSET Program with friends and family?	84.17% - Yes	FSET marketing and outreach includes new initiatives in Media and Community Relationship-focused team members to continue conversation and local development for reaching FoodShare customers eligible for FSET case management.

LEO Program: The LEO Program has adapted all sessions to offer virtually for the fall school semester. Despite COVID-19 and going virtual, LEO anticipates serving approximately 230 youth between September – December 2020. Ongoing LEO trainings include sessions to all Lincoln High School students during Raider Pride homeroom time to continue learning how to apply LEO tools and strategies in their

everyday lives, including how to navigate the stress of final exams and social media pressures. LEO is excited to continue this ongoing conversation with students after completing the initial LEO sessions to ensure LEO tools are utilized throughout the school day.

Independent Living Program: On September 22, regional IL TRA agencies virtually connected for our TRA Convening Meeting. For the 2nd year, our two IL Coordinators assisted with the planning and facilitation of this meeting. Discussion included creating and sustaining internal best practices, youth referrals from counties to the TRA when aging out of care and Implicit Bias training by DCF Trainer – Bianca Shaw. Thank you to Beth and Katie for their time spent considering thoughtful topics for all TRAs in Wisconsin. We look forward to continuing to build relationships with regional TRAs through these bi-annual meetings.

Family Services Update by Jodi Liegl

Personnel Updates: Ongoing Social Workers Amanda Zelin and Mary Christensen have resigned their positions. Amanda accepted a position in the private sector which offered her a significant increase in compensation. Mary had previously identified it was her plan to relocate to be closer to her partner and she has now found a position which allows this plan to come to fruition. We are in the process of welcoming the following new social workers to the team including: Brianna Ryan as an Initial Assessment Social Worker, Jennifer Schubert as a Youth Justice Social Worker, Victoria Olson, Morgan Montgomery, Maddelena Fico, and Shari Rockwood as Ongoing Social Workers.

Trust-Based Relational Intervention (TBRI): Family Services has partnered with Tony Iniguez to provide Trust-Based Relational Intervention Training to our team. Tony is an Educational Specialist with the Marshfield Child Advocacy Center. TBRI is an evidence-based, trauma-informed intervention specifically designed for children who come from hard places. Although the principles of TBRI apply to all children, our specific interest in partnering with Tony is to assist us in our work with the children we serve through child welfare and youth justice. TBRI focuses on connecting, empowering, and correcting. Currently, Tony is providing weekly educational training opportunities to our Family Resource Coordinators, Youth Mentors, Kinship and Foster Care Coordinators, and Social Workers to equip them with the skills and tools necessary to implement TBRI into the families they serve. We are appreciative of this educational opportunity and partnership with the Marshfield Child Advocacy Center.

Kids at Hope: It is with much excitement and anticipation that we have finalized the planning of our Kids at Hope launch! Our partnership with Kids at Hope was made possible through the Youth Innovation Grant we received in 2019. Kids at Hope is an international organization devoted to the study, research, and application of hope. Kids at Hope offers the tools necessary to shift our cultural framework and view kids and families through the lens of hope as opposed to the lens of risk. This is a community-wide initiative which means we are promoting this cultural shift throughout Wood County, not just within our agency. Each and every one of us either directly or indirectly impacts youth and families and we, along with Kids at Hope, believe everyone can benefit from learning the tools offered through Kids at Hope. We are in the process of finalizing the invite and registration link for this launch which is scheduled to occur on November 18, 2020 from 1-4 p.m. via Zoom. For more information on Kids at Hope, we invite you to visit their website: www.kidsathope.org. We further invite you to listen to Rick Miller, Founder of Kids at Hope and Professor of Practice/Clinical Director, Arizona State University Center for the Advanced Study and Practice of Hope, TED Talk on Kids at Hope: https://www.youtube.com/watch?v=vIpDKHw1O_c.

Norwood Health Center Update by Jordon Bruce

Norwood is currently out of “outbreak” status as we have not had any new positive cases of COVID in the past 14 days. Norwood continues to screen all staff prior to working and testing all staff weekly for COVID. We have also have scheduled visitation available for our residents. We started offering flu vaccines to our staff in the first week of October.

Staffing is a major concern. Already faced with the CNA shortage, our staff are also dealing with mandatory quarantine for themselves or their dependents. Our staffing agencies are also low on staff to refer to us as we are also competing with other areas of the state and the crisis pay that some health care systems are offering. We are eager to highlight our facility upgrades that we have invested to help protect our resident and staff from this virus.

We continue to identify and secure items to help us combat this epidemic. We have received UVC Light Towers, ordered outdoor furniture for visitation, and Smart scales and vital sign machines that integrate directly into our Electronic Medical Record. I was able to make contact and have a very informative call with Kim from Wipfli to review their interpretation of the terms and conditions of the Provider Relief Fund payments. We will be connecting again soon for further follow up.

Norwood Nursing Department by Liz Masanz

The Nursing Department has been busy coordinating and completing weekly COVID testing for all staff. This testing is done both on-site for staff working in addition to drive-thru testing for staff who are not working. We have been completing these tests through Marshfield Clinic and have been receiving our results within 24 hours. Our state testing lab has been 48-72 hours for results so we have decided to use our Provider Relief Funds and pay for the weekly COVID testing ourselves. We are proud to report zero residents have tested positive thus far.

Norwood Medical Records Department by Jerin Turner

Staffing the department has been difficult with the small department and required quarantining of some staff. I am proud of the support we have received from other departments to help cover.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of September totaled 10,155. Revenues for September totaled \$46,713. YTD meals are 95,452 and YTD revenues are \$439,079.

Norwood Maintenance Department by Lee Ackerman

Update on 2020 Capital Improvement Projects:

The Level 4 Renovation, Phase 2 –Crossroads: As reported last month, we were finally permitted by DHS to proceed with construction on the Crossroads, however, a Covid-19 outbreak at Norwood put that work on hold. After the appropriate testing and waiting, we were again allowed to proceed. Due to backlogged work caused by Covid-19, the contractor's schedule has filled and will not be able to start until October 20th. We will continue to plan for this work to be done safely and before the end of the year.

Roof Replacement Phase 4: Roof replacement started on schedule this month and was nearly completed by the end of September. All that remains is to install the new metal trim. If there is one silver lining for us in this pandemic, it is that it eased the construction process; we have never had such open access to the worksite without interrupting visitors and daily operations.

Renewable Energy Grant: The exterior LED lighting project has been completed and work is under way on the installation of the Variable Frequency Drives (VFDs) for the circulating pumps. In addition to these projects, we submitted another proposal for remaining grant funds. We are hopeful that this added project, which would update older pneumatic HVAC controls on one of Norwood's fans to digital models, will also be awarded to our facility.

Covid-19: We have started numerous inquiries into adaptations and equipment that would help address the unique challenges that Covid-19 are posing to our operation and the safety of our residents, patients, and staff. I look forward to reporting on those projects as they solidify and are completed.

-CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: October 22, 2020

September Activity:

Caseload activity for September 2020 - 11 new veterans served. During the month of September, we completed/submitted 378 federal forms to include:

- 37 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 8 Appeal – Higher level review, Notice of Disagreement (appeal)
- 18 new claims for disability compensation
- 1 new claim for pension
- 3 new claim for surviving spouse benefits (DIC or surviving spouse pension)
- 11 new applications for VA Healthcare
- 28 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 16 burial and marker applications

Activities:

1. Completed as of October 15:
 - a. September 17 -CVSOA of Wisconsin WebEx meeting with the National Association of County Veteran Service Officers on July 2021 NACVSO Madison WI Conference.
 - b. ~~September 20-22 CVSO Association table at the WCA conference. CANCELLED~~
 - c. September 23 -CVSO Association of WI Executive Committee meeting via WebEx.
 - d. September 30- Wood County CCS/CST Coordination Committee meeting (missed due to WDVA meeting.
 - e. September 30 -WebEx meeting of CVSOA of WI leadership and the Wisconsin Department of Veterans Affairs Secretary and executive staff.
 - f. ~~October 2 – Marshfield Senior Fair CANCELLED~~
 - g. October 5 – 9 – CVSO Fall Training Conference Siren WI. Wood County attended via WebEx.
 - h. October 10 – Interviewed potential United States Service Academy applicants for Senator Baldwin (conducted virtually).
2. Near Future:
 - a. ~~August 25-30 – Central Wisconsin State Fair. CANCELLED~~
 - b. October 28 – Central Wisconsin Homeless and Housing coalition meeting.
 - c. November 11 – Department head meeting

Office updates:

1. Office and VA response to COVID-19 – No change. Federal VA continues to lag behind on scheduling and completing compensation exams.
2. Wood County veteran hiring initiative: No action this period.
3. Office continues to review and reach out to Blue Water Vietnam Navy and Marine personnel. Several veterans have responded and we have submitted claims for compensation.

To date Wood County Veterans under this effort have received \$123,809.73 in retroactive payments and monthly increases totaling \$11,975.64 or additional \$143,707.68 per year.

Since last month's report:

- a. Retired navy veteran who earlier went from 10% to 60% resulting in a monthly increase of \$1234. Was further evaluated and is now 100% service connected with additional retroactive payment of \$3,013. With an additional increase of \$2,415.15 per month.
- b. Veteran received an increase from 10 to 50 % resulting in a \$4,186.48 retroactive payment and a monthly increase of \$837.

Note these are just ratings we initiated by reviewing our records on file and contacting the veteran. It does not include claims brought in to our office by the veteran.

4. During the business meeting of the CVSO Association of Wisconsin, I was elected as the Associations 1st Vice President.

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MINUTES
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
TUESDAY, OCTOBER 20, 2020
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS, WI

Members Present: Ken Curry, Robert Ashbeck, Jake Hahn, Dave LaFontaine, Bill Leichtnam

Members Excused: Carmen Good

Staff Present:

Land & Water Conservation Staff: Shane Wucherpennig, Rodney Mayer, Lori Ruess

Planning & Zoning Staff: Jason Grueneberg,

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning

1. **Call meeting to order.** Chairperson Curry called the CEED meeting to order at 12:09 p.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comments (*brief comments/statement regarding committee business*)**
There was no public comments.
4. **Review Correspondence.** Chairperson Curry reminded the department heads in attendance that evaluations would take place at the November or December CEED meeting.

At this time with consensus from the Committee, agenda item 6a was moved up.

5. **2021 Department Budgets.** Chairperson Curry explained what was discussed at the Operations Committee regarding the 2021 budget deficit and stated department heads were asked to review their budgets and see if there were any budget lines where adjustments could be made to help the overall budget deficit.

Shane Wucherpennig shared Land & Water Conservation made a 5% cut to their tax levy budget. He explained the Department has seven budgets, but only one is a tax-levied budget.

Jason Grueneberg stated he would like direction from the CEED on what to do with the 2020 unspent Economic Development funds (approximately \$15,000 to \$20,000). He explained with the deficit the County is facing if reserves go too low it could affect the County's bond rating. Departments and committees should turn as much money back in 2020 as they can, to reduce pulling from cash reserves. He added, Economic Development assistance is needed now more than ever, but County Board is also asking Departments to watch spending. Lengthy discussion ensued.

The Committee requested the specific amount of unspent 2020 Economic Development money and a list of potential projects the money could be allocated to. Jason Grueneberg explained the 2020 project list is tricky given the time left in the year. Economic Development money is not an automatic carryover and it may not be worth the necessary steps to carry it over.

Dave LaFontaine asked if there were any projects for renewable and sustainable that would have payback to the County. Jason responded there could be.

Jake Hahn does not think the 2020 money should be spent just to spend it, but if there is a return on investment to Wood County, then it should be considered. He would like to see a potential project list at the November CEED meeting.

Dave LaFontaine asked if department heads could have a “ballpark estimate” for the November CEED meeting of what their department will be turning back to the County from their 2020 budgets.

6. Land & Water Conservation Department

- a. Open and approve low bids for permanent woven wire deer fences of Hemlock Trails Cranberry and 6-M Cranberries. Chairperson Curry opened the bids received for 6-M Cranberry Fence Project. Bids were as follows: Real Fence, LLC - \$16,600 and Straight Line Fence, LLC - \$15,700. Rodney Mayer stated he estimated \$12,500 for the fence, based on the \$5/foot DNR recommendation. Bids typically come in higher due to gates and other necessary extras. Brief discussion followed.

Motion by Dave LaFontaine to approve and accept the bid for 6-M Cranberries fence project that is most advantageous to the County, which would be the low bid from Straight Line Fence, LLC in the amount of \$15,700. Second by Jake Hahn. Motion carried unanimously.

Chairperson Curry opened the bids received for Hemlock Trails Cranberry Fence extension. Rodney Mayer stated he estimated \$9,800 for the fence based on the \$5/foot DNR recommendation. Bids were as follows: Real Fence, LLC - \$ 9,700 and Straight Line Fence, LLC - \$10,250. Brief discussion followed.

Motion by Bill Leichtnam to approve and accept the bid for Hemlock Trails Cranberry fence extension project that is most advantageous to the County, which would be the low bid from Real Fence, LLC in the amount of \$9,700. Second by Dave LaFontaine. Motion carried unanimously.

Schedule any additional meetings if necessary. No additional meetings were scheduled.

- 7. Adjourn.** Chairperson Curry declared the meeting adjourned 1:00 p.m.

Minutes by Lori Ruess – Wood County Land & Water Conservation Department



CEED Committee Report *October 2020*

LAURA HUBER

Extension Wood County, 4-H Program Coordinator

- Facilitated LEGO Club meeting (4, 11, 18, 25 October)
- Facilitated Art Club meeting (4 and 18 October)
- Helped plan and facilitate WI 4-H Trivia Night (5 and 8 October)
- Continued to work on revising and developing state 4-H policy as part of the WI 4-H Policy Advisory Standing Committee (12 and 26 October)
- Appeared on WDLB AM 1450 with colleagues from Clark and Marathon Counties to talk about National 4-H Week and local programming (6 October)
- Planned and co-led Youth on the Rise (a two-track, bread-baking virtual program for youth) (7, 14, 21, 28 October)
- Participated in the WI 4-H statewide meeting (8 October)
- Planned and facilitated a "Colleague Care & Connect" program our professional organization (Wisconsin Association for Extension 4-H Youth Development Professionals) (9 October)
- Assisted in planning WI 4-H Virtual Fall Forum (11, 22, 25, 26, 27 October)
- Attended the Youth Success Coalition meeting (12 October)
- Met with our Associate Dean and other colleagues (12 October)
- Learned about and signed up for an upcoming research program on New 4-H Club Kit program (14 October)
- Contributed to state efforts to offer virtual programs to 4-H and other youth virtually through the WI 4-H Virtual Educational Programming Team (12 and 26 October)
- Appeared on WFHR radio to discuss 4-H programs (15 October)
- Staffed the Wood County Extension office (8, 15, 22, 29 October)
- Assisted in 4-H Club and Group charter review (many dates throughout month)
- Attended the National Association of Extension 4-H Youth Development Professionals Virtual Conference (20-22 October)
- Met with colleagues to brainstorm possibilities for a Winter Camp or Virtual Winter Camp program (28 October)

Special COVID-19 Educational Programs:

- Worked with clubs to plan, write, submit, and modify in-person meeting proposals for state approval
- Lego Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader
- Art Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader

Ongoing Responsibilities:

- Working cooperatively with state programs and club leaders and volunteers to address insurance and other logistical questions
- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 884 followers
 - Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 352 followers



A broadband subgroup has been working on the preparation of grant requests to the PSC for broadband expansion. Reached out to additional partners who may be interested in supporting the effort.

Energy and Resiliency

- Provided an educational perspective on solar in the County, noting some of the County's initiatives during a public hearing for the Wood County Solar Project.
- Reviewed materials and programs related to energy efficiency and renewable energy and shared relevant information with Wood County staff.
- Discussed PSC grant opportunities that would provide a detailed assessment of energy use in the courthouse with a UW-Madison Extension Energy Specialist.

Local Community Initiatives

- Routinely routed Wood County Health Dept. and other relevant COVID-19 and economic development outreach to town/village/city clerks and REDI team listservs.
- Kept informed about the County by reading county email updates, county committee packets, local newspapers, listening to the County Board and CEED committee meetings, and in discussions with Wood County employees and supervisors.
- Continued to assist a sub-team of CSGCC with the development of a proposal to fund an assessment of existing groundwater quality data and summarize studies that have been conducted in the Central Sands region of the state in the past decades. If funded, the assessment would be conducted by a Post Doc with the WGNHS.

UW-Madison Division of Extension

- Participated in virtual meetings with UW-Madison Extension Dean, Community Development Institute, and Wood County staff.
- Facilitated a meeting with the core team working on the development of a community resilience menu through the UW-Madison Extension Climate Change Leadership Team.
- Participated in a regional conversation with UW-Madison Extension Specialist Mark Loudon to learn more about the Plain Clothes community.
- Listened to portions of the Midwest Climate Summit.
- Met with Extension Lakes Water Week Team to provide insight on speakers related to climate change and the water cycle.
- Invited to provide input to the next version of the Wisconsin Initiative on Climate Change Impacts report.
- Took 4.5 days of vacation and one furlough day.

