

OPERATIONS COMMITTEE

DATE: Tuesday, June 2, 2020
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse
Room 114
400 Market St.
Wisconsin Rapids, WI

1. Call meeting to order
2. Public Comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Review monthly letters of comment from department heads.
 - (c) Approval of departments vouchers – County Board, County Clerk, Risk Management, Wellness, Treasurer, Finance, and Human Resources.
4. Review items, if any, pulled from consent agenda
5. **Finance**
 - (a) Letter of Comments
 - (b) CIP Letter
 - (c) Tentative Financing Timetable
 - (d) US Bank Rebate discussion
 - (e) Income Statement – May 31, 2020
6. **Wellness**
 - (a) Wellness Coordinator Update
 - (b) 2020 Wellness Program Deadlines
7. **HR**
 - (a) Mid-Project Classification & Compensation Presentation- by Patrick Glynn, Carlson Dettmann (attending remotely)
8. Consider any agenda items for next meeting
9. The Committee may go into closed session pursuant to Wis. Stat. 19.85(1)(c) to consider an offer for the position of Finance Director.
10. Return to open session.
11. Set next regular committee meeting date
12. Adjourn

Join by phone
+1-408-418-9388 United States Toll
Meeting number (access code): 962 026 501

Join by WebEx App or Web
<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m78efa6009b4cd687f3c4aecbfdef2a72>
Meeting number (access code): 962 026 501
Meeting password: OP0602

OPERATIONS COMMITTEE MEETING MINUTES

DATE: Tuesday, May 5, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Adam Fischer, Mike Feirer

OTHERS PRESENT (for part or all of the meeting): Bill Clendenning, Dennis Polach, Lisa Keller, Kim McGrath, Kelli Quinnell, Ed Newton, Peter Kastenholz, Heather Gehrt, Brandon Vruwink, Jonette Arms, Michael Loy, Steve Kroll, Lance Leonhard, Adam Fandre, Tim Deaton, Phillip Steele, Shawn Becker

The meeting was called to order by Chair Wagner.

Wagner requested to postpone the Developers Agreement with Savion and discussion of Adult Protective Services proposal items on the agenda until Corporation Counsel Kastenholz could attend the meeting. There was no objection.

Wagner called for nominations for Vice Chair. Pliml nominated Rozar.

Motion by Fischer to cast a unanimous ballot to elect Rozar Vice Chair of the Operations Committee. Motion carried unanimously.

There was no discussion on any items in the Consent Agenda.

Motion (Feirer/Fischer) to approve the Consent Agenda. Motion carried unanimously.

Rozar gave a brief update of the status of the County Strategic Plan. Discussion ensued.

Motion (Fischer/Pliml) to have a resolution for the County Strategic Plan to come before the Operations Committee at a special meeting preceding County Board on May 19, 2020. Motion carried unanimously.

Deputy Finance Director Newton presented a resolution to amend the 2019 Norwood Health Center budget. Supervisor Clendenning questioned the origin of the resolution. Discussion ensued. It was determined that the resolution originated from Finance and was therefore appropriate to come to the Operations Committee.

Motion (Fischer/Rozar) to approve the resolution to amend the 2019 Norwood Health Center budget as presented. Motion carried unanimously.

Newton presented a resolution to amend the 2019 Coroner budget.

Motion (Feirer/Fischer) to approve the resolution to amend the 2019 Coroner budget as presented. Motion carried unanimously.

Newton presented a resolution to amend the 2019 Transportation and Economic Development budget.

Motion (Fischer/Rozar) to approve the resolution to amend the 2019 Transportation and Economic Development budget. Motion carried unanimously.

Newton presented a resolution to amend the 2020 Sheriff's Department budget.

Motion (Rozar/Feirer) to approve the resolution to amend the 2020 Sheriff's Department budget as presented. Motion carried unanimously.

Treasurer Gehrt discussed Act 185 with the Committee. Gehrt stated that she doesn't feel it would be beneficial for the County to pass a resolution under Act 185 at this time. Gehrt asked the Committee how they would like to proceed. Discussion ensued.

Motion (Rozar/Pliml) to authorize County Board Chair Pliml to send out a press release stating that Wood County will not be participating in the provisions under Act 185. Motion carried unanimously.

Wellness Coordinator Fandre gave an update on Wellness activities. The current focus is on helping employees navigate through the current pandemic and finding resources for them. Rozar thanked Fandre for the work that he has been doing assisting employees.

Fandre explained that, due to the current pandemic, it is challenging for employees to complete biometric screenings. Fandre put the deadlines on hold for the Wellness Program, but would like direction from the Committee going forward. Discussion ensued. The consensus of the Committee was to put this topic on the agenda for the June meeting.

Human Resources Director McGrath gave the Committee an update on the Finance Director recruitment. McGrath explained that the final candidate the former Executive Committee selected is still very interested in the position, however, recruitment continues for the position. Discussion ensued. The consensus of the Committee was to continue to pursue the final candidate that was previously selected and to continue recruiting at the same time.

Rozar explained the four recommendations of the Adhoc Health Insurance Committee:

- 1) Repay the General Fund \$1.5 million
- 2) Eliminate the Retiree Health Insurance Plan and only offer COBRA
- 3) Look into a PEHP buy-out
- 4) Consider paying employees to not take the County Health Insurance

Discussion ensued on how to approach paying back the General Fund.

Motion (Rozar) to pay \$500,000 back to the General Fund from the Health Fund as soon as possible. Motion died for lack of a second.

The Committee discussed taking a slower approach to paying the General Fund back due to the uncertainty surrounding the current pandemic and the potential impacts on the Health Fund that could occur.

Motion (Rozar/Pliml) to pay back \$250,000 to the General Fund from the Health Fund every quarter until \$1.5 million is reimbursed beginning Quarter 2 of 2020. Motion carried unanimously.

Discussion regarding eliminating the Retiree Health Insurance Plan ensued.

Motion (Pliml/Rozar) to eliminate the Retiree Health Insurance Plan effective October 1, 2020. Motion carried unanimously.

The Committee decided not to address the other two recommendations from the Adhoc Health Insurance Committee at this time.

Tim Deaton of The Horton Group gave a presentation on the Health Insurance. Mr. Deaton informed the Committee that he will be attending the Adhoc Health Insurance Committee meeting on May 19, 2020 with pre-renewal projections as well as some projections for potential low, medium, and high impacts due to COVID-19. Mr. Deaton stated that Wood County is currently in a good place financially and that the County will most likely see a decrease in premiums for the next year.

Corporation Counsel Kastenholz discussed the work he has been doing on the Developers Agreement with Savion. Discussion ensued. The Committee directed Kastenholz to continue working with Savion on an agreement.

Jonette Arms, Executive Director of the Aging & Disability Resource Center of Central Wisconsin (ADRC), presented a Due Diligence Report to the Committee on taking over Adult Protective Services (APS) for Marathon, Lincoln, and Langlade Counties from North Central Health Care. Discussion ensued at length. Marathon County Administrator Lance Leonhard and North Central Health Center Chief Executive Officer Michael Loy participated in the discussion as well. Questions were raised on the allocation of funds as Wood County would not be utilizing the ADRC for APS. The consensus of the Committee was to have Corporation Counsel Kastenholz work with the ADRC to discuss the contract.

Philip Steele of Cerity Partners gave a presentation on their offerings for a Deferred Compensation Benefit. The consensus of the Committee was to consider this further after more research is conducted.

Break at 12:15 p.m. Reconvene at 12:26 p.m.

Human Resources Director McGrath gave a brief recap of the events of the last few months in relation to the wages for the County Clerk, Register of Deeds, and Treasurer. Fischer expressed that his opinion is that a wage needed to be set by April 15, 2020 in order to be in effect for the next term of office for those elected officials, and because the resolution never made it to County Board, they cannot be part of the pay plan. Pliml expressed that he disagrees with Fischer's opinion and he believes that the current resolution allows the elected officials to stay in the pay plan and receive a cost of living adjustment (COLA) every year. Corporation Counsel Kastenholz stated that his interpretation of the law is that the elected officials cannot be put into the new pay plan and need to remain in a continuation of the current plan. Discussion ensued at length. The consensus of the Committee was that further information is needed.

Rozar explained that money was requested by UWSP at Marshfield on a CIP for 2020. There is documentation that the amount was requested, but it was never entered into the budgeted. The amount carried over from 2019 is \$37,000 and the total amount requested for 2020 with the carryover was \$52,000. They are requesting \$15,000 out of contingency to cover the budgeting error.

Motion (Rozar/Feirer) to add \$15,000 to the budget via a resolution that will be brought before the Committee at the special meeting prior to County Board on May 19, 2020. Motion carried unanimously.

Clendenning requested that the Committee consider placing a discussion of elected official wages on the agenda for the special meeting prior to County Board on May 19, 2020. Pliml indicated that placing it on the agenda is not necessary and he would connect with von Briesen & Roper, s.c. separately about this topic.

Items for next regular agenda: Wellness Deadlines
Presentation from Bob Moore

Items for special meeting agenda: County Strategic Plan Resolution
UWSP at Marshfield Greenhouse Resolution
Update on Elected Official Wages

The next regular meeting of the Operations Committee is Tuesday, June 2, 2020 at 9:00 a.m.

There will be a special Operations Committee meeting preceding the County Board Meeting on Tuesday, May 19, 2020.

Motion (Rozar/Fischer) to go into closed session at 1:07 p.m. pursuant to §19.85(1)(g), Wis. Stats., to confer with the HR Director, Sheriff, and Corporation Counsel regarding a settlement offer in the Reichert litigation.

Roll call vote: Pliml: yes, Rozar: yes, Wagner: yes, Fischer: yes, Feirer: yes. Motion carried.

Motion (Fischer/Pliml) to return to open session at 1:13 p.m. Motion carried unanimously.

Motion (Rozar/Fischer) to go into closed session at 1:14 p.m. pursuant to §19.85(1)(e), Wis. Stats., to review offer to purchase of land south of Avon Street Parking Lot.

Roll call vote: Pliml: yes, Rozar: yes, Wagner: yes, Fischer: yes, Feirer: yes. Motion carried.

Motion (Fischer/Pliml) to return to open session at 1:15 p.m. Motion carried unanimously.

The Chair declared the meeting adjourned at 1:16 p.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.

MINUTES
JOINT OPERATIONS and PROPERTY & INFORMATION TECHNOLOGY COMMITTEES

DATE: Tuesday, May 19, 2020
LOCATION: Courthouse, County Board Room

MEMBERS PRESENT:

Operations: Ed Wagner, Donna Rozar, Adam Fischer, Lance Pliml
Excused: Mike Feirer

Property & Information Technology: Al Breu, Dennis Polach, Brad Hamilton, Laura Valenstein, William Winch

Chairman Breu called the meeting to order at 8:30 a.m.

The joint committee reviewed the resolution authorizing the transfer of funds and the purchase of property located at 411 E. Jackson St., Wisconsin Rapids (formerly, Ebsen's Greenhouse) This property is located immediately south of the Avon Street parking lot. Discussion ensued on negotiations and funding mechanisms. Motion by Hamilton/Valenstein to approve the resolution and send it to county board for their consideration. Motion carried unanimously.

Chairman Wagner assumed the gavel for the Operations Committee portion of the agenda.

The resolution for the approval of the County Strategic Plan was presented. Motion by Rozar/Pliml to approve the resolution and send it to county board for their consideration. Motion carried unanimously.

The resolution for the funding of the UWSP at Marshfield Greenhouse project was presented. Motion by Fischer/Pliml to approve the resolution and send it to county board for their consideration. Motion carried unanimously.

County Board Chair Pliml provided an update to the elected constitutional officer wages and noted that work continues in this regard.

Chairman Wagner declared the meeting adjourned at 8:47 a.m.

Minutes taken by Trent Miner, County Clerk

HEALTH INSURANCE ADHOC COMMITTEE MEETING MINUTES

DATE: Tuesday, May 19, 2020
TIME: 11:00 a.m.
LOCATION: Courthouse – Room 114

PRESENT: Bill Clendenning, Ken Curry, Adam Fischer, Lance Pliml, Donna Rozar

OTHERS PRESENT (for all or part of the meeting): Kim McGrath, Kelli Quinnell, Brandon Vruwink, Tim Deaton (The Horton Group), Michael LaMont (WCA), Geoffrey Bergwall (United Health Insurance)

The meeting was called to order by Supervisor Rozar at 11:04 a.m.

Public Comments: None.

There were no changes requested to the minutes from the last meeting and they were approved as presented.

Tim Deaton of The Horton Group gave a presentation to the Committee regarding health insurance. Mr. Deaton presented the Committee with 2021 renewal projections and explained how budgeting currently works for health insurance premiums. Mr. Deaton discussed the current state of the health insurance industry amidst the COVID-19 pandemic and explained low, medium, and high impact projections on claims. Discussion ensued at length. Mr. Deaton stated that he will continue to provide updated projections to the Committee leading up to budget time.

Michael LaMont, Chief Operating Officer of WCA Health Trust, gave a presentation to the Committee regarding the current state of the health insurance industry and an update of COVID-19 related impacts to the health insurance industry. Geoffrey Bergwall of United Health Insurance participated in the presentation as well to provide insight into the impacts of COVID-19 on health care. Mr. LaMont answered questions from Committee members in regards to market trends on incentives, the prevalence and accessibility of telehealth, and antibody testing. Discussion ensued.

Human Services Director Vruwink presented a revised version of the Vacant Positions Policy that incorporated suggestions and further clarification requested from Department Heads. Discussion ensued at length. The Committee asked Vruwink to put together information on the impact to the Human Services budget if they were to eliminate FTE's that were not filled and budget for the cost of contracted employees and overtime instead. Vruwink will bring this information to the next meeting.

Human Resources Director McGrath explained that, if the Committee was looking to do a PEHP buy-out, 480 employees would potentially be impacted. Discussion ensued. The Committee request that McGrath compile a cost analysis of a potential PEHP buy-out and bring it to the next Committee meeting.

Agenda items for next meeting: Vacant Positions Policy
PEHP Buy-Out Costing Discussion
Incentives

The next meeting is on Tuesday, June 2, 2020 at 11:00 a.m., or immediately following the Operations Committee meeting.

