

**AGENDA FOR MARCH 16, 2021 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM**

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Valenstein

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS: Diane Lieber – Civil Service Commission

APPOINTMENTS/Re-APPOINTMENTS:

Health & Human Services Committee – 3 year term – Jessica Vicente & Dr. Kristen Iniquez

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

Those wishing to make public comment virtually can do so only through the WebEx App or Web functions, and not the phone function. Those wishing to comment virtually must call the County Clerk's office no later than 4:00 PM the day prior to the meeting to register.

ACKNOWLEDGEMENTS AND RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – April 20, 2021

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 187 717 0259

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m2a8ee58f8229a8744288366b38960df3>

Meeting number (access code): 187 717 0259

Meeting password: CB0316

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

February 16, 2021 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on February 16, 2021.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Pliml, Polach, Rozar, Thao, Valenstein, Wagner, Winch, and Zurfluh.

Supervisor Hamilton gave the invocation and led the Pledge of Allegiance.

Motion by Wagner/Hamilton to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/Wagner to approve the appointment of Laura Francis and Jake Hahn to the Wood County CDBG Housing Committee. Motion carried by voice vote.

There was no public comment.

Clerk of Circuit Court Cindy Joosten accepted a plaque for Chief Deputy Clerk of Courts Laura Clark for her 30 years of service to the County.

Sheriff Shawn Becker recognized the upcoming retirement of, and presented a plaque to, Sgt. Scott Machotka. Sheriff Becker discussed the many roles Machotka has had during his over 30 years in the Wood County Sheriff's Department and wished him a long and happy retirement.

Parks & Forestry Director Chad Schooley recognized the North Wood County Park employees for winning the Best of Marshfield award for best outdoor recreation venue.

Referrals were noted.

Committee minutes presented: Operations.

Chairman Pliml stated his intention of voting on the first 4 items with one vote. No objection heard.

RESOLUTION 21-2-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2020 budget for Coroner for additional revenues and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
51231	Coroner		30,600
46221	Public Charges-Cremation	19,500	
46230	Death Certificates	11,100	

Motion by Hamilton/Clendenning to adopt Resolution 21-2-1. Motion carried unanimously.

RESOLUTION 21-2-2

Introduced by: Highway Infrastructure & Recreation and Operations Committees

INTENT & SYNOPSIS: To provide for unanticipated expenses and revenue from the State of Wisconsin Department of Natural Resources, and Wood County Economic Development grant, to finance additional maintenance and grooming, and for payments for ATV trail projects after the 2020 budget was approved, for the Wood County Snowmobile and ATV Trail/Route System for 2019-2020.

FISCAL NOTE: ATV: No cost to Wood County. The source of the funding is increased revenues from the Wood County Economic Development grant and the State of WI DNR ATV Trail Aids Grant, and offsets both revenues and expenditures. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43572	ATV Program Rev	\$33,000	
	CEED Grant Rev.	\$10,000	
55442	ATV Program Exp		\$33,000
	CEED Grant Exp.		\$10,000

FISCAL NOTE: SNOWMOBILE: No cost to Wood County. The source of the funding is increased revenues from the State of WI DNR Snowmobile Trail Aids Grant. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43574	Snow Program Rev	\$68,292	
55441	Snow Program Exp		\$68,292

Motion by Hamilton/Clendenning to adopt Resolution 21-2-2. Motion carried unanimously.

RESOLUTION 21-2-3

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2021 Edgewater Haven Nursing Home Capital Projects budget to include carry-over of remaining 2020 capital improvement funds to be used for work that was in process but not completed at December 31, 2020.

FISCAL NOTE: No additional cost to Wood County. The source of the funding is available unspent previously approved capital project funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57412	Capital Projects Edgewater		\$20,660
34112	Fund Balance Capital Project	\$20,660	

Motion by Hamilton/Clendenning to adopt Resolution 21-2-3. Motion carried unanimously.

RESOLUTION 21-2-4

Introduced by: Property & Information Technology and Operations Committee

INTENT & SYNOPSIS: To amend the 2021 Information Technologies Capital Projects budget to include expenditures for projects that were in process but not completed at December 31, 2020.

FISCAL NOTE: No cost to Wood County. The source of the funding is available unspent previously approved capital project funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57127	Capital Projects IT		\$224,170
34112	Fund Balance Capital Project	\$224,170	

Motion by Hamilton/Clendenning to adopt Resolution 21-2-4. Motion carried unanimously.

RESOLUTION 21-2-5

Introduced by: Operations Committee

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:	Offered Amount	\$2,500.00
	R.E. Taxes	(236.22)
	<u>Tax Deed Expense</u>	<u>(361.94)</u>
	GAIN	\$1,901.84

Motion by Hamilton/Feirer to adopt Resolution 21-2-5. Motion carried unanimously.

Committee minutes presented: Health & Human Services, North Central Community Action Program Board of Directors, Veterans Service Commission, Public Safety.

RESOLUTION 21-2-6

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To adopt the Wood County All Hazards Mitigation Plan

FISCAL NOTE: None

Motion by Hamilton/Breu to adopt Resolution 21-2-6. Motion carried unanimously.

Committee minutes presented: Conservation, Education, & Economic Development, Golden Sands Resource Conservation & Development Council, North Central ITBEC.

RESOLUTION 21-2-7

Introduced by: Conservation, Education, & Economic Development and Judicial & Legislative Committees

INTENT & SYNOPSIS: To support efforts of four statewide organizations to introduce "clean water" measures legislatively this term.

FISCAL NOTE: None. The legislative efforts, if successful, would lead to long-term economic and quality of life benefits to the residents of the county.

Motion by Clendenning/LaFontaine to adopt Resolution 21-2-7. Discussion ensued. Motion carried. Voting no were Rozar, Ashbeck, and Winch.

Committee minutes presented: Judicial & Legislative, Criminal Justice Coordinator Adhoc.

RESOLUTION 21-2-8

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To encourage the governor to include in the 2021-2023 state budget a more equitable allocation of utility tax collections to counties and municipalities as utility aids.

FISCAL NOTE: There is no fiscal impact directly tied to the resolution but the resolution encourages legislative action that would assist the county in continuing to maintain its current level of services to the community.

Motion by Hamilton/Clendenning to adopt Resolution 21-2-8. Motion carried unanimously.

RESOLUTION 21-2-9

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: The intent of this resolution is to eliminate the casual Administrative Support position and increase the casual Program Specialist position to a full-time position.

FISCAL NOTE: There is no fiscal impact to the approved 2021 Drug Court budget. This is accomplished through modifications to line items that are representative of actual cost as well as a reduction in interagency agreements with Human Services based on cost, changes in allowable insurance claims, and actual service usage.

Motion by Hamilton/Feirer to adopt Resolution 21-2-9. Motion carried unanimously.

Committee minutes presented: Highway Infrastructure & Recreation.

Chairman Pliml stated his intention of voting on the next 2 items with one vote. No objection heard.

RESOLUTION 21-2-10

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To become eligible for maintenance monies on the existing

- a) Wood County ATV Intensive Use Area (All-Terrain Vehicle) trail, in the designated area of T.22N.-R.35E., Section 31 & 32 and;
- b) the Kimball & Hazelnut Connector Trail of 5.1 miles at T22N, R5E, S32 and T21N, R4E, S18, 19, 30, 13, 24, 25

FISCAL NOTE: No cost to Wood County. Total reimbursement from the State Aid Registration Fund, account #55442, and for the ATV Intensive Use Area, donated services by the Central Wisconsin ATV Riders Club, account #48503.

Motion by Clendenning/Hamilton to adopt Resolution 21-2-10. Motion carried unanimously.

RESOLUTION 21-2-11

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To become eligible for snowmobile trail maintenance monies on the existing trails on County and private lands for the 2021-2022 snowmobile season.

FISCAL NOTE: No cost to Wood County--Total reimbursement from State Snowmobile Aid account #55441.

Motion by Clendenning/Hamilton to adopt Resolution 21-2-11. Motion carried unanimously.

Committee minutes presented: Property & Information Technology, Renewable & Sustainable, McMillan Library Board of Trustees, South Central Library Board of Trustees, Wood County Library Board, Jail Study Adhoc.

RESOLUTION 21-2-12

Introduced by: County Board Chair Pliml

INTENT & SYNOPSIS: To approve the fire warden list for 2021

FISCAL NOTE: None

Motion by Hamilton/Feirer to adopt Resolution 21-2-12. Motion carried by voice vote.

RESOLUTION 21-2-13

Introduced by: Wood County Board of Supervisors

INTENT & SYNOPSIS: Related to the life and public service of Charles Hayden.

Motion by Hamilton/Feirer to adopt Resolution 21-2-13. Motion carried by voice vote. The board stood for a moment of silence in to honor the passing of former Supervisor Hayden.

Without objection, Chairman Pliml adjourned the meeting at 10:19 a.m. Next scheduled county board meeting is March 16, 2021.

Trent Miner
County Clerk

REFERRALS FOR MARCH 16, 2021 – COUNTY BOARD

- Thank you note from the family of former Supervisor Charles Hayden for the resolution adopted in his honor. Referred to the County Board of Supervisors.
- Email from the Office of Governor Tony Evers confirming receipt of Resolution 21-2-8 (Utility Tax Payments), and outlining provisions in the Governor's proposed 2021-2023 budget in that regard. Referred to the County Board of Supervisors.

**OPERATIONS COMMITTEE
MEETING MINUTES**



DATE: Tuesday, March 2, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Conference Room 114

PRESENT: Ed Wagner, Lance Pliml, Adam Fischer, Mike Feirer, Donna Rozar

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Dennis Polach, Kim McGrath, Kelli Quinnell, Heather Gehrt, Ed Newton, Trent Miner, Jason DeMarco, Sue Kunferman, Adam Fandre, Amy Kaup, Nick Flugaur, Cindy Joosten, Mary Schlagenhaft, Marissa Laher, Melony Johnson, Danielle Hiller, Jordon Bruce, Reuben Van Tassel, Mary Solheim, Jo Timmerman, Shane Wucherpfennig, Patrick Glynn (Carlson Dettmann)

The meeting was called to order by Chair Wagner at 9:00 a.m.

Public Comments: Health Director Kunferman stated that she would like to speak on agenda item 8b. Treasurer Gehrt also stated that she would like to speak on agenda item 8b. The consensus of the Committee was to allow them to speak when the item comes up on the agenda.

Motion (Rozar/Fischer) to approve the consent agenda. Motion carried unanimously.

Health Director Kunferman spoke to the Committee regarding paying out comp time to exempt employees that have balances over the maximum of 80 hours. Kunferman shared with the Committee that other counties are paying out comp time. Kunferman explained that many employees in the Health Department are at their maximum accrual for vacation, and with the high comp time balances, it isn't feasible or possible for employees to take that much time off. Discussion ensued at length.

Human Resources Director McGrath stated that there are five departments in total that have exempt employees with comp time balances over the maximum of 80 hours. The departments are Health, Emergency Management, Edgewater, Human Services, and IT. The Committee requested that McGrath reach out to the impacted departments and ask if they would like comp time to be paid out to their exempt employees. The consensus of the Committee was that this would be an exception to the policy rather than a change to the policy due to the extraordinary comp time hours being earned as a direct result of the increased work load caused by the pandemic on certain departments. The Committee further agreed that this exception to the policy would be non-precedent setting

Motion (Rozar/Fischer) to direct Corporation Counsel Kastenzholz to draft a resolution to allow paying out comp time balances in the five eligible departments. Motion carried unanimously.

Wellness Coordinator Fandre provided a brief update of Wellness Program activities to the Committee.

Interim Finance Director Newton shared with the Committee that there is \$465,505 of unspent CIP dollars from 2020. The majority of the unspent CIP dollars is from a Parks & Forestry project that received funding from outside sources. Newton asked the Committee how they would like to handle the unspent CIP dollars. Discussion ensued.

Motion (Pliml/Feirer) to carry over \$465,505 of unspent CIP dollars from 2020 to offset CIP borrowing in 2022. Motion carried unanimously.

Newton presented a resolution to amend the 2021 Land & Water Conservation budget for additional expenditures not anticipated in the original budget process related to purchasing equipment. Newton stated that the CEED Committee has already approved the resolution.

Motion (Rozar/Pliml) to approve the resolution to amend the 2021 Land & Water Conservation budget. Motion carried unanimously.

Pliml stated that he has heard some complaints from equipment owners in the community regarding the County renting out equipment and taking business from them. Pliml stated that, as a policy matter going forward, this should be looked at.

Human Resources Director McGrath gave a brief update on the Finance Director recruitment.

McGrath stated that 23 appeals to the wage plan were submitted to Carlson Dettmann Consulting (CDC) for re-analysis and the results are in the packet.

Health Director Kunferman stated that the Public Health Nurses (PHNs) filed an appeal. The appeal from the PHNs did not result in a reclassification. Kunferman provided the Committee with information on why she feels the placement of the PHNs in the wage plan is incorrect. Kunferman asked the Committee to reconsider the placement of the PHNs in the wage plan. Discussion ensued at length.

The consensus of the Committee was to give the Health Department 30 days to provide any additional information to CDC that they feel was missed and for CDC to re-evaluate the PHN position with that additional information and bring a recommendation back to the Committee.

Treasurer Gehrt expressed concerns over the appeal results for the Treasurer Coordinator related to the level of education that CDC stated was needed. Gehrt stated that an Associate's Degree is required and CDC determined that a one-year certificate is sufficient for the position. Discussion ensued.

Motion (Pliml/Rozar) to approve the wage plan appeal results and recommendations as presented. Motion carried unanimously.

Rozar announced to the Committee that Norwood Administrator Jordon Bruce has turned in his resignation. Rozar stated Administrator Bruce is to be commended for his exemplary service to Wood County and he is wished the best for every future success.

Pliml wanted to make the Committee aware that there is current legislation pending at the federal level that would provide Wood County with \$14.4 million in aid. Pliml further wanted to make the Committee aware that Savion is looking to break ground in the next 60 days on the Wood County Solar Project. Wood County's revenues will be around \$400,000 per year from the Solar Project.

Items for next agenda: None

There were no comments from the Chair.

The next regular Committee meeting is scheduled for April 6, 2021 at 9:00 a.m.

Wagner declared the meeting adjourned at 9:57 a.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.

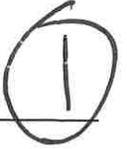


Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner



Letter of Comments – March 2021

- The February Primary came and went without any major hiccups. Total county turnout was 8.05%. The top municipalities were:
 - Town of Cranmoor – 17.70%
 - Town of Hiles – 13.46%
 - City of Pittsville – 12.13%

I will grant you that the top two percentage municipalities have the lowest number of registered voters in the county, so it doesn't take as many voters to reach those percentages.

- Another statistic from the election; of the 3,368 absentee ballots sent out to individuals that requested them, only 1,845 were returned.
- The blood drive held on January 29th was very successful, resulting in 34 employees donating 36 pints of blood!! FAN-TAB-ULOUS!! Special thanks to all the employees who donated, and a shout out to Supervisor Hahn for taking time to donate!!
- By time you read this, we will have all the ballot proofs approved, and the ballots ordered for the Spring Election, to be held on April 6th. It will be interesting to see what turnout will be. I am ordering heavier on ballots for some municipalities because of the amount of absentee ballots we are sending out and because of some localized races that I think could bring folks out.
- Two years ago, I did a spreadsheet of the amount of local contests on the ballots in Wood County, listing the quantity of contests in each municipality, the number of uncontested seats, the number of contested seats, and the number of contests where no candidate filed. The total number of races is down (-8) due to off-year races not being included, and two municipalities choosing to appoint their clerks and treasurers vs. electing these positions. The total number of contests without candidates rose this year, from 8 in 2019, to 9 in 2021. That spreadsheet is attached, for your reference.

April 6, 2021
Spring Election

<i>Muni</i>	<i>Total Contests/ Positions</i>	<i>Unopposed</i>	<i>Opposed</i>	<i>No Candidate Filing</i>	<i>Positions With No Candidate</i>
Arpin	5	5	0	0	
Auburndale	5	5	0	0	
Cameron	5	5	0	0	
Cary	5	5	0	0	
Cranmoor	5	5	0	0	
Dexter	6	5	1	0	
Grand Rapids	3	2	1	0	
Hansen	5	5	0	0	
Hiles	6	4	0	2	Chairman, Clerk
Lincoln	4	3	1	0	
Marshfield	5	5	0	0	
Milladore	5	5	0	0	
Port Edwards	5	4	1	0	
Remington	5	4	1	0	
Richfield	5	4	0	1	Clerk
Rock	5	5	0	0	
Rudolph	5	4	1	0	
Saratoga	6	4	2	0	
Seneca	3	1	0	2	2 Supervisors
Sherry	5	5	0	0	
Sigel	5	5	0	0	
Wood	5	5	0	0	
Arpin	3	0	3	0	
Auburndale	6	3	0	3	President, 1 Trustee, Clerk
Biron	5	5	0	0	
Hewitt	3	2	1	0	Trustee
Milladore	4	4	0	0	
Port Edwards	4	4	0	0	
Rudolph	2	2	0	0	
Vesper	5	5	0	0	
Marshfield	5	4	1	0	
Nekoosa	4	4	0	0	
Pittsville	3	2	1	0	
Wisc Rapids	4	1	2	1	Aldersperson, District 5
Totals	156	131	16	9	

84%

10%

6%



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

February 28, 2021

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – February 2021

Human Resources Activity

	February 2021	2021 Year-to-Date
Applications Received	128	241
Positions Filled	16	22
Promotions/Transfers	6	18
New Hire Orientations	13	18
Terminations, Voluntary	6	16
Terminations, Involuntary	0	5
Retirements	1	5
Exit Interviews	3	9

Human Resources Narrative

General Highlights

1. We have now concluded the Classification and Compensation Study with Carlson Dettmann. Final appeal results and recommendations will be presented to the Operations Committee for adoption at their March 2nd meeting. We continue to prepare for the July 1st implementation date of the new wage plans.
2. As a result of a departmental internal audit, we identified a number of employee Form I-9's that were either not completed or completed incorrectly. As this form is required by USCIS and to ensure compliance, we have notified the affected employees and requested departmental assistance, as necessary, to complete these forms expeditiously. Going forward, we will perform an annual audit of these forms.
3. After approval of the Staffing Approval Procedure and Rubric at the February 2nd Operations Committee, we shared the final/approved policy with Department Heads. The procedure can also be found on the HR Intranet, under Manager Toolkit.
4. With regards to a former Wood County employee appealing their termination, Human Resources provided the updated list of available Impartial Hearing Officers to the former employee on January 19th. The former employee made their first strike on Feb 11th but we are waiting on their final strike. Multiple attempts have been made to contact the former employee at this point.

Meetings & Trainings

1. Attended the Operations Committee Meeting on February 2nd.
2. Attended County Board on February 16th.

3. Attended the Central WI City/County HR Professionals Roundtable via videoconference on February 18th. The Roundtable is facilitated by attorneys from both von Briesen & Roper and Dietrich VanderWaal. Topics included minimum wage increases, COVID vaccines, and potential impacts on municipalities with regards to the proposed state budget.
4. Attended the Department Head meeting on February 24th.
5. Attended the Business Advisory Council meeting of the Project SEARCH team via Zoom on February 25th.
6. Attended the weekly COVID-19 calls facilitated by Emergency Management.
7. Held individual staff evaluations to discuss and provide updates on the department's progress towards our 2021 goals.
8. Held the monthly conference call with The Horton Group on February 23rd to discuss various benefit topics.
9. Held a meeting to discuss processes with Finance including new hire orientation, HRMS data entry, and 2021 wage changes.
10. Staff attended various meetings including:
 - a. SPAHRA Board Meeting on February 4th
 - b. "The Good, The Bad And The Ugly" Employment Law Update Webinar through CWSHRM on February 11th
 - c. "Hidden Risks of Workers' Compensation Leave & FMLA Liability" Webinar through Cottingham and Butler on February 19th
 - d. "Monthly Roundtable – Travel Policies" Zoom meeting through CWSHRM on February 23rd

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, Stop Loss Admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Fund Balance document for January.
5. Tracked vacation accruals lost during bi-weekly accruals for essential departments due to reaching the maximum hours. This is due to the COVID-19 pandemic and many departments having to restrict staff vacation and/or time off.
6. Assisted multiple employees with questions related to FMLA, leave of absences and retirement.
7. Processed COBRA notifications for children on the health plan reaching age 26.
8. Completed online CPR Renewal Course and live skills testing session.
9. Reviewed new American Heart Association (AHA) curriculum which needs to be used for all classes effective March 1st.
10. Ran reports and worked with BlueWaters to create and finalize the 1095 forms for submission and distribution to all benefit eligible employees.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying issues.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

Refilled Position	Department	Position	Status
New - Approved by County Board	Criminal Justice	Administrative Support	Job description developed, position posted, applications being reviewed.
Replacement	Dispatch	Dispatcher	Vacancy created by exiting employee, former employee returning, position filled.
Replacement	District Attorney	Legal Administrative Assistant	Position posted, applications reviewed, interviews conducted, references completed, offer extended, position filled.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 4/18/2021.
Replacement	Emergency Management	Work Relief Shop Coordinator	Position posted, applications reviewed, interviews conducted. Final candidate selected, references completed, position filled.
Replacement	Finance	Finance Director	Position posted, deadline 3/7/21. Position will remain open until filled.
Replacement	Health	Public Health Nurse	Position posted, applications being reviewed, interviews conducted, final candidate selected. Background/degree verification and references being conducted.
New – Approved by County Board	Health	Public Health Strategist	Position posted, applications being reviewed, interviews are currently being conducted.
New – Approved by County Board	Health	Community Health Planner	Position posted, applications being reviewed, interviews are currently being conducted.
Replacement	Health	Environmental Health Supervisor	Position posted, applications being reviewed, interviews conducted. Filled internally.
Replacement	Health	Program Coordinator	Position posted, applications reviewed, interviews conducted, final candidate selected. References/background completed. Position filled.
Replacement	Health	LTE Public Health Nurse	Vacancy filled by returning Wood County employee on a temp basis.
Replacement	Health	LTE Community Health Workers (3)	COVID Response, all positions filled.
Replacement	Health	Environmental Health Asst/ Specialist	Position posted, deadline 3/7/21.
Replacement	Highway	Accounting Technician	Position posted, applications reviewed, interviews being conducted.
Replacement	Highway	Truck Operator	Position posted, interviews conducted. Final candidate selected, references completed, offer accepted, position filled.
Replacement	Human Services	Social Worker – Initial Assessment	(Previously on hold-received approval to fill) Position posted, deadline 3/7/21.
Replacement	Human Services	Admin Asst II – Admin/FS Records (Marshfield)	Position posted, deadline 3/8/21.
Replacement	Human Services	Admin Asst II – CCS/CSP	Position posted, interviews being conducted.
Replacements	Human Services	Bus Driver (One casual, one part-time)	Positions posted, deadline 3/8/2021.

Replacements	Human Services	Family Interaction Workers (2) - Casual	Position posted, deadline 3/14/2021.
Replacement	Human Services	CCS/CSP Service Facilitator	Position posted, interviews conducted. Filled internally.
Incorporated into 2021 Budget – Approved by oversight Comm.	Human Services	Youth Mentor Case Manager	Position posted, applications being reviewed.
Replacement	Human Services	Social Worker – Independent Living Coordinator	Position posted, deadline 2/28/21.
Replacements	Human Services	Crisis Interventionists (Casual) – 2	Position posted, deadline 2/28/21
Replacement	Land Conservation	Engineering Technician	Position posted, interviews conducted, final candidate selected, references completed. Offer extended and accepted, position filled.
New/Replacement	Norwood	COTA, Occupational Therapist, Therapy Asst., Dietary Aide, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood.
Replacement	Norwood	Receptionist (Casual)	Position posted, interviews conducted, position filled.
Replacement	Norwood	Cook – Full-Time	Position posted, applications being reviewed.
Replacements	Parks	Medical 1 st Responders (3)	Positions posted, interview conducted, one position filled. Due to winter season nearing an end, will not fill remaining vacancies.
Replacements	Sheriff	Part-time Deputies (Reserves)	Position continually posted, deadline 2/22/2021. Eligibility list being established. Six offers extended and accepted.
Eligibility List	Sheriff	Corrections Officer – Casual/FT	Position posted, deadline 3/7/2021. 1 st round of interviews being conducted 3/3/2021.
Replacement	Sheriff	Deputy Sheriff	Position posted. Civil Service Commission & Sheriff's Department reviewing applications. One position filled with internal candidate and one filled with external candidate. Also establishing an eligibility list.
Replacement	Sheriff	PT Deputy – Transport	Position filled.

IMPACTED POSITIONS DUE TO HIRING FREEZE (Positions currently on hold)	
Department	Position
Clerk of Courts	Administrative Services 4
Human Services	Social Worker – CCS/CSP
Human Services	Social Worker – Ongoing
Human Services	RB Receptionist
Human Services	Transcriptionist/Admin Asst/FS
Human Services	Mental Health Therapist

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms.

2. Managed open claims with Aegis throughout the month.
3. Collected information for Professional Insurance policy for Human Services and Norwood Health Center in advance of April 1st renewal.
4. Provided certificates of insurance (COIs) for various requesting entities.
5. Participated in multiple planning meetings with the Health Department in preparation for COVID-19 vaccination clinics. Also performed traffic control and logistical support for clinics.
6. Mentored/coached Health Department's Incident Command System (ICS) Safety Officer at various points throughout the month.

NEW Workers' Compensation Claims (3)

1. 1/6/21 – Highway – Employee had lower-back pain from weed trimming on County highway (initially reported as First Aid only)
2. 1/30/21 – Norwood – Employee strained lower back keeping resident from falling
3. 2/11/21 – Sheriff's – Employee sustained cuts and scrapes on hands and knees when they fell on ice pursuing a resisting subject at a private residence (initially reported as First Aid only)

OPEN Workers' Compensation Claims (7)

1. 8/4/20 – Highway – Employee fractured L elbow in fall at asphalt plant (surgery required)
2. 8/22/20 – Sheriff's Rescue – Employee injured R knee at accident scene performing extrication (surgery required)
3. 11/16/20 – Highway – Employee injured L shoulder assembling culvert (initially reported as First Aid only)
4. 12/7/20 – Edgewater – Employee injured lower back/R wrist lifting resident from floor
5. 12/7/20 – Edgewater – Employee injured L shoulder lifting resident from floor
6. 1/9/21 – Highway – Employee injured R wrist handling snow fence in field
7. 1/11/21 – Human Services – Employee tripped and injured R arm leaving building after work

CLOSED Workers' Compensation Claims (1)

1. 1/7/21 – Sheriff's (Corrections) – Employee injured L hand/wrist while restraining combative inmate

First Aid Injuries (7)

1. 1/28/21 – Edgewater – Employee was hit on top of head by shred lid bin that was propped on wall.
2. 1/28/21 – Norwood – Employee strained lower back/hip lifting resident
3. 2/4/21 – Highway – Employee strained lower back slipping on ice at Highway Shop
4. 2/7/21 – Edgewater – Employee bruised backside while slipping on ice in parking lot
5. 2/10/21 – Health – Employee slipped on unplowed sidewalk while leaving COVID vaccination clinic at the Marshfield FD
6. 2/11/21 – Highway – Employee strained lower back lifting floor grates at Highway Shop
7. 2/18/21 – Highway – Employee strained groin muscle reentering truck on County roadway

Property/Vehicle Damage Claims (4)

1. 1/20/21 – Branch II – Biohazard cleanup contractor after incident in Branch II courtroom (actual \$1,207.11) – restitution will be sought through Victim/Witness
2. 1/25/21 – Sheriff's – Windshield replacement (actual \$389.98)
3. 1/27/21 – Sheriff's – Squad #33 windshield replacement (actual \$399.98)
4. 1/27/21 – EM – Director's vehicle windshield replacement (actual \$599.33)

Liability Claims (1+)

1. 2/4/21 – Highway – Kwik Trip semi-trailer was struck by Highway Department plow on icy roads (est. damage unknown)
2. Various claims for mailbox damage from Highway Department plowing operations were submitted and processed throughout the month. These are processed at a maximum of \$50/occurrence.

OPEN EEOC/ERD Claims (3)

1. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4, 2019 Counsel submitted the County's Reply Brief in Opposition to the Petition for Review.
2. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. Our position statement was submitted to the Equal Rights Division by counsel on July 1, 2020.
3. 12/9/20 – Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. Our response and position statement was submitted to the Equal Rights Division by counsel on January 7, 2021.

Notice of Circumstances of Claim (1)

1. 9/8/20 - We received notice of a former Wood County employee seeking damages related to the denial of Post-Employment Health Plan benefits.

Other

1. Completed and distributed a new issue of the HR newsletter, County Connection.
2. Continued work with Human Services Deputy Director on employee engagement. Met on February 9th where topics discussed were rounding and new hire onboarding.
3. Developed a survey for new hires regarding the New Hire Orientation session to monitor and improve our processes.
4. Developed a survey for new hires regarding onboarding that will be distributed approximately one month after their start date. The HR Director presented the survey at the Department Head Meeting for feedback on February 24th.
5. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
6. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
7. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
8. Facilitated New Hire Orientation on February 1st, 8th, 15th, and 22nd and orientation for Health LTE's on February 8th.
9. Conducted exit interviews on February 10th and 16th, including the benefit and payout information.
10. Reconciled and processed the December Unemployment Insurance payment.
11. Reconciled January and February Work Comp claims.
12. Responded to various verifications of employment.
13. Replied to multiple requests from surrounding counties with varied information.
14. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—MARCH 2021

1. Attended Executive Committee meeting on February 2.
2. Completed February settlements with all 34 municipalities and received all but 2 payments by the February 19 deadline.
3. Had a meeting with Phil Brown from the South Wood County Historical Museum that is housing some old tax rolls from the county. It was determined that they would share a list of the inventory and the tax rolls will stay in their possession as I work with final numbers for the scanning of the old tax rolls project that is expected to begin this fall.
4. Attended County Board meeting on February 16.
5. Participated in a United Way zoom meeting on February 17.
6. Had a meeting with Rhyme representatives and a walk through to go over the printing needs for the department as the office is still on the old plan and will need to switch over once the contract expires in April.
7. Participated in the election canvass for State School Superintendent on February 21.
8. Attended Department Head meeting on February 24.
9. The office processed and mailed out 1200 delinquent notices for all years taxes on 1650 parcels for a total outstanding balance owed of \$4,409,301.02. This is a REDUCTION of \$406,081.54 over 2019 delinquencies at this time.



Wood County

WISCONSIN

Employee Wellness

Adam Fandre

Letter of Comments – March 2021

- I have continued to assist employees with completing the first two qualifying activities to earn the reduced health insurance rate in 2022 – their biometric screening and health assessment. As of writing this, 395 participants have either signed up for or completed their biometric screening and 142 of these participants have completed their health assessment. Both activities have a deadline of March 31, 2021.
- Five of the eleven on-site biometric screenings originally scheduled for Wood County have been completed in which we saw 170 participants. One screening date in Marshfield was cancelled due to inclement weather and all participants were successfully rescheduled. Due to COVID-19 the number of appointments available to participants at a given screening is a bit lower than usual to allow for social distancing and disinfecting between appointments. Nevertheless, of the 24 participants who completed the biometric screening feedback survey all indicated they were satisfied with their experience, their appointment was completed in a timely manner, and staff were professional and friendly.
- The quarter 1 Wellness Challenge, *The Appalachian Trail Step Challenge*, officially began on Monday, February 22, and centers around physical activity. As of writing this, 143 participants are currently registered and a total of 1,652,015 steps have been recorded.
- I am continuing to work with new hires and/or employees who have previously not enrolled in the Wellness Program to get accounts setup on www.managewell.com so they may begin the process of completing the qualifying activities and become more involved in the Wellness Program.
- On Tuesday, February 23, the first bi-monthly Lunch & Learn was made available to employees on www.managewell.com and focuses on Emotional Eating and Mindfulness. The presenter is Tracy Major, RD, CD, of Aspirus Business Health.
- In anticipation of the start of Quarter 2 I have begun creating health coaching appointments for the months of April, May, and June. Like last year, I am planning on most of these appointments taking place over the phone, rather than in-person, to avoid unnecessary face-to-face contact.



ITEM# 1 - 1
DATE March 16, 2021
Effective Date Upon Passage and Publication

RESOLUTION#

Introduced by CEED and Operations Committee
Page 1 of 1

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No:	Yes:	Absent:
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>EPN</u>	, Finance Dir.	

LAR

INTENT & SYNOPSIS: To amend the 2021 Land & Water Conservation (LWCD) Admin budget function (56121) for additional expenditures not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is from the LWCD Licenses/Permits revenue account. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
56121	LWCD Expenditures		\$4,100
59210	Licenses/Permit Expenditures	\$4,100	

	NO	YES	A
1 LaFontaine, D			
2 Rozar, D			
3 Feirer, M			
4 Wagner, E			
5 Fischer, A			
6 Breu, A			
7 Ashbeck, R			
8 Hahn, J			
9 Winch, W			
10 Thao, L			
11 Curry, K			
12 Valenstein, L			
13 Hokamp, J			
14 Polach, D			
15 Clendenning, B			
16 Pliml, L			
17 Zurfluh, J			
18 Hamilton, B			
19 Leichtnam, B			

WHEREAS, the purchase of a roller crimper was approved in capital outlay for 2021 and the roller crimper is ordered with an estimated April 2021 delivery date.

WHEREAS, the roller crimper will be rented to farmers throughout the county/area for use and a trailer is needed to transport the roller crimper to and from landowner's property.

WHEREAS, the trailer to transport the roller crimper was overlooked and was intended to be with the roller crimper in capital outlay during the budget.

WHEREAS, this request to amend the LWCD budget expenditure account 56121 is for the purchase of a trailer to transport the roller crimper.

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level."

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to, amend the VCD (56121) budget for 2021 by appropriating \$4,100 of additional expenses from the Licenses/Permit expenditures (59210).

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.



RESOLUTION# _____

Introduced by Operations Committee
Page 1 of 2

ITEM# 1-2
DATE March 16, 2021
Effective Date March 25, 2021
Committee _____

KM

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To compensate Wood County employees who have worked an extraordinary number of hours over the last year due to the COVID-19 pandemic resulting in increased workload and expectations placed on specific positions, which resulted in certain exempt employees having exceeded the maximum accrual of compensatory time. As the resulting high balances of compensatory time are not realistic to continue or use in their entirety, a one-time payout of the hours over the maximum of 80 hours at the employee's current regular straight-time rate will be made on the next pay date for eligible exempt employees.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

FISCAL NOTE: The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54121	Public Health		\$111,046
52520	Emergency Management		\$2,853
54210	Edgewater Haven		\$26,195
34300	General Fund	\$113,899	
48301	Provider Relief Funding	\$26,195	
		\$140,094	\$140,094

Source of Funding: The departments have identified 2020 COVID Routes to Recovery carryover relief monies of about \$90,000, Provider Relief funds of around \$26,195 and fund the remainder with unspent tax levy funds that will be returned to general fund in 2020. Estimated payout is approximately \$140,094.

WHEREAS, the Operations Committee recognizes the extraordinary workload of Wood County employees that have been responding in their official capacity on behalf of Wood County to the COVID-19 pandemic, and

WHEREAS, the Overtime/Compensatory Time Policy in the Wood County Employee Policy Handbook specifically includes a maximum accrual of 80 hours for exempt employees and prohibits a payout of any such compensatory time for exempt employees, and

WHEREAS, the COVID-19 pandemic has placed unprecedented expectations on certain County departments and positions causing specific exempt employees in front-line positions to work a substantially increased number of hours with no additional compensation over their regular salary, and

WHEREAS, this is a one-time payout and an exception to the current policy that is being made as a result of the pandemic and should not be construed in any way to be precedent-setting or a change to existing policy, and

WHEREAS, going forward all County employees are expected to comply with maximum compensatory time accrual amounts as indicated by policy.



ITEM# _____

DATE _____

RESOLUTION# _____ Effective Date: _____

Introduced by _____
Page 2 of 2 _____ Committee

THEREFORE BE IT RESOLVED that eligible exempt employees in the Health Department, Edgewater Haven, and Emergency Management will receive a one-time payout of compensatory time hours in their bank over the maximum of 80 hours at their current regular straight-time rate;

BE IT FURTHER RESOLVED, that the eligible employee compensatory time balances, as of the pay period ending March 6, 2021, will be paid out the excess over the maximum on the March 25, 2021 pay date and as a result, their compensatory balance will be decreased to the maximum number of hours (80) due to the payout.

BE IT FURTHER RESOLVED, that the Finance Department has the authority to transfer the funds necessary as set forth in the fiscal note above.

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: February 25, 2021

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: (in-person) - - - (via WebEx) Donna Rozar, Adam Fischer, Laura Valenstein, Tom Buttke, Lee Thao; Jessica Vicente; John Hokamp, Heather Wellach, RN, Kristen Iniguez, DO

EXCUSED: - - -

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Marissa Laher, Nicole Heiser, Jodi Liegl, Mary Solheim, Stephanie Gudmunsen, Jo Timmerman, Mary Schlagenhaft, Jordon Bruce (Human Services); Rock Larson (Veterans Service); Sue Kunferman, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Lance Pliml (County Board Chair); Bill Clendenning (County Board Supervisors); 2 members of public (*Some attendees were in the room and others joined by WebEx*)

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Rozar declared a quorum.

3) Public Comments

- n/a

4) Health Department Recognition of Nancy Eggleston for 30 years of service and upcoming retirement

Sue Kunferman asked that the committee recognize Nancy Eggleston for 30 years of service and congratulated her on her upcoming retirement. Nancy's dedication to the health department is appreciated and she will be truly missed by all of us. Lance added recognition for her extraordinary service and dedication to Wood County. Donna Rozar added her appreciation for everything Nancy has done representing Wood County in various roles with associations. The Committee extends best wishes to Nancy.

5) Consent Agenda

Motion (Valenstein/Thao) to approve the consent agenda. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

- n/a

7) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center

Department staff answered questions regarding information in the financial statements.

8) Norwood and Edgewater update on Provider Relief Funds

Jordon Bruce shared specifics with approvals on recent replacements or upgrades using Provider Relief Funds. Marissa Laher added explanation of additional purchases that have been made and described some pending requests.

9) Health Department COVID update

Sue Kunferman shared details of COVID response work are in her narrative. Sue spoke about plans for school district vaccinations and new eligible groups starting next week. Sue responded to questions regarding new DHS system for scheduling appointments, and questions with how the current wait list fits within this new system. Sue added that we are considering relocation of Wisconsin Rapids vaccination clinics to the Grand Rapids Lions Club grounds, in anticipation of needing to vacate the airport location by late spring.

10) Norwood Health Medical Staff Bylaws and Governing Body Bylaws

Jordon Bruce explained requirements for Bylaws. There was Committee consensus to have the documents signed by Chair Rozar.

11) Human Services On-Call Pay for Behavior Intervention

Brandon Vruwink shared justification for an on-call intervention response. Stephanie Gudmunsen spoke about the gap this issue addresses. The request to mirror on-call pay as is currently setup with family services team was requested. Brandon responded to budget questions and potential cost savings with on-call response vs hospitalizations. Motion (Buttke/Wellach) to approve compensation packet as outlined on page 12 of the packet. All ayes. Motion carried.

12) Human Services Request to Fill Positions

Brandon Vruwink referenced an email he had sent to the Committee regarding rationale for two positions (Casual Crisis Interventionist and Initial Assessment Social Worker) that have been posted. Brandon further described efforts to find efficiencies with two other positions (CLTS Case Manager and CCS/CSP RN) that involve elimination of one position to offset costs of filling another funded position. Motion (Hokamp/Wellach) to move forward and post both positions. All ayes. Motion carried.

Brandon also shared resignation announcement of Jordon Bruce. The recruitment process for his resignation has begun. Chair Rozar echoed Brandon's comments regarding the significant impact of Jordon's leadership.

Marissa Laher shared rationale for one position (CNA/LPN) that has been posted.

13) Health Department Request to Fill Position

Sue Kunferman provided rationale for one position (Environmental Health Specialist or Assistant) that has been posted.

14) Legislative Issue Updates

Department heads and Chair provided updates regarding issues pertaining to their departments.

15) Future Agenda Items

The Chair noted items for future agendas.

16) Next Meeting(s)

- March 25, 2021, 5:00 pm, virtual meeting via WebEx

17) Adjourn

Rozar declared the meeting adjourned at 6:14 p.m.

Minutes taken by Kathy Aift and subject to Committee approval.



ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

For a current case count, please see:

<http://woodwi.maps.arcgis.com/apps/opsdashboard/index.html#/da7f0d6815494e4b85e614e042671b14>

Here is an update on our larger scale efforts:

- Communication – Our primary communications are focusing on vaccination updates and encouraging individuals to continue to wear masks and follow other guidelines.
- Disease Reporting and Contact Tracing – We are able to conduct disease investigations and contact tracing within 24 hours of being notified of a case. We continue to do the tracing as part of our efforts to reduce spread and not overwhelm the healthcare system.
- Testing – We are still seeing lower demand for testing and currently have good access to testing with quick turnaround time.
- School Planning – We continue regular communications with our school districts and parochial schools. We have been doing joint planning for when vaccine becomes available. In addition, WRPS is planning to return their secondary students to 4 days/week in person. Dr. Falk and her team are working closely with the health department and school district to thoroughly plan surveillance testing to establish a baseline prior to bringing students together full-time in March. We will then continue to measure positivity rates and compare how things look before and after returning students to school. These efforts will go a long way in helping us determine what works and hopefully other schools can take the information and make their decisions.
- Vaccination – Vaccines are flowing in like molasses. We have been ordering 800-1000 doses weekly. For the week of February 15, we ordered 1000 doses and received 100 doses. We receive a separate allocation for second doses, so we know those who received their first dose will be able to receive the second dose. We have 4000 individuals on our waiting list. DHS indicated that we can expect a 20% increase in vaccines in March or April. At this rate, I will be in the age 65+ group before we're done with this. We have the capacity to vaccinate and are getting vaccine into arms as quickly as we receive it. We are currently looking for another location for our Wisconsin Rapids drive-thru clinics as we'll need to vacate the airport hangar when spring arrives.
- Nancy Eggleston Retiring – Insert tears here. Nancy has become a wonderful friend over the years and she will be greatly missed. She is one of the most genuine, funny, caring, and energetic human beings that I have ever had the privilege of knowing. I wish her a long, happy, healthy, and fulfilling retirement. We have completed interviews for her position and selected Ben Jeffrey, and internal candidate, as her predecessor.
- Students – We have a plethora of students working with us this semester. We have nine UWEC senior nursing students working on two projects. One is focused on promoting COVID-19 vaccination in the Hispanic population. The other is focused on interventions to support the public health workforce, build morale, and tackle the issue of compassion fatigue. We also have a UWEC RN to BSN student supporting the Hispanic project work. In addition, we have a two other RN to BSN students working on efforts to carry our initiatives forward. These students add tremendous capacity at a time when our staff are truly stretched. It is a blessing to have them.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

COVID-19 Response

Staff are helping at the community-based vaccine clinics and still occasionally work in staging in WEDSS, answer phone calls from community members regarding COVID-19, and aid in conducting contact tracing and disease investigations. Testing has decreased over the past few weeks; increased access to testing will be offered until the end of the grant cycle, which goes through March. Staff also continue to answer resident questions about quarantine length, testing options, and other questions they have in regards to the COVID-19 pandemic.

Communications

Work continues on COVID-19 communications. Currently, efforts focus on increasing vaccine-related communication through press releases, social media, newsletters, and targeted community/organizational outreach. This includes creating infographics, writing newsletter articles, and taking telephone calls from residents.

A few community partners have asked if they can share the Health Department's Influenza and COVID Vaccination campaign materials. In an effort to have all campaign materials in an easily accessible location, a Google Drive has been created and shared with partners so they can provide public health information to the populations they serve.

Community Needs Task Force

The Community Needs Task Force (CNTF) was formed as an internal health department effort to address unmet needs in the community due to the pandemic. The group focuses on connecting resources to fit those needs. This task force meets every other week and continues to put out a weekly Wood County COVID newsletter highlighting a different topic pertaining to COVID in Wood County, as well as community resources and news updates related to the pandemic. The CNTF has also created a survey for community residents, organizations, or businesses to take to identify their needs as well as needs of those they serve. Information from this survey is reviewed and addressed either by this internal group or by collaborating with external partners, depending on the nature of the unmet need. In January, the CNTF met with Amy Scheide, owner of Great Expectations, who shared about hardships many small businesses are facing in Wood County. The CNTF will be working with local partners to help support these small businesses.

A need was also identified in December 2020 regarding child-sized facemasks for children (grades K-1), as many of the donated masks were too large for the younger children. In the winter months, children this age are often using multiple masks each day at school when their masks become wet at recess due to the snow, or their masks from the start of the school year may be getting stained/soiled from daily wear. Volunteers answered the call to sew cloth masks for children and these are being distributed to Wood County schools.

Data

We continue to lead the epidemiological efforts of the Wood County Health Department as part of the Public Health response to COVID-19. Now included in the data are details on vaccinations.

Wisconsin Wins tobacco compliance

Wood County continues to focus on community and media outreach in place of completing tobacco-age compliance checks for the Wisconsin Wins program. Wood County law enforcement met with Wood and Marathon County Public Health to discuss updates to the Wisconsin Wins program, as well as specific outreach activities they would like conducted. School Resource Officers shared information about current youth tobacco and nicotine use trends they are seeing in the schools with students only being in person part of the time, or completely virtual. The group also reviewed some tobacco disparities and efforts in place to improve health equity in our service region.

AOD Prevention Partnership

With new Drug Free Communities (DFC) grant funding underway (starting December 31, 2020), the AOD Prevention Partnership will be convening community partners to continue working toward program goals. Two new positions are supported under this funding to coordinate the overall operations of the funding and the youth advocacy group (PATCH). All grant programs are being tracked including staff time, volunteer time, and organized efforts to continue moving this work forward. Regular reporting is required by the Centers for Disease Control and Prevention, and Office of National Drug Control Policy to ensure these funds are being used appropriately and that the work continues to move forward.

Staff are beginning to work on updating alcohol policy ordinances in Wisconsin Rapids that work to reduce youth access to alcohol and prevent underage alcohol use.

Incarceration

Planning and preparation are happening for the next Wood County Jail Workgroup meeting.

Health Equity

The Health Equity Team and Health Promotion/Community Health Team will participate in a training through Human Impact Partners (HIP) in March.

Results of the health equity survey completed by staff were analyzed and will be shared at a future staff meeting.

Mental Health Matters

Jordan Buchacher started his service as an intern for the Wood County Health Department. Jordan's projects will be working with Wood County Jail data and reviewing Wisconsin Rapids ordinances related to alcohol policies.

Mental Health Matters met as a full coalition briefly towards the end of January. The coalition met to check-in, provide organizational updates, and discuss how to start returning to Mental Health Matters work.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Port Edwards/Armenia Groundwater Issues-MOU progress

There was no reportable activity on the MOU in January.

COVID Response

Environmental Health Staff continue to answer questions regarding businesses. They are also assisting with COVID vaccination clinics in Wisconsin Rapids and Marshfield, and Kate is assisting with COVID testing clinics as needed.

Staff Training

Environmental Health Staff participated in DATCP training related to the changes in Administrative Code ATCP 75, Retail Food Establishments. The training covered changes to HealthSpace, the online inspection platform for licensed establishments. Retail food establishments serving meals and retail establishments not serving meals are the only license types affected by this change. EH staff also participated in an FDA training about Special Processes such as smoking, curing, fermentation and the HACCP plans associated with them.

New Businesses and Consultations

A pre-licensing inspection was done at T-Bones Bar and Grill in Marshfield, due to a change in ownership. A pre-licensing inspection was conducted at Luxe Lashes, a Body Art Establishment doing micro-blading in Marshfield. Follow-up testing was done at two Wood County establishments due to unsafe drinking water samples.

Complaints

Fourteen complaint investigations were received in the month of January.

- A complaint came in from law enforcement about a home with garbage, no heat or running water. The city red-tagged the home—it was not safe for occupancy. An inspection warrant was executed and the resident was provided with resources to find alternate housing.
- A tenant complained of mold in his apartment. The landlord repaired the leak in the second floor bathroom, which will eliminate the source of the mold.
- An abatement order was written for an ongoing cockroach infestation. The landlord is working with a pest control company. The tenant failed to clean up food and garbage debris, as instructed in order to make pest control effective.
- There is an ongoing investigation into a bed bug complaint from a tenant in an apartment complex. The tenant does not want pest control to spray in his apartment due to concerns for his dog’s health. The landlord hired a pest control company. The tenant denied entry.
- A complaint was made about an unlicensed tattoo establishment operating out of a mobile home in Marshfield and advertising on Facebook.
- Kate went onsite to investigate a mold complaint at a manufactured home. There was an abundance of mold in the rental unit. An abatement order was written to the landlord.
- A complaint was made about a hole in the floor of the hallway in a rental unit.
- An abatement order was written due to a fire that was billowing black smoke, indicating that they were burning illegal items. The residents were ordered to cease this and all future illegal burning activities.
- A complaint came in regarding abandoned trailers in a manufactured home community. These homes are for sale. The MHC owner was unable to be contacted.
- An onsite investigation on a mold complaint yielded no evidence of mold in the home.
- A complaint came in regarding concerns for the wellbeing of an individual that was thought to be urinating and defecating in his room. We spoke with the individual and he explained the situation and another source confirmed that this is not the case.
- A tenant posted on Facebook that there was sewage in their basement. The landlord called to say he was told about it by a friend who saw the post. The tenants did not inform the landlord of the problem. The landlord hired a septic system pumper and cleaned the basement.
- A caller reported bed bugs in a hotel. An onsite inspection of the room will be done.
- A tenant called to report poor conditions at her rental unit. She moved out of the unit.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CD, CLC

- WIC continues to complete all appointments over the phone during this time. The physical presence waiver to allow appointments over the phone currently goes through mid-May. The waiver is tied to the public health emergency declaration and will allow phone appointments to continue 30 days past the expiration of the public health emergency declaration.

Caseload for 2020 (Contracted caseload 1433)

	Dec 2019	Jan 2020	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1397	1413	1365	1393	1408	1382	1402	1431	1419	1444	1463	1407	1450
Active (final)	1409	1424	1375	1395	1408	1404	1413	1441	1437	1452	1466	1427	1458
Participating	1402	1422	1371	1395	1410	1403	1402	1440	1420	1448	1463	1407	1457

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WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
February 17, 2021

Director's Report by Brandon Vruwink

The State budget process has kicked off with the release of the Governor's budget. The legislature will begin the process of working through the budget and identifying its priorities. I will be reviewing the budget document to identify the critical issues for the Human Services Department. It will be important that we reach out to area legislators to advocate for additional county funding. While my focus is related to Human Services initiatives, it is important to note that any increase in funding to Wood County Departments provides a significant benefit to the whole county.

With the guidance provided by the Operations Committee, we are in the process of reviewing frozen positions. We intend to bring requests as appropriate to the Health and Human Services Committee.

We continue to participate in bi-weekly video meetings with Wipfli regarding the Provider Relief Funding. We have identified several projects that will allow us to provide additional support to our residents at our health care facilities. We have submitted several proposals to Wipfli for their review. If approved, we will continue to move forward. We will provide an update at the Health and Human Services Committee meeting.

Edgewater Haven and Norwood Health Center have completed their second round of vaccinations. The teams at both facilities have done a great job organizing the vaccination clinics. Norwood staff have begun organizing immunization clinics for members of the public who are eligible for the vaccine. The clinics have been well received by the community. We plan to continue offering the vaccine to the public so long as we have access to the vaccine. The Health Department has been a great support and partner through this process. Thank you to the Norwood team, who has done an excellent job of coordinating the vaccination clinics!

Norwood Health Center Administrator Jordon Bruce has submitted his resignation effective April 2, 2021. I have had the pleasure of working with Jordon over the past 5 ½ years. Jordon took the lead transitioning our psychiatry services from the Marshfield clinic to Wood County providers. He worked with his team to bring forward several capital improvement projects, which have greatly enhanced the facility. Further, Jordon worked with the team to transition away from the TBI unit to an additional long-term care unit. Most recently, he has provided steady leadership through the Covid-19 pandemic. This is not an inclusive list of all of Jordon's contributions but provides a quick snapshot. I wish Jordon and his family all the best as they pursue their dream of opening a pediatric clinic.

Deputy Director Update by Mary Solheim

Community and Wood County Departmental Connections - Drug Endangered Children (DEC) Protocol: Alongside the Wood County Sheriff's Department, Wood County District Attorney's Office, Wood County Health Department, State of Wisconsin-Department of Corrections-Probation and Parole, Wisconsin Rapids Police Department, Grand Rapids Police Department, Nekoosa Police Department, Port Edwards Police Department, and the Pittsville Police Department, we in Human Services are a part of a group launched in 2016 with a concentration on Drug Endangered Children. The focus of the group in its launch was developing a protocol to create an understanding of the responsibility for the effective application of how we fulfill our respective roles and responsibilities as part of a larger team when addressing matters where a child is affected by the destructive impact of drugs in our community. The purpose of this team is to collaboratively intervene in any environment where drugs are being used, manufactured, or sold. This includes all types of illegal drugs and the illegal diversion, abuse, and misuse of pharmaceutical controlled substances. Individuals from the above various entities met at the beginning of February to start to take a look at the memorandum as developed in 2016 in an effort to ensure it

continues to maintain focus on where we feel it should and to revise it, if it does not. We are also assessing whether or not we should look to bring additional team members to the group in order to have additional comprehensive expertise to draw from. Recognizing the impact of drugs on our systems has escalated in recent years, we anticipate continued collaboration with our community partners is of tremendous benefit as we look to protect children from future harm of drug abusing environments and improve our collective response.