ALLISON JONJAK

Extension Wood County, Cranberry Outreach Specialist

- Published final Cranberry Crop Management Journal of 2020, including writing 3 articles
- Handled all harvest-related communications and questions from growers
- Planned, found speakers for, and scheduled November Virtual Brown Bag cranberry meeting to feature a Grower Panel and topics of post-harvest, flood, and winter strategies
- Recorded and released a video interview covering how to address a mid-October cold snap, <https://www.youtube.com/watch?v=rwtZtFjma5w>, getting 245 views in 2 days, and generating many phonecalls and emails
- Scheduled and arranged Research Round Table, in cooperation with WSCGA, to give growers and researchers a virtual forum to discuss research priorities for 2021



- Life Span program check-in
- Free Throw Fridays (institute weekly Zoom)
- Institute meetings on changes and programming
- Behavioral Health team meeting
- Department/Institute and Associate Dean monthly check-ins
- Weekly stress and coping team meetings

HANNAH WENDELS & KELLY HAMMOND

Extension Wood County, FoodWise Nutrition Educator and Coordinator

- Began teaching virtual elementary school lessons in Wood County for 5th grade classes at Mead and Howe, classes begin 10/20 and run for 4 weeks (Hannah, 10/20)
- Planning lessons/material for indirect education virtual lessons to be sent to the 5th grade students in Wood County who are learning from home all year in the WRPS system (Hannah, 10/16)
- Began co-teaching a StrongBodies class in both Wood and Portage County that is completely virtual and includes nutrition education as well as strength building (Hannah, 10/19)
- Completed work on an adult curriculum workgroup – Seniors Eating Well – revamping lessons for virtual and phone education lessons, will present to State FoodWise team in November (Hannah, 10/19)
- Had conversation with the South Wood County YMCA to plan for youth programming on nutrition education beginning in the next calendar year (Hannah & Kelly, 10/30)
- Completed the Summary Probation Evaluation for Hannah's 1 year of working with Extension and FoodWise (Hannah & Kelly, 10/28)
- Continue work with "Physical Activity/Nutrition for Colleagues in FoodWise" workgroup (ongoing, Hannah)
- Kelly will be on maternity leave starting early November, Jill Sanders the Regional Program Manager for FoodWise North State will be the point of contact for coordinator questions until her return (Kelly)
- Hannah approved to 1.0 FTE status began October 1st (Hannah)
- Kelly approved to 0.8 FTE status began October 1st (Kelly)
- Attend virtual FoodWise North Region check in calls (ongoing, Hannah & Kelly, Tuesdays)
- Attend virtual FoodWise State check in calls (ongoing, Hannah & Kelly, every other Tuesday)
- Attend virtual Wood County Extension check in calls (ongoing, Hannah & Kelly, Mondays)
- Attend virtual Extension Area 7 check in calls (ongoing, Hannah & Kelly, every other Wednesday)

RACHAEL WHITEHAIR

Extension Wood County, Natural Resources Educator

- Aided the CSGCC with developing an Outreach Plan for a Joint Solicitation funded grant proposal to conduct a groundwater gap analysis in the Central Sands Region (October 1)
- Interviewed a Wood Co. farmer using drone technology to broadcast cover crops to develop a video for the FMCWC Facebook page. (October 5)
- Met with NRE colleagues and the evaluation team to discuss possible connections between ongoing producer-led focused evaluation projects and how to collaborate to meet multiple stakeholder interests (October 5)



- Met with Wood County Master Gardener Diagnostic team to review what went well and how to improve “Ask a Master Gardener” in which county residents gain evidence based information relating to horticultural inquiries. This past summer, the team’s response to pandemic conditions was nimble and they were able to continue their service to the community.
- Created a shared Google Drive for WCMGV to store files and collaborate on initiatives, including diagnostics
- Continue to update the WCMG Volunteers on changes coming to the Master Gardener Program
- Answer horticulture inquiries from county residents



Activities Report for Shane Wucherpfennig – October, 2020

- **October 1** – ArcGIS virtual training, CSGCC meeting to discuss the State of Wisconsin Joint Solicitation for Groundwater Research and Monitoring grants.
- **October 2** – Met with County Conservationist Ed Hernandez from Waushara County on the Joint Solicitation Grant Outreach plan.
- **October 5**– Met with FSA to sign contracts for CREP.
- **October 6** – Joint Solicitation Grant Outreach plan. Field work in the afternoon.
- **October 7** – CEED Meeting, Budget Discussion with Finance and Department heads.
- **October 8**– Staff Meeting, CSGCC meeting to discuss the State of Wisconsin Joint Solicitation for Groundwater Research and Monitoring grants.
- **October 9** – Emails, Staff updates, Phone Calls and correspondence, Zoom Meeting.
- **October 12** – Phone calls, emails and correspondence. Field work.
- **October 13** – Worked on State of Wisconsin Joint Solicitation Outreach plan.
- **October 14** – Zoom meeting on State of Wisconsin grants.
- **October 15** – Virtual CSGCC meeting to discuss the State of Wisconsin Joint Solicitation for Groundwater Research and Monitoring grants.
- **October 16** – Phone calls, emails and correspondence. NM fall Planning meeting in Spencer.
- **October 19** – Field work, WebEx meeting invitation: Citizens (Wood County) Groundwater Group
- **October 20** – Special CEED Meeting, ArcGIS projects.
- **October 21** - Maps for contracts, emails and correspondence. Field work.
- **October 22** – Field visit to Chester Eron Site to contract for Cover crops. Emails, Phone Calls and correspondence.
- **October 23** - PACRS Meeting, Outreach plan. Field work
- **October 26** – Field visits, mapping and landowner contacts.
- **October 27** – Emails, Phone correspondence, site surveying and mapping.
- **October 28** – Worked on GPS connection issues, Maps for contracts, emails and correspondence.
- **October 29** – Worked on Job Performance evaluation for Director of Land & Water.
- **October 30** - Emails, Phone Calls and correspondence, Staff reports and CEED meeting preparation. Worked remotely.

Caleb Armstrong
Staff Report for October

- Assisted Rod on wildlife damage appraisals for Krohen's corn.
- Assisted Rod on wildlife damage appraisals for Ron Knuth's corn, soybeans, and alfalfa.
- Worked with Al Weiler on cost-share for cover crops along with getting involved in nutrient management.
- Worked on Al Weiler nutrient management plan, along with designing test plots for soil samples to be taken on his fields.
- Worked on Golden Acres nutrient management plan for cropping.
- Worked on creating and designing soil sample maps for testing for Golden Acres for needed samples for their nutrient management plan for 2020.
- Manually implemented soil samples into Golden Acres nutrient management from 2013-2015 so we could get a better understanding for the land and nutrients being applied.
- Did our monthly water sampling on the Mill Creek Watershed to sample for phosphorus and suspended solids.
- Assisted Adam on an abandoned well closure, and GPS the foundation of it.
- Assisted Shane on GPS mapping of Luke Kuefer's cost-shared fence.
- Started working on Luke Kuefer's nutrient management plan for 2021, along with getting his soil sample maps ready.
- Gather information on rotational grazing and plan on implementing this program into 2021 for LWCD.
- Did a no-till check on Jason Behrend's farm for his interseeded rye into corn, and sorghum into hay/pasture fields.
- Did a no-till check on Charlie Dorhorst's farm for his interseeded winter rye into cut corn. Worked with him on getting different cover crops established into his plant next year for earlier production along with breaking up compaction.
- Attended online webinar/training for rotational grazing cattle and breaking them into paddocks.
- Attended online webinar for erosion control along stream banks and waterways.
- Attended nutrient management meeting where we plan out our classes for 2021 with relating to Covid-19 policy.

Activities Report for Adam Groshek – October 2020

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

~Working with Wood County landowners for 4 new CREP contracts, environmental benefits reporting, and GIS updating to close out 2020 CREP fiscal year.

~Site checks at various CREP sites that were newly planted, managed, or maintained within the last year.

~Kings CREP/WRP grazing plan discussions with landowner, NRCS, and DATCP.

~With the end of the growing season, moving Kashen's streambank repair project to 2021. It is not expected to be able to construct a long-term solution in 2020.

~No-till drill calls, discussions, scheduling, and coordination with different LWCD employees to rent out to various Wood and Portage County landowners for planting/crop interseeding and cover crop planting.

~Manure pit abandonment planning for the Hayden family. As of now plan is to abandon pit before winter.

~Final asbuilt site-check to verify planted vegetation growth and GPS survey for the Reber manure storage facility abandonment.

~Enos Yoder manure storage abandonment planning, survey, design, bid document prep, and bid papers mailed out. To open/approve at November CEED meeting. Landowner is hoping to complete project this fall.

~Continued distribution and acceptance of Nitrate Water sample testing along with the Wood County Health Department lab.

~Discussion with Travis Marti on plans for an additional manure storage lagoon in 2021 to allow a doubling of his dairy milking herd.

~Site visit, asbuilts, and final construction approval for Gerald Tomfohrde well abandonment near Vesper.

~Response to complaint of farm equipment crossing intermittent stream and getting stuck/causing damage to streambed. Shane and I discussed with landowner and producer, resulting in a plan to install an official State approved rock re-inforced stream crossing to allow farm field access while preserving the intermittent streambed. Will survey and start plan design upon my return from paternity leave.

~Helping write/edit LWCD fall newsletter articles, especially with an update to the no-till drill rental use in 2020.

~Paternity leave of approximately 2 weeks to start any day now for our baby girl, due date is Oct. 31st, but it could be any day.

Activities Report for Rod Mayer

OCTOBER 2020

- Process Knuth appraisals (2 corn fields) to DNR database – damage maps.
- Review Ceyress FA letter for non-metallic mine.
- Correspondence with DNR for fence builds (6M & Hemlock Trails).
- Update non-metallic inspections list for this year.
- Completed GPS training – over phone.
- Received/delivered deer donation binders to Pittsville Meats and J&S Processing.
- Raikowski corn appraisal – field, process paperwork, create maps, DNR database.
- Knuth soybean appraisals on five fields – alfalfa on two fields. Field appraisal, process paperwork, create maps, DNR database.
- Records request for listing of bidders in mailing.
- Knuth corn appraisals on two fields. Field appraisal, process paperwork, create maps, DNR database.
- Contact APHIS, DNR, and Knuth to discuss bear damage found in one field.
- Site visit at Fanning Cranberry mine site to discuss going forward with owner.
- Scan send existing reclamation plan to Brad Tork for Fanning Pit for needed changes in future amendment.
- Site visit with contractor (Real Fence) for fence builds. (6M Cranberry and Hemlock Trails projects)
- Site visit with contractor (Badger State) for fence builds. (6M Cranberry & Hemlock Trails projects)
- Additional ag tags for Tom Arnold.
- Forms for bid opening on fence projects.
- Krohn corn appraisal. Field appraisal, process paperwork, damage maps, DNR database.
- Complete crop prices spreadsheet and average for damage appraisals.
- Review Ledger Deer Park Campground pond exemption.
- Create deer donation poster.
- DNR correspondence on Northern Frac/Marti mine site.
- Update 2021 NMM inspection/fee spreadsheet – ready for inspections.
- Bid opening for fence projects. Prepare final bid summary, letters to two contractors, and letters to two owners for acceptance of bids.
- Contact operators for Non-metallic mine inspections – for 57 mine sites.
- Began Non-metallic mine site inspections.

Activities Report for Lori Ruess – October 2020

- Answered phones and replied to emails
- Deposited checks for no-till drill and AWO permits.
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed September sales tax report and forwarded to Finance.
- Completed cost-share contract for manure storage closure - Yoder
- Completed LWCD payroll percentages and forwarded to Finance prior to the October 8, and October 22 payrolls.
- Started working on the Fall Conservation Connection newsletter.
- Put together the 2021 tree and shrub order form and updated tree and shrub software program.
- Completed change order and cost-share reimbursement and submitted reimbursement request to DATCP – manure storage closure.
- Completed change order and cost-share reimbursement and submitted reimbursement request to DATCP – streambank protection and & crossing.
- Completed employee benefits open enrollment lunch & learn.
- Assisted Rod Mayer with Wildlife Damage Abatement & Claims third quarter reimbursement request.
- Completed Enos Yoder's bid letters for closure of his manure storage facility and assisted Adam Groshek with assembling and mailing the bid packets.
- Attended the October 8th and October 16th staff meetings.
- Meeting with Shane Wucherpfennig to review budgets and determine if any cuts could be made to the LWCD tax levy. We were able to reduce the LWCD tax levy budget by 5%.
- Reviewed 2020 budget and calculated estimated amount that will be unused year-end.
- Water Overview of Central Sands Lakes Study webinar – 1st presentation in a series.
- Organized County Board packet and submitted to the County Clerk's office.
- Electronically submitted staff reports and packet materials to the County Clerk's office for the November CEED packet.

Activities Report for Emily Salvinski October 2020

- **Wednesday, October 7.** Made a 9-key contract for farmer and set up a meeting.
- **Thursday, October 8.** Attended staff meeting. Field checked cover crop with Caleb. Prepped new field maps for meeting with farmer.
- **Monday, October 12.** Met with farmer in Mill Creek Watershed to sign contract and pick up no-till drill.
- **Tuesday, October 13.** Edited cost-share tracking database/excel files.
- **Wednesday, October 14.** Met with farmer to go over cost-share options.
- **Thursday, October 22.** Met with farmer to finish up nutrient management plan. Field checked cover crops. Wrote up contract for farmer, mapped into database.
- **Friday, October 23.** Wrote up contract for farmer in Mill Creek, mapped into database.
- **Tuesday, October 27.** Water sampling in the Mill Creek Watershed at 8 locations.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for November 4, 2020

1. Economic Development (Jason Grueneberg)

- a. Broadband Exploratory Group – On October 5th, 19th, and 27th, I participated in the Wood County Broadband Exploratory Group Meetings. I have been designated as the County point of contact for the Public Service Commission grant application that will be submitted by December 1, 2020. The application will be submitted by Hilbert Communications, LLC (Bug Tussel Wireless).
- b. Planning & Zoning Code Technician – The Code Technician position has been filled, and the new employee is Scott Custer who worked for La Crosse County for 7 years. His first day will be November 12th.
- c. Wood County Economic Development Roundtable – On October 8th and 22nd, I facilitated Wood County Economic Development Roundtable meetings. Notes from those meetings are included as attachments to this report.
- d. Heart of Wisconsin Empower Meeting – On October 28th, I participated in the Heart of Wisconsin Empower Committee meeting. Some of the items discussed included hosting a future job fair, teen leadership opportunities, and the Business Education Alliance.
- e. Central Wisconsin Economic Development (CWED) Fund – On October 29th, I participated in the CWED Board of Directors' meeting. Some of the items covered included the 2021 budget, review of financials, coordination of strategic planning, and the fund administrator's report.

2. Planning (Adam DeKleyn)

- a. Land Subdivision - Plat Review – CSM: (6) CSMs were submitted for review/approval. (7) CSMs were approved/recorded. (5) CSMs are pending approval. SUBDIVISION: (1) Final subdivision plat submitted for review/approval – Hidden Chapel Subdivision, Town of Saratoga, 12 lots.
- b. Town of Grand Rapids Comprehensive Plan – Natural, Agricultural, & Cultural Resources element was prepared and presented at last PC meeting. Economic Development element is being prepared for next PC meeting.

- c. City of Marshfield Water Quality Management (WQM)/Sewer Service Area (SSA) Plan Update – Attended the Plan Advisory Committee (PAC). PAC approved the updated 2040 SSA plan and boundary. Next step is for PC and City Council approval. P&Z is the designated administrative agent for SSA reviews and amendments.
- d. WI County Planning Directors Meeting – Attended the WCPD meeting to discuss the siting of large solar facilities. The group proposed a regulatory approach with proactive requirements that consider local concerns and land use impacts. The proposal will be forwarded on to WCA.
- e. Zoning – Continuing to update all town zoning GIS data to allow for better use, consistency and efficiency in county and town operations as well as public use. New zoning maps will be prepared for all towns.
- f. Town/County Planning and Zoning Assistance – Provided planning and zoning assistance to the general public and town officials. Multiple community survey summaries have been posted to the P&Z website: <https://www.co.wood.wi.us/Departments/PZ/CommunitySurveys.aspx>
- g. COVID-19 Operational Planning – Working remotely in response to the COVID-19 pandemic. County Planner functions and programs will remain operational as normal. I will be available by phone: (715) 421-8568 or email: adekleyn@co.wood.wi.us.

3. Land Records (Paul Bernard)

- a. HTTPS Protocol – moving web resources to use the https protocol, this is very important, our web services will not work if not moved to use this protocol.
- b. New/Existing Tie Sheets – continuing to improve the workflow for new and existing tie sheets – allowing for much quicker turn-around times in integrating new tie sheets to our existing systems.
- c. Grant Applications – Applying to two separate grants – one for COVID-19 relief and one for Next Generation 911, this will hopefully end up in us acquiring software to help in the next generation 911 migration as well as give us a little more funding for more GIS-specific endeavors.
- d. Parks/Forestry Maps – helping the Parks/Forestry Department create a stronger data base that will allow for new maps and web applications.
- e. Parcel Mapping – Mapping new parcels into the tax parcel database.