Chair Rozar declared the meeting adjourned at 1:24 p.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – June 2020

- The May 12th Special Election went very smoothly overall. Turnout for those 18 municipalities that had the election was 46.64%. The Town of Hiles was the top municipality turnout with 60.95%, followed by the Town of Cary (51.88%) and the Town of Hansen (51.69%).
- Because only half the county had an election, I took the opportunity to get out of the office on Election Day and go up and see a couple of polling locations in the City of Marshfield. The City of Marshfield Clerk, Deb Hall, her staff, and her crew of chief election inspectors, do an absolute fabulous job in setting up and running polling places on Election Day. I invited the City of Wisconsin Rapids Clerk and Deputy Clerk to meet me in Marshfield to take a look and see if there were things they could incorporate into their methods that might make it easier for them as well. We visited 2 out of the three polling locations. I also stopped at another town hall on my way back to the office.
- We have a tentative timeline for the election system upgrade and have been communicating with the municipal clerks in that regard. This coincides with the biannual preventative maintenance that all machines get. We have coordinated two locations for clerks to drop off their machines (here or Marshfield City Hall) so the service tech is not running back and forth to multiple locations. We will also be doing multiple trainings on how the new system works after the upgrade is complete.
- I decided to open my office back up to the public on Monday, May 18th. I purchased some salad bar screens from the Maintenance Department for our front counter, and will have restrictions in place for the amount of people we'll allow in our office for any given transaction. The screens are temporary. We enjoy the open concept of our counter space and look forward to not having to use them. The first few days were VERY busy in vehicle registration transactions, once people found out we were open. The DMV Service Centers are still not open to the public for those transactions, which increases our traffic.
- We finalized, and had published, the county directory this past month. We usually distribute the town copies at a towns association meeting, but with those meetings being cancelled, we ended up mailing more out than usual.
- By the time of your meeting, we will know our slate of candidates for the fall election season, and will be working on getting ballots ready for the August Primary election, to be held on August 11th.
- I am coordinating the Red Cross Blood Drive being held on Friday, June 5th from 9:30 a.m. until 2:30 p.m. As always, we invite, and encourage, county board supervisors to participate! Stop in our give me a call and we'll get you set up with an appointment!!!



Wood County

WISCONSIN

Office of
Deputy Finance Director

Edward Newton
Deputy Finance Director

June 2, 2020

Subject: Finance Department Letter of Comments

To: Operations Committee

From: Edward Newton, Deputy Finance Director

Departmental Activities

Project completion for the following:

1. Form A filing.
2. General Fund – Fund Balance Policy.
3. Strategic Planning for the Finance Department.
4. 2020 Budget.
5. Questica support hand over.
6. Questica Budget Software updated to latest version.

Ongoing 2020 projects:

1. Year End Procedures.
2. 2019 Year End Audit.
3. Preparing for CAFR July 2020.
4. Preparing for Single Audit September 2020.
5. Questica Budget Software Reports July 2020.
6. Questica Salary Sync June 2020.
7. Gather CIP information.
8. Indirect Cost Allocation Plan July 2020.
9. Fixed Asset Module set up November 2020.
10. Dynamics Workflow December 2020.
11. Questica Budget Software Training July 2020.
12. Internal Audit Policy target date January 2021.
13. Internal Audit implementation March 2021.

Meetings, Webinars and Conferences

1. Meeting with Finance department staff as needed.
2. Discussion with Baird on Timeline Working Group for General Obligation Bond.
3. Discussion with DNS Worldwide - Cost Allocation Plan.
4. Discussion with Clifton, Larson, Allen consulting.
5. Discussion with WIPFLI on various year end related items.
6. Discussion with various department regarding CIP.
7. Discussion regarding River Block re-opening.
8. Notification sent to Department Heads – Monitor budgets due to possible revenue shortfall.
9. Meeting with Questica on Salary Sync.
10. Meeting with HR Director.
11. Meet and greet with Finance Director candidate.
12. Attended Health Insurance Ad Hoc meeting.

Budget to Actual Income Statement for the 1 month ending May 31, 2020.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

May 29, 2020

To: Wood County Executive Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – May 2020

Human Resources Activity

| | May 2020 | 2020 Year-to-Date |
|---------------------------|----------|-------------------|
| Applications Received | 223 | 1,126 |
| Positions Filled | 15 | 78 |
| Promotions/Transfers | 7 | 18 |
| New Hire Orientations | 9 | 47 |
| Terminations, Voluntary | 4 | 48 |
| Terminations, Involuntary | 3 | 10 |
| Retirements | 1 | 4 |
| Exit Interviews | 1 | 12 |

Human Resources Narrative

General Highlights

1. We are currently at the end of Phase II of the Classification and Compensation Study with Carlson Dettmann. The benefits analysis portion of the project has begun with Cottingham & Butler completing that component. All County departments held a remote 1:1 WebEx calls with Patrick Glynn during the week of May 25th. Patrick will present a mid-project review to the Operations Committee at their June 2nd meeting.
2. Related to the current COVID-19 pandemic, Human Resources continues to answer numerous employee and departmental questions. Continued follow-up and communication with employees regarding continued eligibility for the Families First Coronavirus Act (FFCRA) Leave for employees needing to care for their children during the summer months due to closure of childcare providers.

Meetings & Trainings

1. Attended the Operations Committee on May 5th where the HR-related items included an update on the recruitment of the Finance Director, discussion of the recommendations of the Ad Hoc Health Insurance Committee, a Health Insurance Presentation by The Horton Group, and a Deferred Compensation Presentation by Cerity Partners.
2. Attended County Board via WebEx on May 19th.
3. Attended the Criminal Justice Coordinator Committee on May 6th and 27th.
4. Attended the Public Safety Committee meeting on May 11th.

5. Attended the Ad Hoc Health Insurance Meeting on May 19th.
6. Attended the weekly COVID-19 calls facilitated by Emergency Management.
7. Attended a conference call with Carlson Dettmann on May 21st related to the benefits analysis component of the Classification & Compensation Study and May 29th related to the HR Departmental 1:1 interview.
8. Held the monthly conference call with The Horton Group on May 26th to discuss various benefit topics.
9. Staff attended various meetings including:
 - a. COVID-19 Webinar with Anthem on May 4th
 - b. Wellness Committee Meeting on April 30th
 - c. SPAHRA Board Meeting on May 5th
 - d. FFCRA and FMLA Leave SPAHRA webinar on May 13th

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Printed and collated New Hire Orientation packets.
5. Responded to Employment Verifications requests.
6. Updated Health Fund Balance document for April.
7. Communicated with employees, Anthem representatives, and The Horton Group regarding multiple claim concerns.
8. Provided employee data including position titles, WRS Enrollment, and/or term info to WIPFLI.
9. Provided employee count for quarter 2 Employee Assistance Program administration fee to Ascension.
10. Created a report at the request of the Ad Hoc Health Insurance Committee detailing the cost associated with the Post Employment Health Plan (PEHP) with point-in-time data including rate of pay, sick hours balance, and estimated time to retirement (age 65).
11. Provided a report of data requested for a benefit analysis to Carlson Dettmann for the Classification & Compensation Study.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Posted positions on various sites, coordinated and scheduled interviews, completed references, background checks, and degree verifications, and presented offers of employment to candidates.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

| <u>Refilled Position</u> | <u>Department</u> | <u>Position</u> | <u>Status</u> |
|---------------------------------|--------------------------|------------------------|--|
| Replacement | Child Support | Case Worker | Position posted, applications being received, deadline 5/27/2020 |

| | | | |
|-----------------|-------------------|--|--|
| Replacement | Clerk of Courts | Records Clerk – Administrative Services 4 | Position posted, interviews conducted, final candidate selected, references completed, offer extended and accepted. Filled 5/26/2020. |
| Replacement | Dispatch | Dispatcher | Name retrieved from Eligibility List previously established. References completed, offer extended and accepted. Filled 5/4/2020. |
| New | District Attorney | Receptionist/Secretary | Position posted, applications being received, and routed to DA for review. Deadline 5/31/2020. |
| Replacements | Edgewater | CNA, RN, LPN and Dietary Assistant – (Multiple) | Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 6/28/20. |
| Replacement | Finance | Finance Director | Position extended – deadline 6/7/20. Interviews conducted 3/6/20. Final candidate identified. The scheduled “meet and greet” with the Finance team conducted on 5/20/20. |
| Intern | Highway | Highway Engineering Intern | Position posted, telephone interviews held, references, DL Check, offer accepted, start date 6/1/2020. |
| Replacement | Highway | Summer Help (4) | Position posted, telephone interviews held, final candidates selected, references being conducted. All positions filled with various start dates. |
| Replacement | Highway | Mechanic | Position posted, interviews conducted. Final candidate selected, references completed, offer extended and accepted. Filled 5/18/2020. |
| Replacement | Highway | Accounting Tech | Position posted, video interviews conducted, final candidate selected. References completed, offer extended and accepted. Filled 5/26/2020. |
| Replacement | Human Services | Support & Service Coordinator | Position posted, applications being reviewed. Deadline 5/17/2020. |
| Replacement | Human Services | FSET Case Manager | Position posted, interviews conducted. Offer extended and accepted. Filled 6/1/2020. |
| Replacement | Human Services | Child Care/Volunteer Coordinator | Position posted, interviews conducted. Offer extended and accepted. Filled 5/18/2020. |
| Replacement | Human Services | Economic Support Specialist | Position posted, interviews conducted. Offer extended and accepted. Filled 5/4/2020. |
| New | Human Services | Social Worker (Ongoing) – Replaced SW-IA & Ongoing | Position posted, interviews conducted. Offer extended and accepted. Filled 6/1/2020. |
| Replacement | Human Services | Social Worker – Youth Justice | Position posted, interviews conducted. Offer extended and accepted. Filled 5/26/2020. |
| Replacement | Human Services | CCS/CSP Manager | Position posted, interviews conducted. |
| Replacement | Human Services | Family Resource Coordinator | Position posted, interviews conducted. Offer extended and accepted. Filled 5/11/2020. |
| Replacement | Human Services | CCS/CSP RN | Position posted, interviews conducted. References and background being completed. |
| Replacement | Human Services | Social Worker – Initial Assessment (2) | Position posted, deadline 6/14/2020. |
| Replacement | IT | Network Analyst | Position posted, deadline 5/25/2020. |
| New/Replacement | Norwood | COTA, Occupational Therapist, Dietary Aide, Cook, RN, LPN and CNA’s Multiple | Ongoing recruitment by Norwood. |

| | | | |
|--------------|-------------------|---|---|
| Replacement | Park & Forestry | Seasonal (LTE II) - 2 | Position posted, interviews conducted. Completed references, offers extended and accepted. Both positions filled. |
| Replacement | Register of Deeds | Chief Deputy | Position filled internally. |
| Replacements | Register of Deeds | Deputies (2) | Positions posted, deadline 6/8/2020. |
| Replacement | Sheriff | Deputy Sheriff-Eligibility List | Position posted, applications reviewed, interviews conducted, background & references in process. |
| Replacement | Sheriff | Corrections Officers – Establish Eligibility List | Position posted, deadline 5/17/20. |

Safety, Risk, and Liability

1. Continuing the process of updating the Safety and Risk Manual and associated appendices/forms (expected completion is August 2020).
2. Issued various certificates of insurance (COI) for requesting departments and external vendors throughout the month.
3. Managed open claims with Aegis throughout the month.
4. Completed N95 fit testing for 26 nursing staff at Edgewater Haven over multiple days.
5. Working with Facilities, IT, and Courthouse Security to develop Courthouse Emergency Action Plan.

NEW Workers' Compensation Claims (1)

1. 5/6/20 – Norwood – Employee broke R ring finger keeping wheelchair from rolling out of transport van after resident removed brake (surgery required)

OPEN Workers' Compensation Claims (7)

1. 3/28/19 – Edgewater – Employee slipped and fractured wrist during patient care (surgery required)
2. 1/26/20 – Edgewater – Employee slipped on ice on sidewalk leaving building
3. 2/22/20 – Corrections – Employee dislocated R 2nd toe restraining inmate
4. 3/17/20 – Sheriff's – Employee had bloodborne pathogen exposure taking subject into custody
5. 3/28/20 – Corrections – Employee had bloodborne pathogen exposure from restraining inmate
6. 3/29/20 – Corrections – Employee was assaulted in the face/ribs/groin restraining inmate
7. 4/12/20 – Edgewater – Employee strained lower back while transferring resident

CLOSED Workers' Compensation Claims (3)

1. 11/11/19 – Highway – Employee strained lower back while installing snow fence (surgery required)
2. 2/24/20 – Maintenance – Employee injured R shoulder doing repetitive overhead work
3. 4/14/20 – Sheriff's Rescue – Volunteer employee slipped on snow and ice at accident scene

First Aid Injuries (4)

1. 5/6/20 – Norwood – Employee bruised L leg/foot restraining wheelchair in transport van after resident removed brake
2. 5/11/20 – Highway – Employee strained R knee when foot got stuck in mud moving culvert in ditch
3. 5/19/20 – Highway – Employee was bitten on R hand by small dog at private farm (notifying owner of cow in ditch)
4. 5/19/20 – Edgewater – Employee suffered lower-back pain when resident shifted unexpectedly

Property/Vehicle Damage Claims (0)

None

Liability Claims (0)

None

OPEN EEOC/ERD Claims (1)

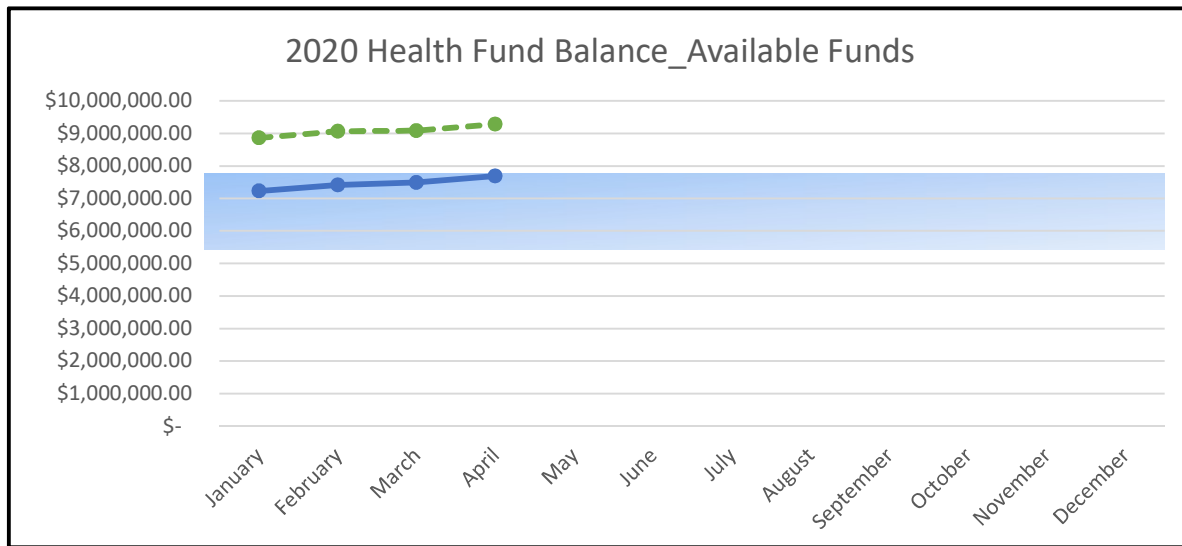
1. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4, 2019 Counsel submitted the County's Reply Brief in Opposition to the Petition for Review.

