

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN  
ADRC-CW

Finance Committee Minutes

Location: 2600 Stewart Ave, Suite 25, Wausau WI  
Video and Teleconference  
December 9th, 2021

**Finance Committee Members Present:** Norbert Ashbeck, Jim Hampton, Mike Feirer

**Excused:** Sandi Cihlar

**Others Present:** Steve Prell, Tim Buttke, Bill Clendenning, Roy Dieck

**1. Call to Order:**

- a. Meeting was called to order at 8:53 AM by Norbert Ashbeck

**2. Public Comments:**

- a. None

**3. Approval of Minutes 11/11/2021:**

- a. Motion to approve by Norb Ashbeck; second by Jim Hampton. Motion approved.

**4. Discussion/Possible Action – Review Financial Report September 2021:**

- a. The committee reviewed the reports. There were no questions. Motion to approve by Norb Ashbeck; second by Jim Hampton. Motion approved.

**5. Discussion/Possible Action – Review Monthly Disbursements:**

- a. The committee reviewed the reports. Question about check 762526 Kwik Trip. Steve explained that this gas used in the nutrition trucks is part of the contract Marathon County has with Kwik Trip. And discounts within that contract apply to ADRC as well as other Marathon County departments. Motion to approve by Mike Feirer; second by Jim Hampton. Motion approved.

**6. Discussion – Budget Adjustments 2021**

- a. Steve explained the budget adjustments being requested to the committee. There were no questions. The adjustments will be brought to the full ADRC CW board for approval at the meeting.

**7. Discussion/Possible Action - Major Contracts and Facility Lease Tent Agreements**

- a. The committee reviewed the draft provided. Committee discussed possible changes to the draft. Steve will include those possible changes and provide an updated draft at the next meeting.

**8. Future Agenda Items -**

- a. Contract review

**9. Adjournment-**

- a. Motion to adjourn by Norb Ashbeck; second by Jim Hampton. Motion approved.  
Meeting adjourned at 9:22 AM.