4. Code Administrator's (Jeff Brewbaker)

09-29-2020 – Inspection replacement mound A+0 plow TN: 02; plan review, soils evaluation & issued replacement mound <24" TN: 15

09-30-2020 – Inspection replacement mound A+0 absorption cell TN: 02; inspection

replacement convention tank & absorption cell TN: 19; inspection flood proofed structure for insurance purposes TN: 07

10-01-2020 – Inspection replacement mound <24" plow, tank & absorption cell TN: 17; issued renewal mound <24" TN: 10; issued shoreland >300' to Ross Lake TN: 18; inspection new holding tank TN: 15

10-02-2020 – Shoreland after the fact permit request TN: 10; issued shoreland permit (recreational swimming pond) TN: 18; plan review, soils evaluation & issued new mound <24" TN: 13; soils evaluation replacement mound A+0 TN: 10; soils evaluation replacement mound <24" TN: 04

10-05-2020 – Soils evaluation new holding tank TN: 03; inspection replacement mound <24" plow, tank & absorption cell TN: 19; issued renewal mound <24" TN: 19

10-06-2020 – Inspection replacement mound A+0 plow, tank & absorption cell TN: 11; inspection replacement mound A+0 tank TN: 02; soils onsite holding tank violation & shoreland violation investigation TN: 11; inspection replacement holding tank TN: 15

10-07-2020 – Inspection new mound <24" plow, tank & absorption cell TN: 08; inspection replacement mound A+0 plow TN: 17

10-08-2020 – Inspection replacement mound <24" plow, tank & absorption cell TN: 06; inspection replacement HT TN: 10; inspection replacement mound A+0 tank & absorption cell TN: 17

10-09-2020 – Inspection new mound <24" plow, tank & absorption cell TN: 01; inspection replacement HT TN: 21; inspection replacement HT TN: 10; soils onsite, soils evaluation inspection shoreland & floodplain TN: 19

10-12-2020 – Completed total dynamic head calculations for mound inspections on 10-08 & 10-09

10-13-2020 – Inspection new mound A+0 plow TN: 16; soils evaluation, plan review & issued replacement mound <24" TN: 07; inspection new conventional tank & absorption cell TN: 07

10-14-2020 – Inspection new mound <24" plow & absorption cell TN: 22; inspection new mound <24" absorption cell TN: 16; inspection new conventional tank & absorption cell TN: 07; inspection reconstruct mound A+0 absorption cell TN: 16

10-15-2020 – Inspection replacement mound <24" plow, tank & absorption cell TN: 07; soils evaluation, hydrograph, plan review & issued new conventional (Assembly Hall) TN: 18

10-16-2020 – Inspection replacement mound A+0 plow, tank & absorption cell TN: 15; inspection new mound <24" plow TN: 02; inspection new mound <24" plow TN: 11

10-19-2020 – Inspection new mound <24" absorption cell TN: 02

10-20-2020 – Soils evaluation replacement mound A+0 TN: 10; inspection replacement

conventional tank & absorption cell TN: 18; inspection new HT TN: 15; plan review & issued replacement mound <24" TN: 04

10-21-2020 – Soils evaluation, plan review & issued new mound <24 TN: 22; soils evaluation, hydrograph, plan review & issued new conventional TN: 13; soils onsite shoreland, floodplain & wetlands TN: 16

10-22-2020 – Issued new mound A+0 (GeoMat) TN: 03; soils evaluation, hydrograph, plan review & issued new conventional TN: 07; soils evaluation, hydrograph, plan review & issued replacement conventional TN: 07

10-23-2020 – Soils evaluation, plan review & issued replacement conventional TN: 13; soils evaluation, hydrograph, plan review & issued replacement conventional TN: 07; soils onsite TN: 07

10-26-2020 – Inspection new mound <24" plow, tank & absorption cell TN: 13; soils evaluation, hydrograph, plan review & issued replacement conventional TN: 07

10-27-2020 – Plan review & issued replacement HT TN: 02; plan review & issued new mound A+0 TN: 16; inspection new conventional tank & absorption cell TN: 18; inspection new conventional tank & absorption cell TN: 18

5. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 20 sanitary permits issued in September 2020 (9 New, 10 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$12,200. There were 21 sanitary permits issued in September 2019 (7 New, 10 Replacements, 1 Reconnects and 3 Non-Plumbing) with revenues totaling \$7,600.

**New fees went into effect September 1, 2019.*

There were 150 sanitary permits issued through September 2020. For comparison purposes, the following are through the same period for the previous five years: 2019 – 138, 2018 – 135, 2017 – 142, 2016 – 127 and 2015 – 140.

- b. 2020 Tax Refund Intercept Program (TRIP) – As of October 28th, Wood County received an additional \$1,205.00 for a total of \$8,780.47 on thirteen (13) outstanding cases for 2020.
- c. 2020 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Friday, April 24th with a due date of Friday, August 14th. There were 2,583 mailed between the four notices. Septic maintenance 2nd reminders were mailed on Friday, September 25th. There were 412 2nd reminder postcards mailed. As of October 28th, there are 154 septic systems that have not completed servicing for 2020. The Corporation Counsel letters (3rd reminders) are tentatively scheduled to be mailed on Friday, November 13th.

- d. 2020 Program Fee Notices – There are 4,622 program fee notices mailed on Monday, October 19th with a payment due date of Monday, November 23rd. The \$25 program fee can be paid online with an e-check, debit card or credit card. There will be a convenience fee if making payment by e-check, debit card or credit card. The \$25 program fee can also be paid by cash or check.
- e. Enforcement Activities Update (Small Claims) – None scheduled.
- f. Wisconsin Fund Grant Program – 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic systems. 2019 Wisconsin Assembly Bill 791 delayed the elimination of the Wisconsin Fund Grant Program to June 30, 2023 passed on February 18, 2020. 2019 Wisconsin Senate Bill 791 was scheduled for consideration late March but has not been considered due to COVID-19. No extension yet for the Wisconsin Fund Grant Program. Office Staff continues to take applications for the program.
 - i. (3) Wisconsin Fund Applications FY2021 – Wood County payment request has been submitted to the State of Wisconsin. Payment Request #1 was submitted on 9/03/2020. Payment Request #2 (final) was submitted on 9/11/2020. There was a delay from the State of Wisconsin in releasing the grant funds to the counties. The Wisconsin Fund Grant from the State of Wisconsin was received on Friday, October 23rd. Wood County disbursement is expected Thursday, October 29th.
 - ii. (4) Wisconsin Fund Applications FY2022 – Office Staff continue to accept Wisconsin Fund Grant Applications pending passage of 2019 Wisconsin Senate Bill 791.
- g. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.
- h. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2021.
- i. ArcGIS Software Project – Editing addresses in 22 townships.
- j. Kim attended the following meetings/trainings:
 - i. CEED Committee Meeting on October 7th.
 - ii. Citizens (Wood County) Groundwater Group on October 19th.
 - iii. Wellness Committee Meeting on October 20th.
- k. Victoria attended the following meetings/trainings:
 - i. Economic Development Meeting (COVID-19 Recovery) on October 8th & October 22nd.
 - ii. Personal Protective Equipment Meeting on October 6th.

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, October 19, 2020
TIME: 2:00 p.m.
LOCATION: Teleconference via WebEx

Present: Ray Bossert, Bill Clendenning, Bruce Dimick, Nancy Eggleston, Tamas Houlihan, Kim Keech, Bill Leichtnam, Jen McNelly, Allison Werner, Rachael Whitehair and Shane Wucherpennig.

1. **Call Meeting to Order:** Chairman Bill Leichtnam called the meeting to order at 2:02 p.m.
2. **Public Comment:** None
3. **Speaker: Rachael Whitehair (Natural Resource Educator for Wood County/Central Sands Region, UW-Madison Extension – “Nitrate Reduction”**
Highlights of the presentation:
 - Non-Point Source Pollution: Nitrogen and Phosphorus
 - The Watershed Approach: All who are involved or affected are at the table. Empower people to address environmental issues is the goal. A change in attitude then a change in behavior leads to environmental impact.
 - The Farmer-Farmer Education Model: Perceived practice characteristics. Trust is a huge factor
 - The Multiplier Affect: Creating Opportunities for Attitude Change such as Got clean water?, Farmers of Mill Creek Watershed Council, Petenwell and Castle Rock Stewards, 14 Mile Watershed, Central Wisconsin Farm Profitability Expo.
 - Local: Central WI Farm Profitability Expo – Our Mission: Working to encourage profitability farming by building resiliency, diversifying farming operations, reducing inputs, and increasing farmer's return on investment.
 - State: Process-based evaluation of farmer-led councils
 - Central Sands Groundwater County Collaborative (CSGCC) prepares Groundwater Gap Analysis: Focused review and study of existing data. Develop guidance of optional practices.
 - What you can do? Stay involved and informed. Spread the word about learning opportunities. Be an advocate for conservation and conservation farming.
4. **Correspondence/Updates/Handouts/Reports:**
Bill Leichtnam shared the following at the meeting:
 - A. “High Water now, but prepare for normal and dry times” by Waushara Argus website link: <https://www.wausharaargus.com/high-water-now-prepare-normal-and-dry-times?fbclid=IwAR3N36h7oSLEBPRJpV1vGAgGd8ewWNuzqRe7kucnLma9NsDb83n-4MnDU4s>
 - B. Central Sands Groundwater County Collaborative (CSGCC) – Grant funds are being applied for. Phase 1 – GAP Analysis (outreach plan). Phase 2 – Implementation (“boots on the ground”).
 - C. Bruce Dimick shared the following three presentation highlights:
 - “Groundwater Outreach, Management, and Data Collection” by Kevin Masarik, UWSP
 - “Hydrogeology of Wisconsin” by Maureen Muldoon of Wisconsin Geology & Natural History Survey
 - “Columbia County Groundwater & Rural Drinking Water Testing and Education Program” by Kathleen Haas, Associate Professor & Community Development Educator UW–Madison Extension
 - D. WCA Virtual Workshop “Large Livestock Siting – Where do we go from here?” website link: <https://www.wicounties.org/uploads/EventMaterials/10-19-livestock-siting.pdf>
 - E. WCA Virtual Workshops website link: <https://www.wicounties.org/events/#past-event-materials>
5. **Action Items:**
 - A. Next Steps
What should we do? How do we proceed? Where do we go from here?

- B. Protecting our ground & surface water with or without legislative support
Continue to elevate water issues by educating citizens on clean water. Raise awareness to the community.

6. **Roundtable**

- A. Bill Clendenning – Introduced Allison Werner of River Alliance.
- B. Allison Werner – Policy and Advocacy Director of River Alliance
- C. Bruce Dimick – Recommends reading a book by Erin Brockovich titled “Superman’s Not Coming: Our National Water Crisis and What WE THE PEOPLE Can Do About It”.
- D. Nancy Eggelston – NR151 Rule Changes for Nitrate Technical Advisory Committee has been meeting. Public Hearings will be announced shortly.
- E. Rachael Whitehair – Suggests helping the 14 Mile Creek Watershed host the movie “Kiss the Ground”. This is currently available on Netflix. The movie time and date will be announced shortly.

7. **Announcements of members / visitors (upcoming parallel events / meetings)** Announcements shared throughout the meeting.

Bruce Dimick announced that George Kraft is presenting “Record Rain, The Hydro-illogical Cycle: It’s a Busy Time in Water” webinar on Monday, October 19th @ 6:30 p.m.

YouTube Live Stream: <https://www.youtube.com/watch?v=unlYB8Cx7Y&feature=youtu.be>

Website link: <https://www.winchesterwaupaca.org/>

8. **Future Speakers:**

November – Don Ystad, 14 Mile Creek Watershed of Town of Rome

December – River Alliance

9. **Agenda Items for next meeting**

Agenda items should be submitted to Bill Leichtnam.

10. **Next Meeting** Monday, November 16th, 2:00 p.m. (VIRTUAL)

11. **Adjourn Groundwater Group Meeting** Bill Leichtnam adjourned @ 3:44 p.m.

Notes by Kim Keech, Planning & Zoning Office

**WISCONSIN FUND GRANT PROGRAM TRENDS
WOOD COUNTY, WISCONSIN
FY1986 - FY2021**

FISCAL YEAR	NUMBER OF APPLICANTS	TOTAL RECEIVED	AVERAGE GRANT RECEIVED	APPLICATION FEES	AVERAGE GRANT AFTER FEES
1986	57	\$79,400	\$1,393	\$0	\$1,393
1987	59	\$106,196	\$1,800	\$0	\$1,800
1988	56	\$95,915	\$1,713	\$0	\$1,765
1989	48	\$78,067	\$1,626	\$0	\$1,626
1990	49	\$86,675	\$1,769	\$0	\$1,769
1991	85	\$163,741	\$1,926	\$10,899	\$1,798
1992	99	\$224,425	\$2,267	\$14,518	\$2,120
1993	84	\$152,563	\$1,816	\$10,227	\$1,694
1994	65	\$114,678	\$1,764	\$8,560	\$1,633
1995	45	\$97,964	\$2,177	\$6,489	\$2,033
1996	71	\$135,265	\$1,905	\$9,675	\$1,769
1997	44	\$92,096	\$2,093	\$7,831	\$1,915
1998	57	\$115,209	\$2,021	\$5,947	\$1,917
1999	29	\$85,174	\$2,937	\$4,382	\$2,786
2000	41	\$106,311	\$2,593	\$5,859	\$2,450
2001	30	\$88,387	\$2,946	\$4,446	\$2,798
2002	30	\$109,964	\$3,665	\$4,459	\$3,517
2003	26	\$72,474	\$2,787	\$3,831	\$2,640
2004	20	\$72,465	\$3,623	\$3,000	\$3,473
2005	34	\$117,117	\$3,445	\$5,060	\$3,296
2006	18	\$49,885	\$2,771	\$2,621	\$2,626
2007	25	\$82,237	\$3,289	\$3,750	\$3,139
2008	21	\$72,852	\$3,469	\$3,117	\$3,321
2009	24	\$81,643	\$3,402	\$3,370	\$3,261
2010	32	\$122,353	\$3,824	\$4,800	\$3,674
2011	23	\$72,428	\$3,149	\$3,239	\$3,008
2012	27	\$73,921	\$2,738	\$3,989	\$2,590
2013	28	\$69,738	\$2,491	\$3,871	\$2,352
2014	17	\$63,821	\$3,754	\$2,400	\$3,613
2015	15	\$68,965	\$4,598	\$2,141	\$4,455
2016	11	\$45,371	\$4,125	\$1,650	\$3,975
2017	12	\$19,119	\$1,593	\$1,350	\$1,481
2018	4	\$15,799	\$3,950	\$600	\$3,800
2019	7	\$33,582	\$4,797	\$1,050	\$4,647
2020	5	\$25,360	\$5,072	\$750	\$4,922
2021	3	\$9,327	\$3,109	\$450	\$2,959
TOTALS	1,301	\$3,100,487	\$102,399	\$144,331	\$98,015
AVG/YR	36	\$86,125	\$2,844	\$4,009	\$2,723
Note: Wood Co entered into the Wis Fund Grant Program, effective 1/15/85, with passage of Co Board Resolution #11.					
Note: 1994 was a 'short year' due to a change of the deadline date of submitting applications from May 31st to January 31st.					
SOURCE: WOOD COUNTY PLANNING & ZONING OFFICE					

Updated 10/23/2020

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Matt McLean-Director-Visit Marshfield; Nancy Turyk-Community Development Educator-UWEX; Kelly Borchardt-Executive Director-Childcaring; Kristie Rauter-Egge-Community Health Planner-Wood County; Kyle Kearns-Director of Community Development-City of Wisconsin Rapids; Betsy Wood-Managing Director-Incourage; Josh Miller-Development Services Director-City of Marshfield; Michelle Boernke-Campus Executive-UWSP@Marshfield; Jodi Friday-Community Impact Director-United Way; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Active cases in Wood County are at about 140 cases right now. There has been a continued increase in cases in the 18-24 age group.
- Schools have been changing on a daily basis. Teachers are being quarantined along with some classes.
- Governor Evers passed Executive Order #90 mandating mask wearing until November 21st.
- Eighty nine thousand people in the State of Wisconsin have recovered from COVID-19.

Scott Larson-MACCI (Update provided via email):

- The economic development partners in Marshfield are preparing a presentation on the economic conditions in Marshfield. This will be presented to the Marshfield plan commission in October.
- The Heart of Wisconsin and MACCI are working on a promotional video.

Josh Miller-City of Marshfield:

- The CEED committee did recommend a grant to do the West 2nd Street redevelopment project. This will help connect the west part of downtown to Central Ave and Wenzel Plaza. UW Madison capstone project has also chosen this as one of their projects, which will save us additional money.

Matt McLean-Visit Marshfield:

- We are currently working on our visitor guide and did a photo shoot last week.
- We are in the middle of applying for a Travel Cares Act grant. There will be \$8 million dollars to help CVBs and tourism entities. The hope is to get up to \$100,000, which would cover about half of what we are projecting to be down for the year.
- I am helping the plaza on Main Street apply for a cultural grant for groups that do musical and art events.
- Work continues on the Play Outdoors in Wisconsin campaign. We just wrapped up a contest to give away \$500 towards a trip to Central Wisconsin. We had more people enter than anticipated.
- Washington Elementary in Marshfield had two classes that had to be quarantined due to COVID-19.