Other

1. Contacted Department of Workforce Development in regards to increased Unemployment Insurance (UI) charges. Under the CARES Act, the County will be reimbursed from the federal government for half of all UI charges from March 13, 2020 through December 31, 2020. Additionally, for any COVID-19 related claim, Act 185 from Governor Evers dictates that the state will reimburse the other half. It has not yet been determined how or when we will receive these funds. Sent a communication to Department Heads explaining the Unemployment Charges.
2. Continue to process an increased volume of Unemployment Insurance questionnaires due to the COVID-19 pandemic.
3. Updated the Criminal Justice Coordinator job description and recruitment timeline at the request of the Ad Hoc Criminal Justice Committee.
4. Sorted and distributed employee recognition gifts to Department Heads for distribution to employees.
5. Continued work on creating and/or formalizing internal procedures and policies for the HR department.
6. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
7. Started obtaining information for the 2020 Affirmative Action Plan.
8. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
9. Facilitated New Hire Orientation on May 4th, 11th, 18th and 26th.
10. Conducted two exit interviews on May 28th including benefit and payout information.
11. Reconciled and processed the April Unemployment Insurance payment.
12. Responded to multiple records requests.
13. Replied to multiple requests from surrounding counties with varied information.
14. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

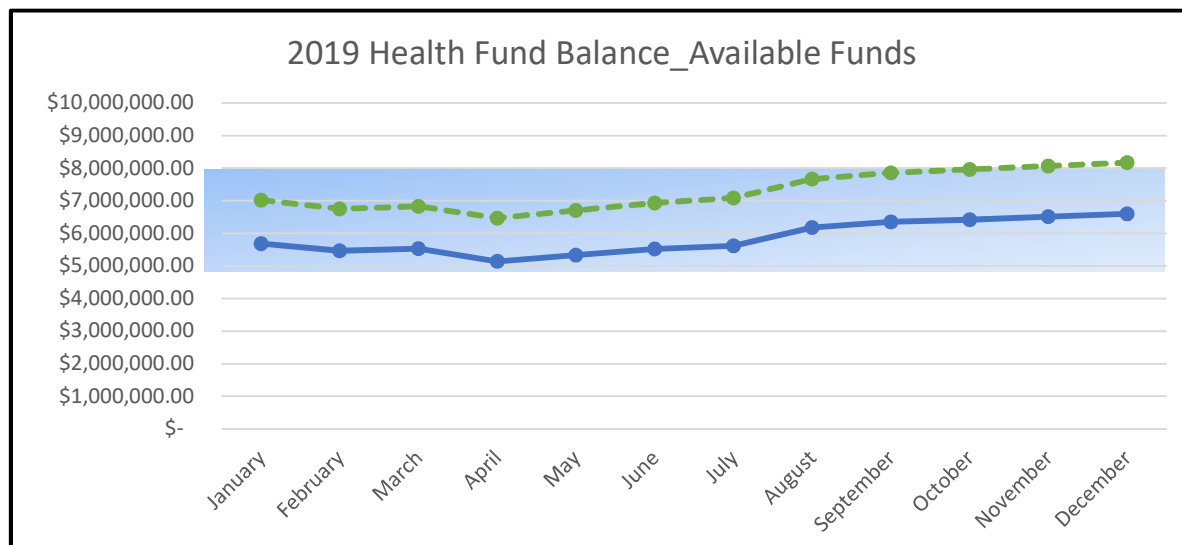
Health Fund Reserve Fund Balance

| Months | 2020 | | 2019 | |
|-----------|-----------------|-----------------|-----------------|-----------------|
| | Total | Available | Total | Available |
| January | \$ 8,859,244.13 | \$ 7,228,926.49 | \$ 7,021,371.56 | \$ 5,685,137.45 |
| February | \$ 9,064,996.83 | \$ 7,409,523.04 | \$ 6,755,901.70 | \$ 5,469,001.54 |
| March | \$ 9,079,691.15 | \$ 7,488,748.95 | \$ 6,834,145.97 | \$ 5,529,400.66 |
| April | \$ 9,279,880.64 | \$ 7,691,704.49 | \$ 6,472,162.23 | \$ 5,141,045.93 |
| May | | | \$ 6,701,880.37 | \$ 5,329,290.53 |
| June | | | \$ 6,935,298.36 | \$ 5,526,859.63 |
| July | | | \$ 7,088,744.49 | \$ 5,617,057.79 |
| August | | | \$ 7,670,878.32 | \$ 6,182,575.07 |
| September | | | \$ 7,858,325.78 | \$ 6,358,024.31 |
| October | | | \$ 7,964,236.62 | \$ 6,416,974.66 |
| November | | | \$ 8,073,695.68 | \$ 6,514,699.74 |
| December | | | \$ 8,173,200.57 | \$ 6,603,418.96 |



2020 Total Balance - Dashed Line

2020 Available Funds - Solid Line



2019 Total Balance - Dashed Line

2019 Available Funds - Solid Line

For further information on HR activities, please contact the HR department.

TREASURER'S REPORT

June 2, 2020

By: H. Gehrt

1. Attended Operations Committee meeting on May 5.
2. Attended Operations Committee meeting on May 19.
3. Attended County Board on May 19.
4. The office reopened to the public on May 26 and will be fully staffed with everyone returning to work on June 1. I am still waiting on the full sneeze guard to be installed which should happen the first week of June.
To my knowledge, the telecommuting went well and all questions, concerns were answered in a timely manner. I didn't get any feedback regarding any departments' deposits or payments not being received.
5. We are having a sealed bid sale this month on tax deeded properties. This sale was originally supposed to be held in April, but due to everything going on, the sale had to be postponed. The sale will begin June 8 and end on June 26. I will bring the resolutions, if any, to the July meeting for approval.
6. Because of Covid, we are looking to adjust some time lines on the tax deed process. At this time, we are continuing to collect on the 2016 tax certificates because we were already in the middle of title searches before Covid hit. There were approximately 62 reports done. The taxpayers will have 90 days from the date they received the letter to make payment. If there is no payment received, then the county will tax deed the property. The 2017 collections will be moved to give the delinquent taxpayers a little more time to recover from Covid restrictions.
7. I am doing a webex meeting with Patrick Glynn to discuss the wage classification for my staff members on Friday, May 29.
8. I have turned in my required number of signatures to be put on the November ballot and hope to be able to continue to work with everyone for the next 4 years.

COUNTY BOARD CLAIMS

April-20

Apr-20

Paid May 20

| CLAIMANT | MONTH | | PER DIEM \$ | MILEAGE \$ | EALS/PK | TOTAL \$ |
|---------------------|----------|--|--------------------|------------------|-------------|--------------------|
| | | | | HOTEL \$ | | |
| Robert Ashbeck | April-20 | | 250.00 | 48.30 | | \$298.30 |
| Allen Breu | April-20 | | 250.00 | 34.50 | | \$284.50 |
| William Clendenning | April-20 | | 580.00 | 32.20 | | \$612.20 |
| Ken Curry | April-20 | | 365.00 | 16.10 | | \$381.10 |
| Michael Feirer | April-20 | | 250.00 | 0.00 | | \$250.00 |
| Adam Fischer | April-20 | | 560.00 | 161.00 | | \$721.00 |
| Jake Hahn | April-20 | | 300.00 | 62.10 | | \$362.10 |
| Brad Hamilton | April-20 | | 350.00 | 24.15 | | \$374.15 |
| John Hokamp | April-20 | | 250.00 | 5.75 | | \$255.75 |
| David La Fontaine | April-20 | | 250.00 | 86.25 | | \$336.25 |
| Bill Leichtnam | April-20 | | 350.00 | 27.60 | | \$377.60 |
| Lance Pliml | April-20 | | 550.00 | 17.25 | | \$567.25 |
| Dennis Polach | April-20 | | 300.00 | 0.00 | | \$300.00 |
| Donna Rozar | April-20 | | 330.00 | 124.20 | | \$454.20 |
| Lee Thao | April-20 | | 300.00 | 5.17 | | \$305.17 |
| Laura Valenstein | April-20 | | 300.00 | 0.00 | | \$300.00 |
| Ed Wagner | April-20 | | 365.00 | 189.75 | | \$554.75 |
| William Winch | April-20 | | 300.00 | 37.95 | | \$337.95 |
| Joe Zurfluh | April-20 | | 250.00 | 12.65 | | \$262.65 |
| | | | | | | |
| | | | | | | |
| | | | \$ 6,450.00 | \$ 884.92 | \$ - | \$ 7,334.92 |

Chairman

Operations Committee

Committee Report

County of Wood

Report of claims for: COUNTY CLERK

For the period of: MAY 2020

For the range of vouchers: 06200058 - 06200072

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|---------------------|-------------------------------|--------------------------------|------------|-------------------|------|
| 06200058 | AMAZON CAPITAL SERVICES | Name Plates - New CB Supvrs | 05/01/2020 | \$27.39 | P |
| 06200059 | QUALITY PLUS PRINTING INC | Business Cards - New CB Supvrs | 05/01/2020 | \$152.00 | P |
| 06200060 | PITTSVILLE RECORD THE | Election Ad - Spring Election | 05/04/2020 | \$725.00 | P |
| 06200061 | UNITED PARCEL SERVICE | REPLENISH UP MAY 2020 | 05/11/2020 | \$150.00 | P |
| 06200062 | WISCONSIN MEDIA | VARIOUS AD 4/1 - 4/30/2020 | 05/11/2020 | \$4,964.12 | P |
| 06200063 | UNITED MAILING SERVICE | MAIL FEES APRIL 1 - 30, 2020 | 05/13/2020 | \$1,130.82 | P |
| 06200064 | POSTMASTER - WISCONSIN RAPIDS | POSTAGE FEE MAILING DIRECT 20 | 05/14/2020 | \$146.19 | P |
| 06200065 | QUALITY PLUS PRINTING INC | 2020-2021 Directory Printing | 05/11/2020 | \$1,740.00 | P |
| 06200066 | AMAZON CAPITAL SERVICES | | 05/14/2020 | \$20.22 | P |
| 06200067 | HOKS DAVID E | Canvass Brd - Special Election | 05/15/2020 | \$50.00 | P |
| 06200068 | CEPRESS CINDY | Canvass Brd - Special Election | 05/15/2020 | \$50.00 | P |
| 06200069 | AMAZON CAPITAL SERVICES | Office Supplies | 05/20/2020 | \$11.98 | P |
| 06200070 | US BANK | VISA Charges - May 2020 | 05/19/2020 | \$20.00 | |
| 06200071 | POSTMASTER - WISCONSIN RAPIDS | Presort Permit #127 (1 yr) | 05/20/2020 | \$240.00 | |
| 06200072 | UNITED PARCEL SERVICE | REPLENISH UPS MAY 26 2020 | 05/27/2020 | \$200.00 | |
| Grand Total: | | | | \$9,627.72 | |

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: MAY 2020

For the range of vouchers: 14200103 - 14200122

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|---------------------|---|--------------------------------|------------|--------------------|------|
| 14200103 | CLIFTON LARSON ALLEN LLP | CONSULT FEES - CAFR | 04/27/2020 | \$2,283.75 | P |
| 14200104 | OFFICE DEPOT | OFFICE SUPPLIES | 04/22/2020 | \$6.49 | P |
| 14200105 | BLITT AND GAINES PC | GARNISHMENT PAYMENT | 05/07/2020 | \$377.93 | P |
| 14200106 | MUTUAL OF OMAHA INSURANCE COMPANY | SHORT TERM DISABILITY INSUR | 05/07/2020 | \$3,620.28 | P |
| 14200107 | MUTUAL OF OMAHA INSURANCE COMPANY | LONG TERM DISABILITY INSURANCE | 05/07/2020 | \$2,203.06 | P |
| 14200108 | MUTUAL OF OMAHA INSURANCE COMPANY | BASIC LIFE/SUPP (VOL) LIFE INS | 05/07/2020 | \$3,842.40 | P |
| 14200109 | PIONEER CREDIT RECOVERY | GARNISHMENT PAYMENT | 05/07/2020 | \$316.09 | P |
| 14200110 | ST MICHAELS HOSPITAL OF STEVENS POINT INC | GARNISHMENT PAYMENT | 05/07/2020 | \$174.95 | P |
| 14200111 | SCHUELKE SUSAN A | GARNISHMENT PAYMENT | 05/07/2020 | \$73.64 | P |
| 14200112 | AMAZON CAPITAL SERVICES | OFFICE SUPPLIES | 05/07/2020 | \$39.30 | P |
| 14200113 | BLITT AND GAINES PC | GARNISHMENT PAYMENT | 05/21/2020 | \$330.11 | P |
| 14200114 | MUTUAL OF OMAHA INSURANCE COMPANY | LONG TERM DISABILITY INSUR | 05/21/2020 | \$2,181.25 | P |
| 14200115 | MUTUAL OF OMAHA INSURANCE COMPANY | SHORT TERM DISABILITY INSUR | 05/21/2020 | \$3,852.02 | P |
| 14200116 | MUTUAL OF OMAHA INSURANCE COMPANY | BASIC LIFE/SUPP (VOL) LIFE INS | 05/21/2020 | \$3,836.90 | P |
| 14200117 | PIONEER CREDIT RECOVERY | GARNISHMENT PAYMENT | 05/21/2020 | \$316.10 | P |
| 14200118 | ST MICHAELS HOSPITAL OF STEVENS POINT INC | GARNISHMENT PAYMENT | 05/21/2020 | \$179.09 | P |
| 14200119 | SCHUELKE SUSAN A | GARNISHMENT PAYMENT | 05/21/2020 | \$73.64 | P |
| 14200120 | WIPFLI LLP | 2019 AUDIT FINAL BILLING | 05/13/2020 | \$52,500.00 | |
| 14200121 | BRISTOW ELIJAH | 5/21/20 DIRECT DEPOSIT RETURN | 05/27/2020 | \$495.27 | |
| 14200122 | SOYK RYAN | 5/21/20 DIRECT DEPOSIT | 05/27/2020 | \$500.00 | |
| Grand Total: | | | | \$77,202.27 | |