Learning/Training: As we continue to focus on efforts to ensure our Family Services staff have the necessary training and continuing education to be successful in their work, we look to classes available through the Wisconsin Child Welfare Professional Development System (WCWPDS), our main source and connection to training. We have historically found the classes available through WCWPDS fill up very quickly. We were pleased to see WCWPDS bring together a group of individuals with a focus on providing structure for new worker training that responds to County, Agency, and Tribal needs, reflects the Wisconsin Child Welfare Model for Practice principles, and incorporates best practice in instructional design, delivery, and assessment. A large focus was placed on new worker training program with a framework outline of pre-service online modules with a focus on the role of CPS, key functions, the WI child welfare practice model components, safety assessment, standards and statutes, Foundation training to include family engagement, information collection, safety in child protective service (present and impending), trauma informed care, cultural competency, and information on what we should be doing as an agency including supplemental in-house trainings. We are optimistic that the studies as done to improve the training model will result in efficiencies to the system and that we will be able to use our partnership with WCWPDS to continue to foster the growth of our Family Services teams. Please see the Family Services update by Jodi Liegl for additional information on our work with WCWPDS.

Employee Engagement: We venture into 2021 with a continued focus on finding ways to engage staff within each of our teams in order to increase retention, satisfaction, and loyalty. In the latter part of 2020, with the support of Director Vruwink, we discussed bringing a concept known as Rounding to Human Services. Rounding is a process used by organizations to increase awareness, connectedness, job satisfaction, and engagement of their teams. By design, Rounding takes place by connecting with staff on a 1:1 basis and engaging in conversations to get to know staff and build relationships, harvest “wins” to learn what is going well, what is working, and who has been helpful. In the course of Rounding, we also look to identify process improvement areas with a focus on what could be working better coupled with consistent follow-up, repairing and monitoring systems to ensure chronic challenges are being resolved, and to ensure key behavior expectations of our Department are consistently executed. The key focus of Rounding is ultimately to value employee input and turn that input into action where it makes sense to do so. We recognize there are many things within Human Services we do well, but also acknowledge it is necessary to engage with staff and the valuable assets they are as we look to serve our community. We are also pleased to be partnering with Human Resources for their input and expertise as we look to officially implement Rounding into our Department.

Administrative Services Update by Jo Timmerman

Edgewater and Norwood Accountants continue to compile data for the CARES Relief funding cost report. To date we have not received updated guidance on when the first cost report is due to HHS Federal.

I conducted weekly training sessions for Fiscal staff as part of our succession planning. Each week a different topic is presented to staff in the training.

We attended Operations Committee and Health and Human Services Committee meetings.

I attended weekly SmartCare Core and Billing Setup meetings. Staff have been working on the General Ledger mapping project for setup.

Other meeting I attended throughout the month included: Bi-weekly Administrative Team meetings, bi-weekly Norwood and Edgewater budget meetings with management teams, and Norwood weekly Department Head meetings.

Staff continue to work on close-out of 2020 books. They are also actively engaged in various cost reconciliations, compilation of records for Medicare and Medicaid cost reporting, and audit preparation.

Developed final folder structure for Administrative Services Division's file migration from the soon to be decommissioned L Drive to the new network Z Drive.

Developed a crosswalk for a mass file move between the L Drive and the Z Drive.

Administrative Services' staffing status remains at four vacancies; with an additional two staff members out on FMLA.

Additional projects worked on by staff:

- Processed Medicare, Medicaid, HMO, Commercial Insurance, other county, and patient responsible claims for hospital services, long-term care services, doctors' services, Outpatient clinic services, and community program billable services
- Processed vouchers for vendor services and products
- Held weekly Banking Day with Norwood residents
- Prepared monthly date reports for occupancy, doctors' service units, meals prepared, laundry poundage date for cost reports
- General Ledger account maintenance
- Data reports for Bridgeway Unit
- Attended weekly payer source meetings for patient/resident updates
- Attended daily stand-up meetings for patient/resident care and payer source updates
- Tracked COVID-19 expenditures
- Conducted staff annual performance evaluations
- Coordinated support needs caused by vacancies in Family Services, River Block Lobby reception, transcription of Outpatient Clinic appointments, and CCS/CSP Records
- Worked with Administrative Services Division staff to develop additional back up coverage for all programs and locations
- Worked with Community Resources on hiring and training a temporary worker for screening at the River Block lobby, with added duties of general administrative tasks
- Attended all web meetings for Streamline Implementation of Smartcare: weekly internal planning meetings, workflows for Smartcare, coordinate implementation team, and Superusers
- Worked with Family Services Supervisors, Deputy Director, and Support staff regarding *Background Checks DOJ Policy* creation and updates
- Continued work on Family Services' "Go Paperless" project implemented on 01-01-21
- Conducted an investigation on a confidentiality breach; also consulted on a HIPAA incident
- Worked on *Security and Threat* determination plan for a department-wide process
- Review Outpatient Clinic Notes/Dictation
- Conducted bi-weekly meetings with Support Services staff
- Prepared NIMC ACH
- Met with staff from Edgewater location
- Sent NIMC reports to Consortium financial leads
- Provided reports for NIMC Budget Meeting & attended same meeting with Consortium Directors
- Completed multiple Edgewater training courses online

- Attended monthly TSSF teleconference
- Attended Edgewater and Norwood Fiscal budget meeting
- Participated in COVID 19 Cost Report meeting With WIPFLI
- Reviewed and approved Journal Entries entered by Accounting Clerk
- Attended Bureau of Long Term Care Stakeholder meeting
- Attended Health & Human Services Committee Meeting via WebEx
- Attended CLTS Teleconference via WebEx
- Reviewed Financial Reports & voucher reports
- Reviewed and approved time off and time cards for employees
- Reviewed and approved account reconciliations
- Prepared 2020 Audit Fixed Asset listing
- Prepared 2020 Drug Court Agreement Usage Report
- Prepared 2020 TSSF yearend report -fiscal aspect
- Provided 2020 Youth Justice Innovative Grant fiscal report
- Prepared and submitted 2020 Supplemental SABG final report
- Worked with Staff to determine COVID 19 infection control cost
- Supported Administrative Support Management Tea

Behavioral Health Services Update by Stephanie Gudmunson

Personnel Updates: Makena Detlor has been hired for the CCS/CSP Service Facilitator position at River Block. Makena's first day will be March 8

Over the last several months, the Family Services Division and the Behavioral Health Division have been working together to identify gaps in our system specific to families and children with mental health concerns. We have had two very productive joint group brainstorming sessions and plan to continue to build on this work moving forward. At the same time, we were faced with the challenge of creating a plan for two young children, both at very high risk for hospitalization and restrictive placements. Faced with the dilemma of sending a 10 year old child to a residential facility, most likely out of state, or putting into place the most comprehensive plan for community support that we have ever done, we opted for the community support plan.

A large team spent hours meeting, pursuing different options and then setting the plan into motion. One challenging aspect of the plan was to come up with a way to prevent these children from continuing the cycle of being hospitalized every time they go into crisis and become unsafe. We have not had the ability up to this point to provide the necessary support to help a child through a crisis period and then return home instead of going to the hospital. Hospitalizations while necessary at times, result in a disruption in the treatment process, create a potential for more trauma, and foster a loss of community integration.

One solution is to support these children and their families during times of crisis, day or night. It requires us to respond, in-person, stay with the child for as long as necessary and attempt to de-escalate the crisis. The aim is to re-establish safety after a period of time so the child will be able to return/stay home. If safety cannot be established, it may result in hospitalization, but our goal is to divert as many hospitalizations as possible and exhaust all lesser restrictive options.

To accomplish this in a short period of time, we propose using our Mobile Crisis Team and a group of regular exempt staff from Behavioral Health and Family Services to cover the times when Mobile Crisis is not available.

4:00pm-10:00pm weekdays: Mobile Crisis On-Call respond

10:00pm-8:00am weekdays: Regular staff from the volunteer pool respond

Saturday and Sunday: Mobile Crisis On-Call 10:00am-10:00pm, Regular staff volunteer pool
Friday 10:00pm-10:00am Saturday and 10:00pm Saturday-10:00am Sunday, Sunday 10:00pm-Monday
8:00am

The following is the proposal to compensate the regular exempt staff for being on-call and responding when necessary:

- Staff paid to be on-call over night
 - \$50 per overnight on-call shift
 - \$75 Holiday overnight on-call shift
- Exempt staff receive straight comp time for hours spent responding to a crisis in addition to the on-call pay. Mobile Crisis staff receive paid straight time and their normal on-call pay. Mobile Crisis staff may sign up for the overnight on-call and receive the additional on-call pay for this, plus paid straight time if required to respond.
- Staff must stay below 80 hours of comp time, or use excess, (over 80 hours) within the pay period
- Mileage and travel time starts when the staff person leaves their home
- A Licensed Mental Health Professional will be available for consult at all times

A specialized training, plan and toolkit have been created to provide direction to staff responding in a crisis.

Community Resources Update by Steve Budnik

Transportation: In January, we provided 837 rides on our buses. This is an increase of 88 rides from December. Most of our rides are still for employment (301) and shopping/personal (236) trips. The transportation department was also awarded the 85.21 grant in the sum of \$232, 915. These funds will be used for the continuation of services and operations.

WHEAP: Since October 1, 2020, we have processed 1,759 applications for the current heating. This is an increase of 5.63% or 99 households from the same time last year. The statewide trend also has an increase but of only 2.43%. Wood County is above the state average due to targeting mobile home parks, low-income housing, and senior establishments. Due to the recent subzero temperatures, there has been an increase in furnace assistance. So far, we have processed 49 eligible furnace referrals, and of those, 22 received a brand new working furnace! The other furnaces were able to be fixed. The department has "on-call" emergency kits for no-heat situations. These kits include tots of blankets, sleeping bags, battery-operated heated socks, space heaters, lanterns, and hand warmers. These tots are given to any household that is without a working furnace.

Income Maintenance: In January, the FoodShare case count for Wood County was 5,174. The total number of food share recipients was 9,969. The BadgerCare case count was 6,732, the EBD (elderly blind & disabled) was 1,961, and the long-term care medical service caseload was 1,133. As a consortium, public benefits have increased approximately 3.10% from last month. Contributions for this increase is the unemployment rate and the pandemic.

Edgewater Haven Update by Marissa Laher

In the month of January we had 17 admissions and 1 readmission with a memory care census is 18 residents.

Census comparison to last year:

January 2020 – 48.06 average census with 4.29 rehab

January 2021 – 48.87 average census with 7.19 rehab

Admissions/Discharges Comparison:

January 2020 – Admissions 15/Discharges 6/Readmissions 4

January 2021– Admissions 17/Discharges 2/Readmission 1

We had our second COVID-19 vaccine clinic on 2/9 through the Long Term Care Pharmacy Partnership. Walgreens will be back for one more clinic on March 9. After that final clinic, our staff will vaccinate new staff and residents who need first or second doses. We are registered as vaccinators and have received our vaccine fridge, but with the supply of vaccine right now DHS will not send vaccine to vaccinators who have not previously received a shipment of vaccine and will not send anything less than 50 doses. Hopefully this changes as the supply of vaccine improves, but we have a contingency plan in place with Norwood to still insure residents and staff are vaccinated.

In regards to COVID-19 testing, the state transitioned our state sponsored lab relationship from Molecular Lab (Washington State) back to Exact Sciences (Madison) with less than a week's notice. The good news is the county positivity rate has stayed below 10% for three weeks now, so we were able to transition our twice a week staff testing to once a week staff testing. We continue to test our residents once a week based on positive staff cases.

As of writing this, we have:

- 0 active resident cases
- 1 recovered resident case
- 2 residents who passed away during their isolation period
- 1 active employee case
- 21 recovered employee cases

In regards to capital projects, we are working on our 2021 projects and starting to plan for the 22-26 CIP. The two big projects we are working on in 2021 are Phase 2 of the 300 South project and replacement of the nurse call and wander management system. Construction for Phase 2 of 300 S is set to start on March 1. This consists of remodeling the last eight rooms on that wing to provide private and ADA compliant restrooms in each room and replacing flooring, closets, and vanity areas. When this phase is finished that will complete the remodel of 300 Wing.

Related to capital planning, we have also launched a project to develop a concrete asset list overview with expected useful life of each asset using the AkitaBox software, which is currently used for preventive maintenance and work orders. Developing this list allows us to have a longer projection period than the 5-year capital plan we put together each year and keeps all asset information in one software/location

Family Services Update by Jodi Liegl

Family Services is comprised of the following five different teams: Access and Initial Assessment, two Ongoing Services Teams, Youth Justice, and the HOME (Honoring families through Outreach, Motivation, and Empowerment) Team.

Families transfer to one of the two Ongoing Teams after the completion of an Initial Assessment in the form of Court Orders, Informal Disposition Agreements or Voluntary Human Services Agreements. The primary purpose of the Ongoing Services team is to provide family-centered case management and social work intervention services with a focus on safety, permanence, and well-being for children and their families. Ongoing Social Workers engage with families to form trusting relationships through the case planning process building on strengths and connecting families to services that meet their identified needs. Throughout the provision of services, workers engage families in the change process to enhance parent/caregiver protective capacities and eliminate safety related concerns to achieve a safe, stable home and permanence for the children.

In fall 2020, our Ongoing Teams started a collaboration with Wisconsin Child Welfare Professional Development System (WCWPDS) with the ultimate goal of improving case worker contacts and visits. This year-long project provides teams with the opportunity to methodically experiment with practice changes and measure outcomes. The team received training on the Plan-Do-Study-Act (PDSA) Model, which is an interactive problem-solving process. Through PDSA we plan changes and make predictions about what will happen. The test is then carried out on a small scale and data is collected. After the team analyzes the data, they decide to either adopt the change, or adapt the plan and repeat the test. During the first round of PDSA, the team identified worker preparation for contacts as a focus area and experimented with several tools to organize face-to-face conversations with families. The team experimented with a more open-ended tool and after looking at qualitative data, did not find the tool to be as helpful as predicted. The team then tested a more concrete outline for contacts with positive feedback. As a result, the second tool was adopted and distributed to all staff within Family Services. Currently, the second round of PDSA is in full swing, and the team has shifted attention to focus on the quality of documentation. For this round, workers are experimenting with a structured case note format. The team will gather qualitative and quantitative data to formulate next steps.

An additional benefit to this collaboration is WCWPDS is gathering additional data directly from families. Prior to any implementation, surveys were sent to families. Of the eight total participating counties, Wood County obtained the most family surveys and the initial feedback was largely positive with participants indicating they feel overall supported by their Ongoing Social Workers. The tools adopted at the County level have the potential to be implemented at the state level where their work will have a lasting positive impact.

Our Kinship and Foster Care Coordinators are part of the HOME Team within Family Services. The Foster Care Ad Hoc Committee was created with the intention of focusing on the following areas: recruitment, retention, education, support, and community engagement. The committee is comprised of staff members within Family Services who have a passion in these identified focus areas. In the near future, we will be expanding to include foster parents in the Committee as well. In January, we announced the creation of Foster Care Connection. This is a reoccurring monthly meeting aimed to provide all foster parents with the opportunity to make connections with one another, seek and offer support, and provide opportunities to learn about the child welfare and foster care systems. Each month, different staff members will facilitate conversations around topic areas in relation to these systems to give all in attendance an opportunity to learn and grow. During the planning stages of the group's creation, a survey was sent to foster parents to gauge interest and ideas for topics. Some of the identified topics that will be discussed are the following: how to support a healthy family interaction, community resources for foster parents, the cultural framework of Kids at Hope, rewards and discipline, self-care, fostering teens and coaching independent living skills, exceptional costs and funding, trauma, and attachment. This will also enhance relationships between workers and foster parents. Our first session was held in January, and positive feedback was received from the participants. The group will focus on maintaining an open and welcoming environment that allows everyone to share ongoing feedback. Additionally, surveys will be sent every four months to allow for continually assessment and allow participants another venue to provide feedback. Our hope is that this will increase the knowledge of our foster parents, enhance their support systems, and minimize placement disruptions.

Family Services is very excited to welcome back, Ongoing Social Worker Amanda Zelin. Amanda previously worked in the role before leaving to take a position working in the private sector. We are thrilled to have Amanda returning to child welfare and our team! We are actively recruiting for an Initial Assessment social work position. Since the hiring freeze went into effect, Family Services continues to have two additional social work positions vacant: one in Initial Assessment and one in Ongoing.

Norwood Health Center Update by Jordon Bruce

We are proud to be helping our community as a vaccinator site. As of this writing, we have administered over 570 first doses to our local community. Many of our second COVID vaccine doses have also been given. We are currently working through a very long waiting list of those who are interested and meet the criteria set forth by state officials for receiving the vaccination. The staff at Norwood have worked incredibly hard to provide a safe and efficient vaccination site, and we have received overwhelming appreciation by those who have been fortunate enough to receive the vaccine.

Norwood has not experienced any additional positive cases with residents or staff since December 15. We continue to monitor the community positivity rates weekly and are seeing a sustained reduction in those positivity rates. We have been able to move from twice weekly testing of staff down to weekly testing, which is a nice change for our staff to give our nostrils a little break! We now have an ample supply of rapid point-of-care tests, which has been helpful in identifying positive tests within 15 minutes. We are currently only allowing compassionate care visits at this time, and if our positivity rate continues to fall, we are hopeful to be able to start safely re-opening our facility for more visitation.

We have been busy working with our fiscal staff in preparing the required information for reporting on our use of the COVID Provider Relief Funds. Nearly all of our 2020 expenditures have been recorded and we are starting to work on entering our 2021 expenses. We are still awaiting direction from the Federal Government as to when we will be required to submit this information. We are also continuing to identify allowable expenditures that will help our staff combat this pandemic. I will provide another update at our HHS meeting under the COVID funding agenda item.

Norwood Nursing Department by Liz Masanz Admissions Unit

We are happy to have our Psychologist back providing in-person services to our patients after nearly one year of providing virtual services. We are hopeful that our Psychiatrist will soon be able to return to providing some in-person visits as well. We are currently waiting for our laptop order to arrive, which will allow our staff to be more mobile when switching between telehealth and in-person visits.

Long Term Care Unit

The majority of our resident have received their second dose of the Moderna vaccine. It is our hope that with the vaccinations underway, along with the decline in cases, that our residents will be able to get to see their loved ones and go on some outings very soon. We are awaiting guidance from the state Department of Health Services for recommendation as we navigate through this next phase.

Health Information Department by Jerin Turner

We are pleased to welcome Nikita Rockteschel to our team as she fills our casual receptionist position! The casual receptionists provide coverage and support on nights and weekends for us.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of January totaled 8,519. Revenues for January totaled \$39,187. Due to COVID, we have seen an increase in Frozen Meals of 32% from 2019, an increase of 16,252 meals delivered. Larry and his team continue to do a remarkable job with our congregate meal program as we have increase our frozen meal output by 74% since 2017!

Norwood Maintenance Department by Lee Ackerman

Update on 2020 Capital Improvement Projects: The Level 4 Renovation, Phase 2 –Crossroads: The final touches are nearly complete on this renovation. We were able to get the flooring installed in all of the resident rooms and the finished product is something to be proud of. The rooms really look warmer and

more inviting. All that remains is some flooring in the exam room and staff office which is on the schedule for early February.

Covid-19:

- Touchless faucets and flush valves have been installed in Pathways and most of the Therapy wing (currently our quarantine unit).
- Touchless light switches have been installed in the Dining room, Gym and most of the Pathways unit.
- The Canteen renovation project plans have been approved by DHS and a request for bids has been issued. Contractors were able to attend a site visit of this area on January 26; turnout was good. Bids are due on February 4 and will be awarded shortly after that date and hopefully construction can begin soon.

IT Server rooms: The HVAC devices have been installed and are working nicely. These units regulate the temperature of the communication, internet, and power service equipment which generate a considerable amount of heat, which can damage or shorten its life. This also allowed us to shut down a fan unit that ran 24/7 to cool these areas (though not very well). It would be hard to quantify exactly how much, but the installer estimates that we will use less energy for cooling going forward.

The water main check valve that was identified last month as faulty has been replaced. The work only required water service to be turned off for 45 minutes.

Good problem? Under the category of problems that have an upside, we have been noticing during our routine generator tests that we are having trouble meeting the minimum required load. NFPA 110 requires a monthly generator test under load (simulating complete loss of utility power); the total load can be no less than 30% of the generator's total kW output. What this seems to indicate is that Norwood's typical electrical consumption has been lowered to the point that we are now consistently *below* that threshold. The alternatives are to install a "load bank", which simulates a large electrical load and would cost \$30,000-40,000, or hire a service to bring a load bank, which would cost \$2,000 annually. An electrician I know suggested a third option that is even better. Now, before running our test, we turn on every available piece of kitchen equipment and all of the clothes dryers at once. This brought our load up over the minimum and costs very little. It also frees us to continue to pursue other energy-saving improvements.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: February 25, 2021

January Activity:

Caseload activity for January 2021 - 8 new veterans served. During the month of January we completed/submitted 241 federal forms to include:

- 20 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 5 Appeals – Higher level review, Notice of Disagreement (appeal)
- 22 new claims for disability compensation
- 0 new claims for pension
- 2 new claims for surviving spouse benefits (DIC or surviving spouse pension)
- 11 new applications for VA Healthcare
- 12 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 3 burial and marker applications

Activities:

1. Completed as of February 16:
 - a. January 29 – CVSO Association Executive meeting (Virtual)
 - b. February 9 – Tomah VA Medical Center Quarterly CVSO/Legislative Liaison meeting (Virtual).
 - c. February 11 – Meeting with new VA Suicide Prevention Coordinator who is working out of the Wausau VA Clinic.
 - d. February 16 - Federal VA Regional Office Milwaukee Directors conference call with VSO & CVSO Leadership.
 - e. February 19 – CVSO Association of Wisconsin Executive Committee meeting (in person and virtual).
2. Near Future:
 - a. February 16- Federal VA Regional Office Milwaukee Directors conference call with VSO & CVSO Leadership.
 - b. February 24 – Department Head meeting.
 - c. March 16 - Federal VA Regional Office Milwaukee Directors conference call with VSO & CVSO Leadership.
 - d. March 24 – Green Bay Vet Center Advisory Board quarterly meeting. This is Wood County's servicing Vet Center

Office updates:

1. Office and VA response to COVID-19 –
 - a. The Tomah VA Medical Center has begun COVID-19 Vaccination Clinics. Wisconsin Rapids CBOC is one of the sites and providing Friday and some Saturday/Sunday shot clinics. Veterans must be eligible and **enrolled in VA healthcare** to receive a vaccination. Currently veterans 65 and older can call to be put on a list for a scheduled shot clinic (800-872-8662 ext 66274).
 - b. Marshfield office continues to be closed and quarantined. Marshfield staff is working from home four days a week and from the courthouse one day.
 - c. Federal VA continues to lag behind on scheduling and completing compensation exams. Therefore new ratings decisions have slowed.

2. Office continues to review and reach out to Blue Water Vietnam Navy and Marine personnel. Many veterans have responded and we have submitted claims for compensation. To date Wood County Veterans under this effort have received \$232,416. in retroactive payments and monthly increases totaling \$35,549 or additional \$426,595 per year.

Since last month's report:

- a. Veteran received an increase from 0% to 40% with a retroactive payment of \$2,526.76 and a monthly payment of \$635.77 per month.
- b. Veteran received an increase from 0% to 100% resulting in a \$23,039.80 retroactive payment and a monthly increase to \$3,321.85. He is also eligible for the Wisconsin Veterans property Tax credit and VA premium free health insurance for his spouse.
- c. Veteran received an increase from 40% to 100% resulting in a \$13,858.78 retroactive payment and a monthly increase of \$2,342.42 per month. He is also eligible for the Wisconsin Veterans property Tax credit and VA premium free health insurance for his spouse.
- d. Veteran received an increase from 10% to 100% resulting in a \$7453.96 a monthly payment of \$3,146.42. He is also eligible for the Wisconsin Veterans property Tax credit.

Note these are just ratings we initiated by reviewing our records on file and contacting the veteran. It does not include claims brought in to our office by the veteran or the normal benefit maintenance activity we do. To date the retroactive payments and the annual ongoing compensation for this initiative have exceed the annual budget for the department by \$163,176 or 189%.

Minutes of the Wood County Public Safety Committee

DATE: February 8, 2021

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Bill Winch, Brad Hamilton

EXCUSED:

NOT

PRESENT:

OTHERS

PRESENT: Steve Kreuser, Sarah Christensen, Bill Clendenning, Scott Brehm, Lori Heideman, Erik Engel, Kelli Trzinski, Lance Pliml, Shawn Becker

LOCATION: Wood County Courthouse

1. Call to Order:

Mike Feirer called the meeting to order at 9:00 a.m.

2. Review minutes of January 11, 2021:

Motion by Polach, second by Hamilton to approve the minutes of the January 11, 2021 meeting as presented. Motion carried unanimously.

3. Public Comments:

No Public Comments.

4. Set date, time and location of next meeting:

March 8, 2021

9:00 a.m.

Wood County Courthouse Room 114

5. Communications Department:

a. Communications January 2021 Claims:

The Committee reviewed the Communications January 2021 claims.

b. Communications Report:

The Committee reviewed the report. Microwave project is almost complete.

6. Emergency Management Department

a. Emergency Management January 2021 Claims:

The Committee reviewed the Emergency Management January 2021 claims. Steve answered questions on the claims. He talked about the BNI signs and updates that are coming up.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. Are not using inmates in the jail yet. They are still waiting for a little while. Trailer should be finished in the next few weeks towards the middle of March. Talked about the vaccination clinics and our role in those with the volunteers.

c. Emergency Management Resolution:

Steve presented and explained the Hazard Mitigation Plan resolution to adopt the new Hazard Mitigation plan.

Motion by Hamilton to approve the Resolution and send to the County Board. Second by Polach, Motion carried unanimously.

7. Dispatch Department:

a. January 2021 Claims:

The Committee reviewed the Dispatch January 2021 claims.

b. Dispatch Report:

The Committee reviewed the Dispatch report. Answered questions about Broadway Ave/St in the Town of Saratoga. Lori talked about the backup center in the jail, in the event of civil unrest and the potential needing of a more secure location. Lori thanked all those involved in the expedited setup of this setup.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. January 2021 Claims:

The Committee reviewed the Coroner January 2021 claims.

9. Humane Officer

a. Humane Officer Report:

The Committee reviewed the Humane Officer Report.

10. Sheriff's Department:

a. Correspondences:

Sheriff Becker announced Inv. Sgt. Scott Machotka's retirement coming up on March 5, 2021 and thanked him for his dedicated service. Sheriff Becker also discussed Diane Lieber's retirement from the Civil Service Commission and thanked her for her dedicated service. Sheriff Becker introduced the new Chief Deputy, Quentin Ellis, and Captain, Charles Hoogesteger, to the committee and discussed the Patrol Lieutenant promotional process.

b. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

c. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

d. K-9 Project:

The Committee reviewed the K-9 report. The return of a canine was discussed and Captain Hoogesteger has it set up for the Department to receive the new one sometime in March with Deputy Beathard being the handler.

e. January 2021 Claims:

The Committee reviewed the Sheriff's Department January 2021 claims.

f. Hiring Process:

Sheriff Becker stated the Department has made conditional offers of employment to Cody Strey and Jesse Kirkeng. Sheriff Becker stated both of them will come to the Department with prior experience and are expected to start sometime in March. He said this still leaves two vacancies, which will be addressed throughout the rest of the year.

g. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report. Sheriff Becker said the snowmobile trails are open in Wood County.

h. Overtime:

The Committee reviewed the overtime reports.

i. Courthouse Security:

The Committee reviewed the Courthouse Security monthly report.

j. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Maintenance: Nothing to Report
- vii. Inmate Programs: Nothing to Report
- viii. Jail Study: Nothing to Report.

12. January 2021 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Hamilton, second by Feirer to approve the January 2021 claims of all Public Safety Committee Departments. Motion carried unanimously.

13. Agenda Items for Next Meeting:

None

16. Adjourn

Meeting adjourned at 9:33 a.m. by Chairman Feirer.

Minutes taken by Wood County Emergency Management and the Wood County Sheriff's Department

Department Head Humane Officer
Nanci Olson
December 27th 2020 – January 9th 2021

12-27; Reports

12-28; WR23563 Follow up on quarantine for a dog bite. 16

12-29,30; WR13500 Follow up on rabies vaccination records with the veterinarian regarding a 5 year old child was bit on the face @ 1300 Apricot St. 16,0

12-30,31; WR23729 Open Case, Mistreatment. 0,0

12-31,1-1; WC19762 Cat bite @ 9000 block of Milladore happened when the victim was trying to treat an ear infection her barn cat had. 52,52

1-1,2; NPD2689 A 6 year old was bit in the face @ 300 block of Prospect Ave. Nekoosa, he was treated at the ER. The adults didn't see what happened, but mom thought the child was petting him and got in his face; the owner of the dog said the kids were running and he thinks the child fell on the dog. 14,14

1-2; WR21077 Shelter and unfrozen water concerns @ 400 block of Miller Ave ;Open Case 12

1-3,9; PE1717 The family dog lives the majority of the time outside @ 300 block of Lavigne Ave.22,22

1-4,5; WC19342 Mistreatment and improper disposal of animals @ 6400 block of Richfield Drive in the township of Arpin. Order of Abatement issued, follow up on welfare concerns to follow. 60,60

1-6,8; WC17386 Case requires check on an Order of abatement issued regarding a dog that keeps getting loose and going to the neighbor's and getting in with live stock. Open Case 68, 68

1-7,9; WC15302 Welfare concerns with several farm animals, shelter conditions have improved. 40,40

1-8,9; WC18991 Order of Abatement's for both caregivers of aggressive dogs with a history of being the property and approaching walkers @ 10600 block of Young St. Saratoga. 10, 0

Due to the nature of many of the complaints I do have to go into homes including mobile homes, outbuildings such as garages, sheds and barns with the suspects; so I am not always able to social distance. As required I purchase out-of-pocket my safety masks such as disposable paper masks to wear in an attempt to try and protect myself from airborne pathogens.

Department Head Humane Officer
Nanci Olson
January 10th - January 23 2021

1-10; Reports

1-11; Public Safety Meeting 16

1-12,13; WC588 A cat bite happened @ 3000 block of Swanson Road, Township of Seneca. The victim/cat owner was trying to catch his cat, Simba, to take him to a veterinarian appointment due to a possible infection. He couldn't catch his cat to put him in the carrier so he threw a blanket over the cat; which in turn scared the cat, according to the owner. At this time the cat bit his right thumb and left hand. The victim was able to get the cat into the carrier, so he dropped the cat off at the veterinarian's office and then drove himself to the doctors for treatment of his wounds. 0,12

1-13; WR741 Mistreatment concerns, Open Case, 18

1-14; WC15302 Welfare concerns with several farm animals including geese, horses, dogs, rabbits, chickens, etc. Some shelter concerns still and frozen water. 40

1-16,17; WC774 On January 12th a child was bit in the face by mom's Blue-Nose Pit Bull @ 10100 block of Amelia Road, Town of Cary. Mom did not take the child for medical treatment. Several days later dad picked up his son from mom's and called Dispatch to report the bite. 32,32

1-16,17; WR995 A victim of a dog bite went to Riverview ER for treatment of several puncture wounds and scratches on her hand and lower arm. The victim stated she was bit by a stray dog somewhere near the Buck Rub tavern. The victim stated she could not remember how it happened, nor could she give a good description of the dog. I asked her if she started Rabies prevention shots while at the ER, and she stated she turned them down. I explained the importance of getting the vaccinations as we don't have a dog to quarantine; and she still declined. From my prior contacts with her, I know she owns two pit bull type dogs @300 block of Drake Street that have been declared dangerous. Possibly this bite was from one of her own dogs. 14,14

1-17,20; WC19342 Mistreatment and order for quality hay and unfrozen water tanks @ 6400 block of Richfield Drive in the township of Arpin. 60,60

1-19,21; WC907 Owner lives with the victim of the dog bite @ 3700 block of Highway 73, South. I later learned via the internet that the victim is a sexual offender. 5,5

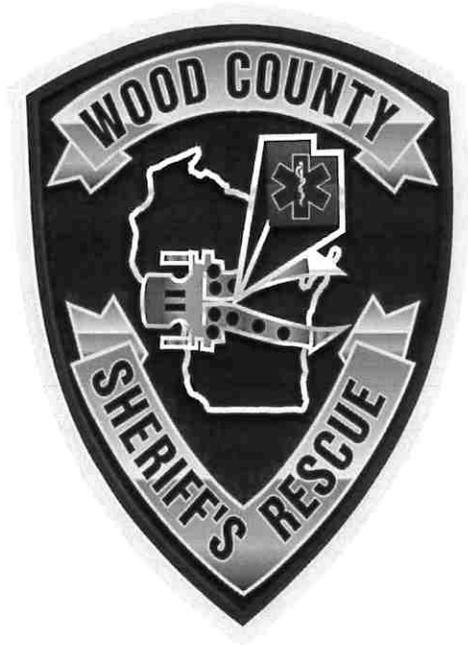
1-19,23; WC936 Welfare concerns @ 10600 block of Young Street. A couple is raising and breeding dogs, they currently have eleven dogs, with the majority of them being Rottweilers. I passed on the list of dogs to the Town of Saratoga's Constable. 8,8

1-21,22; GR192 A dog trainer was bit on the hand by a two year old German Sheppard she was working with. The dog lives @ the 1300 block of 22nd Street North. Following the Quarantine Order, the owner of the dog was taking the dog for his first Rabies exam on January 22nd when the owner was unable to put a cage muzzle on the dog, and he behaved too dangerous for the veterinarian to do the exam. The veterinarian office states that in the past the dog came in with an eye injury and at that time

the dog twice lunged at staff so they were unable to treat the dog at that time. The owner felt the dog was becoming more aggressive and has recently tried to attack her daughter as well. The Humane Society also did not want to house this dog for the 10 day quarantine period so not to put their staff in danger and I agree with their decision. I spoke with the Environmental Health Department and it was approved to have the dog put down and sent to Madison due to the dog unable to obtain the required veterinarian checks and for safety reasons unable to stay at home during the quarantine period. I made or received 17 phone calls within 3 hours on the 22nd of January trying to get this worked out either with quarantine plus veterinarian checks or having the dog euthanized. 16,12

1-23; WC1134 A two year old child was bit on the hand by a cat owned by her Aunt @ 7000 block of County Road V, township of Cary. The child was picking on the elderly cat according to the mother. 38

Due to the nature of many of the complaints I do have to go into homes including mobile homes, outbuildings such as garages, sheds and barns with the suspects; so I am not always able to social distance. As required I purchase safety masks such as disposable paper masks to wear in an attempt to try and protect myself from airborne pathogens.



January Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

January Training Descriptions

Date	Type	Description
5-Jan	Business Meeting	January Business Meeting
12-Jan	Work Night	Vehicle & equipment checks, call sheet completed. EMR refresher.
19-Jan	Other	Longboarding and splinting with all members. EMR refresher.
26-Jan	Extrication	Door and roof removal. EMR refresher.

Call #	1	2	3		
Date	1/2/2021	1/5/2021	1/15/2021		
Time	17:12	15:56	8:10		
Day of Week	Saturday	Tuesday	Friday		
Township	Saratoga	Grand Rapids	Rudolph		
Location	1931 STH 73 S	80TH ST S & LAKE RD	STH 34 & COUNTY LINE RD		
Call Type	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries		
Medical/Extrication	No		No		
Ambulance	WRFD	UEMR	UEMR		
EMR	Saratoga	Grand Rapids	Rudolph		
Fire	Grand Rapids	Grand Rapids	Rudolph		
Tools/Equipment Used	n/a		n/a		
Notes					



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

February 1, 2021

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – January 2021

For the month of January, the Crime Stoppers program received 43 tips that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The monthly board meeting for January was canceled due to the on-going pandemic, although the Executive Committee met on January 14. As of the time of this memorandum, a February 2021 meeting has not been confirmed.

Respectfully Submitted

Joseph M. Zurfluh
Investigative Lieutenant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

January 2021 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	10	1	2
K9 Ace	10	8	
K9 Timo	16.0	12	0
K9			

TRAINING (MONTHLY) –

Deputy Pidgeon/ K9 Sig, Deputy Arendt/ K9 Timo, and Deputy B Christianson/ K9 Ace took part in a multi-agency training day, which focused on tracking w/ apprehension, narcotic detection, and building search w/ apprehension.

TRAINING (INDIVIDUAL) –

Deputy Arendt and K9 Timo completed 16 hours of training while on duty. During these hours they trained in the area of tracking, narcotic detection, and civil aggression. Deputy Pidgeon and K9 Sig conducted extra training for narcotics and obedience. Deputy Christianson and K9 Ace completed on duty training in the areas of tracking, and narcotics.

USEAGE –

Deputy Arendt and K9 Timo were deployed 12 times in the month of January. All 12 of these deployments were for narcotic detection on traffic stops. Located on these deployments was methamphetamine, heroin, THC cartridges, prescription pills, and drug paraphernalia. A weapon charge of felon possession of concealed knife occurred because of K9 Timo deployment. Deputy Pidgeon and K9 Sig deployed once no indication. Deputy Christianson and K9 Ace deployed 8 times. they were for narcotics and tracking a subject that fled from a traffic stop. During the searches Marihuana was located.

DEMO/COMMUNITY – The K9 unit had demonstrations for 2 two organizations that presentened money to the unit

ADDITIONAL INFORMATION – None



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Respectfully,

A handwritten signature in cursive script that reads "One Hoof".

Charles Hoogesteger
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

JANUARY 2021

ATV

- No activity
- Tracks were installed on the UTV for use during winter months.

BOAT

- No Activity

SNOWMOBILE

- Snowmobile trails remain closed
- One complaint was called in for a snowmobile operating on private property. One hour was used.

Submitted by

Charlie Hoogesteger



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

January 2021

Patrol

Overtime hours: 35

Comp time hours: 188.25

Holiday Pay hours: 180 (New Years' Eve and New Years' Day)

Holiday Comp hours: 70 (New Years' Eve and New Years' Day)

Investigations

Overtime hours: 7.5

Comp time hours: 27

Security Services

Overtime hours: 0

Comp time hours: 24.625

Submitted By: Quentin Ellis, Chief Deputy

OVERTIME BREAKDOWN 2021 (HRS.)							2021
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	0.00	0.00	0.00	0.00	0.00	
February	0.00	0.00	0.00	0.00	0.00	0.00	
March	0.00	0.00	0.00	0.00	0.00	0.00	
April	0.00	0.00	0.00	0.00	0.00	0.00	
May	0.00	0.00	0.00	0.00	0.00	0.00	
June	0.00	0.00	0.00	0.00	0.00	0.00	
July	0.00	0.00	0.00	0.00	0.00	0.00	
August	0.00	0.00	0.00	0.00	0.00	0.00	
September	0.00	0.00	0.00	0.00	0.00	0.00	
October	0.00	0.00	0.00	0.00	0.00	0.00	
November	0.00	0.00	0.00	0.00	0.00	0.00	
December	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS	0.00	0.00	0.00	0.00	0.00	0.00	0



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services January 2021 Report

For the month of January 2021, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	118
O.C. -	5
Misc. Items -	3

Some of the miscellaneous items that were located for the month were black powder primers and miscellaneous tools.

Security Services screened 6,583 people entering the courthouse for the month of January. We handed out a total of 199 masks to individuals coming into the courthouse for the month. Security Services also had 41 security requests from different departments within the Courthouse.

On January 19th a male subject came into the Courthouse for a Contested Divorce Hearing. After the hearing the subject pulled out a razor blade out of his pocket, that he smuggled in, and started cutting himself. Security Services and other Wood County Deputies arrived within 50 seconds of the event and were able to remove the weapon from the subject and start first aid on him. He will have a full recovery. Wisconsin Rapids Police Department handled the investigation and brought charges on the male subject.

For the month of January, Security Services has to deny 3 subjects entry into the building because they refused to wear a mask.

During the Month of December, I did utilize part-time employees for 8 hours to fill vacation time.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL
January - June 2021

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	191	94	37	181	87	38	0	0	0	0	0	0	0	0	0	0	0	0
2	190	93	36	179	87	39												
3	192	93	36	179	86	38												
4	187	93	36															
5	186	93	34															
6	186	92	38															
7	189	95	40															
8	189	95	40															
9	188	94	42															
10	187	94	41															
11	189	94	41															
12	189	93	44															
13	194	92	45															
14	192	91	45															
15	194	91	45															
16	192	99	45															
17	190	99	45															
18	189	98	45															
19	189	92	45															
20	192	91	45															
21	190	91	42															
22	188	89	41															
23	189	89	41															
24	188	89	40															
25	188	89	39															
26	184	85	38															
27	184	85	40															
28	184	90	39															
29	183	87	40															
30	182	87	40															
31	181	87	39															
WCJail	188.26			179.67			0.00			0.00			0.00			0.00		
Shipped	91.74			86.67			0.00			0.00			0.00			0.00		
EMP	40.77			38.33			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	29.00			0.00			0.00			0.00			0.00			0.00		

WOOD COUNTY JAIL
July - December 2021

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
6																		
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30																		
31																		
WCJail	0.00			0.00			0.00			0.00			0.00			0.00		
Shipped	0.00			0.00			0.00			0.00			0.00			0.00		
EMP	0.00			0.00			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	0.00			0.00			0.00			0.00			0.00			0.00		

2021 Yearly Averages

Total	183.96
Safekeeper	89.20
EMP	39.55
LENGTH of STAY	29.00

SK Total

WP	75
AD	15
SK	90

Color indicates low population	179	02/02/21
Color indicates high population	194	01/15/21

WOOD COUNTY JAIL & SAFE KEEPER
 January - June 2021
 DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	60	79	15	56	72	15	0	0	0	0	0	0	0	0	0	0	0	0
2	61	78	15	53	72	15												
3	63	78	15	55	71	15												
4	58	78	15															
5	59	78	15															
6	56	77	15															
7	54	80	15															
8	54	80	15															
9	52	79	15															
10	52	79	15															
11	54	79	15															
12	52	78	15															
13	57	77	15															
14	56	76	15															
15	58	76	15															
16	48	84	15															
17	46	84	15															
18	46	83	15															
19	52	77	15															
20	56	76	15															
21	57	76	15															
22	58	74	15															
23	59	74	15															
24	59	74	15															
25	60	74	15															
26	61	70	15															
27	59	70	15															
28	55	75	15															
29	56	72	15															
30	55	72	15															
31	55	72	15															
WOOD	55.74			54.67			0.00			0.00			0.00			0.00		
WPSO	76.74			71.67			0.00			0.00			0.00			0.00		
ADSO	15.00			15.00			0.00			0.00			0.00			0.00		
TOTAL	188.28			179.67			0.00			0.00			0.00			0.00		

MONTH	High	Low
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0

WOOD COUNTY JAIL & SAFE KEEPER
 July - December 2021
 DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
6																		
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28																		
29																		
30																		
31																		
WOOD	0.00			0.00			0.00			0.00			0.00			0.00		
WPSO	0.00			0.00			0.00			0.00			0.00			0.00		
ADSO	0.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	0.00			0.00			0.00			0.00			0.00			0.00		

2021 Safe Keeper Averages		
WOOD Co Jail	55.20	108
WAUPACA Co	74.20	75
ADAMS Co	15.00	15
Total Population	183.96	198

MONTH	High	Low
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE 2021

MONTH	BED DAYS	WOOD CTY COSTS \$31.13/DAY	OUT OF COUNTY Including Wages/mileage \$44.08/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2020 TOTAL AMOUNT
January	2844	\$88,533.72	\$125,363.52	\$36,829.80	\$36,829.80	\$39,549.30
February	260	\$8,093.80	\$11,460.80	\$3,367.00	\$40,196.80	\$36,544.90
March	0	\$0.00	\$0.00	\$0.00	\$40,196.80	\$37,270.10
April	0	\$0.00	\$0.00	\$0.00	\$40,196.80	\$28,269.85
May	0	\$0.00	\$0.00	\$0.00	\$40,196.80	\$26,340.30
June	0	\$0.00	\$0.00	\$0.00	\$40,196.80	\$26,340.30
July	0	\$0.00	\$0.00	\$0.00	\$40,196.80	\$29,526.00
August	0	\$0.00	\$0.00	\$0.00	\$40,196.80	\$27,790.70
September	0	\$0.00	\$0.00	\$0.00	\$40,196.80	\$33,216.75
October	0	\$0.00	\$0.00	\$0.00	\$40,196.80	\$0.00
November	0	\$0.00	\$0.00	\$0.00	\$40,196.80	\$0.00
December	0	\$0.00	\$0.00	\$0.00	\$40,196.80	\$0.00
TOTAL	3104	\$96,627.52	\$136,824.32	\$40,196.80		\$284,848.20

\$31.13
\$44.08

Electronic Monitoring 2021 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2021 Total Amount	2020 Total Amount
January	40.77	\$37,031.39	\$37,031.39	\$39,293.06
February	0	\$0.00	\$37,031.39	\$70,295.97
March	0	\$0.00	\$37,031.39	\$115,447.57
April	0	\$0.00	\$37,031.39	\$175,773.34
May	0	\$0.00	\$37,031.39	\$237,328.83
June	0	\$0.00	\$37,031.39	\$287,256.03
July	0	\$0.00	\$37,031.39	\$335,014.44
August	0	\$0.00	\$37,031.39	\$384,970.94
September	0	\$0.00	\$37,031.39	\$384,970.94
October	0	\$0.00	\$37,031.39	\$384,970.94
November	0	\$0.00	\$37,031.39	\$384,970.94
December	0	\$0.00	\$37,031.39	\$384,970.94
TOTAL	3.40	\$37,031.39	\$37,031.39	\$384,970.94

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings

\$29.30

SAFE KEEPER HOUSING

2021

MONTH	Other Facilitiy	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2021 YTD TOTAL	2020 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$98,400.00	\$109,250.00
FEBRUARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$218,500.00
MARCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$327,750.00
APRIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$437,000.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$546,250.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$655,500.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$753,900.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$852,300.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$950,700.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$950,700.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$950,700.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,400.00	\$950,700.00
TOTALS	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00		\$950,700.00

2021 ia a 90 averge
Waupaca \$36.00 per bed day (75)
Adams \$35.00 per bed day (15)

Wood County Sheriff's Department Kitchen Report 2021						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2336	2178	2191	0	6705	\$22,180.15
February	0	0	0	0	0	\$0.00
March	0	0	0	0	0	\$0.00
April	0	0	0	0	0	\$0.00
May	0	0	0	0	0	\$0.00
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	2336	2178	2191	0	6705	\$22,180.15

Cost per meal **\$3.31**

Cost per day **\$9.92**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$22,180.15	\$0.00
Number of Meals	122,668	111,439	81,970	6,705	0
Cost per Meal	\$2.14	\$2.36	\$2.85	\$3.31	#DIV/0!
Cost per Day	\$6.41	\$7.08	\$8.54	\$9.92	#DIV/0!
	2023	2024	2025	2026	2027
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

**WOOD COUNTY SHERIFF'S DEPARTMENT
JAIL DIVISION
TEK84 INTERCEPT BODY SCANNER 2021**

MONTH	FOUND ITEMS		CONTRABAND FOUND		DRUGS		TOTAL SCANNED		Monthly
	Male	Female	INTERNAL	EXTERNAL	MALE	FEMALE	MALE	FEMALE	Total
JANUARY	0	0	0	0	0	0	46	21	67
FEBRUARY	0	0	0	0	0	0	2	0	2
MARCH	0	0	0	0	0	0	0	0	0
APRIL	0	0	0	0	0	0	0	0	0
MAY	0	0	0	0	0	0	0	0	0
JUNE	0	0	0	0	0	0	0	0	0
JULY	0	0	0	0	0	0	0	0	0
AUGUST	0	0	0	0	0	0	0	0	0
SEPTEMBER	0	0	0	0	0	0	0	0	0
OCTOBER	0	0	0	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	48	21	

TOTAL SCANNED

69

DISCHARGE PLANNING

PROGRAM UPDATE

MARCH 8, 2021



PREPARED BY:

Sarah Salewski
Discharge Planner
ssalewski@co.wood.wi.us
715-421-8795

PREPARED FOR:

Wood County Public Safety
Committee Meeting

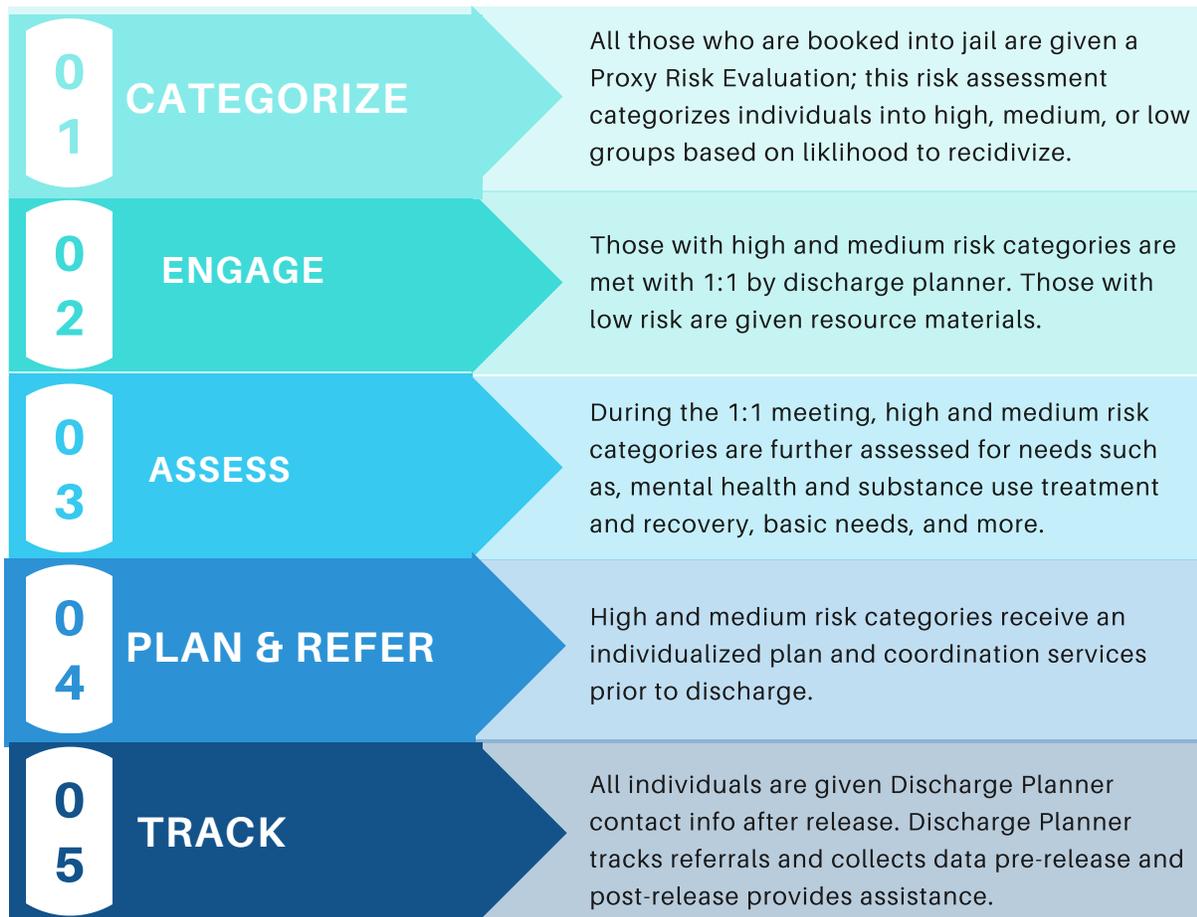
PROJECT BACKGROUND



The Discharge Planner position was created in collaboration between the Wood County Sheriffs Department and Wood County Human Services. The position is supported through a collaborative relationship and funding with the Central Wisconsin Partnership for Recovery, hosted through Marshfield Clinic Family Health Center.

This position is tasked with reducing recidivism through the identification and creation of referral processes to county and community programs and services and advocating for the needs and expansion of services in the Wood County Jail.

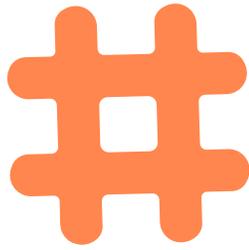
PLANNING PROCESS



Proxy Scores of those in Wood County Jail who participated in the survey as of March 5, 2021

HIGH 6 - 8 %
HIGH 5 - 28%
MEDIUM 4 - 38%
MEDIUM 3 - 7%

LOW 2 - 10%
LOW 1 - 3%
LOW 0 - 7%



THE NUMBERS

Jan 19 - March 5 (34 days)



PLANS

44 Plans Completed



1:1 MEETINGS

56 People Met With

**Did not want assistance or were referred from other agencies for support.*

The current focus is on individuals housed within the Wood County Jail with discharge dates or PO Holds. Communication is limited with Waupaca and Adams County Safekeepers. As the jail continues to open up, Proxy Scores will help determine prioritization of planning. The largest barrier to planning is the spontaneity of release dates and times (Bonds, PO Holds, Revocations, Prison Sentences, treatment, transfers)

330 Referrals Made

Category	# of Referrals	Partners
Housing	31	North Central Community Action Plan (NCCAP), Mary's Place, Shirley's House of Hope, Family Center, Salvation Army, Probation POGS Funding, Oxford Houses. <i>*FSET also supports housing resources.</i>
Mental Health	15	Human Services Behavioral Health, CCS/CSP, Compas Counseling, Gateways, Ho Chunk Behavioral Health, list of counseling services,
Substance Use	44	Human Services Behavioral Health, Three Bridges Recovery, Narcotics Anonymous, Alcoholics Anonymous, Drug Court, other treatment providers.
Insurance	44	ForwardHealth/BadgerCare/Medicaid, Supplemental Security Income (SSI), Social Security Disability Insurance (SSDI)
Food Security	61	FoodShare, WIC, Saint Vincent De Paul, SWEPS, Neighborhood Table, Soup for Socks, Mobile Food Pantry's
Employment / Training & Edu	38	Wood County FSET, Windows 2 Work, WIOA Supporting Communities Grant, WIOA General, Job Center, Staffing Agency Listings, SSDI Ticket to Work Programming, MSTC GED Program.
Clothing	24	Shepherds Loft, Career Closet, Saint Vincent De Paul, Soup for Socks, Jail Clothing Donations
Transportation	13	Medical Transportation Management (MTM) Transportation and Salvation Army Voucher Assistance for crisis situations w/ Alley Cab.
Family Support	12	ELEVATE Program, WI Childcare Assistance, W2, Head Start, Parenting Classes, Children's Kid Marshfield, You and Your Baby Text Line, Text 4 Bay, Kids Korner Clothing,
Clerk of Courts	3	New partnership w/ Clerk of Courts to help break down barriers how, where, and when for payment.
Primary Care	7	Aspirus and Marshfield Clinic for continuity of prescriptions and overall wellness
Other	38	Family Center Domestic Violence Advocates, INCLUSA, ADRC, MSTC, Love INC, Financial Classes, DMV Licensing, Human Services Driving Assessments, City of WR Bikes, Wood County Health Department bike locks, general out of county resources (Portage, Columbia, Taylor), free phone assistance, energy assistance, Free Taxes, YMCA Membership, CAP Car Loan, FamilyWise RX, County Veterans Affairs

SURVEY DATA

During the month of December 2020, surveys were given to all individuals in the Wood County Jail to identify baseline indications of services needed and how best to support these needs. To continue gathering data, each individual who participates in discharge planning is asked to complete this survey. Data trends will change throughout the 2021 year.