Michelle Boernke-UWSP:

- UWSP overall has seen an increase of enrollment of 1%.
- Classes are going well. A lot of students at the Marshfield campus are showing up face to face. Many students do attend classes asynchronously.
- There are 214 cases at UWSP. Marshfield campus has zero cases of COVID-19 at this time.
- As of Thanksgiving, we are all moving to 100% online classes. We are hoping though that if the Marshfield campus remains at zero or low cases, the chancellor will consider allowing us to continue having face-to-face classes. We are finding this to be a better experience for the students.
- We did a virtual fundraiser called "Taste and Talent" which raised about half of the money (compared to the past) that goes to benefit UW Marshfield students.

- We are having a professional, virtual tour of the campus done. Many students and parents would like to have a tour of the Marshfield campus but we cannot provide that for students from far away. Having videos and drone footage along with other pictures will provide that tour experience to those students and parents.

Kristie Rauter-Egge-Wood County Health Department:

- We have been putting together guidelines around Halloween and other fall events, which will be available soon.
- We added three new metrics to our gating metrics. One of the metrics involves the Department of Health Services "burden map". The maps represent cases per 100,000. Wood County is listed as "high" meaning we have more than 100 cases per 100,000 people in the last two weeks. For more information on the "burden map" go to <https://www.dhs.wisconsin.gov/covid-19/local.htm>.
- Another metric is regarding "ILI". We have seen an increase in Influenza Like Illnesses. When a student in school displays certain symptoms, they are sent home and recommended to go in for COVID-19 testing. If they test negative they may return to school. If the family prefers not to have their student tested, they must remain home for a certain amount of days.
- We are looking at having community based testing that would be available weekly. I applied for a grant for community testing and we were awarded this grant. We will put together a strike team to go out and do testing that provides faster test results. The delay in test results effects whether students and teachers can return to school if they are negative.

Nancy Turyk-UW Ext:

- We are submitting an application to participate in a broadband pilot program that would provide technical support to the county or whichever municipality we choose to identify in the pilot study. Only fifteen communities will be selected across the state for this pilot program.
- Through the REDI process, a small group is identifying goals and objectives to develop an entrepreneurial ecosystem in the county.

Kelly Borchardt-Childcaring:

- There was a situation in Stevens Point where the YMCA closed down their childcare for a few weeks due to outbreaks with the staff. That is one of the largest childcare providers in Portage County.
- We are grateful for the toolkit the Health Department has put out for childcare providers. We are featuring it in our newsletter.
- We get the sense that childcare providers are doing a good job of using PPE.

Kyle Kearns-City of Wisconsin Rapids:

- We are excited about some of the information we heard at the Verso meeting yesterday. There may be some action or activity around the mill. I will hopefully have new or more information later this afternoon.
- We are focusing on the budget right now.

Verso Discussion:

- The job fair had some success for many of the former Verso employees.
- A job fair will be held at the Holiday Inn Hotel & Convention Center in Stevens Point from 1:00pm to 6:00pm on Monday September 28, 2020.
- The Economic Development Corporation remains involved and continues to offer support.
- Communication with the City of Wisconsin Rapids and Verso has seen improvement.
- Tari Jahns from United Way said they have so far been able to respond to the requests for assistance that have come in. They expect to see an increase in requests in the coming months.
- Tyler Drake from the Department of Workforce Development states that unemployment seems to be working well for former Verso employees.
- The Job Center remains open to assist former Verso employees.
- The next Rapids Together meeting is TBD.

- PPE meeting: Tuesday October 6th, 2020 at 9:00am via teleconference
- Next EDR meeting: Thursday October 8th, 2020 at 9:00am via teleconference

Adjourned at 10:03am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Nancy Turyk-Community Development Educator-UWEX; Betsy Wood-Managing Director-Incourage; Josh Miller-Development Services Director-City of Marshfield; Kristie Rauter-Egge-Community Health Planner-Wood County; Jodi Friday-Community Impact Director-United Way Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Wood County currently has 957 positive COVID-19 cases with 157 of those being active.
- PPE needs do not seem to be a major concern at this time.
- All schools are back in session. We have not heard about any major issues at the high schools or elementary schools at this time.

Kristie Rauter-Egge-Wood County Health Department:

- The Wood County Health Department is doing their best to keep up with phone calls, returning calls in a timely manner and contact tracing.
- Due to the heavy work load, taking care of ourselves, so we can help take care of others, is essential.
- Next PPE meeting: Tuesday October 20th, 2020 @ 9:00am
- Next Economic Recovery meeting is Thursday October 8th, 2020 @ 9:00am
- Adjourned at 9:28 am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Matt McLean-Director-Visit Marshfield; Nancy Turyk-Community Development Educator-UWEX; Scott Larson-Executive Director-MACCI; Dennis Lawrence-Executive Director-North Central Wisconsin Regional Planning Commission; Josh Miller-Development Services Director-City of Marshfield; Michelle Boernke-Campus Executive-UWSP@Marshfield; Meredith Kleker-Executive Director-Wisconsin Rapids CVB; Craig Bernstein-Manager-Workforce Development-MSTC; Kristie Rauter-Egge-Community Health Planner-Wood County; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Active cases in Wood County are at about 143 cases right now.
- Statewide, we are on the national news as being a hot spot for COVID-19 with the Fox Valley and La Crosse areas being hit the hardest. This has prompted the State to open their field hospital in West Allis.
- "Governor Evers Invests Additional \$100 Million in Wisconsin Small Businesses and Economic stabilization". For further information, see press release from Governor Evers at the end of these notes.
- Second round of We're All In Grants will provide \$50 million more for small businesses. Businesses that received funds under the first round of We're All In Grants, as well as the Ethnic Minority Emergency Grant program, are also eligible for the second round of We're All In Grants. Priority will be given to businesses that have not previously received funds from either of the first two programs, those with ethnically diverse ownership, and those in the hardest-hit sectors, such as restaurants and taverns, hair and nail salons and barber shops, and other services.
- Governor Evers Emergency Order #3 goes into effect today. This order limits public gatherings to no more than 25 percent of a room or building's total occupancy. This directive is effective at 8 a.m. on Oct. 8, 2020, and will remain in effect until Nov. 6, 2020, and applies to any gatherings at locations that are open to the public such as stores, restaurants, and other businesses that allow public entry, as well as spaces with ticketed events.

Scott Larson-MACCI (Update provided via email):

- We have spent a lot of time this week pushing out information on Emergency Order #3 as well as the implications associated with whether the names of businesses will be released that were linked to positive COVID-19 cases.
- We are also helping to push information out to businesses regarding the incentive programs that are available and encouraging them to apply.
- With the Emergency Order #3 in place, studies indicate that upwards of 47% of hotels in the state could fail and 50% of restaurants could fail.
- Work continues on the promotional videos for the county that we are working on with the Heart of Wisconsin.

Josh Miller-City of Marshfield:

- The City was selected by the UW capstone project to do the West 2nd Street corridor. We are working with a student on this project. We walked the corridor and gave them a tour of the city garage site. The first semester they collect data and set goals. The second semester they start putting together a vision of what that area could look like.
- We have had a lot of inquiries on industrial land so we will be working on getting a TIF district set up and acquiring some industrial land from the UW.

Matt McLean-Visit Marshfield:

- I hosted a Zoom meeting with our hotel partners on Tuesday. We had reps from the Holiday Inn, Hotel Marshfield and the new Hampton Inn. The Hampton Inn is hoping to open in the spring. It was good to have these partners meet virtually and do some networking. We are sharing information with the hotel partners on the Emergency Order #3 to give some clarification on the order and what businesses are included in the 25% limit and what is excluded so they are aware of their limitations. For more information on what this means to your business, go to <https://www.dhs.wisconsin.gov/publications/p02792.pdf>.
- I applied for the new Wisconsin Tourism Relief to Accelerate Vitality and Economic Lift (TRAVEL) stimulus grant program. We can apply for up to 25% of our standard annual budget, which equates to about \$100,000. This will cut about half of our projected losses for the year.
- I participated in a town hall forum put on by Senator Ron Johnson. He felt the PPP and Cares Act Grant did not really help the hotels as much as he would have liked. He feels the new grants put out by the governor's office will more directly affect the lodging industry.
- Similar to the closure of Verso, having 47% of the hotels close will impact not only the hotel workers, but the area as a whole. People coming to visit the area may be forced to stay at hotels in surrounding areas such as Stevens Point.
- A Travel Sentiment study indicates that about half of the 1000 adults surveyed do not want to travel. In addition, about half of the population do not want people coming to their towns and possibly spreading the virus.
- Based on current projections, the travel industry will not recover from this pandemic until 2024.
- Rural Partners Economic Development Conference is coming up April 21st and 22nd at Hotel Marshfield.
- Badger State Games gymnastic event will be held at Marshfield High School on April 9th and 10th.
- Vintage Snowmobile National Championship Show & Swap will be held at the Central Wisconsin State Fairgrounds August 6th through August 8th, 2021.
- We are hoping that the hockey group can run some tournaments this year as well.

Michelle Boernke-UWSP:

- The new Coronavirus (COVID-19) website is available: <https://www.uwsp.edu/coronavirus/Pages/default.aspx>
- The UW Marshfield campus is small but remains at zero cases.
- We are at 9% capacity for our rooms because we require nine foot distancing.

Kristie Rauter-Egge-Wood County Health Department:

- We have seen an increase in the number of COVID-19 cases. We will have over 1000 cases today.
- Our hospitals and health care system are strained.
- We have seen our access and capacity for testing increase quite a bit recently.
- The new mass gathering order is for 28 days. The purpose of this order is to cover two infectious period cycles. The infection incubation period for the virus is 14 days.
- The schools are doing a good job locally so we are not seeing a lot of spread in our schools.
- We are updating our mask complaint form to include mass gathering complaints.
- We just brought on seven new contact tracers.

Meredith Kleker-WR CVB:

- We will not be hosting the state WIAA cross country meet this year. This event in the past brought over 10,000 visitors and had an economic impact of over \$700,000. WIAA has decided to divide the meet up into divisions for safety reasons related to COVID-19.
- We just updated our website with COVID-10 traveler information. We are seeing a higher interest in the "Cranberry Highway" so we are distributing information often on that.
- The Rafters and Central Wisconsin BMX had a successful season.
- The Cranberry Clash 3 X 3 Coed Hockey tournament was recently held successfully by the South Wood County Youth Hockey Association.

cultural venues

MADISON — Gov. Tony Evers today announced more than \$100 million in investments aimed at providing additional economic stabilization for small businesses and communities hardest hit by the COVID-19 pandemic. The new infusion of funds includes an additional \$50 million for “We’re All In Grants,” an economic development grant program launched by Wisconsin Economic Development Corporation (WEDC) this summer. More than 26,000 businesses received “We’re all In Grants” statewide, but many continue to face economic challenges from the pandemic.

“Small businesses, including the tourism and lodging industries, are the backbone of our Wisconsin communities. The ongoing pandemic, combined with a lack of action at the federal level may force many of these businesses to shutter their doors for good,” said Gov. Evers. “That’s why we’re investing another \$100 million in businesses and communities across our state. Our communities are in desperate need of additional federal support, but we can’t wait a moment longer to do what we can here in Wisconsin.”

Today’s announcement also provides further investments in economic stabilization programs to support the lodging and tourism industry, live music and performance venues, cultural non-profits, and privately owned movie theaters. These efforts are funded through the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Fund (CRF) and will help Wisconsin’s small businesses and venues that serve as cultural catalysts in communities across the state.

The new investments announced today include:

Over \$50 million of \$5,000 We’re All In Grants to more than 10,000 Wisconsin small businesses. The first phase of the program invested more than \$65 million in grants for more than 26,000 businesses statewide. This round of We’re All In Grants will prioritize businesses most impacted by the pandemic, including restaurants and taverns, hair and nail salons and barber shops, and other services. It will be administered by the Wisconsin Department of Revenue in partnership with WEDC. Learn more about the program and apply at revenue.wi.gov.

“Wisconsin’s small businesses have demonstrated unbelievable creativity and ingenuity in adapting to the pandemic,” said WEDC Secretary and CEO Missy Hughes. “However, many of them are already stretched to the limit and are concerned about just surviving for the next few months.”

\$20 million for the Wisconsin lodging industry. In 2019, visitors to the state spent \$3.7 billion on lodging but recent reports indicate that up to two-thirds of all Wisconsin hotels face closure within the next 12 months without additional support. This investment will provide the lodging industry emergency resources to navigate a reduction in travel and cover the cost of implementing additional public health best practices as the pandemic continues.

\$15 million for live music and performance venues throughout Wisconsin. Music venues, which often serve as community gathering places and cultural hubs, were among the first small businesses to close and may be among the last to fully re-open. Many owners have been vocal in expressing the need for federal assistance to further supplement the state investments already made. Gov. Evers’ investment will help these venues that are shuttered and hopefully encourage a nationwide plan to save these businesses over the long term.

\$10 million to support privately owned movie theaters. Wisconsin movie theaters have not been spared the financial strain felt by movie theater companies nationally as content has been limited and activity limited across the state. This investment will assist privately owned movie theaters while federal support remains stalled.

\$10 million in additional support for non-profit cultural venues. The significant response to the original grant announcement several weeks demonstrates the challenges faced by these community centers of learning and culture. The additional support will bring the full investment in these treasures to \$15 million and support local communities around the state.

\$4 million in additional investments for destination marketing organizations and tourism drivers, bringing the total investment by the Evers Administration to \$12 million. These funds will help meet the demonstrated need based on the applications received in recent weeks after Governor Evers announced the program in September.

###

Office of the Governor ♦ 115 East Capitol, Madison, WI 53702

Press Office: (608) 219-7443 ♦ Email: GovPress@wisconsin.gov

<https://evers.wi.gov> ♦ [Unsubscribe](#)



RESOLUTION#

ITEM#

4- /

DATE

November 10, 2020

Effective Date

November 10, 2020

Conservation, Education & Economic Development, Property & Information
Technology, and Operations Committees

Introduced by
Page 1 of 2

LAD

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To authorize the Planning and Zoning Director to make application for broadband grants in partnership with Hilbert Communications, LLC and to contract with Hilbert for assisting in the grant application process.

FISCAL NOTE: The County is not making an actual financial commitment by means of this resolution but is expressing an intention to pursue broadband internet expansion in the county if funding from the state in support thereof is received.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, in order to address the substantial areas within Wood County that are unserved or underserved with access to broadband internet, Wood County recognizes a necessity to research and gather information to identify the broadband needs of its citizens and businesses, and to encourage providers to invest and provide those services in Wood County; and

WHEREAS, Hilbert Communications, LLC ("Hilbert"), and its subsidiary broadband wireless internet service provider company, Bug Tussel Wireless, LLC ("Bug Tussel"), have expressed a desire to commence a project consisting of the construction and operation of certain wireless communication services to provide the most advanced infrastructure to the unserved and underserved residents of Wood County; and

WHEREAS, Wood County desires to pursue Broadband Expansion Grants offered by and through the State of Wisconsin Public Service

Commission; and

WHEREAS, Hilbert advises it is willing and able to partner with Wood County to provide the latest advancements in broadband coverage and to seek all available grants to provide and subsidize the cost of necessary broadband infrastructure; and

WHEREAS, as a first step Wood County desires to pursue and make application for any and all grant money available for broadband coverage; and

WHEREAS, the committees introducing this resolution have considered Hilbert and Bug Tussel's history of community partnerships and their proposal to expand broadband to unserved and underserved areas of Wood County and hereby recommend partnering with Hilbert to pursue broadband expansion grants.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to authorize the Planning and Zoning Director to apply to the State of Wisconsin Public Service Commission for broadband expansion grants in partnership with Hilbert, and

BE IT FURTHER RESOLVED that the Planning and Zoning Director is authorized to negotiate with Hilbert to enter into development agreements for assistance in the grant application process similar to those attached, wherein

**RESOLUTION#**ITEM# 4-DATE November 10, 2020Effective Date: November 10, 2020Introduced by
Page 2 of 2Conservation, Education & Economic Development, Property & Information
Technology, and Operations Committees

there is no commitment to the county spending money without further authorization of the county board via resolution, and

BE IT FURTHER RESOLVED that the Planning and Zoning Director is authorized to do all such acts and to execute, acknowledge, and deliver all such documents necessary or desirable to fulfill the intent of this resolution.

**FIRST AGREEMENT TO ESTABLISH PUBLIC PRIVATE PARTNERSHIP FOR THE
PURPOSE OF APPLYING FOR A BROADBAND EXPANSION GRANT UNDER WIS.
STAT. 196.504**

THIS PUBLIC PRIVATE PARTNERSHIP AGREEMENT (“Agreement”) is made this ____ day of _____, 2020 (“Effective Date”) by and between Wood County, Wisconsin (the “County”), a political subdivision of the State of Wisconsin, and Hilbert Communications, LLC (“Hilbert”), a Wisconsin limited liability company. The County and Hilbert are collectively referred to as the “Parties.”