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: MAY 2020

For the range of vouchers: 17200031 - 17200038

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|---------------------|-------------------------------------|-------------------------------|------------|--------------------|------|
| 17200031 | US BANK | P Card Charges | 04/16/2020 | \$195.77 | P |
| 17200032 | CONCENTRA HEALTH SERVICES INC | Drug & Alcohol Testing | 03/20/2020 | \$850.00 | P |
| 17200033 | STAPLES ADVANTAGE | Office Supplies | 05/01/2020 | \$20.23 | P |
| 17200034 | HORTON GROUP INC THE | Consulting Fees - May 2020 | 05/06/2020 | \$2,083.33 | P |
| 17200035 | US BANK | P Card Charges | 05/18/2020 | \$343.30 | |
| 17200036 | EAU CLAIRE AREA CHAMBER OF COMMERCE | Western/Cent WI Wage Survey | 05/14/2020 | \$50.00 | P |
| 17200037 | NORTHWOODS LASER & EMBROIDERY | Retirement & Service Plaques | 05/15/2020 | \$196.00 | P |
| 17200038 | WI DEPT OF WORKFORCE DEVELOPMENT | Apr 2020 Unemployment Charges | 04/30/2020 | \$7,352.93 | P |
| Grand Total: | | | | \$11,091.56 | |

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: MAY 2020

For the range of vouchers: 28200114 - 28200145

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|----------|----------------------------------|--------------------------------|------------|-------------|------|
| 28200114 | CITY OF MARSHFIELD | APRIL SPECIAL CHARGES | 05/06/2020 | \$6,057.06 | P |
| 28200115 | CITY OF NEKOOSA TREASURER | APRIL SPECIAL CHARGES | 05/06/2020 | \$2,514.60 | P |
| 28200116 | GOETZ ABSTRACT & TITLE INC | TITLE REPORT | 05/06/2020 | \$208.00 | P |
| 28200117 | TOWN OF PORT EDWARDS | APRIL SPECIAL CHARGES | 05/06/2020 | \$717.58 | P |
| 28200118 | TOWN OF REMINGTON | APRIL SPECIAL CHARGES | 05/06/2020 | \$296.64 | P |
| 28200119 | TOWN OF SARATOGA | APRIL SPECIAL CHARGES | 05/06/2020 | \$2,144.27 | P |
| 28200120 | TOWN OF CAMERON | APRIL SPECIAL CHARGES | 05/06/2020 | \$289.90 | P |
| 28200121 | TOWN OF GRAND RAPIDS | APRIL SPECIAL CHARGES | 05/06/2020 | \$904.52 | P |
| 28200122 | TOWN OF RICHFIELD | APRIL SPECIAL CHARGES | 05/06/2020 | \$894.18 | P |
| 28200123 | TOWN OF ROCK TREAS LISA ANDERSON | APRIL SPECIAL CHARGES | 05/06/2020 | \$264.50 | P |
| 28200124 | VILLAGE OF ARPIN TREASURER | APRIL SPECIAL CHARGES | 05/06/2020 | \$173.64 | P |
| 28200125 | VILLAGE OF VESPER | APRIL SPECIAL CHARGES | 05/06/2020 | \$1,023.46 | P |
| 28200126 | VILLAGE OF BIRON | TAX DEED UTILITIES | 05/06/2020 | \$25.29 | P |
| 28200127 | VILLAGE OF PORT EDWARDS TREAS | APRIL SPECIAL CHARGES | 05/06/2020 | \$1,175.05 | P |
| 28200128 | WE ENERGIES | TAX DEED UTILITIES | 05/06/2020 | \$10.44 | P |
| 28200129 | WI DEPT OF ADMINISTRATION | APRIL WI LAND INFO | 05/06/2020 | \$7,924.00 | P |
| 28200130 | STAPLES ADVANTAGE | OFFICE SUPPLIES | 05/13/2020 | \$48.23 | P |
| 28200131 | WE ENERGIES | TAX DEED UTILITIES | 05/13/2020 | \$16.27 | P |
| 28200132 | BAYVIEW LOAN SERVICE | TAX OVERPAYMENT REFUND | 05/20/2020 | \$16.52 | P |
| 28200133 | CITY OF MARSHFIELD | APRIL SPECIAL CHARGES | 05/20/2020 | \$15.56 | P |
| 28200134 | DAUGHERTY JEFFREY & CYNTHIA | TAX OVERPAYMENT REFUND | 05/20/2020 | \$6.35 | P |
| 28200135 | GOETZ ABSTRACT & TITLE INC | TITLE REPORTS | 05/20/2020 | \$868.00 | P |
| 28200136 | GORMLEY DAVID | TAX OVERPAYMENT REFUND | 05/20/2020 | \$15.08 | P |
| 28200137 | SPRINGER CAROLE L | TAX OVERPAYMENT REFUND | 05/20/2020 | \$57.97 | P |
| 28200138 | MARSHFIELD UTILITIES | TAX DEED UTILITIES | 05/20/2020 | \$49.05 | P |
| 28200139 | STATE OF WISCONSIN TREASURER | APRIL CLERK OF COURTS REVENUES | 05/20/2020 | \$85,474.63 | P |
| 28200140 | WATER WORKS & LIGHTING COMM | TAX DEED UTILITIES | 05/20/2020 | \$33.21 | P |
| 28200141 | WOODTRUST BANK | APRIL MONTHLY SERVICE FEES | 05/20/2020 | \$101.29 | P |
| 28200142 | XIONG LEE & MOUA YANG | TAX OVERPAYMENT REFUND | 05/20/2020 | \$98.38 | P |
| 28200143 | GOETZ ABSTRACT & TITLE INC | TITLE REPORTS | 05/27/2020 | \$1,144.00 | P |
| 28200144 | UPPER CHAMBER INC THE | TAX OVERPAYMENT REFUND | 05/27/2020 | \$52.34 | P |
| 28200145 | WATER WORKS & LIGHTING COMM | TAX DEED UTILITIES | 05/27/2020 | \$23.03 | P |

Grand Total:

\$112,643.04

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County

WISCONSIN

Office of
Deputy Finance Director

Edward Newton
Deputy Finance Director

March 3, 2020

To: Department Heads

From: Edward Newton

Subject: Capital Improvement Plan (CIP) 2021-2025

Please read through these instructions carefully. Please feel free to contact me if you have any questions.

The purpose of the capital improvement plan is to provide an authoritative decision-making process for the evaluation, selection and multi-year scheduling of public physical improvements based on a projection of available fiscal resources and County's priorities.

The objectives of the plan are to:

1. Ensure the timely renewal and extension of the County's physical plant.
2. Serve as the linkage to the County's annual budget process with a one-year horizon.
3. Maintain control over the County's long-term debt in relation to the County's financial capacity.
4. Ensure coordinated capital development.

Steps needed to complete the objectives of the plan are:

1. The CIP is for the five-year period from 2021 through 2025.
2. The CIP will only include capital items of **\$5,000** or more (no office furniture or minor equipment).
3. Once the 2021-2025 CIP is approved, the plan will be included in the 2021 annual budget.
4. Oversight committees should therefore review the CIP requests before they are submitted to the Finance Department.

The **2021** budget year schedule is as follows:

1. Project request forms issued by the Finance Director no later than **March 4, 2020**.
2. Oversight approved Departmental submission of project request forms to the Finance Department no later than **April 24, 2020**.
3. Analysis of available and acceptable funding levels by the Finance Director presented to the Operations Committee at their May meeting.
4. Preliminary review of project requests by the Operations Committee at their May meeting unless it is determined to have a separate meeting.
5. Final review and presentation of a recommended five-year CIP to the County Board no later than May County Board meeting.
6. Debt proceeds resolutions to the Operations Committee at their June meeting.
7. Final consideration and adoption of the CIP by the County Board no later than the June County Board meeting.
8. Final consideration and adoption of the of the debt proceeds by the County Board no later than the June County Board meeting.

The **2022** and future years schedule for each year's CIP process shall be as follows:

1. Project request forms issued by the Finance Director no later than **January 15th**.
2. Departmental submission of project request forms to the Finance Department no later than **March 15th**.
3. Analysis of available and acceptable funding levels by the Finance Director presented to the Executive Committee at their April meeting.
4. Preliminary review of project requests by the Executive Committee at their April meeting unless it is determined to have a separate meeting.
5. Final review and presentation of a recommended five-year CIP to the County Board no later than May County Board meeting.
6. Debt proceeds resolutions to the Executive Committee at their June meeting.
7. Final consideration and adoption of the CIP by the County Board no later than the June County Board meeting.
8. Final consideration and adoption of the of the debt proceeds by the County Board no later than the June County Board meeting.

Impact of CIP on Operating Budget

Wood County's operating budget is directly affected by the CIP. Almost every new capital improvement entails ongoing expenditures for routine operation, repair, and maintenance. As they age, the Counties facilities and equipment that were once considered state-of-the-art will require rehabilitation, renovation, or upgrading. Safety or structural improvements will need to be addressed. Capital Plan pay-as-you-go projects, grant matching funds, and payments for bonds and lease/purchase agreement expenditures also come directly from the operating fund.

The County's Five-Year CIP Forecast illustrates the debt impact of the Capital Improvement Plan (CIP) on the overall budget. The costs of future operations and maintenance for new CIP projects are estimated by each department based on past experience and anticipated increases in the costs of materials, labor, and other project components. This estimated financial impact on the operating budget is included on each Project Description Form that is completed by the Department Head when requesting a new CIP project. When considering the impact of CIP on the operating budget, the following things need to be taken into consideration:

Additional Operating Expenses – Additional operating expenditures that represent any non-routine expenditure associated with a capital project including additional maintenance costs, utility cost, personnel costs, etc.

Operating Capital – Operating capital is for projects that are funded through appropriated revenues. Each fund has money reserved to make these purchases. Normally this funding source is used for projects that have a short life expectancy.

Debt Service – Debt service refers to the amount of interest and principal the County will pay during a fiscal year. The cost of existing debt will continue based on the amortization schedule of each respective bond issue, usually 15 to 20 years.

Added emphasis – The Operations Committee will be scrutinizing this CIP much more carefully than in past years. Wood County's budgets in recent years have been very challenging. A number of factors have an impact on realistic capital improvement plans:

- Operating budgets have gotten tighter putting pressure on funding capital items.
- Revenues have not kept pace with expenditures.
- Cash reserves have been depleted reducing ability to fund annual shortfalls.
- The County's decreased ability to fund capital with a "pay-as-you-go" approach has led to significant increases in the County's outstanding debt and our annual principal and interest requirements.
- The County Board's tolerance for debt is diminishing.

While departments have done a good job in projecting their capital needs in years 1 through 3 in past CIP's, there typically wasn't much in years 4 and 5 in past plans. The Operations Committee is requesting that you seriously look at each of the next 5 years in completing this year's CIP.

The CIP will be arranged by projects. Please prepare individual sheets for each of your capital assets/projects for the period 2021 through 2025. Attached is an excel workbook for you to use to submit your requests to your oversight committee, once approved then to the Finance Department and then to the Operations Committee. The workbook contains three tabs at the bottom Current Project Form, Prior Project Form and List (You don't have to do anything with the list tab). The instructions for the Current Project Form are to fill in any area that is gray and as follows:

1. **Project Number, Project Name, Start and End Dates:**
 - a. Select your department number and the project number from the drop down lists. This will auto populate other fields.
 - b. Enter in the project name.
 - c. Enter the anticipated start and end dates of the project (project time line). Estimated project beginning and ending dates. Be sure to include any work being done in prior years, including studies or other planning.
2. **Contact Person, Type, Useful Life, Category, Priority:**
 - a. Enter in who will be the contact person for this project.
 - b. Select the following from the drop down menus:
 - i. Type
 - ii. Useful life
 - iii. Categories
 - iv. Priority-The priority will fall into one of the following:
 1. **Mandated** – The project has already been committed to by law or contract.
 2. **Urgent** – The project must be done in the next year or services stated in the departmental mission statement will suffer.
 3. **Necessary** – The project should be done to provide continued services as stated in the departmental mission statement, but not necessarily to be completed in the next year.
 4. **Desirable** – The project would enhance the departmental mission statement but is not necessary to provide current services.
 5. **Future Consideration** – The project would enhance the departmental mission statement but there are no plans to complete the project.
3. **Project Description** – Provide a detailed and brief (1-2) paragraph description of the project.
4. **Project Alternatives** – Provide any other alternatives to this project that might be utilized.
5. **Relationship to other Projects** – Provide description of this project to any other projects prior, present and/or future.
6. **Project Justification** – This section should include complete yet concise reasons why the capital asset should be included in the CIP. The justification should verify that the service supported by the asset is in line with the departmental mission statement. The priority assigned the project should also be justified.
7. **Expenditure Schedule** – This section is used to schedule all of the projected costs by year and by category of expense. Any costs incurred prior to 2021 should be placed in the prior total box (on the right) and any costs to be incurred subsequent to 2025 should be placed in the future total box (on the left). The total costs need to agree with the total funding sources in number 8.
8. **Funding Sources** – This section is used to detail the type and amounts of monies that will pay for the expenditures in number 7 above. The total sources must agree with the total expenditures. It is possible that individual source year totals might not agree with individual expenditure year totals. An example would be where debt is incurred in one year for a two-year project.

9. **Operational Impact/Other** – In many cases a new capital asset will have an impact on future operating expenses. For replacement assets, the maintenance expenses may decrease. For new assets that are not replacements, the addition of new capital assets could result in new staffing or other expenditures. This section is designed to estimate the effect of the capital asset on operating expenses.

For the year just ending or ended, please fill out the Prior Project Form tab this will be for the year 2019. The instructions for the form are to fill in any area that is gray and as follows:

1. **Original Project Number, Original Project Name, Start and End Dates:**
 - a. Select your department number and the original project number from the drop down lists. This will auto populate other fields.
 - b. Enter in the original project name
 - c. Enter the actual start and end dates of the project.
2. **Contact Person, Type, Useful Life, Category, Priority as originally submitted:**
 - a. Enter in the original project manager
 - b. Select the original Type, Useful Life, Categories and Priority used from the drop down menus.
3. **Project Completion** – Enter in the drop down box yes or no. If no please provide a detailed explanation on why this project is not completed.
4. **Expenditure Schedule** – In this section please provide the estimated original cost submitted as well as the actual cost of the project.
5. **Funding Sources** – In this section please provide the estimated funding sources amount and the actual funding sources amount.

