

# AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING

Thursday, May 13, 2021  
9:30 A.M.

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

Due to the COVID-19 pandemic and associated public health directives, this meeting was held with limited in-person presence along with video and teleconference options.

## **DRAFT MINUTES**

1. Call to Order: Meeting called to order at 9:30 am by Vice Chairman, Jim Hampton
2. Roll Call Attendance: Board attendance taken by Angela Hansen
  - a. Board attendance: Jim Hampton, Sandi Cihlar, Norbert Ashbeck, Dora Gorski, Mike Feirer, Bill Clendenning, Will Hascall, Doug Curler, Dona Schwichtenberg, Carol Feller-Gottard
  - b. Staff in attendance: Jonette Arms, Steve Prell, Mike Rhea, Jennifer Cummings, Erin Wells, Ronda James, Kim Isakson, Angela Hansen, Kit Ruesch
  - c. Other attendees: Tony Omernik, Judy Woller, Kathy Meyer
  - d. Board members excused: Tim Buttke, Doug Machon, Danielle Yuska
3. Public Comments:
  - a. Jonette Arms states recognition will be given to Sharon Rybicki at the June board meeting.
4. Approval of Minutes – 04/08/2021
  - a. Correction to be made to the minutes on spellings of names.
  - b. Motion to approve the 04/08/2021 minutes by Bill Clendenning, seconded by Mike Feirer.
  - c. Motion carried, minutes approved with the change.
5. Discussion/possible action – Finance Committee Report
  - a. Steve Prell highlighted the Finance Committee Report.
  - b. Motion to accept the Finance Committee report by Mike Feirer, seconded by Norbert Ashbeck.
  - c. Motion carried, report approved.
6. Discussion/possible action – Review 2020 Unaudited Financial Information
  - a. Steve Prell presented stating that due to Covid Care Act COVID Relief funds there is unspent tax levy so the Board Reserve Policy may be enacted in the near future.
  - b. Column title is missing on the 2020 BOARD REPORT BY PROGRAM 2020 Final Unaudited and will be corrected and sent to the Board.
  - c. No action taken.

7. Discussion/possible action – 2021 Budget Adjustments
  - a. Steve Prell discussed the change in budget and transfer of funds and unspent levy taxes being carried into 2021.
  - b. Kit Ruesch highlighted the new temporary positions that were hired to help with vaccination registrations and information.
  - c. Steve Prell stated that the Spectrum Charter phone system is done.
  - d. Steve Prell states we are allowed to carry over fund balances.
  - e. Motion to approve the budget adjustments by Mike Feirer, second by Will Hascall.
  - f. Motion carried, adjustments approved.
8. Discussion/possible action – Executive Committee recommendation based on the meeting held Monday, May 3, 2021 to revisit combining ADRC-CW Board and Advisory Committee per the April 8, 2021 ADRC-CW Board Meeting
  - a. Jennifer Cummings explained the premise and benefits behind having a combined board and asked questions about how the executive committee came to their recommendation.
  - b. Bill Clendenning stated that a government board should not have more citizen members who are not elected to spend money and motioned to leave the Board as is, which was seconded by Carol Feller-Gottard.
  - c. Sandi Cihlar provided the following key factors:
    - i. ADRC-CW Board is a policymaking board as defined in the IGA.
    - ii. Would have to open up the IGA and may create other changes.
    - iii. Fiduciary expectations and accountability may be difficult to maintain with a combined board.
  - d. Bill Clendenning called for a roll call vote. Angela Hansen did roll call vote. All members in attendance voted in favor.
  - e. Motion carried.
9. Discussion/possible action – Bill Clendenning request to be appointed to the Policy Review Committee
  - a. No discussion.
  - b. Motion to approve by Dora Gorski, second by Norm Ashbeck.
10. Discussion/possible action – Applications for ADRC-CW Citizen Board Membership.
  - a. Motion to accept Kathleen M. Meyer, MD application by Norm Ashbeck, second by Sandi Cihlar.
  - b. Motion carried, application approved.
  - c. Motion to accept Tony Omernik, MPA, BS application by Sandi Cihlar, second by Mike Feirer.
  - d. Motion carried, application approved.
  - e. Jonette Arms states all four Member county boards have to approve and appoint both candidates. She will send the recommendation of the citizen members before the four Member county boards for formal appointment.
11. Director's Report
  - a. Jonette Arms states the ADRC will be opening doors for in person appointments on June 7, 2021.

- b. Jonette Arms encourages the Board to provide for recommendations on spending funds for the ADRC.
- 12. Discussion/possible action – Focus group Area Plan Discussion – Jennifer Cummings
  - a. Jennifer Cummings discussed the consumer survey responses and the three year plan.
  - b. There was discussion about concerns on reaching the Southeast Asian community with ADRC services.
- 13. Future Agenda Items
  - a. June elections.
  - b. Jonette Arms will present a quarterly report.
  - c. Discussion regarding extended family leave with pay.
- 14. Adjournment: Meeting adjourned at 10:43 am by Norbert Ashbeck, seconded by Mike Feirer.