

## MINUTES

McMillan Memorial Library  
Board of Trustees  
February 19, 2020

**DRAFT**

Subject to  
Approval

President Galvan called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

### ROLL CALL ATTENDANCE:

Present: Andrea Galvan, David Farmbrough, Craig Broeren, William Clendenning, Scott Kellogg, and William Hascall.

Absent: Anne Zacher, Kevin Finbraaten, Susan Bovee, and Heather Gygi.

Administration: Andrew Barnett, Vicki Steiner, and Brian Kopetsky.

CORRESPONDENCE: An invitation to the 72<sup>nd</sup> Annual Chamber Meeting and Banquet was received. Board members are to let Vicki know prior to February 26<sup>th</sup> if they would like to attend.

MINUTES: **A motion to approve the Minutes of the January 15, 2020 Library Board meeting was made by Mr. Hascall, second by Mr. Broeren. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for February 2020. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Broeren, second by Mr. Kellogg. Motion carried.**

### Director's Report:

Library Use and Events –We did not display a Smithsonian poster exhibition in January and February due to printing issues. We displayed items from our photographic collection instead. Later this year we will display the Arts for All traveling exhibit and a Wisconsin Historical Society exhibit on WWI. The local Arts for All chorus will perform then. An anime viewing / discussion club has been started. The Lunar New Year program drew 83 and the Mario Kart Tournament 20. The Oxleys brought in 145 and 43 people used our Escape Room. Fifty people saw “What’s it Worth” and 59 attended our Local Authors Micro-Con. In the next month, we are co-hosting a Literacy Night with Assumption, while continuing the Anime Club, Cook’s Book Club and Family Fun Night.

Building & Grounds – We have completed the expanded WiFi. There are now ten access points (up from four), each of which handle twice as many connections. A window was damaged in the Business Office and we are taking this to opportunity to repair a number of windows with minor damage and broken seals. Three of these windows are in the Adult Room, so they would have been repaired as part of that project. We are seeking proposals for waterproofing the balcony. Staff will be moving some furniture, with a goal of modeling how the Adult Room would look at the end of the project and making the best use of the space in the meantime. After getting a

second opinion, we think that sewer issues can be addressed without expensive repairs.

Miscellaneous – McMillan is a major part of ARTiGras 2020, with three Oscar nominated films and a concert featuring the Welsh band Calan. The KidZArt WRPS exhibit will be on display throughout ARTiGras with an opening reception on March 11th. We are also overseeing the publicity and coordination for all events. The Makerspace has added a poster printer, which will be a valuable asset for us and the community. The Director visited with our legislators during Library Legislative Day on February 11.

Committee Reports: There were no meetings held during the month.

OLD BUSINESS: Mr. Barnett gave an update on the Adult Room and Fine Arts Center project and fundraising. A letter was received from the Bell Family Charitable Foundation notifying the Library of their donation of \$100,000 for the Adult Renovation Project. The Foundation has selected naming rights for the Skylight Lounge. Mr. Barnett also reported on the meeting this morning with the Legacy Foundation attended by Mr. Barnett and Ms. Galvan. We were notified this afternoon that Legacy is pledging \$1,000,000 to be matched by other donations. A Capital Campaign meeting will be set up in the next few weeks.

NEW BUSINESS: Mr. Barnett presented the 2019 Wisconsin Department of Public Instruction Public Library Annual Report. **A motion to approve the 2019 Annual Report was made by Mr. Broeren, second by Mr. Kellogg. Motion carried.**

Mr. Barnett presented the Statement Concerning Public Library System Effectiveness. **A motion to approve the statement was made by Mr. Broeren, second by Mr. Hascall. Motion carried.**

Mr. Clendenning noted former Arpin Library Director Beth Martin, and Wood County Library Board member Jane Macejewski have passed away.

Marshfield Library Director Lori Belongia is retiring.

**A motion to adjourn was made by Mr. Hascall, second by Mr. Kellogg. Motion carried and the meeting adjourned at 5:44 p.m.**

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on March 18, 2020 at 5:00 p.m.

Respectfully submitted,  
Vicki Steiner, Secretary