Wood County

*Tentative Financing Timetable**



| July 2020 | | | | | | | August 2020 | | | | | | | September 2020 | | | | | | | October 2020 | | | | | | |
|-----------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|----------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 | | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 | | | | | 1 | 2 | 3 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 26 | 27 | 28 | 29 | 30 | 31 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | 29 | 30 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| | | | | | | | 30 | 31 | | | | | | | | | | | | | | | | | | | |

| | |
|----------------------------------|--|
| Monday, July 13, 2020 | Baird e-mails Official Statement Disclosure Questionnaire to the County for the preparation of the Preliminary Official Statement ("POS"). |
| Monday, August 3, 2020 | Requested information returned to Baird for the preparation of the POS. |
| Monday, August 10, 2020 | Draft POS to Support Banker and Banker for review. |
| Thursday, August 13, 2020 | Comments received from Support Banker and Banker. Draft POS e-mailed to County, Bond Counsel and Moody's Investors Service. |
| Thursday, August 20, 2020 | Comments received from the County. Comments and legal documents received from Bond Counsel. |
| Week of August 24, 2020..... | Moody's conference call scheduled. |
| Tuesday, September 1, 2020 | Executive Committee considers the Plan of Finance. |
| Friday, September 4, 2020 | Moody's rating report received. |
| Tuesday, September 8, 2020 | Baird due diligence call. Preliminary Official Statement distributed. |
| Monday, September 14, 2020 | Competitive sale at 10:00am CT. |
| Tuesday, September 15, 2020..... | County Board meeting to award the Notes at 9:30am CT. |
| To be determined | Settlement Date. |

**Baird will be closed on Monday, September 7, 2020 in observance of Labor Day.*

Wood County Working Group

**Issuer:**

WOOD COUNTY
400 Market Street
Wisconsin Rapids, WI 54494

Ms. Marla Cummings, CPA, Finance Director
Phone: (715) 421-8576; E-mail: mcummings@co.wood.wi.us

Mr. Ed Newton, Deputy Finance Director
Phone: (715) 421-8463; E-mail: enewton@co.wood.wi.us

Mr. Trent Miner, County Clerk*
Phone: (715) 421-8460; E-mail: ctyclerk@co.wood.wi.us

Ms. Heather Gehrt, County Treasurer *
Phone: (715) 421-8484; E-mail: treasurer@co.wood.wi.us

Financial Advisor:

BAIRD
777 East Wisconsin Avenue
Milwaukee, WI 53202

Mr. Justin Fischer, Director
Phone: (414) 765-3635 or (800) 792-2473, ext. 3635
E-mail: jfischer@rwbaird.com

Support Banker:
Mr. Jordan Masnica (800) 792-2473 ext. 7501
E-mail: jmasnica@rwbaird.com

OS Analyst:
Ms. Katherine Voss (800) 792-2473, ext. 7702
E-mail: kvoss@rwbaird.com

Bond Counsel:

QUARLES & BRADY LLP
411 East Wisconsin Avenue
Milwaukee, WI 53202

Ms. Rebecca Speckhard
Phone: (414) 277-5761; E-mail: rebecca.speckhard@quarles.com

Ms. Sue Weber
Phone: (414) 277-5782; E-mail: sue.weber@quarles.com

Rating Agency:

MOODY'S INVESTORS SERVICE
100 N. Riverside Plaza, Suite 2220
Chicago, IL 60606

To be determined
Phone: (312) 706-99
E-mail: @moodys.com

Relationship Manager: Ashley Vetvick

Purchase Period 01/2020 to 03/2020

Period Close 3/31/2020

Contract Payment Processing Name: Wisconsin NASPO AGG Accrual

| Min Volume: \$0.00 | <table><tr><th colspan="2">Estimated Contract Payment to Date</th></tr><tr><td>Base Rebate</td><td>\$983.72</td></tr><tr><td>Less Carry Over</td><td>\$0.00</td></tr><tr><td>Less Write Offs</td><td>\$0.00</td></tr><tr><td>Total</td><td>\$983.72</td></tr></table> | | Estimated Contract Payment to Date | | Base Rebate | \$983.72 | Less Carry Over | \$0.00 | Less Write Offs | \$0.00 | Total | \$983.72 | <table><tr><th colspan="2">Estimated Annualized Contract Payment</th></tr><tr><td>Base Rebate</td><td>\$983.72</td></tr><tr><td>Less Carry Over</td><td>\$0.00</td></tr><tr><td>Less Write Offs</td><td>\$0.00</td></tr><tr><td>Total</td><td>\$983.72</td></tr></table> | | Estimated Annualized Contract Payment | | Base Rebate | \$983.72 | Less Carry Over | \$0.00 | Less Write Offs | \$0.00 | Total | \$983.72 | <table><tr><th></th><th>Actual</th><th>Annualized</th></tr><tr><td>Payment Eligible Volume</td><td></td><td></td></tr><tr><td>Purchases</td><td>\$66,859.23</td><td>\$66,859.23</td></tr><tr><td>Credits</td><td>(\$2,411.69)</td><td>(\$2,411.69)</td></tr><tr><td>Fraud</td><td>\$0.00</td><td>\$0.00</td></tr><tr><td>Write Offs</td><td>\$0.00</td><td>\$0.00</td></tr><tr><td>Canadian</td><td>\$0.00</td><td>\$0.00</td></tr><tr><td>DIRP</td><td>(\$12,340.91)</td><td>(\$12,340.91)</td></tr><tr><td>Total</td><td>\$52,106.63</td><td>\$52,106.63</td></tr></table> | | Actual | Annualized | Payment Eligible Volume | | | Purchases | \$66,859.23 | \$66,859.23 | Credits | (\$2,411.69) | (\$2,411.69) | Fraud | \$0.00 | \$0.00 | Write Offs | \$0.00 | \$0.00 | Canadian | \$0.00 | \$0.00 | DIRP | (\$12,340.91) | (\$12,340.91) | Total | \$52,106.63 | \$52,106.63 |
|---------------------------------------|---|---------------|------------------------------------|--|-------------|----------|-----------------|--------|-----------------|--------|-------|----------|--|--|---------------------------------------|--|-------------|----------|-----------------|--------|-----------------|--------|-------|----------|--|--|--------|------------|-------------------------|--|--|-----------|-------------|-------------|---------|--------------|--------------|-------|--------|--------|------------|--------|--------|----------|--------|--------|------|---------------|---------------|-------|-------------|-------------|
| Estimated Contract Payment to Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Base Rebate | \$983.72 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Less Carry Over | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Less Write Offs | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$983.72 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Estimated Annualized Contract Payment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Base Rebate | \$983.72 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Less Carry Over | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Less Write Offs | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$983.72 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Actual | Annualized | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Payment Eligible Volume | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Purchases | \$66,859.23 | \$66,859.23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Credits | (\$2,411.69) | (\$2,411.69) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fraud | \$0.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Write Offs | \$0.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Canadian | \$0.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DIRP | (\$12,340.91) | (\$12,340.91) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$52,106.63 | \$52,106.63 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Max File Turn Days: 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Max Client Held Days: 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Min Spend Per Account: \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Min Transaction Size: \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Products: Currency: US Dollar

| Grid Type | Values | % | Volume to Date | Payment to Date | Annualized Volume | Annualized Payment |
|------------------|-----------|--------|-----------------|-----------------|-------------------|--------------------|
| Client Held | 28 | 0.1700 | x \$52,106.63 = | \$88.58 | \$52,106.63 | \$88.58 |
| Client Held DIRP | 28 | 0.1700 | x \$12,340.91 = | \$20.98 | \$12,340.91 | \$20.98 |
| DIRP Tran Size | 96.00 | 0.7500 | x \$12,340.91 = | \$92.56 | \$12,340.91 | \$92.56 |
| Volume | 52,106.63 | 1.5000 | x \$52,106.63 = | \$781.60 | \$52,106.63 | \$781.60 |

| Month | Purchases | Credits | Cash Advance | Fraud | Write Offs | Balance | DIRP Volume | DIRP Trans | All Trans | Tran Size | Accts | Spend/Acct | FT |
|---------|-------------|--------------|--------------|--------|------------|----------------|-------------|------------|-----------|-----------|-------|------------|----|
| 01/2020 | \$26,576.33 | (\$84.13) | \$0.00 | \$0.00 | \$0.00 | \$1,222,843.19 | \$4,365.54 | 41 | 158 | \$189.12 | 110 | \$240.84 | 47 |
| 02/2020 | \$23,104.75 | (\$620.81) | \$0.00 | \$0.00 | \$0.00 | \$806,804.02 | \$4,005.83 | 41 | 170 | \$143.24 | 110 | \$204.40 | 36 |
| 03/2020 | \$17,178.15 | (\$1,706.75) | \$0.00 | \$0.00 | \$0.00 | \$710,710.70 | \$3,969.54 | 46 | 133 | \$132.21 | 110 | \$140.65 | 46 |
| Total | \$66,859.23 | (\$2,411.69) | \$0.00 | \$0.00 | \$0.00 | \$2,740,357.91 | \$12,340.91 | 128 | 461 | \$156.48 | 110 | \$585.89 | 43 |

| COUNTY OF WOOD (3757 9133) - Currency: US Dollar | | | | | | | | | | | | | | | |
|--|--------------------|---------------------|---------------|---------------|---------------|-----------------------|--------------------|------|--------------------|------------|------------|-----------------|------------|-----------------|-----------|
| Month | Purchases | Credits | Cash Advance | Fraud | Write Offs | Balance | US Dollar | Rate | DIRP Volume | DIRP Trans | All Trans | Tran Size | Accts | Spend/Acct | FT |
| 01/2020 | \$26,576.33 | (\$84.13) | \$0.00 | \$0.00 | \$0.00 | \$1,222,843.19 | \$26,492.20 | 1.00 | \$4,365.54 | 41 | 158 | \$189.12 | 110 | \$240.84 | 47 |
| 02/2020 | \$23,104.75 | (\$620.81) | \$0.00 | \$0.00 | \$0.00 | \$806,804.02 | \$22,483.94 | 1.00 | \$4,005.83 | 41 | 170 | \$143.24 | 110 | \$204.40 | 36 |
| 03/2020 | \$17,178.15 | (\$1,706.75) | \$0.00 | \$0.00 | \$0.00 | \$710,710.70 | \$15,471.40 | 1.00 | \$3,969.54 | 46 | 133 | \$132.21 | 110 | \$140.65 | 46 |
| Total | \$66,859.23 | (\$2,411.69) | \$0.00 | \$0.00 | \$0.00 | \$2,740,357.91 | \$64,447.54 | | \$12,340.91 | 128 | 461 | \$156.48 | 110 | \$585.89 | 43 |

| COUNTY OF WOOD (3757 9133) - Currency: US Dollar | | | | | | | | | | | | | | | |
|--|--------------------|---------------------|---------------|---------------|---------------|-----------------------|--------------------|--|--------------------|------------|------------|-----------------|------------|-----------------|-----------|
| | Purchases | Credits | Cash Advance | Fraud | Write Offs | Balance | US Dollar | | DIRP Volume | DIRP Trans | All Trans | Tran Size | Accts | Spend/Acct | FT |
| Total | \$66,859.23 | (\$2,411.69) | \$0.00 | \$0.00 | \$0.00 | \$2,740,357.91 | \$64,447.54 | | \$12,340.91 | 128 | 461 | \$156.48 | 110 | \$585.89 | 43 |

5/27/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Sunday, May 31, 2020

| | Actual | 2020 Budget | Variance | Variance % |
|---|-----------------|-----------------|-------------------|------------|
| REVENUES | | | | |
| Taxes | | | | |
| 41110 General Property Taxes | \$11,498,108.10 | \$27,595,459.50 | (\$16,097,351.40) | (58.33%) |
| 41150 Forest Cropland/Managed Forest Land | 63,471.48 | 25,000.00 | 38,471.48 | 153.89% |
| 41220 General Sales and Retailers' Discount | 69.97 | 220.00 | (150.03) | (68.20%) |
| 41221 County Sales Tax | 2,108,232.42 | 6,138,000.00 | (4,029,767.58) | (65.65%) |
| 41230 Real Estate Transfer Fees | 34,678.80 | 142,000.00 | (107,321.20) | (75.58%) |
| 41800 Interest and Penalties on Taxes | 114,179.12 | 394,000.00 | (279,820.88) | (71.02%) |
| 41910 Payments in Lieu of Taxes | | 18,500.00 | (18,500.00) | (100.00%) |
| Total Taxes | 13,818,739.89 | 34,313,179.50 | (20,494,439.61) | (59.73%) |
| Intergovernmental Revenues | | | | |
| 43410 State Aid-Shared Revenue | | 3,064,207.00 | (3,064,207.00) | (100.00%) |
| 43420 Personal Property Aid | 272,398.42 | 272,398.42 | 0.00% | 0.00% |
| 43430 State Aid-Other State Shared Revenues | | 291,141.00 | (291,141.00) | (100.00%) |
| 43511 State Aid-Victim Witness | | 74,000.00 | (74,000.00) | (100.00%) |
| 43512 State Aid-Courts | 172,044.02 | 377,280.00 | (205,235.98) | (54.40%) |
| 43514 State Aid-Court Support Services | | 75,775.00 | (75,775.00) | (100.00%) |
| 43516 State Aid-Modernization Grants | 35,864.00 | 58,120.00 | (22,256.00) | (38.29%) |
| 43521 State Aid - Law Enforcement | 94,046.97 | 146,000.00 | (51,953.03) | (35.58%) |
| 43523 State Aid-Other Law Enforcement | 17,037.00 | 18,000.00 | (963.00) | (5.35%) |
| 43528 State Aid-Emergency Government | | 93,250.00 | (93,250.00) | (100.00%) |
| 43531 State Aid-Transportation | 630,897.20 | 2,194,425.00 | (1,563,527.80) | (71.25%) |
| 43534 State Aid-LRIP | | 218,258.00 | (218,258.00) | (100.00%) |
| 43549 State Aid-Private Sewage | | 7,000.00 | (7,000.00) | (100.00%) |
| 43551 State Aid-Health Grants | 11,275.28 | 83,252.00 | (71,976.72) | (86.46%) |
| 43554 State Aid-Health WIC Program | 59,197.00 | 395,065.00 | (335,868.00) | (85.02%) |
| 43557 State Aid-Health Consolidated Contract | 22,421.00 | 70,944.62 | (48,523.62) | (68.40%) |
| 43560 State Aid-Grants | 7,384.00 | 68,167.00 | (60,783.00) | (89.17%) |
| 43561 State Aids | 3,634,933.73 | 13,290,580.00 | (9,655,646.27) | (72.65%) |
| 43567 State Aid-Transportation | 243,658.97 | 242,594.00 | 1,064.97 | 0.44% |
| 43568 State Aid-Child Support | 273,342.43 | 1,109,455.78 | (836,113.35) | (75.36%) |
| 43571 State Aid-UW Extension | 1,344.00 | 11,500.00 | (10,156.00) | (88.31%) |
| 43572 State Aid-ATV Maintenance | 305,253.75 | 6,826.00 | 298,427.75 | 4,371.93% |
| 43574 State Aid-Snowmobile Trail Maint | | 79,777.00 | (79,777.00) | (100.00%) |
| 43576 State Aid-Parks | | 76,610.00 | (76,610.00) | (100.00%) |
| 43581 State Aid-Forestry | 49,133.95 | 74,898.00 | (25,764.05) | (34.40%) |
| 43586 State Aid-Land Conservation | 43,555.17 | 1,036,484.86 | (992,929.69) | (95.80%) |
| 43640 State Aid-Co Share Managed Forest Lands | | 20,000.00 | (20,000.00) | (100.00%) |
| 43690 State Aid-Forestry Roads | 3,653.91 | 3,300.00 | 353.91 | 10.72% |
| Total Intergovernmental | 5,877,440.80 | 23,459,308.68 | (17,581,867.88) | (74.95%) |
| Licenses and Permits | | | | |
| 44100 Business and Occupational Licenses | 53,261.54 | 377,750.00 | (324,488.46) | (85.90%) |
| 44101 Utility Permits | 11,060.00 | 1,050.00 | 10,010.00 | 953.33% |
| 44102 Driveway Permits | | 860.00 | (860.00) | (100.00%) |
| 44200 DNR & ML Fees | 13,728.95 | 54,511.00 | (40,782.05) | (74.81%) |
| 44201 Dog License Fund | | 1,000.00 | (1,000.00) | (100.00%) |
| 44260 Moving Permits | | 1,025.00 | (1,025.00) | (100.00%) |
| 44300 Sanitary Permit Fees | 29,500.00 | 71,300.00 | (41,800.00) | (58.63%) |
| 44411 County Planner Plat Review Fees | 3,950.00 | 7,500.00 | (3,550.00) | (47.33%) |
| 44412 Wisconsin Fund Application Fees | | 150.00 | (150.00) | (100.00%) |
| 44413 Shoreland zoning Fees & Permits | 3,800.00 | 33,825.00 | (30,025.00) | (88.77%) |
| 44415 HT Database Annual Fee | 4,750.00 | 118,750.00 | (114,000.00) | (96.00%) |
| Total Licenses and Permits | 120,050.49 | 667,721.00 | (547,670.51) | (82.02%) |
| Fines, Forfeits and Penalties | | | | |
| 45110 Ordinances Violations | 767.37 | 1,700.00 | (932.63) | (54.86%) |
| 45115 County Share of Occupational Driver | 40.00 | 200.00 | (160.00) | (80.00%) |
| 45120 County Share of State Fines and Forfeitures | 48,351.17 | 152,000.00 | (103,648.83) | (68.19%) |
| 45123 County Parks Violation Fee | | 750.00 | (750.00) | (100.00%) |
| 45130 County Forfeitures Revenue | 31,363.95 | 94,000.00 | (62,636.05) | (66.63%) |
| 45191 Private Sewage Fines | 10,794.57 | 15,000.00 | (4,205.43) | (28.04%) |
| Total Fines, Forfeits and Penalties | 91,317.06 | 263,650.00 | (172,332.94) | (65.36%) |
| Public Charges for Services | | | | |
| 46110 County Clerk-Passport Fees | 9,650.00 | 22,000.00 | (12,350.00) | (56.14%) |

