

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, May 29, 2018

TIME: 8:00 a.m.

PLACE: Room 115, Wood County Courthouse

PRESENT: Clendenning, Curry, Fischer, Machon, Polach, Rozar, Winch

OTHERS PRESENT (for part or all of meeting): Marla Cummings, Brenda Nelson, Cindy Robinson, Brandon Vruwink, Doug Passineau, Roland Hawk, Shane Wucherpfennig, Cindy Joosten, Chad Schooley, Reuben Van Tassel, Jordan Bruce, Amy Kaup, Steve Kreuser

Chair Machon called the meeting to order.

Public Comments – There were no public comments.

Discuss 2019 CIP

Edgewater – Cindy Robinson presented the 2019 Edgewater requests. The request for 300 North Room Renovations was modified to only 3 sets of rooms at a cost of \$120,000. All other 2019 requests were included unchanged.

Emergency Management – Steve Kreuser presented the 2019 request that was discussed and unchanged.

Highway – Doug Passineau and Roland Hawk presented the 2019 Highway requests and answered questions from the Committee. After some discussion, Fischer, who is Chair of HIRC suggested taking these requests back to the Committee for further discussion.

Human Services – Brandon Vruwink presented the 2019 requests, including an explanation of the need for video conferencing equipment within his Department. He also explained how the Transportation grant program works. A Committee member asked a question as to why video conferencing equipment is not in the IT budget. This question will be discussed later. Both requests were included in the CIP and unchanged.

Information Technology – Amy Kaup presented her 2019 CIP requests. Discussion ensued regarding her request for Video Conference Refresh and its necessity. She stated the software was almost to end-of-life; however, her request also included hardware. This request will be revisited to determine what parts (with dollar amounts associated), if any, are necessary. Requests for rewiring the 3rd Floor, WC Security Appliance, and Human Services Document Management were eliminated. Remaining requests were included and unchanged.

Land Conservation – Shane Wucherpfennig presented his 2019 request which was left in and unchanged.

Maintenance – Reuben Van Tassel presented the 2019 CIP requests for his Department. The following requests were eliminated at this time: Jail Boiler Replacement, Courthouse Ceilings, South Courthouse Parking Lot, South Courthouse Exterior Steps, DA Office 3rd Floor, Corporation Counsel 3rd Floor, and Victim Witness 3rd Floor. The request for Courthouse Remodeling was amended to a dollar amount of \$100,000 to allow for completion of the Emergency Management office relocation to 1st floor. The Courthouse Security request was amended to \$115,000, which will allow for securing the front entrance to the Courthouse. The remaining requests were left in and unchanged.

Norwood – Jordan Bruce presented the 2019 CIP requests for Norwood, eliminating the requests for Window Replacement Phase 1 and Wheelchair Van Replacement. Discussion was held regarding phasing in the Crossroads Unit Remodel. The Health & Human Services Committee will revisit the Crossroads request and bring back a plan to do the remodel in phases.

Parks & Forestry – Chad Schooley presented his requests with the following revisions: funding for the Forest Administrator's Vehicle Replacement will be out of the Department's non-lapsing fund, funding the County's portion for the South Park Campground Expansion and White Beach Remodel not covered by grants will be out of the Department's non-lapsing fund, and monies from the annual Ho-Chunk Nation grant will be used for the Powers Bluff Trail Construction. The remaining requests were left in and unchanged.

Sheriff and Corrections – The 2019 request for Vehicles remained unchanged.

UW Wood Co/Marshfield – Discussion was held regarding Wood County's shared expenses with the City of Marshfield for the UW Marshfield/Wood County campus and the future of this partnership as the campus will soon be under the umbrella of UWSP. Chair Machon will look further into this partnership and its viability.

Finance Director Cummings requested guidance from the Committee for the bonding resolution that needs to come before the Executive Committee at their June meeting.

Motion (Rozar/Clendenning) to approve a bonding resolution not to exceed \$4 million which would include \$2.5 million for the Highway Department. Motion carried.

Discussion of Chairman's Budget Letter of Parameters

Chairman Machon stated he would like to see a 1% decrease in operating expenses across the board for the 2019 budget. Increasing revenue through fee increases was discussed. Machon will wait until after the June 6th meeting to draft his letter.

Agenda items for Executive Committee meeting: Marshfield Human Services space needs
Post-employment health benefits
Central WI State Fair funding discussion

Chairman Machon adjourned the meeting at 11:04 a.m.

Respectfully submitted and signed electronically,

Donna M. Rozar

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Secretary

All minutes taken and prepared by Brenda Nelson and reviewed by the Executive Committee (EC) Secretary. Minutes in draft form until approved at the next EC meeting.