NUMBER OF RESPONDANTS TO SURVEY: 68

ALL DATA IS SELF-REPORTED & A RANDOM SAMPLE

AGE OF FIRST ARREST & ADULT ARRESTS

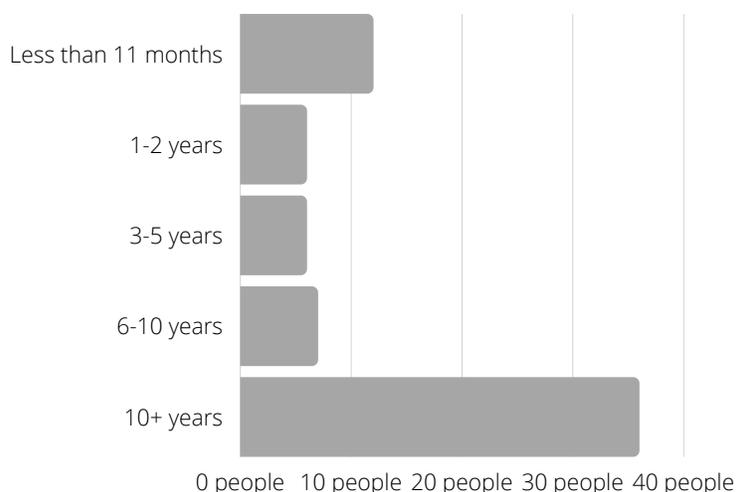
All respondents were asked to share the age of their first ever arrest and how many arrests as an adult only. Below is the breakdown of this data.

*Oneperson with a severe TBI would bring this to 7

Age of First Arrest	Number of Individuals	Average # of Arrests for Age Group
10-13	10	19
14-16	15	15
17-18	23	13
19-29	10	7
30-39	4	4
40-49	3	2
50+	3	1 *

COUNTY RESIDIENCY

Length of residency in Wood County
Most people in Jail are from Wood Count, WI



BASIC DEMOGRAPHICS

GENDER

83.82% Identify as Male
16.18% Identify as Female
9% Identify as Other

RACE/ETHNICITY

4.41% African American / Black
4.41% American Indian or Alaska Native
0% Asian
1.47% Native Hawaiian or Other Pacific Islander
2.94% Hispanic / Latino
76.47% White
8.82% Mixed Race
1.47% Other / Decline to State

SEX

94.03% Heterosexual / Straight
1.49% Gay or Lesbian
4.48% Bisexual

LEVEL OF EDUCATION

24.24% Some High School
18.18% K-12 Diploma
28.79% GED
21.21% Some College
7.58% 4 Year College Graduate

SOURCE OF INCOME

40.30% Job
1.49% Veterans Benefits
4.48% Unemployment
11.94% Social Security Disability Insurance (SSDI)
13.43% Supplemental Security Income (SSI)
40.30% No Source of Income
4.48% Other

SURVEY DATA CONTINUED

SUBSTANCE USE AND MENTAL HEALTH

- 61%** Report using drugs or alcohol on regular basis (daily, weekly, monthly) prior to jail.
 - 49%** Have **not** received treatment for drugs or alcohol use.
 - 36%** Have **not** received treatment for mental health concerns
 - 38%** Have wanted treatment for drug or alcohol use but have been unable to get or find treatment.
 - 42%** Have wanted treatment for mental health concerns but have been unable to get or find treatment.
 - 57%** Report substance use (drugs or alcohol) influenced why they are currently in jail.
-

46% ARE TAKING MEDICATIONS FOR CHRONIC HEALTH ISSUES

38%
Reported they were currently incarcerated on a revocation or hold.

PROBATION & PAROLE

65%
Reported they had ever failed supervision / been revoked.

COMMUNITY RESOURCES

TOP REASONS

Resources are not utilized

- 64% Don't know what is available to them
- 42% Don't know where to go
- 41% Don't know how to apply
- 30% Have no transportation
- 27% Do not have a permanent address
- 24% Benefits Cut Off While Incarcerated
- 21% Do not have a computer
- 21% Do not think they are eligible
- 18% Do not have a phone to use

53% Have **not** worked with Wood County Human Services

61% Report they do **not** know where to go for help in the Wood County Community

SURVEY DATA CONTINUED: HOUSING

HOMELESSNESS

Homelessness in this survey was defined as, "you do not have a permanent place to stay and you may be living in a hotel, staying with a friend or family member for a short time/couch-surfing, living in a vehicle, sleeping outside, moving place to place frequently, and not being sure of where you will go or sleep next.

***It's important to note the United States Department of Housing and Urban Development (HUD) funding does not count those who are couch surfing as being homeless.**

68%

Report they have **ever** been homeless.



65% report they were homeless while they were in Wood County.

42%

State if they were to leave jail today, they would not have a permanent place to stay.



Of the 42% who would not have a permanent place to stay, **70% said this is not the first time they have been without permanent housing.**

When asked, "if you have been homeless or will be homeless where did or will you sleep?"

These were the following results:

58% Couch surfing with friends

39% Family members house/apartment

33% Camper, Car, or Van

28% Hotel / Motel

18% Park

18% Under bridges, overpass, some type of structure

18% Street, Sidewalk, Doorway

13% Tent

7% Warming Shelter

4% Transitional Shelter

1% Domestic Violence Shelter

Other: Laundromat, abandoned train places, lumber yards.

KEEPING HOUSING

When individuals are incarcerated, it is likely they will miss housing payments and/or lose their jobs. Others who pay for housing using benefits such as SSDI/SSI, lose their payments as these benefits are shut-off. Affordable, supportive, transitional, or sober housing is very limited in Wood County. If people have safe housing it is advantageous to help them keep this housing.

What are the main events or conditions that lead you to becoming homeless or losing permanent housing?

Top answers were:

52% Incarceration (jail or prison)

40% Lost job

38% Drug or alcohol use

38% Argument or ended relationships

28% Mental Health Issues

20% Rent is too expensive

16% Family or domestic violence

49%

Of individuals were paying rent or a mortgage before their arrest.

FINDING HOUSING

When asked what has been the most difficult in finding permanent housing or keeping you from getting permanent housing. The tops answers were:

69% Criminal Record

54% Can't afford rent/moving costs

46% No job/income

44% I'm not sure who to contact for housing

42% Bad Credit

29% No transportation

21% I don't know what I can afford

93%

Have **never** received housing benefits such as a voucher program, section 8, or low-income housing.

30%

Have an eviction record.

SURVEY DATA CONTINUED: ACE SCORES

ACE SURVEY

The Adverse Childhood Experiences (ACE) survey asks 10 questions about traumatic experiences that occur early in life before age 18. Higher ACE scores often correlate to overall health and well-being challenges later in life. Per the CDC, "ACEs are linked to chronic health problems, mental illness, and substance misuse in adulthood. ACEs can also negatively impact education and job opportunities."



ACE SURVEY QUESTIONS

RESPONSE IS YES:

1. Did a parent or other adult in the house hold often: Swear at you, insult you, put you down, or humiliate you? OR Act in a way that made you afraid that you might be physically hurt?	61%
2. Did a parent or other adult in the household often: push, grab, slap or throw something at you? OR Ever hit you so hard that you had marks or were injured?	51%
3. Did an adult or person at least 5 years older than you ever: Touch or fondle you or have you touch their body in a sexual way? OR Try to actually have oral, anal, or vaginal sex with you?	30%
4. Did you often feel that: No one in your family loved you thought you were important or special? OR Your family didn't look out for each other, feel close to each other, or support each other?	56%
5. Did you often feel that: You didn't have enough to eat, had to wear dirty clothes, and had no one to protect you? OR Your parents were too drunk or high to take care of you or take you to the doctor if you needed it?	36%
6. Were your parents ever separated or divorced?	75%
7. Was your mother or stepmother: often pushed, grabbed, slapped, or had something thrown at her? OR Sometime or often kicked, bitten, hit with a fist, or hit with something hard? OR Ever repeatedly hit over at least a few minutes or threatened with a gun or knife?	43%
8. Did you live with anyone who was a problem drinker or alcoholic or who used street drugs?	69%
9. Was a household member depressed or mentally ill or did a household member attempt suicide?	41%
10. Did a household member go to prison?	34%

COMPARING ACE AND PROXY SCORES

When comparing ACE Score to Proxy Risk Score (risk of recidivism based on current age, age of first arrest, and number of adult arrests). The follow were two correlations in data.

SEPARATED OR DIVORCED

Between 70%-100% of people with medium or high level risk of recidivism **reported their parents were either separated or divorced.**

HISTORY OF INCARCERATION

Risk of recidivism increased greatly for those who reported a household member had gone to prison.
80% of high risk individuals reported someone going to prison compared to 0% of low risk individuals.



RESOLUTION# _____

Introduced by Public Safety Committee
Page 1 of 1

ITEM# 3-1

DATE March 16, 2021

Effective Date Upon Passage & Publication

Committee _____

QAE

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: <u>PK</u>	, Corp Counsel
Reviewed by: <u>EN</u>	, Finance Dir.

INTENT & SYNOPSIS: To provide for unanticipated revenue from the Wisconsin Department of Justice, Division of Law Enforcement Services, to finance the purchase of laptop computers, audio visual conferencing equipment, and other associated equipment used to reduce staff and community exposure to COVID-19.

FISCAL NOTE: The costs to be funded in the 2021 budget are in lines 101-2501-52110-000-342 (Sheriff Administration Public Safety Supplies). The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
52110	Sheriff Admin Supplies		\$57,910
43521	State Aid Law Enforcement	\$57,910	

SOURCE OF MONEY: Wisconsin Department of Justice, Division of Law Enforcement Services Coronavirus Emergency Supplemental Funding Grant Program.

WHEREAS, it is a benefit to the Sheriff's Department staff and citizens of Wood County to provide continuous service even during pandemic conditions and the use of technology can facilitate that, and

WHEREAS, the Wood County Sheriff's Department budget is restricted in nature and would be compensated \$57,910 for additional technology purchases that would allow work and services to be accomplished remotely, and

WHEREAS, the Wood County Sheriff's Department has limited options currently available to allow work and services to be accomplished remotely, and

WHEREAS, Wood County Sheriff's Department will be reimbursed \$57,910 for purchases of laptop computers, audio visual conferencing equipment, associated equipment, and licensing costs to assist in providing options for staff to work remotely when required or beneficial, and to expand access to inmate programming and legal visits within the jail, and

NOW THEREFORE BE IT RESOLVED to amend the Wood County Budget for 2021 to add \$57,910 of unanticipated revenue from the Wisconsin Department of Justice, Division of Law Enforcement Services Coronavirus Emergency Supplemental Funding Grant Program into the Sheriff's Administration Public Safety Supplies Account 101-2501-52110-000-342. The funds will be received and receipted to revenue account 101-2501-43521-000-000 known as State Aid Law Enforcement.

BE IT FURTHER RESOLVED that pursuant to Wis Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

MINUTES
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, MARCH 3, 2021
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS, WI

4

Members Present: Ken Curry, Robert Ashbeck, Jake Hahn, Dave LaFontaine, Bill Leichtnam, Carmen Good

Staff Present:

Land & Water Conservation Staff: Shane Wucherpfennig, Klayton Kree
Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn Scott Custer, (via WebEx), Paul Bernard (via WebEx),
Extension Staff: Jason Hausler, Karli Tomsyck (via WebEx), Nancy Turyk (via WebEx)

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Wood County Chair Lance Pliml (via WebEx), Kevin Boyer (Wood County Surveyor), Nancy Eggleston (Wood County Health Department), Ben Jeffrey (Wood County Health Department), Ray Bossert (via WebEx), Scott Larson (via WebEx), MaryAnn Lippert (via WebEx), Jessica Mancel (via WebEx), Josh Miller (via WebEx)

1. **Call meeting to order.** Chairperson Curry called the CEED meeting to order at 9:01am.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comments (*brief comments/statement regarding committee business*)** None.
4. **Review Correspondence.** None.
5. **Consent Agenda.** The Consent Agenda included the following items: 1) minutes of the February 3rd, 2021 CEED meeting, 2) bills from Land & Water Conservation, Planning & Zoning and Extension and 3) staff activity reports from Laura Huber, Matt Lippert, Nancy Turyk, Allison Jonjak, Jackie Carattini, Hannah Wendels, Kelly Hammond, Rachael Whitehair, Janell Wehr, Caleb Armstrong, Emily Salvinski, Klayton Kree, Lori Ruess, Rod Mayer, Shane Wucherpfennig, Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Scott Custer, Kim Keech and Victoria Wilson.
 - a. **Approve minutes of previous meeting.** No additions or corrections needed.
 - b. **Approve bills.** No additions or corrections needed.
 - c. **Receive staff activity reports.** No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the February 3rd, 2021 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and Extension, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** None.
7. **Risk and Injury Report.** None.
8. **Land & Water Conservation Department**
 - a. Introduction of Klayton Kree newly hired Engineering Technician.
Shane Wucherpfennig introduced the new Conservation Engineering Technician, Klayton Kree. Klayton shared he went to UW-Stevens Point and majored in Soil Science Management.

Chair Curry welcomed Klayton; committee members and department heads introduced themselves.

Discuss DOJ settlements with several Wood County farms.

Shane shared that two out of the three farms were referred to the DOJ.

Tri-Star Dairy in Auburndale had a very significant manure pit overflow discharge that ended up in a stream. This case made it all the way to the DOJ and was settled out of court for \$55,000. Shane noted there are some extra stipulations: maintain manure pit at MOL (maximum operating level), which is typically about 2 feet below the top so they have room for emergency rain events or unforeseen situations.

Supervisor Leichtnam noted this was a significant large spill and questioned why they didn't know at the time. Shane said they were brought in day one. It happened on a weekend; DNR warden was on site the first day. Land and Water Conservation was involved through the whole process. Shane noted when there isn't resolution with the landowner, it goes to DOJ. Discussion followed.

The second farm discussed is the Accola site on the county line. They were fined \$10,065.00 (agreed on forfeitures and payment schedule were set based on financial information submitted by Accola). Shane shared during the life of this stipulation, Accola will not engage in the dairy business. They need to maintain the manure in the north structure not to exceed the MOL. DNR is allowed staff to access and inspect the structure with reasonable and advanced notice. Discussion followed.

Shane discussed the third farm, south of Hewitt, Schiferl Brothers. A manure pit overflow went on for a couple days. Following discussion, Shane noted the landowners worked with LWC right away and took care of the spill.

b. Request to extend free countywide well water testing for nitrates until funding is used.

Shane shared a map of the well sampling that was done in 2019 and 2020. He noted they had a very successful year in 2019 with private wells. The first year stations were set up for people to bring well samples to. With Covid last year, LWC wasn't able to do that. There is money left that was appropriated from County Board. LWC would like to do another big push in the spring. Discussion followed.

Motion by Dave LaFontaine to approve extension of free countywide well water testing for nitrates until remaining funding is used. Second by Bill Leichtnam. Motion carried unanimously.

c. Resolution to discuss Aquatic Invasive Species Grant for Wood County.

Shane noted this is not a resolution but eventually may bring a resolution to the committee. Shane explained that typically aquatic invasive species grants or lake study grants were happening regionally through RC&D. RC&D would handle the counties that were in their region, involved in their membership. The DNR decided a few years back that when these services are hired out contractually like through RC&D or other entities, there's a much higher administrative cost. They felt the counties, if given the money, could do a better job of reducing the administrative cost.

Starting in 2021, this fall, Land and Water Conservation would be eligible to apply for an aquatic invasive species grant. Discussion followed.

Motion by Ken Curry to direct Land & Water Conservation Department Head to pursue the aquatic invasive species grant. Second by Bill Leichtnam. Motion carried unanimously.

• **Citizens Groundwater Group meeting.**

Supervisor Leichtnam noted minutes from the Citizens Groundwater Group meeting are on pages 31-32 of the CEED packet. There was not a speaker at the February meeting. Neonicotinoids were the focus of discussion.

Wisconsin Water Week is being held virtually next week (March 8-12). Discussion followed.

Next Citizens Groundwater Group meeting will be held virtually on Monday, March 15th. Matt Krueger will be the speaker.

- **Health Committee report.**

Nancy Eggleston introduced Ben Jeffrey who will be the new Health Department Environmental Supervisor. Ben shared that he has been an Environmental Health Assistant with Wood County for almost 3 years. He graduated from UW-Stevens Point with a focus on Biology/Ecology.

Nancy noted there are updates to come on the MOU this afternoon (March 3rd).

There will be additional water testing in the Port Edwards/Armenia area; one last direct call to people to do sampling so there is a good representation. Nancy shared this probably won't happen until April or May to make sure people who are gone for the winter will be back. Chair Curry asked for a best guess of how many wells have been tested. Nancy responded it might be around 50%. Discussion followed.

Per committee request, Chair Curry shared that he reached out to Sue Kunferman, Health Department Director, to continue the relationship that Nancy has built between the CEED committee and Health Department after Nancy retires.

Supervisor LaFontaine asked if anyone is checking how effective the installed RO units are. Nancy shared there is a post RO test after the well is installed. A sample is collected from the units so they know they work right after installation. Some of them have failed, only because the filters were not changed. AGC provided filters for two years – beyond that, it's up to the homeowners to change the filters. Discussion followed.

Chair Curry wished Nancy well in her retirement. He shared that she should be proud of the connection she's made between the CEED committee, County departments and Health Department and the work that's been done. Supervisor Leichtnam also complimented Nancy's work and thanked her for all of her service.

- **Central Sands Groundwater County Collaborative (CSGWCC) committee report.**

Supervisor Leichtnam shared a brief update on the CSGCC grant proposal submission status. They are waiting to hear back from the Groundwater Coordinating Council and Nancy Turyk suggested it may be beneficial to share the proposal with others in the meantime.

- **Golden Sands RC&D report.**

Supervisor Leichtnam shared the next meeting will be held in two weeks.

9. **Private Sewage.** Jason Grueneberg shared a brief update on Private Sewage – referenced on page 28 of the CEED packet. Planning & Zoning is working through the small claims process for those who failed to provide servicing or maintenance reports or pay the program fee. Jason noted there are only a handful that require enforcement action.

10. **Land Records.** Nothing to report.

11. **County Surveyor.**

Select a licensed professional Land Surveyor to complete maintenance of 206 Public Land Survey System section corners.

Jason Grueneberg reported requests for proposals went out last month and two proposals were received. Kevin Boyer shared this year they are proposing 180 corners; which is about the same number of corners for 2022. That will complete the entire county. There will be an 8-10 year break in 2023 where other projects can be looked at.

Kevin noted that surveyors are very busy right now. Last year 4 bids were received; this year they received 2. Discussion followed.

Lowest bid was from Quest Civil Engineers for 180 corners this year for \$43,323.00 (\$240.68 per corner). The second bid was from Steigerwaldt for \$87,120.00 (\$484 per corner). Kevin noted that Quest Civil Engineers met all RFP qualifications and they have been happy with their work in the past. Kevin recommended awarding the project to Quest Civil Engineers.

Motion by Dave LaFontaine to award project to lowest bid, Quest Civil Engineers LLC, to complete maintenance of 180 Public Land Survey System section corners. Second by Ken Curry. Motion carried unanimously.

12. Planning

a. Request to Approve Zoning Map Amendment/Rezone – Town of Marshfield

Adam DeKleyn shared another request for approval of town zoning map amendment that was submitted by the Town of Marshfield for a parcel located on the southwest corner of Stadt Road and County Highway Y. The request is to re-zone this parcel from a single family residential (R1) to a multiple family residential (R2). The main purpose of the amendment is to allow for construction of a 4-plex apartment building.

Town Plan Commission reviewed the rezone and recommended approval to the Town Board. Subsequently, the Town Board did approve the proposed rezone to R2. The final step is for the town to submit amendment to Planning & Zoning and County Board for approval.

Planning & Zoning reviewed the request and it appears the town followed the statutory requirements for a zoning amendment as outlined by state statutes. There are no conflicts with any county Planning & Zoning ordinances or programs. Adam recommends forwarding the resolution to the County Board.

Motion by Dave LaFontaine to approve the zoning amendment to the Town of Marshfield Official Zoning Map. Second by Jake Hahn. Motion carried unanimously.

b. Update on Wood County Well Inspection (Delegation) Program

Adam DeKleyn gave an update on the Planning & Zoning department's status with the County Well Delegation Program.

In 2019, this was a program Planning & Zoning was looking at implementing. Then the pandemic hit and due to staff turnover, the department focused priorities on existing programs and staff work. Now that Planning & Zoning is back to full staff, they are pursuing the implementation of the County Well Delegation Program.

This program will allow Planning & Zoning the authority to administer regulation on private water wells in the county. This is a program that is currently implemented at the state level through administrative code. This will bring the state level program into the county level and implemented locally with assistance and support from the DNR.

The goal of the program is to protect drinking water quality, groundwater quality in Wood County and the residents of Wood County. Specifically, Planning & Zoning is requesting the DNR to allow the department to administer two levels of the program which are:

- Level 1: permitting of a new well or reconstruction of a new well (to protect the residents that are constructing or receiving a new well)

- Level 5 delegation: regulates the abandonment of used wells that don't meet drinking water standards or construction standards as identified in the administrative code

Adam noted it is a very beneficial program with both short and long term benefits.

In February, Planning & Zoning submitted an application to the DNR to authorize the department to administer state administrative code standards specific to private well suppliers. The DNR is currently reviewing all of the application materials and will respond once they work through the approval.

In the meantime, Planning & Zoning staff are working cooperatively together on legwork and administrative functions of the program. Adam noted this is not the first time CEED will hear about the program, the committee will be involved throughout the implementation.

Lengthy discussion followed.

13. Economic Development

a. Presentation of the draft Rural Economic Development Innovation Initiative Plan.

Nancy Turyk shared a PowerPoint presentation of the Wood County REDI Plan. It is in the last round of revisions and they are looking to share it with CEED and possibly County Board for appropriate approvals. Nancy briefly reviewed the background of the project and timeline.

There have been about 24 people involved on the REDI team; in addition to the 14 staff from Extensions at Purdue and UW-Madison. Nancy shared the full list of people involved; it includes a variety of people from businesses, regional organizations, state level organizations and lots of organizations from within the county.

Nancy shared the following goals in plan include:

- **Develop a diverse and sustainable economy in Wood County.**
 - To accomplish that need to transform the economic development network into a collaboration economic development group.
 - Establish an entrepreneurial "ecosystem"
- **Establish Wood County as a vibrant and diverse community to live, grow, work and play**
 - Broadband, internet and cellular infrastructure throughout the County.
 - Plan addressing the housing needs throughout the County.
 - Develop a branding strategy for the County.
 - Support a centralized site promoting arts, cultural assets, and entertainment in the County.
 - Develop a combined countywide outdoor recreational map for visitors and residents.
- **Implementation of the following are critical to successful economic development in Wood County but will be led by the County independent of the REDI planning team.**
 - Update the County Comprehensive Plan
 - Improve health outcomes by complimenting the County Health Improvement Plan
 - Improve health, equity and resilience and reduce expenses by implementing the County Energy Plan

Nancy noted the next steps are to determine whether it needs to move to County Board, and if there should be a presentation and when that might be.

Nancy highlighted the contributions of all the organizations that sent participants for many hours to share their expertise in the development of this plan. She can't say enough good things about them and appreciated working with them – it is an incredible group of people for Wood County to work with moving forward. Discussion followed.

Supervisor Leichtnam asked who will administer the plan 3 years from now. Nancy responded that through the REDI process, support from Purdue will go away in September. In the interim, Purdue will work with the group on webinars, providing guidance and helping the county identify funding for any initiatives that require it. Extension resources are always available as they're embedded throughout many of these initiatives. In terms of administration, Nancy suggested that she, Jason Grueneberg or someone from the county needs to take the lead in facilitating to get the initiatives off the ground.

Following discussion, it was decided to move forward with a resolution for the April CEED meeting and potentially presenting the plan at the April County Board meeting. The full plan is available to view in the March CEED packet.

b. North Central Wisconsin Regional Planning Commission update.

Jason Grueneberg shared an update on the regional recovery plan that Carrie Edmonton presented last month. Moving forward, this is funded by federal economic administration funding. Jason serves on this committee and will keep CEED up to date on how things move forward.

14. Extension

a. General Office Update

Jason Hausler provided the following updates:

- Programming guidelines will be adjusting in the next couple weeks. Vaccines rolling out and declining cases will allow staff to do in-person processes. The current guidance stands through the end of March. Come April 1st, guidance will be for the summer.
 - Staff are still doing great things remotely. Extension is looking forward to more in-person dynamics that staff are accustomed to.
- The Governor's budget asks for funding for Extension. Other things in the budget have connection to Extension including broadband, food share (FoodWise) and other items that Extension has insight into.

b. Situational Analysis Update

Jason thanked group for their time at the special meeting in January. Jason has conducted all of the situational analysis meetings with oversight committees.

The next step is working with County Chairs and Administrators to have the same conversations. There is a kick off meeting with area 7 (Clark, Marathon, Portage and Wood Counties) on March 22nd. The goal is to have draft document created by end of summer. This is an opportunity to reimagine our prioritization moving forward.

Supervisor LaFontaine asked if there were commonalities between the different counties. Jason confirmed there were including housing (identified in all 4 counties), workforce development, broadband, rural health and work with aging communities/ramifications of self-isolation during the pandemic.

c. WI Fairs Advisory Committee

Jason shared at the end of January the newly formed Wisconsin Fairs Advisory committee kicked off.

When the pandemic hit, some counties continued fairs in 2020 and some didn't. It was important to get everyone together to have a conversation about the future of Wisconsin fairs. The next meeting is on March 4th.

This is more of an advisory committee than a policy committee but some policies may be changed.

Wood County Chair Lance Pliml is on the committee representing WCA. Counties and county government are heavily involved and Jason is thankful that Lance agreed to help.

Jason also shared that he is chairing the committee statewide. Discussion followed.

d. WEXA Update

Jason gave a brief update and mentioned that Chair Curry received a correspondence from WCA – they have established a board of directors and are starting to get by-laws and structure set up as well as officials elected. This is an additional channel to Extension leadership to support the work of Extension.

Jason will try to keep this on future CEED agendas as he learns new information from the group.

Wood County Chair Lance Pliml shared that the WCA committee met with Karl Martin (Dean and Director, UW-Madison Division of Extension) to work on some of the guidance documents. As more information becomes available, Lance will forward it on to the CEED committee. Jason noted he wants to keep the committee in tune as best he can to make informed decisions.

e. Educator Presentation – Nancy Turyk, Community Development Educator

Nancy Turyk presented the draft Rural Economic Development Innovation Initiative Plan under agenda item 13a.

15. Requests for per diem for meeting attendants.

Supervisor Leichtnam shared that Wisconsin Water Week is all next week (March 8-12). He requested per diem for Monday only. RC&D covered the \$20.00 registration and it is all virtual so there is no mileage.

Motion by Ken Curry to approve per diem for Supervisor Leichtnam to attend Wisconsin Water Week conference on Monday, March 8th. Second by Dave LaFontaine. Motion carried unanimously.

Supervisor Ashbeck requested per diem for special fair meetings next week.

Motion by Ken Curry to approve per diem for Supervisor Ashbeck to attend special fair meetings. Second by Bill Leichtnam. Motion carried unanimously.

16. Schedule next regular committee meeting.

The next regular CEED meeting is scheduled for Wednesday, April 7th at 9:00am at Wood County Courthouse in Conference Room #114.

17. Agenda items for next meeting

Agenda items are due by March 31st.

18. Schedule any additional meetings if necessary. None.

19. Adjourn. Chair Curry declared the meeting adjourned at 12:00pm.

Minutes by Karli Tomsyck, UW-Madison Division of Extension - Wood County

WOOD COUNTY LAND INFORMATION COUNCIL

MINUTES

Date: Wednesday January 27, 2021 at 9:01 a.m.

Location: Via Webex Teleconference and in person room 105A

Attendees: Ken Curry, Wood County Board District 11 Supervisor; Paul Bernard, Land Information Officer; Al Breu, Wood County Board District 6 Supervisor; Nancy Marti, Real Property Lister; Heather Gehrt, Treasurer; Tiffany Ringer, Register of Deeds; Lori Heideman, Dispatch Manager; Victoria Wilson, Planning & Zoning; Jason Grueneberg, Director-Planning & Zoning; Brian Spranger, First Weber; Bill Clendenning, Wood County Board District 15 Supervisor; Amy Kaup-Director, Information Technology; Dan Brandl-Program Analyst, Information Technology

1. Chairperson Curry called the meeting to order at 9:01 a.m.
2. Introductions. Kevin Boyer excused.
3. Chairperson Curry declared a quorum.
4. Approval of previous meeting minutes (12/8/2020).

Chairperson Curry asked for any additions or corrections to the previous meeting minutes. Having no additions or corrections, motion by Heather Gehrt to approve. Second by Paul Bernard. Motion carried unanimously.

5. 2019-2021 Land Information Plan Project Recap
 - 2020 Orthophotography Acquisition (Completed)
This project was completed in 2020. The information was integrated with our GIS data.
 - Parcel Fabric Maintenance and Accuracy Improvements (Ongoing)
This project is ongoing. There will be constant improvements being made and maintenance to make sure all information is up to date.
 - Indexing of Non-Recorded Documents by Geography (Planned completion 2021)
We have made great progress on this project and have 100% of our plat of surveys, tie sheets and section summaries scanned and indexed to the public land survey system. The goal is to index the following sets of records to consider the project complete in 2021:
 - Original PLSS Survey Notes
 - George Severns (former county surveyor) Compiled Survey Notes
 - Town Right of Way Records
 - DOT Right of Way Plats (not recorded with Register of Deeds)
 - Railroad Right of Way Plats
 - Hydrographic Layer Improvement (Planned Completion 2021)
The goal is to digitize water county wide as well as attributing names to the individual bodies of water to consider the project complete.
 - NG911 (Ongoing)
This project will be included in our next three-year plan. Plans for this year are to improve geometry for the GIS data sets we have and create new ones now that the 2020 air photos are complete. Discussion followed regarding addressing in the county and the way it is currently assigned. Some townships assign their own addresses and Emergency

Management assigns the remainder. This discussion item will be added to the agenda for the next LIC meeting.

- ROD System Upgrades (Completed)
This project has been completed.
- GIS Website, Data Hosting Services, Software & Hardware Maintenance (Ongoing)
This project will always be ongoing as we strive to constantly improve and acquire the latest in technology.
- Research & Mapping of Right-of-Ways (Not Complete)
We are in the research and information gathering phase of this project.
- Historical Tax Roll Scanning (Not Complete)
This project likely will not be taking place this year.
- UAV Technology (Not Complete)
This project will not be acted on this year.

6. 2021 Planned Strategic Initiative Grant Expenses (\$50,000 Total)

➤ The Land Information Program has three funding sources. These include the base budget of \$100,000; training and education of \$1,000; and the strategic initiative grant, which fluctuates from year to year. The allotment for 2021 is \$50,000.

- Public Land Survey System (PLSS) Maintenance \$30,000
\$30,000 of the \$50,000 allotment from the strategic initiative grant will be directed towards this project.
- Next-Gen 911 Readiness \$15,000
\$15,000 of the \$50,000 allotment from the strategic initiative grant will be directed towards this project.
- Building Footprints \$5,000
\$5,000 of the \$50,000 allotment from the strategic initiative grant will be directed towards this project.

7. 2020 Budget Discussion

Jason Grueneberg gave an overview of the 2020 budget numbers. Discussion and further clarification followed.

8. Public Comment

No public comment.

9. Agenda items for next meeting

Motion by Paul Bernard to have "general addressing discussion with Emergency Management" on next meeting agenda. Second by Lori Heideman. Motion carried unanimously.

10. Next Meeting Date: TBD

11. Adjourn: Chairman Curry adjourned the meeting at 10:17am

Minutes taken by Victoria Wilson, Planning and Zoning Department.



CEED Committee Report *February 2021*

LAURA HUBER

Extension Wood County, 4-H Program Coordinator

- Contributed to statewide Virtual Learning Community with the WI 4-H Virtual Educational Programming Team and related sub-committees (1, 8, 15, February)
- Met with Jason Hausler for annual performance review (1 February)
- Attended Wood County 4-H Leaders Association meeting (1 February)
- Participated in the WI 4-H Club Leader Support Committee meeting (2 February)
- Participated in training for the new 4-H staff resource sharing space (3 February)
- Attended the WI 4-H Northern Regional 4-H virtual gathering and 4-H Online 2.0 training (4, 18 February)
- Helped facilitate LEGO Club (7, 14, 21, 28 February)
- Planned Winter Teen Leadership Camp with colleagues (4, 11 February)
- Continued to work on revising and developing state 4-H policy as part of the WI 4-H Policy Advisory Standing Committee (8, 22 February)
- Delivered valentines to the WIR Meals on Wheels site (8 February)
- Delivered valentines to the Marshfield Meals on Wheels site (9 February)
- Attended the WI 4-H Program COVID meeting (9, 23 February)
- Completed "Zoom Co-Pilot Flight School" through UW-Madison Division of Extension (9, 16, 23 February)
- Co-facilitated Winter Teen Leadership Camp orientation (9 February)
- 4-H Marketing JAM Session meeting (10 February)
- Attended WI 4-H Shooting Sports informational meeting for staff and volunteers (10 February)
- Joined statewide 4-H Program meetings (11, 25 February)
- Co-facilitated "Rock a Virtual Project Meeting" training for 4-H volunteers in Sheboygan County (11 February)
- Delivered valentines to care homes (12 February)
- Worked with colleagues from 6 other counties to create a fun, educational, and engaging virtual Winter Leadership Camp (12-13 February) for 46 youth from 16 counties
- Met with Art Club to help them plan and run countywide "Buggles" program (14, 28 February)
- Met with the WI Statewide Shooting Sports Committee to discuss volunteer certification in the time of COVID (15 February)
- Led the Wood County Cloverbuds program (15 February)
- Attended the Central WI State Junior Fair Board meeting (17 February)
- Completed annual review trainings on "Reflections and Focus for Employees" and "Ready, Set, GOAL!" (18, 24 February)
- Attended training for Foldscopes (we received 25 free folding microscopes from PBS Wisconsin for Wood County 4-H program) (22 February)
- Met with colleagues from Clark and Marathon counties to discuss possible summer camp options (24 February)
- Appeared on WFHR radio to talk about upcoming Project Discovery Month (an alternative to Project Discovery Day) (25 February)



Special COVID-19 Educational Programs:

- Worked with clubs to plan, write, submit, and modify in-person meeting proposals for state approval.
- Lego Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader.
- Art Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader.

Ongoing Responsibilities:

- Working cooperatively with state programs and club leaders and volunteers to address insurance and other logistical questions
- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 985 followers.
- Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 358 followers
- Updated and maintained the Wood County 4-H Instagram page with currently has 41 followers
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
- Ongoing assistance for new leaders and the volunteer background checks

MATT LIPPERT

Extension Wood & Clark Counties, Agriculture Agent

- I moderated the Badger Dairy Initiative; a podcast held each Tuesday at 1:00. This month I was involved with presentations on high quality and alternative forage crops.
- I participated in the DNR/Extension CAFO update meetings, there were 4 sessions/ 2 hours each.
- I participated in the Midwest Forage Association winter virtual conference, also a multi-day event.
- I participated in a Faculty town hall meeting discussing an initiative from faculty to encourage the UW foundation to invest in green technologies and to divest from firms utilizing fossil fuels.
- interviewed on the Extension hour on WDLB and WFHR radio.
- I answered phone calls about land rent, household pests, weed and plant identification, soil test interpretation and grass-fed beef and dairy products.
- I have updated producers about upcoming deadlines for USDA-FSA stabilization programs related to the coronavirus pandemic.
- I participated in a zoom on cover crops, zone-tillage spring seeding of annual forage blends, corn silage hybrid selection and management, grass varieties and nutrient management.
- I am preparing an educational session for Mid-State Technical College and udder health and milk quality featuring the UW Marshfield Agriculture Research Station, which recently received national recognition for their milk quality program.
- I reviewed a fellow faculty member for the annual review process.
- I provided information to the market animal sale committee on carcass ultra-sound scanning.
- I have promoted winter meetings such as Heart of the Farm Coffee Klatches, farm management meetings, dairy meetings, and livestock meetings by postcard and of social media.
- I advised the Marshfield Chamber Agri-Business Committee on their outreach efforts including the Farm Show that was held at the Marshfield Mall this month.



NANCY TURYK

Extension Wood County, Community Development Educator

Economic Development

- Met bi-weekly with the Wood County economic development recovery group to collaboratively address current topics associated with the economic development recovery and pandemic-related needs and opportunities.
- Shared information about economic recovery business support opportunities by emails, telephone, and web conferencing conversations primarily with Wood County towns/villages/cities, chambers of commerce, visitor and convention bureaus, Mid-State Technical College, UW-Stevens Point@Marshfield, Ho-Chunk Nation, agricultural staff, Wood County health and planning and zoning departments.
- Scheduled and facilitated the working groups within the Wood County REDI team to complete the development County's REDI plan. The plan was reviewed by the full REDI team and will be reviewed by the CEED committee during their March meeting. Incorporated recommended changes to the plan from REDI team.
- Facilitated a meeting on outdoor recreation in Wood County to discuss how to enhance advertising to increase visitors to the county.
- Discussed the PPP program on WFHR radio program.
- Attended the Governor's Economic Development Conference hosted by WEDA.
- Attended Bridging the Digital Divide for an Inclusive Future webinar.
- Attended UW-Madison Extension Lunch-n-Learn: First Look at Survey of Wisconsin Residents Experiences During the COVID-19 Pandemic.
- Attended Small Business Assoc. webinar about the new PPP program.

Energy and Resiliency

- Reviewed materials and programs related to energy efficiency and renewable energy and shared relevant information with Wood County staff.

Local Community Initiatives

- Participated in meetings for Wisconsin Rapids' cultural program with assistance by students in UW-Madison's UniverCity program.
- In addition to routine collaborations and conversations with County staff, I kept informed about the County by reading county email updates, county committee packets, local newspapers, listening to the County Board and CEED committee meetings, and in discussions with Wood County employees and supervisors.

UW-Madison Extension

- Participated in virtual meetings with UW-Madison Extension Dean, Community Development Institute, and Wood County staff.
- Continued working with the core team working on the development of a community resilience menu and Train-the-Trainer course through the UW-Madison Extension Climate Change Leadership Team.
- Attended UW Climate Impacts Grp Building Climate Resilience During COVID-19 Recovery webinar
- Met with the Water Week planning team to complete the scheduling of speakers for the climate change track.
- Attended Wisconsin Academy's "Turtle Island Confederacies: Relationships and Balance".



- Participated in training for Wisconsin Water Week.
- Participated in Wisconsin Dept. Health Services' Climate Change - Science Advisory Team meeting.

ALLISON JONJAK

Extension Wood County, Cranberry Outreach Specialist

- Reviewed feedback from Cranberry School.
- Planned February Virtual Brown Bag, featuring Business Management and Strategic Thinking.
- Planned for 2021 growing season trials of insecticides, herbicides, and fungicides.
- Incorporated feedback into process for allocating research space at the Wisconsin Cranberry Research Station.
- Coordinated with Ocean Spray about crop residual trials.
- Joined WSCGA Education Committee to propose educational video series and plan upcoming events.
- Scheduled April Cranberry Mini-Clinic with researchers.
- Coordinated with fruit team (Entomology, Pathology, Weed Science, Physiology) to coordinate with county agents on joint projects.
- Hosted grower and USDA-ARS discussion on phenology and dissolved oxygen sensors.
- Attended Pacific Northwest Cranberry Congress (virtually).
- Attended Irrigation Water Management WISP training.
- Made contacts within DATCP as current cranberry nutrient management trainer is leaving the organization.
- Hosted February Virtual Brown Bag Seminar.

JACKIE CARATTINI

Extension Wood County, Human Development and Family Relationships Educator

- Attended the Health Aging Wood County meeting.
- Attended the United Way of South Wood and Adams counties Early Years coalition meeting.
- Attended the North Central Continuum of Care meeting.
- Attended 2 Wood County Stuff the Bus committee meetings.
- Attended the Mental Health First Aide trainers quarterly meeting.
- Attended the 7-week series train the trainer for the WeCOPE mindfulness curriculum.
- Attended the UW-Madison Faculty Senate meeting.
- Attended a post tenure review committee planning meeting
- Attended final interviews for the compliance coordinator.
- Attended HDRI (Human Development and relationships Institute) monthly colleague connect
- Attended a Life Span program planning meeting.
- Taught a 10-session series of the Aging Mastery Program for older adults.
- Attended the Central WI Partnership for Recovery subcommittee meetings, Youth, and housing
- Coordinated and hosted daily "Extension Wellness Moments" and taught 1 session in the month of February.
- Attended the "Racism is a Public Health Crisis Capacity Building" bi-monthly meeting
- Taught the "Just B.R.E.A.T.H.E." mindfulness curriculum with the LEO youth program twice a week for 3 weeks.
- Attended a Department of Extension Administrative committee meeting
- Attended a meeting with the Family Development section



- Attended bi-weekly meetings to present recently authored module on Advanced Directives for a new preplanning for the loss of a loved one curriculum. Covered final edits. Worked on evaluation materials.
- Taught 2 sessions of the 6-part monthly Rent Smart virtual training.
- Attended the Rock County Finance, Investment and Challenge bowl to prepare for the Wood County bowl on February 25th.

Attended multiple zooms on:

- Department of Extension Administrative Committee
- Coordinated daily Extension Wellness moments (M-F at 8:15am)
- Financial Education in the time of Covid team meeting zoom
- Racism as a Public Health Crisis weekly series
- Taking Care of You – Highlights, WeCOPE
- Rent Smart Team virtual learning
- Pre-planning for the death of a loved one team
- Life Span program check-in
- Free Throw Fridays (institute Zoom)
- Institute meetings on changes and programming
- Behavioral health team meeting
- Department/Institute and Associate Dean monthly check-ins
- Bi-monthly stress and coping team meetings

HANNAH WENDELS & KELLY HAMMOND

Extension Wood County, FoodWise Nutrition Educator and Coordinator

- Sent a 4 week series of the virtual Bitmoji classroom nutrition lessons for e-learning students in 3rd grade in the WRPS system (Hannah, 02/01)
- Co-teach a series of 10 weeks of virtual Strong Bodies classes every Tuesday & Thursday morning (Hannah, 02/02)
- Sent indirect education option consisting of pre-recorded nutrition lesson videos to Grove, Howe, and Mead Elementary schools (Hannah, 02/05)
- Completed co-teaching a virtual Kids in the Kitchen class with Ho-Chunk Head Start, made a healthy snack with children and their parents via Zoom, series of 3 lessons - 1 per month (Hannah, 02/17)
- Continuing 8-week professional development training on Policy, Systems and Environmental Change (Hannah, 01/21, ongoing)
- Working with the Food Service Director in the WRPS System to send out a monthly nutrition newsletter to every school in the system using the Harvest of the Month program (Hannah, 02/11)
- Attend Wood County Hunger Coalition virtual meeting (Hannah, 02/18)
- Continue planning and promoting a virtual Kids in the Kitchen class with partner organization South Wood County YMCA (Hannah, ongoing - class begins in March)
- Continue co-teaching Strong Bodies class in both Wood and Portage County that is completely virtual and includes nutrition education as well as strength building (Hannah, 10/19, ongoing)
- Continue work with “Physical Activity/Nutrition for Colleagues in FoodWise” workgroup (ongoing, Hannah)
- Attend virtual FoodWise North Region check in calls (ongoing, Hannah & Kelly, Tuesdays)



- Attend virtual FoodWise State check in calls (ongoing, Hannah & Kelly, every other Tuesday)
- Attend virtual Wood County Extension check in calls (ongoing, Hannah & Kelly, Mondays)
- Attend virtual Extension Area 7 check in calls (ongoing, Hannah & Kelly, every other Wednesday)

RACHAEL WHITEHAIR

Extension Wood County, Natural Resources Educator

- Reached out via phone to Flyte Family Farm and Coloma Farms in the Big Roche A Cri Watershed to invite them to a virtual meeting. This meeting is intended to help form a farmer-led group in this watershed (Feb. 1)
- Met with Scott Bordeau and Rick Georgeson of PACRS to assist them with creating a presentation for their Wisconsin Water Week event (Feb. 2)
- Presented to the CEED committee on programming updates related to reduction of non-point source pollution and water quality improvement (Feb. 3)
- Met with John Exo of UW-Madison, as a part of producer-led evaluation work, I and a colleague (Joe Bonnell of UW-Madison Extension) interviewed John on his experience with farmer-led groups and his opinions of the producer-led program overall including structure, efficacy, major partner roles and contributions, etc. (Feb. 4)
- Met with WI prairie chicken festival planning committee to assist with virtual format creation for this year's festival (Feb. 4)
- Provided an educational session to 14 Mile Watershed Alliance members on utilizing infographic development programs 'Canva' and 'Piktochart' so they are better able to develop flyers and outreach materials (Feb. 9)
- Hosted a session of the Central WI Farm Profitability Expo, presented by David Trimner of Miltrim Farms (Feb. 10)
- Met with the 14 Mile Watershed Alliance to assist with official release of non-profit status to watershed partners and stakeholders (Feb. 10)
- Attended the monthly board meeting of EPPIC to stay updated on farm research plans and assist planning of upcoming agronomist workshop (Feb. 10)
- Gave an interview on WFHR about spring melt and how groundwater is heavily influenced by land use in the spring (Feb. 11)
- I and colleague Joe Bonnell of Extension interviewed Anne Pieffer of UW-Madison about her role in supporting on-farm research among farmer-led networks, this is part of a grander evaluative project (Feb. 12)
- Assisted 14 Mile Watershed Alliance members with development of their Water Week Presentation (Feb. 15)
- Met with Adams Co. Land and Water and Extension staff to continue planning meeting with farmers in the Big Roche A Cri Watershed (Feb. 15)
- Assisted planning of DATCP Producer-led Virtual Conference (Feb. 16)
- As part of a program with the farmers of Mill Creek Watershed group, Ken Schroeder of Portage County and I interviewed Sammi Hoffman, an employee of Jay-Mar in Plover about cover crop options and early user tips for farmers (Feb. 17)
- Interviewed Rick Georgeson of PACRS on his partnership with the Farmers of Mill Creek watershed group as part of a promotional video to showcase the educational programming conducted by this farmer-led group (Feb. 18)
- Attended and helped to host and facilitate the DATCP Producer-led Conference (Feb. 22-23)
- Hosted and facilitated a meeting with Adams Co. conservation staff and farmers in the Big Roche A Cri in an effort to establish a farmer-led group (Feb. 25)



JANELL WEHR

Extension Marathon & Wood Counties, Horticulture Educator

- **Elevate!** - "Elevate!" was the first ever state-wide kick off event for the Master Gardener Program. The objective was to motivate our volunteers through recognition. The program included MGVs and coordinators from across the state sharing what went well in 2020. Program Manager, Mike Maddox shared his vision for 2021, and 10 volunteers won door prizes. I facilitated in the planning, coordination, and delivery the virtual event. I continue to work with a committee to extend the energy into a Master Gardener Volunteer week in April.
- **Starting Seeds Indoors** - Since the January program had strong interest, I delivered the program again twice in February. Participants were introduced to a variety of seed starting mediums and the requirements for germination.
- **Radio WFHR and WPR Central Time** - I shared key factors to consider when planning the garden for the 2021 growing season and how to start seeds indoors.
- **Planning the Garden** - Since this program was so popular in January, I hosted it again virtually. In this two-part series, participants learned how to choose a good garden site, cultivars best suited for Wisconsin gardens, crop rotation, and making a garden map.



Activities Report for Shane Wucherpennig – February, 2021

- **February 1** – Worked with Regional NPS Coordinator to request a variance to NR 151 cost-share practices to fund multiple practice in one year. Field visits, mapping.
- **February 2** – Preparation for CEED mgt. Correspondence with DNR on TRM grant.
- **February 3** – Emails, Phone correspondence, Attended CEED meeting.
- **February 4** – WDNR TRM Administration Webinar. Emails, Phone correspondence
- **February 5** – Emails, Phone correspondence, worked on year end reports
- **February 8** – Worked on preparing projects for new Engineering Tech Position.
- **February 9** – Worked on tracking for MDV Grant program.
- **February 10** – Phone Calls and correspondence, Zoom Meeting. Worked on annual work plan for DATCP.
- **February 11** – Emails, Phone Calls and correspondence, Zoom Meeting.
- **February 12** – Worked on annual work plan for DATCP.
- **February 15** – Training and working with new Engineering technician. Phone Calls and correspondence, Zoom Meeting.
- **February 16** – Field visits, mapping. Attended Wood County Board meeting.
- **February 17** – Virtual Skype meeting with DNR on a local assistance grant proposal.
- **February 18** – Streambank Protection Spreadsheet Webinar. Training with new Eng. Tech.
- **February 19** – Met with landowners to discuss Cover Crops and No-Till. Training with new Eng. Tech.
- **February 22** – Reviewed applications and resumes on applicants for Engineering Tech Position.
- **February 23** – CAD Happy Hour 2 training virtual
- **February 24** - Department Head Meeting Q1
- **February 25** Emails, Phone Calls and correspondence, zoom Meeting.
- **February 26** – Discuss grant contract & Reimbursements with DNR for a Local Assistance grant I received in 2021.

Staff Report for Klayton Kree

February 2021 (first day February 15th)

- I completed the new hire orientation and benefits paperwork on the first day of hire and completed all forms and such needed to complete.
- I became familiar with the River Block building, LCD office, LCD staff, and my office workspace.
- Began setting up my computer and personalized my filing system. Organized desk files left behind from previous Eng. Tech.
- Was able to participate on a site check with Caleb A. and Emily S. on a landowner complaint of manure application. Few days later, attended farmer meeting with Shane W. and Caleb A. to talk with the farmer who applied the manure and educated them on restrictions and what to do to fix the current problem. The following week, Caleb A. and I went to the site to make sure the farmer followed our guidance.
- Began customizing AutoCAD software to what I am used to, while incorporating the new County system. (I had been using NRCS info the last year working for the NRCS).
- Introduced myself to the DATCP contact, Drew Zelle, and had a few conversations with him about CAD and projects and becoming familiar with each other as we will be working together most often.
- Registered for multiple webinars and trainings including, CAD, stream crossing\fish passage, soil carbon, WI land & water conference, cover crop, woodlot management, and mine reclamation.

Activities Report for Rod Mayer

FEBRUARY 2021

- Continued working on a stored crop deer damage project – obtained estimates for Bag Armor to cover the crop – sent DNR report for price differences between bag armor and building a fence around the area of concern. (waiting to see which route DNR wants to take)
- Continued monitoring and finalizing Non-metallic fees and financial assurance – including contacts with operators, landowners, and banks. Updated spreadsheets and files.
- Finalized “Healthy Forests – Healthy Communities” poster contest. Our 1st place entry for grades 4-6 also tied for 2nd place at the North Central Area contest and received a second trophy. Created a second area contest certificate for winner. Delivered all awards to Auburndale Elementary.
- Researched and obtained fox lights through DNR wildlife funds to use for deterring deer in a stored crop area at night.
- Biometrics screening for wellness program.
- Placed final tree/shrub order to two nurseries and updated spreadsheets for tracking – 25,750 trees/shrubs ordered. (25,175 pre-sold)
- Completed MSHA mine safety training on-line (25 modules total) and received certification for mine safety and first aid for 2021.
- Completed an early enrollment for Act 82 shooting permits on a cranberry marsh – deer getting into beds.
- Contacted two venison donation processors to turn in final paperwork for 2020 – picked up binders from processors – contacted pantries – delivered ground venison to Soup or Socks in Marshfield. Audited all paperwork from processors and pantries – completed final report to DNR. We had 13 deer donated – 338 lbs. of ground venison donated to three Wood County pantries.
- Completed the 4th ¼ wildlife damage and abatement program reimbursement report and sent to DNR.
- Completed WM-40 wildlife program enrollments for three landowners (any claim from the previous year over \$1000 must be enrolled by Feb. 15th). Multiple emails, calls, meeting with, signatures, and maps made for this. Files and DNR database updated.
- On-line CAD course.
- Processed wildlife damage claims from 2020 – claims totaled \$16,265 – obtained crop owner signatures – sent to DNR and updated DNR database.
- Completed input for the department Annual Report.
- Recorded Hemlock Trails Cranberry Fence contract with Register of Deeds. Updated to DNR database – sent landowner and DNR copy.
- Completed initial review for a new Non-metallic Reclamation draft plan – including multiple DNR contacts, township, endangered resources, research, etc. Completed review document and sent to Quest Engineering for fixes needed.
- Landowner discussion for wildlife abatement fence build in 2021 on two cranberry marshes.
- Completed Non-metallic mining annual report to DNR – signature – sent to DNR with their portion of fees for 2020.