5/27/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Sunday, May 31, 2020

| | | 2020 | | | |
|--|--|----------------|----------------|-----------------|------------|
| | | Actual | Budget | Variance | Variance % |
| 46121 | Treasurer Fees-Redemption Notices | 1,683.00 | 4,000.00 | (2,317.00) | (57.93%) |
| 46122 | Property Conversion Charges | 2,018.92 | 1,000.00 | 1,018.92 | 101.89% |
| 46130 | Register of Deeds-Fees | 105,947.62 | 262,000.00 | (156,052.38) | (59.56%) |
| 46131 | Register of Deeds-Laredo Tapestry | 3,303.17 | 47,000.00 | (43,696.83) | (92.97%) |
| 46135 | Land Record-Fees | 28,128.00 | 92,880.00 | (64,752.00) | (69.72%) |
| 46140 | Court Fees | 77,548.73 | 155,000.00 | (77,451.27) | (49.97%) |
| 46141 | Court Fees and Costs-Marriage Counseling | 2,220.00 | 12,295.00 | (10,075.00) | (81.94%) |
| 46142 | Court/Juvenile | 14,315.88 | 22,000.00 | (7,684.12) | (34.93%) |
| 46143 | Other Professional Reimbursements | 9,094.68 | 17,736.00 | (8,641.32) | (48.72%) |
| 46144 | Circuit Court Branch I | 8,691.35 | 28,600.00 | (19,908.65) | (69.61%) |
| 46146 | Circuit Court Branch III | 2,654.00 | 12,000.00 | (9,346.00) | (77.88%) |
| 46191 | Public Charges-Clerk | 1,740.00 | 6,800.00 | (5,060.00) | (74.41%) |
| 46192 | Public Chgs-Temp Licenses | 1,416.80 | 7,000.00 | (5,583.20) | (79.76%) |
| 46194 | County Clerk Copy Fees | 18.50 | 275.00 | (256.50) | (93.27%) |
| 46195 | Public Chgs-Map & Data Sales | 91.25 | 100.00 | (8.75) | (8.75%) |
| 46196 | Public Chgs-Human Resources | 561,198.11 | 1,557,476.00 | (996,277.89) | (63.97%) |
| 46210 | Sheriff-Public Charges | 887.95 | 325.00 | 562.95 | 173.22% |
| 46211 | Sheriff Revenue-Civil Process Fees | 21,559.65 | 62,000.00 | (40,440.35) | (65.23%) |
| 46212 | Sheriff Cost Reimbursement/Witness Fees | 20,010.52 | 53,000.00 | (32,989.48) | (62.24%) |
| 46214 | Reserve Deputy Revenue | 550.00 | 14,000.00 | (13,450.00) | (96.07%) |
| 46215 | Sheriff Escort Service | 10,913.23 | 31,000.00 | (20,086.77) | (64.80%) |
| 46216 | Restitution | 180.69 | 200.00 | (19.31) | (9.66%) |
| 46217 | OWI Restitution | 593.49 | 1,750.00 | (1,156.51) | (66.09%) |
| 46221 | Public Chgs-Coroner Cremation | 26,200.00 | 60,000.00 | (33,800.00) | (56.33%) |
| 46230 | Death Certificates | 9,100.00 | 15,000.00 | (5,900.00) | (39.33%) |
| 46241 | Jail Surcharge | 9,296.03 | 31,000.00 | (21,703.97) | (70.01%) |
| 46242 | Huber/Electronic Monitoring | 84,899.41 | 357,678.00 | (272,778.59) | (76.26%) |
| 46243 | Inmate Booking/Processing Fee | 4,826.53 | 17,000.00 | (12,173.47) | (71.61%) |
| 46244 | Other County Transports | 7,297.15 | 18,000.00 | (10,702.85) | (59.46%) |
| 46245 | Jail Stay Fee | 18,830.47 | 37,000.00 | (18,169.53) | (49.11%) |
| 46291 | Public Chgs-ID Cards | | 100.00 | (100.00) | (100.00%) |
| 46330 | Public Chgs-Ho Chunk/AODA | | 27,500.00 | (27,500.00) | (100.00%) |
| 46510 | Public Chgs-Crisis Stabalization | 101,721.16 | 477,695.00 | (375,973.84) | (78.71%) |
| 46520 | Institutional Care-Private Pay | 195,586.51 | 952,868.00 | (757,281.49) | (79.47%) |
| 46521 | Institutional Care-Other Pay | 200.00 | 4,146.00 | (3,946.00) | (95.18%) |
| 46525 | Public Chgs- Medicare | 700,094.50 | 3,210,503.00 | (2,510,408.50) | (78.19%) |
| 46526 | Public Chgs- Medicaid | 1,033,682.77 | 5,717,200.00 | (4,683,517.23) | (81.92%) |
| 46527 | Public Chgs-Veterans EW | 17,449.89 | | 17,449.89 | 0.00% |
| 46530 | Public Charges | 1,922,869.55 | 6,207,995.00 | (4,285,125.45) | (69.03%) |
| 46531 | Public Chgs- Private Insurance | 283,473.01 | 1,470,262.00 | (1,186,788.99) | (80.72%) |
| 46532 | Public Chgs-County Responsible | 45,542.92 | 154,607.00 | (109,064.08) | (70.54%) |
| 46533 | Public Chgs-NW Mental Health Inpatient | (3,006.32) | 200,182.00 | (203,188.32) | (101.50%) |
| 46534 | Public Chgs-NW Mental Health Inpatient | 627,913.23 | 1,745,238.00 | (1,117,324.77) | (64.02%) |
| 46536 | Third Party Awards & Settlements | | 410,828.00 | (410,828.00) | (100.00%) |
| 46537 | Contractual Adjustment | (1,178,005.05) | (4,428,250.00) | 3,250,244.95 | (73.40%) |
| 46590 | Provision for Bad Debts-Edgewater | (22,999.98) | (92,000.00) | 69,000.02 | (75.00%) |
| 46621 | Child Support-Genetic Tests | 1,672.76 | 3,750.00 | (2,077.24) | (55.39%) |
| 46623 | Child Support-Filing Fees | 41.00 | 80.00 | (39.00) | (48.75%) |
| 46624 | Child Support-Service Fees | 4,196.76 | 12,000.00 | (7,803.24) | (65.03%) |
| 46721 | Public Chgs-Parks | 125,299.86 | 550,000.00 | (424,700.14) | (77.22%) |
| 46772 | UW-Extension Project Revenue | 16,861.00 | 3,050.00 | 13,811.00 | 452.82% |
| 46813 | County Forest Revenue | 159,370.71 | 385,000.00 | (225,629.29) | (58.61%) |
| 46825 | Land Conservation Fees & Sales | 37,381.43 | 70,860.00 | (33,478.57) | (47.25%) |
| 46826 | Private Sewage Charges | 4,040.00 | 15,250.00 | (11,210.00) | (73.51%) |
| | Total Public Charges for Services | 5,118,250.84 | 20,044,979.00 | (14,926,728.16) | (74.47%) |
| Intergovernmental Charges for Services | | | | | |
| 47210 | Intergovernmental Charges | 151,174.40 | 558,200.00 | (407,025.60) | (72.92%) |
| 47230 | State Charges | 428,591.31 | 1,702,757.00 | (1,274,165.69) | (74.83%) |
| 47231 | State Charges-Highway | 117,436.08 | 232,838.00 | (115,401.92) | (49.56%) |
| 47232 | State Charges-Machinery | 19,075.49 | | 19,075.49 | 0.00% |
| 47250 | Intergovernmental Transfer Program Rev | | 627,900.00 | (627,900.00) | (100.00%) |
| 47300 | Local Gov Chgs | 96,788.34 | 594,327.00 | (497,538.66) | (83.71%) |
| 47320 | Local Gov Chgs-Public Safety | 14,160.84 | 30,000.00 | (15,839.16) | (52.80%) |
| 47330 | Local Gov Chgs-Transp | 125,553.52 | 1,329,550.00 | (1,203,996.48) | (90.56%) |

5/27/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Sunday, May 31, 2020

| | | 2020 | | |
|---|--|---------------|-----------------|------------|
| | Actual | Budget | Variance | Variance % |
| 47332 | Local Gov Chgs-Roads | 420,187.00 | (420,187.00) | (100.00%) |
| 47333 | Local Gov Chgs-Bridges | 78,103.00 | (89,876.74) | (115.07%) |
| 47350 | Local Gov Chgs-Hlth & Human Svcs | 69,000.00 | (50,644.50) | (73.40%) |
| 47351 | Local Gov Chgs-Other Governments | 70,640.00 | (64,370.00) | (91.12%) |
| 47391 | Local Gov Chgs-BNI (Materials) | 2,500.00 | (2,500.00) | (100.00%) |
| 47392 | Local Gov Chgs-BNI (Staff) | 850.00 | (850.00) | (100.00%) |
| 47393 | Local Gov Chgs-Work Relief | 10,000.00 | (9,504.00) | (95.04%) |
| 47395 | Local Gov Chgs-EM Vehicles | 5,000.00 | (4,519.29) | (90.39%) |
| 47396 | Local Gov Chgs-EM Equipment | 800.00 | (790.00) | (98.75%) |
| | Total Charges to Other Governments | 5,732,652.00 | (4,766,033.55) | (83.14%) |
| Interdepartmental Charges for Services | | | | |
| 47410 | Dept Charges-Hlth Benefits & Other | 10,282,100.00 | (5,952,568.08) | (57.89%) |
| 47411 | Dept Charges-Purchasing | 40,200.00 | (25,991.67) | (64.66%) |
| 47412 | Dept Charges-Insurance | 500,000.00 | (289,536.75) | (57.91%) |
| 47413 | Dept Charges-Gen Govt | 1,127,105.00 | (672,022.42) | (59.62%) |
| 47415 | Dept Charges-Systems | 322,905.00 | (195,768.71) | (60.63%) |
| 47421 | Dept Charges-Public Safety | 22,100.00 | (17,137.43) | (77.54%) |
| 47430 | Dept Charges-Bldg Rent | 908,643.00 | (528,721.75) | (58.19%) |
| 47435 | Dept Charges-Sheriff Lockup Rent | 16,000.00 | (9,333.35) | (58.33%) |
| 47438 | Dept Charges-Riverblock Rent | 600,708.00 | (352,178.20) | (58.63%) |
| 47440 | Dept Charges | 3,200.00 | 98.00 | 3.06% |
| 47460 | Dept Charges-Drug Court | 73,000.00 | (56,000.00) | (76.71%) |
| 47470 | Dept Charges-Highway | 2,169,804.00 | (2,111,424.11) | (97.31%) |
| | Total Interdepartmental Charges | 16,065,765.00 | (10,210,584.47) | (63.55%) |
| | Total Intergovernmental Charges for Services | 21,798,417.00 | (14,976,618.02) | (68.71%) |
| Miscellaneous | | | | |
| 48000 | Miscellaneous | 1,697.59 | 1,697.59 | 0.00% |
| 48100 | Interest | 20.00 | 31.87 | 159.35% |
| 48110 | Interest-Capital Projects | 10.00 | (5.39) | (53.90%) |
| 48113 | Unrealized Gain/Loss on Investment | 25,500.00 | 63,769.38 | 250.08% |
| 48114 | Interest-Investment | 145,000.00 | 988,982.88 | 682.06% |
| 48115 | Interest-General Investment | 100,000.00 | (36,579.73) | (36.58%) |
| 48116 | Interest-Section 125 & Health | 475.00 | 184.19 | 38.78% |
| 48117 | Interest-Clerk of Courts | 250.00 | (134.99) | (54.00%) |
| 48200 | Rental Income | 94,503.00 | (57,354.38) | (60.69%) |
| 48300 | Gain/Loss-Sale of Property | 42,000.00 | 144,417.00 | 343.85% |
| 48320 | Gain/Loss-Sale of Surplus Property | 500.00 | 8,423.38 | 1,684.68% |
| 48340 | Gain/Loss-Sale of Salvage and Waste | 6,700.00 | (4,145.90) | (61.88%) |
| 48440 | Insurance Recoveries-Other | 912,000.00 | (856,283.33) | (93.89%) |
| 48500 | Donations | 132,885.00 | (39,925.00) | (30.04%) |
| 48502 | Donations-Veterans Loan Repayment | 186.50 | 186.50 | 0.00% |
| 48503 | Donations-Services ATV Club | 6,000.00 | (6,000.00) | (100.00%) |
| 48540 | Donations & Contributions | 21,500.00 | (9,843.70) | (45.78%) |
| 48830 | Recovery of PYBD & Contractual Adj | 35,000.00 | (13,990.53) | (39.97%) |
| 48860 | Revenue from Meals | 18,000.00 | (14,949.40) | (83.05%) |
| 48880 | Food Vending Machine Income | 3,500.00 | (2,752.00) | (78.63%) |
| 48900 | Other Miscellaneous Revenue | 68,200.00 | (66,172.05) | (97.03%) |
| 48901 | Other/Miscellaneous Revenue | 2,000.00 | 727.99 | 36.40% |
| 48910 | Vending/Cafeteria Revenue | 8,850.00 | (6,865.00) | (77.57%) |
| 48920 | Vending Machine Revenue | 4,000.00 | (2,437.69) | (60.94%) |
| 48940 | Canteen Income | 30.00 | 190.45 | 634.83% |
| 48970 | Rental Income- NHC, Health Annex | 24,459.70 | (14,759.65) | (60.34%) |
| 48980 | Misc/Other Workshop Revenue | 100.00 | 8,716.01 | 8,716.01% |
| 48990 | Other Operating Income | 1,700.00 | (1,262.00) | (74.24%) |
| 48991 | Copier Revenue | 1,800.00 | (1,279.75) | (71.10%) |
| | Total Miscellaneous | 1,654,982.70 | 82,586.75 | 4.99% |
| Other Financing Sources | | | | |
| 49110 | Proceeds from Long-Term Debt | 4,904,600.00 | (4,903,004.00) | (99.97%) |
| 49210 | Transfer from General Fund | 341,000.00 | (341,000.00) | (100.00%) |
| 49220 | Transfer from Special Revenue | 6,138,000.00 | (4,991,162.41) | (81.32%) |
| 49240 | Transfer from Capital Projects | | 269,312.35 | 0.00% |
| 49270 | Transfer from Internal Service | 190,126.00 | (190,126.00) | (100.00%) |
| 49720 | Norwood-Transfer from Building Maintenance | 52,518.89 | 52,518.89 | 0.00% |