RECITALS

- A. The County seeks to promote the development of high-speed broadband services to unserved and underserved areas within its boundaries and believes that cooperation with private-sector partners is necessary for the development of a county-wide broadband network that meets the needs of the County, its residents, and its businesses.
- B. To encourage and facilitate the development of high-speed broadband service in unserved and underserved areas within the county, the County and Hilbert, together constituting an “eligible applicant” within the meaning of Wis. Stat. 196.504, seek to enter into a public-private partnership to build an open access fiber optic backbone to facilitate the provision of such service by third-party wireline and wireless internet service providers (the “Project”) should adequate grant funding be available to do so.
- C. The full scope of the Project is yet to be defined but will be set forth in a final partnership agreement between the Parties (“Final Partnership Agreement”) if adequate grant funding is available to pursue the Project.
- D. The Parties intend that Hilbert, with the County as its public partner, apply to the State of Wisconsin Broadband Expansion Grant Program (“Grant Program”) pursuant to Wis. Stat. 196.504 to obtain a grant to be used to pay for part of the cost of constructing the Project.
- E. The County finds the Project to be in the public interest of the residents and businesses of Wood County.

AGREEMENT

THE PARTIES agree as follows:

1. **Purpose.** By this Agreement, the County and Hilbert hereby agree to form a public-private partnership so that Hilbert can apply to the Grant Program to obtain funds to be applied toward construction of the Project at no cost to the County. The County agrees that, as Hilbert’s public partner, it will cooperate with Hilbert in the preparation of the grant application. Hilbert agrees to submit the application to the Public Service Commission of Wisconsin (“PSC”) no later than December 1, 2020.

**SECOND AGREEMENT TO ESTABLISH PUBLIC PRIVATE PARTNERSHIP FOR THE PURPOSE OF APPLYING
FOR A BROADBAND EXPANSION GRANT UNDER WIS. STAT. 196.504**

THIS PUBLIC PRIVATE PARTNERSHIP AGREEMENT ("Agreement") is made this ____ day of _____, 2020 ("Effective Date") by and between Wood County, Wisconsin (the "County"), a political subdivision of the State of Wisconsin, and Hilbert Communications, LLC ("Hilbert"), a Wisconsin limited liability company. The County and Hilbert are collectively referred to as the "Parties."

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AGREEMENT

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- 1. **Purpose.** By this Agreement, the County and Hilbert hereby agree to form a public-private partnership so that Hilbert can apply to the Grant Program to obtain funds to be applied toward construction of the Project at no cost to the County. The County agrees that, as Hilbert's public partner, it will cooperate with Hilbert in the preparation of the grant application. Hilbert agrees to submit the application to the Public Service Commission of Wisconsin ("PSC") no later than December 1, 2020.
- 2. **Project.** The Project will be developed by Hilbert if the County determines that adequate grant funding has been secured. The estimated cost of the initial phase of the Project is approximately \$ 2,979,304.00 (estimated Project cost). The Parties agree to evaluate a potential second phase of the Project within Wood County for fiber in the future.

3. **Project Funding.** In its grant application, Hilbert shall request a grant for \$529,968.00. If the Grant is awarded and if the Project receives final approval from each Party's respective governing body, Wood County will contribute \$595,861.00 and Hilbert will contribute \$1,853,475.00 to the Project. If the overall Project cost is less than projections, it is anticipated that the respective contributions will be decreased on a pro rata basis.
4. **Authorization.** Each Party represents that it has the authority to execute this Agreement.
5. **Records.** Hilbert shall provide the County with a copy of its application to the Grant Program at the same time the application is submitted to the PSC.
6. **Termination.** This Agreement shall become effective on the Effective Date and shall terminated if Hilbert's grant application is unsuccessful. If the grant application is successful, this Agreement shall terminate either one hundred twenty (120) days after the grant award or in the event that the Parties enter into a Final Partnership Agreement, whichever comes first.
7. **Entire Agreement.** There are no representations or understandings of any kind not stated in this Agreement.
8. **Governing Law.** This Agreement shall be governed by the laws of the State of Wisconsin without regard to its conflict of laws provision.
9. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute on and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement pursuant to duly adopted Resolution No. _____, dated _____ effective as of the date of the last party to sign (the "Effective Date") below.

Wood County

By: _____

Name: _____

Its: _____

Date: _____

STATE OF _____)

) ss.

COUNTY OF _____)

On _____, before me, _____, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of Wisconsin that the forgoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

(Seal)

My commission expires: _____

5

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES**

DATE: Monday, October 26, 2020
TIME: 1:30 p.m.
PLACE: Wood County Courthouse-Room 114
Wisconsin Rapids, WI

PRESENT: Adam Fischer, Bill Clendenning, Bill Leichtnam and Mary Solheim (in person);
Brent Vruwink and Brad Hamilton (video conference)

OTHERS PRESENT: (for part or all of the meeting, in-person, telephone or video conference) Kim
McGrath, Shannon Lobner, Lance Pliml, Lisa Keller, John Hokamp, Janelle
Krueger and Cindy Joosten

NOT PRESENT: Shawn Becker

1. The meeting was called to order at 1:30 p.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Leichtnam and seconded by Hamilton to approve the minutes from the September 30, 2020 meeting. All voted aye, motion carried.**
5. Janelle Krueger, the newly hired Criminal Justice Coordinator with Wood County, was introduced to all those in attendance.
6. Vruwink provided an overview and history of the Criminal Justice Coordinator AdHoc Committee and the processes that took place prior to the hiring of Krueger. Discussion ensued pertaining to the roles and responsibilities of the Criminal Justice Coordinator, program development, committee reporting and involvement of the AdHoc Committee, which is being dissolved as of March 1, 2021. It was the consensus of the committee that the Criminal Justice Coordinator prepare formal presentations for both the AdHoc Committee and the Judicial and Legislative Committee by February 2021.
7. Discussion took place on next steps for the Criminal Justice Coordinator that included presentations for committees; assistance and support from the AdHoc Committee; attendance at Criminal Justice Taskforce meetings; and understanding the role of the position, including monthly reporting and committee meeting attendance each month.
8. No future meeting date was scheduled.
9. Chairman Fischer adjourned the meeting at 2:20 p.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

NOVEMBER 2020

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- A recurring theme during every recent state budget cycle has been a request for increased funding for the child support program. This budget cycle is no different. In the next state budget I will be working diligently to get more dollars appropriated to local CSA's. My goal is to minimize the amount of county levy the agency needs to operate.
- I completed the annual County FTE Survey and sent it into the state. The state will submit it to the Federal Office of Child Support Enforcement.
- I attended the WCA Judicial and Public Safety Steering Committee meeting on October 16th.
- I was re-elected Vice President of the Wisconsin Child Support Enforcement Association. I will continue to work in my role as the Chair of the Legislative Committee as well.
- I will be attending the WCA Health and Human Services Steering Committee meeting on November 13th.
- The Wisconsin Child Support Enforcement Association is facilitating a Legislative meeting on November 19th. We will bring CSA Directors from across the state together virtually to discuss our approach to the state budget.
- The Federal Fiscal Year has concluded and the agency met all the Federal Performance measures for the fifth year in a row. This year it was even more of a challenge to meet the measures with increased unemployment across the state. The fact that participants with active civil warrants for non-payment of child support are not being arrested has hurt our ability to collect as well. If our enforcement tools continue to be limited our performance will suffer.
- The current IV-D case count is 3,781.



RESOLUTION#

Introduced by
Page 1 of 2

Judicial & Legislative Committee

ITEM#

5- 1

DATE

November 10, 2020

Effective Date

November 10, 2020

TDM

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To support an increase in Child Support Funding from the State of Wisconsin to County Child Support Agencies.

FISCAL NOTE: No cost to the County.

WHEREAS, Wood County administers the Child Support Enforcement Program on behalf of the state, providing services to Wood County residents including paternity establishment, obtaining child support and health insurance orders for children, and enforcing and modifying those orders; and

WHEREAS, Our children's well-being, economic security and success in life are enhanced by parents who provide financial and emotional support; and

WHEREAS, County child support agencies collected \$935 Million in child support during 2019 and established 98,405 health insurance orders for Wisconsin children; and

WHEREAS, Wood County's Child Support Agency provides services to children as well as custodial and non-custodial parents that reduce childhood poverty rates, establish parental rights and promote the involvement of both parents in the lives of their children; and

WHEREAS, The economic security and social service programs provided by Wood County's Child Support Agency are needed by

Wisconsin children and families now more than ever due to the economic downturn caused by COVID-19; and

WHEREAS, State funding for county child support services has failed to keep up with county agency costs, which have steadily increased due to growing caseloads, inflation and new federal regulations; and

WHEREAS, Wisconsin's Child Support Enforcement Program has fallen from 2nd in the nation for collecting current support to 5th; and

WHEREAS, Wisconsin's decreased performance has led to the state losing out on an estimated \$70,000 in potential federal incentive payments between Calendar Year 2019 and 2020; and

WHEREAS, An abrupt federal interpretation change in June 2019 eliminated \$4.2 million in federal birth cost recovery matching funds for Wisconsin; and

WHEREAS, Wisconsin's strong performance in child support is at risk without additional state funding. Further drops in performance would result in additional reductions to federal funding for Wisconsin; and

WHEREAS: Decreased federal funding results in less funding for Wood County's child support agency. This could lead to reductions in child support enforcement staff and services and reduced child support collections; and

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

**RESOLUTION#** _____

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____
Page 2 of 2 _____ Committee _____

WHEREAS, New state investments in child support are amplified by a generous federal match. Every \$1 of state GPR invested in the Child Support Program generates roughly \$2 in federal matching funds; and

WHEREAS, Wisconsin's Child Support Enforcement Program is incredibly cost-effective, collecting an average of \$6.20 in support for every dollar invested in the program.

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Board of Supervisors respectfully requests that state funding for county child support agencies be increased by \$4 million GPR in each fiscal year of the 2021-23 Wisconsin state budget, which will generate approximately \$7.7 million in additional federal funding each year. This investment will ensure that Wisconsin counties can continue to effectively provide economic support to our children.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded by the County Clerk to the Governor of the State of Wisconsin, State Senators and State Representatives representing Wood County, the Secretary of the Wisconsin Department of Administration, and the Wisconsin Counties Association for consideration.

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Monday, November 2, 2020
TIME: 9:30 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu (via WebEx), Brad Hamilton (via WebEx), Dennis Polach, Laura Valenstein, Bill Winch

OTHERS PRESENT (for part or all of the meeting): Nicole Gessert, Reuben Van Tassel, Lance Pliml (via WebEx), Amy Kaup (via WebEx), Bill Clendenning, Jason Grueneberg, Ted Ashbeck, Susanna Pearson, John Cain -Venture Architects (via WebEx). **See attached list.**

1. The meeting was called to order at 9:30 a.m. by Chair Breu.
2. Public Comments: None.
3. Approve minutes from the previous meeting.

Motion (Hamilton/Valenstein) to approve the minutes from the previous meeting. Motion carried unanimously.

4. Jason Grueneberg shared information regarding a resolution to authorize the Planning and Zoning Director to apply to the State of Wisconsin Public Service Commission for broadband expansion grants in partnership with Hilbert Communications, LLC. Grueneberg shared a handout to the Committee with background information about Bug Tussel Wireless, LLC; a subsidiary broadband wireless internet service provider of Hilbert Communications, LLC. Discussion ensued.

Motion (Hamilton/Valenstein) to approve the Planning and Zoning Director to make application for broadband grants in partnership with Hilbert Communications, LLC. Motion carried. Voting no: Winch.

5. (a) Supervisor Winch asked for clarification on items within the Information Technology vouchers. Amy Kaup answered general questions pertaining to her department's vouchers.

Motion (Hamilton/Valenstein) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

- (b) Information Technology Director, Kaup shared several projects that her department has been working on as indicated in her Monthly Letter of Comments.
6. (a) Supervisor Winch asked for clarification on items within the Maintenance vouchers. Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Hamilton/Valenstein) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

- (b) Van Tassel asked if there were any questions regarding his Monthly Letter of Comments. There were none.

7. Van Tassel shared information from the Renewable and Sustainable (R&S) Committee regarding their recommendation to approve two additional R&S grant applications to use up the remaining grant funds.

Motion (Valenstein/Hamilton) to approve the Renewable and Sustainable grant applications. Motion carried unanimously.

The Committee agreed to move agenda item #9 up in the order.

9. The Committee discussed Venture Architect's recent Jail study and some additional notes compiled by John Cain. Some topics discussed at length were soil boring, discussing bonding affects with the Finance Director, and costs of delaying the project. Van Tassel will bring more information to the next meeting on questions raised.

Motion (Hamilton/Polach) to conduct ten soil boring tests done as related to the jail study. Five soil boring tests on the east side of the Courthouse property and five soil boring tests on the south side of the Courthouse property. Motion carried. Voting no: Winch.

The Committee agreed to move agenda item #10 up in the order.

10. Grueneberg indicated he has been working on a compiling a digital inventory of County owned properties to share with the Committee. He will have a virtual presentation prepared for the next Committee meeting.
8. Van Tassel shared there may be opportunities to get funding from sources outside the County budget for Renewable and Sustainable projects in the future. He is requesting approval from the Committee to allow him to have conversations with outside sources to be able to bring back future recommendations for Committee approval.

Motion (Valenstein/Hamilton) to approve Facilities Director, Van Tassel to pursue outside funding sources for Renewable and Sustainable projects. Motion carried unanimously.

11. Agenda items for the next meeting:

- Van Tassel will bring additional information and answers for various questions pertaining to the jail study.
- Virtual presentation from P&Z Director, Grueneberg, of County owned properties
- Department Head Reviews

12. The next Committee meeting will be Monday, December 7, 2020 at 9:30 a.m.

13. Chair Breu declared the meeting adjourned at 10:48 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

**Property & Information Technology Committee Meeting
November 2, 2020**

[illegible]

BUG TUSSEL WIRELESS, LLC

COMPANY BACKGROUND AND TOWER SITING INFORMATION

Background

This document is designed to assist local municipalities, county officials, zoning administrators and interested residents in evaluating the merits of a request by Bug Tussel Wireless, LLC or one of its related companies to build a communications tower.

Who is Bug Tussel Wireless, LLC?

Bug Tussel Wireless was formed in 2003 by Steve Schneider. Steve had been an executive at Cellcom, a regional cellular provider based in Pulaski, Wisconsin, for the previous ten years. Bug Tussel was formed to provide cellular service in rural areas where the large national and regional carriers chose not to provide service or could not provide service from an economic or company objective standpoint. Many carriers had much higher returns to report to their shareholders by building in Top 100 cities or any city with significant population density.

Schneider grew up on a dairy farm in Manitowoc County and was distressed by the lack of attention that rural areas received from cellular providers. As time went on, these same rural areas were neglected for upgrades to provide high speed Internet access. Schneider and the management at Bug Tussel came up with an economic model that works to provide service in rural markets with market density as low as 2 to 5 households per square mile.

Why are the services Bug Tussel provides important to the community?

Bug Tussel utilizes its towers for the following purposes:

- A) High Speed Internet Service (512 Kbps up to 100 Mbps)
- B) Mobile voice service (provided through AT&T Mobility primarily with niches for T-Mobile, Verizon, Bell Canada, Viaero Wireless, iWireless and others)
- C) Mobile data service (provided through major national, regional and local carriers[primarily AT&T])
- D) Training (community programs to assist in the adoption of technology)

These services can be used for an array of reasons. While most people think of email and browsing the Internet, a robust wireless communications network is critical for the following applications:

- A) Law enforcement and public safety from local agencies to the FBI/CIA and FEMA
- B) Educational purposes in schools and to reduce costs for school districts through online textbooks and lifelong learning processes

- C) Agricultural purposes such as irrigation controls, mapping of soil conditions, amount of fertilizer needed per square meter or yard, yield mapping, monitoring cows for milk fever or bloat, asset management, logistics for fuel and commodity delivery.
- D) Transportation purposes such as trucking logistics and safety, railroad switching and monitoring of bearings to prevent derailments, package tracking, management of delivery routes and many others.
- E) Home security and automation including childcare oversight, geriatric oversight so people do not have to go into nursing homes, ambient intelligence where personal preferences are automatically implemented in a home or business, security alarms and monitoring, monitoring critical appliances such as freezers and refrigerators, sump pumps, and HVAC controls.
- F) Entertainment purposes such as watching videos, interactive gaming, online poker, childrens' games.
- G) Medical and health purposes such as blood clot monitoring, oversight of insulin and pain pumps, in home cancer treatments, exercise and diet monitoring, heart monitoring and automatic adjustment of pacemakers and other heart monitors, attention and communication tools for those suffering from autism, cerebral palsy or other communication limiting diseases.
- H) Remote delivery and transportation systems such as drones and self-driven vehicles.

In most of rural Wisconsin, these types of services could not be rolled out due to a lack of ubiquitous wireless communications coverage. These services are not futuristic, they are here now and are being implemented in large cities with robust communication networks. Bug Tussel Wireless works to level the playing field so that rural areas are able to utilize the same types of services as urbanized areas and therefore compete economically and socially to retain residents and attract business as that business environment is defined by local consensus. Some communities desire to retain small family owned niche farms while others work to attract corporate farms. In either case, Bug Tussel can support the community's needs and will not allow communications to be a deterrent to planned community development.