***Activities Report for Lori Ruess
February 2021***

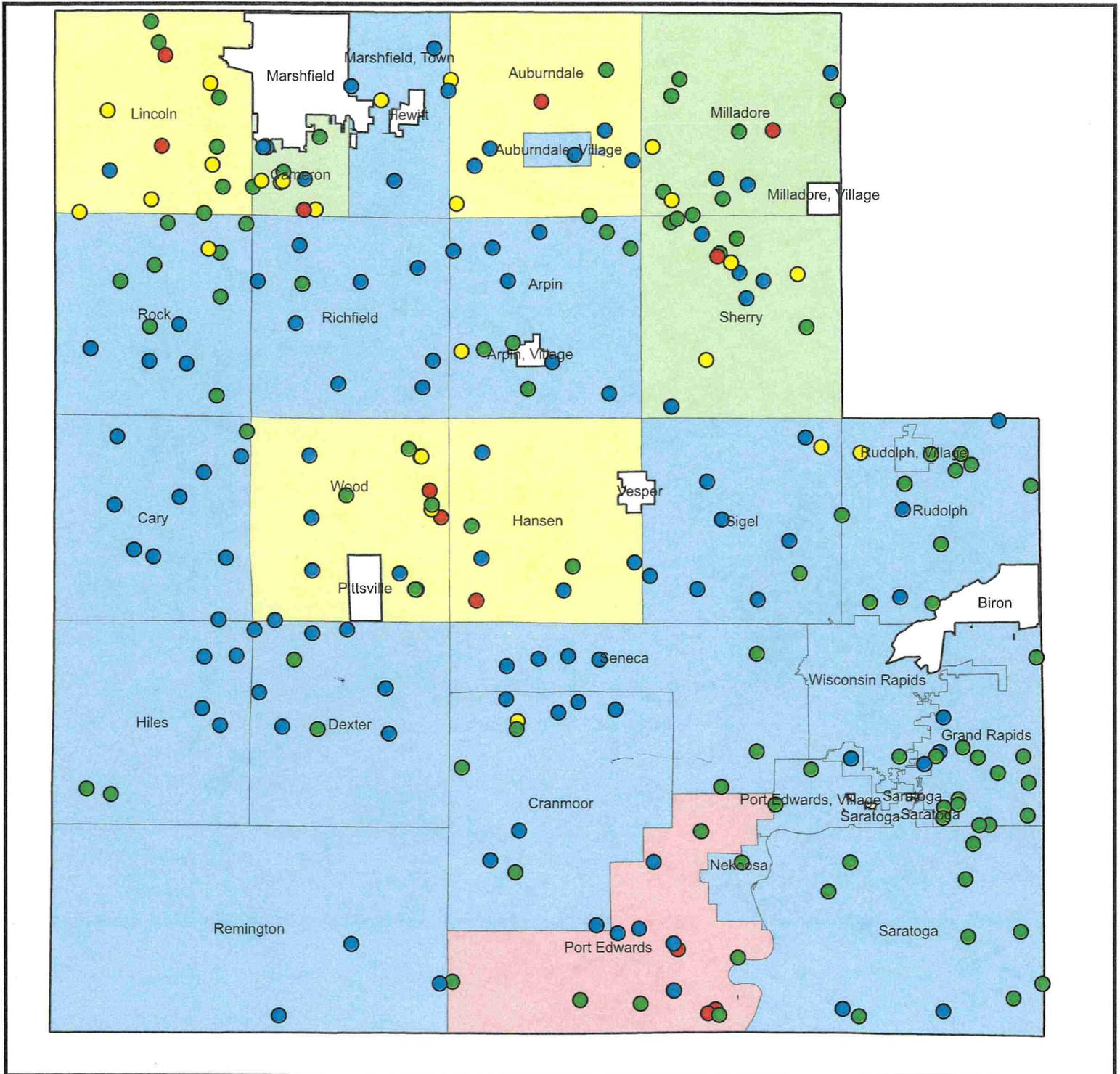
- Answered phones and replied to emails
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed January sales tax report and forwarded to Finance.
- Completed two 2020 cost-share reimbursement requests and sent to DATCP for reimbursement.
- Attended February 3rd CEED meeting and completed minutes
- Completed 2020 Final DATCP staff and support reimbursement request and emailed to DATCP.
- Worked with Terry Kafka, DNR on questions regarding Mill Creek TRM grant reimbursement.
- Attended February 11th staff meeting.
- Completed KnowB4 training required by IT.
- Assisted Rod Mayer with the 4th quarter Wildlife Damage Reimbursement Request.
- Completed new CREP contract for 21.31 acres.
- Assisted Klayton Kree with questions on staff report, expense report and general office.
- Completed LWCD payroll percentages and forwarded to Finance prior to the February 11th and February 25th payrolls.
- Sent request to various agencies for 2020 annual report information.
- Started putting together the 2020 Land & Water Conservation Annual Report.
- Completed budget reconciliation of the 2020 LWCD budgets and sent year-end information to Finance.
- Tree and shrub distribution preparation.
- Organized County Board packet and submitted to the County Clerk's office.
- Electronically submitted staff reports and packet materials to the County Clerk's office for the December CEED packet.

Activities Report for Emily Salvinski

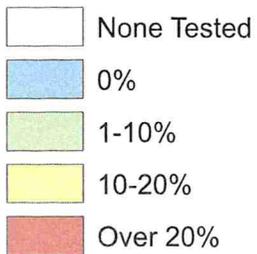
-February 2021-

- **Thursday, February 4.** Processed NMPs. Updated some PI reduction calculations with new NMP info.
- **Friday, February 5.** Completed IT training.
- **Thursday, February 11.** Attended staff meeting.
- **Friday, February 12.** Gathered info for annual report.
- **Monday, February 15.** Started updating basics in farmers NMP.
- **Tuesday, February 16.** Watched video on TRM grand administration. Met with farmer to work on NMP.
- **Wednesday, February 17.** Took manure spreading complaint, checked to see if it was valid. Worked on a log worksheet for farmer.
- **Tuesday, February 23.** Processed checklists. Updated nitrate testing database to complete 2020 map.
- **Wednesday, February 24.** Spent time with coordinating upcoming NMFE class. Went out to take stream flow measurements. Watched a focus on forage webinar.

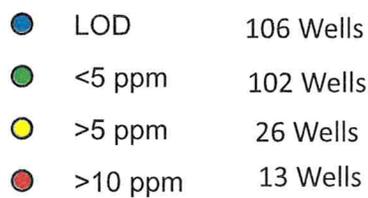
2019-2020 LWCD Nitrate Testing



Percent of tests over 10 ppm, by municipality



Nitrate Results



TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for March 3, 2021

1. Economic Development (Jason Grueneberg)

- a. Wood County Economic Development Roundtable – On February 11th and 25th, I facilitated Economic Development roundtable discussions in response to the economic impact of COVID-19 on our economy. Notes from those meetings are attached to this report.
- b. Wisconsin Counties Association Redistricting – On February 9th and 24th, I attended WCA Redistricting webinars on redistricting in Wisconsin. The process of redistricting will be delayed due to an anticipated late release of Census redistricting data. The WCA is facilitating a discussion on how to conduct redistricting process in a unified manner by all counties, and the legislative changes that may be necessary to accommodate this.
- c. Rural Economic Development Innovation Initiative (REDI) – On February 11th, I participated in a REDI planning team meeting to review a draft of the REDI Plan. The plan is an economic development strategy for the County, and will be presented to the Conservation, Education and Economic Development Committee on March 3rd, and to the County Board on April 18th.
- d. Bicycle and Pedestrian Wayfinding Signage – On February 15th, I participated in a meeting to plan for bicycle and pedestrian wayfinding signage for trails in south Wood County. By fall of 2021, Grand Rapids, Biron, Wisconsin Rapids, Port Edwards, Saratoga and Nekoosa will have trail head and additional wayfinding signs installed.
- e. North Central Wisconsin Regional Plan Commission (NCWRPC) Regional Recovery – On February 17th, I participated in a meeting to develop a strategy for regional recovery from COVID-19. The planning process will take place over the next year.
- f. Wisconsin Counties Association Budget Webinar – On February 17th, I participated in webinar facilitated by the WCA that covered many of the items that are included in the Governor's proposed budget.
- g. Marshfield Economic Development Board Meeting – On February 4th, I participated in the Marshfield Economic Development Board

meeting. Some of the agenda items included a presentation on the Marshfield housing incentive program, 2021 Economic Development Strategic Plan, 2021 Budget and Projects, Capital Improvement Plan for 2022-2026, and economic development activity Updates.

2. Planning (Adam DeKleyn)

- a. Land Subdivision - Plat Review – CSM: (4) CSMs were submitted for review/approval. (6) CSMs were approved/recorded. (5) CSMs are pending approval. CONDO PLAT: (1) North Beach at NEPCO Lake Condominium Addendum #2 approved/recorded.
- b. Town of Grand Rapids Comprehensive Plan – Land Use Element and Implementation Element are being prepared for next PC meeting.
- c. Request for Zoning Map Amendment Approval – Town of Marshfield – The town submitted a zoning map amendment/rezone for review/approval on 2/19/21. Request has been reviewed. Staff memo, maps and resolution are attached for CEED and CB reference and action.
- d. City of Marshfield Water Quality Management (WQM)/Sewer Service Area (SSA) Plan Update – WDNR has reviewed and approved the 2020-2040 SSA Plan. The Common Council will take action on the plan in February. Once approved GIS information will be updated and the plan will be distributed. DPZ is responsible for administering plan.
- e. Town of Lincoln Zoning Update – Presented updated official zoning map to PC. An interactive official town zoning map will be available for town and public use.
- f. Town of Sigel Zoning Ordinance – Reviewing draft town zoning ordinance at the request of the Town Zoning Administrator. The town has been working on updates to its zoning ordinance for some time.
- g. Wood County Well Delegation Program – Submitted application materials to WDNR to request approval to administer Level 1 (well location) and Level 5 (well/drill hole abandonment) delegation levels. The goal of the program is to protect Wisconsin's drinking water and groundwater resources by allowing regulation of these activities at the county level, with support and oversight from the DNR.
- h. COVID-19 Operational Planning – Working remotely at times in response to the COVID-19 pandemic. County Planner functions and programs will remain operational as normal. I will be available by phone: (715) 421-8568 or email: adekleyn@co.wood.wi.us.
- i. Town/County Planning and Zoning Assistance – Provided planning and zoning assistance to the general public and town officials.

3. Land Records (Paul Bernard)

- a. Working on Annual Parcel Data submission to State
- b. Working on Bi-Annual Ward Data submission to State
- c. Creating interactive and paper maps for Town of Lincoln Zoning – to be used as a blueprint for rest of County
- d. Reviewing PLSS Data for submission to State
- e. Parcel Mapping
- f. Address Mapping

4. Code Administrator's (Jeff Brewbaker and Scott Custer)

01-28-2021 – Inspection report conventional TN: 07; (2) inspection report mound <24" TN: 16; inspection report mound <24" TN: 22; inspection replacement HT TN: 01; mitigation & issued shoreland-garage TN: 07; reviewed shoreland permit TN: 18; GIS meeting*

01-29-2021 – Inspection report HT TN: 11; inspection HT TN:01*; proofed POWTS referral form

02-01-2021 – plan review & issued replacement HT TN: 12; online professional course credits; reviewed shoreland permit w/owner TN: 18; inspection HT TN: 01

02-02-2021 – Inspection report mound <24" TN: 17; inspection report mound <24" TN: 12; inspection report HT TN: 21; updated well delegation submittal; shoreland research TN: 18; soil on-site TN: 01*; Kimball well reading*

02-03-2021 – Vacation (Jeff); we;; delegation meeting; cyber security training; reviewed shoreland permit TN:18

02-04-2021 – Inspection report mound A+0 TN: 11; inspection report mound <24" TN: 19; inspection report conventional TN: 13; inspection report HT TN: 15; TH review TN: 10; maps TN: 06

02-05-2021 – Inspection report conventional TN: 13; (2) inspection report conventional TN: 18; shoreland affidavit TN: 18; review shoreland buffer TN: 18

02-08-2021 – Inspection report system-in-fill TN: 17; inspection report mound <24" TN: 19; inspection report mound >24" TN: 15; inspection report HT TN: 09; inspection report HT TN: 10; review small claim file; reviewed shoreland permit TN: 18

02-09-2021 – Inspection report mound >24" TN: 18; inspection report HT TN: 01; inspection report conventional TN: 13; inspection report mound A+0 TN: 12; inspection report mound <24" TN: 17; inspection report mound >24" TN: 12; review 5 sanitary complaints; GIS database connection setup for POWTS layer

02-10-2021 – Inspection report HT TN: 16; inspection report mound <24" TN 11; inspection report mound A+0 (GeoMat) TN: 10; reviewed new mound <24" TN: 01*

02-11-2021 – Issued renewal conventional TN: 07; inspection report in-ground-pressure TN: 07; inspection report mound <24" TN: 08; inspection report conventional TN: 18; shoreland preservation affidavit TN: 18; review small claims file

02-12-2021 – Court case review & training

02-15-2021 – Inspection report conventional TN" 07; inspection report HT TN: 03 (greenhouse); plan review mound <24" TN: 04*; Citizens Groundwater meeting

02-16-2021 – Inspection report mound <24" TN: 17; soils evaluation, plan review & issued new mound <24" TN: 01; (2) inspection report conventional TN: 18; inspection report conventional TN: 07; review soil report TN: 04 & TN: 21; shoreland mitigation TN: 18

02-17-2021 – Computer training; inspection report HT TN: 22; inspection report conventional TN: 07; (2) inspection report conventional TN: 18 (12 bedroom condo); review conventional TN: 18

02-18-2021 – Inspection report conventional TN: 18; inspection report mound >24" TN: 07; inspection report mound <24" TN: 21; inspection report mound <24" TN: 22; soils evaluation, hydrograph, plan review & issued new conventional TN: 18 (5 bedroom home on Nepco); well reading @ Kimball hydrograph well TN: 13*; plan review mound >24" GFS TN: 11

02-19-2021 – Court case phone call; ½ day vacation (Jeff); plan review mound <24" TN: 21*; proofed small claims court cases

02-22-2021 – Soils evaluation mound <24" TN: 15; plan review & issued replacement mound >24" (eljen system) TN: 11; failing system report MH Park complaint investigation TN: 18; floodplain project plan follow-up TN: 07; review mound >24" TN: 16*; review soil report TN: 18

02-23-2021 – Plan review & issued new mound <24; soils evaluation, plan review & issued replacement mound A+O TN: 21; (2) inspection report conventional TN: 07; review small claim court cases; POWTS review

02-24-2021 – Inspection report mound <24" TN: 08; inspection report mound <24" TN: 15; review soil handbook

*Training purposes for Code Technician.

5. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 4 sanitary permits issued in January 2021 (1 New, 2 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$3,485. There were 6 sanitary permits issued in January 2020 (3 New, 3 Replacements, 0 Reconnects and 0 Non-Plumbing) with revenues totaling \$2,875.

There were 4 sanitary permits issued through January 2021. For comparison purposes, the following are through the same period for the previous five years: 2020 – 6, 2019 – 5, 2018 – 4, 2017 – 3 and 2016 – 3.

- b. 2021 Tax Refund Intercept Program (TRIP) – As of February 23rd, Wood County received no additional payments for a total of \$0.00 on zero (0) outstanding cases for 2021.
- c. 2021 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Friday, April 23rd with a due date of Friday, August 13th. There are approximately 3,100 to be mailed between the four notices.
- d. 2020 Program Fee Notices – As of February 23rd, there are 32 property owners that have not paid the \$25 program fee for 2020.
- e. Enforcement Activities Update (Small Claims) – Vacancy checks by office staff for 2020 maintenance enforcement was completed on Thursday, January 21st and Friday, January 22nd.

- i. Small Claims Court Cases Scheduled

Date	
<u>Small Claims</u>	<u># Cases & Court Case Type</u>
3/02/2021	(7) Failure to provide Servicing or Maintenance Report (2020)
3/09/2021	(6) Failure to provide servicing or Maintenance Report (2020) and pay \$25 program fee (2020)
3/23/2021	(10) Failure to pay \$25 program fee (2020)

- ii. Small Claims Court Cases Not Scheduled forwarded to Wood Co Corp Counsel – Planning & Zoning Department pending payment to Wood County Clerk to Courts. Check is expected to be cut on Thursday, March 4th.

Date	
<u>Forwarded</u>	<u># Cases & Court Case Type</u>
2/23/2021	(10) Failure to pay \$25 program fee (2020)
2/23/2021	(1) Failure to provide servicing or Maintenance Report (2020) and pay \$25 program fee (2020)

- iii. PENDING Small Claims Court Cases – Court Cases are being scheduled in groups of a maximum of ten (10)

<u># Cases & Court Case Type</u>
(12) Failure to pay \$25 program fee (2020)

- f. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.
- g. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2021.
- h. ArcGIS Software Project – Editing addresses in 22 townships.
- i. Kim attended the following meetings/trainings:
 - i. Citizens (Wood County) Groundwater Group on February 15th.
- j. Victoria attended the following meetings/trainings:
 - i. Economic Development Meeting (COVID-19 Recovery) on February 11th & February 25th.

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, February 15, 2021
TIME: 2:00 p.m.
LOCATION: Teleconference via WebEx

Present: Caleb Armstrong, Ray Bossert, Rhonda Carrell, Bill Clendenning, Scott Custer, Bruce Dimick, Nancy Eggleston, Gordon Gottbeheit, Tamas Houlihan, Ben Jeffrey, Kim Keech, Klayton Kree, Bill Leichtnam, Dan Matthews, Cecile Stelzer-Johnson, Nancy Turyk, Allison Werner, Ken Winters, Shane Wucherpfennig and Tim Wuebben.

1. **Call Meeting to Order:** Chair Bill Leichtnam called the meeting to order at 2:01 p.m.

2. **Public Comment:** None.

3. **Correspondence/Updates/Handouts/Reports:**

Bill Leichtnam shared the following at the meeting:

- A. **Neonicotinoids** – Shane Wucherpfennig shared that he had a conversation with John Eron. John Eron gave a presentation about 6 years ago and brought neonicotinoid awareness to Friends of Mill Creek. The Land & Water Conservation Department has been working with local farmers the last 6 years to educate the public and farmers on the impacts of using neonicotinoids. Farmers in the Mill Creek Watershed Council has been tuned into farming practices to get away from those chemicals with those neonicotinoids in them. That is why part of the cost share stuff that they focus on pollinating plantings and pollinator pledge with the schools on pollinators which is a kickoff of those original presentations. Neonicotinoids are a class of insecticides chemically related to nicotine and seeds are coated with this product which can get into drinking water. Shane Wucherpfennig shared neonicotinoids kills honey bees and pollinators. Many farmers have gone away from seeds coated with the product. Bill Clendenning would like information sent to the Clean Green Action.

Motion by Bill Clendenning to share information on Neonicotinoids to the Renewable & Sustainable Committee for review. Second by Bruce Dimick. Motion carried unanimously by voice vote.

Neonicotinoids makes the entire plant toxic including the leaves, pollen and nectar. Neonicotinoid is meant as an inoculation tool and an immediate insect control.

Farmers do better with pollinators if they could spray later in the evening. Honey bees are out during the day and go back home to the nest late at night which would make it easier on the bees. Tamas Houlihan shared the problem spraying at night is for the aerial applicators because it is not safe spraying at night. Aerial pesticide applicators are part of DriftWatch. DriftWatch registry tool is meant to help pesticide applicators and specialty crop growers communicate more effectively to promote awareness to help prevent and manage drift effects.

Shane Wucherpfennig mentioned that the Wood County Land & Water Conservation Department has a Mike Mcquire Drone Video that explains how drones spot treat crop fields. Website link: <https://drive.google.com/file/d/1THlg7WvwpiREx22YYaOoX0SoRry7laNC/view?usp=sharing>

- B. Bill Clendenning commented that the Towns Association has encouraged the Wood County Highway Department to use less salt on roads in order to protect water.
- C. Rolling Hills Dairy Farm LLC CAFO Court Case – Wisconsin Department of Justice has reached a settlement which was approved by the Kewaunee County Circuit Court on January 29, 2021. The agreement requires Rolling Hills Dairy to construct a permanent runoff controls in the feed storage area at its facility to provide a greater protection against runoff into the East Twin River in Kewaunee County. The settlement requires Rolling Hills Dairy Farm LLC to pay a settlement in the amount of \$144,000 in forfeitures, surcharges, court costs and attorney fees. Wisconsin Republicans in late 2018 approved a new requirement that the Department of Justice submit settlements to the state

legislature for approval. Wisconsin Department of Justice said that a settlement was reached before civil action was commenced and therefore not subject to the law.

- D. Wisconsin Department of Justice for three other court cases totaling \$37,000:
 - Outagamie County case against a dairy farm for manure runoff. Defendants disputed the charges but took various compliance steps.
 - Wood County case against a dairy farm for manure runoff. Defendants disputed the violations but agreed to settle.
 - Chippewa County case over destroying and filling a high quality wetland without a permit. An excavating company has reached a settlement with the Department of Justice but not the property owner.
- E. "Lake Tides" newsletter – Nancy Turyk shared that UW Extension program has a free quarterly email newsletter for people interested in Wisconsin Lakes and surface water. Website link: <https://www.uwsp.edu/cnr-ap/UWEXLakes/Pages/resources/newsletter/default.aspx>
- F. Wisconsin Water Week will be March 8-12 to be held virtually. Cost is \$20 per day. Monday is titled "Water Cycles" presentations in the morning. Interactive sessions in the afternoon. Local groups are asked to share an online local event on Friday, March 12th. 14-Mile Creek Watershed and Tri-Lakes will be presenting on Friday. For more info: <https://www.uwsp.edu/cnr-ap/UWEXLakes/Pages/programs/convention/default.aspx>
- G. River Alliance sent out a press release statewide congratulating Wood County, Portage County and Marquette County on the Clean Water referendum question on the April 6th ballot.
Website Link: <https://voteforcleanwater.com/>
Email Updates: https://secure.everyaction.com/5vqdy7bieo4efi8_8sfqg2
Short Survey: <https://www.surveymonkey.com/r/ffyh2rs?emci=249c8fec-ae6c-eb11-9889-00155d43c992&emdi=400cc971-b96c-eb11-9889-00155d43c992&ceid=7116805>

4. **Action Items:**

- A. Next Steps
What are those next steps? What more can we do?
Bill Clendenning suggested that the Resource Conservation & Development Council should join water groups.
- B. Protecting our ground & surface water with or without legislative support
Wood County Board of Supervisors are voting on a resolution on Tuesday, February 16th "to support efforts of four statewide organizations to introduce 'clean water' measures legislatively this term." The legislative efforts, if successful, would lead to long-term economic and quality of life benefits to the residents of the county. The four statewide organization groups are Wisconsin Land & Water Conservation Association, Clean Wisconsin, The Dairy Business Association and The Nature Conservancy. The goal of the four organizations would be to manage runoff, support farms that meet water quality standards and permit only those agribusinesses that meet the standard, help farmers grow foods with fewer negative environmental impact, encourage innovative farming practices and recognize that on sensitive soils that farming practices must change to protect water resources.
WOOD COUNTY RESOLUTION #21-2-7 passed 16-3.

5. **Roundtable**

- A. Tamas Houlihan – Wisconsin Potato & Vegetable Growers Association received a Wisconsin Producer-Led Watershed Protection Grant to help protect the Little Plover River and Wisconsin River.
- B. Rhonda Carrell – Are there any updates on the MOU?
- C. Bill Clendenning – The last telephone meeting on the MOU was held mid-December.
- D. Ken Winters – UW Madison has installed 15 test wells downstream from fields in Juneau County.
- E. Nancy Eggleston – The next telephone meeting on the MOU is early March.

- F. Bill Leichtnam – Congratulations to Nancy Eggleston who is retiring on March 12th after 30 years of service.
 - G. Cecile Stelzer Johnson – A number of wells to be tested in the Town of Grant.
6. **Announcements of members / visitors (upcoming parallel events / meetings)** Upcoming meetings and events were mentioned throughout the meeting.
 7. **Future Speakers:** Bill Leichtnam is looking for potential speakers for upcoming meetings.
March – Matt Krueger, Wisconsin Land & Water Conservation Association
 8. **Agenda Items for next meeting**
Agenda items should be submitted to Bill Leichtnam.
 9. **Next Meeting** Monday, March 15th, 2:00 p.m. (VIRTUAL)
 10. **Adjourn Groundwater Group Meeting** Chair Bill Leichtnam adjourned @ 3:12 p.m.

Notes by Kim Keech, Planning & Zoning Office

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Matt McLean-Director-Visit Marshfield; Betsy Wood-Managing Director-Incourage; Kristie Rauter-Egge-Community Health Planner-Wood County; Josh Miller-Development Services Director-City of Marshfield; Michelle Boernke-Campus Executive-UWSP@Marshfield; Kyle Kearns-Director of Community Development-City of Wisconsin Rapids; Nancy Turyk-Community Development Educator-UWEX; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Reminder that we are not having the PPE meetings on Tuesdays at this time unless a need arises.
- Wood County currently has 191 active cases of COVID-19 and on the state level, we have 20,557 active cases.
- There are still talks about a federal stimulus. President Biden is talking about dividing the stimulus package into several parts in order to get bipartisan support.
- A lot of talk is centering on getting schools back to in person teaching rather than virtual. A lot of discussion focuses on how to accomplish this safely. Please follow this link: <https://www.cdc.gov/mmwr/volumes/70/wr/mm7004e3.htm>. This was a study by Dr. Falk from Aspirus Riverview that was published in the CDC MMWR and featured on Good Morning America.
- The assembly is meeting today to vote on a resolution to end the governor's latest public health emergency and undo the state's mask mandate.
- We continue to hear daily updates on the vaccination roll out. The age group of 65 and older are now eligible to receive the vaccine.

Josh Miller-City of Marshfield:

- We are wrapping up things from 2020 and will be completing an economic development recap report.
- We are talking with the Economic Development Board (EDB) about our 2021 projects. Some of the projects include an economic development action plan, the West 2nd Street redevelopment plan as well as a strategic plan.
- We continue to work on the industrial park TIF. Next steps include rezoning some property before we can finalize the TIF with a possible creation date in April.

Matt McLean-Visit Marshfield:

- There will be a farm show taking place on February 17th and 18th at the mall in Marshfield.
- Hotel occupancy remains low. With the roll out of the vaccine, we are starting to see some traveler optimism.
- We are finalizing details to move forward with our sports study.
- We continue to distribute our visitor guide and have gotten some positive feedback.
- We are excited for Power's Bluff to open this weekend.

Kyle Kearns-City of Wisconsin Rapids:

- The Lincoln High School recreation improvements project is continuing to move forward.
- I will be on a call with Stacy Johnson from WEDC and Verso tomorrow. Verso is selling their mill in Duluth. There will be an investment of \$35 million to convert it to the production of cardboard and there will be some local and government incentives of \$2 million. I am hoping to hear some new information on the call tomorrow. There is no new news from the co-op in the last couple of weeks.

Nancy Turyk-UWEX:

- The Public Service Commission gave final approval to go ahead with the solar development in the Town of Saratoga. It will encompass 1200 acres and produce 150 megawatts of power. This is roughly enough to power 33,000 homes. The hope is to have the workforce to perform installation be

local individuals from Wood County. This project will be beneficial to both the Town of Saratoga and the county as there will be monetary income for the next twenty to twenty five years to both. For more information on this project: <https://www.woodcountysolarproject.com/>.

Kristie Rauter-Egge-WC Health Department:

- A vaccination clinic is taking place today at the airport hangar in Wisconsin Rapids. Yesterday was the first drive through clinic in Marshfield at the fire station. We were able to vaccinate 220 people. Those 65 and older are now eligible to get the vaccine.
- We are at the mercy of the state for how many vaccines we receive. There is too much demand so we do not get as many vaccines as we request.

Michelle Boernke-UWSP:

- We are continuing to do mandated COVID-19 testing for faculty, staff and students. We are open to the community for testing as well which takes place on Tuesdays from 8:00am to 4:00pm in Marshfield. An appointment is needed. The testing will go through March for sure.
- We have a new chancellor; he is coming here for a UW commission meeting on February 11th.
- I am meeting with various groups to have discussions to start planning events for 2021.

Discussion on businesses and recovery:

- Chad Schooley, Wood County Parks director, agrees it is a good idea to get the word out and promote what is available to the public as far as parks and outdoor activities in Wood County.
- Powers Bluff will be open this coming weekend with some equipment rentals available from Northward Peddle and Paddle.
- Is there a way to promote that we have had a mild winter and encourage people to get outdoors?
- Discussion took place to start a smaller group that can talk about how to encourage people to get outdoors and promote the available activities. Nancy will head up getting this group together.

- Next EDR meeting: Thursday February 11th, 2021 at 9:00am via teleconference

Adjourned at 10:00 am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Matt McLean-Director-Visit Marshfield; Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Scott Larson-Executive Director-MACCI; Betsy Wood-Managing Director-Incourage; Kristie Rauter-Egge-Community Health Planner-Wood County;; Michelle Boernke-Campus Executive-UWSP@Marshfield; Kyle Kearns-Director of Community Development-City of Wisconsin Rapids; Craig Bernstein-Manager-Workforce Development-MSTC; Dennis Lawrence-Executive Director-North Central Wisconsin Regional Planning Commission; Jennifer Resch-Director Economic & Community Development-UWSP; Nancy Turyk-Community Development Educator-UWEX; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Wood County currently has 156 active cases of COVID-19. The statewide average has dropped 68% over the last month.
- So far, 822,910 vaccines have been administered.
- Schools are going back to in person learning sometime in March.
- The stimulus package is still being discussed.
- The jobless claims for the week ending February 6, were at 793,000. Throughout the pandemic, we have seen 40% of the workforce file for unemployment.
- The multi stakeholder cooperative idea is still moving forward with looking to purchase the Verso Mill.

Scott Larson-MACCI:

- We are working on updating *Marshfield In Motion*. We use this promotional piece for economic development retention and recruitment. We are hoping to have that out by March or April.
- We have fielded some calls for the Paycheck Protection Program from our local businesses.
- We had a meeting with the Pittsville business group last night.
- We are looking at starting our programming back up in March and moving forward.
- We had our annual meeting virtually in late January.

Matt McLean-Visit Marshfield:

- This weekend there is a farm show at the mall in Marshfield.
- Hotel occupancy remains low. A report for January shows the average occupancy is around 35%.
- We have engaged with The Huddle Up Group to take an in-depth look at the sports tourism market in the Marshfield area. We are also having a feasibility study to find out what it would take to build a new winter sports complex.
- We continue to distribute our visitor guide. Distribution to individuals has doubled from last year.
- We are promoting our downtown juristic trail. This will feature outdoor art pieces from local artist Clyde Wynia. For more information go to: <https://visitmarshfield.com/discover-art-on-the-downtown-juristic-trail/>.
- The Powers Bluff giveaway went very well. We gave away two packs of four passes. Due to the large number of people engaged, we will likely do this again.
- We have a new business downtown. This is a new record store named "Good Day Sunshine Record Shop".

Kyle Kearns-City of Wisconsin Rapids:

- We recently applied for a grant for \$180,000 from the Economic Development Administration to assist with planning efforts in relation to the idling of the Verso Mill. We received a letter two weeks ago from the EDA indicating that the application merits further review. We responded to that and we are

hopeful that we will be awarded the funds. From there we will draft a Request for Proposal (RFP) to hire a consultant.

- We recently annexed some property for the high school quad complex project. That project will be moving forward this year

Nancy Turyk-UWEX:

- We do have a draft plan. The REDI team will be reviewing the plan at 1:00pm today. From there it will move on to others for comment and review.

Kristie Rauter-Egge-WC Health Department:

- We have been putting out a lot of press regarding our challenges and successes with the vaccination roll out. Unfortunately, we had to cancel our drive through clinic in Marshfield last week due to the low number of vaccines we received. We have been told to expect a 20% increase in our allotment in the month of March for April. From there we can expect a 25% increase in our allotment in either May or June.
- We know that about 1 out of 3 seniors, ages 65 and older, have received their first dose of the vaccine.
- We hope to continue holding vaccination clinics at least twice a week.
- The CDC is stating that if people are fully vaccinated, they will not have to quarantine if they have been in contact with someone who is positive for the virus. We are waiting to hear what the state says about this before putting any information out.
- There will be an emergency use authorization meeting on February 26th with the FDA whether to approve the Johnson and Johnson vaccine. The Johnson and Johnson vaccine efficacy rating is a little lower compared to the Moderna and Pfizer vaccines. Astra Zeneca is also working on a vaccine.
- There has been a recent study on double masking. The report states that wearing a surgical mask along with a cloth mask is shown to be effective in preventing spread of particles from coughing.

Michelle Boernke-UWSP:

- We are continuing to do mandated COVID-19 testing for faculty, staff and students. We are open to the community for testing as well which takes place on Tuesdays from 8:00am to 4:00pm in Marshfield. An appointment is needed. The testing will go through March for sure.
- The arboretum at UWSP Marshfield has groomed trails and is open to the public. Information on this can be found at: <https://www.uwsp.edu/marshfield/community/Pages/arboretum.aspx>.
- We also have Marve, the marauder statue, by the Phy-Ed building. This is also a piece of artwork donated by Clyde Wynia.

Betsy Wood-Incourage:

- Incourage is pleased to support Three Bridges Recovery Wisconsin, Inc. with a grant award of \$2,500.00 to support a \$1:\$1 matching grant for the organization's operating expenses. This grant supports donations received, February 10, 2021 through the end of the month. If you'd like to support their work and are able to do so, please join this grassroots fundraising effort by making a contribution to Three Bridges Recovery

Dennis Lawrence-NCWRPC:

- At the same time of the application to EDA, we applied to the WEDC for \$180,000 as a local match. This is on the verge of being finalized through their underwriting department.
- We were in discussions with McMillan Library looking at a potential EDA grant application. Due to timing, McMillan is moving forward with their renovations without the grant funding.
- We are kicking off a bike and pedestrian planning effort for the county with part of a transportation enhancement grant from the DOT.
- We are also kicking off an outdoor recreation plan in Pittsville.
- Regionally we will be kicking off our regional recovery plan effort for our ten county region. This will look at the effects of COVID-19 on the area.

➤ Next EDR meeting: Thursday February 26th, 2021 at 9:00am via teleconference

Adjourned at 9:53 am



RURAL ECONOMIC
DEVELOPMENT PLAN
FOR WOOD COUNTY
WISCONSIN

February 2021

ACKNOWLEDGEMENTS

It is with sincere appreciation that the assistance of the following organizations and individuals are recognized for their contributions in developing Wood County's first Economic Development Plan. The completion of this plan could not come at a better time considering the extreme economic challenges everyone is facing due to the COVID-19 world pandemic. As important as the completion of this plan is, equally important is the collaborative process that was used to develop it. Through this process Wood County has further developed its economic development capacity and has identified priorities and a coordinated approach to grow the economy and strengthen quality of place in Central Wisconsin.

United States Department of Agriculture (USDA) Rural Development

Purdue University - Extension

University of Wisconsin – Madison, Division of Extension

Wood County Board of Supervisors

Wood County Conservation, Education and Economic Development Committee

Wood County Core Team Members

Wood County Rural Economic Development Innovation Initiative Planning Team

Wood County is located in the geographic center of the state of Wisconsin. The 793 square-mile County is comprised of four cities, eight villages, 22 townships, and 17 unincorporated communities. Wood County has two distinct and unique population centers at opposite corners of the County; the city of Marshfield in the northwest has a population of 18,400 and Wisconsin Rapids in the southeast has a population of 17,800. Historically, development in the County has generally occurred at higher rates around those two population centers, as well as in the other smaller cities of Pittsville and Nekoosa, and the eight villages. The County is located near major State Highways and Interstate 39.

The 2018 population of Wood County was 72,904 and is projected to decrease by 563 in the next five years. The projected population decline is concerning, and relatively unique considering that many of the surrounding counties are projected to experience some level of population growth. The average age continues to rise due to out migration of youth, a decrease in birth rates, and increased life expectancy. With an aging and decreasing population, the County faces the challenge of having an adequate workforce available to meet future demand which will also affect quality of life.

In response, this plan was developed to enhance the economic vitality of Wood County by projecting future needs, identifying strengths, and addressing some of the existing barriers. The plan focuses on initiatives for bettering the quality of life and economic development. They include ensuring robust technology infrastructure exists throughout the county for residents and businesses, developing a plan to address the housing needs throughout the County, developing a branding strategy, supporting Central Place initiatives to provide one site that promotes arts, cultural assets, and entertainment, developing a combined countywide outdoor recreational trail/boat access/beach map to increase use and attract tourists and new residents, establishing an entrepreneurial "ecosystem", and transforming the economic development network to a collaboration economic development group. These efforts are substantial and many of the initiatives are already underway. Key to their success will be the collaboration among local, regional, and state professionals and programs and their ability to build capacity with local residents and businesses.

The REDI team recognizes that enhancing the economic robustness within the County requires that just and equitable conditions are present and embedded throughout the implementation of this plan. These intentions should be embedded within all processes, including but not limited to: the selection of committee members to ensure many voices and perspectives are included, heard, and acted upon, choices employed when developing informational networks and outreach strategies, and nurturing a welcoming and inclusive environment among partners and throughout the County.

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 Goal: Transform the economic development network to a collaboration economic development group 21

 Goal: Establish an entrepreneurial “ecosystem” in Wood County through increased support, communication, and collaboration. 21

Quality of Place Goal: Wood County is a vibrant and diverse community to live, grow, work, and play. ... 25

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 Goal: Develop and Implement a plan to ensure housing needs are met throughout Wood County. 29

 Goal: Develop a branding strategy to let others know that Wood County is a vibrant and diverse community to live, grow, play, and work. 31

 Goal: Support Central Place initiatives to provide one site that promotes arts, cultural assets, and entertainment in Wood County 33

 Goal: Develop a comprehensive countywide outdoor recreational trail/boat access/beach map to increase use and attract tourists and new residents. 34

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WOOD COUNTY ECONOMIC DEVELOPMENT COLLABORATIVE

The Wood County Rural Economic Development Initiative (REDI) planning process was initiated by the Wood County economic development team and supported by the Wood County Board of Supervisor’s Conservation, Extension, and Economic Development (CEED) committee. Funding to engage external expertise for this effort was provided through a USDA Rural Development REDI grant. The funds were allocated to Extension faculty and staff at Purdue University and the University of Wisconsin-Madison to guide the process and provide the needed resources and analyses to develop this plan.

The Wood County REDI planning team expanded on an ad hoc “Round Table” team that previously met quarterly to provide updates and exchange ideas about economic development in the County. The Round Table team was expanded to involve more perspectives and greater diversity needed to reflect the County’s demographics. The REDI planning team was comprised of 24 people and received support from an additional 13 people (Tables 1 and 2).

The planning process was initiated during a two-day workshop at the UW-Stevens Point@Marshfield campus in December 2019. During the workshop, the Purdue and UW-Madison Extension support teams provided guidance on the process and presented data on demographics and the local economy. The Wood County REDI team organized itself into two sub-teams; one team focused its discussions on themes associated with quality of place and the other focused on economic development themes. The sub-teams met regularly for several months with some disruptions occurring during the early part of the pandemic. Despite this disruption in planning, the expanded Round Table team further coalesced as they met weekly or bi-weekly to discuss impacts to the local economy and strategize on how best to support local businesses throughout the pandemic. Additionally, in summer 2020, Verso Corporation, a primary employer in Wisconsin Rapids, announced the closure of its papermill. In response, a subset of the team began working collectively to provide resources and support for former employees Verso Corporation and potential site redevelopment or purchase. The REDI sub-teams resumed their planning in September 2020. As the planning process progressed and initiatives were prioritized, smaller working groups were formed to develop SMART goals. The teams also identified several initiatives that are critical to the success of economic development in Wood County but will primarily be led by the County and may not involve the REDI team during implementation (Figure 1).

Table 1. Wood County REDI planning team members and affiliation.

Name	Affiliation	Name	Affiliation
Josh Miller	City of Marshfield	Terry Whitmore	Nekoosa School District
Kyle Kearns	City of Wisconsin Rapids	Dennis Lawrence	North Central Wisconsin Regional Planning Commission (NCWRPC)
Zach Vruwink	City of Wisconsin Rapids	Patrick Gatterman	Northward Peddle and Paddle
Mary Ann Lippert	Wood County Resident	Mark Speirs	Small Business Development Center (SBDC)
Andy Kvernen	Cornerstone Marshfield	Arne Nystrom	Town of Grand Rapids Board Chairman
Kara McManus	Gold Key Realty	Jenny Resch	University of Wisconsin - Stevens Point (UWSP)
Angel Whitehead	Heart of Wisconsin Chamber of Commerce (HOW)	Meridith Kleker	Wisconsin Rapids Area Convention and Visitors Bureau (CVB)
Jim Webster	Ho-Chunk Nation	Doug Machon	Resident and former Wood County Board Chairman
Betsy Wood	Encourage Community Foundation	Ken Curry	Wood County Board Supervisor
Scott Larson	Marshfield Area Chamber of Commerce and Industry (MACCI)	Dave LaFontaine	Wood County Board Supervisor
Matt McLean	Marshfield Convention and Visitors Bureau (CVB)	Sue Kunferman	Wood County Health Dept.
Bobbi Damrow	Mid-State Technical College (MSTC)	Jason Grueneberg	Wood County Planning & Zoning Dept. (P&Z)

Table 2. Wood County REDI support team members and affiliation.

Purdue Center for Regional Development/Purdue Extension	UW-Madison, Division of Extension
Lionel Beaulieu	Tessa Conroy
Michael Wilcox	Brandon Hofstedt
Maria Wiltse	Gail Huycke
USDA Rural Development	Matt Lippert
Jessica Mancel	Jackson Parr
Kelley Oehler	Kristin Runge
Jenna Savage	Nancy Turyk
Carol Wetuski	

Figure 1: Summary of Wood County REDI plan initiatives.

Economic Development

Develop a diverse and sustainable economy in Wood County.

- Establish an entrepreneurial "ecosystem" in Wood County.
- Transform the economic development network to a collaboration economic development group.

Quality of Place

Wood County is a vibrant and diverse community to live, grow, work, and play.

- Ensure robust technology infrastructure exists throughout the county for residents and businesses. Includes broadband, internet, and cell coverage
- Develop a plan to address the housing needs throughout Wood County.
- Develop a branding strategy to let others know that Wood County is a vibrant and diverse community to live, grow, work, and play.
- Support Central Place initiatives to provide one site that promotes arts, cultural assests, and entertainment in Wood County.
- Develop a combined countywide outdoor recreational trail/boat access/beach map to increase use and attract tourists and new residents.

Quality of Place - Additional Initiatives

Implementation of the following are critical to successful economic development in Wood County but will be led by the County independent of the REDI planning team.

- Update the Wood County Comprehensive Plan.
- Improve health outcomes by complimenting the Wood County Health Plan.
- Improve health, equity, and resilience and reduce expenses by implementing the Wood County Energy Plan.

This section of the plan was contributed by Jackson Parr, MPA, Brandon Hofstedt, PhD., and Kristin Runge, PhD., Community Development Institute in the Division of Extension at the University of Wisconsin-Madison. The team finalized their report in July 2020; therefore, it reflects conditions prior to the COVID-19 pandemic and closure of Verso Corporation's papermill in Wisconsin Rapids.

This report¹ examines the demographics and economy in Wood County, offering some comparison to both the state and nation. The analysis includes location quotients and other economic methods to identify local strengths. This report also includes analysis of several community development measures such as the population's age, education, crime, unemployment, and income.

The purpose of analyzing the Wood County's economy and identifying economic trends is to answer the following questions: Which industries in the County have lagged in terms of economic performance? What are the underlying causes of poor economic performance in certain industries? What measures can be taken to address the economic problems that exist? When answering these questions, it is useful to use a comparative analysis among the County, the State of Wisconsin, and the nation.

The analysis helps to pinpoint the strengths and weaknesses of each industry in the County, thereby identifying potential strategies for economic development strategies that can be tailored to local conditions. Much of the information presented in this analysis has been collected from the Wisconsin Department of Workforce Development (DWD) and the U.S. Census Bureau and focuses on the indicators of income, poverty, commuting patterns, employment, and unemployment. Data from Woods and Poole (2019) were used to look at growth indices over time within the county as a whole as well as specific employment sectors. Finally, this report includes data on other metrics of economic activity from the Federal Reserve Bank of St. Louis (FRED).

At the time this report was drafted, a Wisconsin Rapids paper mill operated by Verso was in the process of shutting down, resulting in the loss of more than 900 jobs. The data in this report does not include these employment impacts but may aid in strategies to mitigate the impact of the closure.

REGIONAL DEMOGRAPHIC OVERVIEW

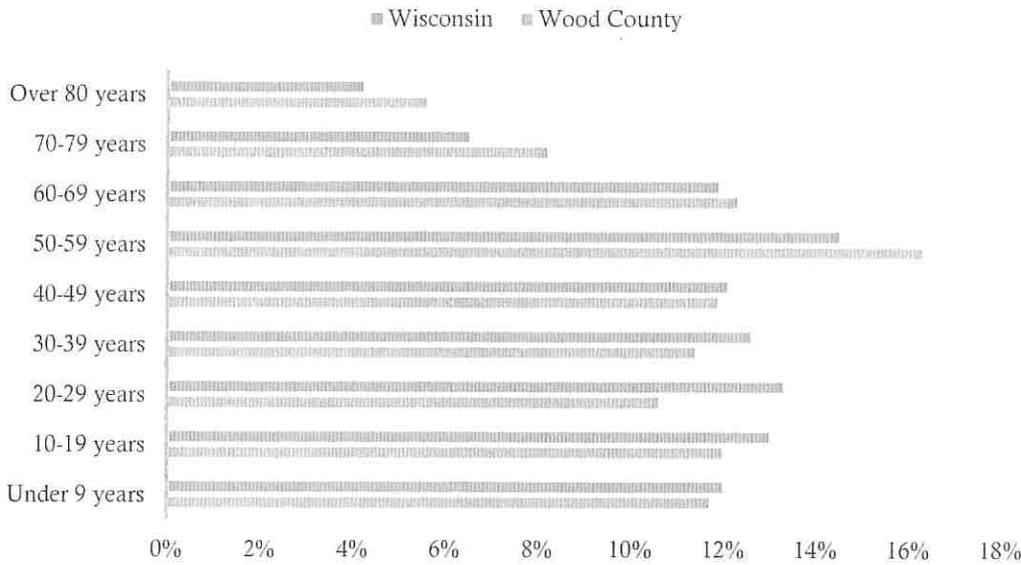
POPULATION

The population in Wood County in 2019 was 72,999, representing a 2.3% decline since 2010. Meanwhile, the population in the rest of the state increased 2.2% over the same period. The Wisconsin Department of Administration (DOA) expects the population in Wood County to decline 4.8% between 2010 and 2040, representing one of the largest population declines in the state.

The DOA estimates consider the aging population, which is particularly prevalent in Wood County. Figure 2 shows the percentage of the population in each age group for Wood County and statewide. Wood County has fewer residents in all age groups younger than 49 years old when compared with the rest of the state. Meanwhile, Wood County's share of the population above the age of 50 is greater compared to the rest of the state. Wood County is positioned to be relatively more impacted by the aging population than the rest of Wisconsin.

¹ Significant portions of this report have been adapted and reformatted from a previous Wood County economic analysis. *DRAFT Rural Economic Development Initiative (REDI) Plan, Wood County, Wisconsin, February 2021*

Figure 2: Age of Population

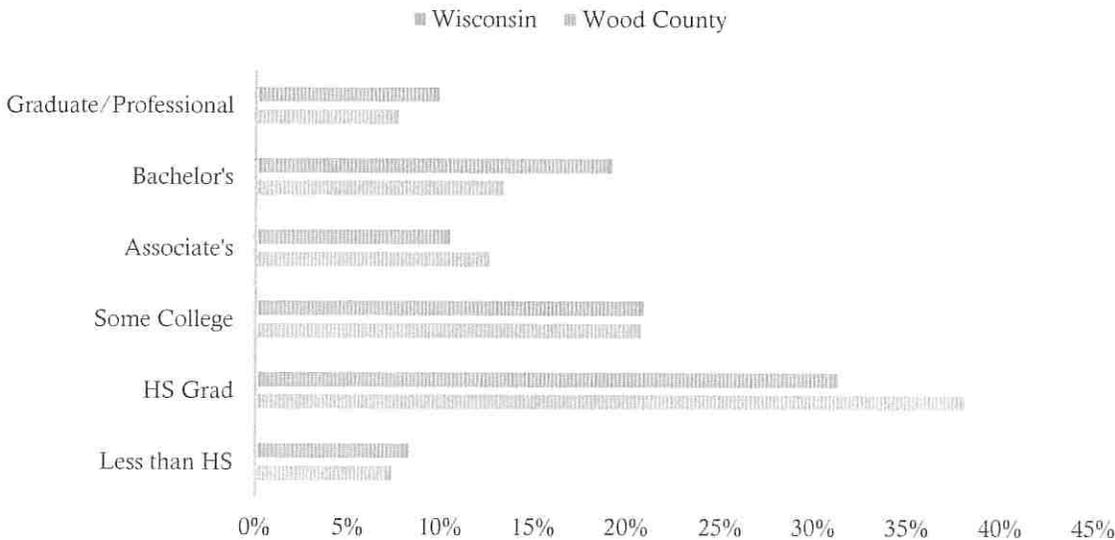


Source: American Community Survey 2018 five-year estimates

EDUCATIONAL ATTAINMENT

Residents of Wood County have lower levels of educational attainment compared to the rest of the state (Figure 3). Although Wood County has a relatively high percentage of residents that graduated high school or have an associate degree, the percentage of people statewide with bachelor's degrees outpaces residents of Wood County. Although Wood County residents have graduated high school at approximately the same rate as the state, 92.6% in Wood County compared to 91.7% statewide, there is a large gap in residents with at least a bachelor's degree (21.1% in Wood County compared to 29% statewide).

Figure 3: Educational Attainment

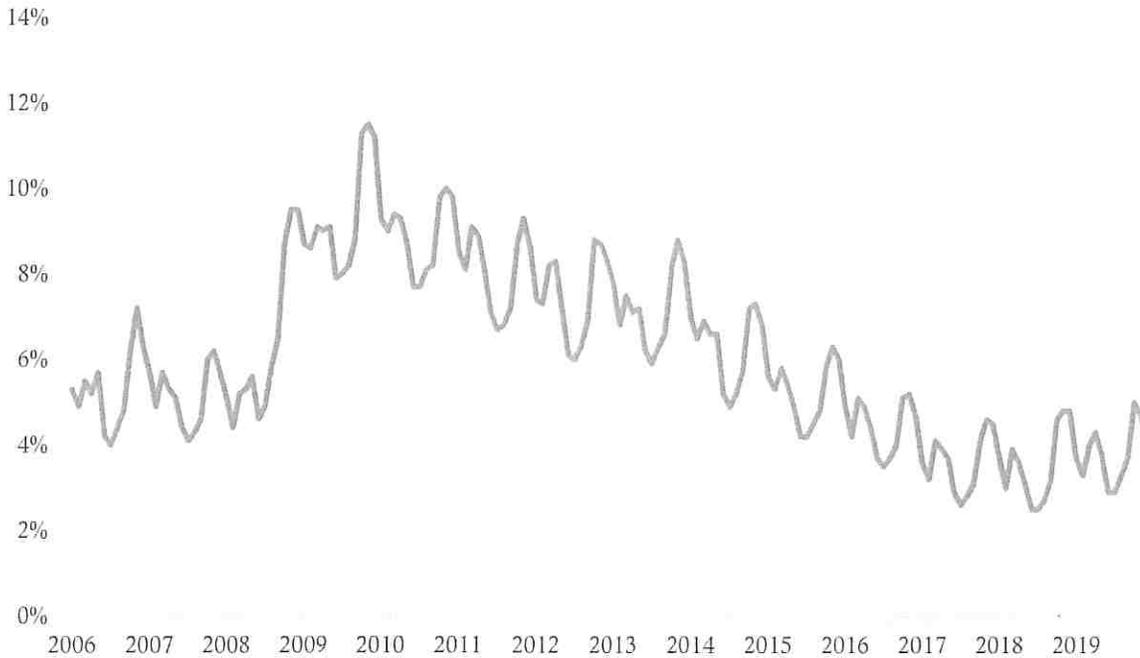


Source: American Community Survey 2018 five-year estimates

UNEMPLOYMENT RATE

Wood County's unemployment rate recovered from the Great Recession of 2008, going from peak unemployment of 11.5% in February 2010 to 4.1% in March 2020 (Figure 4). The unemployment rate in Wood County also shows the county's seasonality in employment. Each year, the unemployment rate rises approximately two percentage points between October and January before falling again throughout the year.

Figure 4: Unemployment Rate in Wood County, Wisconsin

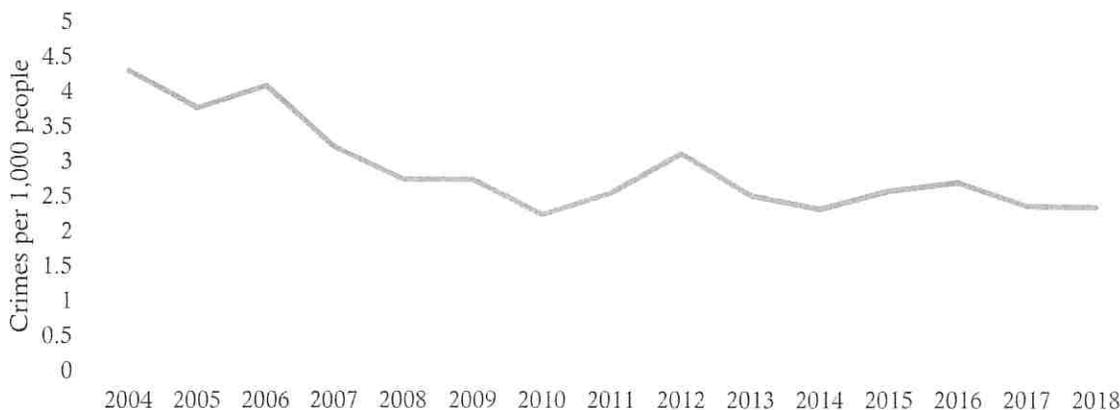


Source: U.S. Bureau of Labor Statistics, Federal Reserve Bank of St. Louis

CRIME

Wood County has a low crime rate that has been steadily declining since 2004 (Figure 5). The University of Wisconsin Population Health Institute's County Health Rankings found 28 violent crimes per 100,000 people annually for the period between 2012-2014. That is one-tenth of the statewide rate of 283 per 100,000 people.