5/27/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Sunday, May 31, 2020

| | | 2020 | | |
|-------------------------------|-----------------------------------|----------------------|-----------------------|------------------------|
| | | Actual | Budget | Variance |
| | | | | Variance % |
| Total Other Financing Sources | | 1,470,264.83 | 11,573,726.00 | (10,103,461.17) |
| TOTAL REVENUES | | 35,055,432.34 | 113,775,963.88 | (78,720,531.54) |
| | | | | (69.19%) |
| EXPENDITURES | | | | |
| General Government | | | | |
| 51120 | Committees & Commissions | 73,664.22 | 201,711.11 | 128,046.89 |
| 51212 | Circuit Court Branch I | 156,557.76 | 422,010.23 | 265,452.47 |
| 51213 | Circuit Court Branch II | 45,647.30 | 125,769.36 | 80,122.06 |
| 51214 | Circuit Court Branch III | 46,814.27 | 127,042.60 | 80,228.33 |
| 51215 | Drug Court | 75,319.25 | 222,928.00 | 147,608.75 |
| 51217 | Clerk of Courts-Divorce Mediation | 8,250.00 | 25,000.00 | 16,750.00 |
| 51220 | Family Court Commissioner | 25,833.30 | 65,600.00 | 39,766.70 |
| 51221 | Clerk of Courts | 502,976.01 | 1,513,161.98 | 1,010,185.97 |
| 51231 | Coroner | 59,957.00 | 160,208.09 | 100,251.09 |
| 51240 | Justice Coordinator | 3,481.50 | 44,585.57 | 41,104.07 |
| 51310 | District Attorney | 162,508.38 | 498,235.63 | 335,727.25 |
| 51315 | Victim Witness Program | 60,290.64 | 154,636.29 | 94,345.65 |
| 51320 | Corporation Counsel | 110,904.73 | 316,881.64 | 205,976.91 |
| 51330 | Child Support | 371,597.21 | 1,053,042.75 | 681,445.54 |
| 51333 | Child Support - 5 County | 64,848.49 | 177,475.34 | 112,626.85 |
| 51420 | County Clerk | 111,830.77 | 358,199.57 | 246,368.80 |
| 51424 | County Clerk-Postage Meter | 4,830.22 | 14,000.00 | 9,169.78 |
| 51430 | Health Benefit Payments | 2,903,877.24 | 12,563,707.00 | 9,659,829.76 |
| 51431 | Health-Wellness | 98,391.45 | 189,588.00 | 91,196.55 |
| 51433 | Human Resources-Labor Relations | 865.00 | 30,000.00 | 29,135.00 |
| 51435 | Human Resources-Personnel | 200,911.35 | 525,606.74 | 324,695.39 |
| 51436 | Human Resources-Programs | | 12,000.00 | 12,000.00 |
| 51440 | County Clerk-Elections | 74,794.04 | 107,591.16 | 32,797.12 |
| 51450 | Data Processing | 796,721.26 | 1,818,374.16 | 1,021,652.90 |
| 51451 | Voice over IP | 74,375.71 | 141,500.00 | 67,124.29 |
| 51452 | PC Replacement | 102,824.49 | 169,640.00 | 66,815.51 |
| 51453 | Co Clerk-Inform & Commun | 2,465.89 | 18,500.00 | 16,034.11 |
| 51510 | Finance | 213,204.11 | 502,458.01 | 289,253.90 |
| 51520 | Treasurer | 167,725.10 | 460,901.93 | 293,176.83 |
| 51550 | Purchasing | 1,799.23 | 5,144.00 | 3,344.77 |
| 51590 | Contingency | | 450,000.00 | 450,000.00 |
| 51591 | Efficiency | 2,500.00 | 25,000.00 | 22,500.00 |
| 51592 | Initiatives | | 25,000.00 | 25,000.00 |
| 51611 | Bldg Maint-Courthouse and Jail | 334,753.33 | 1,007,017.33 | 672,264.00 |
| 51630 | Bldg Maint-Unified Svcs Building | 3,563.24 | 10,188.00 | 6,624.76 |
| 51640 | Bldg Maint-Joint Use Building | 2,776.78 | 12,188.00 | 9,411.22 |
| 51650 | Bldg Maint-Sheriff Lockup | 1,000.71 | 5,388.00 | 4,387.29 |
| 51670 | Bldg Maint-River Block | 169,613.29 | 661,932.66 | 492,319.37 |
| 51710 | Register of Deeds | 211,805.24 | 479,034.83 | 267,229.59 |
| 51711 | Register of Deeds-Redaction | 8,289.46 | 15,800.00 | 7,510.54 |
| 51931 | Property and Liability Insurance | 373,535.01 | 606,505.50 | 232,970.49 |
| 51933 | Workers Comp Insurance | 229,418.65 | 467,466.49 | 238,047.84 |
| 51934 | Sick Leave Conversion | 16,895.00 | 500,000.00 | 483,105.00 |
| Total General Government | | 7,877,416.63 | 26,291,019.97 | 18,413,603.34 |
| Public Safety | | | | |
| 52110 | Sheriff-Administration | 1,018,305.55 | 2,710,818.04 | 1,692,512.49 |
| 52130 | Radio Engineer | 62,695.24 | 245,943.76 | 183,248.52 |
| 52131 | Sheriff-Indian Law Enforce | 4,820.97 | 35,008.00 | 30,187.03 |
| 52140 | Sheriff-Traffic Police | 1,134,166.09 | 3,384,848.35 | 2,250,682.26 |
| 52150 | Sheriff-Civil Svc Comm | | 1,000.00 | 1,000.00 |
| 52220 | Sheriff- Courthouse Security | 126,562.52 | 355,282.20 | 228,719.68 |
| 52510 | Emer Mgmt-SARA Title III | 15,528.09 | 53,406.66 | 37,878.57 |
| 52520 | Emergency Management | 111,562.37 | 279,329.16 | 167,766.79 |
| 52601 | Dispatch | 630,081.89 | 1,818,934.65 | 1,188,852.76 |
| 52530 | Emer Mgmt-Bldg Numbering | 2,828.68 | 3,000.00 | 171.32 |
| 52540 | Emer Mgmt-Work Relief | 64,827.80 | 182,418.37 | 117,590.57 |
| 52710 | Sheriff-Jail | 1,056,620.10 | 2,833,595.09 | 1,776,974.99 |
| 52712 | Sheriff-Electronic Monitoring | 74,832.46 | 221,737.00 | 146,904.54 |

5/27/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Sunday, May 31, 2020

| | | 2020 | | |
|-------|-------------------------------------|--------------|---------------|--------------|
| | | Actual | Budget | Variance |
| | | | | Variance % |
| 52713 | Sheriff-PT Transp/Safekeeper | 396,322.11 | 1,395,617.49 | 999,295.38 |
| 52721 | Sheriff-Jail Surcharge | | 100,000.00 | 100,000.00 |
| | Total Public Safety | 4,699,153.87 | 13,620,938.77 | 8,921,784.90 |
| | | | | 65.50% |
| | Public Works-Highway | | | |
| 53110 | Hwy-Administration | 146,321.07 | 351,879.80 | 205,558.73 |
| 53120 | Hwy-Engineer | 97,167.76 | 254,866.05 | 157,698.29 |
| 53191 | Hwy-Other Administration | 148,768.79 | 335,532.33 | 186,763.54 |
| 53210 | Hwy-Employee Taxes & Benefits | (842,711.18) | 1,753,982.36 | 2,596,693.54 |
| 53220 | Hwy-Field Tools | 14,781.79 | (1,839.92) | (16,621.71) |
| 53230 | Hwy-Shop Operations | 123,745.86 | 247,343.16 | 123,597.30 |
| 53232 | Hwy-Fuel Handling | (4,437.28) | (23,105.00) | (18,667.72) |
| 53240 | Hwy-Machinery Operations | (407,729.13) | 92,274.18 | 500,003.31 |
| 53260 | Hwy-Bituminous Ops | 25,973.23 | 230,793.04 | 204,819.81 |
| 53262 | Hwy-Bituminous Ops | 21,041.54 | | (21,041.54) |
| 53266 | Hwy-Bituminous Ops | 76,844.43 | 1,856,661.62 | 1,779,817.19 |
| 53270 | Hwy-Buildings & Grounds | 84,000.33 | 181,404.12 | 97,403.79 |
| 53290 | Hwy-Salt Brine Operations | 19,509.43 | | (19,509.43) |
| 53291 | Hwy-Salt Brine Operations | (28,849.95) | 150.00 | 28,999.95 |
| 53281 | Hwy-Acquisition of Capital Assets | 216,403.05 | | (216,403.05) |
| 53310 | Hwy-Maintenance CTHS | | 21,950.55 | 21,950.55 |
| 53311 | Hwy-Maint CTHS Patrol Sectn | 725,846.27 | 1,907,786.45 | 1,181,940.18 |
| 53312 | Hwy-Snow Remov | 588,221.86 | 829,981.54 | 241,759.68 |
| 53313 | Hwy-Maintenance Gang | 13,346.19 | 103,111.16 | 89,764.97 |
| 53314 | Hwy-Maint Gang-Materials | 6,439.76 | 2,900.00 | (3,539.76) |
| 53320 | Hwy-Maint STHS | 580,269.95 | 1,442,910.19 | 862,640.24 |
| 53330 | Hwy-Local Roads | 195,230.19 | 1,195,139.14 | 999,908.95 |
| 53340 | Hwy-County-Aid Road Construction | | 456,930.91 | 456,930.91 |
| 53341 | Hwy-County-Aid Bridge Construction | | 131,193.61 | 131,193.61 |
| 53490 | Hwy-State & Local Other Services | 128,711.43 | 555,188.46 | 426,477.03 |
| | Total Public Works-Highway | 1,928,895.39 | 11,927,033.75 | 9,998,138.36 |
| | | | | 83.83% |
| | Health and Human Services | | | |
| 54121 | Health-Public Health | 686,781.10 | 1,815,457.59 | 1,128,676.49 |
| 54122 | Health-WIC Program | 150,178.47 | 395,065.34 | 244,886.87 |
| 54128 | Health-Public Health Grants | 29,803.49 | 70,945.11 | 41,141.62 |
| 54129 | Humane Officer | 15,245.90 | 37,046.01 | 21,800.11 |
| 54130 | Health-Dental Sealants | 28,368.32 | 96,706.13 | 68,337.81 |
| 54132 | Adams-Juneau Sanitation | 130,526.30 | 361,362.23 | 230,835.93 |
| 54210 | Edgewater-Nursing | 1,501,792.83 | 4,419,757.32 | 2,917,964.49 |
| 54211 | Edgewater-Housekeeping | 54,517.90 | 130,363.00 | 75,845.10 |
| 54212 | Edgewater-Dietary | 253,730.55 | 729,116.85 | 475,386.30 |
| 54213 | Edgewater-Laundry | 22,815.94 | 54,222.00 | 31,406.06 |
| 54214 | Edgewater-Maintenance | 132,602.60 | 392,493.45 | 259,890.85 |
| 54217 | Edgewater-Activities | 67,505.75 | 182,474.54 | 114,968.79 |
| 54218 | Edgewater-Social Services | 64,500.12 | 168,537.90 | 104,037.78 |
| 54219 | Edgewater-Administration | 255,384.12 | 747,104.60 | 491,720.48 |
| 54220 | Wood Haven TBI | | 865,793.39 | 865,793.39 |
| 54315 | Mental Health/AODA Ho Chunk | | 27,500.00 | 27,500.00 |
| 54317 | Human Services Crisis Stabilization | 92,638.37 | 368,723.73 | 276,085.36 |
| 54319 | Unified Board-Waiver Funded Clients | 14,941.37 | | (14,941.37) |
| 54324 | Norwood-SNF-CMI | 437,710.16 | 1,057,662.21 | 619,952.05 |
| 54325 | Norwood SNF TBI | 360,021.55 | 937,316.58 | 577,295.03 |
| 54326 | Norwood-Inpatient | 1,199,607.68 | 3,519,245.86 | 2,319,638.18 |
| 54350 | Norwood-Dietary | 435,349.02 | 1,159,410.65 | 724,061.63 |
| 54351 | Norwood-Plant Ops & Maint | 277,906.78 | 717,015.72 | 439,108.94 |
| 54363 | Norwood-Medical Records | 87,095.69 | 226,162.81 | 139,067.12 |
| 54365 | Norwood-Administration | 482,069.59 | 1,234,224.03 | 752,154.44 |
| 54401 | Human Services-Child Welfare | 1,222,715.95 | 4,349,551.57 | 3,126,835.62 |
| 54405 | Human Services-Youth Aids | 1,052,039.73 | 3,359,534.37 | 2,307,494.64 |
| 54410 | Human Services-Child Care | 43,604.44 | 169,244.90 | 125,640.46 |
| 54413 | Human Services-Transportation | 133,552.87 | 475,599.23 | 342,046.36 |
| 54420 | Human Services-ESS | 611,217.79 | 1,529,765.90 | 918,548.11 |