If Bug Tussel builds a site, who will use it?

Bug Tussel is first and foremost building the tower to provide wireless broadband services to residents in a 3-5 mile radius of the tower. This will typically cover 35- 75 square miles or a township or two in rural terms. Bug Tussel's service typically sells for \$25 to \$100+ depending on the uplink and downlink speeds. Bug Tussel's network and rate plans accommodate from 1 Mbps plans up to 25 Mbps plans. The average user with significant video needs is typically looking at a 3-6 Mbps plan while businesses and "super users" may require a more dedicated 25 Mbps plan. Bug Tussel also offers a 100 Mbps plan for users requiring those speeds and can provide up to 1 Gbps on a contract basis.

However, service does not stop with the provision of broadband. Each Bug Tussel tower typically is also equipped with 4G-LTE service capable of mobile broadband at 1-15 Mbps speeds while on the go, in a corn field, at school or in the local coffee shop. Recent surveys show that nearly 70 percent of data is now consumed in mobile applications and "IoT" or the Internet of Things is accelerating the growth of mobile data. Bug Tussel has agreements to allow AT&T Mobility, T-Mobile, Verizon and others to use their network. Bug Tussel also provides space to those and other carriers on their towers for the provision of service at reasonable rates. In addition to those three well recognized names, Bug Tussel

has agreements with other smaller domestic and international carriers such as Bell Canada, Union Wireless, Vodafone, Corr Wireless, Viero Wireless and others who may do business or vacation in the rural areas of Wisconsin.

By working with these carriers instead of competing with them, Bug Tussel tries to reduce the proliferation of towers and works to identify sites that can be used by multiple carriers and fits in their long term coverage needs and designs.

Theoretically, to provide solid wireless cellular coverage and broadband in homes, down in the valleys and at the end of the road; there is about one tower per township required. Bug Tussel analyzes our frequency propagation along with our partner carriers' needs so that there is a single plan to serve an entire county.

How much will your service cost?

Bug Tussel has a variety of rate plans to meet different users' needs. Rate plans do change from time to time, typically either moving down in price or increasing the amount of data or voice included in a particular package. Back in the 1980's, rates were as high as \$1.00 per minute and data was not available. Just a few years ago, minutes dropped to \$.10 per minute for voice and \$2.00 to \$3.00 per Kilobyte. Now rates are typically \$.02 to \$.04 per minute for voice and about \$10.00 per Gigabyte of data (1024 Kilobytes = 1 Megabyte; 1024 Megabytes = 1 Gigabyte; 1024 Gigabytes = 1 Terrabyte)

Our current rates as of February 14, 2017 are:

\$14.99 per month	512 Kilobytes per second for unlimited data (Checking email)
\$24.99 per month	768 Kilobytes per second for unlimited data (Limited surfing)
\$34.99 per month	1.5 Megabytes per second for unlimited data (Sending static graphics)
\$44.99 per month	2.0 Megabytes per second for unlimited data (Sending video files)
\$54.99 per month	4.0 Megabytes per second for unlimited data (Streaming Netflix)
\$69.99 per month	8.0 Megabytes per second for unlimited data (Streaming Netflix plus)
\$79.99 per month	12.0 Megabytes per second for unlimited data
\$99.99 per month	25.0 Megabytes per second for unlimited data (Business speed)

Equipment rental varies from Free at higher rate plans to \$15 per month or can be purchased for \$259. Installation and activation varies by location and type of installation.

What does "Up to 25 Mbps" mean? Does that mean I only can use 25 Megabytes? If Bug Tussel and another provider both say "Up to 25 Mbps," are they both providing the same speed of service?

Service quality varies significantly between carriers, the type of equipment they use, how they throttle traffic and how much traffic they allow on the highway.

Bug Tussel strives for a 2:1 subscription ratio on its network (if this were a highway, this is how many cars are allowed on the highway). This means that Bug Tussel's fixed broadband service has radios that transmit 100 Megabytes per second and the most customers we would configure on a radio at one time on the 25.0 Mbps plan/\$99.99 plan is eight whereas other carriers may allow up to 200. With Bug

Tussel, any time of day a customer should come close to reaching the advertised rate. Theoretically, if all of our customers were on the 2.0 Mbps plan/\$44.99 plan; we would configure for 100 users.

We currently configure our towers for an "Internet highway" speed of 400 Mbps and aim at 80 users per tower – meaning that there may be one 25.0 Mbps plan; three 12.0 Mbps plans; ten 8.0 Mbps plans; twenty 4.0 Mbps plans; forty 2.0 Mbps plans; and six 1.5 Mbps plans and everyone would operate at their optimal speed. Bug Tussel could add another 80 customers on that tower but if everyone was using the optimal speed at the exact same time, some would experience a degradation of service. If Bug Tussel has more than one or two customers on the 25 Mbps service, it will add an additional radio and dedicate one radio to the 25 Mbps service to assure that no one's speed is degraded high volume users

If a competitor provides a 100 Mbps highway and allows 200 users on rate plans of 25 Mbps;, then their subscription ratio is 50:1 and they will have 1/25th the speed of Bug Tussel during peak times even though both carriers advertise "Up to 25 Mbps." This is important to realize when selecting a carrier to buy service from or for your community to partner with.

Bug Tussel, like most carriers, advertises rates that are "UP TO" the maximum for that rate plan. Bug Tussel prides itself on making sure that customers get those speeds not just at 3 a.m. but all day long. You will need to judge your experience with our competitors based on their subscription ratios which may be as high as 50:1 versus our 2:1 standard.

Bug Tussel also provides lower speed mobile data services where the "highway speed" is 57 Mbps. Typically, mobility users such as AT&T cell phones will operate at much lower speeds than what your fixed wireless service at home will operate at. Bug Tussel does not provide service directly to customers but integrates its network in rural areas to allow AT&T users to use its mobility network at their home rates if those carriers set up their rate plans in that manner.

What else can these towers be used for?

We build our towers to be able to support 3 large carrier arrays plus 1-3 smaller antenna installations.

In many cases, we work special deals with the county to provide space as needed for emergency management radios for police, sheriff's departments, ambulance districts, volunteer fire departments, school systems and other governmental entities requiring radio communications. Bug Tussel also works with paging providers and two way providers to provide a reasonably priced location on structures where needed.

Finally, our towers can also support what is known as Interexchange Traffic (IXC) or "Long Distance" where companies may pass through your community to combine traffic from different sources to get to the main Internet hubs or switching facilities of major carriers. Often this traffic is transported with a combination of fiber optics which may go to our tower in some cases and microwave which are dishes on our towers.

Bug Tussel operates its own long distance network to transport traffic to its switching center in Madison, Wisconsin and on to the primary Internet drop point in Chicago. Bug Tussel also partners with Wisconsin Independent Networks Corp or "WIN" which provides rural IXC services through its phone

cooperative and independent telephone partners as well as connections to major cities through its own facilities going into major communities such as Milwaukee, Chicago, Minneapolis and with partners nationwide.

We already have good service in my area, why would we want more service?

Bug Tussel believes that competition is a good thing and that when you have 3 or more carriers, rates become more competitive and carriers are forced to have reasonable margins, be efficient and provide better service. Often where there is one carrier, a person may be paying \$75 to \$100 for cellular service and when a second or third competitive carrier come in those rates go down to \$50 to \$60 or less.

Another issue is that people often become accustomed to poor service where the phone doesn't work in this building or drops when you go over that hill. After a period of time, it may not bother you but when someone starts providing great service, you will notice the difference.

I never heard of Bug Tussel, why should our community trust you to do right by us?

Bug Tussel has been around for 14 years. The Company is owned by people from rural communities who understand the importance of great communications in rural areas.

We have a track record of taking unserved areas and bringing high speed services and economic development to those areas. Often our service is then bought by a larger carrier who continues to provide that service and integrates your service with their national offerings. That may happen. Our commitment is to bring the service to your community and assure that someone continues to provide that service for the long term.

We have partnered with other communities and entities who we believe are very happy with our partnerships with the community. We encourage you to ask some of our current partners if we lived up to our promises – people like Al Buechel, County Executive from Fond du Lac County; Marty Krueger, County Board Chairman from Sauk County; Dave Peterson, retired sheriff from Waushara County; Jerry Korinek, Town Board Chair from the Town of Franklin in Manitowoc County; Kriss Marion, County Board Supervisor and local business owner from LaFayette County and we could go on and on.

Also, take a look at some of the unsolicited media articles that have been written about us from within the communities we serve – a 1/26/17 article in the Brillion News, many articles in Sauk County, a cover story in 2009 in Insight Magazine and again, the list goes on.

What else is in it for our communities?

Bug Tussel believes that economic development in rural areas is largely dependent on the ability of those communities to provide services that are different but competitive with urban communities. Key among those services is broadband and cellular service. People will give up their car, they will give up eating one meal a day ... but do NOT take away their cell phone or Internet service because it is the most basic of needs to communicate with their friends and family. If you have broadband and competitive

cellular, it does not guarantee economic development. If you do NOT have broadband and competitive cellular, it guarantees that you will NOT have economic development and will eventually begin losing population and tax base.

Bug Tussel strives to partner with their served communities – before, during and after construction of a tower and site. We use local contractors whenever we can to pour our foundations, do our road work, and market our services. Once in the community, we have a budget to participate in local events – the Fourth of July parades, the Duck Run, the Kiwanis Thanksgiving dinner, the Run to Stop Breast Cancer, local blood drives. We are not based in Chicago or New York or Seattle – we are based in Wisconsin and we are here to promote Wisconsin businesses and development ... however the local community defines that development.

Bug Tussel also has an educational component through our Bug Tussel University programs where we will provide seminars for how to use the Internet, how to use Social Media, and other ways to connect technology with your community and the lives of your citizens.

Some of the neighbors don't want a tower near them and I don't want to go against what my neighbors want.

Towers have to go somewhere. We will try to find landowners and neighbors who are forward looking and want to have strong communities. Sometimes we use contractors who don't fully embrace our philosophy and in that case, we make changes. Sometimes our employees don't fully understand our mission – we strive to teach them what we are doing and how to get there. We are not always perfect, but we will strive to provide the best possible service we can for your community. We are driven not by quarterly earnings reports, but by the long-term growth of our served communities and the value created when customers stay with you not because your force them into a contract, but because they know you are looking out for their best interest. To do that, we need the help of the community to find the right locations for towers that work for our network design and also fit into your community.

What about this state law that says we must approve towers?

There is such a law in Wisconsin. It does not indicate that you "must" approve towers, but it does indicate that you cannot disapprove a tower for no reason. It was created because of significant lobbying from our industry from large carriers that had difficulty getting towers zoned just because they were towers versus legitimate planning and zoning requirements. There are cases where municipalities are unreasonable and in those cases, we may invoke the provisions of that law. However, we have found it much more valuable to work with communities to a resolution that works and creates a partnership versus friction and stress.

We view the law as a reason to for the governmental zoning and planning authorities and governance boards and the wireless carrier to sit down together and plan what works best for the community. It creates a "level playing field" where carriers are held accountable but local zoning cannot simply say "no" without a valid reason supported by FAA, FCC, EPA and other compliance rules that we must meet.

I heard that cell towers can have negative health effects. I'm afraid I'll get sick from a tower nearby.

Cell towers are made of steel and concrete and have no more health effect than the home you live in. The antennae at the top of the tower broadcast a relatively low wattage (in our case, 40 watts) that is far less impactful than the focused radiation that you get from the sun or from a tanning bed or medical Xrays and treatments or many other sources. After 30 years of cell phone use with radiation in your pocket or against your head, the incidence of brain cancer has actually decreased.

There are no proven studies at this time by reputable researchers that prove ANY negative health impacts from cell towers or phones.

My friend is a pilot and I'm afraid he will hit your tower.

Our towers are typically 150 feet up to 295 feet. Agricultural silos can go as high as 140 feet and many electric transmission lines are at 200 feet. Other than upon approach to landing, even private aviation does not and cannot fly below 500 feet unless doing crop dusting.

All of our locations are approved by the FAA and those that are near an airport or over 200 feet are lit appropriately. All of our sites have battery backup to assure that the lighting continues in the event of a power outage and all of our sites are monitored 24 hours a day to assure lighting is operational.

How many airplane versus tower accidents have you read about in the newspaper?

There was an accident in June of 2015 in California where a small plane ran into a tower designed to look like a tree. The FAA ruled that the pilot either had a medical issue or errored. The tower was not tall enough to even be registered by the FAA. The airplane was homemade. The pilot died.

There was also an incident in 2009 in Springfield, Missouri where a private 4 seater clipped a tower near a college campus. There were no injuries. The pilot was fined for not following procedure.

There was also an incident in California in 2009 where a small plane with 5 passengers including the pilot hit a guy wire in dense fog. The tower was lit and functional and not near an airport. All 5 passengers died.

That is 6 deaths in 8 years from cell towers and all involved what could arguably be pilot error versus tower siting. Last year (2016) in Wisconsin, 588 people died in motor vehicle accidents and 35,092 died nationally in 2015. In the same 8 years that 6 people died nationally from cell tower versus airplane accidents, over 200,000 people died in car accidents... and yet we continue to allow cars on the road and ban cell towers.

It is projected that by 2025, just 8 years from now, over half of those deaths will be preventable through the use of wireless technology and vehicle sensors made possible by these cell towers.

We hope you will support the development of ubiquitous cell service to prevent accidents and provide safety in your communities.

But what about the environment? Don't cell towers hurt our wildlife and their habitats?

We try to use as little space as possible to provide broad wireless communications from a single point. Cell towers are arguably far less impactful than the buying of fiberoptic cables to each home, the impact of phosphorous from fertilizers, the emissions of motor vehicles and agricultural run off.

Our Company and every tower constructor is subject to stringent regulations on protection of the habitat of lupines to assure that rare breeds of butterflies thrive and examine each tower location for the presence of long-eared bats that are threatened in Wisconsin. We do soil testing and conduct many tests in compliance with the National Environmental Protection Act. We also evaluate each site for any historical structures, any artifacts from at least 17 native American tribes who each do their own investigation at our cost (between \$5,000 and \$25,000 per site), as well as any impact to migratory birds.

In many cases, our structures actually become homes for Osprey and have encouraged their propagation in Wisconsin and other suitable habitats.

While there are situations where we can go on an existing structure, often grain elevators and silos simply do not have the height required to provide solid service in valleys and in buildings. Another consideration is that some tower owners try to prevent competition by not allowing them on their towers through exorbitant colocation rates that make it uneconomical to use a certain tower owner's location. We try to do our part by keeping our colocation on our tower rates at a reasonable level with low annual escalators.

We want to be and believe we are good stewards of the planet with nominal negative impact and significant positive impact.

What are your plans? Why are you approaching us now?

Bug Tussel has been building sites in Wisconsin since 2003 based on where large carriers have network "holes" and based on where people wanted service, often petitioning us or offering public funding to provided broadband and cellular for economic development reasons.

In 2012, we issued a series of Midwest Disaster Area bonds funded in the public markets to build a number of counties. That kept us busy through 2015. During 2016, we negotiated an agreement with a large national carrier to use our towers and expand coverage in 22 counties in Western and Southern Wisconsin that have low population density and were not economically attractive to the national carriers. A second carrier has agreed to use our service thereby adding two cellular companies plus our own broadband service plus roaming service for other carriers throughout this 22 county area.

We have arranged financing to invest from \$3 to \$6 million in each of these 22 counties over the next three years. We believe that our initiative will have very positive impacts on tourism, on maintaining family farms, on retaining population in rural markets and on spurring appropriate rural home businesses and small businesses that respect the environment, the rural lifestyle and will perpetuate the great quality of life we have come to know in rural Wisconsin.

RENEWABLE & SUSTAINABLE COMMITTEE MEETING

1

DATE: Wednesday, October 21, 2020
TIME: 9:00 AM
LOCATION: Wood County Courthouse – Room 114, Wisconsin Rapids, WI

Present: Jake Hahn, Bill Leichtnam, Via WebEx: Al Breu, Dave LaFontaine, Mike Feirer,

Others

Present: Reuben Van Tassel, Nicole Gessert, Bill Clendenning

1. Call Meeting to Order: Supervisor Hahn called the meeting to order at 9:00 a.m.
2. Public Comments:
None
3. Review/approve previous meeting minutes:
Minutes from the June 24th, 2020 R&S Committee meeting.

Motion: (Leichtnam/LaFontaine) to approve the prior meeting minutes. Motion carried unanimously.

4. Update- Faith Technologies:
Van Tassel indicated he had emailed Nancy Turyk for an update but she is out of the office. Van Tassel indicated he is still waiting to hear from Faith Technologies or Turyk.
5. Review remaining R&S and Lean Process Grants:
Hahn indicated there is only enough money to fully fund one grant with the remaining funds to be applied to the second grant.

Motion: (Hahn/Leichtnam) to recommend approval of the Norwood VFD grant for \$16,000.00 and to apply the remaining grant funds to the River Block window project grant for \$16,420.00. Motion carried unanimously.