Figure 5: Violent and Property Crime in Wood County (Per 1,000 People)

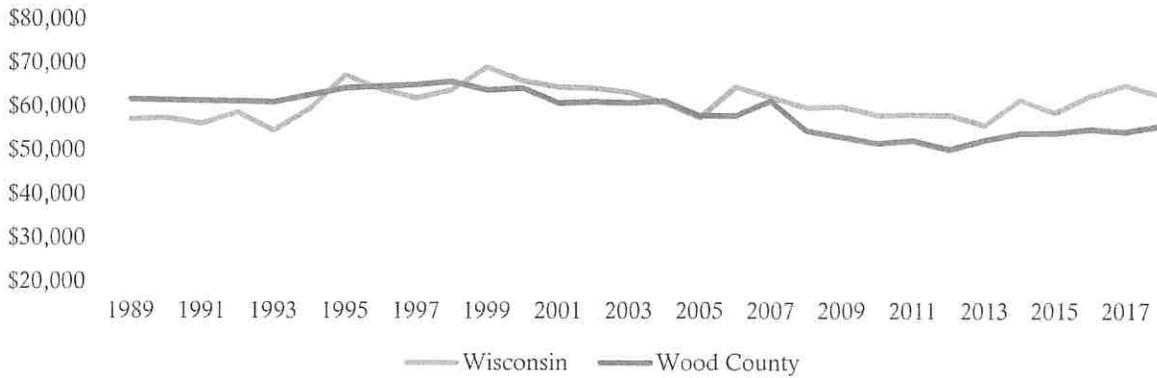


Source: U.S. Bureau of Labor Statistics, Federal Reserve Bank of St. Louis
Includes violent and property crime incidents known to law enforcement.

MEDIAN INCOME

The median income of Wood County residents is lower than the rest of Wisconsin, a gap of \$6,750 in 2018. However, this gap is a recent development. Throughout the 1990s and early 2000s, income in Wood County tracked with growth statewide (Figure 6). Beginning in 2005, Wood County's growth in income began lagging behind the state and that gap has persisted.

Figure 6: Real Median Household Income (2018 dollars)

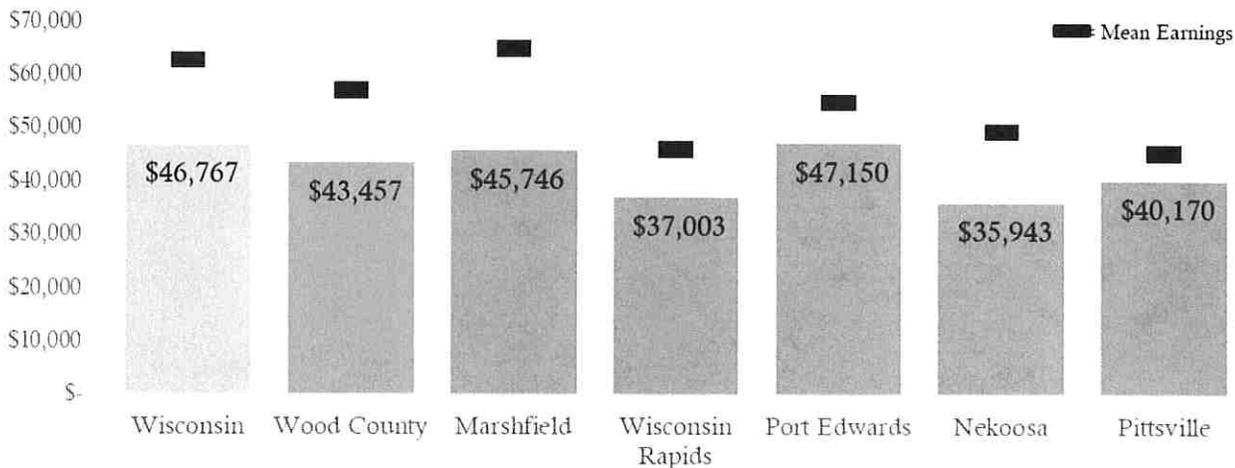


Source: U.S. Census

Note: Data was collected from the Federal Reserve Bank of St. Louis, sourced from the U.S. Census. Wood County values were converted to real 2018 dollars using the Bureau of Labor Statistic's CPI calculator.

While Wood County's median household income is less than the rest of the state, there is variation in earnings, or wages and salaries, between communities in Wood County. Figure 7 shows the 5-year average median annual earnings for Wisconsin, Wood County, and five municipalities in Wood County. There is approximately an \$11,000 earnings gap between the lowest-earning municipality (Nekoosa) and the highest-earning municipality (Port Edwards). The black bars above each column represent the mean income. The larger the distance between the black bar and the earning bar, the greater the variation in earnings in that community. For example, there is a nearly \$16,000 gap between the median and mean in Marshfield, which may be due to several uniquely high salaries for medical professionals at the Marshfield Clinic.

Figure 7: Earnings in the Past 12 Months (2018 dollars)



Source: 2018 American Community Survey 5-year estimates

Note: Values represent the 5-year average earnings between 2013-2018. Earnings are one component of income, typically wages and salaries. Therefore, earnings values represented here are less than those described in Figure 6, which shows total income.

INCOME & POVERTY

Poverty is a metric that can assess the socioeconomic well-being of the County. Table 3 shows the proportion of the population that is below the federal poverty levels of \$12,760 for individuals and \$26,200 for a family of four. Although the poverty rate for both groups has declined since 2013, the rate in 2018 still represents a larger proportion of residents than in 2008. In all years, child poverty is higher than the total countywide rate. As expected, real mean household income is inversely related to poverty rate. As the real median household income decreased in 2013, poverty rate increased. However, real median household income being higher in 2018 than 2008, the poverty rate in 2018 is still higher than 2008.

Table 3. Poverty Rate and Real Median Household Income 2008-2018

	2008	2013	2018
Total Population in Poverty (%)	8.0	11.7	10.1
Minors (Under 18) in Poverty (%)	10.3	16.3	13.2
Real Median Household Income (\$2018)	54,184	52,519	55,879

Source: Small Area Income and Poverty Estimates (SAIPE), U.S. Census Bureau

WORKFORCE INFLOW & OUTFLOW

The inflow and outflow of residents within an area can be an indicator for the economic health of a community. Residents tend to spend money locally, but they also purchase goods near their place of work or during their commute. Therefore, analyzing the movement of residents and employees can indicate whether a community is generating economic activity from an inflow of employees or losing business as residents commute elsewhere for work.

Table 4 shows how many employees of companies in Wood County commute from elsewhere, as well as how many residents of Wood County commute elsewhere for work. Wood County's inflow and outflow is balanced with 18,145 Wood County residents commuting elsewhere for work and 19,201 people commuting to Wood County for work. Slightly more than half of Wood County residents (52.9%) work within the county.

Table 4. Inflow/Outflow Job Counts (Private Primary Jobs, 2017)

	Count	Share
Employed in Wood County	39,593	100%
Employed in Wood County, Living Elsewhere	19,201	48.5%
Employed & Living in Wood County	20,392	51.5%
Living in Wood County	38,537	100%
Living in Wood County, Employed Elsewhere	18,145	47.1%
Living & Employed in Wood County	20,392	52.9%

Source: U.S. Census OnTheMap

ECONOMIC OVERVIEW

Between 2000 and 2018, Wood County's population decreased, in contrast to the State's increase in population during this period. According to 2013 population projections from the Wisconsin Department of Administration Demographic Services Center, Wood County will add over 2,400 people to its population between the 2010 census and 2040. Most of that growth will likely be concentrated along the Wisconsin River in the unincorporated areas since much of Wood County's increases are due to the conversion of land from forestry and agriculture to other uses. This increased population will generate additional demand for services. The total number of persons employed in Wood County has steadily declined in the last eighteen years, with many residents commuting outside the County to work in cities like Stevens Point and Wausau.

Economic analysis indicates that the County's economy has shifted towards agriculture and the recreation and tourism industries. The County appears to be making a transition from slow-growth industries to rapid-growth industries, but this shift will necessitate workforce development and training before the economy and employment reaches equilibrium. Wood County has managed to remain competitive in agriculture, accommodations, and transportation during the past fifteen years.

ECONOMIC SECTORS

Overall, in 2018, there were 38,609 persons employed in the basic economic “super-sectors”, or the aggregated NAICS sector groupings, in Wood County. This represented a decrease of 11% since 2000 (Table 5). These sectors include Natural Resources & Mining; Construction; Manufacturing; Trade, Transportation, & Utilities; Information; Financial Activities; Professional & Business Services; Education & Health Services; Leisure & Hospitality; Other Services; and Public Administration. Between 2000 and 2018, the three fastest growing sectors were Information, Professional & Business Services, and Financial Activities. In terms of total employment, Education & Health Services is the largest segment of the economy, followed by Trade, Transportation & Utilities.

It should be noted that the number of employees in certain sectors, particularly those workers engaged in agriculture, forestry & fishing, may be understated because this information utilizes Department of Workforce Development data and those who are self-employed or work in family businesses are not reflected in this dataset.

Table 5. Employment by Sector

Sector	2000	2010	2018	2000-18 Net Change	2000-18 % Change
Natural Resources & Mining	513	548	505	-8	-1.6
Construction	1,755	1,382	1,577	-178	-10.1
Manufacturing	9,162	5,253	5,586	-3,576	-39.0
Trade, Transportation, Utilities	10,514	9,497	8,924	-1,590	-15.1
Information	581	1,087	1,396	815	140.3
Financial Activities	1,025	1,100	1,193	168	16.4
Professional & Business Services	1,560	1,652	1,876	316	20.3
Education & Health Services	12,289	15,243	11,612	-677	-5.5
Leisure & Hospitality	2,875	2,410	2,762	-113	-3.9
Public Administration	1,794	2,246	2,065	271	15.1
Other Services	1,308	1,324	1,113	-195	-14.9
Totals	43,376	41,742	38,609	-4,767	-11.0

Source: WI Department of Workforce Development; QCEW ES202 Results, 2000, 2010, 2018

Education & Health Services is the largest sector in the County, accounting for about 30 percent of total employment. Between 2000 and 2018, this sector declined by about 5 percent, compared with the State’s growth rate of 27 percent.

Trade, Transportation, and Utilities is the second-largest sector in the County, accounting for over 23percent of total employment or 8,924 jobs. Between 2000 and 2018, this sector decreased by 15 percent, which was faster than the state, where the industry shrunk by about 3 percent.

Manufacturing is the third largest sector, accounting for over 14 percent of total employment or 5,586 jobs. Between 2000 and 2018, this sector decreased by 39 percent, significantly faster than the statewide decrease of 20 percent during this time period.

Leisure and Hospitality is the fourth largest sector, accounting for over 7 percent of total employment or 2,762 jobs. Between 2000 and 2018, this sector decreased by 4 percent, compared to the state’s growth rate of 19 percent.

Public Administration is the fifth-largest sector in the county, accounting for over 5 percent of total employment or 2,065 jobs at the local, state, and federal levels. Between 2000 and 2018, this sector grew by about 15 percent, compared to the state’s decline of 5 percent.

Professional and Business Services is the sixth-largest sector, accounting for about 5 percent of total employment or 1,876 jobs. Between 2000 and 2018, this sector grew by about 20 percent, slower than the state’s growth rate of about 33 percent.

Construction is the seventh-largest sector, accounting for about 4 percent of total employment or 1,577 jobs. Between 2000 and 2018, this sector decreased by 10 percent, compared to the 2 percent decrease experienced in the state during the same time period..

Information is the eighth-largest sector in the County, accounting for about 4 percent of total employment. Between 2000 and 2018, this sector more than doubled, with an increase of 140 percent, in contrast with the statewide decline of 11 percent during that same time period.

Finance, insurance and Real Estate is the ninth-largest sector in the County, accounting for about 3 percent of total employment or 1,193 jobs. Between 2000 and 2018, this sector grew by over 16 percent, which exceeded the State’s growth rate of 2 percent.

Other Services. Between 2000 and 2018, this sector decreased by about 15 percent, compared to the state’s increase of 3 percent. 1,113 persons are employed in this sector, making it the 10th largest sector in the county, accounting for about 3 percent of total employment.

The **natural resource-based sector** is critical to the County and surrounding counties. It is these raw products that supply the demand for many major industries. Agriculture production of milk, potatoes, oats, barley and hay, snap beans, green peas, sweet corn, soybeans, and cranberries is critical for the dairies and food processing industries. The timber produced in the area supplies the lumber mills, the pulp and paper mills, the millwork and housing components industries and the factory-built housing industry.

Approximately 505 persons are employed in this sector, accounting for about 1 percent of the County’s total employment. Between 2000 and 2018, this sector saw little change, with a reported decrease of eight jobs during this period. During the same period, the State’s growth rate in this sector was 67 percent.

Wood County’s largest employers are displayed in Table 6. The largest employers in the County are the Marshfield Clinic, De Boer Transportation, Roehl Transportation, and the Wisconsin Rapids School District.

Table 6. Major Employers, 2020

Employer Name	Industry
Marshfield Clinic	General Medical & Surgical Hospitals
De Boer Transportation Inc.	General Freight Trucking, Long Distance, Truckload
Roehl Transport Inc.	General Freight Trucking, Long Distance, Truckload
Wisconsin Rapids Public Schools	Elementary and Secondary Schools
County of Wood	Executive and Legislative Offices
Ho-Chunk Gaming	American Indian and Alaska Native Tribal Governments
Wal-Mart	Supermarket & Other Grocery Stores
I-State Truck Center	General Freight Trucking, Long Distance, Truckload
Riverview Hospital Association	General Medical & Surgical Hospitals

Source: Wisconsin DWD & NCWRPC

ECONOMIC ANALYSIS

Two economic analysis techniques were used to examine the County’s economic base; the “Location Quotient” and the “Shift-Share”. Both techniques are commonly used to provide detailed economic information. Additionally, this section provides employment projections for major sectors in Wood County for the following decade.

LOCATION QUOTIENT

This analytical technique compares local, state and national employment levels by economic sector. The result of this analysis is a numeric value called a location quotient. The model is derived from the premise that the local economy may be divided into two sectors: 1) a “basic” or non-local sector and 2) a “non-basic” or local sector. Data for the following section is provided by Economic Modeling Specialists International (EMSI), a detailed synthesis of employment and labor data from federal, state, and private sources in order to provide a more detailed view of the Wood County economy.

Those employers providing goods and services that are purchased or consumed by customers outside the study (Wood County in this case) are considered to be basic employers. Conversely, goods and services consumed by the local community are

considered non-basic. Thus, economic success of the community is measured by its ability to bring in money from outside of the community; the community offers goods and services that are sought out by other regions that do not have them. This type of economy is also known as an export economy and is usually the overall goal of many economic development programs.

The location quotient model uses employment information for both the County and the nation by industry and compares their ratios of sectoral employment to total employment. Each industry sector is assigned a location quotient value which in turn is used to identify those employees considered export, or “basic” within a given industry sector. “Non-basic” employees are those workers whose wages are derived from money circulating within the existing local economy. In any community, certain goods and services simply cannot be obtained locally and consumers must look elsewhere. This is known as an industry sector “leakage”. Too many leakages can result in a declining economy as consumers continue to spend their money in communities other than their own. Fortunately, Wood County has more basic employees than non-basic, however, if existing industries are not retained and new opportunities are not created, this status could change in the future.

The location quotient can be described by the following equation:

$$LQ_i = (e_i^t / e_T^t) / (E_i^t / E_T^t), \text{ where:}$$

e_i^t = regional (county) employment in industry i in year t

e_T^t = total regional (county) employment in year t

E_i^t = national employment in industry i in year t

E_T^t = total national employment in year t

If results are greater than 1.00, it is determined to be an exporting sector and values below 1.00, indicate an importing sector. Exports bring money from outside the county into the local economy and imports represent local dollars flowing outside the county. Table 7 summarizes the results of the location quotient analysis.

Table 7. Wood County Location Quotient, 2019

NAICS	Industry	LQ 2010	LQ 2019	LQ % Change	Total Employment	Average Earnings
11	Crop and Animal Production	2.23	2.25	0.9	1,111	\$44,466
21	Mining, Quarrying, and Oil and Gas Extraction	0.09	0.04	-55.6	10	N/A
22	Utilities	0.38	0.41	7.9	59	\$132,976
23	Construction	0.74	0.82	10.8	1,983	\$61,793
31	Manufacturing	1.43	1.70	18.9	5,712	\$72,460
42	Wholesale Trade	0.60	0.78	30.0	1,210	\$62,416
44	Retail Trade	1.01	0.95	-5.9	4,005	\$31,527
48	Transportation and Warehousing	2.57	2.35	-8.6	3,715	\$59,324
51	Information	1.18	1.80	52.5	1,387	\$74,198
52	Finance and Insurance	0.46	0.61	32.6	1,031	\$58,194
53	Real Estate and Rental Leasing	0.39	0.37	-5.1	265	\$46,870
54	Professional, Scientific, and Technical Services	0.25	0.28	12.0	774	\$61,657
55	Management of Companies and Enterprises	0.38	0.22	-42.1	137	\$149,102
56	Administrative & Support, Waste Management & Remediation Services	0.36	0.46	27.8	1,213	\$35,682
61	Educational Services	0.22	0.23	4.5	246	\$18,705
62	Health Care and Social Assistance	2.41	1.82	-24.5	9,749	\$65,128
71	Arts, Entertainment, and Recreation	0.33	0.67	103.0	493	\$22,227
72	Accommodation and Food Services	0.63	0.65	3.2	2,357	\$16,654
81	Other Services	0.93	0.96	3.2	1,926	\$25,511
90	Government	0.69	0.78	13.0	4,948	\$60,243

Source: EMSI, 2020

The non-government sectors are highlighted below:

Crop & Animal Production has a Location Quotient of 2.25, reflecting that Wood County is a significant exporter of agricultural goods. Additional information regarding agriculture in Wood County may be found in the Natural, Cultural & Agricultural Resources and Land Use chapters of this plan.

Transportation and Warehousing Wood County has a developed transportation and warehousing industry. The local supply of these services is mostly adequate to meet overall demand. This category has a Location Quotient of 2.35. Many industries rely upon transportation and warehousing as a major component of their business practice. Wood County's rural setting creates a situation where the local industries must have effective transportation and warehousing services to compete in a regional, national, or global market.

Manufacturing is an important component of any economy given its tendency to provide more and higher paying jobs than most other sectors. This category has a Location Quotient of 1.70. Two significant export industries are prefabricated wood building manufacturing and fiber box manufacturing, both of which are closely related to the forestry industry.

Other Services category collects all of the private sector service jobs that do not fit into other categories. This category has a Location Quotient of 0.96.

Retail Trade is commonly in demand in rural areas. Wood County provides basic retail services to residents, but most specialized retail requires imports from surrounding areas. This category has a Location Quotient of 0.95.

Construction Wood County does not have major construction contractors, but it does have many small, independent construction businesses that focus on building residences and small business buildings. This category has a Location Quotient of 0.82. These firms are generally capable of handling most of the demand for construction in Wood County. Substantial projects or specialized contractors can only be found elsewhere outside the County.

Arts, Entertainment, and Recreation Although Wood County does not offer the arts and entertainment opportunities of larger cities, it compensates in this sector through its relatively extensive recreation economy. The sector has experienced significant growth in its Location Quotient in the past decade, growing 103%. If that rate of growth continues, the sector may become a driver for the county. This category has a Location Quotient of 0.67 in 2019.

Accommodation and Food Services has a Location Quotient of 0.65. This economic sector is considered to be a major export economy for Wood County and is likely to see dramatic increases in the years to come.

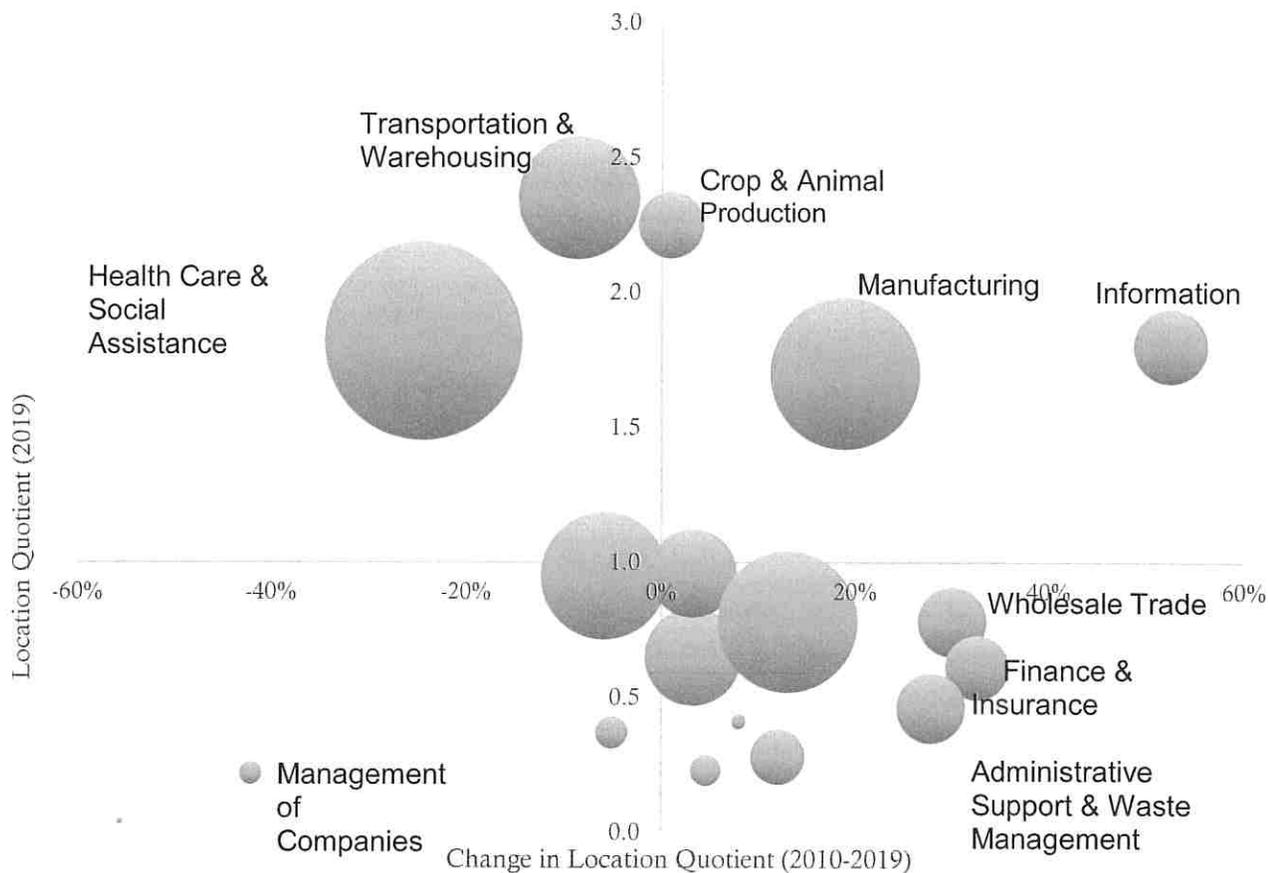
Utilities has a Location Quotient of almost 0.41. Additional information regarding these entities may be found in Utilities and Community Facilities chapter of this plan.

INDUSTRY SIGNIFICANCE TO COUNTY ECONOMY

Figure 8 sorts each industry into one of the following categories: Driver, Emerging, Maturing, and Troubled. Driver Industries are located in the upper right quadrant of Figure 8. They are more concentrated within the County than the national average and are also increasing in employment over time. Emerging Industries, located in the lower right quadrant of Figure 8, are those industries that are not yet quite as concentrated within the County as they are at the national level but are increasing their employment over time. Maturing Industries, located in the upper left quadrant of Figure 8, are more concentrated within the County than the national average but are decreasing in employment over time. Troubled Industries, located in the lower left quadrant of Figure 8, have low employment, are less concentrated than the national average, and are decreasing in employment over time.

Driver Industries are "standouts" or drivers that distinguish the County economy and are doing so more every year - and they are especially important if they employ a high number of people. Driver industries play a key role in the economic vitality of a region by supply quality, often high paying jobs, while also supporting job growth in other industries. These industries function as the primary engines for economic growth and stability because they export products and services and import vital dollars. Those dollars then circulate in the economy and support other local industries and jobs. The driver industries in Wood County are: Crop and Animal Production, Information, and Manufacturing.

Figure 8: Driver, Emerging, Maturing and Troubled Industries in Wood County



Source: EMSI 2020

Note: This only includes sectors with publically available data. Arts, Entertainment & Recreation is not included in this figure in order to display the data at a more readable scale.

Emerging Industries are precursors to drive industries. If emerging industries continue to increase in employment over time, they eventually become driver industries. Wood County has 11 emerging industries including: Accommodation & Food Services, Utilities, Educational Services, Professional, Scientific, & Technical Services, Government, Construction, Administrative Support, Wholesale Trade, Finance & Insurance, Arts, Entertainment & Recreation, and Other Services.

Maturing Industries If a mid-size or large industry is in this quadrant, it is an important warning that the County is losing a major part of its export base and should form planning and investment priorities accordingly. Wood County has two maturing economies; Health Care & Social Assistance, and Transportation & Warehousing.

Troubled industries could be warning signs that the County needs to attract more businesses in these industries to maintain an economy that is sufficiently diversified and resilient in comparison to the national economy. Wood County has three troubled industries; Management of Companies & Enterprises, Retail Trade, and Real Estate & Rental Leasing.

SHIFT SHARE

The second analytical technique used is called “Shift-Share”. While the location quotient analysis provides a snapshot of the economy at a given time, shift-share analysis introduces trend analysis (change over a period of time). This technique examines economic change and incorporates a “what-if” component. The theory behind shift-share is that local economic trends can be determined to be “up” or “down” relative to national trends, called the *National Growth Component*. It also identifies if the growth is in fast or slow growing industries or sectors, called *Industrial Mix*; and finally, it identifies how competitive an area is for attracting different economic sectors, called the *Competitive Share*. The same employment data was used in both models.

The National Growth value is simply the result of comparing the county's economic growth as compared to the national growth rate, and what occurred over the ten-year period between 2005 and 2015. Using this method, we would expect the County to gain about 289 new jobs during that period.

The Industrial Mix value is either a positive or negative and attempts to describe the region's (county in the case) employment trend as either fast-growth or slow-growth. If the IM is positive, it means that the majority of the county's employment is engaged in fast growth sectors; a negative value means the county's employment is engaged in slow growth sectors. The more the value deviates from zero (be it positive or negative), the more closely associated the county's employment is related to fast or slow growth industries. Growth in fast growing sectors is the most desirable.

The Competitive Share component is like the IM in that it also can result in a positive or negative value. It is an indicator of how attractive the region (Wood County in this case) is to a particular sector. If an area gainfully employed a large number of persons in a given sector, the model concludes that the area must be an attractive location for that type of industry. On the other hand, if the area has proportionally fewer persons engaged in a sector, the model draws the opposite conclusion. The higher the positive value, the more competitive the location; while the lower the value, the less competitive.

The model assumes that these forces of change can come from three sources: 1) local economic changes as a simple extension of the national trend; 2) local economic changes caused by concentration of businesses in certain industry sectors; or 3) local economic changes arising from local competition, or lack thereof, in certain industry sectors. While the model can provide some insight into the magnitude of these factors, it is merely a descriptive tool and does not indicate why employment changed. Basically, the model measures the movement (shift) of the local economy into faster or slower growth sectors and the community's larger or smaller portion (share) of the growth occurring in an economic sector.

The industrial mix (IM) and competitive share (CS) components are computed as follows:

$IM_i = e^{0.5} (R_i - R_T)$, where:

$e^{0.5}$ = regional (county) employment in industry i in year 2009

R_i = national growth rate in employment in industry i, 2009 to 2019

R_T = average national growth rate from 2009 to 2019

IM_i = industrial mix component for regional (county) industry i

The county employment for each sector in 2005 is used as a base value and multiplied by the difference between the national sector growth rate and the overall economic growth rate of the nation.

$CS_i = e^{0.5} (r_i - R_i)$, where:

$e^{0.5}$ = regional (county) employment in industry i in year 2009

r_i = regional (county) growth rate in employment in industry i, 2009 to 2019

R_i = national growth rate in employment in industry i, 2009 to 2019

CS_i = competitive share component for regional industry i

Here, the regional employment is multiplied by the difference between the local sector growth rate and the national sector growth rate to obtain a positive or negative value.

The shift-share analysis results are summarized in Table 8. Under the Industrial Mix (IM) column, it appears that Wood County has a great deal of employment in the Health Care and Social Assistance, and the Accommodation and Food Services sectors. The model considers both to be high-growth industries by national average. On the other hand, Wood County also has many employees in the low-growth categories of Construction, Manufacturing, and Other Services. The total industrial mix for all industry sectors is about -791, indicating that Wood County is somewhat more guided by high-growth than slow-growth industries.

Under the Competitive Share (CS) column the County appears to be highly competitive in the Agriculture, Forestry, Fishing and Hunting sector. The Accommodation and Food Services sector is also a competitive industry in Wood County. Wood County is attractive to these industry sectors due to the County's natural resources and high levels of tourism. The agricultural and forestry infrastructure combined with abundant water resources create a variety of economic incentives to make the County an appealing location. However, a relative lack of telecommunications and major transportation infrastructure makes Wood County less competitive in terms of retail and service industries. The total CS value for all industry sectors in Wood County is

about -10,484. This value could be best interpreted by the following statement: Wood County should have lost about 10,484 jobs in the last decade due to its population, competitive location, amenities, and/or historic economic development efforts.

Table 8. Wood County Shift Share Analysis, 2009-2019

NAICS	Industry	Industrial Mix	Competitive Share
11	Crop and Animal Production	-123	-326
21	Mining, Quarrying, and Oil and Gas Extraction	-1	-6
22	Utilities	10	-14
23	Construction	47	-268
31	Manufacturing	-270	186
42	Wholesale Trade	-95	43
44	Retail Trade	-304	-1,350
48	Transportation and Warehousing	724	-975
51	Information	-129	266
52	Finance and Insurance	-44	0
53	Real Estate and Rental Leasing	-6	-50
54	Professional, Scientific, and Technical Services	77	-116
55	Management of Companies and Enterprises	58	-351
56	Administrative and Support and Waste Management and Remediation Services	123	54
61	Educational Services	19	-42
62	Health Care and Social Assistance	1,316	-6,499
71	Arts, Entertainment, and Recreation	22	210
72	Accommodation and Food Services	276	-497
81	Other Services	-195	-336
90	Government	-714	-413
County Total		791	-10,484

Source: EMSI 2020.

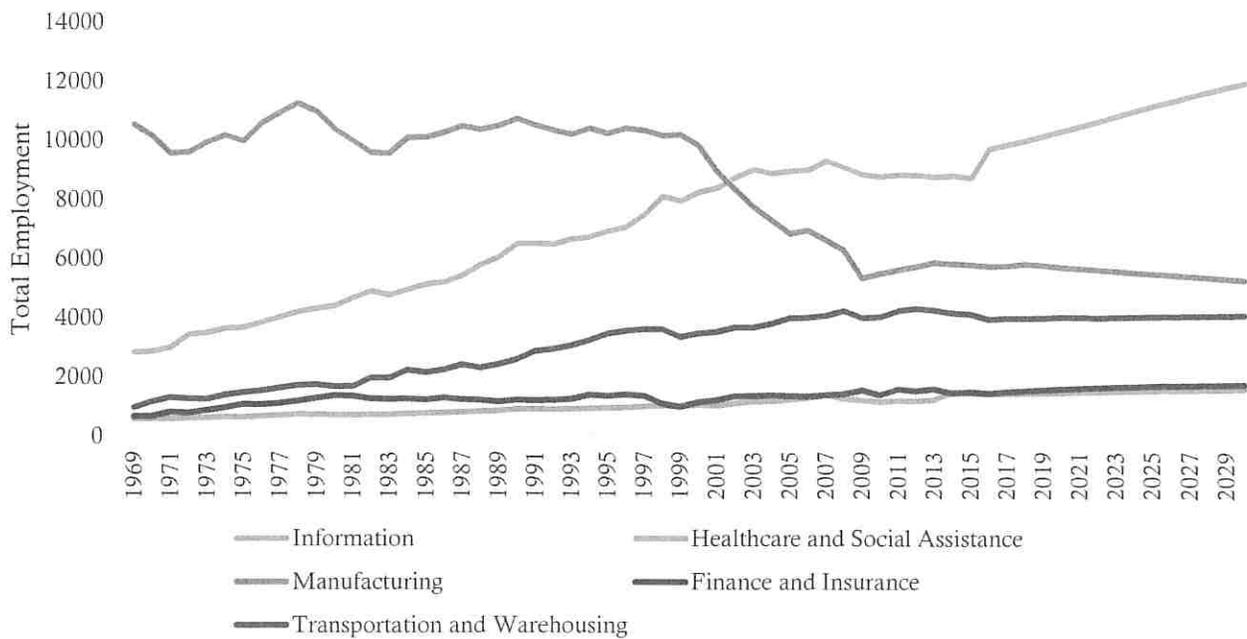
INDUSTRY SPECIFIC ANALYSIS

This section provides greater detail on the employment and earnings growth over time for some of the most important sectors in Wood County's economy as identified by the Location Quotient and Shift-share analyses. The change in employment from 1969 projected to 2030 for the Information, Healthcare & Social Assistance, Manufacturing, Finance & Insurance, and Transportation & Warehousing industries are displayed in Figure 9.

In terms of absolute employment, Manufacturing and Healthcare & Social Assistance have consistently been the largest industries in Wood County for the time period analyzed, and are predicted to continue this trend beyond 2030. However, in 2002, Healthcare & Social Assistance overtook Manufacturing as the largest employment sector, following decades of consistent growth. This occurred during a time period where manufacturing in most rural Wisconsin counties saw a significant decline (Conroy, Kures, and Chen 2018).

The other three sectors depicted here, Transportation & Warehousing, Information, and Finance & Insurance, have lower absolute employment but have maintained relatively steady growth. Since the Great Recession, Transportation & Warehousing has declined slightly, but these data project continued recovery through 2030. Meanwhile, the large growth in the Information sector couple with a location quotient of 1.8 represents a potential place for Wood County to capitalize. The Bureau of Labor Statistics lists the Information sector as including the production and distribution of information and cultural products, providing the means to transmit or distribute these products, data, or communications, and processing data.

Figure 9: Wood County Change in Total Employment (1969-2030)



Source: Woods & Poole 2020

Earnings per job is another valuable metric for determining how “good” a job is in a sector. The earnings per job over time for the five sectors are displayed in Figure 9 and Table 10. In general, from 1969 to 2020, earnings per job has increased steadily across all sectors. Manufacturing has historically been the highest paying sector in the county, but Information overtook the highest paid sector around 2015. Again, this is encouraging for the Information sector as it has one of the highest location quotients for the county and has high-paying jobs. Therefore, growing the Information sector may simultaneously increase the number of high-paying jobs in the county.

Earnings per job in the Manufacturing sector is the second highest of the sectors shown here, followed by Transportation & Warehousing, Healthcare & Social Assistance, and Finance & Insurance. Transportation & Warehousing earnings have been somewhat volatile. Wages in Finance & Insurance have grown at a slower rate than the other industries except Manufacturing, but the size of the workforce in Finance & Insurance is among the smallest of these sectors.

Table 9. Earnings Per Job

	2020 Earnings Per Job	Growth in Earnings Per Job (% , 1969-2020)	Total Employment
Information	\$ 71,879.97	116	1,387
Healthcare & Social Assistance	\$ 62,939.57	126	9,749
Manufacturing	\$ 69,482.05	60	5,712
Finance & Insurance	\$ 42,985.03	76	1,031
Transportation & Warehousing	\$ 65,098.06	108	3,715

PURPOSE OF THE WOOD COUNTY REDI PLAN

The Wood County REDI planning process was initiated by the Wood County economic development team and the CEED committee to garner insight on the role of the County in economic development and help guide economic development investments by the County. The overarching purpose was to bring together many of those involved in supporting and promoting economic development in Wood County to collectively and proactively identify key initiatives that would lead to improved quality of place and economic opportunities. This process involved developing a data-driven understanding of current and projected conditions within the County while anticipating future needs and opportunities. This process led to rich conversations and development of partnerships and capacity that will enable the implementation of this plan and response to unforeseen disruptions such as the pandemic and large losses to the community through closures of facilities such as Verso Corporation.

The initiatives selected for this plan are intended to attract new residents and visitors, provide economic opportunities for new and existing businesses, and highlight the appealing qualities of the county. They focus on enhancing the capacity of the economic development partners to exchange ideas and collectively carry-out economic development projects, broadening support for entrepreneurs, expanding broadband throughout the County, identifying housing needs and developing a plan for implementation, developing guidance for branding the County, and making information about arts, cultural assets, and entertainment, and recreational opportunities more accessible. Additional initiatives that are being led by the County were identified as critical components related to economic development including implementation of the County's Health Improvement Plan, Energy Plan, and updating the County Comprehensive Plan. The next sections of the plan identify the steps needed to guide the implementation of the Wood County REDI plan initiatives.

Table 10. Acronyms used in the REDI Plan tables.

Organization Name or Phrase	Acronym
Conservation, Extension, Economic Development Committee of the Wood County Board of Supervisors	CEED
Convention and Visitor Bureau	CVB
Digital Equity Solutions Team	DEST
Entrepreneurial Ecosystem Steering Committee	EESC
Geographic Information System (mapping)	GIS
Heart of Wisconsin Chamber of Commerce	HOW
Marshfield Area Chamber of Commerce and Industry	MACCI
Mid-State Technical College	MSTC
North Central Wisconsin Regional Plan Commission	NCWRPC
Public Service Commission of Wisconsin	PSC
SCORE Association	SCORE
Small Business Development Center at University of Wisconsin – Stevens Point	SBDC
To Be Determined	TBD
University of Wisconsin – Madison, Division of Extension	UW-Extension
University of Wisconsin – Stevens Point	UWSP
United States Department of Agriculture, Rural Development	USDA-RD
United States Department of Agriculture, Rural Economic Development Initiative	REDI
United States Economic Development Administration	EDA
Wisconsin Economic Development Corporation	WEDC
Wisconsin Housing and Economic Development Authority	WHEDA
Wisconsin Realtors Association	WRA
Wood County Planning and Zoning Dept.	P&Z

ECONOMIC DEVELOPMENT GOAL: DEVELOP A DIVERSE AND SUSTAINABLE ECONOMY IN WOOD COUNTY

GOAL: TRANSFORM THE ECONOMIC DEVELOPMENT NETWORK TO A COLLABORATION ECONOMIC DEVELOPMENT GROUP

Many municipalities and organizations contribute in various ways to the economic vitality of Wood County. Some work directly with developers or businesses, while others provide training or education or offer funding or programming support. To ensure a robust approach to economic development, communication is essential. Over the past three years, this has been achieved by convening a group referred to as the “Round Table” on a quarterly basis. The pandemic necessitated increasing the frequency of meetings to weekly or bi-weekly. The Wood County REDI team seeks to enhance these partnerships by expanding beyond communication and into collectively implementing projects. Many of the projects and partners are identified in this plan. The coordination of this collaboration will be facilitated by Wood County’s Director of Planning and Zoning.

GOAL: ESTABLISH AN ENTREPRENEURIAL “ECOSYSTEM” IN WOOD COUNTY THROUGH INCREASED SUPPORT, COMMUNICATION, AND COLLABORATION.

Data suggests that Wood County has not yet reached its potential for the encouragement and support of existing and emerging local entrepreneurs. Select initiatives have been undertaken over the years, with many programs being offered to youth and adults. However, for the most part, efforts have not been coordinated and support has been offered to individual entrepreneurs but support for the group of entrepreneurs in the County has been inconsistent. Therefore, identifying existing entrepreneurs and mentors, creating clear connections between all of the supporting programs, and providing long-term networks of support is required to enhance entrepreneurship in the County.

Objective 1: Increase contacts with entrepreneurs by 100%.

Objective 2: Increase number of aspiring entrepreneurs annually by 5%.

Objective 3: Increase new business formations annually by 5%.

Strategy 1: Create an oversight committee.	Responsible Parties	Partners	Time Start/End	Measurements
Strategy 1.1: Develop an entrepreneurial ecosystem steering committee (EESC) to guide and assist in the development of the entrepreneurial network.	Round Table initiates committee	Include representation from entrepreneurial businesses, financial institutes and accountants, SBDC, HOW and MACCI Chambers, MSTC, UWSP, K-12 schools, SCORE	By April 2021	EESC is formed.
Strategy 1.2: Establish administration of listservs, minutes, scheduling meetings.	Wood County P&Z		By March 2021	Administration is established.

Strategy 2: Inventory of assets.	Responsible Parties	Partners	Time: Start/End	Measurements
Strategy 2.1: Identify and establish a database of entrepreneurs in Wood County.	Tessa Conroy and others and some work locally HOW and Marshfield Chambers	UW Extension Homegrown Module 1 and 2 could help with understanding that data	By July 2021	A listing of Wood County entrepreneurs is established.
Strategy 2.2: Identify various business support programs offered by chambers, SBDC, and others in the county.	SBDC	EESC	By March 2021	Business support programs will be documented, shared with EESC, and made publicly available.
Strategy 2.3: Examine programs in other communities.	NCWRPC	EESC	By December 2021 and Ongoing	EE programs in other communities will be documented and shared with EESC.
Strategy 2.4: Prepare and administer a survey among entrepreneurs and business service professionals.	EESC	UW Extension, UWSP, HOW and Marshfield Chambers	By July 2021	Survey results will be summarized, discussed by EESC, and incorporated into strategies.
Strategy 2.5: Develop web resources for area entrepreneurs and launch county-wide.	EESC	UW Institute for Business & Entrepreneurship/StartInWisconsin	By December 31, 2021	Website will be populated and shared publicly.
Strategy 2.6: Connect with the County's existing and proposed business incubators and maker's spaces at McMillan Library, the Tribune Building, and UWSP@Marshfield to align with fundraising efforts and when operational, incorporate into the EE efforts.	EESC	USDA-RD, WEDC, City of Wisconsin Rapids, EDA	Ongoing	Proposed maker's spaces will be operational, and the public will be informed about the opportunities at these spaces.

Strategy 3: Identify programming gaps.	Responsible Parties	Partners	Time: Start/End	Measurements
Strategy 3.1: Review and analyze asset information to determine gaps.	EESC	UW Extension (Steve Deller and Matt Kures) may help by doing a Community Economic Analysis (CEA)	2021 following completion of database and assets summary.	Programmatic gaps have been identified.

Strategy 3.2: Develop an awareness campaign using social media and other outlets to make people aware of entrepreneur programs.	EESC	UWSP business students	By end 2021	An awareness campaign is designed.
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Strategy 4: Fill Gaps by developing responsive programming.	Responsible Parties	Partners	Time: Start/End	Measurements
Strategy 4.1: Establish and document point of contact(s) and network for program delivery to respond to the needs/requests of budding and existing entrepreneurs.	EESC	Homegrown 3 and 4 could help accomplish this.	By July 2021 and Ongoing	EE resources will be documented and publicly available.
Strategy 4.2: Enhance network to provide awareness of others in the network to connect entrepreneurs with those that can assist them at any point in their development.	EESC	Homegrown 3 and 4 could help accomplish this.	By July 2021 and Ongoing	A resource is created for entrepreneurs that identifies the support network that is available to them.
Strategy 4.3: Creation of a Wood County Entrepreneur's Club with at least monthly meetings with inclusive schedule led by entrepreneurs. Establish administrator for the Club.	EESC	Resource - UW Extension in Juneau County	By December 31, 2021	An entrepreneur club is initiated, and an administrator has been identified.
Strategy 4.4: Develop and incorporate a multi-level, inclusive entrepreneurial development system that includes the following:			Ongoing	
4.4.1: Work with K-12 school systems to develop and incorporate/enhance entrepreneurial curriculum.	HOW and Marshfield Chambers	UWSP, Mid-State Technical College, Wood County School Districts, state and national Chambers		80% Positive post-training survey responses
4.4.2: Work with post-secondary systems to develop and incorporate/enhance entrepreneurial curriculum.	HOW and Marshfield Chambers	UWSP, Mid-State Technical College		80% Positive post-training survey responses
4.4.3: Engage with adults interested in entrepreneurship.	SBDC	UW, Mid-State Technical College		Reach 50 people annually plus 80% Positive post-training survey responses
Strategy 4.5: Increase awareness of the entrepreneurial system with local business services professionals, such a banking, accounting, and insurance.	Steering Committee	Homegrown 3 and 4 could help accomplish this.	Ongoing	Professionals offering services to entrepreneurs will be aware of services and contacts within the network.

Strategy 4.6: Dedicate training sessions to minority entrepreneurs and retired entrepreneurs. Incorporate inclusion in all strategies.	SBDC, UW Extension Wood County	Resources - UW Extension Entrepreneurs of Color Support Team	Ongoing	Underserved entrepreneurs will be considered in all strategies. Dedicated training sessions will be offered.
Strategy 4.7: Host an annual “Entrepreneurship Conference/Event”, or contest bringing together various resources, speakers and networking opportunities.	EESC	Other regional economic development organizations, UWSP, Mid-State Technical College, Round Table, businesses, foundations	2022	An annual event will be held for local entrepreneurs.
Strategy 4.8: Enhance available assistance and establish stronger relationships with resources, such as UWSP, MSTC, SBDC, SCORE & WEDC	EESC	Regional, state, and national economic development organizations	Ongoing	Resources will communicate at least quarterly.
Strategy 4.9: Establish an “Entrepreneur of the Year” award with the chambers/others.	HOW and Marshfield Chambers	EESC, WEDA Conference	2022	Entrepreneur of the Year will be awarded annually.
Strategy 4.10: Monthly email and social media contact with entrepreneur list informing of meetings, resources, and success stories.	EESC		Ongoing	An email and social media post will occur monthly.

Strategy 5: Assess and Modify Network and Program	Responsible Parties	Partners	Time: Start/End	Measurements
Strategy 5.1: Prepare an annual report to present to community related to entrepreneurship, including number helped, start-ups, issues, and challenges, as well as successes.	EESC		Annually at year's end. Initiated in 2020	Annual report is prepared and made accessible.
Strategy 5.2: Conduct interviews with entrepreneurs leaving/closing/selling their businesses to understand reasons and modify programs.	HOW and Marshfield Chambers	As needed or appropriate	Ongoing, as needed	Reasons for entrepreneurs leaving/closing/selling their businesses are understood.
Strategy 5.3: Encourage providing updates for city councils, village boards, and county board committees to discuss entrepreneurial issues.	EESC	UWSP @ Marshfield, Inourage, Round Table	Annually beginning in 2021	Interested municipal boards will have updates related to entrepreneurial issues.
Strategy 5.4: Evaluate program against objectives and implement changes in 2022.	EESC	UW Extension	Early 2022 and 2023	Program will be evaluated and modified by 2023.
Strategy 5.5: Pursue grant funding including WEDC's Entrepreneurship Support Program.	EESC	USDA-RD, Wood County Planning and Zoning Director	As needed	Grant funding will be pursued, as needed.

QUALITY OF PLACE GOAL: WOOD COUNTY IS A VIBRANT AND DIVERSE COMMUNITY TO LIVE, GROW, WORK, AND PLAY.

GOAL: ENSURE ROBUST TECHNOLOGY INFRASTRUCTURE EXISTS THROUGHOUT THE COUNTY FOR RESIDENTS AND BUSINESSES INCLUDING BROADBAND, INTERNET, AND CELL COVERAGE.

Wood County’s goals and objectives for broadband are intended to achieve digital equity and safety throughout the county. We are defining digital equity as the ability to access e-technology for participation in society. This includes cellular service and internet access at broadband speeds for all.

The expansion and provision of internet and cellular services has been prioritized in Wood County’s 2020 Strategic Plan. The Emergency Management Communication and Public Health sections prioritize the need for a more robust communication system. In addition, enhanced communication with county residents and businesses will benefit many other initiatives identified in the plan such as those related to health, safety, education, and economic development.

Broadband Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 1: Establish and convene a Digital Equity Solutions Team (DEST).	Wood County P&Z, UW Extension Wood County	Broadband Exploratory Group	February 28,2021 or after notification of grant request status for grants submitted to the Wisconsin Public Service Commission (PSC) in Dec 2020.	Representation reflects county demographics (age, gender, race).
Strategy 1.1: Building on the experience of the current Broadband Exploratory Group, identify and recruit representatives from other key sectors to serve as partners.	Wood County P&Z, UW Extension Wood County	Broadband Exploratory Group. K-12 education; post-secondary education; emergency services; elected local officials (county, city, town, village); employers from population centers and rural areas; health care; recreation & tourism.	February 28,2021 or after notification of grant request status for grants submitted to the Wisconsin Public Service Commission (PSC) in Dec 2020.	Additional partners have been recruited to serve on DEST.
Strategy 1.2: Conduct inaugural meeting of DEST. Develop subcommittees, as needed, to work on various elements of the plan.	Wood County		By end of February 2021 or following notification of PSC grant award status	DEST will have met and identified sub-committees.
Strategy 1.3: Meet monthly through 2021 to share updates and monitor progress.	DEST committee		Monthly though 2021. DEST will identify frequency in future years.	Monthly meetings are occurring.
Strategy 1.4: Engage and inform elected local officials (city, village, and town) on the purpose and goals of the DEST.	DEST committee		Began in fall 2020.Ongoing	Local elected officials are aware of the goals and activities being pursued by DEST.

Broadband Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 2: Assess the current status and explore viable options. Collect, assemble, and evaluate data on existing technology infrastructure. Identify infrastructure gaps, and learn about successful experiences of other communities.	DEST committee		Complete by June 30, 2021	Known data are compiled and up to date.
Strategy 2.1: Research and use the latest available Wisconsin Public Service Commission (PSC) and Federal Communications Commission (FCC) data to map unserved and underserved areas. Track other data resources that can help delineate the key broadband infrastructure needs of the County.	Wood County P&Z /GIS	DEST committee	Began in fall 2020. Ongoing.	Mapping is up to date.
Strategy 2.2: Collaborate with appropriate entities to identify and measure the actual internet speeds available to households, businesses and key institutions.	DEST committee	school districts, youth-serving organizations (i.e., 4-H), small businesses, and home-based employees		Actual internet speeds are known for key households and facilities.
Strategy 2.3: Map existing public Wi-Fi locations in the county and educate/promote establishment of free public Wi-Fi in strategic locations.	Wood County P&Z /GIS	DEST committee		Mapping is up to date and easily accessible to the public.
Strategy 2.4: Collect qualitative and quantitative data from residents, businesses, emergency services, government, and organizations to: determine their current use and application of broadband services, their future demand for broadband services, and their ability to pay for the services.	DEST committee		TBD by DEST committee	Survey data is collected and analyzed for use in decisions by DEST.
Strategy 2.5: Assess municipal zoning ordinances to streamline the permitting process associated with the building out of broadband services.	Wood County P&Z	Wood County Towns, Villages, Cities	By May 30, 2021	Zoning ordinances are evaluated for barriers to broadband.
Strategy 2.6: Reach out to contiguous counties and communities to assess shared needs and opportunities for collaboration beyond county boundaries.	Wood County P&Z	DEST committee	Began in fall 2020	The broadband interests of contiguous counties are known.
Strategy 2.7: Learn about different models for success from representatives from Wisconsin communities that have been effective in obtaining funding.	DEST committee		Began in fall 2020	Three models are known to DEST committee.

Broadband Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 3: Explore funding opportunities. Research state and federal public sector funding opportunities.	DEST committee		By May 30, 2021	Funding opportunities and respective deadlines are known by DEST committee.
Strategy 3.1: Identify best practices and model programs to support affordability of services for lower-income populations.	DEST committee	UW Extension Broadband Specialist, County Board		Three current models are known to DEST committee.
Strategy 3.2: Identify funding sources by reaching out to the USDA-RD, PSC, Congressional offices, etc.	Wood County P&Z	DEST committee	Began in fall 2020 and Ongoing	A minimum of three funding sources are known.

Broadband Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 4: Build and communicate plan. Using the information captured in Objectives 2 and 3, develop and disseminate the Wood County Digital Equity Action Plan.	DEST committee		TBD by DEST committee	Wood County Digital Equity Action Plan is disseminated.
Strategy 4.1: Develop a Digital Equity plan and prepare an easy-to-understand report with action items for this key goal throughout the county.	DEST committee			Plan is approved by CEED committee and Wood County Board
Strategy 4.2: Disseminate the plan through local print and broadcast media, social media and in-person meetings with stakeholder groups.	DEST committee			Plan is available to the public.
Strategy 4.3: Fine-tune plan based on input from key stakeholder groups.	DEST committee			Plan reflects input from stakeholders.

Broadband Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 5: Reach out to providers. Engage local and regional service providers to assess potential partnership relationships to meet the goal of digital equity.	Wood County P&Z	DEST committee	Began fall 2020 and ongoing, as needed.	Four providers are contacted annually.
Strategy 5.1: During the data collection process, continue to reach out to cellular and internet providers to gauge interest in expanding service in Wood County.	Wood County P&Z		Begin following notification of PSC grant award status and ongoing	Interest of cellular and internet providers is known.