5/27/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Sunday, May 31, 2020

| | | 2020 | | | |
|-----------------------------------|--|---------------|---------------|---------------|------------|
| | | Actual | Budget | Variance | Variance % |
| 54425 | Human Services-FSET | 1,137,614.20 | 3,365,867.16 | 2,228,252.96 | 66.20% |
| 54435 | Human Services-LIEAP | 34,793.59 | 108,806.93 | 74,013.34 | 68.02% |
| 54440 | Human Services-Birth to Three | 186,544.42 | 548,250.16 | 361,705.74 | 65.97% |
| 54445 | Human Services-Childrens COP | 17,275.78 | 72,995.09 | 55,719.31 | 76.33% |
| 54450 | Human Services-Childrens Waivers | 137,333.86 | 363,058.61 | 225,724.75 | 62.17% |
| 54455 | Human Services-CSP | 188,963.71 | 524,732.64 | 335,768.93 | 63.99% |
| 54460 | Human Services-OPC MH | 558,899.48 | 1,716,242.99 | 1,157,343.51 | 67.43% |
| 54465 | Human Services-CCS | 828,920.44 | 2,539,278.90 | 1,710,358.46 | 67.36% |
| 54470 | Human Services-Crisis Legal Svc | 425,180.63 | 1,108,473.36 | 683,292.73 | 61.64% |
| 54475 | Human Services-MH Contr COP | 240,108.43 | 1,344,677.00 | 1,104,568.57 | 82.14% |
| 54480 | Human Services-OPC AODA | 161,498.16 | 448,401.72 | 286,903.56 | 63.98% |
| 54485 | Human Services-OPC Day Treatment | 29,268.90 | 77,283.03 | 48,014.13 | 62.13% |
| 54495 | Human Services-AODA Contract | 7,697.30 | 126,100.00 | 118,402.70 | 93.90% |
| 54500 | Human Services-Administration | 1,321,570.50 | 3,360,917.96 | 2,039,347.46 | 60.68% |
| 54611 | Aging-Committee on Aging | | 198,278.00 | 198,278.00 | 100.00% |
| 54710 | Veterans-Veterans Relief | 1,771.76 | 7,697.75 | 5,925.99 | 76.98% |
| 54720 | Veterans-Veterans Service Officer | 131,049.16 | 343,488.63 | 212,439.47 | 61.85% |
| 54730 | Veterans Relief Donations | | 300.00 | 300.00 | 100.00% |
| 54740 | Veterans-Care of Veterans Graves | | 2,865.00 | 2,865.00 | 100.00% |
| 54750 | Veterans-WDVA Grant | 2,849.72 | 13,000.00 | 10,150.28 | 78.08% |
| | Total Health and Human Services | 15,255,564.42 | 45,868,117.95 | 30,612,553.53 | 66.74% |
| Culture, Recreation and Education | | | | | |
| 55112 | County Aid to Libraries | 535,268.32 | 1,047,953.00 | 512,684.68 | 48.92% |
| 55210 | County Parks | 559,571.46 | 1,753,237.98 | 1,193,666.52 | 68.08% |
| 55441 | Maintenance Snowmobile Trails | 23,351.92 | 79,777.00 | 56,425.08 | 70.73% |
| 55442 | ATV Maintenance | 477.60 | 11,481.00 | 11,003.40 | 95.84% |
| 55443 | Powers Bluff | | 100.00 | 100.00 | 100.00% |
| 55460 | Marshfield Fairgrounds | 25,000.00 | 25,000.00 | | 0.00% |
| 55620 | UW-Extension | 201,321.00 | 519,625.08 | 318,304.08 | 61.26% |
| 55630 | UW-Extension Center-Marshfield | 25,453.50 | 50,907.00 | 25,453.50 | 50.00% |
| 55650 | UW-Extension Junior Fair | 32,000.00 | 32,000.00 | | 0.00% |
| 55660 | UW-Extension Projects | 716.16 | 17,700.00 | 16,983.84 | 95.95% |
| | Total Culture, Recreation and Education: | 1,403,159.96 | 3,537,781.06 | 2,134,621.10 | 60.34% |
| Conservation and Development | | | | | |
| 56111 | State Forestry Roads | | 7,000.00 | 7,000.00 | 100.00% |
| 56121 | Land Conservation | 78,126.86 | 277,575.74 | 199,448.88 | 71.85% |
| 56122 | DATCP Grant | 86,443.14 | 277,701.93 | 191,258.79 | 68.87% |
| 56123 | Wildlife Damage Abatement | 60,300.96 | 139,382.85 | 79,081.89 | 56.74% |
| 56125 | Non-Metalic Mining Reclamation | 19,448.42 | 40,563.50 | 21,115.08 | 52.05% |
| 56126 | MDV | 717.86 | 25,925.91 | 25,208.05 | 97.23% |
| 56128 | Mill Creek | 17,309.98 | 604,421.06 | 587,111.08 | 97.14% |
| 56310 | County Planner | 152,058.60 | 397,469.20 | 245,410.60 | 61.74% |
| 56320 | Land Record | 32,681.21 | 408,482.15 | 375,800.94 | 92.00% |
| 56340 | Surveyor | 10,327.31 | 44,262.00 | 33,934.69 | 76.67% |
| 56730 | Transp & ED-Airport Aid | | 20,000.00 | 20,000.00 | 100.00% |
| 56740 | Payment in Lieu of Tax | (18,535.66) | 77,344.10 | 95,879.76 | 123.97% |
| 56750 | Transp & Economic Develop | 13,254.35 | 140,825.00 | 127,570.65 | 90.59% |
| 56780 | CDBG-ED | 33,116.12 | 60,000.00 | 26,883.88 | 44.81% |
| 56911 | State Wildlife Habitat | | 2,500.00 | 2,500.00 | 100.00% |
| 56913 | Park & Forestry Capital Proj | 29,486.93 | 44,330.00 | 14,843.07 | 33.48% |
| 56943 | Private Sewage System | 52,253.61 | 271,313.94 | 219,060.33 | 80.74% |
| | Total Conservation and Development | 566,989.69 | 2,839,097.38 | 2,272,107.69 | 80.03% |
| Capital Outlay | | | | | |
| 57114 | Cap Projects-Finance | | 10,000.00 | 10,000.00 | 100.00% |
| 57119 | Cap Projects-Maintenance | 78,536.25 | 375,000.00 | 296,463.75 | 79.06% |
| 57120 | Cap Projects-Gen Government | 87.96 | 375,000.00 | 374,912.04 | 99.98% |
| 57127 | Cap Projects-Computers | 272,905.99 | 898,555.00 | 625,649.01 | 69.63% |
| 57210 | Cap Projects-Communications | | 18,000.00 | 18,000.00 | 100.00% |
| 57213 | Cap Projects-Emergency Management | 231.93 | 125,105.00 | 124,873.07 | 99.81% |
| 57310 | Highway Capital Projects | 122,074.82 | 2,132,862.32 | 2,010,787.50 | 94.28% |
| 57412 | Cap Projects-Edgewater | 269,312.35 | 320,080.00 | 50,767.65 | 15.86% |

5/27/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Sunday, May 31, 2020

| | | Actual | 2020 Budget | Variance | Variance % |
|-------|----------------------------------|----------------------|-----------------------|----------------------|------------------|
| 57420 | Cap Projects-Norwood | 51,380.26 | 344,250.00 | 292,869.74 | 85.07% |
| 57521 | Cap Projects-Parks | 22,142.30 | 477,505.00 | 455,362.70 | 95.36% |
| 57622 | Cap Projects-Planning and Zoning | | 40,000.00 | 40,000.00 | 100.00% |
| 57640 | UW Remodeling/Construction | | 12,000.00 | 12,000.00 | 100.00% |
| 57940 | Depreciation & Amortization | 146,013.13 | | (146,013.13) | 0.00% |
| | Total Capital Outlay | 962,684.99 | 5,128,357.32 | 4,165,672.33 | 81.23% |
| | Debt Service | | | | |
| 58140 | Debt Service Principal-Highway | | 3,785,000.00 | 3,785,000.00 | 100.00% |
| 58240 | Debt Service Interest-Highway | 299,332.08 | 600,548.50 | 301,216.42 | 50.16% |
| 58295 | Paying Agent & Fiscal Charges | | 42,835.00 | 42,835.00 | 100.00% |
| | Total Debt Service | 299,332.08 | 4,428,383.50 | 4,129,051.42 | 93.24% |
| | Other Financing Uses | | | | |
| 59210 | Transfers to General Fund | 1,146,837.59 | 6,669,126.00 | 5,522,288.41 | 82.80% |
| 59270 | Transfer to Internal Service | | (187,012.00) | (187,012.00) | 100.00% |
| | Total Other Financing Uses | 1,146,837.59 | 6,482,114.00 | 5,335,276.41 | 82.31% |
| | TOTAL EXPENDITURES | 34,140,034.62 | 120,122,843.70 | 85,982,809.08 | 71.58% |
| | NET INCOME (LOSS) * | 915,397.72 | (6,346,879.82) | 7,262,277.54 | (114.42%) |



Wood County WISCONSIN

WELLNESS

Adam Fandre

Wellness Coordinator

Letter of Comments – May 2020

A very large portion of my time this month has focused on meeting with employees to complete their health coaching appointments. Although these have taken place exclusively over the phone, rather than in-person, I am very happy to say they have gone well. Despite many employees continuing to navigate the various challenges the COVID-19 pandemic has created, many continue to remain diligent of the importance of also looking after their own well-being. As of writing this, just over 200 employees have successfully completed their appointments with another 104 having an appointment scheduled. Compared to previous years, these numbers are a bit lower than normal. However, given the unusual circumstances 2020 has presented, I am happy with this progress.

Time when I am not meeting with employees for health coaching has been spent monitoring the various other wellness activities available such as lunch & learns, physical activity tracking, nutrition tracking, etc. In particular, the second quarter Wellness Challenge titled “Walk Around Washington” was finalized and announced to wellness participants. As the name suggests, this particular activity will focus primarily on the physical dimension of wellness through offering participants the chance to track their daily steps for 6 weeks in a friendly competition. The Wellness Committee and I chose this challenge since it is very “low maintenance” in terms of tracking for employees and is by far the most popular challenge every year with well over 250 participants joining in the fun. Plus, with the practice of social distancing these past couple of months, we thought this challenge was appropriate to encourage connection in addition to physical activity.

I have continued to monitor the various needs and requests of employees as it relates to their overall well-being in these challenging times. Additional resources and information have been continually added to the “Resiliency During COVID-19” section on www.managewell.com and the employee intranet introduced last month, and this will continue for the foreseeable future.

Lastly, I have continued to reach out to new hires to provide an overview of Wood County’s Employee Wellness Program, the steps that need to be completed to enroll, and the incentives offered for participation. I am happy to say the several of the Aspirus Business Health Clinics, in addition to many other healthcare services, have opened once more. This is particularly good news for participants who were unable to complete their biometric screening prior to the start of the COVID-19 pandemic. I have reached out to these individuals to provide vouchers so they may schedule appointments at their convenience.

Respectfully submitted,
Adam Fandre



Wood County WISCONSIN

WELLNESS

Adam Fandre

Wellness Coordinator

2020 Wellness Program Deadlines

Agenda Item 9b

As discussed last month, the COVID-19 pandemic has disrupted many of the deadlines for various wellness program activities. For most of the activities this is not a problem, since the start and end dates are flexible, and participants have the entire year to get them completed. However, this disruption is more problematic for the three qualifying activities since these have set deadlines in the first half of the calendar year and are a bit more involved with two of the three activities requiring appointments to be scheduled in order to complete them. As a brief refresher, below you will find the three aforementioned activities and their normal deadlines.

1. Biometric Screening – March 31
2. Health Risk Assessment (HRA) Questionnaire March 31
3. Health Coaching Session – June 30

It is worth noting that these activities are intentionally ordered this way since each activity uses information from the last. The biometric screening provides the blood work which is then used in the HRA to determine any potential risks or high values. I then use this information to make appropriate goals and provide resources based on any potential risks or high values.

As a result of the COVID-19 pandemic, many routine appointments with primary care providers were postponed or cancelled and clinics where participants could have their biometric screenings completed for free were closed. In turn, biometric screenings were unable to be completed which then resulted in participants being unable to complete their HRA which ultimately has made health coaching appointments less effective due to the lack of information.

Fortunately, all of Wood County's on-site biometric screenings were completed prior to the start of the pandemic which did result in the vast majority of participants completing their screening on-time. Still, a significant number of employees have yet to get this completed. Below, you will find a breakdown of the three qualifying activities and the status of employees eligible to complete these activities to determine what adjusted deadlines should be for this year.

| | *Eligible Participants | # of Participants Completed | # of Participants That Still Need To Complete |
|----------------------------|-------------------------------|------------------------------------|--|
| Biometric Screening | 580 | 471 | 109 |
| Health Assessment | 580 | 435 | 145 |
| Health Coaching | 580 | 213 | 367 |

**Please note, although there are 580 eligible participants for the Wellness Program, typically 490-500 participants complete all three steps. Data is accurate as of May 28, 2020*