LaFontaine questioned if any departments are including energy efficiency projects as part of their budgets for 2021. Van Tassel indicated he is budgeting for efficiencies and he is aware of Norwood and Edgewater budgeting for efficiencies as well.

Bill Clendenning indicated that he is a member of various outside foundations and organizations that may have funds available to help with various projects related to renewable and sustainable and energy efficiencies. Clendenning will take this information to the Property and Information Committee.

Bill Leichtnam shared a possible opportunity for grant funds from North Central Wisconsin Development Corporation. Discussion ensued. It was determined that the grant deadline would not be attainable.

6. Future agenda items:
North Central Regional Planning future opportunities
7. Next meeting:
TBD
8. Adjourn Renewable & Sustainable Committee Meeting:
Supervisor Hahn declared the meeting adjourned @ 9:27 a.m.

Notes by Nicole Gessert, Maintenance Department



County of Wood

Courthouse - 400 Market Street
Wisconsin Rapids, WI 54495-8095

2020 Wood County Renewable and Sustainable Grant (RSG)

Applicant Organization: Wood County Maintenance Department

Contact Person/Title: Reuben Van Tassel, Facilities Manager

Contact Person Telephone: 715-421-8404 Email: rvantassel@co.wood.wi.us

The purpose of the 2020 Renewable and Sustainable Grant (RSG) Fund

The purpose is to promote creative and innovative approaches that implement renewable and sustainable practices in Wood County government departments and facilities. Wood County is making \$25,000 available in 2020 for renewable and sustainable projects that can serve as catalysts for future renewable and sustainable projects. Grant requests can be made for any amount of \$25,000 or less. A department may submit more than one project application and multiple RSG projects may be funded.

****Grant applications are due by May 22nd, 2020 at 4:30pm, and can be submitted to the Wood County Clerk's Office.***

Sustainable practices meet today's needs without compromising the ability of future generations to meet their own needs.

Renewable resources are commodities or resources that are replaceable or replenishable by biological reproduction or reoccurring processes.

Request Overview - Provide a summary overview of your proposed project and explain how it is consistent with the purpose of this grant fund.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Innovation is apparent. Activities/strategies are creative and unique. Demonstrates how the project is consistent with the grant goals.	Highly creative, unique and/or innovative. May serve as catalyst for future renewable and sustainable projects.	Somewhat creative, unique and/or innovative. May be something done before but contains some originality.	Few components contain creative, unique or innovative approaches.	Lacks creativity or innovation. Common request.	

(If you require additional space, attach separate sheet.)

To become more sustainable, we need to decrease our consumption. One of this year's projects includes replacing some windows at River Block. The new glass will reduce heat loss during winter months by more than 50% and will reduce solar heat gain during summer months by almost 40% compared to the existing windows. The increased efficiency will lead to less consumption of electricity and natural gas, in turn lowering our utility cost.

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
101-9901-51592-000-101			
Office Supplies & Expenses			
101-9901-51592-000-311			
Professional Services			
101-9901-51592-000-219			
Conferences & Dues			
101-9901-51592-000-172			
Misc. or Other			Capital = \$75,000
101-9901-51592-000-348	\$21,812.64		
Total	\$21,812.64		\$75,000

Project Reporting Requirement – On approval of the grant funding request, the applicant will submit a 1-page timeline and implementation strategy to the Executive Committee. On completion of the RSG Grant, a 1-page summary will be prepared and presented to the Wood County Executive Committee to be reviewed at their regularly scheduled June meeting.



County of Wood

Courthouse - 400 Market Street
Wisconsin Rapids, WI 54495-8095

2020 Wood County Renewable and Sustainable Grant (RSG)

Applicant Organization: [Click here to enter text.](#) Wood County Annex and Health Center (Norwood)

Contact Person/Title: [Click here to enter text.](#) Lee Ackerman, Maintenance Supervisor

Contact Person Telephone: [Click here to enter text.](#) 715-384-2188 ext. 3223 Email: [Click here to enter text.](#) lackerman@co.wood.wi.us

The purpose of the 2020 Renewable and Sustainable Grant (RSG) Fund

The purpose is to promote creative and innovative approaches that implement renewable and sustainable practices in Wood County government departments and facilities. Wood County is making \$25,000 available in 2020 for renewable and sustainable projects that can serve as catalysts for future renewable and sustainable projects. Grant requests can be made for any amount of \$25,000 or less. A department may submit more than one project application and multiple RSG projects may be funded.

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(If you require additional space, attach separate sheet.)

This proposed project is designed to save energy, specifically electricity, both immediately and ongoing by adjusting the run times for a specific air handler fan at the Wood County Annex and Healthcare building. This would be accomplished by replacing the outdated pneumatic HVAC controls and heating/cooling water valves on air handler AC-8 with Direct Digital Controls (DDC) and utilizing exiting computer software program for more efficient operation. This fan would then be programed to either shut down or scale back output during times of low usage, such as over night.

Part of this task has already been completed in anticipation for the eventual upgrade; the heating/cooling water valves have been replaced and the operating software, Desigo, is currently in use by all Wood County buildings. This project is in the 5-year plan at present, though sooner action will start save costs immediately.

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
101-9901-51592-000-101			
Office Supplies & Expenses			
101-9901-51592-000-311			
Professional Services			
101-9901-51592-000-219			
Conferences & Dues			
101-9901-51592-000-172			
Misc. or Other	16,000		
101-9901-51592-000-348			
Total	16,000		

Project Reporting Requirement – On approval of the grant funding request, the applicant will submit a 1-page timeline and implementation strategy to the Executive Committee. On completion of the RSG Grant, a 1-page summary will be prepared and presented to the Wood County Executive Committee to be reviewed at their regularly scheduled June meeting.

Outside Air Reduction

Air handling units serve several functions including space heating, cooling and ventilation. Facility ventilation is generally accomplished by bringing in outside air, mixing it with "return air" at the air handler, and distributing the resulting "mixed air" throughout the facility. Bringing in outside air increases energy consumption during most times of year because the outside air needs to be conditioned. Therefore, it is important to make sure the correct amount of outside air is being supplied to the facility only when needed. Outside air is needed when the facility is occupied, or when large exhaust systems are being operated. The calculations below estimate savings associated with an outside air reduction.

EXISTING

	AC-1	AC-2	AC-3	AC-4	AC-5	AC-6	AC-7	AC-8	AC-9
	Therapy and East Wings	Pathways and Admissions	Crossroads and Bridgeway	Administrative Offices	Dining Rm	Nursing Offices (Pathways and Admissions) and Middle Lobby on Level 3	Clinical Services Area (Medical Records)	Main Lobby	Maintenance Wing
CFM of Supply Air Design	11,730	8,810	10,675	4,880	4,930	5,740	5,050	3,835	9,380
CFM of Supply Air Actual	10,493	7,171	9,374	3,842	5,189	6,658	4,399	2,999	4,885
CFM of Outside Air	4,640	2,082	1,586	1,008	1,837	3,546	1,329	1,625	10
AHU Motor Size (hp)	20.0	20.0	20.0	10.5	8.5	9.0	10.5	6.5	10.0
AHU Motor Efficiency	87.6%	87.6%	87.6%	85.3%	85.3%	85.3%	87.5%	83.8%	87.2%
AHU Motor Load Factor	65%	65%	65%	65%	65%	65%	65%	65%	65%
Hrs/Wk OA is Supplied:	168.0	168.0	168.0	168.0	168.0	168.0	168.0	168.0	168.0
Wks/Yr OA is Supplied:	52	52	52	52	52	52	52	52	52
Heating Balance Point (F):	55	55	55	55	55	55	55	55	55
Heating Degree Hours:	144,795	144,795	144,795	144,795	144,795	144,795	144,795	144,795	144,795
Heating System Efficiency:	80.0%	80.0%	80.0%	80.0%	80.0%	80.0%	80.0%	80.0%	80.0%
Is the facility cooled?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Cooling Balance Point:	60	60	60	60	60	60	60	60	60
Cooling Degree Hours:	28,965	28,965	28,965	28,965	28,965	28,965	28,965	28,965	28,965
EER of Cooling System:	17.5	17.5	17.5	17.5	17.5	17.5	17.5	17.5	17.5
Conversion Factor	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Avg Gas Use (th/yr)	8,710	3,908	2,977	1,892	3,448	6,656	2,495	3,050	19
Average therm Rate	\$0.543	\$0.543	\$0.543	\$0.543	\$0.543	\$0.543	\$0.543	\$0.543	\$0.543
kWh/yr	104,652	100,276	99,428	53,869	45,355	50,761	53,107	35,638	48,596
Average kWh Rate	\$0.073	\$0.073	\$0.073	\$0.073	\$0.073	\$0.073	\$0.073	\$0.073	\$0.073
Annual Energy Cost	\$12,369	\$9,442	\$8,875	\$4,960	\$5,183	\$7,320	\$5,232	\$4,258	\$3,558

PROPOSED

CFM of Outside Air	3,080	2,120	2,880	730	740	2,350	755	575	1,430
Hrs/Wk OA is Supplied:	168.0	168.0	168.0	55.0	84.0	70.0	70.0	70.0	52.0
Wks/Yr OA is Supplied:	52	52	52	52	52	52	52	52	52
Avg Gas Use (th/yr)	5,782	3,980	5,406	449	695	1,838	591	450	831
kWh/yr	101,984	100,341	101,641	17,606	21,834	20,651	21,832	14,187	16,048
Motor kW only	96,714	96,714	96,714	17,071	21,106	18,623	21,180	13,691	15,036
Annual Energy Cost	\$10,584	\$9,486	\$10,355	\$1,529	\$1,971	\$2,506	\$1,915	\$1,280	\$1,623

SAVINGS

th/yr	2,928	-72	-2,429	1,443	2,753	4,818	1,904	2,600	-812
kWh/yr	2,668	-65	-2,213	36,263	23,521	30,110	31,275	21,451	32,548
Annual Cost Savings	\$1,785	-\$44	-\$1,480	\$3,431	\$3,212	\$4,814	\$3,317	\$2,978	\$1,935
Project cost Estimate									
Incentive									
Simple Payback	Immediate	Immediate	Immediate	Immediate	Immediate	Immediate	Immediate	Immediate	Immediate

Summary

Yellow cells indicate that information from your facility is required for calculations.

These spreadsheets are meant as a rough estimate of energy use and savings potential. FOE nor its contractors can guarantee the results calculated by this tool. For a reasonableness check, contact a Preferred Ally or your FOE Energy Advisor.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

7

October 2020

1. Wood County internet and intranet website updates concerning COVID-19 continue to be posted rapidly and continually as we work to keep employees and citizens informed.
2. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
3. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. The Norwood Health upgrade to CareAssist implementation continues and progress is affected by COVID. Train the trainer employee group for CareAssist, POC and eMAR is complete. Part one of MDS training is complete and Part two is scheduled for early November. MDS training is an additional project conducted to help with staff shortage. CareAssist training Part two was completed and escribing training will be scheduled. New Matrix accounts for all Norwood employees have been created, tested and implemented. The Matrix vendor and new Matrix upgrade team is being very accommodating as the COVID regulations and processes have taken staff resources and slowed the project progress.
4. Research is complete for a solution to meet new Centers for Medicare & Medicaid mandates concerning claim appeal data submission. This was a priority for IT and Edgewater staff. A web portal that is supplied by the Livanta Company was developed and will be used by Edgewater Haven until purchase of the Direct Secure Messaging module in Matrix is implemented in 2021. Livanta processes CMS billing appeals submitted by Edgewater Haven for patients.
5. Implementation of the RtVision OneGov permit system for the second group of permit types for the Highway Department is complete. This permit system is available for public applications and payment processing on the Wood County website. Additional permit types will continue to be made available.
6. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. Planning for upgrade of the database server has started. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. TimeStar PBJ modifications for Norwood is being manually adjusted by



Wood County WISCONSIN

INFORMATION TECHNOLOGY

IT before submission to CMS. Issues are due to Norwood's CMS facility ID integration for Norwood PBJ data submissions.

7. Implementation of the Monarch software for the Treasurer's Office was nearly complete and has now encountered more issues. IT is working with the GCS vendor to get this implementation completed. Implementation delays have been due to novice vendor staff that is not familiar with the required configurations. Monarch software interfaces with the Register of Deeds Fidar software and the Treasurer's GCS property tax software. Monarch allows for automated synchronization and work flow processing of deed transfers necessary for maintaining property tax parcel data.
8. Support and upgrades for multiple departmental use of Quicken software is ongoing. Implementation and data conversion for one department with 4 database files is complete. Software upgrade and implementation for 1 remaining department will be scheduled as soon as the Human Services department is able to schedule.
9. IT works to upgrade the GCS property tax software and servers in order to meet new GCS server specs and requirements. Software and service upgrade for the GCS property tax system is complete for October. Three additional software upgrades will be scheduled in early November.
10. Work on the Planning and Zoning Sanitary Permit system continues. Development of the sanitary service module continues. This module will allow service providers to enter pumping, maintenance and inspection data directly into the County permit system.
11. Continued development work on the Parks and Forestry online reservations software. Planned improvements include greater self service capability for customers, and online sale of permits and passes.
12. Completed work on COVID-19 related public website functions for the Health Department, including a mask mandate complaint submission system and the gating metrics page which can be updated through a web app by Health Department staff.
13. Obtained project estimates for a historical tax roll scanning and document management project. The project would include scanning, indexing, and digitally storing thousands of handwritten tax roll books that are currently stored in the Treasurer's vault. Hard copy tax rolls date back to 1942.



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INFORMATION TECHNOLOGY

14. Provided technical assistance to the GIS Coordinator in upgrading, maintaining, and fixing various web-based GIS mapping and data services.
15. Worked with the Wood County Breastfeeding Coalition to determine a plan to move its website from County servers and migrate the system to a third party hosting provider. The goal is to have the website off County servers by the end of the year.
16. Assisted in scheduling and monitoring several committee meetings.
17. Worked with several departments to purchase IT related equipment and provide information to be submitted for various grants. Staff is working to get the additional equipment setup as time allows.
18. We continue with implementation of Two-Factor authentication, with the use of a product called Duo, for all Wood County PCs. This will require a user to not only provide a password to log onto a computer, but to also provide a second factor, such as a hardware token, to access Wood County Resources. We have also started to secure some of our websites with this technology to ensure a compromised password doesn't create a security breach. Continue to configure and Install Duo Two-Factor Authentication client to end user workstations as they acquire YubiKeys. Created documentation for other technicians to assist users with the new process. Installed Duo for the Sheriff's Department and for the municipalities of Port Edwards and Pittsville. Continue formulating a plan on the implementation for North Annex and Edgewater.
19. Continue to attend SmartCare implementation and Business Process Analysis meetings.
20. Preparation continues for legacy data migration from TCM to SmartCare. Currently working on writing a utility to pull client documents from IMS, convert them to PDFs, and allow them to be uploaded into SmartCare. Work also started on reviewing how to convert the client notes from TCM to PDFs.
21. Continued work on the state mandated Law Enforcement records conversion project. Finished the majority of CIS Law Enforcement System training for the NIBRS reporting that began September 1st for the Sheriff's department and outside Law Enforcement agencies within the County. This is state and federally mandated to have our CIS system converted to report incidents based off of NIBRS by the start of 2021. IT has built a standalone testing and training system for the Sheriff's department and all of the County



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INFORMATION TECHNOLOGY

agencies to provide additional and ongoing training to staff on any new features or requirements for NIBRS.