Strategy 5.2: Issue a Request for Proposals to local and regional service providers to identify those who are ready to partner on funding applications.	Wood County P&Z	CEED committee	By October 2021	RFP has been issued.
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Broadband Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 6: Prepare and submit applications. Collaborate with provider(s) and other key entities in preparing and submitting a minimum of two funding applications to accelerate the deployment of broadband in the County.	Wood County P&Z	Providers, DEST committee	By December 2021	A minimum of two application are submitted.
Strategy 6.1: Identify available grants that are a good fit and partner with willing service provider(s).	DEST committee	Funding organizations	Ongoing	Grants are identified.
Strategy 6.2: Work with the local government, economic development organizations, businesses, and others to identify and secure sources of local match funds.	Wood County P&Z	DEST committee	By October 2021 and ongoing	Matching funds are identified for the applications submitted.
Strategy 6.3: Prepare funding applications in collaboration with key partners and stakeholders.	Wood County P&Z	DEST committee	Ongoing	Funding applications are submitted.

Broadband Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 7: Sustain local planning efforts by having DEST meet on a regular basis (at least quarterly) to continue implementing and monitoring progress on the Digital Equity Action Plan.	DEST committee		Ongoing	DEST committee is meeting or exceeding this plan's objectives for broadband and internet.
Strategy 7.1: Continue to identify new partners and stakeholders.	DEST committee		Ongoing	Representation from at least five sectors is maintained.
Strategy 7.2: Continue to revise data and present an annual update of the Wood County Digital Equity Action Plan and report of success by June 1 of each year.	Wood County P&Z	DEST committee	Annually, June 1	Report is prepared and presented to DEST committee and County Board annually.
Strategy 7.3: Stay focused on the pursuit of new funding opportunities to build on success.	DEST committee		Ongoing, as needed	Funding is no longer needed.
Strategy 7.4: Develop succession plans to ensure new members are on-boarded with the departure of current DEST representatives.	DEST committee		As needed	DEST is no longer needed.

Broadband Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 8: Coordinate training opportunities for residents and businesses to learn about internet, websites, and social media use to increase adaptation.	Round Table	DEST, MSTC, UWSP@Marshfield, SBDC, UW Extension	Ongoing	Residents and local businesses use broadband and home and work.

GOAL: DEVELOP AND IMPLMENT A PLAN TO ENSURE HOUSING NEEDS ARE MET THOUGHOUT WOOD COUNTY.

Sufficient housing stock that meets the needs of current and potential residents at all income levels is essential for healthy economic development conditions in the County. Addressing housing needs in the County has been identified as a priority in Wood County’s Community Health Enhancement Plan (CHIP) and in the economic vitality section of Wood County’s 2020 Strategic Plan. Several communities, including Marshfield, Nekoosa, and Wisconsin Rapids, have conducted housing studies and developed strategies to address needs: however, much of the rural portions of the County lack information about housing conditions and the types and locations of housing needs.

In the Wood County CHIP, housing is identified as one of the determinants of health. Even today, housing and financing policies continue to propagate racial inequities. These housing-related inequities housing have been shown to lead to reduced life expectancy, food insecurity, reduced or ineffective schooling, increased social programs, and workforce migration. The goal and objectives for housing in the CHIP follow. It should be noted the Health Department is the lead on many of these objective and the dates were established prior to their involvement in the pandemic.

Goal: Improve and increase affordable, safe, quality housing for those living in Wood County.

Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 1: Create a Housing Task Force to focus on issues related to maintenance of existing housing stock as well as construction of new housing and housing development.	Wood County Economic Development Roundtable	Wood County P&Z	June 2021	Housing Task Force created
Strategy 1.1: Assemble the Housing Task Force that consisting of broad representation including municipalities, realtors, developers, bankers, major employers, economic development professionals, planners, health professionals, etc.	Wood County Economic Development Roundtable	Wood County P&Z	June 2021	Housing Task Force created with diverse membership
Strategy 1.2: Housing Task Force will meet as needed on a regular basis and contribute to implementation of the County Strategic Housing Plan as well as the County Community Health Improvement Plan (CHIP).	Wood County Economic Development Roundtable	Wood County P&Z	June 2021	Housing Task Force meets annually on an as needed basis

Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 2: Inventory housing repair programs and strategies that can be utilized by homeowners in the County to repair/maintain properties and identify barriers to programs or programming gaps.	Wood County P&Z	Municipalities, NCWRPC, Housing Task Force	Dec. 2021	Results included in Housing Plan
Strategy 2.1: Provide educational materials for residents regarding housing assistance and programs through a regional online portal, as well as United Way's 211.	Wood County P&Z	Municipalities, NCWRPC, Housing Task Force	Dec. 2021	Portal created, and information shared with United Way's 211.
Strategy 2.2: Provide available housing information and resources to all municipalities in the County.	Wood County P&Z	Wood County P&Z	Dec. 2021	Contact with municipalities made at least 1 time a year
Strategy 2.3: Review case studies and best practices for housing repair/maintenance programs, as well as programs, incentives and strategies that promote development of new housing.	Wood County P&Z, NCWRPC	Housing Task Force	Dec. 2021	Results included in Housing Plan
Strategy 2.4: Engage the Wisconsin Housing and Economic Development Authority (WHEDA), the Wisconsin Realtors Association (WRA), United States Department of Agricultural (USDA) Rural Housing Service, and other organizations that impact housing.	Wood County P&Z, Housing Task Force, NCWRPC	Housing Task Force	Dec. 2021	Results included in Housing Plan

Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 3: Complete a countywide assessment of existing housing in Wood County.	Wood County P&Z, NCWRPC	Housing Task Force,	Dec. 2021	Results included in Housing Plan
Strategy 3.1: Define and inventory vacant and blighted properties.	Wood County P&Z, NCWRPC	Housing Task Force	Dec. 2021	Results included in Housing Plan
Strategy 3.2: Inventory housing units by type, age, and value, by municipality.	Wood County P&Z, NCWRPC	Housing Task Force	Dec. 2021	Results included in Housing Plan
Strategy 3.3: Complete a meta-analysis of housing data that is included in existing municipal housing studies in the County.	Wood County P&Z, NCWRPC	Municipalities, Housing Task Force	Dec. 2021	Results included in Housing Plan
Strategy 3.4: Compare the housing assessment to other central Wisconsin Counties to better understand how the County compares.	Wood County P&Z, NCWRPC	Housing Task Force, Central WI Counties	June 2022	Results included in Housing Plan

Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 4: Identify areas of the County where there is potential for future residential development.	Wood County P&Z, NCWRPC	Municipalities, Housing Task Force	June 2022	Results included in Housing Plan

Strategy 4.1: Review local zoning ordinances and comprehensive plans to identify areas that municipalities currently or in the future will allow housing.	Wood County P&Z, NCWRPC	Municipalities, Housing Task Force	June 2022	Results included in Housing Plan
Strategy 4.2: Review land cover and other land records mapping layers to determine where future housing may be possible. Some data layers to consider include soil, hydrography, wetlands, floodplain, shoreland zoning/regulations, steep slopes, environmentally sensitive areas.	Wood County P&Z, NCWRPC	Housing Task Force	June 2022	Results included in Housing Plan
Strategy 4.3: Identify areas of the County where infill development may take place. Consider vacant platted lots, availability of sewer and water utilities, zoning and adjacent land use.	Wood County P&Z, NCWRPC	Municipalities, Housing Task Force	June 2022	Results included in Housing Plan
Strategy 4.4: Include areas identified for future residential development in the County Comprehensive Plan when it is updated.	Wood County P&Z, NCWRPC	Housing Task Force	June 2022	Results included in Housing Plan

GOAL: DEVELOP A BRANDING STRATEGY TO LET OTHERS KNOW THAT WOOD COUNTY IS A VIBRANT AND DIVERSE COMMUNITY TO LIVE, GROW, PLAY, AND WORK.

Wood County offers many opportunities for a good quality of life for residents, visitors, and businesses. Articulating similar messages about the County through branding is a way to let others know what the County offers and values.

Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Objective 1a: Develop a diverse oversight committee for branding initiatives.	Wood County P&Z, UW Extension Wood County	CVBs, HOW, MACCI		Representation throughout the county reflective of county demographics (age, gender, and race).
Objective 1b: Increase tourism by 5% by 2024 based on 2020 direct visitor spending data.	CVBs will acquire 2020 data.		1/1/2020-12/30/24	

Branding Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Strategy 1.1. Identify oversight committee members by informing and inviting participation from all municipalities.	UW Extension Wood County	Municipalities, County Board Supervisors - Chair or appointed, Ho-Chunk Nation, CVB, HOW and Marshfield Chambers, Anchor businesses, community foundations, community leaders, Marshfield	March/April 2021	Oversight Committee is formed.

		Clinic, Aspirus, schools, major employers		
1.1.1. Contact Villages and Cities.	TBD		March/April 2021	Villages and cities have been contacted.
1.1.2. Conduct a presentation at the Wood County Town's Assn. meeting.	TBD		March/April 2021	Presentation to Wood County Town's Assn. has been given.
Strategy 1.2. Convene the oversight committee and identify meeting frequency and schedule.	UW-Extension Wood County	Kristin Runge, UW-Madison Extension and oversight committee	May 2021	Oversight Committee has met and identified meeting frequency and schedule.
Strategy 1.3. Refine the purpose and use of branding and identify measurable outcomes.	Oversight Committee	Kristin Runge, UW Extension and oversight committee		The purpose and use of branding is defined.
Strategy 1.4. Assess perspectives and compile existing messaging.				
1.4.1. Conduct "convenience" samples survey. Distribute by email, libraries, etc.	Oversight Committee	Kristin Runge, UW Extension	Early summer 2021	Survey data are assessed.
1.4.2. Conduct trade area analysis or utilize existing information.	UW Extension Community Development Inst.			Trade area analysis has been conducted.
Strategy 1.5. Analyze all information and choose messages.	Oversight Committee	Kristin Runge, UW Extension		Messages have been chosen.
1.5.1. Design logo.	Oversight Committee			Logo is designed and agreed upon by Oversight Committee
1.5.2. Hire someone to design the brand book.	TBD	Oversight Committee		Brand book designer is hired.
1.5.3. Develop brand book.	TBD	Oversight Committee		Brand book is designed and agreed upon by Oversight Committee.
Strategy 1.6. Develop an implementation process.	Oversight Committee			An implementation process is designed.

1.6.1. Identify formats, digital, print, zoomable app, etc.	Oversight Committee			Formats are agreed upon by Oversight Committee.
1.6.2. Identify host and ongoing maintenance strategies.	Oversight Committee			Host and maintenance strategies are identified.
1.6.3. Identify and secure funding sources.	Oversight Committee			Funding sources are identified and secured.
Strategy 1.7. Implement and evaluate.	Oversight Committee		Fall 2022	Implemented strategies are evaluated.

GOAL: SUPPORT CENTRAL PLACE INITIATIVES TO PROVIDE ONE SITE THAT PROMOTES ARTS, CULTURAL ASSETS, AND ENTERTAINMENT IN WOOD COUNTY.

Wood County is home to many amenities that are desirable to residents and visitors; however, advertising events and opportunities in separate locations can make it difficult to know about and participate in these activities. A central place to post this information will provide efficiencies for interested people.

Central Place Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Strategy 2.1: Support Central Place initiatives to provide one site that promotes arts, cultural assets, and entertainment in Wood County using centralwisconsin.com.	CVBs	municipalities, HOW and Marshfield Chambers, Ho-Chunk casino, community foundations, UWSP, MSTC, libraries	centralwisconsin.com initiated in summer 2020	Number of landing page visits and Google searches
2.1.1. Identify existing community/activity calendars and invite to be collaborators.	CVBs	municipalities, HOW and Marshfield Chambers, Ho-Chunk casino, community foundations, UWSP, MSTC, libraries	Ongoing	Collaborators are invited to contribute information.
2.1.2. Develop guidelines for what can be included/posted on the central site and distribute to collaborators.	CVBs	municipalities, HOW and Marshfield Chambers, Ho-Chunk casino, community foundations, UWSP, MSTC, libraries	By winter 2021	Guidelines for allowable posts have been developed and distributed.
2.1.3. Identify resources needed to meet future objectives.	CVBs	municipalities, HOW and Marshfield Chambers, Ho-Chunk casino, community foundations, UWSP, MSTC, libraries	Ongoing	Future needs are identified.

GOAL: DEVELOP A COMPREHENSIVE COUNTYWIDE OUTDOOR RECREATIONAL TRAIL/BOAT ACCESS/BEACH MAP TO INCREASE USE AND ATTRACT TOURISTS AND NEW RESIDENTS.

Outdoor recreational opportunities are abundant throughout Wood County. Participation in recreation can lead to a better quality of life, retaining and attracting residents and visitors. Additionally, physical and mental health can be improved by recreating outdoors. The County’s 2020 Strategic Plan ties economic vitality to its outdoor attributes and amenities by directing departments to maintain, develop, and manage parks, forestry, and recreation areas to meet the needs of the County, and to attract visitors and events to Wood County.

The goal for this initiative entails developing a comprehensive countywide recreation map that can be made available to users via physical paper copies and scalable electronic maps.

Centralized Recreation Mapping Objectives/Strategies	Responsible Parties	Partners	Time: Start/End	Measurements
Strategy 3.1. Develop a combined countywide outdoor recreational trail/boat access/beach map to increase use and attract tourists and new residents.	Wood County P&Z	County Parks and Forestry Dept., Municipal Parks Dept., Wisc. Dept. Natural Resources, CVBs	Began Dec 2020	Combined countywide outdoor recreation map is available for use.
3.1.1 Compile existing coverages into a map.	Wood County P&Z/GIS and NCWRPC	County Parks and Forestry Dept., Municipal Parks Dept., Wisc. Dept. Natural Resources	Began Dec 2020	Coverages are compiled into a GIS format.
3.1.2. Select map formats. (e.g. hard copy, web-based, app)	CVBs	CVBs, Ho-Chunk Nation, County Parks and Forestry Dept., Municipal Parks Dept., local businesses, local recreational clubs	Dec 2021	Map access will be available to a diverse set of users.
3.1.3. Secure funding for printing.	Wood County P&Z		Dec 2021	Funding for printing is secured.
3.1.4 Identify and secure funding for wayfinding.			Dec 2021	Funding for wayfinding is secured.
3.1.4. Implement wayfinding on the landscape.	Municipalities	Recreational clubs, Planning and Zoning, County Parks and Forestry, Sheriff Dept.		Wayfinding is in place.
3.1.5. Publicize the combined countywide map.	CVBs and County	Ho-Chunk Nation, County Parks and Forestry Dept., Health Dept. Municipal Parks Dept., YMCA, local businesses, recreational clubs		Measurable increase in the use of trails and outdoor amenities.

QUALITY OF PLACE - ADDITIONAL INITIATIVES

The REDI planning team identified several initiatives that are critical to economic vitality in Wood County. These initiatives will be led by the County independent of the REDI team. Their implementation is described in the Wood County's 2020 Strategic Plan.

UPDATE THE WOOD COUNTY COMPREHENSIVE PLAN

A comprehensive plan for the County provides numerous benefits that are required for economic vitality, including the provision of a level of certainty related to land use and development. A patchwork of ordinances and regulations can complicate the initiation and creation of new housing and business projects. As a result, many developers and entrepreneurs pursue communities that can offer consistency across municipal boundaries.

The current comprehensive plan for Wood County was adopted in 2009. Many changes have taken place since then, so an update is warranted. Wood County's planning staff are assisting local municipalities with updates to their comprehensive plans. Once complete, they will be compiled into the County's new comprehensive plan.

IMPROVE HEALTH OUTCOMES BY COMPLIMENTING THE WOOD COUNTY COMMUNITY HEALTH IMPROVEMENT PLAN (CHIP)

Successful economic development conditions are dependent on a healthy community. Housing and mapping of outdoor recreational provisions have also been recognized as priorities in Wood County's CHIP and the Wood County Strategic Plan.

The Wood County CHIP is a unified community plan created in collaboration between Wood County Health Department, Marshfield Clinic Health System, and Aspirus Riverview Hospital and Clinics. It provides recommended direction and plans to address the identified health priorities found in the Community Health Assessment (CHA), including substance use, behavioral health, active communities, and community food systems.

Through the development of the CHIP, efforts focused on prevention, systemic drivers, and root causes which are included in the recommendations, because health is determined by more than behaviors and access to care. Access to social and economic opportunities; the resources and supports available in homes, neighborhoods, and communities; the quality of schools; the safety of workplaces; and the cleanliness of water, foods, and air all contribute to health. Even more upstream, poor health and institutional and social inequities go together and systemically affect health outcomes. For this reason, recommended direction and strategies include efforts far more reaching than the health priority areas listed in the CHA.

The Healthy People Wood County (HPWC) core team guides the work of the identified health priorities. Using the guiding principles of health equity; policy, systems, environment change (PSE); community engagement; and sustainability, the HPWC core team convenes community organizations and creates partnerships to make positive, lasting change in Wood County.

The follow are priority goals identified in CHIP Plan. Objectives and timelines can be found at [http://www.woodcountyhealth.org/Reports/Documents/2019-2021%20Community%20Health%20Improvement%20Plan%20\(Final\).pdf](http://www.woodcountyhealth.org/Reports/Documents/2019-2021%20Community%20Health%20Improvement%20Plan%20(Final).pdf)

1. Improve and increase affordable, safe, quality housing for those living in Wood County.
2. Encourage community design and development that supports physical activity in Wood County communities.
3. Improve the health and well-being of justice-involved populations in Wood County.
4. Improve health outcomes for youths aged 11-18.
5. Build capacity and leadership development among specified marginalized populations within Wood County.
6. Address factors in Wood County that increase youth substance use and promote factors that decrease youth substance use to decrease unhealthy adult substance use over time.
7. Decrease mental health stigma.
8. Enhance access and reduce barriers to utilize mental health services by residents, with a focus on at-risk populations.
9. Improve collaboration of local providers and resources across all sectors to improve access to care, crisis responsiveness, and referral pathways.

10. Increase accessibility of healthy foods for Wood County residents and organizations through enhancing food systems and retail.

IMPROVE HEALTH, EQUITY, AND RESILIENCE AND DECREASE OPERATING COSTS BY IMPLEMENTING WOOD COUNTY'S ENERGY PLAN.

Wood County seeks to achieve a feasible level of energy independence as a way of enhancing energy security, reducing costs, attracting new residents, and positively impacting health, the environment, and local natural resources for future generations. Many of these attributes are tied to the success of economic development in the County. Declining costs associated with renewable energy systems are making the local generation of energy more attainable and economically beneficial. Furthermore, leading credit rating agencies look favorably on an energy plan and goals when determining municipal credit ratings.

Setting targets, developing strategies, engaging employees, and planning for initial capital investments will pave the way for reductions in energy use and expand the amount of energy generation by Wood County, resulting in saved tax dollars, greater energy security, and positive health and environmental outcomes. Energy is undergoing swift transitions worldwide. As a result, this plan should be reviewed and updated at least annually by the Wood County Renewable and Sustainable Committee.

Goal: Promote energy efficiency/conservation and renewable energy for Wood County operations. Initial target: By 2025, reduce non-renewable energy usage by 15%.

The Wood County Energy Plan identifies steps to achieve its initial target through the examination of electricity and fuel use in the county, reduction of energy consumption through implementation of efficiencies, and incorporating renewable energy into the County's energy portfolio. In addition, the plan encourages the adoption of renewable energy policies and practices as part of a strategy to meet future energy needs by utilizing sustainability and local renewable energy independence as tools to enhance economic stability and quality of life in the County, identifying and taking steps to remove barriers to development of renewable energy, and taking advantage of other opportunities as they arise.

The Energy Plan was adopted by Wood County Board on November 10, 2019 and its implementation was identified as one of the County's priorities for infrastructure resilience and efficiency in the County Strategic plan.

- Priority initiatives during the next two years:
- Energy assessment of top five energy consuming facilities.
- Microgrid feasibility analysis to enhance residence at two-healthcare centers.
- Choose energy efficient options when maintaining and building new facilities.
- Install solar at the Highway Dept. facility, and others as economically feasible.
- Education and input about energy efficiencies from County staff.

EVALUATION PLAN

The Wood County Planning and Zoning Department will be the primary keeper of the REDI plan. The Director of Planning and Zoning will initiate progress reporting with the REDI team at least quarterly and discuss any necessary adjustments to strategies. The quarterly reports will be shared with the County Board's CEED Committee. Each goal in the plan identifies one or more metrics for measuring success.

APPENDIX



Wood County WISCONSIN

OFFICE OF PLANNING
AND ZONING

DATE: March 3, 2021 Meeting
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors
FROM: Adam DeKleyn, County Planner *AD*
RE: Request to Approve Zoning Map Amendment/Rezone - Town of Marshfield

STAFF MEMORANDUM

Introduction:

The Town of Marshfield adopted and administers their own town zoning ordinance. On February 19, 2021 the town submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning (DPZ) for review and approval. Request is further discussed herein.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors *Wis. Stat. §60.62(3)(a)*. This rule also applies to town zoning map amendments, also known as rezones.

Analysis:

Existing zoning on parcel # 1100053 is Single-Family Residential (R-1). (*Attachment 1*). The request is to rezone the approximately 4.8 acre parcel to Multiple-Family Residential (R-2). (*Attachment 2*). The purpose of the amendment is to allow for the construction of a 4-plex apartment building. There is no county floodplain or shoreland zoning on the parcel under discussion.

The Town Plan Commission held a public hearing and recommended to approve the aforementioned zoning amendment on February 9, 2021. Subsequently, the Town Board approved the zoning amendment on February 9, 2021. The final step in the process is approval or disapproval by County Board.

Conclusions & Recommendations:

County review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to the DPZ, the Town of Marshfield adhered to the process for zoning amendments as outlined in the *Wis. Stats*. Additionally, I find no conflict with any county planning and zoning programs or ordinances.

DPZ has reviewed the request and recommends forwarding the attached resolution (*Attachment 3*) to the County Board of Supervisors, approving the zoning amendment to the Town of Marshfield Official Zoning Map, with a favorable recommendation.

Attachments:

1. Existing Zoning Map
2. Proposed Zoning Map
3. Resolution

(ZA-2021-001)

Attachment 1: Existing Zoning

Town of Marshfield, Wood County, WI

(ZA-2021-001)

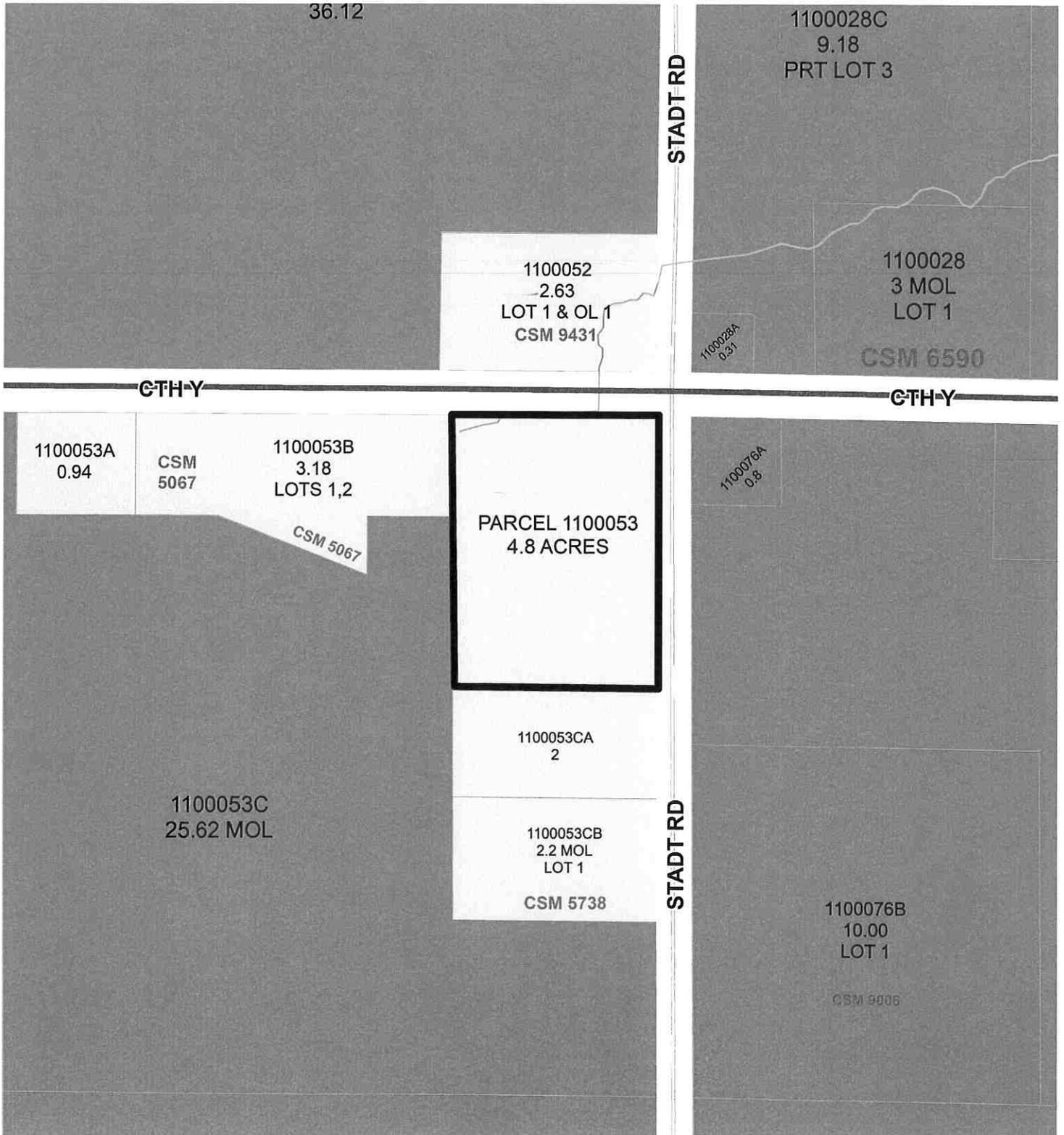


Legend

- Single-Family Residential (R-1)
- Multiple-Family Residential (R-2)
- Agricultural (A)
- Rezone Area



Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2021)



Attachment 2: Proposed Zoning

Town of Marshfield, Wood County, WI
(ZA-2021-001)

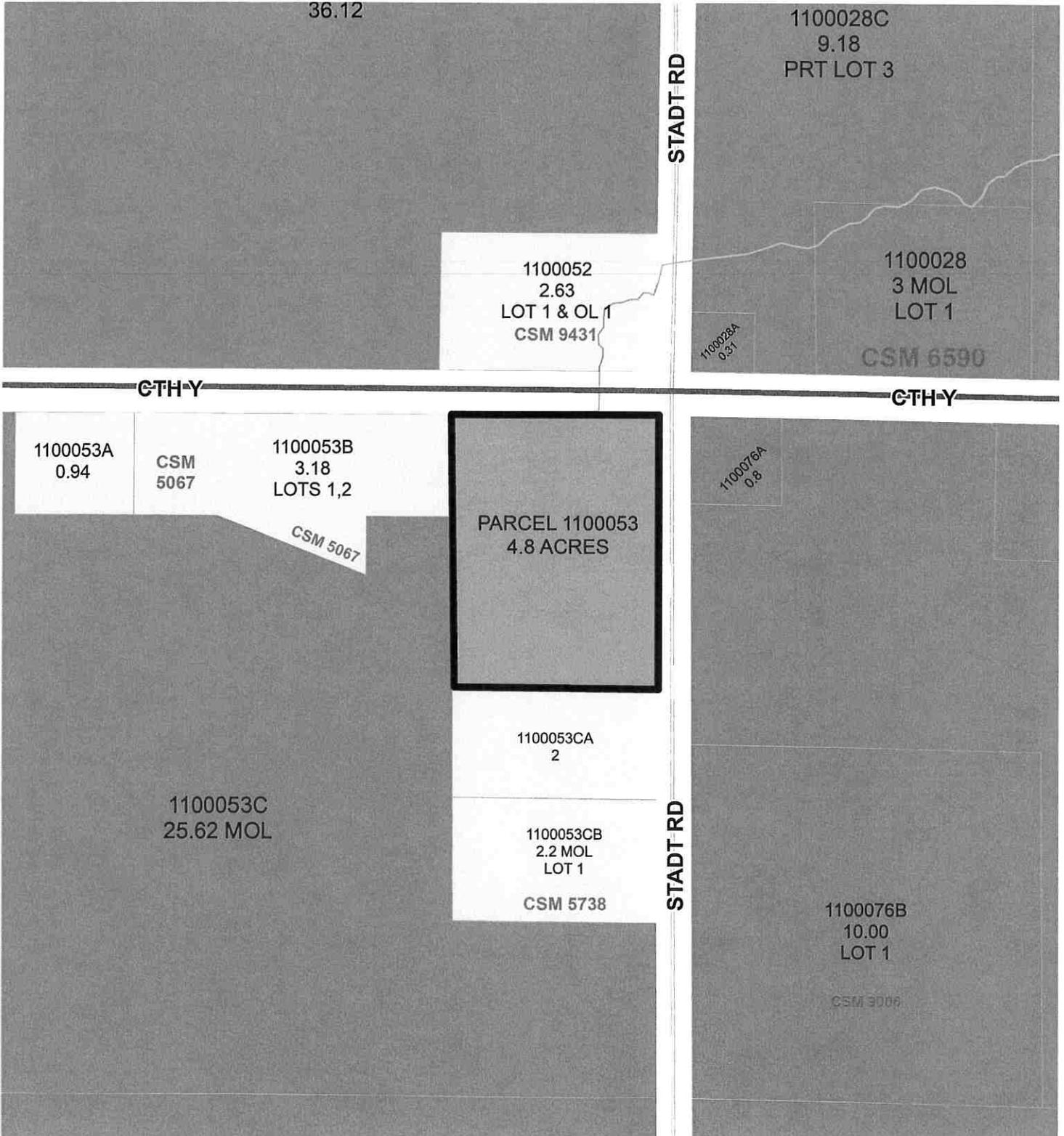


Legend

- Single-Family Residential (R-1) Agricultural (A)
- Multiple-Family Residential (R-2) Rezone Area



Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2021)





RESOLUTION#

Introduced by CEED Committee
 Page 1 of 1

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: _____	, Finance Dir.	

ARD

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Marshfield Official Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Marshfield is responsible for any costs associated with administering their town zoning ordinance.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the Town of Marshfield adopted and administers a zoning ordinance to promote the health, safety, aesthetics, comfort, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on February 19, 2021 the Town of Marshfield submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Marshfield and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on March 3, 2021 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Marshfield zoning map amendment/rezone:

- (1) Parcel #1100053, (S10, T25N, R3E)
 Rezone from Single-Family Residential (R-1) to Multiple-Family Residential (R-2)

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Marshfield for inclusion in their records.

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: March 4, 2021
TIME: 1:00 p.m.
PLACE: Room 105A, Wood County Courthouse
TIME ADJOURNED: 2:38 p.m.
MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,
Kenneth Curry, Ed Wagner, Joseph Zurfluh
OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 1:00 p.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the February 5, 2021, meeting were reviewed. There being no objections, the minutes were deemed approved by the Chair.
4. The Committee reviewed the claims of Tim Esser, Angie Fuller, Austin Fenzl, Andrew Radloff, and Douglas Villeneuve. These claims will be provided to the county board.
5. There were no new animal claims against the County.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Zurfluh, seconded by Wagner, to approve the reports and payment of department vouchers. All ayes.
7. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group. Supervisor Leichtnam reported on the Group's February 5 meeting. Minutes of the meeting will be included in the county board's packet.
 - b. Resolution on detention hearing deadlines. Moved by Clendenning, seconded by Leichtnam, to approve the resolution. All ayes.
 - c. Resolution to support reauthorization of the Knowles-Nelson funding. Moved by Clendenning, seconded by Zurfluh, to approve the resolution. All ayes.
 - d. Lincoln County resolution on climate change. Moved by Leichtnam, seconded by Zurfluh, to present a Wood County resolution on this to the county board in March. All ayes.

A meeting will be held on the morning of county board day to review the resolution, but the draft resolution should be included in the county board packet.

- e. ADRC resolution to support increases in the 2021-23 state biennial budget.

Moved by Clendenning, seconded by Leichtnam, to present the resolution to the county board.

Moved by Wagner, seconded by Curry, to table the resolution until the next meeting so that someone from the ADRC can present information on the resolution. All ayes.

- 8. County Board rules.

- a. Rule 12 re: speaking at meetings by non-supervisors. Extensive discussion had. Held over for further discussion next month.

- 9. Criminal Justice Coordinator Committee update.

Criminal Justice Coordinator Krueger spoke about a desire to use additional space at the County's 12th Street property. Krueger also responded to questions about the programs provided by her department and how they integrate with other programs serving the same clientele. Discussion also had on the Criminal Justice Task Force and the general functions of that entity and other advisory bodies.

- a. Criminal Justice Coordinator soliciting donations. Krueger will present a specific proposal at a future meeting.

- 10. Attendance at meetings. Nothing approved other than the NACo meeting addressed last month.

- 11. Agenda items for the April 2021 meeting:

- County Board Rule 12
- ADRC State funding resolution

- 12. The next committee meeting will be April 1, 2021, at 1 p.m. There will also be a meeting on county board day in March to review two resolutions.

- 13. Meeting adjourned without objection by the Chairperson at 2:38 p.m.

Minutes taken by Peter Kastenholz.

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES**

DATE: Tuesday, February 16, 2021
TIME: 1:00 p.m.
PLACE: Wood County Courthouse-Room 114
Wisconsin Rapids, WI

PRESENT: Adam Fischer, Bill Clendenning, Brent Vruwink and Shawn Becker (in-person);
Mary Solheim, Bill Leichtnam and Brad Hamilton (via video conference)

OTHERS PRESENT: (for part or all of the meeting, in-person, telephone or video conference) Janelle
Krueger, Shannon Lobner, Joe Zurfluh and IT Help Desk

1. The meeting was called to order at 1:00 p.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Leichtnam and seconded by Hamilton to approve the minutes from the January 19, 2021 meeting. All voted aye, motion carried.**
5. Krueger provided the committee with an overview of items that she has been working on that include establishment of a Data Collection Plan for Drug Court; July 2021 Operational Training; establishment of internal Drug Court policies and procedures; implementation of new tools; TAD grant modifications; and work that is being done with the Finance Department and Corporation Counsel to draft a resolution to move the Drug Court budget from Branch III to the Criminal Justice Coordinator Department.

Krueger advised the committee that one of her goals for the future is to develop a formalized Criminal Justice Advisory Council. Discussion ensued on the benefits of the council and how to begin the establishment process. Clendenning asked that this request be included with the monthly report of the Criminal Justice Coordinator that is provided to the Judicial and Legislative Committee. **A motion was made by Clendenning and seconded by Hamilton to send the request to create a Criminal Justice Advisory Council to the Judicial and Legislative Committee and if the Judicial and Legislative Committee approves the request, it will be sent to the Chairman of the County Board. Voting in favor of the motion were Clendenning and Hamilton. Voting no were Fischer, Vruwink, Leichtnam, Becker and Solheim. Motion failed.**

Further discussion took place on the next steps of the AdHoc Committee and how to proceed with the request to establish a Criminal Justice Advisory Council. **A motion was made by Leichtnam and seconded by Clendenning to schedule a special meeting of the Criminal Justice Coordinator AdHoc Committee, prior to March 1, 2021, to discuss the creation of a Criminal Justice Advisory Council and recommendations for the Judicial and Legislative Committee. All voted aye, motion carried.**

6. Chairman Fischer thanked all committee members for their participation in the AdHoc committee and looks forward to changes that will be implemented in the Criminal Justice system by Krueger and Sheriff Becker as Wood County moves forward.
7. The next meeting will be on **Monday, February 22, 2021, at 2:30 p.m.**
8. Chairman Fischer adjourned the meeting at 1:50 p.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES**

DATE: Monday, February 22, 2021
TIME: 2:30 p.m.
PLACE: Wood County Courthouse-Room 114
Wisconsin Rapids, WI

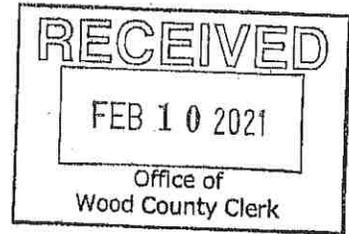
PRESENT: Adam Fischer, Bill Clendenning, Brent Vruwink, Mary Solheim, Bill Leichtnam and Shawn Becker (in-person); Brad Hamilton (via video conference)

OTHERS PRESENT: (for part or all of the meeting, in-person, telephone or video conference) Janelle Krueger, Shannon Lobner, Ed Wagner, Brandon Vruwink, and IT Help Desk

1. The meeting was called to order at 2:30 p.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Leichtnam and seconded by Hamilton to approve the minutes from the February 16, 2021 meeting. All voted aye, motion carried.**
5. Discussion took place regarding the creation of a Justice Committee. Krueger provided the committee with proposed bylaws and informational data to support the creation of a Justice Committee. Krueger informed the committee that she met with Judge Wolf and is scheduled to attend the Judge's meeting on March 11, 2021. The consensus of the committee was to direct Krueger to attend the judge's meeting on March 11, 2021 and present the findings at the next Judicial and Legislative committee meeting. Discussion ensued on proposed committee members and name of Justice Committee. These items will be determined at a later date.
6. Chairman Fischer thanked all committee members for their participation and great work. Chairman Fischer adjourned the meeting at 3:14 p.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.

NOTICE OF INJURY AND CLAIM



5

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

CC: Corp Counsel
HR
Hoy

THE INCIDENT

Date: 12-30-20

Time: —

Place: 6493 Co. Rd N or main st.

The circumstances giving rise to my claim are as follows:

Patrol plow hit mailbox with plow/wing.

The names of county personnel involved are: I had a conversation/discussion with Brandon. Confirmed

The names of other witnesses are: _____

THE CLAIM

I request the following monetary or other relief: 12.87

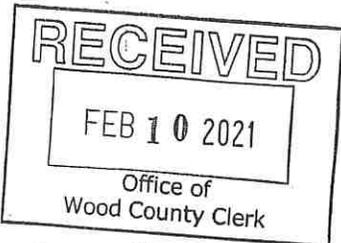
Date: 1-5-21

Signature _____

Print Name: Tim Esser

Address: 6493 Main St
Arpin, WI 54410

Phone: 715-897-0259



5

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

cc: Corp Counsel
HR
Hwy

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 2/9/21
Time: Sometime before 4pm
Place: 6714 County Road O, Rudolph

The circumstances giving rise to my claim are as follows:
As seen by the pictures the wing of the plow hit the mailbox.

Multiple horizontal lines for additional details.

The names of county personnel involved are: Snowplow driver.

The names of other witnesses are: Curt Fuller took photos.

THE CLAIM

I request the following monetary or other relief: \$52.74 replacement cost

Revised \$ amount. See email

2/10/21
Date

Signature: Angie Fuller
Print Name: Angie Fuller
Address: 6714 County Road O, Rudolph, WI 54475
Phone: 715-650-3496

NOTICE OF INJURY AND CLAIM

5

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

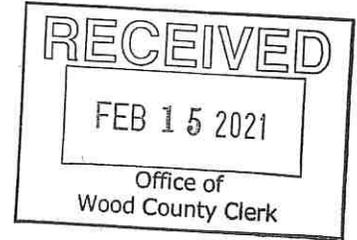
Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 02/04/2021

Time: 03:40 AM

Place: HWY 173. 1.5 miles E of Oak St.



The circumstances giving rise to my claim are as follows:

Our truck was stuck on the side of the road,
waiting for a tow truck, when the snow plow from
opposite lane lost control and slid into truck causing
damage.

Our driver: David Hermann

The names of county personnel involved are: Travis Hoyer

The names of other witnesses are: _____

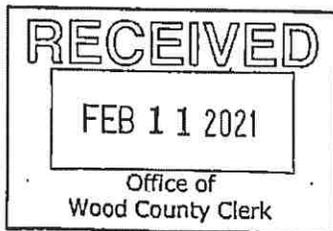
THE CLAIM

I request the following monetary or other relief: Monetary for Property
Damage

02/05/2021
Date

Austin Fenzl PF
Signature
Print Name: Austin Fenzl
Address: ~~PO Box~~ Kwik Trip, Inc.
P.O. Box 2107
La Crosse, WI 54602
Phone: 608-793-4738

NOTICE OF INJURY AND CLAIM



5

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

CC: Corp Counsel
HR
Hwy

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: February 4 or 5, 2021

Time: Between 10 pm and 5 am

Place: 8069 County Road Y, Marshfield, WI

The circumstances giving rise to my claim are as follows:

Mailbox is nearly detached from main support-post. Snow plow seemed to hit the mailbox as it was clearing out the side of the road. Currently using bungee cords to hold mailbox in place because of incident.

The names of county personnel involved are: unknown

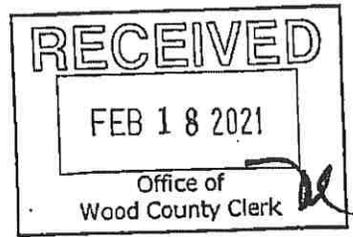
The names of other witnesses are: Rebecca Boehning

THE CLAIM

I request the following monetary or other relief: fixed/replaced mailbox/post.

Date: 02/06/2021

Signature: _____
Print Name: Andrew Radloff
Address: 8069 County Road Y
Marshfield, WI 54449
Phone: 920-988-7408



5

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

cc: Corp Counsel
HR
Hwy

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: Feb. 15, 2021
Time: Approx. 8:15 AM
Place: 2330 N. Biron Dr. Wis. Rapids

The circumstances giving rise to my claim are as follows:

Wood County grader hit & destroyed our mailbox.
Found exact mail box at Home Depot of which we
purchased & installed same day. (2-15-21)

The names of county personnel involved are: Grader Driver - name unknown to us.

The names of other witnesses are: Husband & wife living at residence.

THE CLAIM

I request the following monetary or other relief: \$31.61 for mailbox plus \$10.00
for installation; Total of \$41.61

February 15, 2021
Date

Douglas Villeneuve
Signature
Print Name: Douglas Villeneuve
Address: 2330 N. Biron Dr.
Wis. Rapids, WI 54494
Phone: 715-202-3672 (cell)



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

MARCH 2021

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- On February 5th Governor Evers unveiled his 2021-2023 budget. I am pleased to inform you he included an increase of \$4.0 million per year in GPR for state child support funding. We look forward to working with the legislature to ensure this increase makes it in the final budget bill that is sent to the Governor.
- I have been working to get other counties to pass a resolution similar to the one Wood County passed on November 10, 2020 which requested an additional \$4.0 million in GPR from the state for child support funding. At this time 37 counties have passed a similar resolution.
- I attended Criminal Justice Ad Hoc Committee meetings on February 16th and February 22nd. It was a pleasure to be part of the process to establish a Criminal Justice Department in Wood County.
- I attended WCSEA meetings on February 18th and 19th.
- I attended the Department Head Meeting on February 24th.
- I will be attending the WCA Judicial and Public Safety Steering Committee Meeting on March 12th and the WCA Health and Human Services Steering Committee Meeting on March 19th.
- The January performance numbers have been released. We are on target to meet three out of four Federal Performance Measures. Our current support collection rate is 79.65% so we have some work to do to get it up to 80% by the end of September.
- The current IV-D case count is 3,710.



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
March 2021

Redistricting: Due in large part to a COVID-19 related delay in the gathering and processing of census data, the federal government will not have the information needed at the county level for us to timely comply with the statutory timelines to complete redistricting prior to the date nomination papers can first be filed in the fall. Recently the feds advised the data sharing is likely to be by September 30, thereby making it impossible to meet the statutory time frames for processing that information and developing district plans at the county and local levels. It is likely the legislature will amend the law to allow for the use of the current district boundaries for the spring 2022 elections, but even if the state fails to do so, it is not possible to process the redistricting plans, with the need for public hearings and county board action, in time for the circulation of nomination papers in early December. Consequently, even if the state doesn't act, the district boundaries currently in effect will have to be used for the spring 2022 election.

Dog License Fund. This fund constitutes most of the dog license fees collected by the municipalities within the county and which are then routed to the county to be used to pay for a pound, if we had one, to support a humane society and then to use unallocated amounts to pay certain dog damage claims and finally, the remaining amount each year is returned pro rata to the municipalities who initially submitted the funds. Well, about twelve years ago the county's Humane Officer was needing increased funding and the South Wood County Humane Society (SWCHS) was looking for some support from the county. It was decided at that time to use the dog license fund to accomplish both of those ends by entering into a contract with the SWCHS whereby the county would route \$12,000 in dog license fees to them annually and they would agree to pay \$10,000 annually to support the county's Humane Officer budget. Everything has worked out well these past ten plus years but now the dog license fund came up a tad short this past year due to a gradual reduction over the years in the dog license fees. At the committee's last meeting, I was directed to review the contract the county has with the SWCHS and see if it should be modified. I have done so and discussed the matter with Chair Clendenning and it seems to us the contract continues to be the best avenue available to accomplish the support of the Humane Officer and the SWCHS with the dog license fund and there doesn't seem to be a reason to modify the contract at this time, including the fee structure therein. If shortages continue, the committee will need to readdress the matter. If there are questions about this, I will be prepared to answer them at the committee meeting.



Wood County

WISCONSIN

CRIMINAL JUSTICE
COORDINATOR

MARCH 2021

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator Janelle Krueger

General Department

Overall, things are continuing to go well. There has definitely been a bit of a learning curve to how Wood County operates in relation to other counties that I have worked within. I continue to look at how the Drug Court program works collaboratively with other departments recommending changes to enhance our service delivery, thereby increasing graduation rates and decreasing termination rates. We continue to work on data entry and have also continued to encounter some barriers in getting the data necessary to be in compliance with our grant. You will see that I have added a new heading to this month's report indicating talking points for some key highlights and needs that I will likely continue in future updates.

Key Highlights/Needs

- **Space** – space continues to be an issue and is compounded now with the addition of a second full-time employee. As I consider future programming and needs of my department space will continue to be a priority. I have had some conversation regarding the intent of the 12th street building and would like to discuss this further as both an immediate fix as well as a future need.
- **TAD** – as you may have noticed Governor Evers added an additional 15 million dollars to his proposed budget (may or may not end up being that much in the final) for Treatment Alternatives and Diversion funding. This is the grant that currently supports about 75% of our Drug Court funding. I am considering the potential for additional dollars for our current program as well as writing for dollars to support some alternatives for low/medium risk folks as well as some pretrial services but again go back to space as a constraint.
- **Collaboration** - I continue to advocate for a shift in our ability to provide Wood County with a broad, system wide advisory group that aligns with the work of a formal Criminal Justice Coordinating Council. I believe in the structure of these bodies and the work that they do and firmly believe that this level of collaboration is the key to beginning to solve multisystem needs in Wood County. I believe that this body also would be of key importance to the ongoing jail study. I will be attending a meeting with all three of our Circuit Court Judge's on March 11, 2021 and plan to present bylaws from several other counties in addition to why this practice is of importance.
- **Recovery Coach** - I am currently working on a collaborative effort between myself, our Jail Discharge Planner, Three Bridges Recovery, and the Marshfield Health System to bring an AmeriCorps Volunteer that would serve a minimum of a one year term with the option of up to four years to work as a Recovery Coach with our jail and Drug Court programs. I have pulled Sheriff Becker into discussions to further collaborate and may need to also look to Brandon and Mary in Human Services at some point.
- **Programming Drug Court** – I will be starting an additional group for our drug court participants. This group is called Seeking Safety and specifically addresses the intersection between trauma and substance use. While I am not functioning under my license – I can offer this group as an educational group. I will be training Maribeth to facilitate this for women and will also train Ryan to facilitate this curriculum for men. The curriculum seeks to provide a comprehensive range of safe



Wood County

WISCONSIN

REGISTER OF
DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

MARCH 2021

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. On February 9th, I attended an unemployment appeal hearing along with Attorney Dean Dietrich and Human Resources Director, Kim McGrath for a former employee. The former employee and her attorney withdrew their appeal during the hearing.
2. I attended WLIA Virtual conference from February 15th -18th.
3. On February 16th, I attended Wood County Board meeting.
4. On February 23rd, I completed Wood County IT training: 2021 Your Role: Internet Security and You.
5. I attended the Department Head meeting on February 24th.
6. I will be attending WCA Virtual Legislative Exchange conference March 2nd-3rd.
7. I will be attending WRDA Virtual conference on March 4th.



RESOLUTION# _____

Introduced by Judicial and Legislative Committee
 Page 1 of 1

LAD

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To seek a legislative change in a statutory juvenile hearing time frame that can be impractical and even impossible to meet at times.

FISCAL NOTE: None.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, in Children in Need of Protection or Services (CHIPS) proceedings, pursuant to Wisconsin Statutes Chapter 48, when a child is taken into custody and not immediately released to a parent, guardian, or legal custodian, the judge or circuit court commissioner in the county where the child is being held must hold a detention hearing within 48 hours of the time in which the decision to hold the child was made (excluding Saturdays, Sundays, and legal holidays); and

WHEREAS, in similar actions involving Juvenile Justice proceedings pursuant to Wisconsin Statutes Chapter 938, when a juvenile is taken into custody and held by a county, the circuit court must hold a detention hearing within 24 hours after the end of the day on which the decision to hold the juvenile was made (excluding Saturdays, Sundays, and legal holidays); and

WHEREAS, as a result of the discrepancy in the timelines between the Chapter 48 and Chapter 938 proceedings, in Chapter 938 cases county circuit court judges, commissioners, juvenile intake workers, and other courthouse staff need to be prepared to conduct hearings in circumstances in which the county courthouse may otherwise be closed, such as the Friday

after Thanksgiving, extreme weather days, etc. Failing to meet the statutory deadlines places the county at risk of losing jurisdiction over the pending matter. Additionally, concerns may arise regarding transportation of juveniles and children on non-workdays in order to accommodate hearings.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES that it supports legislation that would align the statutes that compute the detention hearing timelines for children in need of protection or services proceedings under Chapter 48 and juvenile delinquency proceedings under Chapter 938 by specifying that a day in which the Clerk of Circuit Courts Office is closed does not count toward the computation of the detention hearing timeline under Chapter 938. This will ensure county governments are in a better position to save limited resources and protect the safety of their employees and the public.

BE IT FURTHER RESOLVED by the Wood County Board of Supervisors that it hereby directs the Wood County Clerk to forward a copy of this Resolution to the Wisconsin Counties Association and all state senators and assembly members representing Wood County constituents.



RESOLUTION# _____

Introduced by Judicial and Legislative Committee
Page 1 of 1

LAD

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To request the legislature to support the reauthorization of the Knowles-Nelson Stewardship Program at \$70 million per year.

FISCAL NOTE: Reauthorization of the Stewardship Program will result in continued funding assistance for Wood County projects.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the Wisconsin Legislature created the Knowles-Nelson Stewardship Program in 1989 to preserve valuable natural areas and wildlife habitat, protect water quality and fisheries, and expand opportunities for outdoor recreation. Per Ch. 23.0915(2c)(d), Wis. Stats., the Knowles-Nelson Stewardship Program is set to expire in 2022. The program has supported land acquisition and capital development by the Wisconsin Department of Natural Resources (WDNR), local governments, and nonprofit conservation organizations to preserve valuable natural areas, wildlife habitat, water quality, and outdoor recreation for public benefit around the state. Wood County has utilized Stewardship grant funds to develop trails and other public outdoor recreation opportunities. This resolution supports the reauthorization of the Knowles-Nelson Stewardship Program for ten years and consideration of the WDNR budget request of \$70 million per year.

WHEREAS, the Wood County Board of Supervisors considers the Knowles-Nelson Stewardship Program a valuable tool to preserve and restore natural areas, wildlife habitat, and water quality while supporting the development of public nature-based outdoor recreation opportunities that

promote economic development and enhance quality of life, and

WHEREAS, the Wood County Board of Supervisors does support reauthorization of the Knowles-Nelson Stewardship Program for ten years and consideration of the Wisconsin Department of Natural Resources (WDNR) budget request of \$70 million per year.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES that it supports reauthorization of the Knowles-Nelson Stewardship Program at \$70 million per year.

BE IT FURTHER RESOLVED by the Wood County Board of Supervisors that it hereby directs the Wood County Clerk to forward a copy of this Resolution to the Wisconsin Counties Association and all state legislators representing Wood County citizens.



RESOLUTION#

Introduced by Judicial & Legislative Committee
Page 1 of 2

Motion: Adopted: 1st 2nd No: Yes: Absent:
Number of votes required: [X] Majority [] Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: , Finance Dir.

LAD

INTENT & SYNOPSIS: To reaffirm Wood County's commitment to taking action to reduce its contribution to climate change.

FISCAL NOTE: None.

Table with 5 columns: NO, YES, A, and two unnamed columns. Rows list names like LaFontaine, D, Rozar, D, Feirer, M, etc.

WHEREAS, there is scientific consensus that human activity, especially the combustion of fossil fuels that create greenhouse gases, is an important driver of climate change; and

WHEREAS, climate change has been widely recognized by government, business, military, and academic leaders as a worldwide threat to public safety, public health, local and global economics, and quality of life; and

WHEREAS, local governments have an impact on greenhouse gas emissions through land use planning, transportation systems, buildings, energy, and water use and the many daily operations carried out to provide vital services to residents and visitors; and

WHEREAS, one hundred ninety-five countries, including the United States, vowed to address climate change in agreements reached in December 2015; and

WHEREAS, clean energy technologies was one of the few sectors of the economy that kept growing through the global recession, and it continues to be the fastest growing sector in the nation and there were more people employed in the solar industry in the United States last year than in energy production from coal, natural gas, and oil combined; and

WHEREAS, clean energy technologies have become a key area of manufacturing industry growth and Wisconsin already has more than 500 businesses that manufacture components for clean energy technologies such as wind, solar and bio-gas systems; and

WHEREAS, some of Wisconsin's and Wood County's most iconic industries, including agriculture, forestry, and tourism, are threatened by climate change; and

WHEREAS, improving energy efficiency and resilience in the face of potential disruption in energy production can attract jobs and economic development opportunities to Wood County and increase the county's long-term competitiveness and wealth; and

WHEREAS, actions that reduce the combustion of fossil fuels and the release of greenhouse gases, including prioritizing efficiency and transitioning to low-carbon energy sources, will improve air quality, public health, energy security, local natural environments, and quality of life for all; and



ITEM# 5-

DATE March 16, 2021

Effective Date: March 16, 2021

RESOLUTION# _____

Introduced by Judicial & Legislative Committee
Page 2 of 2

WHEREAS, Wood County is joined in taking action on climate change by cities, counties, states, and national governments and community and private sector leaders who recognize the importance and potential of these actions to protect and enhance the well-being of current and future generations.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to reaffirm their commitment to taking action to reduce its contribution to climate change; and

BE IT FURTHER RESOLVED that the Wood County Board of Supervisors also recognizes that achieving a community wide goal cannot be done by county government alone and will require leadership and commitment from businesses, community institutions, and utilities; and

BE IT FURTHER RESOLVED that Wood County urges other counties in Wisconsin and the United States to join with it in its commitment to address climate change; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Tony Evers, Senator Tammy Baldwin, Senator Ron Johnson, Congressman Ron Kind, Congressman Thomas Tiffany, the Wisconsin Counties Association, and all the Wisconsin Counties.

**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**



DAY & DATE: March 4, 2021
PLACE: Wood County Highway Department
555 17th Ave. North, Wisconsin Rapids, WI 54495
MEETING TIME: 9:00 a.m.
ADJOURNMENT TIME: 10: 23 a.m.
MEMBERS PRESENT: Chairman Jacob Hahn, Supervisor John Hokamp;
Supervisor Dave LaFontaine

HIRC Members Present via WebEx: Supervisor Lee Thao, Supervisor Al Breu,

OTHERS PRESENT: Chad Schooley, Parks & Forestry Director; Fritz Schubert, Forest Administrator; Sandra Green, Parks & Forestry Office Supervisor; Rachel Krause, Highway Administrative Assistant; Roland Hawk, Highway Commissioner; Supervisor Bill Clendenning; Supervisor Dennis Polach; Supervisor Bill Winch; Jim Zdroik & Brian Cox from Fahrner; Chris Havel, Gee Asphalt.

OTHERS PRESENT VIA WEBEX: County Board Chairman Lance Pliml.

1. Call meeting to order. Meeting called to order at 9:00 am.
2. Declaration of quorum. Declared.
3. Public comments. None.
4. Correspondence. R. Hawk – Highway Seasonal Weight Restriction postings will go into effect on Monday, March 8, 2021. All surrounding counties will go on at the same time, except Jackson County, which will be this coming Friday.
R. Hawk stated one of the three salt mines in the US is closing. The price of salt in 2021 will most likely rise. He mentions he is glad they have moved to using more liquid brine for the roads thereby reducing dependency on salt.
5. Approve minutes from previous committee meetings.
Motion to approve by D. LaFontaine, second by J. Hokamp. Motion carried.
6. ATV Trail/Route system update
 - a. CTH B & CTH BB ATV access. Communication with Town of Lincoln and Cameron to open up access on their roads. The Chairman of Cameron will meet later this spring after the elections and will decide what they will be doing at that time. Lincoln will open some of their roads and connections, which will take affect sometime in May or June.
 - b. The Hwy. sign coordinator who has been installing the ATV route signs in several locations states that signs have been taken down from some of the roads. We need to come up with a “route” type marker. Mark with either a number or designation of some type.
 - c. B. Clendenning also mentioned that Tuesday the Town of Grand Rapids will be discussing possibly opening their town roads. Chairman Hahn stated to try to work with Mandy Witt at Power Pac to get the ATV routes hooked up to their business.
 - d. A. Breu mentioned T. of Marshfield and Auburndale – Day Rd., eastern side of Marshfield that Day Road is open in Auburndale, but not in Marshfield. Unfortunately, it alternates per mile, so this needs to be changed on the ATV Map. As soon as the new map comes out, P. Bernard will let S. Green know so that the new map can be published.

7. HIGHWAY

- a. Highway staff reports. Hwy. Dept. working on a study for CTH U and 48th St. and CTH Z and 48th St. in Town of Grand Rapids. A public meeting was held and alternatives were displayed for improvements at these locations. Of the alternatives the public overwhelmingly selected the round-about options. The Highway Department is seeking available transportation funds. Mentioned at last meeting, they were able to secure an attenuator and looking for options to help cost share on a second attenuator for work on State Highways.
- b. Highway revenue report. 2020 is closed out at this time and in very good shape for 2021.
- c. Highway vouchers. **Motion to approve by D. LaFontaine, second by A. Breu. Motion carried.**
- d. Bituminous bids. This is oil for asphalt. One bidder will supply 100% of the stock to the Highway Dept. which is approximately 4,000 tons of oil from Sen Blacktop from the Chippewa Valley area. **Motion by A. Breu, second by D. LaFontaine. Motion carried.**
- e. GSB 88 bids. Highway has selected to use this pavement treatment in areas with curb and gutter and dense residential areas with lots of driveways and pedestrians. R. Hawk would like to award CTH C, P and a piece of AA in Nekoosa to the low bidder which is Fahrner. Another section on AA that is 2600 sq. yards to Gee Asphalt.

Motion by F. LaFontaine to the contractors that are most advantageous to Wood County, second by J. Hokamp. Motion carried.

8. Milling and pulverizing bids.

Motion by D. LaFontaine to use the contractor that is most advantageous to Wood County. Second by J. Hokamp. Motion carried.

- a. Screed Operator request to hire. This position is vital to our paving operation. There are no laterals interested in the position so this will need to be posted as it is an existing position. **Motion to approve by A. Breu, second by L. Thao. Motion carried.**
- b. LTE, Summer Intern, Summer Help request to hire. **Motion by J. Hokamp and second by A. Breu give permission to hire LTE and summer and positions that are most advantageous to the Highway Department by J. Hokamp, second by A. Breu. Motion carried.**

9. PARKS AND FORESTRY

- a. Parks & Forestry staff reports. C. Schooley gave an overview of the solar panels at the Nepco Lake County Park and what the energy production has been since installation and cost savings.
- b. Special Use permits. One permit from the Aqua Skiers utilizing Red Sands Beach area from July 10th – 20th for the State Water Ski Show event, which is a four day tournament. **Motion by D. LaFontaine to approve the fee waiver for the RSBP and the closure of the beach during these event dates and second by J. Hokamp. Motion carried.**
- c. 2021 LTE requests for hire. This request is for approval of our seven LTE and three Camp Ranger positions. **Motion by J. Hokamp and second by D. LaFontaine. Motion carried.**
- d. Resolution authorizing application for WI DNR Outdoor Recreation Grants. The Dexter beach house is in very bad shape. It needs a new roof, sub-concrete plumbing replacement, new septic, and ADA updates. We will be getting cost estimates for a full remodel, which would be similar to the W. Beach remodel project. We will also get estimates for removal of existing building, and construction of a new building similar to the Red Sands Beach Pavilion. This would be a 2022 project if grant is awarded. **Motion to approve by D. LaFontaine, second by J. Hokamp. Motion carried.**

The second resolution is authorizing grant application for the Powers Bluff trail head entrance road and parking lot. C. Schooley gave a brief overview of the site plan for the entire park. This particular project is constructing an entrance road from Hwy N, to where we will eventually construct a trailhead shelter building, and a parking lot. The future shelter would be open for use throughout the entire year. This project would also fund bringing 3-phase electric power up to the parking lot, which will continue up the hill in future projects for powering snow making

equipment and the tow lines. **Motion by D. LaFontaine to approve the resolution, second by J. Hokamp. Motion carried.**

D. LaFontaine stated this is wise to continue investing in Powers Bluff due to the past few years of significant economic development and benefits that outdoor recreation has brought to the State of WI.

- e. 2021 fleet vehicle replacement plan. We have budgeted \$40k in our operating CIP for Fleet vehicle replacement. C. Schooley would like use this money to purchase 2 used vehicles that will replace 2 older fleet vehicles. **Motion by J. Hokamp to move forward and second by D. LaFontaine. Motion carried.**
 - f. Draft Chapter 900 of Wood County Forest 15-Year Plan. Discussed. D. LaFontaine would like the repeated phrase of “On Forest” or “in Forest”, to be looked at and be consistent throughout. Also, include an explanation of “Troute”. Perhaps spell out the abbreviations or acronyms, or include in a Glossary of Terms. **Recommendation of approval from the committee by D. LaFontaine, second by J. Hokamp. Motion carried.**
 - g. Parks and Forestry revenue reports. **Motion to approve both the Parks and Forestry revenue reports by D. LaFontaine, second by A. Breu. Motion carried.**
 - h. Parks & Forestry vouchers. **Motion to approve by J. Hokamp and second by L. Thao. Motion carried.**
10. Future Agenda Items. Get ahold of C. Schooley, R. Hawk or J. Hahn. C. Schooley will be out of town for the April meeting.
 11. Set next regular meeting date: April 1, 2021 at 9:00am at Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495
 12. Adjournment. Motion to adjourn by Chairman J. Hahn at 10:23 am.

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 187 326 1394

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m465ae5e9d4d10b3b14c37d7da05179a6>

Meeting number (access code): 187 326 1394

Meeting password: HIRC0304



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

March 4, 2021

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for March 4, 2021 HIRC meeting

Department Activities

Personnel

Commissioner and staff conducted interviews for the Accounting Technician vacancy February 23. Hoping to have the position filled by March 1. There is an accepted offer for the vacant truck operator position. The candidate is scheduled to start on March 3.

Commissioner received a resignation letter from one of the operators who run the screed on the paver. This is an essential position and the commissioner is requesting permission to fill. *Agenda Item.*

During the warmer months, the Highway Department hires LTE and summer help to assist with construction and road maintenance projects. In 2020, the Highway Department employed an Engineer Intern to assist with surveying and engineering tasks. The intern hired in 2020 was able to assist us with the huge task of inspecting and documenting the condition of all the culverts installed on the county highways, along with beam guard, and pavement markings. The Commissioner is requesting permission to hire summer help, LTE's and an Engineer Intern for 2021 construction season. *Agenda Item.*

Highway Projects

WDNR has provided data regarding wetlands and hydric soils along CTH X. Engineering staff are now overlaying that data to determine impacts resulting from the reconstruction of CTH X and will be consulting with WDNR to obtain permits for 2021 construction projects.

Preliminary engineering phase for intersections at CTH W & 48th ST and CTH Z & 48th ST in the Town of Grand Rapids is complete. Commissioner and staff will meet with Town Officials to share conclusion and discuss next steps for Final Plans and Construction phase. The conclusion has been documented in the attached letter from Robert E Lee & Associates, Inc.

Preliminary engineering phase for intersection at CTH P & CTH K in the Town of Auburndale, just east of the Village of Auburndale is nearing completion, final design to begin soon with plans available for construction later in 2021. Currently this project is scheduled for 2021 construction.

Commissioner has had discussions with property & business owners near the intersection of CTH BB and US 10 West. There has been numerous requests to relocate this intersection due to safety and congestion with trucks entering Nasonville Dairy. Engineering staff have developed a preliminary plan to begin discussions with property owners and Wisconsin Department of Transportation.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated.

Expenses

Expenses are as anticipated in most areas.

Our snow budget is doing well at this time.

Other

I have concluded the closing of the 2020 books. There were no surprises during the close. I will now begin preparing audit workpapers and the State Annual Report.

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Sunday, January 31, 2021

	Actual	2021 Budget	Variance	Variance %	
REVENUES					
Intergovernmental Revenues					
43531	State Aid-Transportation	\$627,020.56	\$2,194,425.00	(\$1,567,404.44)	(71.43%)
43534	State Aid-LRIP		975,000.00	(975,000.00)	(100.00%)
	Total Intergovernmental	<u>627,020.56</u>	<u>3,169,425.00</u>	<u>(2,542,404.44)</u>	<u>(80.22%)</u>
Licenses and Permits					
44101	Utility Permits	1,500.00	16,000.00	(14,500.00)	(90.63%)
	Total Licenses and Permits	<u>1,500.00</u>	<u>16,000.00</u>	<u>(14,500.00)</u>	<u>(90.63%)</u>
Intergovernmental Charges for Services					
47230	State Charges		1,114,354.00	(1,114,354.00)	(100.00%)
47231	State Charges-Highway	60,000.76	579,812.00	(519,811.24)	(89.65%)
47300	Local Gov Chgs		520,712.00	(520,712.00)	(100.00%)
47330	Local Gov Chgs-Transp	0.17	1,151,102.00	(1,151,101.83)	(100.00%)
47332	Local Gov Chgs-Roads		417,440.00	(417,440.00)	(100.00%)
47333	Local Gov Chgs-Bridges		74,917.00	(74,917.00)	(100.00%)
	Total Charges to Other Governments	<u>60,000.93</u>	<u>3,858,337.00</u>	<u>(3,798,336.07)</u>	<u>(98.44%)</u>
Interdepartmental Charges for Services					
47470	Dept Charges-Highway	5,226.25	2,092,213.00	(2,086,986.75)	(99.75%)
	Total Interdepartmental Charges	<u>5,226.25</u>	<u>2,092,213.00</u>	<u>(2,086,986.75)</u>	<u>(99.75%)</u>
	Total Intergovernmental Charges for Services	<u>65,227.18</u>	<u>5,950,550.00</u>	<u>(5,885,322.82)</u>	<u>(98.90%)</u>
Miscellaneous					
48340	Gain/Loss-Sale of Salvage and Waste		6,700.00	(6,700.00)	(100.00%)
	Total Miscellaneous		<u>6,700.00</u>	<u>(6,700.00)</u>	<u>(100.00%)</u>
Other Financing Sources					
49110	Proceeds from Long-Term Debt		2,350,000.00	(2,350,000.00)	(100.00%)
	Total Other Financing Sources		<u>2,350,000.00</u>	<u>(2,350,000.00)</u>	<u>(100.00%)</u>
	TOTAL REVENUES	<u>693,747.74</u>	<u>11,492,675.00</u>	<u>(10,798,927.26)</u>	<u>(93.96%)</u>
EXPENDITURES					
Public Works-Highway					
53110	Hwy-Administration	30,006.93	338,277.73	308,270.80	91.13%
53120	Hwy-Engineer	12,686.17	252,201.85	239,515.68	94.97%
53191	Hwy-Other Administration	31,779.91	333,809.28	302,029.37	90.48%
53210	Hwy-Employee Taxes & Benefits	(886,478.88)	1,612,034.11	2,498,512.99	154.99%
53220	Hwy-Field Tools	346.54	(832.98)	(1,179.52)	141.60%
53230	Hwy-Shop Operations	29,988.35	256,841.04	226,852.69	88.32%
53232	Hwy-Fuel Handling	1,295.00	(23,105.00)	(24,400.00)	105.60%
53240	Hwy-Machinery Operations	(148,816.12)	343,319.63	492,135.75	143.35%
53260	Hwy-Bituminous Ops	2,628.60	229,437.92	226,809.32	98.85%
53262	Hwy-Bituminous Ops	14,010.27		(14,010.27)	0.00%
53266	Hwy-Bituminous Ops	39.92	1,874,692.32	1,874,652.40	100.00%
53270	Hwy-Buildings & Grounds	17,161.52	183,568.29	166,406.77	90.65%
53290	Hwy-Salt Brine Operations	(19,844.07)		19,844.07	0.00%
53291	Hwy-Salt Brine Operations	10,173.58	150.00	(10,023.58)	(6,682.39%)
53281	Hwy-Acquisition of Capital Assets	436,129.99		(436,129.99)	0.00%
53310	Hwy-Maintenance CTHS		21,351.82	21,351.82	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	134,317.13	1,887,686.10	1,753,368.97	92.88%
53312	Hwy-Snow Remov	133,618.58	890,438.04	756,819.46	84.99%
53313	Hwy-Maintenance Gang	902.01	103,303.39	102,401.38	99.13%
53314	Hwy-Maint Gang-Materials	1,495.00	2,900.00	1,405.00	48.45%
53320	Hwy-Maint STHS	196,897.44	1,109,246.76	912,349.32	82.25%
53330	Hwy-Local Roads	37,896.13	1,126,479.33	1,088,583.20	96.64%
53340	Hwy-County-Aid Road Construction		475,418.61	475,418.61	100.00%
53341	Hwy-County-Aid Bridge Construction		129,393.16	129,393.16	100.00%
53490	Hwy-State & Local Other Services	17,172.61	517,068.91	499,896.30	96.68%
	Total Public Works-Highway	<u>53,406.61</u>	<u>11,663,680.31</u>	<u>11,610,273.70</u>	<u>99.54%</u>
Capital Outlay					
57310	Highway Capital Projects	11,742.46	2,294,738.29	2,282,995.83	99.49%

2/18/2021

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Sunday, January 31, 2021

	Actual	2021 Budget	Variance	Variance %
Total Capital Outlay	11,742.46	2,294,738.29	2,282,995.83	99.49%
TOTAL EXPENDITURES	65,149.07	13,958,418.60	13,893,269.53	99.53%
NET INCOME (LOSS) *	628,598.67	(2,465,743.60)	3,094,342.27	(125.49%)



Parks & Forestry Department Reports

Thursday, March 4, 2021

Director Report, by Chad Schooley

- Our Department would like to hire 7 LTE summer maintenance positions, and 3 LTE campranger positions for this upcoming spring/summer/fall season. I have included the 2021 Staffing Approval Procedure document in the packet that we can discuss at the meeting. These positions are budgeted for and would be the same number of positions as in past years.
- We continue planning for the Powers Bluff trail head development, and Dexter beach house remodel/replacement projects. Resolution allowing P&FD to apply for Outdoor Recreation Grants is included in the packet. I will provide additional information, detailing the projects, at the meeting.
- I would like to utilize the \$40,000 allotted for fleet vehicle replacement in this year's budget for replacing our 2003 E150 van with a used minivan, and replace our 1998 spray truck (1/2 ton GMC pickup) with a used extended cab 1/2 ton truck. Because these would be used, we wouldn't go through the quote process. I would be looking for the Committee's approval, and we will make the purchase when we find the vehicles that will work for us within the allotted budget.
- Attended a virtual meeting moderated by Nancy Turyk, UW Extension, and discussed winter outdoor recreation opportunities in Wood County.
- Powers Bluff continues to operate winter activities. Unfortunately the cold stretch slowed participation down dramatically. We were closed for 2 Sundays in a row, and had low turnout on both Saturdays of those weekends. However, the following weekend was extremely busy. We will continue operating as long as conditions remain safe, but no later than March 14th.
- As requested at our last meeting, I have looked into the energy production from our Solar panels at the Nepco shelter building. The panels were put into operation on November 13, 2019. I took a reading on February 17, 2021. Total energy production up to that date was 9,425.2 kWh. The current rate charged by Alliant is .114200/kWh. This brings the total energy cost offset to \$1,076.
- Participated in Department Head Meeting on 2/24/21.
- **Special Use Permits**
 - Aqua Skier 2021 State Water Ski Show Tournament July 15-18. Includes use of the Red Sands Beach area from July 9th – July 21 for set up and tear down.

Construction Supervisor Report, by Dennis Quinnell

Construction Projects

- We are currently working on a project at North Park Shelter, which includes replacing old lighting fixtures with LED lighting, increasing outlets, and a full kitchen remodel.
- We are updating the ATV intensive use area shelter with a 12' counter top, four additional outlets, and LED lighting.

Maintenance Operations

- Fall/Winter work; trail maintenance, cutting dead trees, buzzing limb wood, repairing tables and buildings.
- The Bluff is open and operating well.

Employee Matters

- We have hired an additional First Responder.

OTHER

- I will be working with an engineer to plan, quote and bid a snowmobile bridge replacement near Arpin.
- We are preparing plans for remodeling the Dexter beach house to apply for a Stewardship Grant in May.
- We are working with Emergency Management to design and apply for a grant for a Storm Shelter in South Park near the campground.
- We are looking at updating 2 of our older fleet vehicles with newer used vehicles.

Office Supervisor Report, by Sandra Green

Snowmobile / ATV

- Attended the February AWSC monthly meeting at the Sherryland Ballroom.
- Completed the first ½ of 20/21 snowmobile season for non-grooming. Sent money to AWSC to distribute accordingly.
- Sent out news release opening and later closing the snowmobile trails.
- Worked with a nice couple who volunteered to GPS the Wood County Snowmobile trails. Got them up and running with the help of Paul in P&Z. They GPS'd about 100 miles of the trails this last weekend during the County Ride.
- The Wood County 40th Annual Snowmobile Ride was held this past weekend. We did not have a very good turnout this year, but they had fun nonetheless.
- We opened the snowmobile trails in February and closed them in February. They were open for approximately two weeks before the trails began to deteriorate.
- Assisted the Bakerville Sno Rovers with their trail re-routes and GPS'ing through the DNR.

Office

- Attended the monthly HIRC meeting on February 4th at the Hwy. Dept. and took minutes. Rachel Krause, the new Administrative Assistant at the Highway Dept. sat alongside me for training purposes. We hope to have her on board for doing meetings in the near future.
- Began work on updating our webpages. This month, I worked on Powers Bluff and the main page.
- Completed the open/close campground dates for 2022.
- Completed KnowB4 training for the IT Department.
- Continuing to update South Park Campgrounds campsite information on Facebook.
- Completed the Fixed Assets for the Finance Department.
- Completed the annual Audit questionnaire for the Finance Dept.
- Updated website, Travel Wisconsin, Facebook and Instagram with pertinent news.
- Reviewed new front office layout from the vendor. Made suggestions. Waiting on 2nd review.
- Began edits for the 2021 Summer Brochure which is due in early April.
- Met with Paul Bernard in P&Z to train me on the handheld GPS system for the snowmobile trails.

Forest Administrator, by Fritz Schubert

- Routine timber sale administration of active timber contracts: #719, #724, #764, #765, #766, #767, #770, #771, #773, #776, 777, #782 . Scaled wood and inspected harvest activities (multiple site visits).
- Worked with loggers and continued planning and freeze down for winter timber harvests.
- Completed draft chapter 900, 15-Year Plan.
- Forestry Tech. has been mowing brush on several forest roads, hunter-parking areas, shooting range as machinery is available.
- Forestry Tech. constructed new shooting benches for public shooting range.
- Forestry Tech. finished signage project on trails at Richfield 360.
- Forestry tech. inspected ATV intensive Use Area trails and repainted trees on color coded trails.
- Marked public firewood cutting areas.
- Grouse/Woodcock habitat improvement project (5¢/acre grant funded).

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2021**

FEBRUARY REVENUE - MARCH HIRC							
BUDGETED REVENUES	46721 SOURCE	FEE	YTD REVENUE 2021	YTD REVENUE 2020	FEBRUARY REV 2021	FEBRUARY REV 2020	ACTUAL REV 2020
\$ 420,000.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	\$10 Resv. Fee+/\$18/\$21/\$23/\$26/\$33	\$57,031.34	\$ 42,646.94	\$24,241.07	\$ 18,308.33	\$ 379,606.13
\$ 100,000.00	Camping Self-Registration, All site types	\$18/\$21/\$23/\$26/\$33	\$0.00	\$ -	\$0.00	\$ -	\$ 125,846.17
\$ 45,000.00	Campground Firewood Sales	\$6 per rack	\$0.00	\$ -	\$0.00	\$ -	\$ 43,746.76
\$ 8,000.00	Ice	\$3 (7 lbs.) /\$6 (20 lbs.)	\$0.00	\$ -	\$0.00	\$ -	\$ 8,287.14
\$ 1,600.00	Non-Camper Dump Fee	\$12 (2021 Increase)	\$0.00	\$ -	\$0.00	\$ -	\$ 2,341.21
\$ 800.00	Camper Storage Fee	\$15/wk - \$60/mo	\$0.00	\$ -	\$0.00	\$ -	\$ 800.52
\$ 800.00	Washer/Dryer	\$2 wash / \$2 dry/\$1 Laundry Pods	\$0.00	\$ -	\$0.00	\$ -	\$ 568.94
\$ 50,000.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	\$100/\$150/\$175/\$200/\$225	\$9,052.13	\$ 10,747.63	\$3,459.71	\$ 2,378.79	\$ 47,670.04
\$ 10,000.00	Shelters - Open (DX, SP, RSBP, White Sands)	\$75/\$125	\$1,255.93	\$ 2,815.16	\$379.15	\$ 829.38	\$ 9,047.31
\$ 800.00	General Park User Fees (outside of normal shelter fee areas)	\$50 / \$10 per picnic table	\$0.00	\$ 616.11	\$0.00	\$ 47.39	\$ 663.50
\$ 25,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$10/\$15/\$250/\$450/\$500	\$12,884.84	\$ 31,810.06	\$12,553.08	\$ 14,811.79	\$ 31,810.06
\$ 2,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$5/daily; \$15/annual; \$40/family	\$1,854.50	\$ 1,455.92	\$1,054.50	\$ 639.81	\$ 1,503.32
\$ 6,500.00	Disc Golf	\$2 / \$4 / \$20 / \$40 (2019 Inc.)	\$18.96	\$ 18.96	\$0.00	\$ -	\$ 6,449.96
\$ 2,000.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$20/annual; \$5/daily	\$189.57	\$ 170.62	\$189.57	\$ -	\$ 24,336.31
\$ 1,000.00	45123 - Violations (non-tax)	\$50.00	\$0.00	\$ -	\$0.00	\$ -	\$ 700.00
\$ 20,000.00	Miscellaneous*	Misc.	\$3,480.96	\$ 3,063.87	\$0.00	\$ 2,916.00	\$ 61,876.50
\$ 1,500.00	Gift Certificates	Gift Certificates	\$46.00	\$ -	\$0.00	\$ -	\$ 2,144.67
\$ 720,000.00			\$85,814.23	\$93,345.27	\$41,877.08	\$39,931.49	\$747,398.54
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
\$ 5,000.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	\$0.00	\$ 1,270.00	\$0.00	\$ 1,180.00	\$ -
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$87,483.11	\$ 48,725.96	\$84,187.81	\$ 25,971.15	\$ 369,031.14
\$ 3,000.00	Auctions - Non-Lapsing	WI Surplus	\$805.00	\$ -	\$0.00	\$ -	\$ 6,572.00
TOTAL REVENUE:			\$174,102.34	\$143,341.23	\$126,064.89	\$67,082.64	\$1,123,001.68

WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES

February 2021

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE CURRENT YR	AMOUNT RCVD TO DATE CURRENT YR	ENDING MONTH BALANCE
719	9-13	SCHREINER	47,060.00	10/03/13	03/31/21	\$0.00	\$9,881.11	\$0.00	-\$9,881.11
724	14-13	FUTUREWOOD	28,856.00	06/05/14	03/31/21		\$0.00	\$0.00	\$0.00
741	8-15	THURS LOGGING	23,936.00	04/07/16	03/31/21		\$0.00	\$0.00	\$0.00
744	2-16	DELANEY FP	26,079.50	04/07/16	03/31/21		\$0.00	\$0.00	\$0.00
748	5-16	FUTUREWOOD	18,522.10	10/06/16	12/31/21		\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	12/31/21		\$0.00	\$0.00	\$0.00
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/21		\$0.00	\$0.00	\$0.00
762	4-17	FUTUREWOOD	14,431.60	11/14/17	12/31/21		\$0.00	\$0.00	\$0.00
764	6-17	FUTUREWOOD	14,091.00	11/17/17	12/31/21		\$0.00	\$0.00	\$0.00
765	2-17	FUTUREWOOD	16,850.05	07/02/18	06/01/21		\$0.00	\$0.00	\$0.00
766	7-17	YODER LOGGING	6,120.00	07/02/18	06/01/21	\$10,221.70	\$9,816.94	\$10,221.70	\$404.76
767	2-18	WIITALA & VOZKA	189,002.00	07/07/18	12/31/20	\$6,045.72	\$29,285.45	\$29,285.45	\$0.00
770	6-18	LAMBERT FP	64,706.00	07/07/18	06/01/21	\$11,119.58	\$24,467.36	\$11,119.58	-\$13,347.78
771	3-18	YODER LOGGING	64,671.00	07/07/18	07/01/21	\$22,187.04	\$43,566.11	\$22,187.04	-\$21,379.07
773	7-18	KOERNER	22,990.00	03/29/19	04/01/21	\$18,582.55	\$27,420.99	\$20,996.89	-\$6,424.10
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
776	10-18	FUTUREWOOD	15,998.50	03/29/19	04/01/21	\$0.00	\$4,069.34	\$0.00	-\$4,069.34
777	1-19	KOERNER	38,680.50	03/29/19	04/01/21	\$0.00	\$1,601.17	\$0.00	-\$1,601.17
779	8-19	LAMBERT FP	15,255.00	06/10/20	06/01/22		\$0.00	\$0.00	\$0.00
780	2-16	YODER LOGGING	42,886.00	07/10/20	06/01/23		\$0.00	\$0.00	\$0.00
781	5-19	YODER LOGGING	9,720.00	07/10/20	06/01/22		\$0.00	\$0.00	\$0.00
782	6-19	WILSON FP	30,640.00	06/10/20	06/01/22	\$25,365.42	\$30,278.94	\$26,612.52	-\$3,666.42
755		FIREWOOD				\$20.00			

Payments Received This Month:

\$93,542.01

(59,964.23)

2021 Budgeted Total Revenues \$350,000

2021 Total County Forestry Revenues this month (90%) \$ 84,187.81

2021 Total Township Revenues this month (10%): \$9,354.20

Jobs Finished

Jobs Started

Jobs Continuing/Reactivated

Jobs Gone Inactive

2021 TOTAL NET FORESTRY REVENUE TO DATE: \$ 87,645.31



RESOLUTION# _____

Introduced by Highway Infrastructure & Recreation
Page 1 of 1

ITEM# 6-1
DATE March 16, 2021
Effective Date Upon passage of publication

Committee _____

SMG

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PK</u> , Corp Counsel		
Reviewed by: <u>EM</u> , Finance Dir.		

INTENT & SYNOPSIS: To become eligible for State of Wisconsin Outdoor Recreation Grant Programs funding.

FISCAL NOTE: \$500,000 for Dexter Park beach-house construction project.

SOURCE OF MONEY: Parks and Forestry budget with up to 50% reimbursement from the State of Wisconsin.

WHEREAS, the Parks and Forestry Department is planning improvements/construction for the above mentioned project, and,

WHEREAS, this outdoor recreation facility has been identified as needing improvement in the current Wood County Parks, Recreation, and Outdoor Spaces Plan, and,

WHEREAS, the Wood County Parks and Forestry Department has available funds within the non-lapsing Parks Capital Projects account to fund this project.

THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors, that the Wood County Parks and Forestry Department make application to become eligible for State of Wisconsin Outdoor Recreation Grant Programs funding, and to complete this facility for the enjoyment of citizens of Wood County and the State of Wisconsin.

BE IT FURTHER RESOLVED, that the Wood County Parks and Forestry Department be authorized to sign necessary project agreements to develop and maintain these facilities pending grant reimbursement from

the State of Wisconsin Outdoor Recreation Grant Programs.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			



SMG

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PK</u>	, Corp Counsel	
Reviewed by: <u>EM</u>	, Finance Dir.	

INTENT & SYNOPSIS: To become eligible for State of Wisconsin Outdoor Recreation Grant Programs funding.

FISCAL NOTE: \$500,000 for Powers Bluff Hwy N trail head entrance road and parking lot project.

SOURCE OF MONEY: Parks and Forestry budget with up to 50% reimbursement from the State of Wisconsin.

WHEREAS, the Parks and Forestry Department is planning improvements/construction for the above mentioned project, and,

WHEREAS, this outdoor recreation improvement has been identified as a future development project in the current Wood County Parks, Recreation, and Outdoor Spaces Plan, and,

WHEREAS, the Wood County Parks and Forestry Department has available funds within the non-lapsing Parks Capital Projects account to fund this project.

THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors, that the Wood County Parks and Forestry Department make application to become eligible for State of Wisconsin Outdoor Recreation Grant Programs funding, and to complete this facility for the enjoyment of citizens of Wood County and the State of Wisconsin.

BE IT FURTHER RESOLVED, that the Wood County Parks and Forestry Department be authorized to sign necessary project agreements to develop and maintain these facilities pending grant reimbursement from

the State of Wisconsin Outdoor Recreation Grant Programs.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

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**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Monday, March 1, 2021
TIME: 9:30 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Laura Valenstein, Bill Winch, Dennis Polach, Brad Hamilton (via WebEx)

OTHERS PRESENT (for part or all of the meeting): Nicole Gessert, Reuben Van Tassel, Lance Pliml (via WebEx), Amy Kaup (via WebEx), Bill Clendenning, Jason DeMarco, **See attached list.**

1. The meeting was called to order at 9:30 a.m. by Chair Breu.
2. Public Comments: None.
3. Approve minutes from the previous meeting.

Motion (Hamilton/Valenstein) to approve the minutes from the previous meeting. Motion carried unanimously.

4. (a) Supervisor Winch asked for clarification on items within the Information Technology vouchers. Amy Kaup answered general questions pertaining to her department's vouchers.

Motion (Valenstein/Hamilton) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

(b) Supervisor Winch asked for clarification on items within the Information Technology Monthly Letter of Comments. Amy Kaup provided information pertaining to projects listed in her Letter of Comments.

5. (a) Supervisor Winch asked for clarification on items within the Maintenance vouchers. Reuben Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Valenstein/Hamilton) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

(b) Supervisor Valenstein asked for clarification on an item within the Maintenance Monthly Letter of Comments. Reuben Van Tassel provided information pertaining to items listed in his Letter of Comments.

Supervisor Polach asked for more information regarding the use of the Twelfth Street property for private use. Van Tassel shared he had received an email from the Pastor of Faith Baptist Church inquiring about usage of space in the building for a couple hours on Wednesday evenings. Discussion ensued. Van Tassel will gather more information for next month's meeting.

Van Tassel inquired about protocol for providing feedback for a software vendor who had inquired about him participating in their marketing campaign. Discussion ensued. Consensus determined it was fine for Van Tassel to participate after he consulted with Corporation Counsel.



February 2021

1. Wood County internet and intranet website updates concerning COVID-19 continue to be posted rapidly and continually as we work to keep employees and citizens informed.
2. Staff assisted with a large jury trial in Branch III. This help included making sure they were able to socially distance by connecting multiple meeting rooms throughout the Courthouse via video conference. Assisted with connecting microphones to allow jury selection while everyone was socially distanced.
3. Completed work to migrate Health Clinic Staff from desktop to laptop devices in order to assist with upcoming vaccine clinics.
4. Completed improvements to the COVID-19 vaccine signup system for the Health Department, allowing for easier processing of people on the wait list.
5. Programmers begin a 4 week virtual course, Defining and Managing Business Requirements, through UW-Wisconsin School of Business.
6. Upgraded Questica budget software to the latest major version.
7. Several Departments have utilized grant funding to purchase laptops for staff to support a more mobile workforce. IT continues working to get these new devices setup and ready for use. Laptops purchased for Economic Support have been configured and placed. Staff is now working on configuring the additional Toughbooks purchased for the Sheriff's Department.
8. Work continues on the installation of the new video conference system at the River Block Auditorium. This system includes multiple cameras and in-ceiling microphones. The new system will provide output to multiple devices in addition to display on the screen at the front of the room.
9. Staff continue to work on upgrading the County firewalls. This upgrade will allow us to more effectively protect the County with Next Gen firewall features such as Geo blocking, advanced malware protection, and additional insight into network traffic.



10. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month. A 2021 *Your Role: Internet Security and You* training was assigned to all staff.
11. Applied numerous updates to database servers. These updates include fixes for functionality and security patches to keep servers as secure as possible.
12. Continued development on the new in-house system for Land and Water Department's Non-Metallic Mining permitting system.
13. Improved the reliability of the eFax solution that was implemented to remove most of the analog lines in Wood County buildings.
14. In anticipation of updating Wireless at the Wood County Annex and Health Center and Edgewater, staff worked with a vendor to install new wiring that will be needed for the additional equipment being installed later this Spring.
15. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. The Norwood Health upgrade to CareAssist implementation is nearly complete. The upgrade to ePrescribing eliminates data transmission to pharmacy via fax with electronic, bidirectional, secure data transmission. ePrescribing pharmacy go-live was completed on January 19th. ePrescribing physician training will be scheduled next and should conclude the project. The Matrix vendor upgrade team is being very accommodating as the COVID regulations and vaccinations have taken staff resources and slowed the project progress.
16. ABX tracking software for Norwood Infection Control has been purchased.
17. Research is complete for a solution to meet new Centers for Medicare & Medicaid mandates concerning claim appeal data submission. This was a priority for IT and Edgewater staff. A web portal that is supplied by the Livanta Company was developed and will be used by Edgewater Haven until purchase of the Direct Secure Messaging module in Matrix is implemented in 2021. Livanta processes CMS billing appeals submitted by Edgewater Haven for patients. The Matrix Direct Secure Messaging module may be implemented for the Norwood facility.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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18. Implementation of the RtVision OneGov permit system for additional permit types for the Highway Department continues. This permit system is available for public applications and payment processing on the Wood County website.
 19. Implementation of the Monarch software for the Treasurer's Office will be complete soon when the Fidlar vendor for Register of Deeds has finished converting parcel number formats. Monarch software interfaces with the Register of Deeds Fidlar software and the Treasurer's GCS property tax software. Monarch allows for automated synchronization and work flow processing of deed transfers necessary for maintaining property tax parcel data.
 20. System discovery phase begins to provide an online property tax lottery credit search for property owners. The search utility will help reduce tax payer expense and increase county revenues.
 21. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. TimeStar PBJ modifications for Norwood is being manually adjusted by IT before submission to CMS. Issues are due to Norwood's CMS facility ID integration for Norwood PBJ data submissions. IT works to train and setup new staff to track, generate and submit PBJ data to CMS.
 22. Work on the Planning and Zoning Sanitary Permit system continues. Development of the sanitary service module continues. This module will allow service providers to enter pumping, maintenance and inspection data directly into the County permit system.
 23. Continue to configure Mass Communication and staff scheduling for Edgewater and Norwood. Both Edgewater and Norwood are facing challenges communicating with families and addressing staffing concerns due to COVID. IT is working with each facility to provide an automated solution to assist staff with communication and increase efficiency.
 24. Due to anticipated delays in receiving the vaccine for scheduled vaccine clinics, worked with the Health Department to setup Mass Communication in the event hundreds of people who are scheduled for a vaccine clinic would need to be notified of the need to reschedule.



25. Continued development work on the Parks and Forestry online reservations software. Planned improvements include greater self service capability for customers and online sale of permits and passes.
26. Assisted in scheduling and monitoring several committee meetings.
27. Continue to attend SmartCare implementation and Business Process Analysis meetings.
28. Continue with implementation of Two-Factor authentication, with the use of a product called Duo, to all Wood County PCs. This will require a user to not only provide a password to log onto a computer, but to provide a second factor such as a hardware token to access Wood County Resources. We work to secure websites with this technology to ensure a compromised password doesn't create a security breach. Continue to configure and install Duo Two-Factor Authentication client to end user workstations as users acquire YubiKeys. Continue formulating a plan on the implementation for North Annex and Edgewater.
29. Preparation continues for legacy data migration from TCM to SmartCare. Currently working on writing a utility to pull client documents from IMS, convert them to PDFs, and allow them to be uploaded into SmartCare. Work also started on reviewing how to convert the client notes from TCM to PDFs.
30. Continued progress on the state mandated Law Enforcement records conversion project. Finished the majority of CIS Law Enforcement System training for the NIBRS reporting that began September 1st for the Sheriff's department and outside Law Enforcement agencies within the County. This is State and federally mandated to have our CIS system converted to report incidents based off of NIBRS by the start of 2021. This project is currently ahead of schedule. This month municipalities were billed for project costs associated with their users. Applied for a State grant to hopefully recover costs of project, continue to work with State to recover costs associated with the project.
31. Providing continual support of Webex Meetings Webex Room Kit. – Due to COVID-19 additional measures were taken by the IT staff to support many remote worker daily operations. This included the increased use of video conferencing software and hardware. The County has been using Cisco Webex Meetings, Teams, and Roomkits for video conferencing as well as Cisco Jabber for phone access.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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32. SharePoint migration continues and new HS network drive discussions are ongoing between IT and HS. HS has provided IT with a game plan and we are working out the details for executing it. The current version of SharePoint is very outdated and slated for removal in early 2021. IT is working with HS to migrate data from 4 current servers to one single updated server to allow for better data management, increased organization, and easier access for staff.
 33. For the month of January, 588 helpdesk requests were created, with staff completing 571 tickets and leaving 107 open requests. These numbers represent service requests from departments throughout the County. There are currently 302 project requests from departments also.
 34. Continue the replacement of Dispatch machines with new models of computers and monitors. Current hardware will be relocated to the backup dispatch center.
 35. Mobile Device Management has been implemented for all new cellular devices, Health Contact Tracers, and devices like iPads. This allows us to easily keep devices up to date and secure. We are also able to track and lock these devices in case they are lost. The new solution ties in with our cell provider to automatically enroll devices in the new solution. This will help protect County data on mobile devices such as cell phones and iPads.
 36. Conducted walkthrough of Treasurer's Department with Printer Management vendor to gather information as the current contract for equipment is expiring soon. Will work with Treasurer to obtain and place new equipment under the Countywide Printer Management solution.



Letter of Comments February 2021

1. Ongoing Projects and Planning

- a) Courthouse – Both of the ADA accessible restrooms are now updated and offer increased maneuverability and privacy. The previously mentioned room near the Veteran’s Department is nearly transformed into a small employee breakroom. Working on updating interior signage and office/room numbering.
- b) River Block – Looking into space needs/changes for departments that are experiencing a shift in typical operations due to COVID and remote work.
- c) Jail – Continuing to investigate challenges with systems that are near or beyond the end of their useful life; many of these have been discussed in recent years and were deferred until a decision is made regarding a new/updated Jail facility.
- d) Parking Lot – Continuing to work with Highway and others on design and layout for the south Courthouse parking lot. Some changes and improvements will be incorporated into the reconstruction project.
- e) Elevator – Reviewing activities that will be affected by the upcoming elevator modernization at the Courthouse. I will be working with departments to minimize any disruption to services offered and activities held during the project.
- f) 12th Street Property – A non-profit group contacted me about using/renting some square footage in the old Unified Services building for weekly youth activities. I will gather more information for review if the committee would like to consider this.

2. Miscellaneous

- a. Attended PIT, HHS, County Board, Jail Study AdHoc, Operations Committee, and Department Head meetings.
- b. Received a request from one of our software vendors to provide feedback for them to use in a marketing campaign.

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW



Finance Committee Minutes
Location: 2600 Stewart Ave, Suite 25, Wausau WI
Video and Teleconference
October 8th, 2020

Finance Committee Members Present: Norbert Ashbeck, Jim Hampton, Sandi Cihlar, Mike Feirer

Excused:

Others Present: Steve Prell, Jonette Arms, Tim Buttke

1. Call to Order:

- a. Meeting was called to order at 8:45 AM by Norbert Ashbeck

2. Public Comments:

- a. None

3. Approval of Minutes 09/10/2020:

- a. Motion to approve the minutes from 09/10/2020 Mike Feirer second by Jim Hampton. Motion approved.

4. Discussion/Possible Action – Review Financial Report August 2020:

- a. The committee reviewed the reports. There were no questions. Motion to approve by Jim Hampton, second by Sandi Cihlar. Motion approved

5. Discussion/Possible Action – Review Monthly Disbursements:

- a. Committee reviewed reports. No questions. Motion to approve by Mike Feirer, second by Norbert Ashbeck. Motion approved

6. Discussion/Possible Action – 2021 Proposed Budget

- a. The committee reviewed the 2021 proposed budget. Steve highlighted some areas that he plans to bring to the attention of the ADRC CW Board at the meeting. Steve pointed out that due to COVID and the special funding we received we will be allowed to carry over some unspent grant funds into 2021 that under normal circumstances we won't be allowed to do, however we likely will not be allowed to do the same going into 2022. Because of this Steve is more concerned with the 2022 budget.

7. Future Agenda Items -

- a. There will not be a November Finance Committee meeting.

8. Adjournment-

- a. Motion to adjourn by Jim Hampton, second by Norbert Ashbeck. Motion approved.



AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING
MINUTES

Thursday, November 12, 2020, 9:30 A.M.

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

1. Call to order: Meeting called to order at 9:30am by Chairman, Tim Buttke
2. Roll call attendance: Board attendance taken by Angela Hansen
 - a. Board attendance: Tim Buttke, Sandi Cihlar, Jim Hampton, Dona Schwichtenberg, Norbert Ashbeck, Dora Gorski, Reinhardt Balcerzak, Danielle Yuska, Mike Feier, Bill Clendenning, Will Hascall, Sharon Rybacki
 - b. Staff in attendance: Jonette Arms, Jennifer Cummings, Angela Hansen, Ronda James, Steve Prell, Mike Rhea, Kit Ruesch, Erin Wells, Amy Vetter, Felicia Gardner, Kim Isakson, Youa Xiong
 - c. Other attendees: Dr. Kathleen Meyer, Arlene Meyer, Tara Schneider
 - d. Excused board members: Doug Machon, Dick Hurlbert
3. Public comments:
 - a. Bill Clendenning asked if our Meals On Wheels containers are recyclable. Jennifer Cummings states they can be recycled but we do not recycle or reuse the containers.
4. Approval of minutes 10/8/2020
 - a. Motion to approve 10/8/2020 minutes by Mike Fierer, seconded by Sandi Cihlar.
 - b. Motion carried, minutes approved.
5. Discussion/possible action – Advisory Committee Presentation by Doug Curler - Advocacy
 - a. Seniors are a greater portion of the population and deserve our attention.
 - b. Advocacy is about educating decision makers about the impact of the public policy decisions they are contemplating. It's about helping them understand how the people and communities we care about will be impacted. And an unwavering commitment to the communities and people we serve.
 - c. Sharon Rybacki and Bill Clendenning suggested more advocacy information should be requested from the state. Additional training on advocacy.

Antigo 715-627-6232 1225 Langlade Rd Antigo, WI 54409	Marshfield 715-384-8479 300 S Peach Ave Suite 1 Marshfield, WI 54449	Merrill 715-536-0311 607 N Sales St Suite 206 Merrill, WI 54452	Wausau 715-261-6070 2600 Stewart Ave Suite 25 Wausau, WI 54401	Wisconsin Rapids 715-421-0014 220 3 rd Avenue S Suite 1 Wisconsin Rapids, WI 54495
Toll Free: 1-888-486-9545 Email: adrc@adrc-cw.org Website: www.adrc-cw.org				
<i>WE PROVIDE WELCOMING, TRUSTWORTHY, RESPECTFUL, COLLABORATIVE, AND EMPOWERING SERVICES, PROGRAMS, AND OPPORTUNITIES.</i>				

- d. Sandi Cihlar suggested that the board review an aging presentation through the Wisconsin Counties Association. It is on YouTube and is a great resource for policy, legislation, and advocacy. Jonette agreed to find and send the presentation on YouTube and send it to all board members for their review.
6. Discussion/possible action – Request to accept \$25,000 donation from Connexus Cares
 - a. Motion to approve the acceptance of the grant by Reinhardt Balcerzak, seconded by Bill Clendenning.
 - b. Motion carried, acceptance of grant approved.
 - c. Discussion regarding acknowledgement of the funders. Jonette Arms will ensure proper acknowledgement and recognition of the funders.
7. Discussion/possible action – ADRC-CW Reinvestment - WI DHS led initiative
 - a. Jonette Arms provided information regarding the direct services fund increases proposed. If approved, it will reduce the need for the ADRC-CW to ask the counties for an increase in tax levy.
 - b. Request the ADRC-CW Board to provide a letter of support.
 - c. Request each Member County to provide a resolution and forward to the State.
 - d. Motion to approve the support of the resolution by Danielle Yuska, seconded by Mike Feirer.
 - e. Motion carried, resolution support approved.
8. Discussion/possible action – Status of 2020 Strategic Goals and recommended 2021 Strategic Goals
 - a. Jonette Arms requested for the 2020 goals to carry over to 2021 due to the impact COVID 19 has had on the organization.
 - b. Dona Schwichtenberg acknowledged the work the ADRC-CW has been able to accomplish despite COVID 19.
 - c. Motion to recognize the progress on the 2020 Strategic goals and approve the recommended 2021 Strategic goals by Dona Schwichtenberg, seconded by Sandi Chilar.
 - d. Motion carried, 2021 Strategic goals approved.
9. Director’s Report
 - a. Jonette Arms offers thanks to staff, leadership, and Board for the work and support during COVID 19.
 - b. Full report in packet.
10. Future Agenda Items
 - a. Reinhardt Balcerzak suggests Jonette Arms spend time on the Resolution Investment during her presentation to the Langlade County Board.
 - b. Bill Clendenning suggests an educational webinar separate from the Board meeting on advocacy.
 - c. Will Hascall agrees to do research with the Wisconsin Counties Association regarding the Resolution Investment.
11. Adjournment
 - a. Meeting adjourned 10:56 am by Tim Buttke

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW

Finance Committee Minutes
Location: 2600 Stewart Ave, Suite 25, Wausau WI
Video and Teleconference
December 10th, 2020

Finance Committee Members Present: Norbert Ashbeck, Jim Hampton, Sandi Cihlar, Mike Feirer

Excused:

Others Present: Steve Prell, Tim Buttke, Bill Klandenning

1. Call to Order:

- a. Meeting was called to order at 8:45 AM by Norbert Ashbeck

2. Public Comments:

- a. None

3. Approval of Minutes 10/08/2020:

- a. Motion to approve the minutes from 10/08/2020 Mike Feirer second by Norb Ashbeck. Motion approved.

4. Discussion/Possible Action – Review Financial Report September/October 2020:

- a. The committee reviewed the reports. Motion to approve by Sandi Cihlar, second by Jim Hampton. Motion approved

5. Discussion/Possible Action – Review Monthly Disbursements:

- a. Committee reviewed reports. Committee discussed the Lincoln County IT charges and the RFP that will be issued in 2021 for these services. Motion to approve by Jim Hampton, second by Norb Ashbeck. Motion approved

6. Discussion/Possible Action – 2021 Budget/Carryover of funds to 2021

- a. Steve explained that because of COVID and the additional funds we received, grant funds that typically are not allowed to be carried over from one year to another will be allowed.

7. Future Agenda Items -

- a. None

8. Adjournment-

- a. Motion to adjourn by Jim Hampton, second by Mike Feirer. Motion approved. Meeting adjourned at 9:11 AM.



AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING

**Thursday, December 10, 2020
MINUTES**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

Due to the COVID-19 pandemic and associated public health directives, this meeting was held with limited in-person presence along with video and teleconference options.

1. Call to Order: Meeting called to order at 9:30am by Chairman, Tim Buttke
2. Roll Call Attendance: Board attendance taken by Angela Hansen
 - a. Board attendance: Tim Buttke, Sandi Cihlar, Jim Hampton, Dona Schwichtenberg, Norbert Ashbeck, Dora Gorski, Reinhardt Balcerzak, Dick Hurlbert, Danielle Yuska, Mike Feirer, Bill Clendenning, Will Hascall, Doug Machon
 - b. Board members absent: Sharon Rybacki
 - c. Staff in attendance: Jonette Arms, , Ronda James, Brenda Kochanowski, Steve Prell, Mike Rhea, Kit Ruesch, Erin Wells, Jane Reilly-Smith, Jennifer Clark, Angela Hansen
 - d. Other attendees: Dr. Katheen Mayer, Tony Omernik, Bethany Hanson
3. Public Comments:
 - a. Dora Gorski relays concerns over recent hospital releases.
 - b. Ronda James introduces ADRC-CW Intern, Bethany Hanson.
 - c. Tim Buttke shares holiday wishes.
4. Approval of Minutes – 11/12/2020
 - a. Corrections: Mike Feirer name misspelled
 - b. Motion to approve 11/12/2020 minutes by Mike Feirer, seconded by Reinhardt Balcerzak.
 - c. Motion carried, minutes approved.
5. Discussion/possible action – Finance Committee Report

Antigo 715-627-6232 1225 Langlade Rd Antigo, WI 54409	Marshfield 715-384-8479 300 S Peach Ave Suite 1 Marshfield, WI 54449	Merrill 715-536-0311 607 N Sales St Suite 206 Merrill, WI 54452	Wausau 715-261-6070 2600 Stewart Ave Suite 25 Wausau, WI 54401	Wisconsin Rapids 715-421-0014 220 3 rd Avenue S Suite 1 Wisconsin Rapids, WI 54495
Toll Free: 1-888-486-9545 Email: adrc@adrc-cw.org Website: www.adrc-cw.org				
<i>WE PROVIDE WELCOMING, TRUSTWORTHY, RESPECTFUL, COLLABORATIVE, AND EMPOWERING SERVICES, PROGRAMS, AND OPPORTUNITIES.</i>				

- a. Steve Prell highlights corrections to payroll, IT contract payment, and year-end carry-over.
 - b. Due to COVID there is significant carry-over for 2021.
 - c. Full report in packet.
 - d. Motion to approve report by Mike Feirer, seconded by Doug Machon.
 - e. Motion carried, report approved.
- 6. Discussion/possible action – Advisory Committee Presentation by Tony Omernik - Investing in a Growing Aging Population
 - a. No action taken
- 7. Discussion/possible action – Major Three-Year Food Contract for Antigo and Merrill Service Area
 - a. Ronda James provides details and explanations to the agreement with Lynn’s Catering.
 - i. 2.5 percent increase in contract costs
 - b. Motion to approve the contract for one year with the ability to extend for an additional two years without board approval by Reinhardt Balcerzak, seconded by Bill Clendenning.
 - c. Motion carried, contract approved.
- 8. Discussion/possible action – Update on ADRC Reinvestment - WI DHS and WCA led initiative
 - a. Jonette Arms provided updates as to the status with each of the member counties.
 - b. Board members want to be copied on emails or communications to their counties where their support could be helpful and input is important.
 - c. No action taken
- 9. Discussion/possible action – ADRC-CW Trauma Informed Care - Jen Clark, Community Educator and Jane Reilly-Smith, Resource Specialist
 - a. No action taken
- 10. Director’s Report
 - a. Jonette Arms discusses an early termination fee from Spectrum.
 - b. County supervisors asked to share with county departments to use the ADRC-CW toll free number to avoid misconnection.
 - c. Full report in packet.
- 11. Future Agenda Items: None mentioned
- 12. Adjournment: Meeting adjourned at 11:39 by Tim Buttke



DRAFT
Subject to
Approval

MINUTES
McMillan Memorial Library
Board of Trustees
January 20, 2021

President Farmbrough called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present via Zoom: David Farmbrough, Andrea Galvan, William Hascall, Kevin Finbraaten, Heather Gygi, Susan Feith, Anne Zacher, and Scott Kellogg.
Present in person: William Clendenning
Absent: Craig Broeren
Administration: Andrew Barnett, Vicki Steiner, Brian Kopetsky, and Alicia Woodland.
Others in attendance: Eric Blowers, Alexandra Ramsey, and Erin O'Keefe from Engberg Anderson Architects.