22. Providing continual support of Webex Meetings Webex Room Kit. – Due to COVID-19 additional measures were taken by the IT staff to support many remote worker daily operations. This included the increased use of video conferencing software and hardware. The County has been using Cisco Webex Meetings, Teams, and Roomkits for video conferencing as well as Cisco Jabber for phone access.
23. Completed development of the new Electronic Benefit Enrollment within Employee Self Service, ESS. This system allows employees to review and make changes to benefits during the current open enrollment period. Any elections or modifications to existing benefits will be completed online and will simplify both new enrollment and annual open enrollment. Electronic Benefit Enrollment eliminates the need for paper form submissions.
24. SharePoint migration continues and new Human Services (HS) network drive discussions are ongoing between HS and IT. HS and IT staff continue working out details for executing a migration plan.
25. Continue to work with departments to clean up file servers. This includes creating unique network drive letters to simplify file sharing and provide more clarity when referencing network shares.
26. For the month of September, 606 helpdesk requests were created, with staff completing 594 tickets and leaving 173 open requests. These numbers represent service requests from departments throughout the County.
27. Began the replacement of Dispatch machines with new models of computers and monitors. Current hardware will be relocated to the backup dispatch center.
28. Replaced the Human Services Video Conference unit that is currently being used in the River Block Auditorium for Committee Meetings and other virtual meetings due to social distancing. The unit placed is temporary as Human Services works to purchase hardware to properly equip the Auditorium for large meetings and video conferences.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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29. Additional data storage space has been purchased for our on-premise storage solution. The new disks will nearly double our current storage, which has been taxed by the new standards that many software vendors are putting on their packages. The space will be very beneficial as we upgrade and migrate our Citrix environment, GIS servers, Property Tax software, and others.
 30. Planning and preparation for the Digital Audio Recording upgrade continues. Previously CCAP performed a site walk-through of all courtrooms and provided requirements documentation specific to each courtroom. This system is scheduled for installation in early November.
 31. Replaced a failing input card on the appliance that controls the audio video needs for the three Branch courtrooms. The card that had failed specifically controlled the Branch II courtroom.
 32. Trained other IT staff on the new Citrix environment. This will allow Programmer/Analysts to upgrade the deployment infrastructure for many of the apps that are used countywide.
 33. Worked with a vendor, InterQuest, to finish the install of the new video conference system in Branch I courtroom. The new equipment has enhanced features and improves functional stability. Branch II and III installations are scheduled for early November.
 34. Began implementation of a new Mobile Device Management solution. The new solution ties in with our cell provider to automatically enroll devices. Mobile Device Management allows us to control software installation on devices, protect phone data via data silo, provide remote device unlock or data wipe should the device be lost or the employee terminated. The MDM solution can even geo-locate a device if needed.
 35. Continue to work on identifying and removing phishing and malicious emails so users do not receive and click them.
 36. Additional steps were taken to secure the identity of email sent from Wood County to circumvent malicious attacks. The County email environment has been configured to allow only select servers to send email as Wood County.
 37. Additional network ports were placed on Fourth Floor at Marshfield DC Steinle Plaza to accommodate two new printers.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments October 2020

1. Ongoing Projects and Planning

- a. COVID Projects – Nearly all mitigation projects are complete, we are just waiting on some touchless controls that are backordered due to extreme demand. Protecting our health and safety will continue to be a priority as we plan future projects.
- b. River Block Windows – Although the increased demand and lower availability of glass and other building materials caused delays, window replacement is now underway at River Block.
- c. Corporation Counsel Remodel/Relocation – Mechanical updates have been completed. Next steps will include painting, lighting/electrical updates, and flooring.
- d. Edgewater Haven – I am assisting with the continuation of improvements at Edgewater Haven. The remaining resident rooms in the 300 South wing are scheduled for remodeling in 2021.
- e. Courthouse ADA Restrooms – The accessible restrooms located in our Courthouse will be getting some minor changes in the coming months to improve function and privacy.

2. Miscellaneous

- a. Attended Operations, PIT, County Board, HHS, Public Safety, R & S, and J & L meetings.
- b. With the recent acquisition of the vacant property along Jackson Street, we have an opportunity to make some changes that will lower our cost of snow removal. The Avon Street parking lot (also along Jackson St) is the most frequently used at the Courthouse; snow that accumulates in this lot has historically been hauled to the Baker Street parking lot in order to save space in the Avon Street lot. This winter, instead of hauling snow out of the Avon Street lot, we plan to push the snow onto the vacant property.
- c. We are working with Clerk of Courts and I.T. on some courtroom technology updates. Related to that, I have made some adjustments to the microphone system used for County Board meetings. With recent FCC changes having affected the wireless frequency used by our microphone system, along with continued guidance to maintain social distancing, we will be using predominantly hard-wired microphones and adding enough to allow recommended spacing between attendees.

MINUTES
McMillan Memorial Library
Board of Trustees
September 16, 2020

DRAFT
Subject to
Approval

8

President Farmbrough called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present in person: William Clendenning, Craig Broeren, and Scott Kellogg.

Present via Zoom: David Farmbrough, Andrea Galvan, Susan Feith, Susan Bovee, William Hascall and Heather Gygi.

Absent: Kevin Finbraaten and Anne Zacher.

Administration: Andrew Barnett, Vicki Steiner, and Brian Kopetsky.

Others in attendance: Mayor Shane Blaser, Alex Ramsey and Eric Blowers of Engberg Anderson Architects.

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

CORRESPONDENCE: A letter has been received from Ms. Bovee stating that she will be moving out of the area. The October meeting will be her last as a Board member.

MINUTES: A motion to approve the Minutes of the August 12, 2020 Library Board meeting was made by Ms. Gygi, second by Mr. Hascall. Motion carried.

TREASURER'S REPORT: Mr. Barnett presented the financial reports for September 2020. A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Mr. Kellogg. Motion carried.

President Farmbrough welcomed Alex and Eric who presented an update on the Learning Futures Project. Plans have been updated and include fixtures, furnishings and the addition of a ramp in the Fine Arts Center. Discussion followed. An updated report will be presented at the October Board meeting.

A motion to approve the 3rd option of a 1:20 slope in the Fine Arts Center was made by Mr. Hascall, second by Mr. Kellogg, Motion carried.

Director's Report:

Library Use and Events – We continue to offer an outdoor escape room (mcmillanlibrary.org/imagine-your-story-outdoor-escape-room). We are displaying the winners in our action photography contest. Kerry is running virtual storytimes and bi-weekly lunch programs. A Civil War bike ride is planned for October 7th. We participated in the Job Fair on September 2-3.

Building & Grounds – The chiller was repaired (\$9,000). A crane was needed to replace the failed compressor. Ceiling and lighting replacement for the McCourt Room (\$7,517) and the hallway (\$8,305) are underway, with new carpeting for the McCourt room planned (\$3,963). Transitioning the McCourt Room into a more flexible space was at the top of our building & grounds needs. This continues our practice of addressing one smaller space annually from our operational budget. This reserves capital requests for major needs, like an elevator or chiller replacement. We previously updated the Upper Lobby and the Lower Lobby. Once the Learning Futures project is complete, the only outdated public space will be the APR, which was too large a project to undertake this year. The waterproofing of the balcony is being delayed due to COVID concerns, moving the McCourt Room to the top of the list.

Budget – We have had no further word from the City or County on our budget requests.

Miscellaneous – We now have eight public computers and a catalog station, along with five stations for laptops and the microfilm scanner. We are starting to clear the Adult Room of items that will not be used in the redesigned space. Some will be moved to the Commons, but some will not be used in the space after it is redesigned. We offer those to other libraries and then sell them in the Commons.

A motion to approve the Director's Report was made by Mr. Hascall, second by Mr. Kellogg. Motion carried

COMMITTEE REPORTS:

The By-Laws committee met on 9/10/20. Members present were Ms. Feith, President Farmbrough, Mr. Hascall, Mr. Kellogg, and Mr. Clendenning. Ms. Feith reported that several sections have been reviewed and updated. The next meeting is Thursday, September 17th.

OLD BUSINESS: There were no items of old business.

NEW BUSINESS: There were no items of new business.

Mr. Farmbrough thanked the Mayor for attending today's meeting.

A motion to adjourn was made by Mr. Clendenning, second by Mr. Broeren. Motion carried and the meeting adjourned at 6:18 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on October 21, 2020 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

Draft
South Central Library System Board of Trustees Minutes
9/24/2020, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held remotely via BlueJeans



Action Items:

Approved the 2021 Organizational Chart
Approved the 2021 Wage Grid
Approved the 2021 Budget and Notes
Approved the 2021 System Plan
Approved the Agreement with Keller Inc.

Present: F. Cherney, P. Cox, B. Clendenning, M. Furgal, J. Healy-Plotkin, J. Honl, N. Long, K. Michaelis, M. Nelson, R. Nelson, G. Poulson, A. Weier, K. Williams

Absent: N. Brien

Excused: J. Chrisler, N. Foth, M. Meloy, T. Walske

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Call to Order Time: 12: 15 p.m. J. Healy-Plotkin, President

- a. Introduction of guests/visitors: None
- b. Changes/additions to the agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 08/27/2020

- a. Motion: K. Williams moved approval. N. Long seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Bills for Payments: K. Goeden noted the bills for payment amount is \$795,775.28

- a. Motion: B. Clendenning moved approval of the bills for payment. F. Cherney seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided a brief overview of the financial statements. M. Nelson inquired whether the WLA office had been rented. No, it has not. There were a couple of interested parties, but the amount they were willing to pay in rent was not equal to the amount SCLS is charged by St. John's Properties.

Presentation: Annual 2021 Budget & 2021 System Plan - M. Van Pelt & K. Goeden

Committee Reports:

- a. Advocacy: A. Weier noted ALA is encouraging folks to contact their senators about approving funding for library broadband access.
- b. Budget & Finance: Recommend approval of 2021 Budget and documents.

Action Items:

- a. Approve 2021 Organizational Chart.
 - i. Motion: A. Weier moved approval of the 2021 Organizational Chart. N. Long seconded.

- ii. Discussion: M. Van Pelt noted the only change is that Shawn Brommer received a title change to Community Engagement and Youth Services Consultant.
- iii. Vote: Motion carried.

b. Approve 2021 Wage Grid:

- i. Motion: M. Nelson moved approval of the 2021 Wage Grid. P. Cox seconded.
- ii. Discussion: None
- iii. Vote: Motion carried

c. Approve 2021 Budget and Notes:

- i. Motion: M. Furgal moved approval of the 2021 Budget and Notes. K. Williams seconded.
- ii. Discussion: R. Nelson inquired about the line item adding Marathon County to the System. M. Van Pelt noted it was added in case they do join SCLS. The Marathon County Library Task Force meeting and board meeting were attended by M. Van Pelt and she noted it was the first time the task force heard from the Marathon library staff as well as the financial analysis. Is it going to cost more or less for Marathon to join SCLS? The answer from Marathon staff was that it will cost \$100,000 more to be a member of SCLS rather than WI Valley Library System, but they projected to save \$200,000 in salaries and benefits if they join SCLS because some Marathon staff would be retiring and would not be replaced. Does SCLS have a voice if they want Marathon to join the system? SCLS does not have a choice but we will receive approximately \$365,000 more in state aid if they do join. M. Van Pelt will provide a review of the Marathon County process at the November board meeting.
- iii. Vote: Motion carried

d. Approve 2021 System Plan:

- i. Motion: N. Long moved approval of the 2021 System Plan. M. Nelson seconded.
- ii. Discussion: None
- iii. Vote: Motion carried

e. Approve agreement with Keller Inc.:

- i. Motion: P. Cox moved approval of the agreement with Keller Inc. M. Furgal seconded.
- ii. Discussion: K. Goeden noted this contract is for the preliminary needs assessment and design draft. Once the contract is signed, Keller, Inc. will begin a formal needs assessment, start looking at sites, and draft a generic building design. A different contract will be presented to the board for construction plans.
- iii. Vote: Motion carried

SCLS Foundation Report: M. Van Pelt noted the portfolio is doing well. A spring fundraiser is being researched. A thank you video is being prepared to present at the All Directors meeting in November to acknowledge the work the libraries have done during the COVID outbreak. If any SCLS board members would be interested in creating a short cell phone video as well, please send that to M. Van Pelt or Mark Ibach by October 8th.

System Director's Report: You may view the System Director report online. M. Van Pelt noted a web page has been created for all the library visit reports. DPI is applying for \$2.5 million additional aid in 2022. The DPI assistant superintendent is saying that libraries and library systems will be held harmless on statistics. The 2020 numbers will not affect the counties until 2023.

Discussion:

Administrative Council (AC) Report: Met September 17, 2020. You may view the minutes online.

Other Business:

a. Appoint Nomination Committee for 2021 Board Officers. M. Furgal volunteered to serve as chair of the nomination committee. F. Cherney and B. Clendenning volunteered as well. All seats will need to be filled. The duties of the positions of the board may be found in the bylaws posted online:

Article V.

Section 1—Officers of the System Board shall be President, Vice-President, Secretary and Treasurer, elected for one-year terms by the System Board from its membership. A nominations committee, with each member from a different county insofar as is practicable, shall be appointed by the President of the Board and approved by the full Board no later than November of each year to propose a slate of officers to be considered for election at the January meeting.

Section 2—The President of the System Board shall not serve for more than two consecutive years in the same office after the adoption of these By-Laws, unless continuance in such office is recommended by the nominating committee. No other member of the System Board shall serve for more than four consecutive years in the same office after the adoption of these By-Laws, unless continuance in such office is recommended by the nominating committee.

Article VI

Section 1—The President. Article VI—Duties of Officers a. The President shall preside at meetings of the System Board and the Executive Committee, conduct the same according to the rules adopted, enforce due observation of the By-Laws, decide all questions of order subject to an appeal to those present at the meeting, sign all official documents, and perform all customary duties pertaining to the office of the President. b. The President shall serve on the Executive Committee. c. The President shall be an ex-officio voting member of all other committees.

Section 2—The Vice-President. a. The Vice-President shall assist the President in the performance of duties and conduct meetings in the President's absence. In the event of a vacancy in the office of the President, the Vice President shall assume the duties of the office until the annual organization meeting of the Board. b. The Vice-President shall serve on the Executive Committee, and as a member of the Budget and Finance Committee.

Section 3—The Secretary. a. The Secretary shall co-sign official documents as is required, take the minutes of the Board when it sits in closed session pursuant to s.19.85 Wisconsin Statutes, and perform all other customary duties pertaining to the office on direction of the President. b. The Secretary shall serve on the Executive Committee.

Section 4—The Treasurer. a. The Treasurer shall co-sign official documents as required and serve as a member of the Budget and Finance Committee. b. The Treasurer shall serve on the Executive Committee.

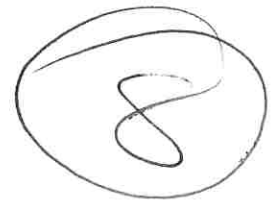
Section 5—Other Duties of Officers In addition to the foregoing duties, officers shall have such power and perform such duties as may be conferred upon them by the System Board.

Information Sharing: None

Adjournment: 1:17 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/9-24-2020



County of Wood Library Board minutes

July 16, 2020

Board members :

Francis Cherney
Hugh O'Donnell
Susan Feith
Joe Zurfluh
Brad Hamilton
Linda Schmidt
Dave Barth
Jean Anderson
Bill Clendenning

Library Directors:

Jill Porter, Everett Roehl Marshfield Public Library
Tammy Hardinger, Pittsville Public Library
Andrea Halbersma, Lester Public Library of Vesper
Darla Allen, Charles and Joann Lester Library of Nekoosa
Andy Bartlett, McMillan Memorial Library
Stacy Kunderling, Lester Library of Arpin

Chairman Fran called the July 16th meeting to order for our virtual Zoom meeting.
The minutes from the April meeting were read and approved.

We discussed having 8 % more than last year for the budget. All seemed to agree that 8% more for next year should be reasonable. Joe made a motion and Dave seconded it for Joe and Brad to present the 8% increase to the county committee. Motion was carried.

Library reports:

Andy said that he added five tables for lap top users and ten work stations. There is a contract for architects for renovation starting in 2021. For Summer Reading Program, he arranged for story talks in the park. He had a yoga class and there was a photo contest as well as other activities for the children. There will be no programs in the building.

Stacy said that she has Summer Reading Program in the park and it is going well. Attendance is down, but parents are pleased with the program. She had to turn some people away because there were too many.

Tammie is having Summer Reading Program at the park. She said that it is going well. She has good turn-outs. The children are enjoying fables under the trees. Twenty-seven people attended the Second Annual Story Walk. There was a fund raiser and raffle for the library on 4th of July.

Jill reported that the Marshfield library opened May 29th. There are book clubs, make and take groups, and trivia night offered to patrons. The Summer Reading Programs participants are reading 7% more than last year.

Andrea is still using some curb side for library users. The library is now open on Sat. For her Summer Reading Program she is using a different theme each week. Some themes are cooking, writing, playing activities-all going well. She had the 5th annual Harry Potter party which was very successful.

(July 16, 2020)

Jean went to directors meeting . She said that there may be some refunds for deliveries. Aug. 21-28 there will be webinar for core values. The Trustee Training Week will be recorded. Also past years recordings will be available.

The next meeting will be Thursday, Oct. 22, at McMillan Library at 7:00 in person and zoom. Andy promised cookies. Dave and Joe approved that. Dave made a motion to adjourn. It was seconded and carried.

Secretary,

Linda Schmidt

RESOLUTION # _____

Introduced by: WOOD COUNTY BOARD OF SUPERVISORS

RELATING TO THE LIFE AND PUBLIC SERVICE OF JOHN DOVE, JR

WHEREAS, it has pleased the Almighty to call from this life former County Board Supervisor John Dove, Jr., and,

WHEREAS, Supervisor Dove was born February 4, 1928, and passed from this world on October 27, 2020, and,

WHEREAS, Supervisor Dove was employed for Sheet Metal, Local 18 for 51 years until his retirement, and,

WHEREAS, Supervisor Dove was elected to the Wood County Board of Supervisors in April of 1982, and served until April of 2008, and,

WHEREAS, Supervisor Dove served with honor and distinction on the Building, Public Property, Fairgrounds Commission, Planning & Zoning, Sheriff & Traffic, Parks & Forestry, Commission on Aging, Finance and Budget, General Claims, and Highway Committees serving as chair of many of those committees during his tenure, and,

WHEREAS, Supervisor Dove's public service also included service the Wisconsin National Guard for 13 years, and,

WHEREAS, Supervisor Dove enjoyed the respect of his colleagues and service organizations to which he belonged, including the Knights of Columbus, and,

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Board of Supervisors commend Supervisor John Dove's public service and express their sorrow at his passing and extend condolences to his family and friends.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to his children, and his family.

BE IT FURTHER RESOLVED, that we stand in silence for one minute in respect to his passing.

WOOD COUNTY BOARD OF SUPERVISORS

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