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

CORRESPONDENCE: Jon Clark's mother, Mary Clark passed away on January 14, 2021. The family has named McMillan Library as the beneficiary of memorials given in honor of Mrs. Clark.

MINUTES: **A motion to approve the Minutes of the December 16, 2020 Library Board meeting was made by Mr. Hascall, second by Ms. Galvan. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for the year ending 2020 and January 2021. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Hascall, second by Mr. Kellogg. Motion carried**

President Farmbrough introduced Ms. Ramsey from Engberg Anderson Architects. Mr. Blowers presented project documents which reflect 75% completion of construction documents with options for finishes as presented at the Building and Grounds committee meeting on January 13, 2021.

Door handles and locks, ADA Signage, Fine Arts Center seating, coiling door for All Purpose Room were presented.

Ms. O'Keefe presented options for finishes. Carpet, paint color and display case laminate, Makerspace finishes, graphics, baffles, and acoustic panels and New Concrete solid surface were presented.

Meeting room finishes were presented, Pitch carpet, glass graphics, Brazilwood laminate, and New Concrete solid surface were shown.

Study rooms with wood frame doors with glass and vinyl graphic numbers, New Concrete solid surface finishes were presented,

Fine Arts Center finishes were presented. Flooring features include Tarkett Lenza stage floor and Harmonize Iron carpet, a hard surface floor under seating similar to carpet color were selected, Marquee seating with fabric yet to be selected. Dressing rooms will feature a lighter gray linoleum, New Concrete solid surface counters and general paint 1 with teal accent.

All Purpose Room finishes grey linoleum floor, Brazilwood laminate, New Concrete solid surface. Discussion followed.

Mr. Blowers presented the schedule. February 10th they will present 95% completion documents for discussion with the Building & Grounds Committee followed by a presentation to the Board on February 17th. Discussion followed.

A motion to approve the fixtures, furnishing, seating, and glass graphics as presented was made by Ms. Galvan, second by Mr. Hascall. Motion carried.

Mr. Barnett updated the Board on current funding and the EDA Grant application process. Discussion followed.

A motion was made by Mr. Clendenning, not to pursue a North Central Regional Planning Commission EDA grant, second by Mr. Kellogg. Motion carried.

A motion to consider further fundraising at a committee of the whole was made by Mr. Kellogg, second by Mr. Hascall. Motion carried.

DIRECTOR'S REPORT:

Library Use and Events –We are continuing curbside service and will until the Health Department recommends we resume full service. December online programs included Old Befana by Ken Lonquist.

Building & Grounds – The upgrades to the McCourt Room and hallway are finished. It is now a more flexible room for public use. The air purification system is installed and operational. Mr. Clendenning would like to talk about Library security at the next Board meeting.

Budget – The City and County budgets have been approved with no changes to our request. McMillan is receiving capital style funding for the project as promised, but not for the elevator. We do not have carry over numbers for the budget yet.

Miscellaneous – Several staff members attended the virtual Library Journal Design Institute on November 18. There is a Red Cross blood Drive scheduled for New Year's Eve and January 7. Our staff is preparing a presentation about our outdoor escape room for a Library Journal program. Despite appearances, 2020 was a sunnier year than 2019, at least in terms of solar production. The City has granted employees an additional 80 hours of COVID related sick leave starting 1/1/2021. All previous special COVID sick leaves expire then. Marshfield Director Jill Porter will replace Mr. Barnett on the SCLS Administrative Council.

COMMITTEE REPORTS:

The Building and Grounds Committee met on January 13, 2021
Discussion took place during the presentation of the Learning Futures Project with Engberg Anderson.

MINUTES

McMillan Memorial Library
Building and Grounds Committee
January 13, 2021

President David Farmbrough called the meeting of the McMillan Memorial Library Building and Grounds Committee to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present via Zoom: David Farmbrough and Susan Feith.

Present in person: William Clendenning

Absent: Heather Gygi and Kevin Finbraaten

Administration: Andrew Barnett, Vicki Steiner, Brian Kopetsky, Kerry Preece, and Alicia Woodland.

Others in attendance: Eric Blowers, Alexandra Ramsey, and Erin O'Keefe from Engberg Anderson Architects

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

Lacking a quorum, those attending the meeting continued with review of the Learning Futures document.

Mr. Blowers of Engberg Anderson presented the project documents completed at 75%. Door Hardware options, card access for makerspace door, ADA signage, theater seating, coiling door for kitchenette were discussed.

Finishes were presented.

Accent carpet between the Children's carpet and upper lobby welcome area, display case laminate options, graphics throughout the area, fabric for seating in the Fine Arts Center, Fine Arts Center flooring, and the All Purpose Room acoustic tackable surface was discussed.

The meeting was declared adjourned at 7:50 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

The By-Laws Committee met on December 21, 2020. The Committee presented the revised By-Laws as approved by the committee. Discussion followed.

MINUTES

McMillan Memorial Library
Bylaws Committee
December 21, 2020

- I. Chairperson Feith called the meeting of the McMillan Memorial Library Bylaws Committee to order at 5:05 p.m.

8

DRAFT
Subject to
Approval

MINUTES
McMillan Memorial Library
Board of Trustees
February 17, 2021

President Farmbrough called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present Via Zoom: David Farmbrough, William Hascall, Craig Broeren, Susan Feith, Anne Zacher, William Clendenning, and Scott Kellogg.
Present In Person: Kevin Finbraaten
Absent: Heather Gygi and Andrea Galvan
Administration: Andrew Barnett, Vicki Steiner and Alicia Woodland.
Others in attendance: Alexandra Ramsey, Eric Blowers, and Erin O'Keefe of Engberg Anderson Architects.

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

MINUTES: **A motion to approve the Minutes of the January 20, 2021 Library Board meeting was made by Ms. Feith with the following correction, second by Mr. Hascall. The motion on page 5 on the By-Laws was amended to read, *A motion to table and remand the current By-Laws revision and send it back to committee requesting consideration of language to be added to the By-Laws for meeting a quorum.* Motion carried.**

TREASURER'S REPORT: **Mr. Barnett presented the financial reports for February 2021. A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Mr. Hascall. Motion carried.**

NEW BUSINESS: **President Farmbrough moved action on New Business A and B, 2020 Wisconsin Department of Public Instruction Public Library Annual Report and Statement Concerning Public Library System Effectiveness. A motion to approve the 2020 Wisconsin Department of Public Instruction Public Library Annual Report was made by Ms. Feith, second by Mr. Broeren. Motion carried. A motion to approve the Statement Concerning Public Library System Effectiveness was made by Mr. Clendenning, second by Mr. Kellogg. Motion carried.**

LEARNING FUTURES PROJECT: **President Farmbrough welcomed Alexandra Ramsey, Eric Blowers, and Erin O'Keefe of Engberg Anderson Architects. Final documents for construction of the Learning Futures Project were presented for consideration.**

Mr. Blowers presented the Project Update showing construction documents at 95% completion as discussed at the Building and Grounds meeting on February 10, 2021.

Ms. Ramsey presented the Total Project Cost Budget with alternates and additional contracts for furnishings, theater seating and sound and data cabling, and All Purpose Room upgrades. Discussion followed.

A motion to authorize Engberg Anderson to present documents as presented and to go out for bids by March 3, 2021 was made by Mr. Broeren, second by Mr. Kellogg, Motion carried.

DIRECTOR'S REPORT:

Library Use and Events –After consulting with the County Health Department, we re-opened on February 1st. We continue to offer virtual programs: three levels of story time; Write Night; Family Fun kits; Let's Make Lunch; and Socially Distanced Teen Book Club. During Covid closures we accumulated a lot of books. To clear space we will promote our book sale. Curbside service will continue for the near term and remains popular.

Building & Grounds – Smaller projects for 2021 were discussed with the Building & Grounds Committee. The second phase of our security project is underway. This will secure most staff areas. Staff will begin clearing the rooms involved in the Learning Futures project. This is a major task that will reduce the project cost.

Budget – We have completed to State Annual Report. Though our circulation dropped during the pandemic, the amount of service provided to county resident remained proportionally the same.

Miscellaneous – We are now part of the nation-wide YOUmedia Learning Labs Network (<https://youmedia.org/>). Our entry counter can tell if someone is wearing a mask and signal an alert. Happily, we have had relatively few patrons object to our mandatory face covering policy. Library Legislative Day is virtual this year and is scheduled for February 16th.

COMMITTEE REPORTS:

The By-Laws committee met on December 21, 2020 and February 10, 2021 to discuss the final revision of the McMillan Library Board of Trustee By-Laws. (Copy of the original meeting Minutes are attached to these Minutes) Ms. Feith presented the Ad Hoc Committee Recommendation dated February 10, 2021. Discussion followed. The By-Laws will be brought to a vote at the next Board meeting on March 17, 2021.

MINUTES

McMillan Memorial Library
Bylaws Committee
December 21, 2020

- I. Chairperson Feith called the meeting of the McMillan Memorial Library Bylaws Committee to order at 5:05 p.m.

ROLL CALL ATTENDANCE:

Present via Zoom: David Farmbrough, Susan Feith, William Hascall and Scott Kellogg.

Present in person: William Clendenning

Administration: Andrew Barnett and Vicki Steiner

Others in attendance: Attorney Nicholas Flanagan via Zoom.

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

- II. Ms. Feith introduced Attorney Nicholas Flanagan. Mr. Flanagan presented a revision of the Bylaws dated 10/8/20.

Article I Identification: Approval of recommended changes to Article I was agreed to by consensus.

Article II: **A motion was made by Mr. Clendenning to change the title of Article II to *Duties of the Board of Trustees*, second by Mr. Kellogg. Motion carried.**

A motion was made by Mr. Hascall to ask Mr. Flanagan to present language in three categories he's suggested in Article II and create Section 7-9, second by Mr. Kellogg. Motion carried.

Article III, Membership

Section 2 Nick will present language changing Library Director to Library Secretary.

Ms. Feith noted approval of language changes of Section 2.

Article IV Officers

Section 1. Mr. Flanagan is to add revision language if an officer vacancy occurs as presented and discussed.

Consensus that red line language in Section 1 accepted.

Section 2. Language as presented without change. Development of a purchasing policy is recommended.

Section 3. Ms. Feith noted a consensus to accept adding language "A true and accurate record."

Article V Meetings

Section 1. Regular Meeting: Ms. Feith noted language changes were approved.

Section 3 Special meetings: Ms. Feith noted language changes in section 3 approved.

Section 4 Quorum: language accepted by consensus

Section 5 Open meetings: Mr. Flanagan added section 5 on Open Meeting Law Compliance and removing WI statute language. The Section 5 addition was accepted.

Section 6 Minutes: Mr. Flanagan added section 6 – Minutes, Language accepted as presented.

Section 7 Original Article VII Parliamentary Authority was moved to Section IV Section 7 with additional language added. Ms. Feith noted this language accepted as presented.

Article VI Committees

Section 1- Standing committees language. Mr. Flanagan will correct language noting: *no fewer than 3 members* on each committee and adjust language in the last sentence to read *a majority of voting members*. A motion was made by Mr. Hascall, second by Ms. Feith to change language. Motion carried.

Section 3 – Language referencing article IV, section 4 for nominating committee was added. Language approved

Section 4: Section added with language regarding Ad Hoc Committees. Language accepted by consensus.

Article VII Amendments - proposed changed to *Conflict of interest*

Three sections added to reference conflicts of interest.

A motion to accept language and changes to section VII as presented and discussed was made by Mr. Hascall, second by Ms. Kellogg. Motion carried.

Article VIII General

Add section 1 with language on voting.

Move original section 1 to become section 2.

A motion to adopt Article VIII changes as presented and discussed was made by Mr. Clendenning, second by Mr. Kellogg. Motion carried.

Mr. Flanagan will draw up a revised version of the Bylaws updated to reflect changes as approved. The committee recommends presenting the revised Bylaws to full Board at the regular monthly meeting on January 20, 2021.

III. Ms. Feith declared the meeting adjourned at 6:12 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

MINUTES

McMillan Memorial Library
By-Laws Committee
February 10, 2021

Chairperson Feith called the meeting of the McMillan Memorial Library By-Laws Committee to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: Susan Feith, William Hascall, William Clendenning, Scott Kellogg, and David Farmbrough.

Administration: Andrew Barnett and Vicki Steiner

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

Ms. Feith opened discussion on the reason for the changes to the By-Laws. Change to Article IV, Section 2, #1 - remove the words non-voting. Discussion followed.

Delete Article VI, Section 1 in red and replace text with the revised Section 1 in black as presented. Discussion followed.

A motion to accept the By-Laws with revisions as presented was made by Mr. Kellogg, second by Mr. Hascall. Motion carried.

A motion to send the current By-Laws revision dated February 10, 2021 to the full Board at their regular meeting on February 17, 2021 was made by Mr. Clendenning, second by Mr. Kellogg. Motion carried.

A motion to adjourn was made by Mr. Clendenning, second by Mr. Hascall. Motion carried and the meeting adjourned at 5:05 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

A motion to accept the December 21, 2020 and February 10, 2021 meeting Minutes and the recommendation of the proposed By-Laws was made by Mr. Kellogg, second by Mr. Clendenning. Motion carried.

Mr. Finbraaten reported on the Building and Grounds Committee meeting on February 3, 2021 to discuss building related projects outside of the Learning Futures Project. (Copy of document *Building and Grounds – February 3, 2021* and meeting Minutes attached to original Minutes). Discussion Followed.

MINUTES

McMillan Memorial Library
Building and Grounds Committee
February 3, 2021

Chairperson Finbraaten called the meeting of the McMillan Memorial Library Building and Grounds Committee to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: Kevin Finbraaten, Heather Gygi, Susan Feith, William Clendenning, David Farmbrough, and Anne Zacher.

Administration: Andrew Barnett, Vicki Steiner and Alicia Woodland

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

Mr. Barnett presented a document on Building and Grounds projects dated February 3, 2021. (Copy attached to original Minutes) Discussion followed.

A motion to adjourn was made by Mr. Clendenning, second by Mr. Finbraaten. Motion carried and the meeting adjourned at 5:43 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

The Building and Grounds Committee met on February 10, 2021 to review the Learning Futures project documents at 95% completion. (Copy of meeting Minutes attached to these original Minutes). Discussion took place under Learning Futures Project.

MINUTES

McMillan Memorial Library
Building and Grounds Committee
February 10, 2021

Chairperson Finbraaten called the meeting of the McMillan Memorial Library Building and Grounds Committee to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: via Zoom: David Farmbrough, Heather Gygi, Susan Feith, William Clendenning, Scott Kellogg, and William Hascall.

Present in Person: Kevin Finbraaten

Administration: Andrew Barnett, Vicki Steiner, Brian Kopetsky and Alicia Woodland

Others in attendance: Eric Blowers, Alexandra Ramsey, and Erin O'Keefe from Engberg Anderson Architects.

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

Mr. Finbraaten welcomed Mr. Blowers, Ms. Ramsey, and Ms. O'Keefe to today's meeting. Mr. Blowers presented the 90% progress point documents for the Learning Futures Project.

Ms. O'Keefe presented paint colors and locations, acoustic wall coverings and other finishes. Study room paint colors were shown. **A motion selecting three different paint colors for the study rooms was made by Ms. Gygi, second by Mr. Clendenning. Motion carried.**

A lighting option for the gallery areas featuring a slim almost invisible design was presented. **A motion was made by Mr. Kellogg to accept the slim lighting option for gallery areas, second by Mr. Clendenning. Motion carried.**

Ms. Ramsey will send the plan for levels of dealing with construction waste and recycling. Existing furniture will find a new home and as much as is possible will be recycled.

A motion to forward the plans with changes as amended to the full Board at the meeting on February 17, 2021 was made by Ms. Gygi, second by Mr. Clendenning. Discussion followed. Motion carried.

A motion to adjourn was made by Mr. Clendenning, second by Mr. Kellogg. Motion carried and the meeting adjourned at 6:20 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

A motion to approve the Minutes of the Building and Grounds Committee meetings of February 3, 2021 and February 10, 2021 was made by Mr. Hascall, second by Ms. Feith. Motion carried.

The Learning Futures Capital Campaign Committee met on February 4, 2021 to review updates on fundraising and discuss future fundraising efforts. Next Steps were discussed. (Copy of the document titled *Learning Futures – The Next Steps* and meeting Minutes are attached to original Minutes.) Discussion followed.

MINUTES

McMillan Memorial Library
Capital Campaign Committee
February 4, 2021

The meeting of the McMillan Memorial Library Capital Campaign Committee was called to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: David Farmbrough, Susan Feith, Heather Gygi, Craig Broeren, William Clendenning, Andrea Galvan, and Scott Kellogg.

Administration: Andrew Barnett, Vicki Steiner, Brian Kopetsky, Alicia Woodland, and Kerry Preece.

Others in attendance: Joe Ancel and JoAnn Grode

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

Mr. Barnett shared a document titled *Learning Futures – The Next Steps*. (Copy attached to original Minutes). Discussion on additional contacts and ideas for a final fundraising push followed.

The meeting was declared adjourned at 6:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

Mr. Kellogg asked that Mr. Barnett present Learning Futures Project information to the City Finance and Property committee meeting on March 2, 2021 at 4:30pm and schedule a presentation to the Common Council in March.

President Farmbrough asked for a Capital Campaign meeting prior to the next Board meeting. President Farmbrough will serve as campaign chair going forward.

A motion to approve the Minutes of the Capital Campaign meeting on February 4, 2021 was made by Mr. Kellogg, second by Mr. Finbraaten. Motion carried.

OLD BUSINESS: There were no items of Old Business to bring before the Board.

A motion to adjourn was made by Mr. Clendenning, second by Mr. Kellogg. Motion carried and the meeting adjourned at 6:12 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held on March 17, 2021 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

ROLL CALL ATTENDANCE:

Present via Zoom: David Farmbrough, Susan Feith, William Hascall and Scott Kellogg.
Present in person: William Clendenning
Administration: Andrew Barnett and Vicki Steiner
Others in attendance: Attorney Nicholas Flanagan via Zoom.

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

- II. Ms. Feith introduced Attorney Nicholas Flanagan. Mr. Flanagan presented a revision of the Bylaws dated 10/8/20.

Article I Identification: Approval of recommended changes to Article I was agreed to by consensus.

Article II: A motion was made by Mr. Clendenning to change the title of Article II to *Duties of the Board of Trustees*, second by Mr. Kellogg. Motion carried.

A motion was made by Mr. Hascall to ask Mr. Flanagan to present language in three categories he's suggested in Article II and create Section 7-9, second by Mr. Kellogg. Motion carried.

Article III, Membership

Section 2 Nick will present language changing Library Director to Library Secretary. Ms. Feith noted approval of language changes of Section 2.

Article IV Officers

Section 1. Mr. Flanagan is to add revision language if an officer vacancy occurs as presented and discussed.

Consensus that red line language in Section 1 accepted.

Section 2. Language as presented without change. Development of a purchasing policy is recommended.

Section 3. Ms. Feith noted a consensus to accept adding language "A true and accurate record."

Article V Meetings

Section 1. Regular Meeting: Ms. Feith noted language changes were approved.

Section 3 Special meetings: Ms. Feith noted language changes in section 3 approved.

Section 4 Quorum: language accepted by consensus

Section 5 Open meetings: Mr. Flanagan added section 5 on Open Meeting Law

Compliance and removing WI statute language. The Section 5 addition was accepted.

Section 6 Minutes: Mr. Flanagan added section 6 – Minutes, Language accepted as presented.

Section 7 Original Article VII Parliamentary Authority was moved to Section IV Section 7 with additional language added. Ms. Feith noted this language accepted as presented.

Article VI Committees

Section 1- Standing committees language. Mr. Flanagan will correct language noting: *no fewer than 3 members* on each committee and adjust language in the last

sentence to read *a majority of voting members*. A motion was made by Mr. Hascall, second by Ms. Feith to change language. Motion carried.
Section 3 – Language referencing article IV, section 4 for nominating committee was added. Language approved
Section 4: Section added with language regarding Ad Hoc Committees. Language accepted by consensus.

Article VII Amendments - proposed changed to *Conflict of interest*
Three sections added to reference conflicts of interest.
A motion to accept language and changes to section VII as presented and discussed was made by Mr. Hascall, second by Ms. Kellogg. Motion carried.

Article VIII General
Add section 1 with language on voting.
Move original section 1 to become section 2.
A motion to adopt Article VIII changes as presented and discussed was made by Mr. Clendenning, second by Mr. Kellogg. Motion carried.

Mr. Flanagan will draw up a revised version of the Bylaws updated to reflect changes as approved. The committee recommends presenting the revised Bylaws to full Board at the regular monthly meeting on January 20, 2021.

III. Ms. Feith declared the meeting adjourned at 6:12 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

A motion to rescind the current By-Laws revision and send it back to committee requesting consideration of language to be added to the By-Laws for meeting a quorum was made by Mr. Kellogg, second by Mr. Hascall. Motion carried.

OLD BUSINESS: There were no items of Old Business

NEW BUSINESS: There were no items of New Business.

A motion to adjourn was made by Mr. Kellogg, second by Mr. Hascall. Motion carried and the meeting adjourned at 6:22 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held on February 17, 2020 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

Draft
South Central Library System Board of Trustees Minutes
1/28/2021, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held remotely via BlueJeans



Action Items: None

Present: F. Cherney, B. Clendenning, P. Cox, S. Elwell, N. Foth, M. Furgal, J. Healy-Plotkin, J. Honl, N. Long, M. Nelson, R. Nelson, T. Peterson, G. Poulson, T. Walske, K. Williams

Absent: N. Brien,

Excused: J. Chrisler

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Call to Order Time: 12: 15 p.m. J. Healy-Plotkin, President

- a. Introduction of guests/visitors: None
- b. Changes/additions to the agenda: None
- c. Requests to address the Board: Suma Menon Elwell introduced herself as the newly appointed Dane County Representative to the SCLS Board. Welcome Suma!!

Approval of previous meeting minutes: 12/18/2020

- a. Motion: F. Cherney moved approval. K. Williams seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Bills for Payments: The bills for payment amount is \$610,500.77

- a. Motion. K. Williams moved approval of the bills for payment. N. Foth seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Committee Reports:

- a. Advocacy: No report
- b. Finance & Budget: The Committee met with Dave Odahl, Wegner CPAs, for a pre-audit meeting. The audit will take place February 8-12th.

Action Items: None

Recess the January SCLS Board Meeting for the Purpose of Conducting the 2021 SCLS Annual Meeting

G. Poulson moved to recess the January Board meeting to conduct the 2021 Annual meeting. K. Williams seconded. Motion carried.

I. Convene the 2021 SCLS Annual Meeting

- a. Election of officers - Nomination Committee
President: Jaime Healy-Plotkin

Vice President: Gary Poulson

Secretary: Mary Nelson

Treasurer: Nancy Long

- i. Motion: M. Furgal moved to cast a unanimous vote of the slate of officers as presented. N. Foth seconded.
- ii. Discussion: None
- iii. Vote: Motion carried.

Reconvene the January SCLS Board Meeting

G. Poulson moved to adjourn the 2021 annual meeting and reconvene the January board meeting. K. Williams seconded. Motion carried.

SCLS Foundation Report: The foundation board is meeting 1/28/2021.

System Director's Report: You may view the System Director report online. M. Van Pelt noted the Marathon County Library Board voted to leave the WI Valley Library Service and join SCLS. The Marathon County Board of Supervisors (38) will need to vote on it next. 2021 will be a busy year for SCLS. The Rio and Marshfield libraries will be joining LINKcat. Delivery is working with the DPI to present a new statewide delivery model by July 1. A revised sublease agreement was presented and signed by WLA. WLA is working on finding a new tenant for their office space since they are working remotely.

R. Nelson inquired whether SCLS is looking into electric vehicles for delivery. SCLS has looked into this topic in the recent past. SCLS has also looked into biodiesel fuel but to retrofit our trucks would be costly and take up too much space in the cargo areas. It was suggested that a delivery tour occur this year.

Discussion:

- a. SCLS Time Line for 2022 Budget:
- b. 2021 Schedule for Meeting Topics – this is a calendar of what happens at each meeting.
- c. 2021 Board Education Topics:
Ideas included a year in review of the impact of COVID on member libraries, a potluck lunch, a delivery tour, and an update on the foundation.

Administrative Council (AC) Report: Met 1/21/2021. You may view the minutes online.

Other Business: T. Walske noted the Deerfield Library had to close around Christmas due to an outbreak, but they are doing an amazing job despite the pandemic and have created a “make and take” craft project that patrons can pick up.

Delivery received a shout out for the great job they have done keeping employees safe and making it through the Wisconsin weather.

Nancy Foth thanked Jaime Healy-Plotkin for serving as president again. K. Williams concurred and thanked her for doing a great job serving the board, especially through the pandemic.

Information Sharing:

Adjournment: 1:26 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/1-28-2021

The University COMMISSION



Marshfield
UW-Stevens Point



City of Marshfield



Commissioners

2000 West 5th Street
Marshfield, WI 54449
715-389-6536
FAX 715-389-6517

8

APPROVED 2-11-21
MINUTES OF THE UNIVERSITY COMMISSION (UWSP @
MARSHFIELD) MEETING OF NOVEMBER 12, 2020.

Chair Rozar called the meeting to order at 5:01 p.m.

Present: Breu (by Zoom), Feier, Rozar, Poeschel, and Hahn (by Zoom)
Absent: Spiros

Also present: Michelle Boernke, Campus Executive; Brian Panzer (by Zoom), Building & Grounds Superintendent; Lance Pliml (by Zoom), Wood County Board Chairman; Mike Zsido (by Zoom), Asst. Director for Building Services; and Ralph Nussbaum, University Commission Bookkeeper.

Guest: Mary Ann Lippert (by Zoom), Wood County Broadband project.

Rozar declared a quorum.

There were no public comments.

Minutes from August 20, 2020 meeting were reviewed with no comments or corrections and placed on file.

Motion (Poeschel/Breu) to receive and place on file the Year-to-Date Register Report. Motion carried. (Year-to-Date Register on file.)

Motion (Feier/Poeschel) to approve and place on file the pre-paid bills. Motion Carried. (List of bills on file.)

Panzer outlined additional detail on his distributed report. No other comments. Motion (Feier/Poeschel) to receive and place on file the Building & Grounds Superintendent of Operations Director's Report. Motion carried. (Report on file.)

Mary Ann Lippert gave a presentation regarding the Wood County Broadband project. Lippert requested letters of support from The UW Commission for a grant they are applying for to expand broadband excess in Wood County. Rozar asked the Commission members for their

permission to provide said letters and consensus was to do so. Boernke and Rozar will follow-up with the letters on behalf of The UW Commission and mail to Lippert this week.

Boernke provided a written report, with no further questions or comments from the members. (Campus Executive Report on file.)

There was no formal Chair's report. Rozar did clarify the funding for the recent work in the arboretum was a donation (not a grant) from the Marshfield Area Community Foundation Inc. Boernke will send a thank you to the MACFI on behalf of the UW Commission.

Rozar announced the meetings for 2021 will be: February 11th, May 13th, August 12th, and November 11th.

No further business.

Meeting adjourned at 5:54 p.m.

Minutes taken for Nick Poeschel, Secretary by Michelle Boernke

8

MINUTES
JAIL STUDY ADHOC COMMITTEE

DATE: Thursday, February 18, 2021

TIME: 9:00 AM

LOCATION: Courthouse – Room 114

Members Present: Laura Valenstein, Jake Hahn, John Hokamp, and Dave LaFontaine

Members Present Virtually: Adam Fischer and Al Breau

Members Absent: Lee Thao

Others Present: Bill Clendenning, Reuben VanTassel, Ed Newton, Peter Kastenholz, William Winch, Shawn Becker, Susanna Pearson, Ted Ashbeck, Quentin Ellis, Charlie Hoogesteger, Dennis Polach, and Janelle Krueger

Others Present Virtually: Michael Lamont, Lance Pliml, Sheila Mishich and Dave Bisek

1. Chair Valenstein called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes from the previous meeting were reviewed. Motion by LaFontaine and seconded by Hokamp to approve the minutes as presented. Motion carries by voice vote.
4. Ed Newton presented information to the committee prepared by Baird exploring the impact that the potential jail construction would have on both mill rates and lending rates. Discussion ensued regarding questions of loan rates, options for longer term lending timelines, and the borrowing timelines as it relates to interest rates. Further discussion was had regarding the need for more information regarding not only hard costs of this project but also the soft costs and the operational cost increases after construction. There was additional discuss on unavoidable challenges like the increase in building material costs as well as cost sharing possibilities including laundering services and food services with other departments and/or buildings within the County.
5. Shelia and Dave with AEGIS presented information and context to the committee revolving around our claim history. Discussion was had regarding the lack of any claim prior to 2016 and then the “rash” of claims in the years 2016-2018 resulting from completed suicides within the jail. Sheila pointed out the costs associated with these claims and the overall impact that

these claims have. There was further conversation amongst the committee regarding the impact that the jail has directly on these claims and if a new jail would impact future claims or insurance premiums. There is some conversation and a request that the AEGIS underwriter provide more information at an upcoming meeting. The committee also discusses some recent updates that were made to the security camera system as well as the impact that the mental health services have had on the jail population overall.

6. Future agenda items include conversations with AEGIS, John Cain of Venture Architects, and discussion on soft costs as it relates to the different building options. The next meeting is scheduled for March 4, 2021 at 11:30 AM at the Courthouse in room 114.
7. Chair Valenstein adjourned the meeting at 9:55 AM.

Minutes taken by Janelle Krueger, Criminal Justice Coordinator, and are in draft form pending approval of the committee.

2.50% Growth with Jail 1



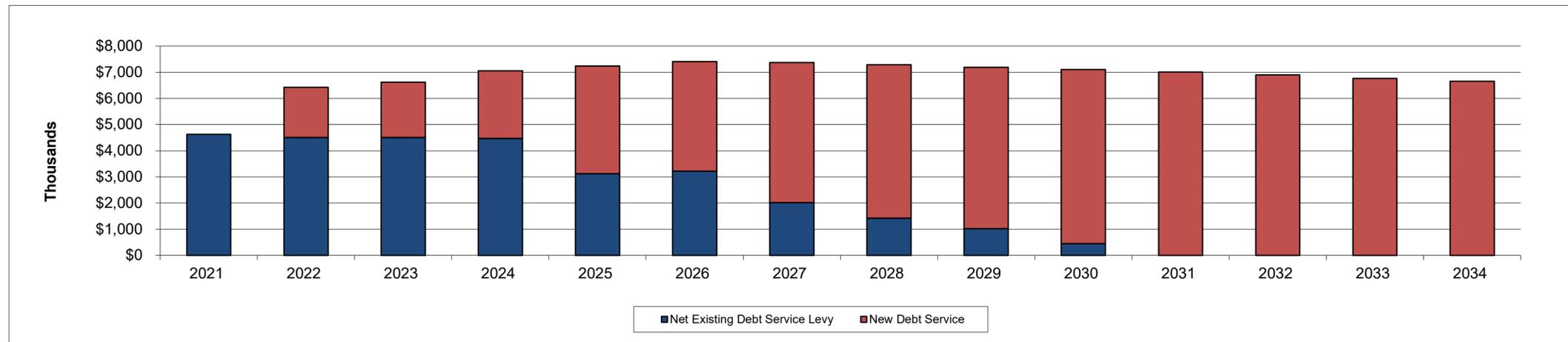
Wood County
Future Financing Plan: 2021 - 2025 CIP With Hypothetical Jail

LEVY YEAR	YEAR DUE	EXISTING DEBT SERVICE	EXISTING MILL RATE (A)	PRELIMINARY Levy Supported CIP		Levy Supported Future Borrowings				COMBINED DEBT SERVICE	COMBINED MILL RATE (A)	IMPACT OVER PRIOR YEAR	YEAR DUE
				\$3,500,000	\$64,000,000	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000				
				G.O. Refunding Bonds* (CIP & Jail) Dated: 10/1/21 Est. AVG= 1.50%	G.O. Refunding Bonds* (CIP & Jail) Dated: 10/1/21 Est. AVG= 2.50%	G.O. Notes (CIP) Dated: 10/1/22 Est. AVG= 3.50%	G.O. Notes (CIP) Dated: 10/1/23 Est. AVG= 3.50%	G.O. Notes (CIP) Dated: 10/1/24 Est. AVG= 3.50%	G.O. Notes (CIP) Dated: 10/1/25 Est. AVG= 3.50%				
2020	2021	\$4,628,539	\$0.85							\$4,628,539	\$0.85		2021
2021	2022	\$4,502,283	\$0.80	\$152,500	\$1,775,000					\$6,429,783	\$1.15	\$0.30	2022
2022	2023	\$4,506,758	\$0.78	\$151,000	\$1,845,625	\$122,500				\$6,625,883	\$1.15	\$0.00	2023
2023	2024	\$4,468,700	\$0.76	\$154,500	\$2,189,375	\$122,500	\$122,500			\$7,057,575	\$1.20	\$0.05	2024
2024	2025	\$3,119,700	\$0.52	\$472,925	\$2,674,375	\$722,500	\$122,500	\$122,500		\$7,234,500	\$1.20	\$0.00	2025
2025	2026	\$3,221,950	\$0.52	\$466,550	\$2,746,875	\$511,500	\$122,500	\$222,500	\$122,500	\$7,414,375	\$1.20	\$0.00	2026
2026	2027	\$2,020,950	\$0.32	\$460,175	\$3,266,875	\$442,150	\$537,500	\$424,000	\$222,500	\$7,374,150	\$1.16	(\$0.04)	2027
2027	2028	\$1,417,100	\$0.22	\$453,800	\$3,323,125	\$444,725	\$552,975	\$483,325	\$619,000	\$7,294,050	\$1.12	(\$0.04)	2028
2028	2029	\$1,025,150	\$0.15	\$447,425	\$3,776,875	\$446,775	\$557,400	\$485,200	\$446,500	\$7,185,325	\$1.08	(\$0.04)	2029
2029	2030	\$449,450	\$0.07	\$441,050	\$4,268,125	\$448,300	\$561,125	\$486,550	\$449,425	\$7,104,025	\$1.04	(\$0.04)	2030
2030	2031			\$654,675	\$4,395,625	\$454,300	\$564,150	\$492,375	\$451,825	\$7,012,950	\$1.00	(\$0.04)	2031
2031	2032				\$4,818,125	\$579,600	\$566,475	\$492,500	\$448,700	\$6,905,400	\$0.96	(\$0.04)	2032
2032	2033				\$5,128,125		\$683,100	\$497,100	\$455,225	\$6,763,550	\$0.92	(\$0.04)	2033
2033	2034				\$5,578,125			\$621,000	\$456,050	\$6,655,175	\$0.88	(\$0.04)	2034
2034	2035				\$5,864,375				\$631,350	\$6,495,725	\$0.84	(\$0.04)	2035
2035	2036				\$6,240,625					\$6,240,625	\$0.79	(\$0.05)	2036
2036	2037				\$6,004,375					\$6,004,375	\$0.74	(\$0.05)	2037
2037	2038				\$5,820,625					\$5,820,625	\$0.70	(\$0.04)	2038
2038	2039				\$5,638,125					\$5,638,125	\$0.66	(\$0.04)	2039
2039	2040				\$5,456,875					\$5,456,875	\$0.62	(\$0.04)	2040
2040	2041				\$5,201,875					\$5,201,875	\$0.58	(\$0.04)	2041
		\$29,360,579		\$3,854,600	\$86,013,125	\$4,294,850	\$4,390,225	\$4,327,050	\$4,303,075	\$136,543,504			

*Bonds will be preceeded with short-term NANs.

(A) Mill rate based on 2020 Equalized Valuations (TID-OUT) of \$5,476,313,500, respectively, with 2.50% annual growth thereafter.

This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.



2.50% Growth with Jail

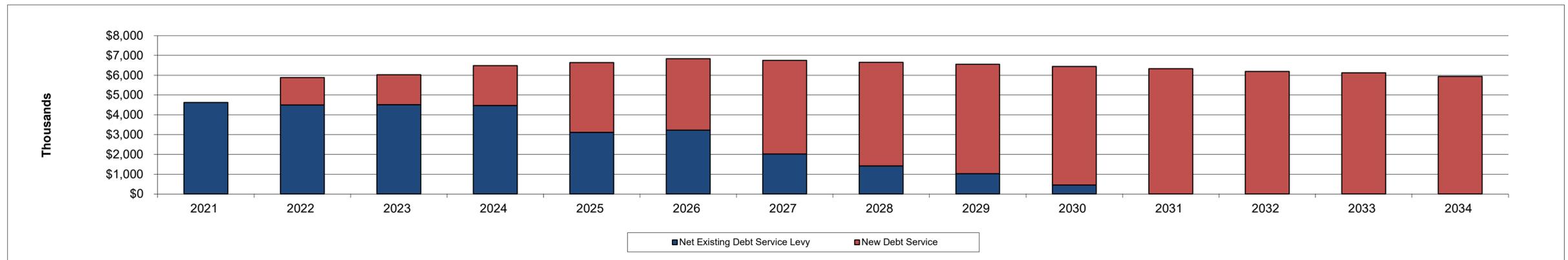


Wood County Future Financing Plan: 2021 - 2025 CIP With Hypothetical Jail

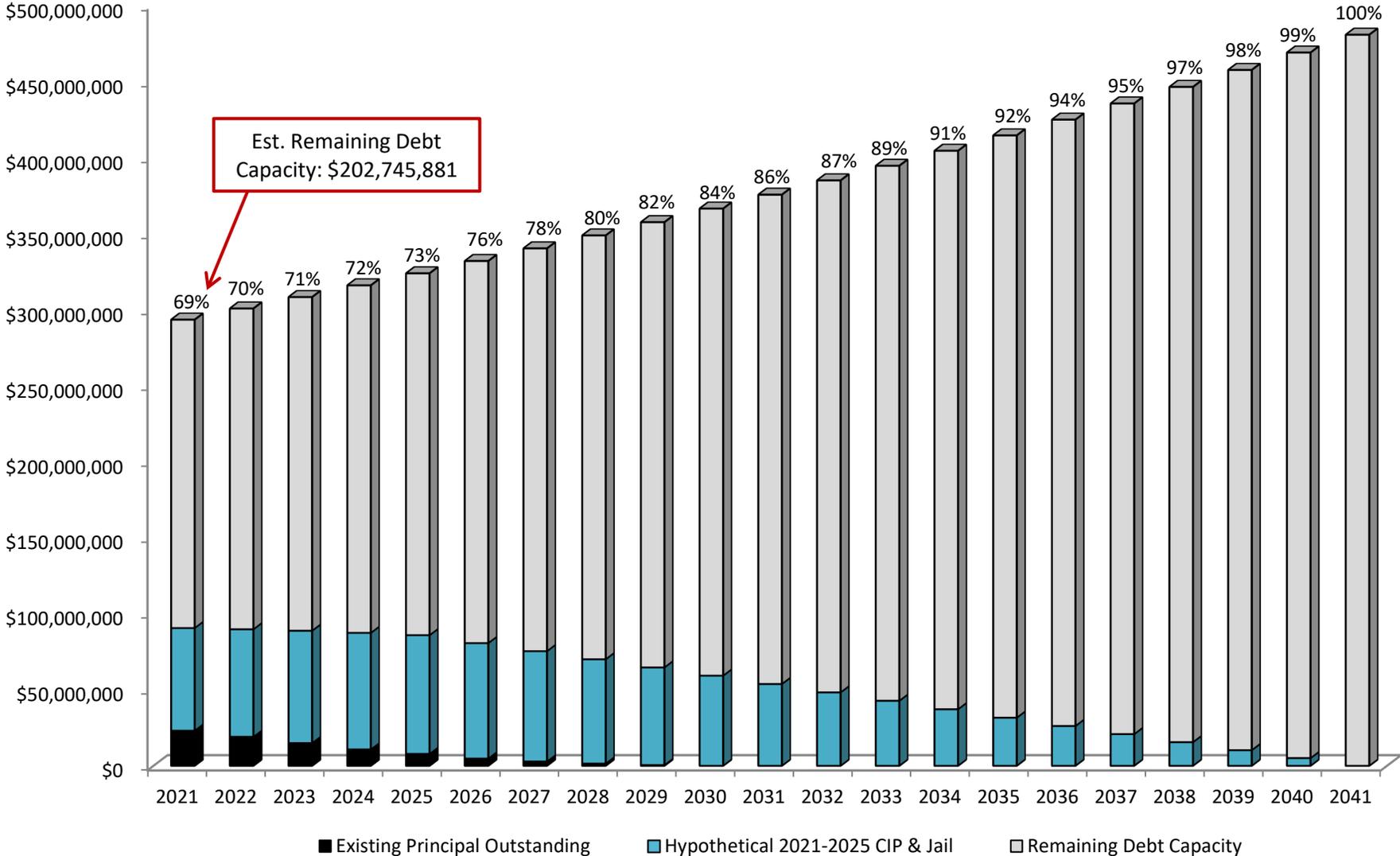
LEVY YEAR	YEAR DUE	EXISTING DEBT SERVICE	EXISTING MILL RATE (A)	PRELIMINARY Levy Supported CIP		Levy Supported Future Borrowings						COMBINED DEBT SERVICE	COMBINED MILL RATE (A)	IMPACT OVER PRIOR YEAR	YEAR DUE	
				\$3,500,000	\$45,000,000	\$3,500,000	\$3,500,000	\$10,000,000	\$3,500,000	\$3,500,000	\$9,000,000					
				G.O. Refunding Bonds* (CIP & Jail) Dated: 10/1/21 Est. AVG= 1.50%	G.O. Refunding Bonds* (CIP & Jail) Dated: 10/1/21 Est. AVG= 2.50%	G.O. Notes (CIP) Dated: 10/1/22 Est. AVG= 3.50%	G.O. Refunding Bonds* (CIP & Jail) Dated: 10/1/23 Est. AVG= 3.50%	G.O. Refunding Bonds* (CIP & Jail) Dated: 10/1/23 Est. AVG= 3.50%	G.O. Notes (CIP) Dated: 10/1/24 Est. AVG= 3.50%	G.O. Refunding Bonds* (CIP & Jail) 10/1/2025 Est. AVG= 3.50%	G.O. Refunding Bonds* (CIP & Jail) 10/1/2025 Est. AVG= 3.50%					
2020	2021	\$4,628,539	\$0.85													2021
2021	2022	\$4,502,283	\$0.80	\$152,500	\$1,225,000											2022
2022	2023	\$4,506,758	\$0.78	\$151,000	\$1,247,500	\$122,500										2023
2023	2024	\$4,468,700	\$0.76	\$154,500	\$1,169,375	\$122,500	\$122,500	\$450,000								2024
2024	2025	\$3,119,700	\$0.52	\$472,925	\$1,628,125	\$722,500	\$122,500	\$446,500	\$122,500							2025
2025	2026	\$3,221,950	\$0.52	\$466,550	\$1,305,375	\$511,500	\$122,500	\$443,000	\$222,500	\$122,500	\$415,000					2026
2026	2027	\$2,020,950	\$0.32	\$460,175	\$1,800,375	\$442,150	\$537,500	\$439,500	\$424,000	\$222,500	\$411,500					2027
2027	2028	\$1,417,100	\$0.22	\$453,800	\$1,832,875	\$444,725	\$552,975	\$436,000	\$483,325	\$619,000	\$408,000					2028
2028	2029	\$1,025,150	\$0.15	\$447,425	\$2,314,125	\$446,775	\$557,400	\$432,500	\$485,200	\$446,500	\$404,500					2029
2029	2030	\$449,450	\$0.07	\$441,050	\$2,782,875	\$448,300	\$561,125	\$429,000	\$486,550	\$449,425	\$401,000					2030
2030	2031			\$654,675	\$2,889,125	\$454,300	\$564,150	\$425,500	\$492,375	\$451,825	\$397,500					2031
2031	2032				\$3,291,625	\$579,600	\$566,475	\$422,000	\$492,500	\$448,700	\$394,000					2032
2032	2033				\$3,682,875		\$683,100	\$418,500	\$497,100	\$455,225	\$390,500					2033
2033	2034				\$4,062,875			\$415,000	\$621,000	\$456,050	\$387,000					2034
2034	2035				\$4,481,625			\$411,500		\$631,350	\$283,500					2035
2035	2036				\$4,912,875			\$408,000			\$283,500					2036
2036	2037				\$4,806,000			\$404,500			\$283,500					2037
2037	2038				\$4,699,125			\$401,000			\$283,500					2038
2038	2039				\$4,592,250			\$397,500			\$283,500					2039
2039	2040				\$4,485,375			\$394,000			\$283,500					2040
2040	2041				\$4,243,500			\$390,500			\$283,500					2041
2041	2042							\$4,487,000			\$283,500					2042
2042	2043							\$4,140,000			\$383,500					2043
2043	2044										\$4,380,000					2044
2044	2045										\$4,036,500					2045
		<u>\$29,360,579</u>		<u>\$3,854,600</u>	<u>\$61,452,875</u>	<u>\$4,294,850</u>	<u>\$4,390,225</u>	<u>\$16,191,500</u>	<u>\$4,327,050</u>	<u>\$4,303,075</u>	<u>\$14,677,000</u>	<u>\$142,851,754</u>				

*Bonds will be preceeded with short-term NANs.
(A) Mill rate based on 2020 Equalized Valuations (TID-OUT) of \$5,476,313,500, respectively, with 2.50% annual growth thereafter.

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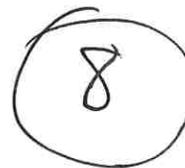


**PERCENT OF CAPACITY REMAINING
(12/31)**



Est. Remaining Debt Capacity: \$202,745,881

Note: Future capacity based on 2020 Equalized Valuation (TID-IN) of \$5,723,236,700 with annual growth of 2.50%.



MINUTES

JAIL STUDY ADHOC COMMITTEE

DATE: Thursday March 4, 2021

TIME: 11:30 AM

LOCATION: Courthouse – Room 114

Members Present: Laura Valenstein, Jake Hahn, John Hokamp, Adam Fischer, Lee Thao, and Dave LaFontaine

Members Present Virtually: Al Breu

Others Present: Bill Clendenning, Reuben VanTassel, Ed Newton, Peter Kastenholz, William Winch, Shawn Becker, Susanna Pearson, Ted Ashbeck, Quentin Ellis, Dennis Polach, John Cain, Kurt Berner, and Janelle Krueger

1. Chair Valenstein called the meeting to order at 11:30 AM.
2. There was no public comment.
3. The minutes from the previous meeting were reviewed. Motion by LaFontaine and seconded by Hokamp to approve the minutes with a correction made in the spelling of Breu in the members present section of the minutes. Motion carries by voice vote.
4. AEGIS was not available so item was tabled for a future meeting.
5. John Cain of Venture Architects and Kurt Berner from the Samuels Group discuss the material that was provided for the County Board in August of 2020 based on the study that was completed looking at options for a new jail. John and Kurt walk through the varying options paying special attention to option four which was more recently considered. The committee discusses many of the challenges with option four and decides that this option likely makes little to no sense to move forward on. There is discussion regarding the new build options along with solar energy and the challenges and cost associated. John and Kurt are both asked as to what option they would recommend both identifying that a new building would be more cost effective and allow the current jail to function during the build avoiding the out of county housing costs. In addition, conversation is had over the option to have two larger pods rather than a three pod style and the benefits and challenges with this option. There is conversation on the projected costs along with the reality that while costs are projected they are not hard costs that can be counted on. There is conversation about the give and take that will likely happen at each stage of the build where based on cost things may be outside of the scope of the budget and may need to either be cut or increases may need to

happen in the budget. There is consensus that a design should be decided on, which will allow more progress in terms of developing a plan for moving forward with a recommendation. The committee agrees to make a decision on a design option at the next meeting to move forward with gathering more information and data.

6. Jail Incident – Sheriff Becker reports that this has been the first attempt since this committee was established and commends CO Timothy Habeck and CO Danielle Amato for their intuition and prompt response identifying that this scenario had no warning signs and these two employees specifically went above and beyond in their action. The committee discussed the rates of attempts in the jail and numbers will be provided at the next meeting.

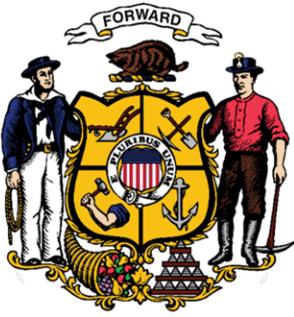
Structural Concern – The committee discussed with Reuben VanTassel concerns about joint that connects the old jail to the new jail. Reuben discussed how this is a cold joint that joins the two sections of building identifying that the structure is in good condition but the joint will continue to need patching as it adjoins to separate pieces of building.

Safe Keeper – The committee discusses the report provided by the Wood County Jail/Sheriff's Department regarding the safe keeper reports for 2020 and 2021 talking through costs associated with out of county placement and challenges.

Soft Costs – The Sheriff's Department provided the requested information regarding soft costs associated with option four which had earlier in the meeting been deemed an option that wasn't advantageous to continue considering as a result these reports were not discussed further. Conversation regarding Avon Street and acquiring that access did ensue and will be considered further at a future meeting.

7. The next meeting will be held on March 18, 2021 at 9:00 AM at the Wood County Courthouse, Room 114.
8. Chair Valenstein adjourned the meeting at 1:17 PM.

Minutes taken by Janelle Krueger, Criminal Justice Coordinator, and are in draft form pending approval of the committee.



Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

Office of Detention Facilities

February 23, 2020

Sheriff Shawn Becker
Wood County Sheriff's Department
400 Market Street
Wisconsin Rapids, WI 54494

RE: Temporary Housing Information Request

Dear Sheriff Becker,

This letter is in response to your questions related to the possibility of temporarily housing inmates during the proposed demo and construction of a new jail over the existing footprint of your current facility.

The continued study and progress towards a new facility is great news. In reviewing and considering various options as it relates to temporary housing, any proposed building to house county jail inmates would have to be built according to administrative rule, Chapter DOC 350. This is to ensure the safety and security of staff and inmates.

If you have any additional questions or concerns, please don't hesitate to contact me. Our office is happy to assist in any way possible.

Respectfully,

Jodi Hollister
Detention Facilities Specialist
WI Department of Corrections

Cc: Theodore Ashbeck, Jail Administrator
File

ADDITIONAL COSTS to HOUSE ALL INMATE OFF-SITE

Adams Co. 35 additional beds (Operates as daily intake)
 Shawano Co. additional 70 beds (Housing for inmates)

	Cost per bed per day	12 months	18 months	24 months
Adams Co. 35 beds	\$35.00	\$447,125.00	\$671,300.00	\$894,250.00
Shawano Co. 70 beds	\$45.00	\$1,149,750.00	\$1,726,200.00	\$2,299,500.00
		\$1,596,875.00	\$2,397,500.00	\$3,193,750.00

0.56

Added Travel Costs	Distance	12 months	18 months	24 months
Adams County	60	\$12,264.00	\$18,412.80	\$24,528.00
Shawano County	183	\$38,430.00	\$57,696.24	\$76,860.00
		\$50,694.00	\$76,109.04	\$101,388.00

Additional miles		12 months	18 months	24 months
Adams County	Est. miles per year	21,900	32,850	43,800
Shawano County	Est. miles per year	68,625	102,938	137,250
	Est. miles	90,525	135,788	181,050

Vehicle Cost		12 months	18 months	24 months
2 Vehicles	\$50,000.00	\$54,000.00	\$0.00	\$0.00
Equipment	\$4,000.00			

TRANSPORT STAFF	Per hour + benefits	12 months	18 months	24 months
2 staff Adams Co.	\$86.06	\$62,823.80	\$94,321.76	\$125,647.60
2 staff Shawano Co.	\$86.06	\$109,941.65	\$165,063.08	\$219,883.30
		\$172,765.45	\$259,384.84	\$345,530.90

Housing Contracts		12 months	18 months	24 months
\$185,300.00	Additional Costs	\$1,874,334.45	\$2,732,993.88	\$3,640,668.90
\$985,500.00	Existing Contracts	\$1,170,800.00	\$1,756,200.00	\$2,341,600.00
	TOTAL	\$3,045,134.45	\$4,489,193.88	\$5,982,268.90

Lost Revenue Sources		Contracted Services				
	Per year		Per year	Expires	Opt out	Renew
Canteen / Securus	\$100,000.00	Food Services	\$250,000.00	2/1/2022	90 day	Auto
ES Sanctions	\$100,000.00	Medical Services	\$178,000.00	2/20/2022	60 - 90 day	Auto
Felony Reimbursement	\$90,000.00	Mental Health	\$156,000.00	2/28/2022	120 day	Auto
	\$290,000.00		\$584,000.00			

Vendor	Cost	Expiration	Opt out	
Securus	\$0	05/31/2021	90 days	Exploring vendors/options
Adams	\$35/day/inmate	12/31/2023	45 days	60 days notice before negotiating with other jails
Waupaca	\$36/day/inmate	12/23/2023	45 days	None
Southern Health	\$173,880 + 2.5% annually	2/28/2021	60-90 days	automatic annual extension
Trinity	\$1.82 to \$3.30 per meal	2/1/2022	90 days	
Aspirus Mental Health	\$50 per hour/60 hours/week	2/28/2021	120 days	automatic annual extension